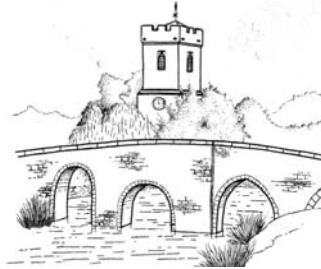


BIDFORD ON AVON PARISH COUNCIL
In the County of Warwickshire



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at **Broom Village Hall High Street, Broom** on Monday 27th November 2017 @ 7.30 pm to transact the following business

22nd November 2017

Elisabeth Uggerløse
Clerk to the Parish Council



AGENDA

1. **To receive** and accept apologies
2. **To receive** any Declaration of Interest on Items on the Agenda
 - i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate
3. **To approve** the Minutes of the Parish Council meeting held on 30th October 2017 at 7.30 pm

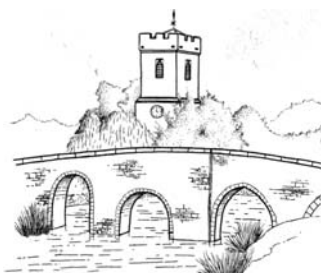
4. **Youth Forum** – an opportunity for the young of the parish to put their concerns to members of the Parish Council. Approx 15 mins. (Public Participation at Council Meeting Guidance Notes apply)
5. **Public Forum** - questions from members of the public. Please be aware that Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.
6. **Councillor Forum** – questions from members of the Council
7. **To receive** a report from the County Councillor
8. **To receive** a report from the District Councillors
9. **To receive** clerk's Report
10. **To receive** Reports from the Parish Council's Working Groups (if relevant)
 - i. **Amenities WG**
 - ii. **Strategy Committee**
11. **To note** the WALC November 2017 Newsletter – this has been circulated to Councillors who are asked to note the contents and bring forward to Council any issue they believe is relevant.
12. **To consider** the following planning applications
 - i. **17/03267/FUL Mrs C Harris The Croft, Bidford Road, Broom, B50 4HH**
Conversion of existing annex/garage building to 1 bedroom house with minor alterations and formation of new access to High Street
13. **To approve :**
 - Accounts for the month of October 2017 (circulated)
 - this month's payments (circulated)

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

14. **To consider** ASB issues in Bidford

BIDFORD ON AVON PARISH COUNCIL

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Item 9 - CLERKS REPORT - November 2017

1. EXPENDITURE AUTHORISED BY THE CLERK AS PERMITTED UNDER ITEM 4.1 OF THE ADOPTED FINANCIAL REGULATIONS

- i.** Removal of dead tree from the POS at Paddock Close and purchase and replacement of same
- ii.** Purchase and installation of two signs:
 - i.** Parish Council Office details of opening time to be affixed on the gate **£128.43**
 - ii.** Door sign for Meeting Room/ Public Record Archive Room **£83.13**

2. MATTERS ARISING FROM THE OCTOBER MEETING

- i.** **Broom Streetlights** - Order for the bulbs to be replaced by LED has been placed. Lead time is approx. 4-6 weeks

3. DEFIBRILLATORS

The three that were ordered have been received and ARC Electricals will be installing the ones in the Fire Station and by the chemist whilst Warner's Budgens will be installing theirs themselves. It is hoped installation will take place before the end of the month.

Arrangements to be made for training. I am aware Bidford Firefighters have received their training; however the staff at the chemist require training and we will need to ascertain the situation regarding Budgens. The Parish Council has arranged and paid for training for up to 30 people.

4. DUGDALE SPORTSFIELD

Western Power has carried out some tree surgery required to ensure the power lines are clear.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10 i) - REPORT FROM THE AMENITIES WORKING GROUP

Members: Cllrs. Hiscock (chairman), Mrs Keeley and Pound

Attendant: Mrs E Uggerløse - Clerk

Members met on Wednesday 8th November 2017 @ 3.30 pm

1. Grant Application

- **Bidford Youth Club**

Replace/upgrade the CCTV system

Cost to replace: £1,296.56

Grant request: As much as the PC can award

Recommendation to award the full cost, in principle. The Parish Council to liaise with SDC CCTV Officer to look into the whole area covering the Youth Club, Crawford Memorial Hall, Bowling and Tennis Club as well as allotments and cemetery and propose an appropriate CCTV system and its cost.

2. Big Meadow

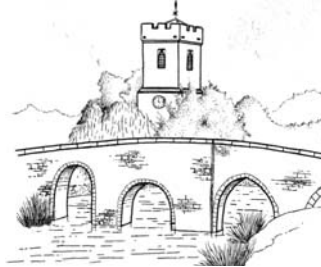
- Car parking figures to the 2017 Summer provided and noted:
£15,758.34
- **Fencing** from toilet block to hut
Cost : £553.25
Recommendation to approve
- Wetpour safety surface installed

3. Marleigh Park

- Results of the consultation considered and the **Recommendation** is to accept the Play and Leisure Option 1 but substituting the 2 seat junior swing with a swing basket.
Cost: £22,628.00
More seating for parents

BIDFORD ON AVON PARISH COUNCIL

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Item 10 ii) - REPORT FROM THE STRATEGY COMMITTEE

The Strategy Committee held a meeting on Monday 20th November @ 7.30 pm and makes the following recommendations for Council to consider and approve:

- That the Parish Council set up a Community Interest Company as its trading arm.
The Parish Council has the “Power of Competence” which allows it to do this. Having a CIC will give the Parish Council more flexibility in carrying out some of its strategic projects and will also allow it to apply for grants that are not accessible to local councils.

RECOMMENDATION to approve the proposal and the cost of £35.00

- That the Parish Council consider setting aside the following sums to cover the possible cost of professional assistance to:
 - Carry out a Market Research Study in respect of the need for small, short term, business units
Cost : £1,000/2,500 (the exact amount will hopefully be known at the time of the meeting)
 - Assist in the completion of Grant Application from the Rural Development for England
Cost : £2,500/3,000 (estimate)

RECOMMENDATION that Council consider setting aside the funding should it be needed.

- That the Parish Council consider, while taking into consideration other demands on the budget as a result of strategy committee projects, a programme, in partnership with County Council, to upgrade all the streetlights in Bidford on Avon in as short a period as possible, and return them to County Council.
Although there will be an initial large outlay of funds, this will be compensated by not having to budget for the recurring annual electricity and maintenance costs

RECOMMENDATION that the Clerk work with County Council Lighting to prepare a programme to present to Council for approval at the earliest convenience.