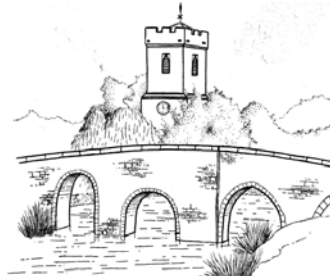


# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



Minutes of the Parish Council Meeting held on Monday 24<sup>th</sup> August 2015 @ 7.30 pm at the Parish Council Meeting Rooms, Bramley Way, B50 4QG

### **PRESENT**

Chairman                                      Cllr. Fleming - Chairman of the Council

Cllrs.    Atkins, Ms Deacon, Hiscocks, Mrs Keeley, Mrs Randell and Mrs Taylor

Also present:                                      14 members of the public

In attendance:                                      Mrs E. Uggerløse, Clerk to the Parish Council

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

*Apologies were received and accepted from Cllrs Harvey, Knight and Pound*

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30<sup>th</sup> July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.

*None declared*

- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.

Dispensations will be granted as appropriate.

*None required*

### **3. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 27<sup>TH</sup> JULY 2015**

Cllr Mrs Keeley proposed the Minutes of the Parish Council Meeting be accepted as being accurate.

**RESOLVED** that the Minutes be accepted as an accurate account, and signed by the Chairman.

#### **4. YOUTH FORUM**

None present.

A request was made that the minutes should note the excellent work carried out by the Bidford Youth Club/Canoe Club at the Annual Duck Race

#### **5. PUBLIC FORUM**

- Resident advised that the diversion signs along the B439 from Welford to Bidford had disappeared. The Clerk confirmed she had advised County Council accordingly.
- Bidford-on-Avon has set up a Chamber of Trade and Commerce: constitution has been approved and a Facebook page activated
  - 3 successful meetings have been held
  - Based on the success of the Vintage Gathering, they want to start a rejuvenation of the High Street and would be grateful for Parish Council funding
  - Membership currently stands at 7/8 High Street businesses but the intention is to leaflet the Industrial Estate this week. The priority was to set it up
  - Each business will be asked to contribute £5 a month
  - Intention is for the Bidford-on-Avon Chamber of Trade and Commerce to become self-sufficient
- Street Event – this is the first project of the Chamber of Trade and Commerce, to take place on Sunday 20<sup>th</sup> Sept.
  - Many community groups have volunteered to help
  - Parish Council is extending its Public Liability to cover the event subject to a satisfactory Risk Assessment
  - Street closure has been requested and it is hoped the decision for this is made before the end of the month. If this is not possible, then the organisers will carry out the same road security as the Christmas Lights

#### **6. COUNCILLOR FORUM**

The issue of money being spent on play areas in Stratford-upon-Avon was raised and the Clerk was requested to set up a meeting with the portfolio holder to discuss further.

#### **7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR**

Cllr Brain had sent his apologies

The Clerk advised that the memorial at the Honeybourne Crossroads had been removed and a plaque would be installed as a replacement

#### **8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS**

Cllr Cargill had sent his apologies

**9. CLERK'S REPORT**

The Report was read out and **NOTED**. It forms an integral part of these Minutes.

**10. TO CONSIDER AND APPROVE AMENDED STANDING ORDERS – SECTION 4d) REGARDING THE COMPOSITION OF COMMITTEES, SUB-COMMITTEES AND WORKING GROUPS (Ref. PC Mins. July 2015/6)**

The draft amendment had been circulated and it was **RESOLVED** to approve the amendment

**11. TO CONSIDER AND APPROVE THE SOCIAL MEDIA POLICY**

This was based on WALC's recommendation and had been circulated to councillors **RESOLVED** to approve the policy

**12. TO CONSIDER AND APPROVE THE CARRYING OUT OF A VILLAGE CENTRE BENCHMARKING AT A COST OF £2,000**

Details had been circulated to council together with detailed quotation. It was agreed the level of information that would be provided appeared to be excellent value for money.

**RESOLVED** to approve the expenditure of £2,000

**13. TO CONSIDER AND "EXPRESSION OF INTEREST" IN THE WARWICKSHIRE COMMUNITY LENGTHMAN SCHEME**

The scheme would allow the Parish Council to employ its own Lengthman to carry out such work as clearing gully grates; dig out blocked gullies; clear verge grips; clean dirty signs etc. It is unlikely there would be any funding for this.

**RESOLVED** to express an interest in the scheme and see how it progresses.

**14. TO CONSIDER/NOTE THE CONSULTATION AS TO WHETHER SDC SHOULD BECOME PART OF THE PROPOSED WEST MIDLANDS COMBINED AUTHORITY**

Some scepticism about the success of SDC as a member of this large, urban authority was expressed and it was **RESOLVED** to note

**15. TO CONSIDER THE NEW DRAFT CORE STRATEGY CONSULTATION – AVAILABLE FROM 13<sup>TH</sup> AUGUST TO 25<sup>TH</sup> SEPT 2015**

It was noted that the new draft policy benefited Bidford-on-Avon and that it was important to the district that a Core strategy be approved sooner rather than later.

**RESOLVED** to reply individually to the consultation

**16. TO RECEIVE WALC'S THE COUNCIL COURIER**

This had been circulated to Councillors with a request that they bring to the attention of Council any item they believe to be of relevance.

Council considered the various grants on offer, though only 1 would appear to be relevant to Council.

**RESOLVED** to note the contents

## **17. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

- **15/01523/FUL Mr James Baker – Orbit, 1 and 2 The Pleck, B50 4BB**  
Installation of external wall insulation to all external elevations  
**RESOLVED** no representation
- **15/01524/FUL – Mr James Baker – Orbit, 77 Tower Hill, B50 4DZ**  
Installation of external wall insulation to all elevations  
**RESOLVED** no representation
- **15/02818/FUL – Miss Corrine Payne, 24 Steppes Piece, B50 4AT**  
Roof extension to the first floor side extension  
**RESOLVED** no representation
- **15/02639/FUL – Mr J Singh, 72 High Street, B50 4AD**  
Conversion of roof space to create additional flat and insertion of five dormer windows, two to the front elevation and three to the rear facing towards the existing parking area  
**RESOLVED** no representation
- **15/02818/FUL Miss Corrine Payne, 24 Steppes Piece, B50 4AT**  
Erection of a first floor side extension (resubmission of previously approved 12/02387/FUL) – please note this is for information only  
**NOTED**
- **15/02888/FUL – Mr P Scully Avon Farm, Welford Road, Barton**  
Alterations to porch and a two storey rear extension to enclose a swimming pool  
**RESOLVED** no representation
- **15/02862/VARY Mr Paul Hopcroft, 1 Marleigh Road, B50 4DF**  
Removal of condition 4 (obscure glazing to rear window) to previously approved planning permission 15/00686/FUL for a two storey rear and first floor side extension  
This application had been received after the Agenda was published, but was considered at this meeting as comments had to be received by SDC before the next meeting of the council  
**RESOLVED** no representation

## **18. TO CONSIDER REQUEST FOR A GRANT TOWARDS THE HIGH STREET PARTY OF £750**

The Chairman of the Amenities WG proposed the Council should support this event aimed at promoting the High Street.

A motion was moved to award the grant of £750 as a one off “start-up” grant to the Bidford-on-Avon Chamber of Trade and Commerce.

**RESOLVED** to approve the amount of £750 as a one off “start-up” grant

## 19. TO CONSIDER AND APPROVE THIS MONTH'S ACCOUNTS

Full details had been circulated

**RESOLVED** to approve the Accounts for the month of July 2015 as presented

### Expenditure

Wages	£2,447.68
As per cheque list	3,741.35
DDM	2,729.96
Grants	<u>1,477.40</u>
<b>Total payments</b>	<b>10,396.39</b>

### Income

Car parking fees	£705.00
Big Meadow concessions	600.00
Burials	<u>540.00</u>
<b>Total</b>	<b>1,845.00</b>

### RESOLVED

- To approve the accounts payable
- That Cllrs Mrs Keeley and Mrs Randell sign the cheques
- That £110,000 be invested in a 6 month HID account

The meeting closed at approx. 8.20 pm.



# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **CLERKS REPORT - August 2015**

#### **1. EXPENDITURE**

- **FOOTPATH TO THE MEDICAL CENTRE**

At the request of a number of residents, a quotation was obtained for the clearing and maintenance of the footpath from Grafton Lane to the new Medical Centre.

- Remedial work to remove scrub and push back intrusive shrubby growth and flatten the surface to create a clear width of some 2 metres in width, where possible

**Cost: £75**

- To maintain the footpath by mowing approx. 18 times p.a.

**Cost: £325 p.a.**

Following consultation with the Chairman and the Chairman of the Amenities WG this quote has been accepted

- **CLERK'S MOBILE**

Following an accident – the mobile fell onto the hard floor of the office toilet and smashed the screen – and as an update was due, a new 24 contract has been taken out for a new, free, phone

**Cost: £42 per month inc. of VAT**

## **2. STREET PARTY**

The High Street Business have organised themselves as Chamber of Trade and Commerce, with the intonation of extending the membership to all businesses in Bidford.

Their first event is a Street Party to take place on Sunday 20<sup>th</sup> Sept., subject to road closure request being approved.

Arrangements have been made to extend the Parish Council's Public Liability insurance to cover the event subject to the completion of a satisfactory Risk Assessment – template provided by the insurance company has been sent to the Chamber of Trade and Commerce for completion and return

## **3. CONTRACTS**

Three contracts are due to be considered by the Parish Council at its next meeting:

- Maintenance and Gate Keeping Duties at the Big Meadow
- Maintenance of the Public Open Spaces and Play Areas of Bidford-on-Avon parish
- Maintenance of Salford Road Cemetery

Instructions and specifications have been posted online and made available in the Parish Council Office/Library

Quotations to be received by 18<sup>th</sup> September 2015