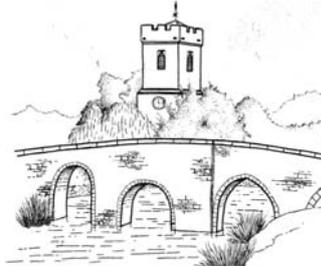


**BIDFORD ON AVON PARISH COUNCIL**  
**In the County of Warwickshire**



To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Rooms, Bramley Way on Monday 29<sup>th</sup> April 2019 at 7.30 pm to transact the following business

25<sup>th</sup> April 2019

Elisabeth Uggerløse  
Clerk to the Parish Council



**AGENDA**

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
  - i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18<sup>th</sup> December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
  - ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate
- 3. To approve**  
The Minutes of the Parish Council Meeting held on 25<sup>th</sup> March 2019

4. **Youth Forum** – an opportunity for the young of the parish to put their concerns to members of the Parish Council. Approx 15 mins. (Public Participation at Council Meeting Guidance Notes apply)
5. **Public Forum** - questions from members of the public. Please be aware that Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.
6. **Councillor Forum** – questions from members of the Council in respect of items on the Agenda or Matter Arising (Councillors should be aware this is not a forum when administrative issues are to be raised – this can be done directly with the Clerk and, if deemed appropriate, can be added to the Agenda as a separate item)
7. **To receive** a report from the County Councillor
8. **To receive** a report from the District Councillors
9. **To receive** Clerk's Report circulated
10. **To receive** Reports from the Parish Council's Working Groups (if relevant)
  - i. **Amenities WG** – Report with recommendations circulated
  - ii. **Business Development WG** – Report with recommendations
11. **To consider** reply from WCC Road Safety to the Parish Council's request for some safety measures to be installed on Cleeve and Welford Road at their junction with Honeybourne Road (Ref PC Mins. March 2019/13)
12. **To consider** the PCC's Road Safety Fund – (report, based on attendance of the workshop, circulated)
13. **To consider** office computers replacement or upgrade
14. **To approve** :
  - i. Accounts for the month of March 2019 (circulated)
  - ii. This month's payments (circulated)

## 2i) BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 25<sup>th</sup> March 2019 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way.

### **PRESENT**

Chairman                      Cllr. Knight, Chairman of the Council

Cllrs.                            Atkins, Ms Deacon, Fleming, Hiscocks, Mrs Keeley, Pound and Mrs Taylor

Also present:                District Cllr. Cargill  
5 members of the public

In attendance:              Mrs E. Uggerløse, Clerk to the Parish Council

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

No apologies received but Cllr Harvey was absent.

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18<sup>th</sup> December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

*None declared*

- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate.

*None required*

### **3. TO APPROVE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 25<sup>th</sup> FEBRUARY 2019**

Cllr Ms Deacon proposed the Minutes be accepted as being accurate  
**RESOLVED:** that the Minutes be accepted as an accurate account, and signed by the Chairman.

#### **4. YOUTH FORUM**

None present

#### **5. PUBLIC FORUM**

- i.** Resident from Saxon Court expressed concern that the planning application for the old Bakery (70 High Street) had gone to appeal: could this be explained to her.  
The Clerk explained the procedure:
  - Any one is entitled to appeal, at a cost, if their planning application is refused
  - The appeal is carried out by HM Planning Inspectorate, an independent body that represents the Secretary of State
  - Their decision is final – the only recourse is a Judicial Review
- ii.** The Resident also raised the issue of rubbish to the rear of the property, which was private. Council referred her to Stratford-on-Avon DC as the appropriate authority

#### **6. COUNCILLOR FORUM**

- i. Premises Gates** – a Councillor had a bad injury to her ankle which required 5 stitches and 2 courses of antibiotics, caused when helping the Clerk to close the gate after the February meeting.  
Following this, a risk assessment had been made and concluded that:
  - The bottom edge of the gate is very jagged and needs filing or similar to ensure it is safe – school to be advised so that WCC can take action
  - Only one person to actively close the gate to minimise the risk of injury
- ii. Perkins Trust** – there are still funds available for youth groups. Deadline is 31<sup>st</sup> March

#### **7. TO RECEIVE REPORT FROM COUNTY COUNCILLOR**

Not present

#### **8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS**

Purdah is now in place but Council business continues.

**RESOLVED** to note

#### **9. RECEIVE CLERK'S REPORT**

The written report had been circulated and updated report made available at the

meeting

**RESOLVED** to note

**10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUP**

- i. **Amenities WG** – Report with Resolutions attached to these Minutes of which it forms an integral part.
- ii. **Business Development Strategic WG** – the Chairman made a verbal report
  - **British Legion** no news which is worrying although experience has shown this moves very slowly
  - **Banner Group** – they have been given £500 by the Chamber of Commerce, which has now ceased to exist.  
Doing very well this year and expecting to be able to display some 18 banners starting at Easter.  
**RESOLVED** to note
- iii. **Burials WG** – review took place and no issues of concern.  
**RESOLVED** to note
- iv. **Staffing Panel** – to note the Clerk's Annual Appraisal  
**RESOLVED** to note and thank the Clerk for her work

**11. TO APPROVE THE STREETLIGHT MAINTANCE CONTRACT WITH WCC**

**Cost: £1,137.21 per annum**

**RESOLVED** to approve the cost

**12. TO APPROVE OPERATION LONDON BRIDGE PROTOCOL**

This has been circulated

**RESOLVED** to approve the Protocol and the Purchase of a 10" x 8" Photo and Frame and a cost of £78.00

**13. TO CONSIDER THE REPLY RECEIVED FROM WCC'S TRAFFIC AND SAFETY GROUP TO THE REQUEST FORM THE PARISH COUNCIL TO LOOK AT THE SAFETY OF HONEYBOURNE ROAD FROM THE BRIDGE TO THE CROSSROADS WITH CLEEVE AND WELFORD ROADS AND TO INTRODUCE SAFETY MEASURES FOUND NECESSARY (REF. P.C. MINS. FEB 2019/13)**

The reply, which advised that there are other locations with worse collision histories and their limited resources must target these, was a disappointment to Council.

It was proposed that some reflective posts be installed on Cleeve and Welford Roads at their approach to the junction and the Parish Council offer to contribute to the cost.

**RESOLVED** to propose the WCC that reflective posts be installed on Cleeve and Welford roads to the approach to the junction and that the parish council was prepared to contribute to this cost to ensure it was carried out.

**14. TO APPROVE A PROPOSAL TO INVITE YOUNG PEOPLE TO ASSIST THE CLERK IN THE PARISH COUCNIL OFFICE UNDER A "WORK EXPERIENCE" SCHEME**

The aim is to raise the interest of the younger members in local government and how it works to benefit its local community

**RESOLVED** to approve the scheme

**15. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

- i. 19/00545/FUL - Miss Anna Wells, 15 Quinneys Lane, B50 4JL**  
change of use of land (land exchange of land from church curtilage to residential curtilage) and removal of shed and construction of a double garage.  
**RESOLVED** by 7 votes in favour and 1 against to make a No Representation reply
- ii. 18/02180/FUL and 02181/LBC Ms Young 38-40 High Street B50 4AA**  
Sub division of 38-40 High Street to form two separate dwellings. 38 High Street will be renovated to form a two bed townhouse and 40 High Street will be renovated throughout.  
*The proposed plan has been revised and changes have been made to the internal and external arrangement. The Design, Access and Heritage Statement has been updated to reflect changes made in response to issues raised by the conservation Dept.*  
**RESOLVED** to note

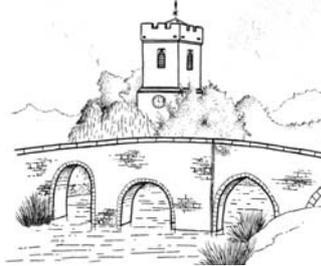
**16. TO CONSIDER AND APPROVE**

- i. Completed accounts for the month of February 2019**  
These had been circulated  
**RESOLVED** they should be accepted and approved
- ii. To approve payments to be made in March 2019**  
List of cheques to be raised and signed had been circulated. List of payable invoices £43,597.75  
**RESOLVED** to approve payments and Cllrs Mrs Keeley and Mrs Taylor to sign the cheques

The meeting closed at approx. 8.45pm



## 2ii) BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



### Item 10 i) REPORT & RESOLUTIONS FROM THE AMENITIES WORKING GROUP

Meeting took place on Tuesday 19<sup>th</sup> April @ 11.30 am

**Attendees:** Cllrs Harvey, Hiscocks (Chairman) and Mrs Keeley with the Clerk in attendance.

#### 1. WCAVA Youth and Community Project Report

The Working Group noted the excellent report and recognised that it will take some time to go through it.

**Recommendation** to approve that the Amenities WG take the report forward and bring short, medium and long term proposals to Council to consider and make decisions.

*Disappointment was expressed at the contents of the report and how it had been presented, with specific reference made regarding:*

- i. *poor response*
- ii. *qualitative more than quantitative*
- iii. *no recommendation or conclusion*

*However, it was noted that the ideas Factory had produced a good response.*

*Despite the concerns raised, it was believed that the report had sufficient information to support the recommendation that the Amenities WG consider it a come forward with proposals for Council to consider and make decisions on.*

**RESOLVED** by Council, by 7 in favour and 1 abstention, to approve the recommendation that that Amenities WG take the report forward and bring back short, medium and long terms proposal for Council to consider and make decision

#### 2. Streetlights

- i. High Street - £33,000 – there is a requirement for 12 more streetlights to bring it up to the required standard

The BDWG has requested the High Street being given priority which was agreed.

**Recommendation** to approve the upgrade of the High Street.

**RESOLVED** by Council to approve the recommendation

### 3. Big Meadow Winter Car Park Lights

- i. 2 x solar lights £2,950
- ii. 2 x standard £4,100 (part time operation)

**Recommendation** to approve the installation of 2 solar powered lights

**RESOLVED** by Council to approve the recommendation

### 4. Jubilee Play Area trim trail

- i. Trim Trail Ltd £11k
- ii. Fenland Leisure £ 7k
- iii. Streetscape £ 9.5k

**Recommendation** to approve the proposal from Fenland Leisure Products: this is the company that has installed the excellent Trim Trail on the Big Meadow and is the most competitively priced.

**RESOLVED** by Council to approve the recommendation

### 5. Millers Bank

the following issues were raised by Millers Bank residents

- i. Approaches to the POS are muddy and slippery and resident is asking whether the area should be closed to allow it to recover.  
This POS will always have a tendency to be muddy as it is on a flood plain. If Council is to close it each time this happens to allow it to recover it may as well close it. I have spoken to SDC and they agree with my thoughts – it is a POS by the river on a flood plain so it is going to be wet and muddy in the winter months and the use of same is at users risk. It is a natural phenomenon not a design fault. Whilst putting wood chippings could help in the winter it would also detract from grass growing in the summer.  
**Recommendation** to leave as is  
**RESOLVED** by Council to approve the recommendation
- ii. Cyclists are beginning to use this as a trails tract coming from the woods, across the weir on the north side and out on to the alleyway between nos. 10 and 11.  
Working with the EA to see what can be done. No cycling sign is an option; gates are another though cyclists can lift the bikes over the gate and continue to race begging the question whether it is worth the cost.  
**Recommendation** to note Council is working with the EA and await to hear back from them  
**RESOLVED** by Council to approve the recommendation
- iii. A number of shrubs planted in the last few years are keeling over, and will probably die for lack of support if nothing is done.  
Checked with contractors – shrubs rarely die  
**Recommendation** to note contractors comments  
**RESOLVED** by Council to approve the recommendation
- iv. While the tree surgeons have done a good job in amputating a number of older trees, those at the south end of the river bank need surgery to avoid boughs and possibly the trees themselves, falling into the river. From my

west-facing study on the first floor of my house, I am able to observe them on a daily basis, and I believe serious consideration should be given to further lopping.

Contractor has checked the trees – any branches that are in danger of falling will do so into the river not the POS thus there is no danger to the public. Any work will be carried out in the Autumn/Winter

**Recommendation** although it is noted that the trees do not represent a danger to users of the POS, the WG believe that pollarding of all the willows along the bank should be carried out earlier rather than later and would like this work to be carried out this Autumn/Winter – cost to be sought.

**RESOLVED** by Council to approve the recommendation

- v. Millers Bank resident is requesting the removal of a tree as it is purported that it has caused their conservatory to subside. However, the Parish Council contractors have visited the site and dispute this:
- i. Soil is sand not clay as reported
  - ii. Distance of the tree from the conservatory is 10 metres and the root mat radius is of no more than 5 metres from the trunk
  - iii. Birch trees have low water demand

In view of this the **Recommendation** is that the tree does not need to be removed as it does not appear to be the cause of the subsidence.

**RESOLVED** by Council to approve the recommendation

## 6. POS belonging to SDC

It appears that SDC is prepared to hand over the POS that belong to them within our Parish. However, they would like the Parish Council to send a single request for all the POS it would like to take over.

The Clerk can think of the following:

- i. St Laurence x 3
- ii. Kings Lane – Broom
- iii. Marleigh Park (already in hand)
- iv. Jubilee

The Clerk has also been advised that, if Council is still interested in taking over the Taylor Wimpey, to let SDC know and they will see what, if anything can be done. However, it may come with no funding so bear this in mind. Just to remind Council that it did not take over the Bovis development because it did not consider the offer of the commuted sum to be adequate.

Perhaps this is a question that Council has to consider on a separate basis: is it prepared to take over the maintenance of the POS at a lower cost and subsidise it for the benefit of the local community or does it continue to refuse to take land over if the commuted sum is inadequate.

**Recommendation** that Council request the transfer of all the POS from SDC and ask their assistance to obtain a transfer for the Taylor Wimpey site.

**RESOLVED** by Council to approve the recommendation

**7. Drone Policy**

Circulated for approval

**Recommendation** that it be approved

**RESOLVED** by Council to approve the recommendation

**8. Music Bandstand**

Resident has asked whether this is possible as it may increase visitors to the Meadow.

I am enquiring as to whether we would require planning permission and it could be that we have to ask the EA as well – but will wait to hear back from planning first.

Indicative prices would be in the area of £45k+ fully installed.

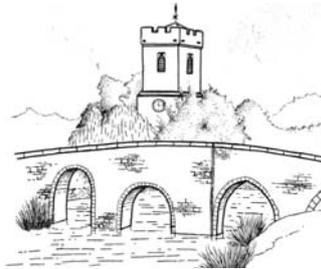
**Recommendation** no to proceed with this. It is expensive and members have reported that places such as Stratford, Evesham and Bewdley, which have stands, they have fallen into disuse.

**RESOLVED** by Council to approve the recommendation

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## **BIDFORD ON AVON PARISH COUNCIL**

### **In the County of Warwickshire**



#### **Item 9 - CLERKS REPORT - April 2019**

##### **1. TO NOTE THE FOLLOWING EXPENDITURES**

- i. Cheque No. 7210 for £5,890.72 for electrical work on the Big Meadow
- ii. Cheque No. 7211 for £21.78 VAT element of defibrillator maintenance payment which had been omitted from original cheque
- iii. Quinshields – 2 x cabinets for electrical points on Big Meadow - £1,854.00
- iv. 3 x Pavement signs for Big Meadow @ £130 each

##### **2. LOCAL ELECTIONS**

The Parish Council's efforts to attract new councillors was effective and there will be a contested election in all 3 wards.

Bidford on Avon is one of only 11 local councils to have contested elections in the district.

##### **3. THE EFFECTIVE MANAGEMENT OF UNAUTHORISED ENCAMPMENTS IN WARWICKSHIRE**

I was invited to attend this seminar as the WALC Representative at the Safer Warwickshire Partnership Board, on 3<sup>rd</sup> April at Wolston Community Centre. It was organised by the Police Crime Commissioner and attended by a number of key partners, including representatives from the Warwickshire Borough and District Councils, as well as invited guests from Bedfordshire, Leicestershire, Oxfordshire and Northamptonshire

It was an interesting meeting, with many issues raised such as:

- i. Police attending the unauthorised sites have to take balanced and proportionate actions and treat each case on its own merit  
There is a difference between travelling families who are peaceful and look after the site, whether this is unauthorised or authorised, and those that don't care and leave sites in a mess at a cost to the local authority

- ii. There is a need to have a balance of the impact on both travelling and settled communities
- iii. There is a need for the settled community to learn about and understand the history and culture of the travelling communities.
- iv. It should be noted that only 14% of the travelling community settle on unauthorised sites and, sometimes, it is due to necessity. Examples of this were given such as having to be close to Coventry Hospital as a child needed regular treatment there. The lack of official transit sites (there are none in the county) gives no opportunity for the Police to move them there.  
The majority would like to be in settled areas
- v. There is a need for transit sites as well as sites for “negotiated temporary settlement” – these would be managed sites, with agreed codes and rates applying.
- vi. Since 2018 the size of the travelling groups has greatly increased. This is partly due to:
  - ✓ Safety in numbers – the smaller groups feel threatened and feel safer if they are more in number
  - ✓ Rogue groups – these attach themselves to families
- vii. There is an increase in the numbers of travellers from Ireland
- viii. Travellers who own land and want to submit a planning application are advised to travel, obtain receipts of their stays, in order to prove they are travellers when submitting the application as this is a requirement (travellers have to demonstrate that they do travel)
- ix. Authorised sites – in many instances gypsy and travellers are evicted and mobile homes allowed into the site at higher rents with little or no objection from the planning departments. This problem, which is the one we appear to have with Greenacres, is a national one (the party who raised it was from Oxfordshire and many others, apart from me, were nodding when it was raised)
- x. Universal Credit – there was agreement that the way this is applied has created problems which have resulted in more “road occupations”.
- xi. Agencies/professionals must be prepared to do what is right and proportionate and not what is popular.
- xii. Social Media is full of “hate crime” towards the Gypsy and Traveller community. If these were aimed at Muslims, Jews, Hindus, etc. it would be considered a crime yet, in this instance, nothing happens. It would appear that racism against the Gypsy and Traveller community is exempt.
- xiii. Options
  - ✓ Targeted education of
    - settled community,
    - at schools,
    - press

- local authority staff
- ✓ More sites – all borough and district councils reported a nil return of proposed identified sites and, in some instances, some had been removed due to pressure from the settled community
- ✓ Transit sites in all boroughs and districts
- ✓ More negotiated sites – sites that can be used seasonally or for short periods
- ✓ Communication Protocol? Ways to keep the settled community informed and educate them to have a better understanding of this community, its history and its culture
- ✓ Engage with the Gypsy and Traveller communities to help provide a sustainable strategy

It is important to note that this is a nationwide challenge and not limited to Warwickshire and the intention is for the Working Group to continue to make progress considering the options that are viable, quick to action etc.

## 4 BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



### Item 10 i) REPORT & RECOMMENDATIONS FROM THE AMENITIES WORKING GROUP

**Members:** Cllr Hiscocks (chairman), Cllr Harvey and Cllr Mrs Keeley  
Meeting took place on Tuesday 9<sup>th</sup> April 2019 at the PC Small Meeting Room

#### 1. BIG MEADOW PURCHASE

Trustees would be extremely reluctant to sell what is part of the original endowment and any offer would have to be in excess of market value for them to justify the sale.

If Council still wishes this be considered, the recommendation is to approach the same party that valued the difference sites for the purpose of Land Registry and obtain a valuation of the land, bearing in mind it is on a Flood Plane.

The cost of a formal valuation is £650.

**RECOMMENDATION** to approve the formal valuation at £650.00 to enable Council to consider whether or not the purchase is viable.

#### 2. S106

There are some S106 funds available to spend as follows:

##### i. Big Meadow

£166,015.19 – Bovis development to be spent by July 2025

This restricts the expenditure to “enhance and upgrade existing recreation facilities for children and adults” on the Big Meadow

**RECOMMENDATION** to approve the request for a variation on the S106 Agreement to extend this to any POS within Bidford-on-Avon

£ 14,523.45 - Persimmons Estate to be spent by February 2025

this restricts the expenditure to “contribution for outdoor gym equipment” on the Big Meadow

**RECOMMENDATION** to approve the request for a variation on the S106 Agreement to extend this to any POS within Bidford-on-Avon

**ii. Broom**

£15,957.55 (Rural Exception site) to be spent by December 2022

**RECOMMENDATION** to use this to upgrade the play equipment and to level out the rest of the land to enable sports such as football to be played safely.

**3. WCAVA Youth and Community Project Report**

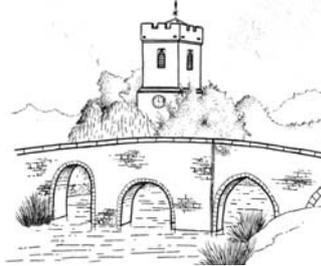
This is a good report with input from all the relevant church, community and sports groups as well as interested residents.

The WG believes this now needs to move forward and trusts Council will approve and support the following

**RECOMMENDATIONS:**

- i.** To allow the Amenities WG to progress this report and come back to Council with a more detailed and informed proposal for short, medium and long term measures
- ii.** To allow the Amenities WG, working with our young residents, to consider the rebuild of a Youth and Community Centre taking into account the planning restrictions, design, costings and the wishes of the young people and community as expressed in the report.

# 5 BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



## Item 10 ii) REPORT & RECOMMENDATIONS FROM THE BUSINESS DEVELOPMENT WORKING GROUP

**Members:** Cllr Mrs Taylor (Chairman), Atkins and Pound

**BDWG meeting 24<sup>th</sup> April 2019**

Present: Cllr Atkins, Cllr Taylor, Clerk

Apologies: Cllr Pound

### 1. High Street Feasibility Study

The BDWG members had received a report from the Traffic and Road Safety department of WCC on the feasibility of converting the West end of the High Street to a one way system going in an easterly direction.

The report is missing the feasibility of opening up the East end of the High Street on to Tower Hill – this is being requested.

The cost for a technical report for this is £500

**Recommendation** that council approve this additional expenditure

The section on road safety raises some issues for pedestrians which are relevant with the road system as it is now. These will be looked into further.

The cost estimates for changing the road system have several caveats. The lower and higher end estimates are so wide apart that we need more cost information before even considering the question of a consultation on any proposals.

To determine the actual cost for this, further investigation would be required and the additional cost for this is £440

**Recommendation** that council approve this additional expenditure as it will help to determine the feasibility of the proposed scheme

WCC have advised that we are in credit by £56.25 to be deducted from the amount payable once Council has decided which option/s to approve.

We are asking an independent traffic expert (Graham Feest) to have a look at possibilities for both ends of the High Street and the crossroads between Barton and Marcliff on the Honeybourne road. (See Clerk's Road Safety Report).

Possibilities for improvements to the flow of traffic and parking in the High Street include:

- One-way system for the West end of the High Street.
- Opening up the East end of the High Street on to Tower Hill (see above)
- Moving the bus route away from the High Street on to the B439 (which could enable removal of double yellow lines and allow more temporary parking).  
Being investigated with the Transport Dept.)
- Pedestrianisation of part of the High Street  
(have been advised y WCC that this is not a feasible option)
- Leaving it as it is.

Once the alternatives have been explored, including any suggestions or recommendations from Graham Feest, any proposals for change would, of course, go to full consultation with the Bidford community.

## **2. Royal Inn:**

In the absence of any news we are following up with Johnson Fellowes (the selling agents) for the latest information and asking if there is anything we can do to help.

## **3. Banner Group:**

For information: Bovis Homes have donated £200. The total donations this year have enabled the group to offer Banners to High Street businesses in return for a voluntary donation.

## Honeybourne Road

Elisabeth,

Thank you for your e-mail. We are able to investigate the implementation of highway works for the Parish Council. We charge a £500 non-refundable deposit to investigate highway works on behalf of Parish Councils. We will then produce a scheme design and quote for implementation. If the cost of implementation comes to more than the £500 paid this would be deducted from the cost of implementing the scheme.

The exact nature of what can be proposed will depend upon the nature of the section of highway in question and how it relates to relevant standards, guidance or Warwickshire County Council policy. All of these are matters that engineers will comment on more fully if the Parish Council decides to commission an investigation.

If the Parish Council would like to fund further investigation an e-mail from the clerk to this e-mail address, confirming willingness to pay the £500 deposit, will be sufficient to start the process.

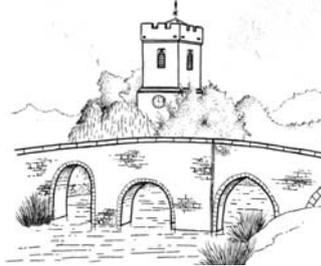
For £500 we will suggest a scheme and provide a quote for installation. If this quote comes to more than £500 the Parish Council would need to fund the difference if the scheme is to be implemented.

I hope that makes sense.

Regards

Garry Palmer MCIHT  
Team Leader  
Safety Engineering and Traffic Management  
Traffic and Road Safety Group

## **7 BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire**



### **Item 12 – ROAD SAFETY FUND REPORT**

I attended the meeting at Leek Wootton on Friday 12<sup>th</sup> April which was organised by the PCC Office.

The presentations were excellent and gave an insight into the current road accident situation, both county and countrywide,

We do have issues within the parish and I brought these up at the meeting asking why, does the Parish Council receive a “negative response” from County Council each time it raises concerns about local road safety, , if the whole ethos of the Warwickshire PCC is to

- Put Victims and Survivors First;
- Ensure Efficient and Effective Policing;
- Protect People From Harm;
- Prevent and Reduce Crime

I specifically pointed out that the Council has been told that the guidelines require a certain number of fatal incidents to occur before Highways will consider any measures and this seems to be contrary to the ethos as stated above.

WCC Road Safety officers, who also attended the meeting, advised that, due to budgetary constraints, they had to prioritise resources and there are areas within the County with a higher number of fatal/bad accidents and they will be looked at first.

Lack of Police presence is also down to lack of resources.

Another point that was made was poor and aggressive driving. Drivers still use mobiles whilst driving, mostly for texting, and some dashboards are more like computers making it very distracting to manage as you have to follow a number of onb screen instructions. Attention was also drawn to the lack of experience of new

drivers: for example, they are not taught to drive in the dark (driving schools stop at dusk); so drivers with brand new licences are suddenly met with the difficulties of driving in the dark with strong headlights coming at them and, in some instances, in the rain.

## **GRANT APPLICATION GUIDELINES**

In order to apply for the grant, the application has to

- Describe the project/activity and who the beneficiaries will be
- Demonstrate clearly how the project will contribute to the Police and Crime Plan's outcomes and priorities
- Clearly demonstrate and evidence the need for the project/activity
- Provide clear understanding of what differences the project/activity will make and how this will be measured and reported. Successful applicants will be required to provide a quarterly grant update report detailing the outcomes, outputs and impact of their project/activity
- Detail the timeline for delivery of the project/activity
- Explain the longer term strategy for providing this project. PCC grants are time limited and successful applicant should be able to demonstrate to the commissioner their longer term vision on sustainability, mainstreaming or funding opportunities
- Provide a clear breakdown of project costs. This should include match funding and volunteer time.

Providing clear evidence for the need of the project and how it supports the priorities in the Police and Crime Plan is very important. It is also critical that there is a clear intention to monitor outcomes and a demonstrable understanding in all grant applications of how these outcomes will be effectively monitored throughout the life of the project. This is so that the true impact of a project funded can be illustrated to the OPCC and to the public. It is strongly advised that these aspects of the application are well developed.

Currently, we have two main concerns:

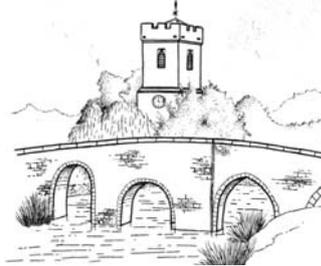
- Bidford Bridge
- Honeybourne Crossroad.

The issue concerning applying for a grant for this is that it requires partnership work between the Parish council and County Council and this is not really the intention of the grant which is more to encourage communities to seek ways to improve road safety and help them finance them.

However, one of the speakers at the event, Graham Feest is a Road Safety Consultant who is prepared to come and look at these concerns and give advice as well as holding a meeting and make a presentation to the local community. His charges for

this will be to cover expenses at 22p per mile. His proposal would be to come end of June and, as the days are long, do everything in one day, including the meeting with the local community which could be scheduled for 7.00 pm to 8.30 pm. The cost for this would be £67.32.

# 8 BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



## Item 13 – Office Computers replacement/upgrade

As previously advised, Microsoft will cease to support windows 7 at the end of this year.

The Parish Council owns two computers: a desktop located in the office at Bramley Way and a laptop, located at the Clerk's home address to allow the Clerk to work from home when required.

### 1. DESK TOP

- i. Replacement with a HP AMD Ryzen  
Windows 10  
To include transfer of data and onsite re installation  
**Cost £603.95**
- ii. Replacement with a DELL  
Windows 10  
to include transfer of data and onsite re installation  
**Cost £648.33**
- iii. Upgrade to Windows 10  
**Cost : £316.60**

### 2. LAP TOP

- i. Replacement with HP Laptop  
Windows 10  
To include transfer of data and onsite re installation  
**Cost 554.94**
- ii. Replacement with DELL Laptop  
Windows 10  
To include transfer of data and onsite re installation  
**Cost £554.94**
- iii. Upgrade to Windows 10  
**Cost £273.33**

The recommendation is that, in this occasion, HP offer better value.