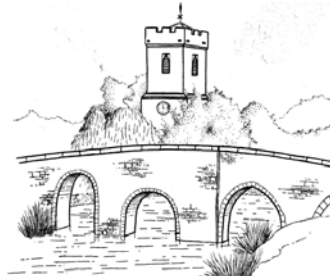


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



**Minutes of the Parish Council Meeting held on Monday 26th November 2013 at
Broom Village Hall, High Street, Broom**

PRESENT

Chairman Cllr. Fleming

Cllrs. Atkins, Gerrard, Harvey, Hiscocks, Mrs Keeley, Pound
 Mrs Randell, and Spiers

Also present: District Councillors Howse and Pemberton
 4 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllr. Squires

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room
There were none
- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate
None required

3. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 28TH OCTOBER 2013

Cllr. Harvey proposed the Minutes be accepted as being accurate

RESOLVED the Minutes be accepted as a true record of the meeting and be signed by the Chairman

4. YOUTH FORUM

No young people present

5. PUBLIC FORUM

- **Mineral Strategy** – a resident advised that there will be renewed concern now that the consultation had reopened and he urged the Parish Council to be vigilant.
- **Broom Village Hall** – a member of the village hall management committee thanked the Parish Council for its recent grant
- **Mill Lane** – resident requested that measures be taken to have the hedge on Mill lane cut back.
The clerk and another resident advised it acted as a traffic calm measure. It was agreed that it should be tidied up to ensure it is not dangerous to traffic.

6. COUNCILLOR FORUM

- Was there any progress with the request from some residents of Millers Bank.
Clerk advised it was still work in progress

7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

Cllr Brain had sent his apologies. The only item to be reported is that the resurfacing work on the Pleck has been carried out.

8. TO RECEIVE A REPORT FROM DISTRICT COUNCILLORS

- **Shakespeare's England** has now been launched and the website features The Big Meadow as a romantic destination! It is clear it has a strategy to improve tourism not only in Stratford upon Avon but across the district. Cllr Howse is the SDC representative on this board and, as the member for Bidford and Salford Ward he will always speak up for them!
- **Boundary Commission**- draw attention to the current consultation which is now about the warding of Bidford on Avon Parish itself.
- **Community Forum** – their concept and future are now open to debate. Some, like Warwick, have been very successful (they have grant awarding powers) whereas the Alcester/Bidford has not. The Police Priorities is the big draw but the online voting has been a great success – is this the way forward?
- **New Empty Home Initiative** - grants are available to landlords to improve/renovate empty houses: in exchange SDC will be able to rent the renovated property as affordable housing for a period of 5 years.

The verbal report was **NOTED**

9. TO RECEIVE REPORT FROM THE CLERK

A written report, which forms an integral part of these Minutes, was circulated and the contents were **NOTED**.

The Clerk also reported that she is a member of one of the sub committees of Shakespeare's England, which promotes other villages and areas that are not Stratford upon Avon

10. TO APPROVE REVISED STANDING ORDERS

These had been circulated to all members.

It was proposed that the following be added:

- *Questions not relating to items of business on the agenda for a meeting shall only be asked during the part of the meeting set aside for such questions to become point j under Section 3 Meetings (Generally)*
- *To appoint representatives to outside bodies and to make arrangements for those representatives to report back the activities of outside bodies to become point (vi) under Point j of Section 5 Ordinary Council Meetings*

RESOLVED to approve the revised Standing Orders subject to the amendments proposed in the motion

11. TO CONSIDER SWITCHING OFF STREET LIGHTS FROM MIDNIGHT TO DAWN (report circulated)

After some discussion as to the concerns and merits of switching off the street lights, a motion was proposed that they should be switched off.

An amendment to his motion was proposed: that the lights should remain on.

A vote was made on the amendment – 6 in favour

RESOLVED the streetlights to remain on and a review to take place every year around October.

12. TO CONSIDER THE FOLLOWING EXPENSES

- **Big Meadow trees** – planting of 2 trees on the Big Meadow:
Cost £600 (including planting and installation of tree guards and of water pipe)
Cost of 2 x tree guards : **£342**.
RESOLVED to approve the expense
- **1 x Notice board** (to replace the notice board outside the school)– Man made timber notice board (8 x A4) with lockable cover, post mounted and engraved with Bidford on Avon Parish Council
Cost : £1,008.80 (inc. delivery but not installation)

There was some discussion as to the benefits of noticeboards in general: and as to their placement and purpose.

It was proposed a Communication Strategy Proposal be produced by the Clerk for consideration by the Parish Council

RESOLVED to approve the motion that a Communication Strategy be produced for consideration

13. TO CONSIDER THE CORRESPONDENCE RECEIVED FROM WALC

- LAIS Up2Date (circulated)
Councillors are asked to note the contents and bring to the attention of the Council any issues they may find of relevance
NOTED
- Legal Topic LTN86 – the Disclosure and Barring service (circulated)
Council is asked to note the contents
NOTED

14. TO CONSIDER CCTV REPORT (circulated)

NOTED

15. TO RECEIVE REPORTS FROM THE PARISH COUNCIL WORKING GROUPS (if applicable)

- **Neighbourhood Plan Steering Group**
The first event had taken place at the Buy in Bidford and, considering the drawbacks such as short notice, small room at the back etc., it had been reasonably successful.
30 to 40 people had attended and there were now 25 dots on the map and some volunteers had signed up.
Next meeting should concentrate on
 - marketing,
 - communication,
 - website
 - list of skilled people that need to be recruited
- **Staffing Panel** – Chairman had met with the Clerk and was happy with the progress made
RESOLVED to note the verbal reports

16. TO RECEIVE VERBAL REPORT FROM THE PARISH COUNCIL SURGERY HELD IN BROOM VILLAGE HALL ON WEDNESDAY 29TH NOVEMBER

It had been quiet. The question was raised as to whether it could have been better advertised or whether it was simply the case there were no issues for residents to raise.

RESOLVED to note the verbal report

17. TO RECEIVE NOTIFICATION FROM BIDFORD YOUTH CLUB THAT THEY HAVE BEEN AWARDED THE WARWICKSHIRE ASSOCIATION OF YOUTH CLUBS “CLUB OF THE YEAR 2013”

The Council expressed its delight at this achievement and requested the Clerk to congratulate the club.

18. TO CONSIDER THE FOLLOWING CORRESPONDENCE

- **WCC –**
 - Warwickshire Minerals Plan Update: newsletter November 2013
NOTED
 - Winter Service in Warwickshire 2013/14
NOTED
- **Worcestershire CC – Worcestershire Minerals Local Plan: Second Stage Consultation**
NOTED
- **Thank you for grants received from::**
 - Bidford Cricket Club
 - Bidford Primary School
 - Bidford Youth Club
 - Resident**NOTED**

19. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- **13/-02857/HRN – Mr Barry Green, Land Adj. Barton Hill House, Welford Road, Barton**
Remove hedgerow H1 approximately 133.5 metres in length located to the north west of Barton Hill House, Barton O.S. Grid. Refs. SP 1104 5105
RESOLVED to object due to environmental and ecological reasons
- **13/02895/TREE Mr Mark Newell, 24 High Street, B50 4BU**
T1 Robinia: fell
Recommendation – to support
RESOLVED to support as it is damaging a third party property
- **13/02972/VARY – Mr Haerle – 17 Lambourne Close B50 4QH**
Variation on condition 3 of planning application reference 13/01633/FUL (Dormer to front elevation) to allow for the repositioning of the dormer on the front elevation
RESOLVED no representation

20. TO CONSIDER AND APPROVE THE MONTH'S PAYMENTS AND ACCOUNTS

These had been circulated to councillors together with a report.

Purchases	
Wages	£2,534.86
Grant	5,000.00
As per cheque list	11,670.18
DDM	<u>926.96</u>
Total payments	£20,132.00

Payments received	
Burial fees	500.00
Allotments	33.00
Directory Advertisement	240.00
Hiring of meeting room	75.00
SDC Grant	<u>50.00</u>
Total Received	£1,098.00

RESOLVED

- To approve the accounts
- To approve payments
- That Cllrs. Harvey and Hiscocks sign the cheques
- That £20,000.00 be transferred from the deposit account to the current account.

The meeting closed at approx. 8.45 pm

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CLERKS REPORT - November 2013

- **PURCHASES** – 2 x grit bins (one for Westholme Court area and another to have in reserve)
Cost : £282.10
- **LOCAL COUNCILS' CHARTER** – the aim of this document is to support a mutually beneficial working relationship between all the tiers within Warwickshire by outlining the respective roles, rights and responsibilities of each tier in this relationship, clearly defining the expectations that they may have of each other.
At the recent WALC AGM it became apparent that the first draft was not considered to have enough “teeth” to make it acceptable to parish/town councils. It is therefore in the process of being redrafted taking into account that it must be acceptable to all tiers if it is to be adopted. Fortunately the Localities and Partnership Groups Manager from Warwickshire County Council was present at the meeting and heard the comments made by some of the larger town councils.
- **SKATE RAMP** - the metal sheet panels have been installed and the site is looking much tidier