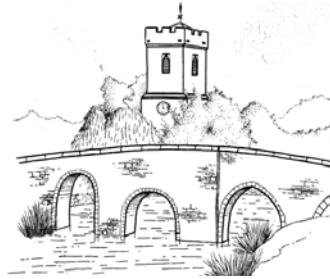


# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



Minutes of the Parish Council Meeting held on Monday 25<sup>th</sup> April 2016 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way, B50 4QG

### **PRESENT**

Chairman                                      Cllr. Fleming - Chairman of the Council

Cllrs.    Atkins, Ms Deacon, Harvey, Hiscocks, Mrs Keeley, Knight,  
Pound and Ms Randell

Also present:                                      County Cllr Brain  
District Cllr Pemberton  
4 members of the public

In attendance:                                      Mrs E. Uggerløse, Clerk to the Parish Council

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

*Apologies were received, and accepted, from Cllr. Mrs Taylor*

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30<sup>th</sup> July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.  
*Cllrs. Atkins and Ms Deacon declared a non pecuniary interest in Planning Application No. 16/00776/FUL as they both live close to the property*
- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate.

*None required*

**3. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21<sup>ST</sup> MARCH 2016**

Cllr Hiscocks proposed the Minutes of the Parish Council Meeting be accepted as being accurate.

**RESOLVED:** that the Minutes be accepted as an accurate account, and signed by the Chairman.

**4. YOUTH FORUM**

None present.

**5. PUBLIC FORUM**

No issues raised

**6. COUNCILLOR FORUM**

- A Councillor raised the issue that coming from Gloucestershire to Bidford, there are no signs advising drivers that there is a weight limit on Bidford Bridge until you reach the Barton/Marlcliff crossroad, by which time it is too late.
- A Councillor invited the councillors to participate in the Bell Boat race on 18<sup>th</sup> June as the parish Council team.

**7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR**

- **Bidford Bridge** – together with the Clerk, he is trying to arrange a second multiagency meeting as it is now 5 months since the last one took place. The data analysis from the survey carried out in February papers to be questionable and is one of the issues he wants to raise. The conclusion of the report states that improved signage is required, and again this is something to be considered together with Worcestershire County Council Highways and, possibly Gloucestershire. He will be putting pressure to ensure the meeting as arranged sooner rather than later.
- **Speed survey** – he will support the speed survey on Cleeve Road, Marlcliff
- **Minor works**
  - Road patching and resurfacing is taking place
  - Jetting is being carried out throughout the parish
  - Footpath on Tower Hill

**8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS**

- **Core Strategy** – on course for adoption in July 2016
- **Royal Mail** – it appears they are bringing forward the time of the last collection at Studley, and the fear is this will become more widespread, affecting local businesses. SDC is writing to Royal Mail raising its concerns and objecting to this change.

**9. TO RECEIVE CLERK'S REPORT**

This had been circulated and form an integral part of these Minutes

**RESOLVED** to note the report

#### **10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS**

- **To receive** report and recommendations from the Amenities Working Group  
This had been circulated.

Regarding the Queen's 90<sup>th</sup> Birthday Parties, the Chairman proposed the Parish Council allocate a total of £3,500 of which

- £1,000 be allocated to the Big Meadow event on 18<sup>th</sup> June
- 2,500 be allocated to groups organising events, with a max of £250 (it should be noted that £100 has already been awarded to Marlcliff Flood Group)
- That the Chairman and the Clerk be given delegated powers to make the awards

#### **RESOLVED**

- To allocate £1,000 to the Big Meadow event
- To allocate £2,500 to groups organising local events, with a max, of £250
- To delegate the power to make the awards to the Chairman of the Amenities WG and the Clerk

The Chairman added that, since the recommendation regarding the Big Event had been made, Council had received a communication from the Chairman of the Chamber of Trade and Commerce and he proposed the Amenities WG meet with them to consider and discuss their issues/concerns and report back to Council at a special meeting to be held on Monday 9<sup>th</sup> May after the closure of the Planning Committee meeting

**RESOLVED** The Amenities WG to meet with the Chamber of Trade and Commerce and a Parish Council meeting to be held on 9<sup>th</sup> May to consider its recommendations.

- **To receive** report and recommendations from the Strategy WG  
The report had been circulated and is attached to these Minutes of which they form an integral part.

**RESOLVED** to approve the recommendations of the report

- **To receive** verbal report from the NDP Chairman.
  - There have been delays due to unforeseen circumstances, but was now on track
  - Steering Group is due to meet on Monday 16<sup>th</sup> May to approve the last changes and timetable and it is planned to submit the document to SDC no later than Friday 27<sup>th</sup> May for it to then go to Cabinet for approval at its meeting of 18<sup>th</sup> July.
  - Referendum due in the Autumn

#### **11. TO CONFIRM COUNCIL'S EMPLOYMENT CONTRACT INCLUDES MEMBERSHIP OF THE LOCAL GOVERNMENT PENSION SCHEME**

**RESOLVED** to confirm.

**12. TO CONSIDER REQUESTING A SPEED SURVEY AT CLEEVE ROAD, MARLCLIFF, AT A COST OF £132.22 PER WEEK, FOR A RADAR TO BE INSTALLED ON A LIGHTING COLUMN OR TELEGRAPH POST (report circulated)**

Council gave the request due consideration and proposed to approve a speed survey to be carried out for a period of 2 weeks during term time

**RESOLVED** to approve the proposal

**13. TO CONSIDER STREET NAMING OF THE DEVELOPMENT OFF WATERLOO CRESCENT - only one street name required**

It was proposed that, as this was the Queen's 90<sup>th</sup> Birthday year, it be named Elizabeth Way.

A counter proposal was made that, in keeping with the names recently given to the roads of the new estates, it be called Nelsons Way

The first proposal was then withdrawn and it was unanimously **RESOLVED** to name it Nelsons Way.

**14. TO RECEIVE NALC'S LEGAL TOPIC NOTE LTN 39 - COPYRIGHT (circulated)**

**RESOLVED** to note

**15. TO RECONSIDER THE PARISH COUNCIL'S RESPONSE TO**

- **Planning Application No. 16/00828/FUL Topiary Park, The Paddock, Honeybourne Road B50 4PQ**

Change of Use of land for the stationing of touring caravans (up to 36 pitches) for seasonal use (March to October inclusive)

The EA's reply, together with the EA's information on Flood Zones and their risks, had been circulated, together with a report.

Councillors took into consideration the information supplied and unanimously **RESOLVED** to continue its objection on the grounds that the site is in the middle of a Flood Zone 3b with risk of loss of life and property

**16. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

- **16/00776/FUL Mr Robin Price, 34 Waterloo Road, B50 4JH**  
Conversion of outbuildings to ancillary accommodation and gym  
**RESOLVED** No representation
- **16/00881/FUL - Mr Steve Agar, Brookfields Farm, Stratford Road, B50 4LU**  
Change of use for existing first floor store/studio above existing garage to Studio Holiday accommodation incorporating a shower room, kitchen and lounge/sleeping area  
**RESOLVED** No representation
- **16/01045/HHPA, Miranda Rogers, 20, Victoria Rad, B50 4AS**  
Single Storey rear extension which extends beyond the rear wall of the dwelling by 3.45m with a maximum height of 3 m  
**RESOLVED** No representation
- **16/01086/FUL Mr David Field, 19 Waterloo Crescent, B50 4DP**  
Proposed erection of boundary wall and fence  
**RESOLVED** No representation

- **16/01088/FUL Mr David Field, 21 Waterloo Crescent, B50 4DP**  
Erection of double garage, driveway and new boundary wall (from the front of the property to the proposed garage)  
**RESOLVED** No representation
- **16/01137/TREE Mrs Cherry Hampton 42 High Street B50 4AA**  
T1: Willow Tree – lift crown to approximately 7/8 metres, lowest branches to be removed only  
**RESOLVED** No representation
- **16/01148/FUL and 101149/LBC – Mr Neil Sherring, Farmington Hall, Farmington Old Farm, Grafton Lane, B50 4LE**  
conversion of existing garage into gym. Erection of single storey side/rear flat roof extension  
**RESOLVED** No representation

#### **17. TO CONSIDER AND APPROVE**

- **Completed accounts for the month of March 2016**  
These had been circulated  
**RESOLVED** they should be accepted and approved
- **To approve payments to be made in March 2016**  
List of cheques to be raised and signed had been circulated  
**RESOLVED** to approve the cheques payable and that these should be signed by Cllrs Mrs Keeley and Ms Randell  
List of payable cheques form part of these Minutes
- **To approve the investment of £350,000 in a 6 month HID account.**  
**RESOLVED** to approve the investment

The meeting closed at approx. 8.25pm



# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **CLERKS REPORT - April 2016**

#### **1. FINANCIAL UPDATE**

The following expenditure has been authorised

- Dog bins x 3  
**£270.11 x 3 = £810.33**
- Sign for the Big Meadow  
**£166.78**
- Reconnection of water to Grange Road Cemetery  
**£137.88 (inc. VAT)**

This was paid by the Clerk using her credit card in order to accelerate the service, as Severn Trent aim to carry out the connection within 28 days of **receipt** of funds.

- Clearing the ivy from trees at Dugdale  
**£1,000.00**

#### **2. BIDFORD BRIDGE**

As explained at the Annual Parish Meeting, together with Cllr. Brain, I am putting pressure to arrange a second multi agency meeting now that the results of the survey have been received and analysed.

### **3. OUTDOOR GYM EQUIPMENT**

This is expected to be installed the week commencing 3<sup>rd</sup> May, and be completed before the end of the week.

I am attending an "Inception Day" at Shire Hall on Monday 16<sup>th</sup> May to make a presentation of the benefits the installation of Outdoor Gym equipment will have on the local community – all part of the grant award.

At : 17:29

## Bank Current Account

## List of Payments made between 01/03/2016 and 31/03/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/03/2016	O2 - DD	DD	52.51		275/07718 628 925
02/03/2016	Mrs E Uggerloese	6532CORREC	-0.01		Mrs E Uggerloese
08/03/2016	Glasdon	6528	-0.10		Glasdon - Banking difference
10/03/2016	Avon Planning Services	6536	840.00		29/Neighbourhood Developm Plan
10/03/2016	Alice Duchess Dudley	6537	5,000.00		295/rent 29/9/15 to 24/3/16
10/03/2016	The Alcester Connection	6538	50.00		296/Feb 16 Magazine
14/03/2016	Vodafone - DD	DD	25.52		298/Broadband
17/03/2016	John Astley & Sons Ltd	6539	548.18		309/Cleaning materials
17/03/2016	Building & Plumbing Supplies L	6540	192.81		304/Sharp sand
17/03/2016	Hartwell & Co (Timber) Ltd	6541	144.15		310/posts- postcrete
17/03/2016	Limebridge Rural Services Ltd	6542	1,170.00		306/replace flower planter
17/03/2016	D J Prickett	6543	460.00		308/Monthly play area check
17/03/2016	Warwickshire County Council	6544	766.90		313/emergency door off
17/03/2016	Simon Barrier	6545	87.50		314/clear posters,ditches & dr
17/03/2016	Eric Bennett	6546	264.00		315/Environmental work March16
17/03/2016	Grundon Waste Management Ltd	6547	189.94		316/rental recycling frontload
17/03/2016	Hartwell & Co (Timber) Ltd	6548	557.85		317/Wood preserver
17/03/2016	Lepus Consulting Ltd	6549	1,181.88		320/SEA Screening Report
17/03/2016	F Parr Ltd	6550	201.60		322/litter picker, plastic cha
17/03/2016	People and Places Partnership	6551	2,400.00		323/2015 Benchmaking Report
17/03/2016	StickyM Ltd	6552	374.57		324/Sign-keep clear cemetery g
17/03/2016	Mark Smith	6553	8,860.00		325/cut grass Grange Rd Cemest
17/03/2016	Westhill Direct	6554	64.46		331/lam pouch,stpl rem,tape di
17/03/2016	Elisabeth Uggerloese	6555	38.43		332/Clerks Exp March
21/03/2016	Mrs E Uggerloese	SO	1,954.46		Mrs E Uggerloese
22/03/2016	EDF Energy - DD	DD	608.88		300/Street Lighting Feb 2016
23/03/2016	Bidford on Avon	TFR	250,000.00		Bidford on Avon 07357312
24/03/2016	Building & Plumbing Supplies L	6556	302.04		334/Santex Masonry & Roll Kit
29/03/2016	BT - DD	DD	103.90		333/778653-1Mar to31May
29/03/2016	Warks PS	SO	719.19		Warks PS
29/03/2016	Banking difference	ADJ	0.10		Banking difference
29/03/2016	Banking difference corrected	ADJUST	-0.20		Banking difference corrected
30/03/2016	Microshade VSM - SO	SO	53.10		321/monthly hosting fee,softwa
30/03/2016	DCK Beavers Ltd - SO	SO1	252.00		336/March 2016
30/03/2016	Limebridge Rural Services Ltd	SO2	1,901.52		307/footpath & amenity mainten
31/03/2016	The Alcester Connection	6557	50.00		339/Connection Mag April 16
31/03/2016	Simon Barrier	6558	102.50		340/clear drains/erect signpos
31/03/2016	Bidford Hardware & DIY	6559	71.75		341/Weed Killer
31/03/2016	Building & Plumbing Supplies L	6560	8.66		344/1box cutter screws
31/03/2016	Warwickshire County Council	6561	280.86		345/Tower Hill Fm29/9to24/3/16
31/03/2016	O2 - DD	DD1	44.48		338/07718628925
31/03/2016	O2 - DD	DD1	0.32		338/07718628925
31/03/2016	PP write back chq 23/2/15	6193	-290.00		W/ back apparent OS chq 6193

<b>Total Payments</b>	<u>279,633.75</u>
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## **Bidford on Avon**

List of Payments made between 1/4/16 & 25/4/16

Cheque No	6556	302.04	Building & Plumbing Supplies
	6557	50	The Alcester Connection
	6558	102.5	Simon Barrier
	6559	71.75	Bidford Hardware Store
	6560	8.66	Building & Plumbing Supplies
	6561	280.86	Warwickshire County Council
	6562	12.48	Building & Plumbings Supplies
	6563	635.4	Hags
	6564	25.52	Westhill
	6565	£455.00	Bloomfield
	6566	£141.62	Building & Plumbings Services
	6567	£16.78	Feelgood
	6568	£288.14	Glasdon
	6569	£713.62	Grundon
	6570	£863.00	Pickett
	6571	£915.00	APS
	6572	£477.75	Arrowscape
	6573	£90.00	ICCM
	6574	£1,250.00	Bidford Bowling Club
	6575	£7,242.00	Kirkham Landscaping
	6576	£264.00	E Bennett
	6577	£50.22	E Uggerloese
	6578	£300.00	Mrs A Smith
	6579	£200.14	Sticky Media
	6580	£500.00	Ultimate Fireworks
	6581	£393.24	Bidford Primary School
	6582	£100	Marlcliff Flood Group

Month No : 12

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>101 Administration</b>						
5019 Tfr to EMR Devolved Services	0	0	0		0	0.0 %
Village Management :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0 %</b>
4001 Salary & Wages	37,464	36,100	-1,364		-1,364	103.8 %
4003 Pensions	0	5,440	5,440		5,440	0.0 %
4008 Training Costs	479	1,000	521		521	47.9 %
4009 Travelling	545	950	405		405	57.3 %
4011 Business Rates	451	450	-1		-1	100.3 %
4012 Water Rates	91	0	-91		-91	0.0 %
4020 Sundry Expenses	-62	170	232		232	-36.3 %
4021 Telephone	762	550	-212		-212	138.6 %
4022 Postage & Carriage	108	160	52		52	67.3 %
4023 Office Stationery	456	630	174		174	72.4 %
4024 Subscriptions	1,122	1,350	228		228	83.1 %
4025 Insurance	2,302	2,330	28		28	98.8 %
4026 Broadband and Internet	295	1,420	1,125		1,125	20.8 %
4027 Equipment Rental	1,811	0	-1,811		-1,811	0.0 %
4028 Accounts Support	3,618	0	-3,618		-3,618	0.0 %
4029 IT & Computer Support	588	0	-588		-588	0.0 %
4030 Website	1,585	0	-1,585		-1,585	0.0 %
4034 New Office Equipment	0	110	110		110	0.0 %
4035 Village Improvement	1,926	0	-1,926		-1,926	0.0 %
4036 Building Maintenance	0	500	500		500	0.0 %
4037 Newsletter	605	0	-605		-605	0.0 %
4042 Equipment Maintenance	0	2,050	2,050		2,050	0.0 %
4050 Street Furniture & Signs	214	0	-214		-214	0.0 %
4056 Legal and Professional	655	750	95		95	87.3 %
4057 Audit Fee	650	610	-40		-40	106.6 %
Administration :- Expenditure	<b>55,665</b>	<b>54,570</b>	<b>-1,095</b>	<b>0</b>	<b>-1,095</b>	<b>102.0 %</b>
1120 Room hire and letting Fees	120	0	120			0.0 %
1121 Sundry Receipts	76	0	76			0.0 %
1176 Precept	205,000	205,500	-500			99.8 %
1177 Council Support Grant	16,730	16,230	500			103.1 %
1190 Bank Interest	3,909	2,500	1,409			156.3 %
Administration :- Income	<b>225,835</b>	<b>224,230</b>	<b>1,605</b>			<b>100.7 %</b>
<b>Net Expenditure over Income</b>	<b>-170,169</b>	<b>-169,660</b>	<b>509</b>			

Month No : 12

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>102</b>	<b><u>Civic &amp; Democratic</u></b>						
4024	Subscriptions	25	0	-25		-25	0.0 %
4037	Newsletter	1,465	0	-1,465		-1,465	0.0 %
4053	Election Costs	300	0	-300		-300	0.0 %
	Civic & Democratic :- Expenditure	<b>1,790</b>	<b>0</b>	<b>-1,790</b>	<b>0</b>	<b>-1,790</b>	
	<b>Net Expenditure over Income</b>	<b>1,790</b>	<b>0</b>	<b>-1,790</b>			
<b>107</b>	<b><u>Grants &amp; Donations Power Gen C</u></b>						
4061	Grants - Donations	6,042	25,000	18,958		18,958	24.2 %
	Grants & Donations Power Gen C :- Expenditure	<b>6,042</b>	<b>25,000</b>	<b>18,958</b>	<b>0</b>	<b>18,958</b>	<b>24.2 %</b>
	<b>Net Expenditure over Income</b>	<b>6,042</b>	<b>25,000</b>	<b>18,958</b>			
<b>109</b>	<b><u>Capital &amp; Projects</u></b>						
4035	Village Improvement	2,000	0	-2,000		-2,000	0.0 %
4901	CP Play Equipment	0	12,000	12,000		12,000	0.0 %
4902	CP Cemetery Equipment	0	2,120	2,120		2,120	0.0 %
4903	CP New Streetlights	4,748	6,515	1,767		1,767	72.9 %
4904	CP War Memorial Bollards	3,552	0	-3,552		-3,552	0.0 %
4992	Funding from Rolling Projects	0	0	0		0	0.0 %
	Capital & Projects :- Expenditure	<b>10,300</b>	<b>20,635</b>	<b>10,335</b>	<b>0</b>	<b>10,335</b>	<b>49.9 %</b>
	<b>Net Expenditure over Income</b>	<b>10,300</b>	<b>20,635</b>	<b>10,335</b>			
<b>201</b>	<b><u>Parks and Outside Areas</u></b>						
5120	Tfr frm Millers Bank Maint	-4,345	-2,080	2,265		2,265	208.9 %
5125	Tfr frm Skatepark Reserve	-4,305	0	4,305		4,305	0.0 %
	Capital & Projects :- Expenditure	<b>-8,650</b>	<b>-2,080</b>	<b>6,570</b>	<b>0</b>	<b>6,570</b>	<b>415.9 %</b>
4005	Casual & agency workers	1,800	1,310	-490		-490	137.4 %
4010	Janitorial	671	0	-671		-671	0.0 %
4012	Water Rates	388	440	52		52	88.2 %
4013	Rent Paid Parks	10,000	10,000	0		0	100.0 %
4014	Rent Paid Play Areas	200	200	0		0	100.0 %
4017	Waste Disposal	5,696	7,450	1,754		1,754	76.5 %
4019	Gatekeepers Commission	7,000	6,000	-1,000		-1,000	116.7 %
4020	Sundry Expenses	568	840	272		272	67.6 %
4036	Building Maintenance	1,853	1,000	-853		-853	185.3 %
4039	General Maintenance	11,874	650	-11,224		-11,224	1826.7 %
4041	Equipment Maintenance	657	260	-397		-397	252.7 %

Month No : 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4043 Tree Maintenance	825	2,000	1,175		1,175	41.3 %
4046 Grass Cutting	15,099	9,890	-5,209		-5,209	152.7 %
4047 Play Area Maintenance	22,269	14,820	-7,449		-7,449	150.3 %
Parks and Outside Areas :- Expenditure	<b>78,901</b>	<b>54,860</b>	<b>-24,041</b>	<b>0</b>	<b>-24,041</b>	<b>143.8 %</b>
1000 Carparking Fees	9,363	13,500	-4,138			69.4 %
1001 Lease,Rent,Hire pitches/land	2,120	4,950	-2,830			42.8 %
1002 Fishing Righs	1,036	0	1,036			0.0 %
1003 Moorings Income	1,205	0	1,205			0.0 %
1012 Concessions	2,100	0	2,100			0.0 %
1121 Sundry Receipts	218	0	218			0.0 %
1178 Grants Received	19,019	0	19,019			0.0 %
Parks and Outside Areas :- Income	<b>35,060</b>	<b>18,450</b>	<b>16,610</b>			<b>190.0 %</b>
<b>Net Expenditure over Income</b>	<b>35,191</b>	<b>34,330</b>	<b>-861</b>			
<b>202 Allotments</b>						
4005 Casual & agency workers	370	0	-370		-370	0.0 %
4012 Water Rates	522	510	-12		-12	102.4 %
4039 General Maintenance	252	260	8		8	96.9 %
Allotments :- Expenditure	<b>1,144</b>	<b>770</b>	<b>-374</b>	<b>0</b>	<b>-374</b>	<b>148.6 %</b>
1010 Allotment Rents	2,687	2,400	287			112.0 %
1011 Allotment Sundry Income	112	44	68			254.5 %
Allotments :- Income	<b>2,799</b>	<b>2,444</b>	<b>355</b>			<b>114.5 %</b>
<b>Net Expenditure over Income</b>	<b>-1,655</b>	<b>-1,674</b>	<b>-19</b>			
<b>203 Cemetery</b>						
5124 Tfr frm EMR Cemetery Wall	-6,225	0	6,225		6,225	0.0 %
Allotments :- Income	<b>-6,225</b>	<b>0</b>	<b>6,225</b>	<b>0</b>	<b>6,225</b>	
4001 Salary & Wages	0	350	350		350	0.0 %
4005 Casual & agency workers	1,750	0	-1,750		-1,750	0.0 %
4011 Business Rates	706	710	4		4	99.4 %
4016 Electricity Floodlights	154	310	156		156	49.8 %
4024 Subscriptions	90	0	-90		-90	0.0 %
4035 Village Improvement	289	0	-289		-289	0.0 %
4036 Building Maintenance	0	1,500	1,500		1,500	0.0 %
4039 General Maintenance	13,730	12,940	-790		-790	106.1 %
4042 Equipment Maintenance	502	340	-162		-162	147.5 %
4043 Tree Maintenance	0	500	500		500	0.0 %

Month No : 12

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4046	Grass Cutting	1,750	0	-1,750		-1,750	0.0 %
4050	Street Furniture & Signs	98	0	-98		-98	0.0 %
	Cemetery :- Expenditure	<b>19,068</b>	<b>16,650</b>	<b>-2,418</b>	<b>0</b>	<b>-2,418</b>	<b>114.5 %</b>
1130	Burials	7,335	5,180	2,155			141.6 %
1131	Memorials	2,450	1,940	510			126.3 %
1135	Cemetery Maintenance Income	1,927	686	1,241			280.9 %
	Cemetery :- Income	<b>11,712</b>	<b>7,806</b>	<b>3,906</b>			<b>150.0 %</b>
	<b>Net Expenditure over Income</b>	<b>1,132</b>	<b>8,844</b>	<b>7,712</b>			
<b>204</b>	<b>Street Lighting</b>						
4018	Electricity Streetlights	5,808	6,760	952		952	85.9 %
4039	General Maintenance	0	1,740	1,740		1,740	0.0 %
4054	Streetlights R & M	2,209	0	-2,209		-2,209	0.0 %
	Street Lighting :- Expenditure	<b>8,017</b>	<b>8,500</b>	<b>483</b>	<b>0</b>	<b>483</b>	<b>94.3 %</b>
	<b>Net Expenditure over Income</b>	<b>8,017</b>	<b>8,500</b>	<b>483</b>			
<b>205</b>	<b>Village Management</b>						
5027	Tfr to N'hood Plan Reserve	20,000	0	-20,000		-20,000	0.0 %
5127	Tfr from N'hood Plan Reserve	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	<b>20,000</b>	<b>0</b>	<b>-20,000</b>	<b>0</b>	<b>-20,000</b>	<b>200000</b>
4020	Sundry Expenses	100	0	-100		-100	0.0 %
4032	Publicity & Special Events	54	4,110	4,056		4,056	1.3 %
4035	Village Improvement	7,996	10,000	2,004		2,004	80.0 %
4039	General Maintenance	128	0	-128		-128	0.0 %
4043	Tree Maintenance	1,520	510	-1,010		-1,010	298.0 %
4048	Footpath & Verge Mtce	15,441	22,840	7,399		7,399	67.6 %
4049	War Memorial Maintenance	0	1,320	1,320		1,320	0.0 %
4050	Street Furniture & Signs	1,381	2,930	1,549		1,549	47.1 %
4051	Village Liason	0	80	80		80	0.0 %
4052	Neighbourhood Plan	9,782	6,880	-2,902		-2,902	142.2 %
	Village Management :- Expenditure	<b>36,402</b>	<b>48,670</b>	<b>12,268</b>	<b>0</b>	<b>12,268</b>	<b>74.8 %</b>
1121	Sundry Receipts	400	0	400			0.0 %
1178	Grants Received	2,000	0	2,000			0.0 %
	Village Management :- Income	<b>2,400</b>	<b>0</b>	<b>2,400</b>			
	<b>Net Expenditure over Income</b>	<b>54,002</b>	<b>48,670</b>	<b>-5,332</b>			

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			3,401.51	
201	Current Bank A/c			54,177.88	
202	Bank Deposit Account			335,256.97	
203	Treasury Deposit account			120,000.00	
310	General Reserves				258,474.92
320	EMR Millers Bank Maintenance				13,011.00
321	EMR Play Area Renewal				61,913.32
322	EMR Tree Maintenance				26,462.00
323	EMR Village Improvement				56,059.20
324	EMR Cemetery Wall Repair				11,333.40
325	EMR Skatepark				695.05
327	EMR Neighbourhood Plan				20,000.00
501	Creditors Control				5,454.84
510	Accruals				2,017.75
515	PAYE Control				2,064.38
1000	Carparking Fees	201	Parks and Outside Areas		9,362.50
1001	Lease,Rent,Hire pitches/land	201	Parks and Outside Areas		2,119.72
1002	Fishing Righs	201	Parks and Outside Areas		1,036.00
1003	Moorings Income	201	Parks and Outside Areas		1,205.00
1010	Allotment Rents	202	Allotments		2,687.29
1011	Allotment Sundry Income	202	Allotments		111.99
1012	Concessions	201	Parks and Outside Areas		2,100.00
1120	Room hire and letting Fees	101	Administration		120.00
1121	Sundry Receipts	101	Administration		76.00
1121	Sundry Receipts	201	Parks and Outside Areas		218.10
1121	Sundry Receipts	205	Village Management		400.00
1130	Burials	203	Cemetery		7,335.00
1131	Memorials	203	Cemetery		2,450.00
1135	Cemetery Maintenance Income	203	Cemetery		1,926.72
1176	Precept	101	Administration		205,000.00
1177	Council Support Grant	101	Administration		16,730.00
1178	Grants Received	201	Parks and Outside Areas		19,019.11
1178	Grants Received	205	Village Management		2,000.00
1190	Bank Interest	101	Administration		3,908.75
4001	Salary & Wages	101	Administration	37,464.21	
4005	Casual & agency workers	201	Parks and Outside Areas	1,800.00	
4005	Casual & agency workers	202	Allotments	370.00	
4005	Casual & agency workers	203	Cemetery	1,750.00	
4008	Training Costs	101	Administration	479.00	
4009	Travelling	101	Administration	544.59	
4010	Janitorial	201	Parks and Outside Areas	671.40	
4011	Business Rates	101	Administration	451.20	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4011	Business Rates	203	Cemetery	705.60	
4012	Water Rates	101	Administration	90.84	
4012	Water Rates	201	Parks and Outside Areas	387.92	
4012	Water Rates	202	Allotments	522.38	
4013	Rent Paid Parks	201	Parks and Outside Areas	10,000.00	
4014	Rent Paid Play Areas	201	Parks and Outside Areas	200.00	
4016	Electricity Floodlights	203	Cemetery	154.32	
4017	Waste Disposal	201	Parks and Outside Areas	5,696.26	
4018	Electricity Streetlights	204	Street Lighting	5,807.78	
4019	Gatekeepers Commission	201	Parks and Outside Areas	7,000.00	
4020	Sundry Expenses	101	Administration		61.77
4020	Sundry Expenses	201	Parks and Outside Areas	568.00	
4020	Sundry Expenses	205	Village Management	100.00	
4021	Telephone	101	Administration	762.08	
4022	Postage & Carriage	101	Administration	107.68	
4023	Office Stationery	101	Administration	456.41	
4024	Subscriptions	101	Administration	1,122.00	
4024	Subscriptions	102	Civic & Democratic	25.00	
4024	Subscriptions	203	Cemetery	90.00	
4025	Insurance	101	Administration	2,301.52	
4026	Broadband and Internet	101	Administration	295.24	
4027	Equipment Rental	101	Administration	1,811.24	
4028	Accounts Support	101	Administration	3,617.60	
4029	IT & Computer Support	101	Administration	588.00	
4030	Website	101	Administration	1,585.35	
4032	Publicity & Special Events	205	Village Management	54.19	
4035	Village Improvement	101	Administration	1,926.00	
4035	Village Improvement	109	Capital & Projects	2,000.00	
4035	Village Improvement	203	Cemetery	288.95	
4035	Village Improvement	205	Village Management	7,996.34	
4036	Building Maintenance	201	Parks and Outside Areas	1,853.35	
4037	Newsletter	101	Administration	605.00	
4037	Newsletter	102	Civic & Democratic	1,465.00	
4039	General Maintenance	201	Parks and Outside Areas	11,873.85	
4039	General Maintenance	202	Allotments	252.00	
4039	General Maintenance	203	Cemetery	13,730.13	
4039	General Maintenance	205	Village Management	127.70	
4041	Equipment Maintenance	201	Parks and Outside Areas	657.08	
4042	Equipment Maintenance	203	Cemetery	501.64	
4043	Tree Maintenance	201	Parks and Outside Areas	825.00	
4043	Tree Maintenance	205	Village Management	1,520.00	
4046	Grass Cutting	201	Parks and Outside Areas	15,099.00	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4046	Grass Cutting	203	Cemetery	1,750.00	
4047	Play Area Maintenance	201	Parks and Outside Areas	22,269.26	
4048	Footpath & Verge Mtce	205	Village Management	15,441.10	
4050	Street Furniture & Signs	101	Administration	214.29	
4050	Street Furniture & Signs	203	Cemetery	97.85	
4050	Street Furniture & Signs	205	Village Management	1,381.00	
4052	Neighbourhood Plan	205	Village Management	9,781.88	
4053	Election Costs	102	Civic & Democratic	300.00	
4054	Streetlights R & M	204	Street Lighting	2,208.83	
4056	Legal and Professional	101	Administration	655.00	
4057	Audit Fee	101	Administration	650.00	
4061	Grants - Donations	107	Grants & Donations Power Gen C	6,042.40	
4903	CP New Streetlights	109	Capital & Projects	4,747.74	
4904	CP War Memorial Bollards	109	Capital & Projects	3,551.80	
5027	Tfr to N'hood Plan Reserve	205	Village Management	20,000.00	
5120	Tfr frm Millers Bank Maint	201	Parks and Outside Areas		4,345.00
5124	Tfr frm EMR Cemetery Wall	203	Cemetery		6,224.60
5125	Tfr frm Skatepark Reserve	201	Parks and Outside Areas		4,304.95
<b>Trial Balance Totals :</b>				<b>750,228.36</b>	<b>750,228.36</b>
<b>Difference</b>				<b>0.00</b>	



Date: 21/04/2016

Bidford on Avon Parish Council

Page No: 1

Time: 17:30

Cash Book No : 1

User : DAL

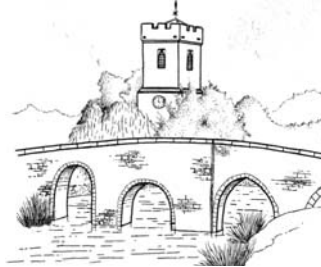
## Bank Current Account

Receipts received between 01/03/2016 and 31/03/2016

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Banked on : <b>02/03/2016</b>		<b>1,601.00</b>						
502685	Bidford Cricket Club	1,276.00	1,276.00		100			Bidford Cricket Club
502685	G Clifford	80.00			1131	203	80.00	G Clifford - (444)
502685	G Clifford	75.00			1131	203	75.00	G Clifford (445)
502685	G Clifford	165.00			1131	203	165.00	G Clifford (440)
502685	G Clifford	5.00			1131	203	5.00	G Clifford (445)
Banked on : <b>02/03/2016</b>		<b>80,802.19</b>						
Transfer	WMTT M100035900008	80,802.19			203		80,000.00	WMTT M100035900008
					1190	101	802.19	WMTT M100035900008
Banked on : <b>04/03/2016</b>		<b>165.00</b>						
502686	Andrews (1246)	165.00			1130	203	165.00	Andrews (1246)
Banked on : <b>11/03/2016</b>		<b>5,985.00</b>						
BGC	Groundwork UK	5,985.00			1178	201	5,985.00	Groundwork UK - NDP
Banked on : <b>17/03/2016</b>		<b>60.00</b>						
502687	D Baker (1244)	60.00			1130	203	60.00	D Baker (1244)
Banked on : <b>22/03/2016</b>		<b>12,000.00</b>						
BGC	Sales ledger receipts P21	12,000.00	12,000.00		100			Sales ledger receipts P21
Banked on : <b>24/03/2016</b>		<b>1,036.00</b>						
	Sales Recpts Page 22	1,036.00	1,036.00		100			Sales Recpts Page 22
Banked on : <b>29/03/2016</b>		<b>890.00</b>						
502689	H Smith	890.00			1010	202	890.00	H Smith (Allotment)
<b>Total Receipts :</b>		<b>102,539.19</b>	<b>14,312.00</b>	<b>0.00</b>			<b>88,227.19</b>	

# BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



## REPORT FROM THE STRATEGY WORKING GROUP

The Working Group met on Thurs. 7<sup>th</sup> April 2016 @ 7.15 pm at BCL

Attendants:

- Cllr Pound - Chairman
- Cllr Ms Deacon
- Cllr Harvey
- Mrs E. Uggerloese – Clerk

The Chairman of the Strategy WG had requested Councillors to send in their ideas for projects that could be considered by Council as part of its **5 year Strategic Plan**.

A number of proposals had been sent in, mostly as a result of either the NDP or Benchmarking exercise.

Members of the Strategy WG gave a positive welcome to the initiatives sent and proposed they be grouped together in three areas. Each of the areas to be considered and worked up into concrete plan proposals by working groups in the next council year. The aim is to have properly budgeted projects with resource requirements and timelines incorporated into a new strategic plan for the Council that can be publicised and shared with the local community by the end of September 2016. The three groups are listed below with the proposals for each to consider

- **BUSINESS WORKING GROUP**
  - **Overall “Brand” for Bidford-on-Avon Parish**
  - **Village Centre**
    - Improve the viability of retailing in the High Street by active support
    - Regular street market
    - Support for annual street party

- Visitor centre/local museum on the High Street (to increase footfall)
    - Possible loans/grants to support new businesses starting up
  - **Industrial Estates**
  - **Business run from home**
  - **Businesses in Barton, Broom and Marlcliff**
    - Encourage development of business around the riverside – Barton in particular has a great potential in this area
  - **Support for the newly formed Bidford Chamber of Trade and Commerce**
- **AMENITIES WORKING GROUP**
  - **Open Spaces**
    - Big Meadow
      - Encourage more events like the Vintage Fair, such as Food Festivals, more boating events
      - Smaller “appointments to join in” such as regular workout sessions at the new outdoor gym area
      - In collaboration with the Business WG – encourage tourism to the village
      - Improve the look of the entrance and other public facilities of the Big Meadow making it more visitor attractive and safe
    - Community Orchard
    - Facilitate best/better use of existing Parish Council land ownership and increase that ownership by targeted purchase
  - **Indoor Spaces**
    - Village Halls - work to make better use of them
    - Cafe/indoor play area – a place for young families and youngsters
    - Youth club- rebuild
- **COMMUNICATION & MARKETING WORKING GROUP**
  - Work towards keeping the local community engaged and informed of all the work the Parish Council does, encouraging it to be more active within the community
  - Liaise with the media – project a more positive image of the Parish Council and the work it does for its parish and its community
  - Collaborate with the Business WG in the Branding Exercise of the parish
- **STRATEGY WORKING GROUP**

Will maintain the strategic plan and monitor the progress of the projects

The recommendation is, as with the Neighbourhood Development Plan, the working groups identify and recruit members of the community to become non Council members, so that the Council can benefit from their expertise and local input.

As with all the work carried out by the Parish Council, all projects will be scrutinised to ensure they are sustainable:

- Economic
- Environmental
- Social

**The Recommendation of the Strategy WG is that the above be approved and the various Working Groups be set up at the Annual Meeting of the Parish Council on Monday 23<sup>rd</sup> May**

It would be useful if Councillors take the time until then to consider which working group they believe they can best contribute towards.

The Strategy WG also recommends that the existing following Working Groups remain unchanged

- Burial and Allotment
- Staffing Panel
- Performance Panel
- Accounts Quarterly Review
- Emergency WG– recommended the Barton and Bidford Flood Groups be invited to be part of this: