



The
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Commission

District & Parish Elections 2019

Briefing for Parish Clerks - Nominations



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Nominations



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Nominations Process



- What is the process? **As per 4 Jan email**
- What are the benefits – **helps candidates**
- Contents of Nomination Packs
 - Instructions & Checklist
 - Nomination Paper
 - Home Address form
 - Consent to Nomination
 - Certificate of Authorisation
 - Request for Party Emblem
 - Returning Officer Instructions
 - Dummy Completed Form (Green)



Nominations Process



- Contents of Nomination Packs (cont'd)
 - Electors List
 - Candidate's Guide
 - Code of Conduct for Campaigners
 - Guidance on Conduct of Tellers
- When should candidates return the Nomination Papers to you?
By 26 March 2019
- When should you return them to us? **By 4pm on 3 April 2019**



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Likely questions



- How much can I spend as a Candidate? **£740 + 6p per elector in the parish. The Candidate must pay this themselves.**
- Can I hand out leaflets about myself? **Yes, but they must contain the Imprint.**
- Can I put posters up? **Yes, but only on private land/buildings to the owner's permission.**
- Can one person propose or second more than one candidate? **Yes – up to the number of seats vacant.**



Likely questions



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- What happens if there are fewer nominations than there are seats? **Those nominated will be returned unopposed.** What if there are more? **There will be an election.**
- Do I have to give the form back to the parish clerk? **No – but this is preferable.**
- Why do we have to complete the forms as we all want to stand again? **Yes – the term of office for cllrs ends at this election**
- I don't understand 'commonly used names'. **These must be different to the proper name(s) of the candidate.**



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Likely questions



- What happens if I find a mistake on a form and want to correct it? Do I have to complete the form again? **Yes or correct and initial. No tippex allowed.**
- Does the attester have to complete that part of the Home Address Form? **No – the candidate can do this.**
- If I get elected, when do I take office? **4 days after the election**
- What is the earliest date a candidate can sign their nomination paper? **19 February**



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Likely questions



- What do I tell proposers/seconders about GDPR? **Show them the green slip which will tell them how we deal with their personal information.**
- I am a parish clerk, can I also stand as a candidate for the same parish? **No – unless its an unpaid job.**



Secrecy



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Parish Clerks need to treat all nomination forms as confidential until the Statement of Persons Nominated is published on 4 April 2019. Only the Clerk should know who has submitted a nomination form – and the Returning Officer of course.



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Contacts

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Questions

