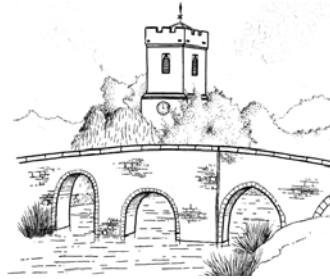


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 30th March 2015 @ 7.30 pm at the Parish Council Meeting Rooms, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Fleming - Chairman of the Council

Cllrs. Atkins, Ms Deacon, Harvey, Hiscocks, Mrs Keeley, Knight, Pound and Spiers

Also present: County Councillor Brain and District Councillor Howse
9 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

No apologies.

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.

None declared

- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.

None required

3. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23RD FEBRUARY 2015

Cllr Ms Deacon proposed the Minutes of the Parish Council Meeting be accepted as being accurate.

RESOLVED that the Minutes of the Parish Council Meeting be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present

5. PUBLIC FORUM

- It was nice to see a new seat had been installed on the Big Meadow
- It had been noted that all picnic tables now had a metal sheet: it was hoped these would be used by people barbecuing to prevent the tables being damaged
- Skate Park – when was this going to be completed – the big Meadow is opening and it is a great pity it is still unfinished
Clerk was able to advise that she had written confirmation that it should be completed 7th/8th April.
- It had been noted that, once again, money had been spent on the Big Meadow – would the Parish Council note that more funds should go into the village centre. The NDP Questionnaire demonstrated that many residents want the High Street to be vibrant
- Old Geodis site – proposed retail shop
 - NDP Questionnaire results showed that
 - 98% wanted the High Street to be preserved as far as possible as a shopping area
 - A majority do not think the village requires another shopping area
 - Must support the village centre
 - However, a new resident was of the opinion that a new supermarket would not detract or compete with the High Street

The Chairman advised that, whilst comments regarding the Old Geodis site were noted, the site had been derelict for a long, long time and this was the only proposal on the table, which is why it had received the Parish Council's support.

6. COUNCILLOR FORUM

None

7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

- Bus shelters were now installed at the Medical Centre
- Alcester and Henley on Arden were holding successful market days once a month
- Honeybourne Crossroads – work now complete and it was hoped the memorial would soon be removed

- Traffic Seminar – funds made available to County Councillors for their areas: he had proposed a footpath from the village to the new medical centre, which was six figure sum – the Parish Council to let him know if there was any other item they would like to be considered

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

- **Core Strategy** – meeting had taken place at SDC to consider the Inspector's Interim Report
 - Not all was bad news – not all the document had been rejected
 - SDC to consider whether to consolidate the Core Strategy – i.e. have some parts approved/adopted whilst still having a consultation on those parts where the Inspector recommended a review.
 - Review will take a minimum of 6 months

The Council thanked Cllr Howse for his assistance with the recent 3 planning applications which had been refused by Planning Committee (West)

9. CLERK'S REPORT

This had been circulated and publicised

RESOLVED: to note the report.

10. TO RECEIVE THE FOLLOWING CORRESPONDENCE

- **WALC** –
 - **Legal Briefing L01-15** Freedom of Information – Datasets (circulated)
RESOLVED to note the Briefing
 - **Newsletter** (circulated) Councillors are requested to note the contents and bring to the attention of Council any issue they believe is of importance.
Please note that, on behalf of the Parish Council, I have sent an Expression of Interest in a grant for the NDP.
RESOLVED to note the contents of the newsletter
 - **Local Government Boundary Commission** – Electoral Review of Warwickshire – Final Recommendations
RESOLVED to note the final recommendations
 - **Post Office** – advising of its decision to relocate the Branch to Warner's Budgens following the recent consultation. Date to be confirmed.
RESOLVED to note the decision and await final date
 - **CAB** – thank you email for the Parish Council's support of its Outreach services
RESOLVED to note

11. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS (if applicable)

- **Amenities WG** – report and recommendations circulated
The Chairman of the Amenities WG made the presentation

○ GRANTS

➤ **Bidford Christmas Lights**

To replace lights on tree in St Laurence Churchyard

Cost : £1,500

Grant request: £1,500

After some discussion it was **RESOLVED** by 8 votes in favour and 1 against, to accept the recommendation to award a grant of £1,000.

➤ **Goslings Toddler Group**

(This is a voluntary run Toddler Club for the village and surrounding areas, from babies to school age. It meets every Thursday at the Crawford Memorial Hall, including holidays)

Grant request: £1,000

RESOLVED to accept the recommendation and award a grant of £800

➤ **Marlcliff Flood Group**

Wish to replace the current petrol pump (bought by the PC at the request of the EA) with an automatic electric pump

Cost – between £1000 and £3,000. They have received £600 from Councillors Funds (WCC)

Grant request £500/£1,000

RESOLVED to accept the recommendation not to award the grant as the Parish Council has already bought a pump for Marlcliff, at the request of the EA, and at its recommendation – and the pump is in full working order.

➤ **Mark Smith**

Coal for the Vintage Gathering Event

Cost of running event £2,500

Grant request: £300

RESOLVED to accept the recommendation and award a grant of £300

➤ **Voluntary Action Stratford on Avon District (VASA)**

Vital hospital and health related appointments, mainly for older people, who would not be able to attend unless a driver is provided. Due to cuts in grants/donations, they are requesting assistance from local councils to ensure tis vital service is able to continue.

Cost; £80,000 pa across the district

Grant request: As much as the Parish Council feels able to contribute

RESOLVED to accept the recommendation and award a grant of £700.

The Clerk advised that, as these grants were awarded in this financial year, cheques would have to be raised and signed at the end of the meeting.

○ **BOLLARDS BY THE WAR MEMORIAL**

Number of bollards 20 @ £177.59 each.

Total Cost : £3,551.80 plus installation

RESOLVED to approve the expenditure as it would complete the War Memorial improvement programme and contribute to raising the profile of the village centre

○ **BENCHES FOR BROOM**

- Replacing the VE Memorial Bench on the junction of Bidford Road and High Street
- Installing a further bench – possibly on the Broom Riviera overlooking the river.

Cost: (Ollerton) £643.00 each plus carriage = £1,381 plus installation)

RESOLVED to approve the expenditure of 2 Ollerton benches, in the Parish Council approved blue colour

○ **ANNUAL INSPECTION OF PLAY EQUIPMENT**

Inspection was carried out by the Play Inspection Company who have sent a comprehensive report.

The Clerk advised she had gone through it with their MD and have corresponded, especially with concerns about the grass matting surface under the play equipment. An email had been received advising the ground should be acceptable for this year and they would revert with alternatives for the Council to consider next year.

Instructions had been given to the Big Meadow Contractor regarding items that need looking at/repairing and these have been carried out. Other items will be passed on to the party that inspects the play equipment on a weekly basis, for work to be carried out.

RESOLVED to note the report

○ **RUGBY WORLD CUP STREET PARTY**

A resident from Marleigh Road requested the support of the Parish Council to close a small part of Marleigh Road for a Rugby World Cup Street Party on August Bank Holiday Saturday 2.00 – 10.0 pm

RESOLVED to support this request

- **Burial WG** – report, advising reconciliation had been carried out for the year 2104/15 with no issues being found, had been circulated.

RESOLVED to note the report

- **Neighbourhood Development Plan** – the Chairman made a verbal report, the contents of which can be found on line at <http://www.bidfordonavon-pc.gov.uk/pdfs/neighbourhoodplan/ndp-mtgnotes-150325.pdf>

12. TO CONSIDER AND APPROVE AMENDMENT TO THE ANNUAL STREET COLUMN UPGRADE PROGRAMME (report circulated)

The amendment proposed replacing 5 streetlights on Jubilee Close, which would allow this to be returned to WCC, instead of The Leys which had 9 lights and not 5 as originally thought.

RESOLVED to approve the amendment at a cost of £6,339.45

13. TO RENEW CONTRACT WITH THE INTERNAL AUDITOR

RESOLVED to renew the revolving contract

14. TO RECEIVE CLERK'S REPORT OF THE SOCIETY OF LOCAL COUNCIL CLERK'S (SLCC) ANNUAL CONFERENCE HELD AT STRATFORD UPON AVON – circulated

RESOLVED to note the report

15. TO CONSIDER DATE FOR THE ANNUAL PARISH MEETING (current date is a Bank Holiday)

Report, recommending the date be changed to Monday 1st June, which would be during the NDP Consultation period, and did not clash with any other Parish Council meetings, had been circulated

RESOLVED to set the date for the meeting on Monday 1st June 2015

16. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- **15/00451/FUL Mr Steve Lambley, 5 Friday Close, B50 4EQ**

Proposed single storey rear extension and first floor extension over existing utility/family room top side

RESOLVED no representation

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

RESOLVED that the public be excluded

17. TO CONSIDER QUOTATIONS/BIDS, PUBLICISED BY THE PARISH COUNCIL FOR THE FOLLOWING

- Sole Catering Rights for the Big Meadow 2015 season
RESOLVED to accept the bid from M Dobson
- Sole Ice Cream Rights to the Big Meadow 2015 season
RESOLVED to accept the bid from G Ford
- Inflatable rights to the Big Meadow 2015
RESOLVED to accept the bid from M Dobson

18. TO CONSIDER AND APPROVE RENEWAL OF THE FOLLOWING ROLLING ANNUAL CONTRACTS

- Amenity and Verge Mowing (WCC Highways approved contractor) £9,642.50
- Public footpaths maintenance (WCC approved contractor)
£1,500 (4 visits per annum)
- Environmental Operator
£3,168.00

RESOLVED to approve the renewals of these contracts

19. TO CONSIDER QUOTATIONS FOR THE MAINTENANCE OF GRANGE ROAD CEMETERY CONTRACT

Council carefully considered the quotations received, and unanimously **RESOLVED** to grant the contract to MGS Services at £3,000 p.a.

20. TO APPROVE SETTING UP BANK STANDING ORDER PAYMENT FOR THE FOLLOWING ANNUAL CONTRACTS (report circulated)

- Flower Box contract
- St Laurence Churchyard
- Amenity and Verge Mowing
- Footpaths

RESOLVED to approve payment by Bank Standing Order

21. TO CONSIDER AND APPROVE THIS MONTH'S PAYMENTS AND ACCOUNTS

Full details had been circulated

- Cheques for the grants awarded and approved at this meeting were raised and signed as follows:
 - No. 6236 – Bidford Christmas Lights: £1,000
 - No. 6237 – Gosling Toddler Group: 800
 - No. 6238 – VASA: 700
 - No. 6239 – M Smith 300
- Cheque No. 6240, for £10, in respect of a Burial overpayment was approved and signed

Expenditure

Wages	£2,694.71
Grants	4,300.00
HMRC	2,429.84
As per cheque list	23,644.36
DDM	851.78
HID deposit	<u>80,000.00</u>
Total payments	113,920.69

Income

Fishing Rights	1,243.20
Grant – community development	675.00
Cemetery fees	<u>840.00</u>
Total	2,758.20

RESOLVED

- To approve the accounts.
- That Cllrs Ms Deacon and Mrs Keeley sign the cheques
- That £20,500 be transferred from the current to the deposit account

The meeting closed at approx. 8.25 pm.



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CLERKS REPORT - March 2015

- **Expenditure**
 - **Miscellaneous**
 - Move business sign on Honeybourne Road
Cost £100
 - Repair noticeboard on High Street
Cost £50

 - **Big Meadow**
 - Metal barbeque plates have been fixed to all picnic tables to prevent the wood being burnt!
Cost: £200
 - All remedial jobs highlighted in the Play Inspection report on the Big Meadow have been carried out
Cost: £250
 - New rail and mend fence on Big Meadow Play Area
Cost £100
 - Move post & rail fence on the Big Meadow gateway
Cost £200
 - Install bench on Big Meadow
£120
 - Put bark round trees and under zip wire
Cost £285

- Fill pot holes on Big Meadow
Cost: £500
 - Repair Dragons Teeth
Cost: £450
- **Marleigh Park**
 - Repair fence on Marleigh Road play area
Cost : £100
 - Repair gate and fence; replace bin and add 2 new wood rails
Cost : £150
- **Youth Shelter Area**
 - Repair fence
Cost : £20
- **Salford Road Cemetery**
 - Remove top soil by river bank
Cost: £150

Funeral Directors have been advised that all unused soil must be removed from the cemetery. Failure to do so will result in the Parish Council invoicing them for the cost of removing it.
- **Millers Bank, Broom**
 - **Tree work** - Phase I (felling and pollarding willows for health and safety reasons), as approved and agreed with SDC's Planning Department, has been carried out.
 - **Clearing up of area** - Mark has carried out extensive clearing of the river bank, removing nettles etc. and has done an admirable job!
- **Pension** - as required by the new Pensions Regulator I have completed the Nominated Contact Form which means all future correspondence will be sent to the Parish Council via the Clerk.
- **Alison Hodge** - As you are aware, after 15 years in the job she has retired at the end of this week.
I have bought and sent a card on behalf of the Parish Council thanking her for her advice and assistance over the years.