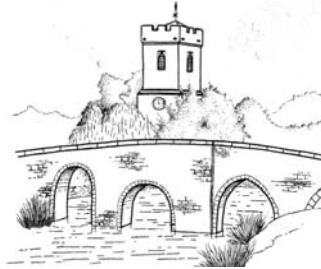


BIDFORD ON AVON PARISH COUNCIL
In the County of Warwickshire



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Room, Bramley Way, B50 4QG on Monday 31st July 2017 at the conclusion of the Annual Parish Council Meeting for the purpose of transacting the following business

26th July 2017

Elisabeth Uggerløse
Clerk to the Parish Council



AGENDA

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
 - i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate
- 3. To approve** the Minutes of the Parish Council meeting held on 26th June at 7.30 pm

4. **Youth Forum** – an opportunity for the young of the parish to put their concerns to members of the Parish Council. Approx 15 mins. (Public Participation at Council Meeting Guidance Notes apply)
5. **Public Forum** - questions from members of the public relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.
6. **Councillor Forum** – questions from members of the Council
7. **To receive** a report from the County Councillor
8. **To receive** a report from the District Councillors
9. **To receive** clerk's Report
10. **To receive** Reports from the Parish Council's Working Groups (if relevant)
 - i. **Amenities WG**
 - ii. **Business Development WG** – Report circulated
 - iii. **Communication & Marketing WG** – Report circulated
 - iv. **Housing Need Survey** – approval of wording of accompanying letter
11. **To consider** the lighting scheme for the Rural Exception Site on Bidford Road, Broom
 Council is reminded it is the Streetlight Authority – the only reason to accept the scheme as presented is if it wishes to transfer it to WCC
12. **To consider** carrying out a street light survey in Broom to establish whether residents wish:
 - i. Street lighting to remain as is – 19 streetlights under the responsibility of the Parish Council
 - ii. Number of street lights to remain the same but the lights to go off from midnight to dawn
 - iii. Increase the number of streetlights by 32 (to include the new scheme on Bidford road) and transfer the streetlights to WCC
 - iv. Adopt a “Dark Sky Policy” and remove all existing street lights
13. **To consider** registering the following land:
 - i. Crawford Memorial Hall & Social Centre (the Parish Council is the Custodian Trustee of the land i.e. it holds the land in trust for the Management Committee)
 - ii. Bidford Youth Club and Canoe Club site
 - iii. Entrance to the Big Meadow
 - iv. Little and Large California Allotment Sites on the Stratford Road
 - v. Salford Road Cemetery
 - vi. Grange Road Cemetery
 - vii. Riverside Allotments

Although the law does not require any land to be registered if bought before 1998, it is good practice for the Parish Council to consider registering all its land and it is the recommendation of the Clerk and the Council's Solicitors. The cost would be approx. £500 per registry plus desimbursements.

14. To consider and approve draft Policy for making decisions outside a formal meeting” (Ref/ PC Mins. May 2017 13 ii)) Report circulated

15. To consider request from resident to do something to prevent people swimming in the river: young girls were seen swimming in it by the bridge and, with barges going under the arches, it could be dangerous. Having consulted with the Navigation Trust, the suggestion is for a No Swimming sign to be erected on the site. **The cost, uninstalled, is £73.90**

16. To consider

- i. SDC Draft Code of Conduct
- ii. Adopting the SDC Code of Conduct wording

17. To consider the following planning applications

- i. **17/00929/FUL - Mr an Hatcher Rosconn, Land East of Waterloo Road**
Erection of 7 dwellings with associated access, parking and landscaping. Amended site layout had house types have been received in response to officer’s previous concerns regarding the potential adverse impact of the development on neighbouring amenities and nearby trees; and insufficient residential amenities for future occupiers of the site.
- ii. **17/02055/TREE Mr Chris Hoffman EOS Contracting, 7 Welford Road, Barton**
G1: Common Hazel; fell

18. To approve :

- Accounts for the month of June 2017 (circulated)
- this month’s payments (circulated)

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 - CLERKS REPORT - July 2017

I should like to start this report by thanking the Parish Council, and the local community, for its support over the last 13 years. Yes, believe it or not I started my work as Clerk to the Parish Council on 1st August 2004 so today is the last day of my thirteenth year!

During this time, I have endeavoured to do my best for the good of the residents and visitors of Bidford on Avon Parish and in this I have had the unwavering support of who encouraged me (actually this was a requirement when I accepted the job) to take the Certificate in Local Council Administration (known as CiLCA) which would enable to Council to get is Quality accreditation, and later on during my 6 years studies at the University of Gloucestershire, where I obtained my B A (Hons) in Community Engagement and Governance. Those qualifications, together with continuous training to ensure I am up to date with current guidelines and legislation, helps me to advise and assist the Parish Council and Bidford on Avon residents.

It is my hope to continue to *“work for and with the Local Community”*.

1. EXPENDITURE AUTHORISED BY THE CLERK AS PERMITTED UNDER ITEM 4.1 OF THE ADOPTED FINANCIAL REGULATIONS

- i. Purchase of 2 dog bins @ £266.42 each
Total cost 532.82

2. MATTERS ARISING FROM THE JUNE MEETING

- i. As requested, one of the litter bins was exchanged for a recycling bin to be installed by the seat on the roundabout. However, due to space, the bin to be installed at the end of the footpath leading the Westholme Road remains a standard black Topsy bin.
- ii. Annual Accounts sent to Auditors

3. BIDFORD BRIDGE

Following an email sent to WCC, I received a call to advise that work had started and was expected to be completed by the end of the week (Friday 28th July). Confirmation email for this was requested together with photographic evidence.