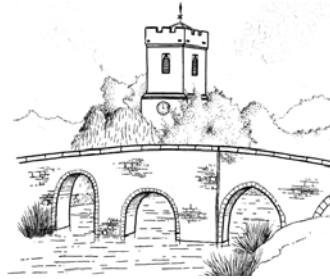


# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



**Minutes of the Parish Council Meeting held on Monday 24<sup>th</sup> June 2013 @ 7.30 pm  
at the Parish Council Meeting Room, Bramley Way**

### **PRESENT**

Chairman                      Cllr. Fleming

Cllrs.                              Atkins, Gerrard, Harvey, Hiscocks, Mrs Keeley, Pound,  
Mrs Randell, Squires and Spiers

Also present:                      County Cllr. Brain  
District Councillors Howse, Pemberton and Spence  
5 members of the public

In attendance:                      Mrs E. Uggerløse, Clerk to the Parish Council

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

*There were no apologies*

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30<sup>th</sup> July 2012, if any matter arises during the meeting in which they have Declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

*None declared*

### 3. TO APPROVE

- **MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON MONDAY 20<sup>TH</sup> MAY 2013**

Cllr. Gerrard proposed the minutes be accepted as being accurate and it was **RESOLVED** the Minutes be approved and signed by the Chairman

- **MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 20<sup>TH</sup> MAY 2013**

Cllr Gerrard proposed the Minutes be accepted as accurate and it was **RESOLVED** the Minutes be approved and signed by the Chairman

### 4. YOUTH FORUM

No young people attended the meeting

### 5. PUBLIC FORUM

- Resident advised the Council that the contractors of the development to the rear of the fire station had removed the fencing of the Youth Shelter Play Area in such a way that it can no longer be used – it was a perfectly good, new fence that could have been utilised in another area.  
The Clerk advised that she had been in contact with the contractors and complained about it.  
She also advised the area would be closed, for safety reasons, for a period of approx.. 3 to 4 weeks.
- A Councillor raised the issue of councillor participation as per Standing Order and requested this be applied in future
- A Councillor requested that reports from any Working Group that has met during the month, should be included as an Agenda item

### 6. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

Cllr. Brain's report is attached hereto

### 7. TO RECEIVE A REPORT FROM DISTRICT COUNCILLORS

- **Alcester/Bidford Community Forum**
  - Cllr. Pemberton had been re-elected Chairman
  - A presentation to the 2 winners of the Dog Fouling Campaign Signs had been made at the last forum – pupil from Alcester and from Bidford. The winning posters will be laminated and given to the Parish council for posting on streetlights etc.
  - Next Community Forum will be a single issue on “changes to the Welfare Benefits System” – and will be taking place at the Crawford Memorial Hall on 10<sup>th</sup> September at 10.00 am. The Forum would be grateful if the Parish Council could advertise this change widely.
- **Website** – ward members have set up their own website [www.wardmembers.com](http://www.wardmembers.com) which includes many local features and links and which they would recommend to the community
- **Funds** –
- **Refuge Unit** – SDC is in discussion to ensure this important unit remains open

- **Cllr. Howse** has been named Chairman of the Enterprise, Planning and Housing Policy
- **Greenacres** – ward members working with the Parish Council and the Enforcement Department
- **CLA @ Ragley Hall** is taking place 19 – 21 July, Contact would be supplied to enable liaising re traffic issues.
- **Planning** – workshop regarding the planning process is being carried out, so if there are any issues that the Parish council believes should be looked at, please let the Ward Members know so it can be included.

County Councillor and Ward Members left the meeting

#### **8. TO CONSIDER INTERNAL AUDITOR'S REPORT (circulated)**

The Chairman of the Finance and Strategy Committee asked the Council to note that the report stated

- That it “found the systems and checks continued to improve through the year
- There were some typo errors, which the Council had to strive to minimize
- It suggested the Council consider requesting proper Accounts for any organisation to which it allocates grants, and the Chairman believed this was being addressed in one of the documents to be considered by Council.

The Chairman felt the observations made showed the Council was striving to ensure it managed the Council in a proper manner and proposed it be accepted.

**RESOLVED** to accept the report

#### **9. TO APPROVE ANNUAL ACCOUNTS AND ANNUAL REPORT (circulated)**

- **Annual Accounts**

A Councillor queried the miscellaneous amount stating there should be a breakdown. The Clerk advised this had been provided and was attached to the accounts.

The Chairman of the Finance and Strategy Committee proposed the Annual Accounts be approved

**RESOLVED** to approve the Annual Accounts

- **Annual Return**

The Clerk read out all the items stated in the Annual Government Statement 2012/13 to which the council replied in the affirmative to all

**RESOLVED** to approve the Annual Return

#### **10. TO RECEIVE VERBAL REPORT FROM THE ACCOUNTS QUARTERLY REVIEW GROUP**

**RESOLVED** to note the verbal report and to thank Cllrs. Hiscocks and Mrs Keeley

#### **11. TO CONSIDER CORRESPONDENCE FROM WALC**

- **WALC Newsletter and Bespoke Guidance for Member Councils**

**ADH/016/1/2013** (circulated)

- Councillors note that the Growth and Infrastructure Bill had been given the Royal Assent and expressed dissatisfaction, especially with concern to the modifications to the affordable housing requirements under S106 agreements.

○ It was noted there were two funding opportunities and it was **RESOLVED** the Clerk should look into these and the possibility of being able to apply

- **LAIS1354 – Community Infrastructure Levy Guidance (CIL)** (circulated)  
Council is being asked to note the guidance. SDC is in the process of preparing its CIL consultation document  
**RESOLVED** to note this
- **Briefing Event** – All Chairmen and aspiring Chairmen  
Sat 13<sup>th</sup> July at Binley Woods 10.00 am – 1.00 pm  
Sat. 14<sup>th</sup> Sept. at Alderminster Village Hall – 10.00 am – 1.00 pm  
Both sessions will be led by Bill Robinson  
Cost : £35 per delegate  
**NOTED** interested parties to advise the Clerk in due course

#### **12. TO CONSIDER CCTV ACTIVITY SUMMARY (circulated)**

**RESOLVED** to note the information: no concerns raised

#### **13. TO CONSIDER THE NEXT STEP IN THE ELECTORAL REVIEW OF STRATFORD-ON-AVON**

- The Local Government Boundary Commission has adopted the Stratford-on-Avon District Council size of 36 councillors  
**NOTED**
- LGBC will now be reviewing proposed pattern of ward arrangements  
The Parish Council is being asked to consider whether it wishes to make representation regarding ward arrangements for Bidford-on-Avon Parish, in view of the reduction in the number of councillors at SDC.  
If it agrees it would like to make representation, does it agree on the proposals set out in the enclosed report  
**RESOLVED** to approve the Clerk's report that recommended the ward remain unchanged (Bidford-on-Avon, Salford Priors and Wixford) represented by two Ward Members

#### **14. TO CONSIDER COMMUNICATION FROM SDC REGARDING MOVE TO ALL OUT ELECTIONS (circulated with report)**

Members considered the report and agreed it made sense for all councillors to be elected at the same time and had the added advantage of saving money. It was, therefore, proposed, that the District Councillor elections, still scheduled to take place in 2014, should be cancelled as any elected member would have to stand again in 2015.

**RESOLVED** the Clerk to write to the Chief Executive and propose the cancellation of the 2014 District Council Election and Bidford on Avon Parish Council's support for All Out Elections in 2015 and thereafter.

#### **15. TO REVIEW THE FOLLOWING PROCEDURES (circulated)**

- Councillor/Clerk Protocol  
**RESOLVED** to approve
- Guidance Notes to Public Participation at Council Meetings  
It was proposed these should follow the Standing Orders regarding public

participation.

**RESOLVED** Clerk to draft new Guidelines on the basis of approved Standing Orders for review and approval at the next Parish Council meeting

- Internal Financial control Policy

**RESOLVED** to approve

- Internal Control Policy

**RESOLVED** to approve subject to the following change:

“Budget Monitoring: The RFO is required to present quarterly reports which allow the council to monitor income/expenditure against budget *and annual projection*”

#### **16. TO CONSIDER THE FOLLOWING PLANNING APPLICATION**

- **13/01166/FUL Mr David Taylor and Mrs Vanessa Taylor, Vintage House, Broom Yard, Kings Lane, Broom**

Change of use of existing outbuilding to form residential premises for the purposes of letting as holiday cottage and the erection of porch to the southern elevation and associated works

**RESOLVED** to support the application as it follows the Parish Council's strategy of promoting potential increase in local business activity

- **13/01213/VARY Taylor Wimpey West Midlands, Land at Friday Furlong, Friday Furlong**

Variation of condition 09/00247/OUT to allow development to commence via a temporary access while works to the public highway are carried out

**RESOLVED** that it had no objections to the variation being permitted subject to the wording being “prior to the completion of the 50<sup>th</sup> building the improvements to the public highway shall be complete”

It would object to the variation as requested i.e. “prior to the occupation of the 50<sup>th</sup> dwelling”

#### **17. TO CONSIDER AND APPROVE THIS MONTH'S PAYMENTS AND ACCOUNTS (circulated) AND THE AMOUNTS TO BE INVESTED IN THE HID ACCOUNT (RFO's schedule re- circulated)**

The following errors were noted:

- Cheque No.5951 – invoice underpaid by 40p – to be adjusted at next payment
- Cheque No. 5952 – invoice overpaid by 20p – to be adjusted at next payment

Purchases	
Wages	£2,511.86
Donation	500.00
As per cheque list	16,287.92
DDM	_1,192.20
HID Investment	<u>111,000.00</u>
<b>Total payments</b>	<b>£130,491.98</b>

Payments received

Car Parking	2,330.00
Burial fees	250.00
Photocopies	1.20
Meadow Rights	600.00
Room hire	48.00
Allotment rents	<u>150.00</u>
<b>Total Received</b>	<b>£3,379.20</b>

£12,500.00 transferred from the current account to the deposit account.

It was **RESOLVED**

- to approve the months' payments and accounts and that Cllrs. Mrs Keeley and Mrs. Randell sign the cheque.
- To transfer £70,000 to the 3 month HID account on maturity of a previous investment of £90,000, which is due on 3<sup>rd</sup> July 2013.

The meeting closed at approx. 8.45 pm

## **COUNTY COUNCILLOR REPORT – 24<sup>TH</sup> JUNE 2013**

### **Proposed Waiting Restrictions - High Street, Bidford on Avon.**

I met Christopher Latham Senior Technician Parking Management Traffic & Road Safety Communities Group at Warwickshire County Council on site in company with Maurice & Jonathan on 16th May. We agreed that minimum disruption to households should be considered to achieve the outcome required to allow free passage along the bus route and agreed with Mr Latham on what was required to achieve this. We also considered a buffer zone between the pavement and parked cars close to Lloyds Bank where vehicles park and overhang the pavement causing obstruction to pedestrians and especially wheelchair users. The buffer zone would be identified by means of painting white cross hashing on the road surface and would extend approx 1 meter out from the pavement. The next step is consultation with residents and the Parish Council re the Hight St proposals .

### **Pot Holes in The Pleck, Bidford on Avon**

I have received a number of emails from a resident in The Pleck regarding alleged damage to vehicles due to the poor state of the road surface. I have raised these issues with the County Highways Dept and agreed that the repairs should take priority , although they are already planned in this years repair contract. I have also visited the site and seen for myself the poor state of repair of the road and pavement and advised the complainant how to claim for damage caused to his vehicle .

### **HGV weight mitigation at Welford and Bidford Ancient Bridges**

This is some thing I followed up as soon as I was elected with

Principal Engineer for Traffic Control & Information Systems Team Design Services  
Communities Warwickshire County Council

His response was :

We have not implemented weigh in motion sensors in the County before and therefore the costs are unknown for the above sites. However, we have spoken to one supplier and they provided an estimated cost of £25,000 per site. This figure does not include Warwickshire County Council Officer time to manage this project.

I believe the amount of money available from the St Modwen 106 agreement is £40,000, which should be available later this year or early 2014.

Obviously there will be a surveying, tendering and consultation process to follow after the occupation of the first dwelling or holiday home at Long Marston site which triggers the release of the 106 monies.

Operation Footfall, a key part of the county council's Going for Growth agenda, is open to business community groups – large and small - to apply for grants to deliver a diverse range initiatives to encourage footfall. The closing date for the next round of applications is July 1.

**MULTI-MILLION PARTNERSHIP TO BRING SUPERFAST BROADBAND TO 91 PER CENT OF HOMES AND BUSINESSES ACROSS COVENTRY, SOLIHULL AND WARWICKSHIRE** War veterans help to celebrate D-Day for fibre broadband on the anniversary of the Normandy landings A £14.57 million project to transform broadband speeds for homes and businesses across Coventry, Solihull and Warwickshire has been announced.

CSW Broadband, a partnership of eight local authorities led by Warwickshire County Council, has agreed a deal with BT to help deliver superfast fibre broadband to around 91 per cent of premises by Spring 2016.