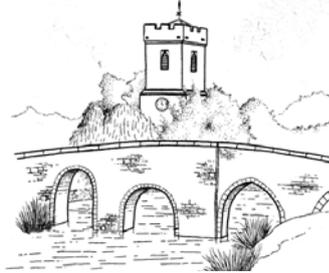


# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



**Minutes of the Parish Council Meeting held on Monday 28<sup>th</sup> July 2014 at the Parish Council Meeting Rooms, Bramley Way, and Bidford on Avon, after the Annual Parish Council Meeting**

### **PRESENT**

Chairman                      Cllr. Fleming

Cllrs.                             Atkins, Hiscocks, Mrs Keeley, Knight, Pound, Mrs Randell  
and Spiers

Also present:                 County Councillor Brain  
9 members of the public

In attendance:              Mrs E. Uggerløse, Clerk to the Parish Council

Before the start of the meeting, the Chairman advised that, due to a new job offer that meant working in Kent during the week, Cllr Ms Ford had, regrettably and after great consideration, sent in her resignation as she felt she would be unable to give her full time and support.

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

Apologies were received and accepted from Cllr Harvey

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30<sup>th</sup> July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room

*There were none*

- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate  
*None required*

### 3. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23<sup>RD</sup> JUNE 2014

Cllr Mrs Randell proposed the Minutes of the Parish council Meeting be accepted as being accurate

**RESOLVED** the Minutes of the Parish Council Meeting be accepted as an accurate account, and signed by the Chairman

### 4. YOUTH FORUM

There were no young people present at the meeting

### 5. PUBLIC FORUM

concerns about safe access to the medical centre continued to be raised.

- There are no bus stops installed and even the doctors are now advising elderly and vulnerable patients not to travel by bus.  
Councillors agreed that safety continues to be an issue but advised that everything was on “standby” until Stagecoach make the final decision as to whether or not it would agree to park “on site”. It was agreed this was the preferred option and that any deviation from this could take the pressure off Stagecoach making this decision.
- Why was the grass area on Waterloo Road outside HFT not being maintained?  
HFT has changed contractors.
- Table tennis tables on the Big Meadow were a great success. The deposit fee of £5 for the loan of the bats was going well, although some younger children did not have the money. In these circumstances the bats were still been lent, and, so far, they had all been returned.

### 6. COUNCILLOR FORUM

The issue of the Participatory Budget not being extended to Bidford on Avon was again raised. The Councillor felt it was unfair they should not participate. He brought examples of when it had been used for Bidford in the past two years and proposed that Bidford should also be invited to participate in this scheme.

One other Councillor stressed that the point of the Participatory Budget for Barton, Broom and Marlcliff was surely that they were more in the fringes of Bidford and, therefore, less able to benefit from the improvements to Bidford itself.

In reply, it was pointed out, that any improvement to Bidford was for the benefit of the whole parish.

A motion was put forward that Bidford on Avon be a full participant of the Participatory Budget and it was **RESOLVED** to approve this motion by 7 votes in favour and against

## 7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

- He had been pleased to attend the opening of Murray House. It offers great facilities and he encouraged others to go and visit. Many more of these facilities are required throughout the county
- **Honeybourne crossroads** following meetings with the Clerk and the Bateman family, agreement has been reached as to the proposed signage.
- **Street lighting** a review of the part night switch off had taken place and it was good to note that there had been no increase in the number of crimes as a result of this.
- **Superfast Broadband** – funds have been made available to ensure 95% of the county has access by 2017
- **County Councillor Grant** £5,000 was available to be distributed. Requests to be received by 10<sup>th</sup> October 2014

**RESOLVED** to note the report

## 8. TO RECEIVE A REPORT FROM DISTRICT COUNCILLORS

Cllr Howse had sent his apologies and drawn attention to two items which were read out by the Clerk:

- Orbit Housing dispute settlement agreed – full text available online at <https://www.stratford.gov.uk/news/news.cfm/current/1/item/135449>
- Stratford District Council wins Small Business Award – full text available online at <https://www.stratford.gov.uk/news/news.cfm/current/1/item/135444>

**RESOLVED** to note the report

## 9. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS (if applicable)

- **Amenities WG** – Report with recommendations had been circulated.

### ○ GRANTS

#### ➤ **Bidford-on-Avon Bowling Club**

To replace the very old part of the Club House and improve the Club House facilities for the promotion of the game of bowls as a sport and social activity.

**Cost : £10,500**

**Grant request :** As much as the Parish Council feel it can grant

**Recommendation:** that a grant of £1,500 towards the works be awarded

**RESOLVED** to grant £1,500

#### ➤ **Bidford & District History Society**

Towards the costs of graphic design, publication and launch of a book detailing the lives of the 63 individuals who dies in WWI and who are named in the Memorial

**Cost : £4,870**

**Grant request: £1,000**

**Recommendation:** that a grant of £500 be awarded

**RESOLVED** to grant £500

➤ **Bidford Football Club**

To help keep the club going

**Cost : £2,000** (to run the club per season)

**Grant request : £500** towards

- ✓ Paint for marking pitch
- ✓ League fee
- ✓ Insurance
- ✓ Cub entry
- ✓ Referees

Although the club had provided further information, a motion was put forward by the WG's Chairman that the grant be considered at the next round in October to allow members to properly consider the request.

**RESOLVED** to request be considered in October

➤ **Bidford-on-Avon Primary School**

To raise awareness of road safety – design and production of posters, display boards and materials. Development of maths skills and responsible spending.

**Amount of Grant : £350.00**

Further information was provided at the meeting:

- ✓ This was previously funded by WCC
- ✓ It educates both parents and children in road safety

Motion was put forward that the full amount of £350 be awarded.

**RESOLVED** to award £350.00

➤ **Mrs Anne Williams – The Dance of Universal Peace**

To continue to fund the project. This received the support of the Parish Council with a grant of £500 – but need further funds to continue

**Grant request: £1,000**

Recommendation: after careful consideration, the WG believe that the grant request should be refused as this does not appear to be a viable project bearing in mind the Parish Council has already given a grant of £500 as a start up.

**RESOLVED** not to award the grant

➤ **Marlcliff resident**

Has been accepted by the International Citizen Service and is going to South Africa for 3 months in September.

As part of her commitment she has to raise £800 and will be doing a sponsored ride from Bidford-on-Avon to Weston-Super-Mare and is requesting a donation from the Parish Council towards this goal.

Recommendation: to refuse this application as the Parish Council does not sponsor

**RESOLVED** not to award the grant

○ **FOOTPATHS**

Have received a quotation as follows:

- Remedial, one-off clearance of all footpaths as per map supplied  
**£425.00**

- Regular Maintenance of the same footpaths carried out 3 times a year @ £350 per visit  
**Cost £1,050 p.a.**

Recommendation: to approve the quotation. Council is asked to note the work is being carried out only to “access footpaths”

**RESOLVED** to accept the quotation

○ **SKATE RAMP**

Work is planned to start week commencing 28<sup>th</sup> July and should take two weeks to complete.

Company is requesting a deposit of £3,400 to be paid on arrival of site. Total Cost is approx.. £10,000.

Recommendation: that the council approve the deposit payment of £3,400.

**RESOLVED** to approve the down payment of £3,400

○ **MEDICAL CENTRE**

The cost of installing the warning signs has increased to £437.88 due to the work being carried out in isolation. Had the signs been installed together with all the other work to the site, the cost would have been reduced to £200.

Recommendation that the Council approve the installation of the warning signs at a cost of £437.88 as the Parish Council’s contribution to the safety of its residents

**RESOLVED** to approve the cost of the installation at £437.88

○ **TABLE TENNIS**

Recommendation: that a returnable deposit fee of £5.00 be charged for the loan of bats and balls. However, bearing in mind the comments made by the gatekeeper, to allow some discretion.

**RESOLVED** to charge a returnable £5.00 deposit fee which may be waived at the discretion of the Gatekeeper.

**10. TO CONSIDER COMMUTED SUM FOR THE MAINTENANCE OF THE PONDS AND PUBLIC OPEN SPACE LAND ON THE DEVELOPMENT OF LAND TO THE NORTH OF BRAMLEY WAY (report circulated)**

The Clerk advised that the Council was being asked to consider the adoption of the footpath on the site and that the sum should take this into account.

The Council considered the various options, bearing in mind the period of 20 years and the possible inflation and it was

**RESOLVED** to request a commuted sum of £71,422.46

**11. TO CONSIDER THE FOLLOWING CORRESPONDENCE FROM NALC/WALC  
(circulated)**

- **Legal Topic Note LTN9E** – Handling Complaints (circulated with report)  
**NOTED**
- **Governance and Accountability for Local Councils – A Practitioners Guide (England)** A copy of the full guide has been purchased and given to the RFO and another to the Clerk.  
Appendix 10 – Safeguarding public money is circulated for Councillors attention.  
**RESOLVED** to note and keep as an “aide memoire” of the obligations/responsibilities of the Council

**12. TO APPROVE A PROCEDURE FOR HANDLING COMPLAINTS (circulated)**

Council had considered the draft and a motion was put forward that the procedure be adopted

**RESOLVED** to approve the Procedure for Handling Complaints

**13. TO RECEIVE REQUESTES UNDER THE PARTICIPATORY BUDGET FROM**

- **Barton** – small, white fencing at either side of the road next to the 30MPH signs
  - **Marlcliff** - £500 towards the maintenance and running of the pump
- RESOLVED** to approve the requests

**14. TO NOTE THE CCTV MONTHLY REPORT FOR JUNE 2014**

This had been circulated and a motion was passed to note the report

**RESOLVED** to note the report

**15. TO CONSIDER ADOPTING THE NOLAN PRINCIPLES AS AN ADDITIONAL PART OF THE CODE OF CONDUCT (report circulated)**

Councillors had considered the report and a motion was put forward that the Council adopt the Nolan Principles as part of their Code of Conduct

**RESOLVED** to adopt the Nolan Principles a part of the Council’s Code of Conduct|

**16. TO NOTE THE FOLLOWING UPDATES**

- **War Memorial** – report following the cleaning was circulated.  
Councillors noted how good the War Memorial was looking following the cleaning and the new granite plaque. However, concern was expressed regarding the report which highlighted damage.  
Council was advised that a number of options were being prepared for it to consider at a later stage.  
A motion was put forward that the Clerk write once again to St Laurence requesting the old brass plaque be placed in St. Laurence as the Council would like it to remain within Bidford on Avon, and St Laurence is the only place where it is secure.  
**RESOLVED** to request St Laurence Church to reconsider its refusal to take the bronze plaque

- **Grange Road Cemetery Wall** – report following inspection of the wall states that it des need replacing. Planning application is required for both the demolishing and the replacing of wall. Clerk awaiting quote and full report before making the application

#### 17. TO CONSIDER THE FOLLOWING PLANNING APPLICATION

- **14/01696/FUL and 14/01692/LBC Mr and Mrs Spence, The Old Coach House, Mill Lane, Broom, B50 4HR**  
Proposed reconstruction of boundary wall, replacement garage and new porch  
Councillors carefully considered this application, especially the height of the garage with its pitched roof  
A motion was put forward to make a No Representation reply.  
A counterproposal was put forward that the application should be refused due to the height of the garage being overwhelming.  
3 voted in favour of the counterproposal, 4 against and there was 1 abstention. It was therefore  
**RESOLVED** to give a No Representation reply

#### 18. TO CONSIDER AND APPROVE THE MONTH'S PAYMENTS AND ACCOUNTS

Details of the accounts had ben sent to Councillors.

- **High Interest Deposit account investment**  
The RFO had recommended the following investments be made
  - £100,00 for 2 months at 0.50%
  - £ 50.000 for 6 months at 0.70%
  - £ 50,000 for 12 months at 0.80%

**RESOLVED** to approve the recommendation

#### Expenditure

Wages	£2,580.34
As per cheque list	12,385.31
DDM	<u>857.17</u>
<b>Total payments</b>	<b>£15,822.82</b>

Cheque No. 6091, payable to Flo Skatepark Construction, was replaced by cheque No. 6095, as it had been incorrectly written out)

#### Income

Burial fees	945.00
Car parking	2,725.00
Meadow Rights	900.00
HID maturity	60,224.38
HID maturity	60,208.27
HID maturity	100,143.67
Youth club rent	<u>43.72</u>
<b>Total</b>	<b>£225,190.04</b>

**RESOLVED**

- To approve the accounts
- To approve payments
- That Cllrs. Mrs Keeley and Randell sign the cheques

The meeting closed at approx. 8.45 pm