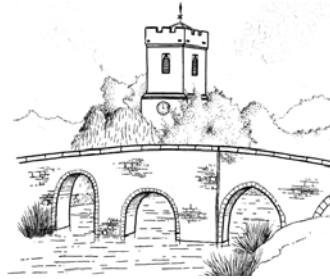


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 26th January 2015 @ 7.30 pm at the Parish Council Meeting Rooms, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Fleming - Chairman of the Council

Cllrs. Atkins, Harvey, Hiscocks, Mrs Keeley, Knight, Pound,
Mrs Randell and Spiers

Also present: District Councillors Howse and Pemberton
7 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies were received, and accepted, from Cllr Ms Deacon

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.
None declared

- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 22ND DECEMBER 2014

Cllr Harvey proposed the Minutes of the Parish Council Meeting be accepted as being accurate.

RESOLVED that the Minutes of the Parish Council Meeting be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present

5. PUBLIC FORUM

- Chairman for SCAN (Senior Citizens Action Network) voiced opposition to the relocation of the Post Office from the High Street to Warner's Budgens. Members of SCAN are concerned that another closure of a Village Centre business will result in even a smaller footfall on the High Street, which will be detrimental.
- Big Meadow – concern was expressed regarding the narrowing of the entrance into the Big Meadow following works to Honeybourne Road and Bidford Bridge – it could result in traffic issues in the busy summer months. The Clerk advised she is in correspondence with WCC regarding this issue.

6. COUNCILLOR FORUM

None

7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

Cllr Brain was unable to attend and had sent his apologies

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

No report made

9. CLERK'S REPORT

This was read out at the meeting and is attached to these Minutes

Clerk added a verbal report advising the Police were aware of the increase in the number of burglaries taking place, and were working with West Mercia Police to increase patrols.

RESOLVED to note the report.

10. TO CONSIDER THE STREET LIGHTING MAINTENANCE CONTRACT FOR THE YEAR 2015/16

- Number of street lights : 162
- Cost per street light : £7.72

Total cost : £1,250.64

RESOLVED : to accept the quotation

11. TO CONSIDER/APPROVE

- contracting DCK Beavers Ltd. to carry out the Parish Council's accountancy work at a basic cost of **£3,662.60 p.a.** (Report circulated)
Councillors had studied the report and a motion was put forward that the recommendation by the Chairman of the Finance and Strategy Committee and the Clerk, that the Council contract DCK Beaver by accepted.
One concern was raised regarding the accessibility of the records if these are installed in a non-transferable system
RESOLVED to approve the appointment of DCK Beaver Ltd. subject to confirmation that all records are transferable and remain the property of the Parish Council
- nominating the Clerk as the Responsible Financial Officer
RESOLVED to approve the nomination

12. TO CONSIDER THE FOLLOWING CORRESPONDENCE FROM WALC

- **Election Timetable** (circulated)
Councillors are requested to study this and make any recommendations they believe are appropriate
RESOLVED to note
- **A Guide for Local Councils – Managing Public & Press Reporting at Meetings** (circulated)
Councillors are asked to read through this – some policies have already been adopted and Council is being asked to consider other policies at this meeting
RESOLVED to note
- **WALC Annual Briefing Day 2015** – this is taking place at Myton School of Sat. 7th March (approx. from 9.15 to 3.00). The Heading this year is “Skills to Meet the Challenges of 2015 and Beyond” (full details circulated)
Cost : £47 per delegate and £25 for County Committee Member which the Clerk is.
Councillors are requested to consider attending and which workshops (2) they would be interested in and let the Clerk know at the meeting.
RESOLVED Cllrs Mrs Keeley and Knight to attend together with the Clerk
- **Nomination for attendance to the Royal Garden Party on 28.05.15**
RESOLVED to nominate Cllr and Mrs Fred Hiscocks
- **Financial Topic Note F12-14 Pension Issues** (circulated)
Councillors are requested to note the contents and note the recommendation made
RESOLVED to note the contents and recommendation
- Notification of the new appointment of new County Officer for WALC (circulated for noting)
RESOLVED to note

13. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS (if applicable)

- **Amenities Working Group** – report with recommendations circulated
The Chairman of the Amenities WG was invited to present the report

- **GRANTS**

- **Bidford on Avon Cricket Club**

To fund the refurbishment of the Cricket Club Roller which, after 70 years faithful service it has given up the ghost! They have tried to repair it but, due to its age it is uneconomical to do so.

Replacement cost:, including carriage is £1,986 ex. VAT

Grant request 50% or what the Council believe it can contribute

RESOLVED to award a grant of £1,191.60 (50% of the total cost)

- **Citizens Advice Bureau**

Due to the nature of the grant request, the application is being circulated for you to give it full consideration.

You will note they offer two alternatives:

- continue twice a month

Grant request £3,941.20

- reduce to once a month

Grant request £1,970.60

The Amenities WG recommendation was to give a grant for an Outreach once a month, to be revised after 6 months.

RESOLVED to accept the recommendation and award a grant of £1,970.60 to be revised after 6 months.

- **Murray House**

Looking for a grant towards the purchase of a green house; pots; plants; seeds etc. The aim is to support tenants to grow their own vegetables, herbs fruits et.

Cost:

- Greenhouse £450
- Compost, pots etc 100

Grant request : £550

Amenities WG recommendation was to award the full grant

RESOLVED to award a grant of £550

- **BIDFORD YOUTH CLUB**

Grant for the Senior Club Staffing

Dates for the period May – November 2014 supplied – 17 evenings in total

Amount payable £1,100 (this is the last payment under the grant)

Cheque for this amount is included in this month's payment

RESOLVED to approve the payment

- **BROOM VE DAY COMMEMORATIVE BENCH**

The Parish Council is being asked to consider taking over this bench, so that it is regularly inspected and maintained.

Currently, as it was bought with monies raised in Broom for the VE Day (1995) there is no responsible party and, as it is within the Parish, it would appear sensible to include this in the Council's assets.

The Recommendation of the Amenities WG was that, due to the age and condition of the bench, the Council should not take over the responsibility.

RESOLVED to accept the recommendation

- **TREE ON JUBILEE CLOSE PLAY AREA**

The Council considered the removal of this tree last year, and resolved to have it cut back so that it did not hang over a resident's garden. However, the resident has contacted the Council advising the roots are damaging the fence, which has to be replaced, and has requested the tree and roots be removed.

The Amenities WG recommendation is for the Council's contractor to inspect the tree and is if it is possible to safely remove the roots causing the damage. If this is possible to proceed.

RESOLVED to accept the recommendation and instruct the Council's contractor to carry out the necessary inspection and report back to the Clerk.

- **Neighbourhood Development Plan (NDP)**

The Chairman of the NDP made a verbal report

- thanked members of the Steering Group for all the work carried out promoting the questionnaire
- Distribution had been successful and the Steering Group was very happy with the response – 1000 completed questionnaires had been returned
- 3 weeks for the headline replies to be received and studied by the Steering Group, which would then start working on the first draft
- 3 new members had been recruited, which was welcome news

14. TO CONSIDER AND APPROVE THE FOLLOWING PROTOCOLS/POLICIES

These had been circulated to Councillors

- Chairman's Announcement
RESOLVED to approve the protocol
- Media Policy
RESOLVED to approve the Policy

15. TO CONSIDER THE PROPOSED CLOSURE OF THE POST OFFICE AND ITS RELOCATION TO WARNER'S BUDGENS.

Council carefully considered the situation, especially in view of the concerns that had been raised by members of the local community. However, it was recognised by all that the Post Office, in its present location, and without the possibility of expanding to include more retail space, was no longer viable. Too many services had been taken away, and a number of courier parcel collection points had opened in Bidford, offering strong competition. The Post Mistress had advised Council that she no longer felt it was possible for her to continue, and relocating to Warner's Budgens was the best solution

RESOLVED to note the situation and to note that, if the relocation is successful, it will mean a change of postal address for the Parish Council

16. TO NOTE THAT THE PARISH COUNCIL HAS RECEIVED CONFIRMATION THAT IT HAS BEEN AWARDED THE FOUNDATION LEVEL UNDER THE NEW LOCAL COUNCIL AWARD SCHEME

As per resolution of the Council at its December Parish Council Meeting, the Council will work towards applying for the Quality Level during 2015 (this will be at a reduced fee of £65 (50% reduction) if the Council applies during 2015)

The Clerk advise the Foundation Level was valid until January 2016 and had attracted a £250 grant from WCC, which was being managed by WALC.

17. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- **14/03267/FUL – Mrs Elisabeth Uggerloese, Bidford on Avon Parish Council, Grange Road Cemetery, Grange Road**

Replacement of existing 1.85 metre high stone wall fronting Grange Road
RESOLVED to note as this was a Parish Council application

- **14/03402/VARY Mr Roger Brookhouse, Moor Hall Farm, Wixford B49 6DL**

Variation of condition 12 of planning permission 11/01403/FUL to allow for an alteration to the appearance of tree planters in accordance with drawing MHF 01 Rev A and the planters shall thereafter be maintained in their approved positions at all times with the exception of short periods when the planters may need to be temporarily relocated to facilitate the loading, unloading or manoeuvring of plant machinery and equipment, such period kept to a minimum. Any tree which is dead, diseased or dying shall be replaced with a tree of similar species and specification to that originally planted. No further amendments to Planning permission 11/01403/FUL (for the erection of a storage/workshop building; external storage of machinery; associated engineering and landscaping works; provision of car parking and turning facilities and temporary storage on area to north of existing building) are to be considered.

Although the Council had no objection to the alteration to the appearance of the tree planters, some concern was raised regarding the term "short period" and it was considered prudent to specify what is meant by this, to aid enforcement should it become necessary.

A motion was put forward that the period should be no more than 14/21 days

A counter proposal was put forward that the period should be limited to no more than 7 days. The counter proposal was put to the vote: 5 in favour; 4 against. The motion was therefore approved

RESOLVED that the “short period” should be limited to “no more than 7 days”

- **14/03491/FUL Mr and Mrs Dyde, Fairview, Cleeve Road, Marlcliff**
Rear extension
RESOLVED no representation
- **14/03510/FUL Mr Paul Hopcraft, 1 Marleigh Road, B50 4DF**
Proposed two storey side extension
RESOLVED no representation
- **15/00067/FUL Mr Norman Brown, Greystones, Honeybourne Road, B50 4PD**
Proposed two storey extension linking main dwelling to attached garage
RESOLVED no representation
- **15/00086/TREE, Mr Richard Williams, 69 High Street B50 4BG**
T1 – YEW: reduce crown by 2-0% and reshape
T4 – Sycamore: reduce top canopy by 20% and reshape
T6 – Holly : reduce crown by 25% and reshape
T7 – Common Ash : reduce crown by 20% and reshape
T14 – Ash: reduce crown by 30% and reshape
T15 – Prunus: reduce crown by 30% and reshape
T16 – Holly: reduce crown by 25% and reshape
T19 – Holly: reduce crown by 30% and reshape
T20 – Prunus: reduce crown by 25% and reshape
RESOLVED no representation

18. TO CONSIDER AND APPROVE THIS MONTH'S PAYMENTS AND ACCOUNTS

Full details had been circulated

The Clerk advised that the invoice raised by APS was to be excluded as it had been sent in error

RESOLVED to note

HID Account – as there was no 7 month period on offer, the RFO's recommendation was to wait until February to reinvest for a period of 6 months

RESOLVED to accept the RFO's recommendation

Expenditure

Wages	£2,795.65
As per cheque list	4,735.53
DDM	<u>1,206.00</u>
Total payments	£,8737.18

Income

Grant (grass cutting)	£3,038.51
Cemetery fees	585.00
HID Account	<u>50,175.00</u>
Total	53,798.51

RESOLVED

- To approve the accounts.
- That Cllrs. Pound and Mrs Randell sign the cheques
- That £5,000 be transferred from the current to the deposit account

The meeting closed at approx. 8.25 pm.

