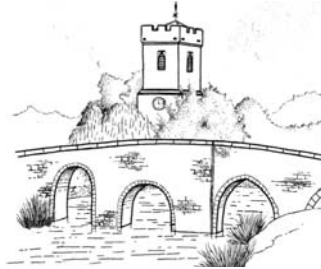


# BIDFORD ON AVON PARISH COUNCIL

## In the County of Warwickshire



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Rooms, Bramley Way on Monday 26<sup>th</sup> March 2018 to transact the following business

22<sup>nd</sup> March 2018

Elisabeth Uggerløse  
Clerk to the Parish Council



### AGENDA

1. **To receive** and accept apologies
2. **To receive** any Declaration of Interest on Items on the Agenda
  - i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18<sup>th</sup> December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
  - ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate
3. **To approve** the Minutes of the Parish Council meeting held on 26<sup>th</sup> February 2018

4. **Youth Forum** – an opportunity for the young of the parish to put their concerns to members of the Parish Council. Approx 15 mins. (Public Participation at Council Meeting Guidance Notes apply)
5. **Public Forum** - questions from members of the public. Please be aware that Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.
6. **Councillor Forum** – questions from members of the Council in respect of items on the Agenda or Matter Arising (Councillors should be aware this is not a forum when administrative issues are to be raised – this can be done directly with the Clerk and, if deemed appropriate, can be added to the Agenda as a separate item)
7. **To receive** a report from the County Councillor
8. **To receive** a report from the District Councillors
9. **To receive** Clerk's Report (if relevant)
10. **To receive** Reports from the Parish Council's Working Groups (if relevant)
  - i. **Amenities WG**
  - ii. **Business Development**
  - iii. **Communication & Marketing** – report enclosed
11. **To consider and confirm** the transfer of the Public Open Spaces (2) on the Miller Homes development. Council has already agreed, in principle, to this, but Miller Homes require the official confirmation so that the commuted sum can be agreed.  
Report regarding the play equipment, trees and drainage, enclosed.
12. **To consider** the annual streetlight maintenance contract offered by WCC.  
Total of 121 streetlights  
97 Non LED @ £9.72 = £942.84  
24 LED @ £1.90 = £ 45.60  
**Total cost : £988.44**
13. **To consider**, in light of the advances made by the South Worcestershire Councils in respect of Travellers and Traveller Showpeople sites, raising the question as to why SDC has not progressed this issue further. This Parish Council has raised its concern on a number of occasions in the past as it feels that, without a proper policy, town and parish councils are vulnerable to improper planning permissions being granted at appeal.
14. **To receive** update on Bidford Bridge and illegal crossings of same (correspondence circulated)
15. **To note** Stratford on Avon DC's adoption of the Long Marston Airfield Supplementary Planning Document. Copies are available for Inspection at Bidford community Library as well as online at [www.stratford.gov.uk/lma-spd](http://www.stratford.gov.uk/lma-spd)
16. **To note** WALC Newsletter March 2018 – already circulated. Councillors are requested to raise any issue they believe could be important.  
Also please note the training on offer and let me know if you would like to be booked for any of them.

**17. To consider** waiving the objection to the planning application to erect 2 dwellings on land between 75/77 The Leys – S106 Agreement wording to ensure the Parish Council Right of Access to the POS circulated for approval.

**18. To consider** the following planning applications

i. **18/00601/FUL Mr and Mrs Tony Davies, 70 The Leys, B50 4DW**  
Proposed two storey front and side extension and single storey rear extension

ii. **18/00628/FUL and 00629/LBC – Ms Young, 38-40 High Street, B50 4AA**  
Subdivision of 38-40 High Street, Bidford to form 2no. separate dwellings including alterations to both dwellings.

**19. To approve :**

- Accounts for the month of February 2018 (circulated)
- this month's payments (circulated)

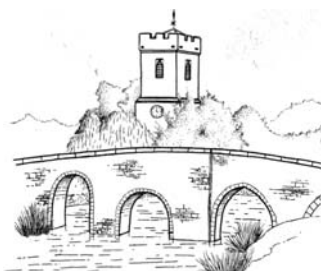
**Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))**

**20. To consider** quotations/bids, publicised by the Parish Council for the following

- i. Sole Catering Rights for the Big Meadow 2018 season
- ii. Sole Ice Cream Rights to the Big Meadow 2018season

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **Item 9 - CLERKS REPORT – March 2018**

#### **1. MATTERS ARISING**

##### **i. Marleigh Park**

- The new play equipment has now been installed.
- The kissing gate has been installed

##### **ii. Defibrillators**

All three have been installed.

Regarding **training**

- Bidford Pharmacy – 8
- Budgens – 5
- Parish Council - ?

The training is for up to 30 people. If full council attend the number will be 24.

I would propose the balance of spaces, be they 6 or 10, be offered to the staff of the various care homes in Bidford:

- Icknield Court
- HFT
- Murray House
- Waterloo House
- Westholme Court

**iii. Big Meadow**

Electricity capacity now in place. Parish council has now to decide on which supplier to approach. It already has an account with Npower and, unless there are very strong feelings against this, I would propose them as the supplier.

I have asked Paul to advise as to the best way forward with regards to output/phases thinking of future requirements.

**iv. CCLA Account**

Account has now been opened and £540k transferred into it.

**2. Litter/Dog Bins and Litter pickers**

I have received some requests for litter/dog bins to be installed in the village:

- i. Dog bins** - some needed allowing Waterloo Road as there are quite a few dog walkers as well as along the St Laurence Way are.

Approx. cost per bin : £280

- ii. Litter bins** – again some needed along St Laurence Way and on the junction of St Laurence Way and Waterloo Road.

Approx. cost of a recycling type bin is £700.00

- iii. Litter pickers** – a resident has suggested the Parish Council supply willing residents with litter pickers that they can use around the village. These to be kept at the Parish Council office and the Big Meadow hut.

Approx. cost for a box of 24 is £ 638.00

has

**REPORT FROM THE COMMUNICATION & MARKETING WORKING GROUP**  
**8th March 2018**

**Members: Cllrs. Ms Deacon – Chairman, Cllr Fleming and Cllr Ms Randell.**

**Attendant: Mrs E Uggerløse - Clerk**

**1. Annual Parish Meeting of 28<sup>th</sup> April 2018:-**

To retain last year's format for the Annual Parish Meeting at the Crawford Memorial Hall on Saturday 28th April the morning to include refreshments.

This had unanimous support.

**ACTION**

i)Event to be a drop in session from 9.30 am to 12.00 noon  
ii)Invite the various community/sports groups  
iii)Ensure it is well publicised using several modes of Advertising including using the gates & local press (A.D. to provide wording etc for Posters. Clerk to send invitation letters)

**Recommendation** The Parish Council operate a NDP stand, & also use the event to launch the project to become "A Dementia Friendly Community in 2018"

**2. Bidford - Community Information folders**

Reviewed the Wychavon Community Information Folder ( provided by F.H.) which can be sited within the community.e.g. Churches, halls, pubs etc

**ACTION** Clerk to explore availability of the pre-completed folder from Wychavon .

**Recommendation** To Note

**3. Dementia Friendly Community project 2018**

To Launch & complete the project to result in Bidford securing the status of a " Dementia Friendly Community"

This had unanimous support.

**ACTION** i) A.D. to operate a Dementia Friends initial session for Councilors & Clerk  
ii) Publicise what a "Dementia Friendly Community "means at Annual Parish Meeting along with a roll out schedule & secure Volunteers to become involved in the project (A.D.)

**Recommendation** An initial Dementia Friends Information session to be held for P.C in early April, date to be agreed

**4. Village walks & maps**

Four local walk routes have been documented

**ACTION** B.F. to follow up & get appropriate maps

**Recommendation** To note

## **5. AOB**

### **i) Establishing contacts with local press & media**

**ACTION** Excellent progress gaining contacts & understanding of their preferred modus operandi to secure the strongest uptake of P.C. articles in the future. B.F. will complete the full list in 2 weeks.

**Recommendation** To note

### **ii) Village directory Update**

Clerk reported a major delay in printing the directory due to constant requests from advertisers to amend postal addresses & contact details. This delay has impacted the "value" to the advertisers, & a suggestion to defer the publication until 2019 was mooted. This would give advertisers the benefit of 4 years publicity for the fee, & the inclusion of the 2019 elected councillors details.

This had unanimous support.

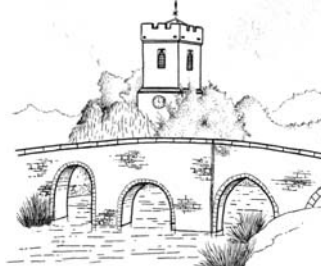
**ACTION** i) Clerk to communicate to all advertisers

ii) Review the level of detail to be placed in advertisements Vs a more generic version to remove the need for updating.

**Recommendation** Defer updated publication until after April 2019

# BIDFORD ON AVON PARISH COUNCIL

## In the County of Warwickshire



### **Item 11 – Transfer of the 2 x POS of the Miller Homes Development to the Parish Council**

Miller Homes Representatives met with the Clerk and the Parish Council's contractor (John Stedman from Limebridge Rural Services) to ensure the types of tree being planted were suitable as well as the drainage.

Miller Homes clarified that they were prepared to listen and change something that was clearly of concern but that, the scheme had been approved and they were not looking at wholesale changes.

Details of the drainage are as follows:

*Summary of the drainage strategy within the POS and the maintenance is as follows;*

- *the site all drains via gravity sewers to the two swales within the POS as per the attached plans.*
- *the swales will be grass banked ditches with 1 in 3 side slopes and a flat base. They will be 1m deep at the base with a total width of 7m.*
- *the swales then drain into the attenuation basin which will be 1m deep with a flat base and 1 in 3 side slopes at the sides. The total area of the attenuation basin will be approx 4,500m<sup>2</sup>.*
- *the bottom 0.45m of the attenuation basin will be permanently wet and the remainder will fill up to 1m high during extreme rainfall events.*
- *the storm and foul sewers within the POS will be adopted by STW under a section 104 agreement. As will the inflow and outflow headwalls to the main attenuation basin. The sewers that link the swales and the headwalls within the swales will need to be maintained by whoever adopts the POS.*
- *maintenance wise we would expect 10-15 visits per annum for strimming, litter picking and removing any debris.*



There was nothing of particular concern raised by the contractor either regarding the trees or the drainage and he took the plans with him to be able to cost the maintenance of the areas.

Regarding the small play area, the equipment will be delivered by Playdale and it is timber. I raised the concerns about timber equipment and requested a guarantee. This was sent to me the next day – guaranteed for 20 years after installation. Diagram of scheme attached.

## Bidford Bridge Correspondence

Cllr Brain / Cllr Adams / Parish Clerk Mrs Uggerloese,

I am replying to the group correspondence for a number of reasons if I may, following receipt of the latest correspondence;

1) Copying in Ema Jones, from WCC, for information.

Ema in recent months has been appointed role as a Freight Management Senior Engineer from within the Traffic & Road Safety Group, Communities Group. Both Steve Young and I have met Ema since the turn of the year regarding civil engineering solutions and highway design options for numerous bridge locations across the County, and to address Cllr Brain's concerns, Bidford and Welford are discussed in tandem knowing the consequences on the transport network when traffic management is implemented at one of the locations. I include her contact details below. I think in response to Cllr Adams questions posed, Ema is the ideal starting point, particularly when engaging commercial bodies, and amending the information the County put out to the public domain on preferred routing. I am scheduled to meet with Ema tomorrow by coincidence to discuss what 'bridge restrictions' are advertised on the County's website (e.g. heights, widths etc), and at what frequency this information should be updated. I will speak to Ema about Bidford Bridge and the advisory map at this meeting.

There does appear to be issue on the Vale of Evesham's route map however. Unable to cross the river Avon at both Bidford and Welford, it is apparent the road linking the Honeybourne road via Barton, to the B4632 south of Straford upon Avon is unsuitable for HGVs. Bar the A46 to the west, the only options appear to be routing through Long Marston heading south, or through Pebworth going cross country. Both routes are unlikely to be followed.

**Ema Jones**  
**Senior Engineer**

Freight Management  
Traffic & Road Safety Group  
Communities  
Warwickshire County Council  
PO Box 43, Shire Hall, Warwick CV34 4SX  
(sat-nav CV34 4TH)  
Tel: 01926 41 2321

2) Copying in James Greenway, again from WCC, for information.

James has kindly advised Ema on the County's Trading Standards perspective, and replaces the role of Janet Faulkner from our previous meetings, following the incident of June 2015. James has steered our discussions on what evidence is required for the County to prosecute repeat offenders in breach of structural weight limits, possibly targetting licenses, and acknowledging the fact that Warwickshire Police are unlikely to prosecute based on their available resources.

**James Greenaway**  
**Team Manager**

Trading Standards Service  
Communities Group  
Warwickshire County Council  
Old Budbrooke Road  
Warwick  
CV35 7DP  
Tel: 01926 414073

3) A brief update on Bridge Maintenance's position.

A similar situation has occurred in the parish of Hunningham (which sits with Eathorpe, Offchurch and Wappenbury), again following major incident in 2015. Our team were subsequently tasked with considering options for this site, albeit no structural weight limit is in place. The bridge is a former packhorse, listed ancient monument structure, similar to Bidford's and is frequently struck by the local farmers transporting trailers, and

foreign HGVs. A proposal to install traffic lights in 2016/17 in order to manage the speed and alignment of vehicles crossing did not secure public support from the local community and residents. I am scheduled to attend their parish meeting this evening to discuss the County's re-examination of the scheme and options available.

Based on our 'multi-agency group's work post Bidford, an independent review of the numerous options available was commissioned by our team. This paper formulated a scale of implementation to be proposed at that site this coming financial year, including but not limited to;

A network wide review and design of new signage and diversion, including warnings on approach.

New carriageway lining and warning for Drivers to follow.

Protective bollards subject to Historic England's consent.

The possible use of CCTV to monitor the crossing, which would provide video evidence to pursue a claim for costs incurred post incident (there may be an indirect result that CCTV at a bridge location deters those in breach from crossing). This is not a camera that generates fines. Merely means to pursue claims post incident. There is no standard CCTV system to adopt at this time, so significant delays in pursuing a trial have been a problem to date. I will look to share more information on this should a preferred option be identified in the coming months.

You will recognise most of the features above, bar CCTV, were implemented at Bidford Bridge post 2015's incident.

I hope this has been of help,

Richard

On 20 March 2018 at 13:09, Alastair Adams <[adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com)> wrote:

Hi Mike

I am trying to resurrect the meetings of the VFQP Working Group - Vale of Evesham Freight Quality Partnership which could help here.

We did mention this as one of the outputs from our early meetings re Bidford Bridge held over in Warwick when the crash into the bridge first happened.

Since then, I have been working with Kanes, Unipart, various hauliers, parish councils, the Police, Wychavon DC, and Worcestershire Highways looking at HGV using the roads around the area, and there is interest from all parties I have spoken to re-start the Vale of Evesham Freight Quality Partnership so the main users of HGV's, the FTA, the hauliers, the Police, the Highways dept from Worcestershire, Warwickshire & Gloucestershire can meet once or twice a year to discuss any issues. The attached Advisory route map was the one of the outcomes from the previous group.

What is your view?

If you are happy for it to be resurrected, who at Warwickshire CC do you think could be nominated as the main Highways contact for this?

Kind regards

Dear Mike

Thanks for your support.

Kind regards

Elisabeth Uggerloese BA (Hons) FSLCC

Dear Elisabeth et al,

This is a ridiculous situation, which is way overdue for a solution to stop these enormous vehicles crossing and potentially damaging this ancient medieval river bridge. We know all too well the circumstances and subsequent 6 month closure of the bridge following the serious damage caused during June 2015. Yet very little has been done physically to stop this practice, although I'm very pleased that a great amount of work has been done to erect appropriate signage at key locations in Warwickshire and cross boundary in an attempt to route HGV's appropriately onto 'A' & 'B' Class roads. Unfortunately Sat Nav systems still route vehicles inappropriately via the shortage route. This is particularly the case with foreign vehicles.

I'm now requesting via this email that Warwickshire County Council Officers take an urgent look at this problem again and to find a solution once and for all before we have a similar incident to that mention above or worse. Also HGV's manoeuvring (turning round) in the village centre is not only dangerous to pedestrians and other road users, but very inconvenient.

Regarding enforcement. We know all too well that police resources are thin on the ground , but just one prosecution would send a positive message to Transport Managers to route their vehicles correctly. Hopefully they will be proactive in securing a prosecution asap.

In conclusion Welford River Bridge has a similar situation and carries the same weight limit as Bidford and requires the same amount of attention.

Kind Regards

Mike ( County Councillor Bidford & Welford )

On 18 Mar 2018, at 10:46, Bidford Clerk <[bidfordpc@gmail.com](mailto:bidfordpc@gmail.com)> wrote:

Dear All

The spring/summer season has now started with the increase in HGVs from Spain etc.

I enclose photo of articulated vehicle trying to cross Bidford Bridge yesterday morning at approx. 9.11 am. He was unable to do so, had to reverse and turn at the Village Centre creating some disruption to traffic. Luckily it was a Saturdays, had it been a normal weekday with all the traffic to and from Honeybourne it would have been chaos.

Can something be out in place before the season gets into full swing please?

Kind regards

Elisabeth Uggerloese BA (Hons) FSLCC, Clerk to the Parish Council

Date

2018

**PARVEET KAKAR and MOHIT CHAUDHARY**

and

**STRATFORD-ON-AVON DISTRICT COUNCIL**

**DEED OF AGREEMENT**

under Section 106 of the Town and Country Planning Act 1990

relating to the development of land adjoining 77 The Leys, Bidford on Avon, Warwickshire

**Stratford on Avon District Council**

Elizabeth House  
Church Street  
Stratford-upon-Avon  
Warwickshire  
CV37 6HX  
(Ref:020556)  
17/03423/FUL

## THE SCHEDULE

### The Planning Obligation

#### 1. The Owner **COVENANTS** with the Council:

1.1 To keep the Private Drive permanently free from obstruction;

1.2 Not to cause or permit the Private Drive to be obstructed;

1.3 To allow members of the public unimpeded pedestrian access at all times over the Private Drive in order for members of the public to access and egress the Play Area from The Leys.

1.4 To allow Bidford-on-Avon Parish Council or their approved contractors unimpeded access on foot or by vehicle at all times over the Private Drive in order for Bidford-on-Avon Parish Council or their approved contractors to maintain the Play Area, provided that at all times such maintenance does not itself impede access to the development.