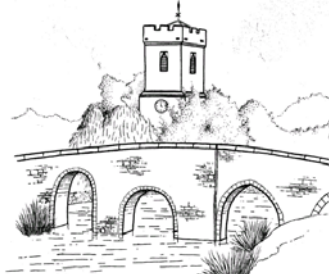


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



**Minutes of the Parish Council Meeting held on Monday 28th May 2012 @ 7.30 pm
at the Parish Council Meeting Room, Bramley Way.**

PRESENT

Chairman Cllr. Fleming
Cllrs. Atkins, Harvey, Hiscocks, Pound, Mrs. Randell,
Spiers and Squires

Also present: District Cllrs. Howse, Pemberton and Spence
7 members of the public and 1 member of the press

In attendance: Mrs. E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllr. Gerrard and Mrs. Keeley

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 20th August 2007 if any matter arises during the meeting in which they have Declared an Interest which could be personal or prejudicial they should declare so and leave the room
No declarations of interest made

3. TO APPROVE:

- **THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 30th April 2012**

Cllr. Hiscocks proposed the Minutes be accepted as being accurate.

RESOLVED that Minutes should be approved and signed by the Chairman

- **THE MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON 14TH MAY 2012**

Cllr. Harvey proposed the Minutes of the Annual Meeting be accepted as being accurate

RESOLVED that the Minutes be approved and signed by the Chairman

4. YOUTH FORUM

No young people attended the meeting

5. PUBLIC FORUM

- **Monie Meadow** The Parish Council had agreed to allow Bidford Juniors FC to park on a section of Monie Meadow that would be mowed accordingly. Should the football club not adhere to this, then the agreement would be rescinded. In view of the way the club had allowed participants of the tournament to park, and destroy, Monie Meadow, it was hoped this would be invoked.

It was agreed that parking on Monie Meadow had been uncontrolled and that this issue should be taken up by the Amenities Group when meeting with the football club on Thursday 31st May and thereafter referred to the next PC meeting

However, it was noted there were no traffic issues this year.

- Resident hoped that the Parish Council would arrange for some bunting and flags to be erected on the High Street to make it look festive in celebration of the Jubilee weekend and the London Olympics this summer.
- The issue of Friday Furlong and United Carriers was raised once again with Ward Members

6. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

Cllr. Barnes was unable to attend but had requested the Clerk to read out letter from Jim Graham, Chief Executive, WCC and an email, in which Mr. Graham states that frozen meals do offers better nutritional reliability and urges Members to scrutinise the service by tasting the meals themselves.

7. TO RECEIVE A REPORT FROM DISTRICT COUNCILLORS

Ward Members will be working closely together.

- **Friday Furlong** – Cllr. Howse had been to London and advised that
 - The court case had been abandoned at the last minutes and an agreement reached between the parties
 - He had received assurances that the development would take place
- **Friday Furlong/United Carriers sites**
 - Compulsory purchase not an option for SDC – it can only be done if there is a specific project that requires the sites such as HO2, trunk road etc.
 - SDC has the power to force the landowner to make the land tidy, or do it itself and then charge the cost back when the land is sold. However, the cleaning up cost per site would be a 6 figure sum – in order for SDC to contemplate this, it would have to receive a formal request from the Parish Council. Once SDC takes over this

responsibility, it has to perform it to a statutory level – it cannot simply remove tyres and other rubbish and leave it at that: and both sites are contaminated sites, with the consequences that this has.

- United Carriers have failed to comply with certain conditions and these should be enforced
- **Doctors Surgery** – things are proceeding with the Crabtree Nursery site
- **Bidford Grange Golf** – plans will be considered at the Planning Committee on 13th June
- **The Bank** – the site has been made fully secure so should no longer represent a danger
- **Broom** questions regarding land ownership were being investigated

8. TO RECEIVE REPORT FROM THE CLERK

The Clerk's written report had been circulated and is attached to these minutes. The new councillors were concerned about the lack of advertising regarding the Diamond Jubilee Event funding available. It was recognised that public discussions had taken place in Parish Council and Finance Meetings, but members of the public rarely attend these. It was **RESOLVED** to take note of these comments and make sure that the community is made more aware of funding possibilities in the future. It was also **RESOLVED** that the Parish Council would consider late comers who requested funds for Jubilee Party events.

RESOLVED to note the Clerk's Report

9. TO RECEIVE/CONSIDER CORRESPONDENCE RECEIVED

- **NALC**
 - Legal Topic Note 28 – Basic Charity Law **Noted**
 - Legal Topic Note 45 - Disposal and Appropriation of Land by Local Councils – **Noted**
 - Legal Topic Note 79 – Retirement Payments **Noted**
 - Legal Topic Note 80 - Members' conducts and the registration and disclosure of their interests (England) - there is an extensive note on this in the WALC Bespoke Guidance
The Clerk advised that WALC will be advising parish and town councils following meetings with the County and District/Boroughs as its preferred option is that all 3 tiers adopt the same code of conduct.
Noted
- **WALC** –
 - Bespoke Guidance (circulated) **Noted**
 - Parish/Town Council Induction Day for new councillors on Sat. 23rd June 10.00am – 4.00 pm Ettington Community Centre. Cost £50 per councillor.
RESOLVED Cllrs. Pound and Squires confirmed their attendance. Cllrs Harvey and Mrs, Randell to let the Clerk know if they were available.
- CPRE – Newsletter (circulated) **Noted**
- Alcester Cafe – Thank you letter **Noted**

10. TO CONSIDER NEIGHBOURHOOD DEVELOPMENT PLAN GUIDANCE RECEIVED FROM WALC (circulated)

The contents were noted

RESOLVED Cllr. Fleming, as the steer of the local Neighbourhood Plan to study the advice given

11. TO CONSIDER DRAFT ACCOUNTS 2011/12 circulated)

After some discussion regarding the presentation and contents of the accounts, the Chairman proposed a meeting be arranged with the RFO to allow councillors to ask questions regarding the contents and presentation of local government accounts.

RESOLVED that draft accounts should be considered at a later meeting

12. TO CONSIDER ALLOCATING A GRANT OF £5,000 TOWARDS THE BIDFORD SPORTS PAVILION PROJECT (GRANT RECEIVED FROM SPORTS ENGLAND £50,000) IN THE FINANCIAL YEAR 2013/14

A member of the Amenities Group proposed the council should consider approving this grant which would secure the refurbishment of an important community centre, used by many local people. It was hoped the building costs would be approx. £70,000 so the match funding required was £20,000. The Parish Council has already approved £4,000; the Dudley Trust are giving a £5,000 grant leaving a shortfall of £11,000,

The cricket and football clubs were prepared to do their part but £11,000 would put too great a burden - £5,000 from the Parish Council would go a long way to assist this project.

After a short discussion members voted 6 in favour of the proposal to 2 against.

RESOLVED To approve a grant of £5,000 for the year 2013/14 towards the Sports Pavilion Project, subject to it going ahead.

13. TO CONSIDER REQUEST FROM THE ALLOTMENT TENANTS, FOLLOWING A NUMBER OF INCIDENTS, TO ERECT A HIGH LEVEL METAL FENCE PANEL TO BE ATTACHED TO THE GATE - THE GATE TO BE ACCESSED VIA A COMBINATION LOCK

The Clerk explained she had not been able to obtain quotations for the panel in time for the meeting. The local company that had supplied in the past no longer carries this item.

RESOLVED to make the decision at the next meeting when quotations have been received.

14. TO CONSIDER REQUEST FROM HFT FOR A DONATION OF £200 TO HELP THEM CELEBRATE THE QUEEN'S DIAMOND JUBILEE

HFT advised they had decided that they would prefer a permanent reminder of the event such as a tree, or trees, and some benches.

RESOLVED to approve the grant of £200 to HFT

15. TO CONSIDER A REDUCTION IN THE INSPECTION OF THE PLAY EQUIPMENT AND BENCHES FROM ONCE A WEEK

- Twice a month
- Once a month
- Twice a month April-Sept; and Once a month Oct.-March

Members considered the risks involved in reducing the inspections. And enquired whether SDC could assist. Council was advised that SDC is reluctant to give advice on such issues as they may be held responsible in the future.

Members considered the risks involved and **RESOLVED** that play equipment should continue to be inspected weekly but that the inspection of the benches be reduced to once a month

16. TO RECEIVE VERBAL REPORT OF THE CLOSER WORKING WITH TOWN AND PARISH COUNCILS BRIEFING MEETING AT SHIRE HALL

Councillors who attended reported that the meeting had been to tell parish/town councils that there was less money and that there were certain services they were welcome to take over. However, they would not be accompanied by any funds.

Bidford has already taken over the library and there was no youth service and the other services on offer were not really relevant.

RESOLVED to note the report

**17. TO NOTE FINANCIAL TRAINING FOR THE COUNCIL HAS BEEN ARRANGED FOR THURS. 28TH JUNE BETWEEN 7.00 -9.00 PM
NOTED**

18. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- **12/00899/FUL Persimmon Home Ltd., Wadleys, 34A Waterloo Road, B50 4DB**

Demolition of existing bungalow (34A Waterloo Road) and erection of 2 detached dwellings

RESOLVED no representation

- **12/01111/FUL – Mr. Ian Osbourne, 2 Westholme Road, B50 4AH**
Extensions and alterations to existing bungalow (incorporating raising of the ridge to provide first floor accommodation) to create 2 x semi-detached dwellings

It was noted the applicant had taken notice of the council's previous comments and it was **RESOLVED** no representation

- **2/01126/VARY R.S. Brookhouse Engineering (Evesham) Ltd, Moor Hall Farm, Wixford B49 6DL**

Application to vary Condition 6 (in part) to enable an extended period of time for the relocation of storage as approved by planning permission

11/01403/FUL ("Full planning permission for the erection of a storage/workshop building; external storage of machinery; associated engineering and landscaping works; provision of car parking and turning facilities; and temporary storage on area to north of existing building")

RESOLVED to object to the variation of this condition. The condition had been imposed for planning reasons; reasons that remain and therefore

members were unanimous in their objection that the applicant be given more time to comply.

- **12/01177/FUL – Mrs. Sarah Ainge 42 The Meadows, B50 4AP**
Erection of a two storey side extension
RESOLVED no representation

19. TO CONSIDER AND APPROVE THE MONTH'S PAYMENTS AND ACCOUNTS (circulated)

The clerk brought the following issues to the attention of the council

- At their request, the cheque for £350, 00 payable to Broom Jubilee Committee was being replaced by a cheque, for the same amount, made payable to Broom Hall Inn, where the event was being staged.
RESOLVED to approve the cheque replacement and change of payee.

Purchases:	6,557.95
Grants	350.00 (replacement cheque)
Wages:	<u>2,419.57</u>
(As per cheque list)	9,327.52
cheque	202.95 (donation/purchase of commemoration coins)
DDM	<u>1,423.11</u>
Total payments	£10,953.58

Payments Received	
VAT refund	£3,008.48
Cemetery Sales	130.00
Car parking	1,360.00
Youth club rent	43.72
Meadow rights	750.00
Allotment rents	35.00
Cancelled cheque	<u>350.00</u>
Total received	£5,677.20

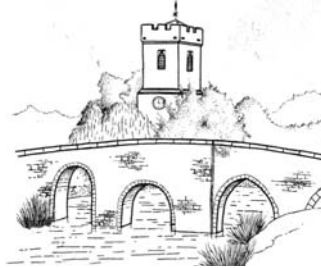
£5,000.00 was transferred from the deposit account to the current account to meet the above payment

It was **RESOLVED** to approve the accounts and that Cllrs. Hiscocks and Spiers sign the cheques.

The meeting closed at approx. 9.30 pm

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CLERKS REPORT - MAY 2012

- **MATTERS ARISING**

- Clerk has written to County Highways requesting its maintains the footpaths in the village to ensure the safety of residents. Highways has confirmed verbally that it will include the footpaths in the schedule of work being carried out by Community Payback
- Clerk is liaising with Bidford Primary School to design some 10/12 Anti Litter posters to be placed in dark spots in the Big Meadow. The posters will be A4, laminated and fixed where possible.
- 40 x £5 Diamond Jubilee coins have been ordered, and paid, from Royal Mint. The Council has been assured they will arrive in time for the Diamond Jubilee Street Party on Crompton Avenue
- Clerk has written to the Leader of WCC and Portfolio Holder for Adult Social Care regarding meals for the elderly and housebound. A reply has been received from the Leader simply stating that the Portfolio Holder will be replying the points raised.

- **QUEEN'S DIAMOND JUBILEE BEACON EVENT**

4,000 Parish/Town Councils throughout the country are taking part in this event, the largest single group. Lighting time for Parish/Town Councils group is **10.15 pm**, and this will be followed by a firework display.

Bidford Cricket Club and Bidford Juniors FC have agreed to arrange food and drink.. Poster enclosed

- **FIELDS IN TRUST -**

The commemorative metal plaque for Dugdale Sports Fields has now been received.

- **PARTICIPATORY BUDGET – MARLCLIFF**

Marlcliff Residents wished to commemorate the Queen’s Diamond Jubilee with a bench and plaque. This has been ordered and should be delivered in time for it to be erected before 4th June. Total cost £464.25 ex. Installation.

- **BIG MEADOW SPORTS PAVILION PROJECT**

The Parish Council approached the Est. Charity of Alice Duchess Dudley Trust requesting financial assistance for this project which has already received a grant from Sport England for £50,000 and a grant from the Parish Council of £4,000. Following a meeting with Mr., Stone and one of the Trustees, it has been confirmed that a grant of £5,000 on completion of the work will be forthcoming.

- **HOUSING SURVEY**

This is finally taking place – distribution will take place early June with responses required by 30th June.

- **INFORMATION COMMISSIONERS OFFICE**

The ICO has confirmed renewal of the Clerk as the Parish Council’s data controller under the Data Protection Act 1998.

- **BIDFORD BRIDGE**

The Clerk contacted WCC to advise that debris had accumulated under the arches following the recent heavy rains which caused the river to flood. This should be cleared on Monday 28th May