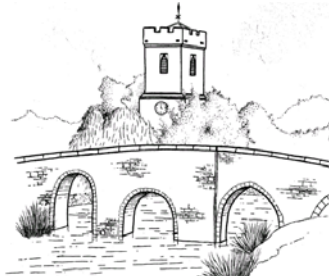


# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



Minutes of the Parish Council Meeting held on Monday 23<sup>rd</sup> May 2016 @ 8.15 pm at the Parish Council Meeting Room, Bramley Way, B50 4QG

### **PRESENT**

Chairman                      Cllr. Harvey - Chairman of the Council

Cllrs.                            Atkins, Ms Deacon, Fleming, Hiscocks, Mrs Keeley,  
Knight, Pound, Ms Randell and Mrs Taylor

Also present:                County Cllr Brain  
District Cllr Cargill  
30 members of the public

In attendance:             Mrs E. Uggerløse, Clerk to the Parish Council

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

*None received*

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30<sup>th</sup> July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.  
*None declared*
- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate.  
*None required*

### **3. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25<sup>th</sup> APRIL 2016**

Cllr Ms Randell proposed the Minutes of the Parish Council Meeting be accepted as being accurate.

**RESOLVED:** that the Minutes be accepted as an accurate account, and signed by the Chairman.

### **4. YOUTH FORUM**

None present.

### **5. PUBLIC FORUM**

- Resident raised the issue of the damage on the path leading to the allotments. Clerk replied that it would appear the damage has been caused by the manhole and is looking to establish the party responsible for said manhole. Chairman assured the resident that it would be looked into and repaired
- Resident from Bickmarsh again raised the issue of water on to Honeybourne Road due to blocked ditch.  
Clerk replied that this is, in essence a Highway issue. County Councillor Brain advised he would take it up and establish responsibility
- A number of Broom residents raised concerns in respect of Planning Application No. 16/01379/VARY to allow enlarge the current gypsy site:
  - Permission for the original site was granted on appeal
  - The Inspector made it very clear that:
    - Permission should be limited to a single pitch
    - Number of caravans should be restricted to limit the visual impact
    - To meet Highways concerns , a single gypsy pitch would generate modest amount of trafficNothing has changed since that appeal, and granting permission for a further pitch would go against the decision
  - Concern was also raised about the number of caravans currently parked within the curtilage of a new house close to this site: it curtails visibility in the dangerous bend and the danger would only be exacerbated if a second pitch was granted permission
  - SDC refused the first application on safety grounds as Highways had objected – to allow this second pitch would make a mockery of the planning process
  - Increasing the number of vehicles must make the junction more dangerous – there have already been some incidents on this stretch of road
- Broom residents thanked the Parish Council for its work and support in having the application by Linfoot Homes to develop a dwelling on Land fronting Mill Lane, in the Conservation Area, dismissed at appeal. On the other hand he supported the Affordable House development on Bidford Road, which was being development together with Linfoot Homes – win some and lose some!

## **6. COUNCILLOR FORUM**

- Huge thanks to Mark Smith for the outstanding Vintage Gathering Event. It had brought many visitors to the village and surprised was expressed and how clean and tidy the site was left in.

Furthermore, he had donated

- £600 to Goslings
- £600 to The Badgers
- £400 to Bidford Community Library

As well as a healthy income for the Parish Council through the Car Park tickets

A letter of thanks to be sent

- The Italian Market, organised by the Bidford Chamber of Commerce had been brilliant, bringing many of the new residents to the High Street.

A letter of thanks to be sent

## **7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR**

Written report attached

## **8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS**

- Long Compton NDP had been made – the first in the District, despite a challenge
- Relations with the local LEP should improve and this should lead to increased funding for infrastructure.
- Although the association with Cherwell, South Northamptonshire and South Staffordshire had been dissolved, they were still collaborating in the legal and IT departments
- Waiting for the Miller Homes and Marriage Hill decisions
- Cllr Sue Adams is now the Chairman of Stratford on Avon DC, taking over from Cllr Mike Gittus
- SDC were offering grants of up to £200 to shops and small businesses. The Clerk advised she had delivered the information to the shops in the High Street, had posted it on the website and on Facebook.

## **9. TO RECEIVE CLERK'S REPORT**

This had been circulated and form an integral part of these Minutes

**RESOLVED** to note the report

## **10. TO CONSIDER RENEWAL OF THE PARISH COUNCIL'S INSURANCE**

Details had been circulated and the recommendation was to remain with the current insurers AVIVA which offered best value

**RESOLVED** to approve the renewal terms offered by AVIVA

## **11. TO CONSIDER COMMISSIONING A NEW HOUSING NEED SURVEY**

The current survey was carried out in 2012 and will soon be considered out of date and the Chairman proposed a new survey would be a useful tool for the Council to have.

**RESOLVED** to commission a new Housing Need Survey

## **12. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS**

- **Amenities**

The Chairman gave a verbal report regarding the Annual Inspection of the play areas.

Together with the Clerk he had checked that the remedial work had been carried out.

Some, minor, low risk, work still requires attention such as the re laying of the safety mats across the grounds and it is recommended this be carried out in early autumn.

As the equipment is visually checked weekly, regular monitoring of the state of the equipment takes place.

**RESOLVED** to note the report and adopt the findings

- **NDP**

The Chairman gave a verbal report. All still on course, at the moment, for a November Referendum

**RESOLVED** to note the report

- **Staffing Panel**

The Chairman reported that an update meeting had taken place with nothing to report

**RESOLVED** to note

## **13. TO RECEIVE THE FOLLOWING CORRESPONDENCE FROM WALC**

- **LAIS1389 – New Governance and Accountability Guide** (this will form part of the training of 6<sup>th</sup> June)

**RESOLVED** to note

- **LTN 14E – Byelaws (England)** Councillors are requested to note and bring to the attention of Council any item they think may be of interest

**RESOLVED** to note

## **14. TO RECEIVE THE FOLLOWING CORRESPONDENCE**

- Bidford Primary School – thank you letter for the grant awarded

**RESOLVED** to note

## **15. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

- **16/00240/FUL – Mrs Kaye Bristow, Bentleys, Kings Lane, Broom**

Conversion and change of use of existing garage to create a self contained annex with raising of roof and alterations to facilitate conversion

**RESOLVED** No representation

- **16/00898/REM – Bloor Homes Western, Land to the South of Jacksons Meadow**

amendment/additional information has been received for this application

**RESOLVED** to note with satisfaction that developers had listened to the concerns raised by Council and the local community and had responded positively to address them

- **16/01302/FUL – Linfoot Country Homes Ltd and Warwickshire Rural Housing Ass., Land Adjacent to Bidford Road Broom**

Residential development comprising 6 no. affordable homes, 6 no. local market homes, attenuation pond and associated open space

**RESOLVED** to support. This Rural Exception site has been supported by a number of years by the Parish Council following its Housing Need Survey and Councillors expressed satisfaction that it was finally taking place as it will benefit many local residents of the parish giving them the opportunity of remaining.

- **16/01379/VARY Mr D Boswell, Land North of Mill Lane, Broom**  
Variation of Condition 3 of Planning Application 13/01229/FUL to allow 2no. pitches with a total of 3no caravans, of which no more that two shall be static caravans

**RESOLVED** to object on the following grounds

○ Whilst granting permission for the original application, the Inspector made it very clear that:

- “There shall be no more that **1 pitch** on the site with no more than two caravans .....stationed on it at any one time of which only one shall be a residential mobile home” (Condition 3)
  - “A single gypsy site would generate a modest amount of traffic” (this was in reply to Highways objections)  
Any increase will stop the amount of traffic being generated as being modest
  - “to limit visual impact the number of caravans should be restricted”
  - There is no justification for the provision of an extra pitch
- **16/01411/REM Bovis Homes Ltd – Mr Adam Whitehouse, 18 Salford Road, B50 4EN**  
Application for reserved matters for the construction of 150 no. dwellings and provision of access roads and associated public open space  
The Chairman advised that it was not possible to object to the house mix, though it did not conform to either the Core Strategy or the NDP figures, due to legal reasons.  
Concerns were, however, expressed regarding the proximity of the some of the new dwellings to existing dwelling on Harbour Close.  
**RESOLVED** to raise concerns regarding the proximity of some of the new dwellings to existing properties

## **16. TO CONSIDER AND APPROVE**

- **Completed accounts for the month of April 2016**  
These had been circulated  
**RESOLVED** they should be accepted and approved
- **To approve payments to be made in May 2016**  
List of cheques to be raised and signed had been circulated  
**RESOLVED** to approve the cheques payable and that these should be signed by Cllrs Ms Deacon and Mrs Taylor  
List of payable cheques form part of these Minutes

The meeting closed at approx. 9.00pm



# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **CLERKS REPORT - May 2016**

#### **1. FINANCIAL UPDATE**

- Cheque 6575 for an amount of **£7,242** to pay for the Landscape Character Assessment we replaced by a BACS payment as the name on the cheque was incorrect.
- Grange Road Cemetery water supply – this was disconnected by the new owners of Avon Cottage (it is in the process of being rebuilt).
  - Payment for New Connection of **£137.88** was made by the Clerk using here credit card to expedite the process, prior discussion with the Burials WG Chairman
  - Authorisation has been given for the following works:
    - Dig out ditch and prepare for plumbing connection and refill and tarmac ditch - **£400.00**
    - Water supply fittings as required by Severn Trent – **395.00**
- Big Meadow – to install metal gate and concrete posts to replace existing wooden ones that have been vandalised twice in 1 weekend - **£930.22**

## **2. MATTERS ARISING**

With The help of the Police a suitable site has been found on Cleeve Road to carry out the speed survey. Due to costs the period will be 9 days – the batteries only last 9 days so if the PC wished it to be for the full 2 weeks the cost would double from £229 to £458 – for the sake of 3 days I have authorised the 9 day period to be carried out during term time.

## **3. OUTDOOR GYM**

Met with Play and Leisure on Wednesday morning and agreed the site – installation Thursday/Friday.

Attended an Inception Day at Shire Hall and made a presentation of the scheme.

Agreed to publicise the new installation in

- Local press
- Website
- Local surgery
- Local pharmacy
- Residential homes
- Jolly Teapot



# Annual Bidford on Avon Report of Activities 2015/16

Councillor name: Michael ( Mike ) Brain

Term of Office : District Councillor Quinton since 2002 - 2019. County Councillor Bidford Since 2013 - 2017. Parish Councillor 2001 - Present ( Chairman )

Ward Name: WCC Bidford on Avon & SDC Quinton

As well as being a County & District Councillor. I am the Parish Chairman at Long Marston Parish Council and Portfolio Holder for Technical Services at Stratford on Avon District Council.

This has not been an easy year for WCC with the Government imposing substantial reduced funding to local authorities , but we have met the challenge and cut our cloth accordingly whilst maintaining essential services. Unfortunately we have seen our transport budget suffer , but we maintain a maintenance and repair budget, which has been used positively in Bidford.

Last week WCC changed direction and voted to join the WMCA as a None Constituent Member , which will hopefully attract substantial funding towards road infrastructure etc. I would have preferred joining as a full member with voting rights, but this may come later. Only time will tell if it was the correct choice.

Ancient River Bridge

We witnessed the devastating damage to our beautiful river bridge back last summer which was terribly frustrating for businesses and residents alike. For me I was disappointed , that none was held to account. On a positive note It brought together the whole community who worked with WCC Officers and myself to complete the repair work on time. Since then we have worked together with officers and local leaders to bring together a scheme of mitigation to save this happening again, but it is complicated when dealing with ancient structures and we want to get it right. If you have any thoughts, then drop me a line. To that end I recently requested another multi agency meeting to discuss the findings of the river bridge survey and this will now take place [on 14th June](#) at Warwick. Worcs County Council

Ive supported the request for a Speed Survey at Cleeve Road, Marlcliff and for radar to be installed on lighting columns or telegraph

Warwickshire County Council launched Living in Warwickshire Survey

Warwickshire County Council has launched the Living in Warwickshire survey, which gives Warwickshire residents the chance to have their say on a range of public services within Warwickshire. Please show your support and encouraging residents to complete the survey online at [warwickshire.gov.uk/survey](http://warwickshire.gov.uk/survey)

This is an opportunity for people to have their say on what living in Warwickshire is really like. The research will gather people's views on a variety of topics including health and wellbeing, community safety, local neighbourhoods, transport, and public service provision.

Watch the video below to find out what people love about living in Warwickshire.

Results from the survey will highlight key issues experienced by people on a day-to-day basis, including information on how they live, needs and challenges. This will inform council work programmes to address these local needs and shape services for the future.

The survey can be completed online only, all respondents must be aged over 18 years old and will have the opportunity to enter a prize draw to a win a Warwick Castle Family Annual Pass (for four people), a further 10 pairs of tickets to Warwick Castle will also be awarded.

The survey will close [on Tuesday 31 May](#), to complete the survey today, visit: [warwickshire.gov.uk/survey](http://warwickshire.gov.uk/survey)

Broom,

Drainage works, gullies jetted and pipework cleared. New manhole and river cleared by Environment Agency. Carriageway patching at end of High Street by Bidford road including footway.

More site visits planned this week to view remedial works in various locations at Broom, Wixford & Bidford

Works Done Around Bidford.

Honeybourne road resurface.

Jetting works done all over.

Queensway drainage sorted.

Footpaths repaired Victoria Road

Drainage jetted and repaired Victoria Road

DIY SOS Supported in kind

Gullies in the Pleck jetted.

New footpath thanks to the contractors Tower Hill.

Signs in High Street being assessed and Street lighting.

Planters discussed with Chamber of commerce.

Footpaths in Holland Close repaired.

Salford Road in for surface dressing this year.

We have seen the appointment of a new Warwickshire Police & Crime Commissioner in the name of Councillor Philip Secombe who hopefully will continue with the good work of his predecessor Ron Ball. As you know WARWICKSHIRE has been in an Alliance arrangement with West Mercia, which has seen substantial savings, but for me we still need to see more bobbies on the beat.

A little bit about me now:

My Participation at Council meetings and committees. Member status at:

- Full Council Meetings at WCC & SDC
- Cabinet Member for Technical Services at SDC with responsibilities for waste & recycling, car parks, leisure centres, building control, public conveniences, street scene, sports development, dog warden, environmental services and health & wellbeing.
- East Area Planning Committee at SDC and sub on West Area Planning
- Liquor and Taxi Licensing Panel at SDC
- Regulatory Committees at SDC & WCC
- WCC Overview & Scrutiny Committee

Participation at Partnerships

- Board Member on The Health & Wellbeing Board
- Member of Waste & Recycling Partnership
- SWFT ( South WARWICKSHIRE NHS Foundation Trust)
- Warwickshire Rural Community Council

My individual County Councillors budget has been spent as follows:

Allocated: £5,000 - 2015/16

I am pleased to report from my annual County Councillors Grant Fund of £5000

I was able to award funds to two local and very worthwhile organisations in Bidford on Avon

Bidford Community Library - Purchase of self-help books and book pod to enhance the books on Prescription Scheme Requested £1,425 - Awarded £1,400

Escape Arts - Recruit and train volunteers to gain confidence and become involved in supporting pop up activities in Bidford on Avon £500 requested - Awarded in Full

This is the third year I've been able to support many local projects and organisations in the Bidford on Avon Ward by working closely with the community. This includes the Youth Club , Historic Booklet, and The New Medical Centre

My Members Transport Delegated Budget 2015/16 of £32,250. I allocated approx half to the installation of Two Speed Visors here at Wixford as the case for traffic calming was a priority in my opinion and fully supported by this Parish Council and the other half at Welford on Avon to road improvements at the school. Now we are in 2016/17, so if you have a project for me to consider let me know ASAP.

Other interests:

Participation on outside bodies and partnerships

- Alcester Alauna Rotary Club raising money for several local charities at Alcester & Bidford on Avon including Dementia Cafe. Cheques £100 each Youth Club & Baptist Church . Other recipients have been Dementia Cafe & GAGA
- .Trustee and President of Stratford on Avon Ambulance Association
- School Governor
- Trustee Avon Valley Community First Responders. Have help fund a number of heart stop defibrillators across my wards

Have completed 250 hours Participating in Training/Member Development Programme.

I serve 16 villages and regularly attend 10 Parish Council Meetings  
Ward work & ward surgeries following up on case work and hold regular ward surgeries locally when required.

Keeping residents informed of Council decisions regarding schools, transport and highways, and also fundraising for local charities.

If you have concerns or a problem. Please contact me on:

Home [01789 720728](tel:01789720728) Mobile [07980308568](tel:07980308568)

Email : [mikebrain@warwickshire.gov.uk](mailto:mikebrain@warwickshire.gov.uk) or [Mike.brain@stratford-dc.gov.uk](mailto:Mike.brain@stratford-dc.gov.uk)

Mike Brain County Councillor 23/5/16.

Sent from my iPad

## Bank Current Account

Payments made between 01/04/2016 and 30/04/2016

## Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Details
07/04/2016	Building & Plumbing Supplies L	6562	12.48	12.48		501		348/Sharp Sand
07/04/2016	Hags-SMP Ltd	6563	635.40	635.40		501		349/Cradle Seat for Olypic Swi
07/04/2016	Westhill Direct	6564	25.52	25.52		501		350/Paper/staples/hi
12/04/2016	Vodafone - DD	DD	25.52	25.52		501		353/Broadband
14/04/2016	Stratford-on-Avon District Cou	DD172128	54.96	54.96		501		Purchase Ledger
14/04/2016	Stratford-on-Avon District Cou	DD192267	50.88	50.88		501		Purchase Ledger
14/04/2016	Stratford-on-Avon District Cou	DD192454	52.60	52.60		501		Purchase Ledger
15/04/2016	De Lage Leasing Ltd - DD	SO	429.30	429.30		501		337/DCF40432 18/4 to 18/7/16
15/04/2016	HMRC Cumbernauld	SO	2,033.34			515	2,033.34	HMRC Cumbernauld
25/04/2016	Bloomfield Limited	6565	455.00	455.00		501		351/A4 'BIG' Newsletter
25/04/2016	Building & Plumbing Supplies L	6566	141.62	141.62		501		354/Paint/brushes/r
25/04/2016	Feel Good Catering and Hygiene	6567	16.78	16.78		501		355/Re-Odour
25/04/2016	Glasdon U.K.Limited	6568	288.14	288.14		501		356/Armortec Ext post c/w fixi
25/04/2016	Grundon Waste Management Ltd	6569	713.62	713.62		501		357/rental 8yrd front loading
25/04/2016	D J Prickett	6570	863.00	863.00		501		359/Check play areas - 1st Apr
25/04/2016	Avon Planning Services	6571	915.00	915.00		501		362/Work undertaken Feb/Mar 16
25/04/2016	Arrowscape	6572	477.75	477.75		501		363/Website updates
25/04/2016	Institute Cemetery &Cremation	6573	90.00	90.00		501		370/ICCM Subs 2016/17
25/04/2016	Bidford Bowling Club	6574	1,250.00			4061 107	1,250.00	Bidford Bowling Club
25/04/2016	Kirkham Landscape Planning Ltd	6575	7,242.00	7,242.00		501		372/Work done Jan to Mar 16
25/04/2016	Eric Bennett	6576	264.00	264.00		501		364/Enviromental Office April
25/04/2016	Elisabeth Uggerloese	6577	50.22	50.22		501		382/Clerks mileage
25/04/2016	Mrs A Smith	6578	300.00	300.00		501		376/Fees Apr 2016
25/04/2016	StickyM Ltd	6579	200.14	200.14		501		377/No HGV Turning sign
25/04/2016	Ultimate Fireworks Ltd	6580	500.00	500.00		501		383/Queens 90th Bday Celebrati
25/04/2016	Bidford Primary School	6581	393.24			4061 107	393.24	Bidford Primary School
25/04/2016	Marlcliff Flood Group	6582	100.00			4061 107	100.00	Marlcliff Flood Group
25/04/2016	Stratford-on-Avon District Cou	6583	48.00	48.00		501		381/Annual fee domain name
25/04/2016	Building & Plumbing Supplies L	6584	65.40	65.40		501		360/Undercoat & white spirit
25/04/2016	Mrs E Uggerloese	SO	1,930.91			516	1,930.91	Mrs E Uggerloese
<b>Sub Total Carried Forward</b>			19,624.82	13,917.33	0.00		5,707.49	

Date: 19/05/2016

**Bidford on Avon Parish Council**

Page No: 2

Time: 15:40

**Cash Book No : 1**

User : DAL

**Bank Current Account**

Payments made between 01/04/2016 and 30/04/2016

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
29/04/2016	Warks PS	SO	759.00			517		759.00	Warks PS
<b>Total Payments :</b>			20,383.82	13,917.33	0.00			6,466.49	

Month No : 1

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>101 Administration</b>							
4001 Salary & Wages	37,464	3,513	40,100	36,587		36,587	8.8 %
4008 Training Costs	479	0	1,000	1,000		1,000	0.0 %
4009 Travelling	545	46	750	704		704	6.1 %
4011 Business Rates	451	455	460	5		5	98.9 %
4012 Water Rates	91	0	0	0		0	0.0 %
4020 Sundry Expenses	-62	1	200	199		199	0.6 %
4021 Telephone	762	35	750	715		715	4.7 %
4022 Postage & Carriage	108	3	130	127		127	2.5 %
4023 Office Stationery	456	0	600	600		600	0.0 %
4024 Subscriptions	1,122	35	1,350	1,315		1,315	2.6 %
4025 Insurance	2,302	0	2,350	2,350		2,350	0.0 %
4026 Broadband and Internet	295	40	260	220		220	15.4 %
4027 Equipment Rental	1,811	0	1,450	1,450		1,450	0.0 %
4028 Accounts Support	3,828	0	3,665	3,665		3,665	0.0 %
4029 IT & Computer Support	588	44	620	576		576	7.1 %
4030 Website	1,585	85	1,600	1,515		1,515	5.3 %
4032 Publicity & Special Events	0	200	0	-200		-200	0.0 %
4034 New Office Equipment	0	0	110	110		110	0.0 %
4035 Village Improvement	1,926	0	2,000	2,000		2,000	0.0 %
4037 Newsletter	605	0	0	0		0	0.0 %
4050 Street Furniture & Signs	214	0	0	0		0	0.0 %
4056 Legal and Professional	655	0	750	750		750	0.0 %
4057 Audit Fees External & Internal	650	-1,411	625	2,036		2,036	-225.8
Administration :- Expenditure	<b>55,875</b>	<b>3,047</b>	<b>58,770</b>	<b>55,723</b>	<b>0</b>	<b>55,723</b>	<b>5.2 %</b>
1120 Room hire and letting Fees	120	0	0	0			0.0 %
1121 Sundry Receipts	76	0	0	0			0.0 %
1176 Precept	205,000	120,294	216,424	-96,130			55.6 %
1177 Council Support Grant	16,730	0	0	0			0.0 %
1190 Bank Interest	3,909	426	2,500	-2,074			17.0 %
Administration :- Income	<b>225,835</b>	<b>120,720</b>	<b>218,924</b>	<b>-98,204</b>			<b>55.1 %</b>
<b>Net Expenditure over Income</b>	<b>-169,959</b>	<b>-117,673</b>	<b>-160,154</b>	<b>-42,481</b>			
<b>102 Civic &amp; Democratic</b>							
4024 Subscriptions	25	0	0	0		0	0.0 %
4032 Publicity & Special Events	0	500	0	-500		-500	0.0 %
4037 Newsletter	1,465	0	2,020	2,020		2,020	0.0 %
4053 Election Costs	300	0	2,500	2,500		2,500	0.0 %
Civic & Democratic :- Expenditure	<b>1,790</b>	<b>500</b>	<b>4,520</b>	<b>4,020</b>	<b>0</b>	<b>4,020</b>	<b>11.1 %</b>
<b>Net Expenditure over Income</b>	<b>1,790</b>	<b>500</b>	<b>4,520</b>	<b>4,020</b>			

Month No : 1

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>107</b> <u>Grants &amp; Donations Power Gen C</u>							
4061 Grants and Donations	7,786	0	25,000	25,000		25,000	0.0 %
Grants & Donations Power Gen C :- Expenditure	<b>7,786</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>25,000</b>	<b>0.0 %</b>
<b>Net Expenditure over Income</b>	<b>7,786</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>			
<b>109</b> <u>Capital &amp; Projects</u>							
4991 Rolling Projects Provision	175,000	0	40,000	40,000		40,000	0.0 %
4992 Funding from Rolling Projects	-3,552	0	0	0		0	0.0 %
5023 Tfr to EMR Village Improvement	20,000	0	0	0		0	0.0 %
Grants & Donations Power Gen C :- Expenditure	<b>191,448</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>	<b>0</b>	<b>40,000</b>	<b>0.0 %</b>
4035 Village Improvement	2,000	0	0	0		0	0.0 %
4901 CP Play Equipment	4,446	0	0	0		0	0.0 %
4903 CP New Streetlights	4,748	0	0	0		0	0.0 %
4904 CP War Memorial Bollards	3,552	0	0	0		0	0.0 %
Capital & Projects :- Expenditure	<b>14,746</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Net Expenditure over Income</b>	<b>206,194</b>	<b>0</b>	<b>40,000</b>	<b>40,000</b>			
<b>201</b> <u>Parks and Outside Areas</u>							
5120 Tfr frm EMR Millers Bank Maint	-4,345	0	-2,000	-2,000		-2,000	0.0 %
5125 Tfr frm EMR Skatepark	-4,305	0	0	0		0	0.0 %
Capital & Projects :- Expenditure	<b>-8,650</b>	<b>0</b>	<b>-2,000</b>	<b>-2,000</b>	<b>0</b>	<b>-2,000</b>	
4005 Casual & agency workers	1,800	300	1,800	1,500		1,500	16.7 %
4010 Janitorial	671	0	1,000	1,000		1,000	0.0 %
4012 Water Rates	388	0	440	440		440	0.0 %
4013 Rent Paid Parks	10,000	0	11,600	11,600		11,600	0.0 %
4014 Rent Paid Play Areas	200	0	200	200		200	0.0 %
4017 Waste Disposal	5,696	0	6,500	6,500		6,500	0.0 %
4019 Gatekeepers Commission	7,000	0	6,000	6,000		6,000	0.0 %
4020 Sundry Expenses	568	0	600	600		600	0.0 %
4036 Building Maintenance	1,853	52	1,000	948		948	5.2 %
4039 General Maintenance	11,874	130	10,000	9,870		9,870	1.3 %
4041 Equipment Maintenance	657	0	2,500	2,500		2,500	0.0 %
4043 Tree Maintenance	825	0	2,000	2,000		2,000	0.0 %
4046 Grass Cutting	15,099	0	12,000	12,000		12,000	0.0 %
4047 Play Area Maintenance	17,823	14	10,000	9,986		9,986	0.1 %
4050 Street Furniture & Signs	0	167	0	-167		-167	0.0 %
Parks and Outside Areas :- Expenditure	<b>74,455</b>	<b>663</b>	<b>65,640</b>	<b>64,977</b>	<b>0</b>	<b>64,977</b>	<b>1.0 %</b>

Month No : 1

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1000	Carparking Fees	9,363	496	13,500	-13,004		3.7 %
1001	Lease,Rent,Hire pitches/land	2,120	0	4,400	-4,400		0.0 %
1002	Fishing Righs	1,036	0	0	0		0.0 %
1003	Moorings Income	1,205	0	0	0		0.0 %
1012	Concessions	2,100	2,017	2,000	17		100.8 %
1121	Sundry Receipts	218	0	0	0		0.0 %
1178	Grants Received	19,019	0	0	0		0.0 %
	<b>Parks and Outside Areas :- Income</b>	<b>35,060</b>	<b>2,513</b>	<b>19,900</b>	<b>-17,388</b>		<b>12.6 %</b>
	<b>Net Expenditure over Income</b>	<b>30,745</b>	<b>-1,849</b>	<b>43,740</b>	<b>45,589</b>		
<b>202</b>	<b>Allotments</b>						
5026	Tfr to EMR Allotments	0	0	1,680	1,680	1,680	0.0 %
	<b>Parks and Outside Areas :- Income</b>	<b>0</b>	<b>0</b>	<b>1,680</b>	<b>1,680</b>	<b>0</b>	<b>0.0 %</b>
4005	Casual & agency workers	370	0	0	0	0	0.0 %
4012	Water Rates	522	0	500	500	500	0.0 %
4039	General Maintenance	252	0	260	260	260	0.0 %
	<b>Allotments :- Expenditure</b>	<b>1,144</b>	<b>0</b>	<b>760</b>	<b>760</b>	<b>0</b>	<b>0.0 %</b>
1010	Allotment Rents	2,687	149	2,400	-2,251		6.2 %
1011	Allotment Sundry Income	112	0	40	-40		0.0 %
	<b>Allotments :- Income</b>	<b>2,799</b>	<b>149</b>	<b>2,440</b>	<b>-2,291</b>		<b>6.1 %</b>
	<b>Net Expenditure over Income</b>	<b>-1,655</b>	<b>-149</b>	<b>0</b>	<b>149</b>		
<b>203</b>	<b>Cemetery</b>						
5124	Tfr frm EMR Cemetery Wall	-6,225	0	0	0	0	0.0 %
	<b>Allotments :- Income</b>	<b>-6,225</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
4005	Casual & agency workers	1,750	0	0	0	0	0.0 %
4011	Business Rates	706	711	720	9	9	98.8 %
4016	Electricity Floodlights	154	0	300	300	300	0.0 %
4023	Office Stationery	0	44	0	-44	-44	0.0 %
4024	Subscriptions	90	90	90	0	0	100.0 %
4035	Village Improvement	289	0	0	0	0	0.0 %
4039	General Maintenance	13,730	241	13,500	13,259	13,259	1.8 %
4042	Equipment Maintenance	502	0	340	340	340	0.0 %
4043	Tree Maintenance	0	0	500	500	500	0.0 %
4046	Grass Cutting	1,750	0	0	0	0	0.0 %
4050	Street Furniture & Signs	98	0	0	0	0	0.0 %
	<b>Cemetery :- Expenditure</b>	<b>19,068</b>	<b>1,087</b>	<b>15,450</b>	<b>14,363</b>	<b>0</b>	<b>7.0 %</b>



Month No : 1

## Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1130	Burials	7,335	115	6,000	-5,885			1.9 %
1131	Memorials	2,450	340	2,000	-1,660			17.0 %
1135	Cemetery Maintenance Income	1,927	0	686	-686			0.0 %
	Cemetery :- Income	<b>11,712</b>	<b>455</b>	<b>8,686</b>	<b>-8,231</b>			<b>5.2 %</b>
	<b>Net Expenditure over Income</b>	<b>1,132</b>	<b>632</b>	<b>6,764</b>	<b>6,132</b>			
<b>204</b>	<b>Street Lighting</b>							
4018	Electricity Streetlights	5,808	102	7,000	6,898		6,898	1.5 %
4039	General Maintenance	0	0	1,800	1,800		1,800	0.0 %
4054	Streetlights R & M	2,209	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	<b>8,017</b>	<b>102</b>	<b>8,800</b>	<b>8,698</b>	<b>0</b>	<b>8,698</b>	<b>1.2 %</b>
	<b>Net Expenditure over Income</b>	<b>8,017</b>	<b>102</b>	<b>8,800</b>	<b>8,698</b>			
<b>205</b>	<b>Village Management</b>							
5127	Tfr fromEMR N'hood Plan	-8,938	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	<b>-8,938</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
4020	Sundry Expenses	100	0	0	0		0	0.0 %
4025	Insurance	0	360	0	-360		-360	0.0 %
4032	Publicity & Special Events	54	0	4,110	4,110		4,110	0.0 %
4035	Village Improvement	7,996	425	6,000	5,575		5,575	7.1 %
4039	General Maintenance	128	250	0	-250		-250	0.0 %
4043	Tree Maintenance	1,520	0	510	510		510	0.0 %
4045	Lengthman	0	0	3,500	3,500		3,500	0.0 %
4048	Footpath & Verge Mtce	15,441	1,205	15,000	13,796		13,796	8.0 %
4049	War Memorial Maintenance	0	0	1,320	1,320		1,320	0.0 %
4050	Street Furniture & Signs	1,381	0	3,000	3,000		3,000	0.0 %
4052	Neighbourhood Plan	15,817	315	2,500	2,185		2,185	12.6 %
	Village Management :- Expenditure	<b>42,437</b>	<b>2,555</b>	<b>35,940</b>	<b>33,386</b>	<b>0</b>	<b>33,386</b>	<b>7.1 %</b>
1121	Sundry Receipts	400	0	0	0			0.0 %
1178	Grants Received	2,000	0	3,500	-3,500			0.0 %
	Village Management :- Income	<b>2,400</b>	<b>0</b>	<b>3,500</b>	<b>-3,500</b>			<b>0.0 %</b>
	<b>Net Expenditure over Income</b>	<b>31,099</b>	<b>2,555</b>	<b>32,440</b>	<b>29,886</b>			

## Combined Account Totals by Account Number

<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors Control	2,000.00	
105	VAT Control A/c	4,760.72	
201	Current Bank A/c	376,122.23	
202	Bank Deposit Account	235,267.67	
310	General Reserves		137,486.36
315	EMR Rolling Projects Fund		171,448.20
320	EMR Millers Bank Maintenance		13,011.00
321	EMR Play Area Renewal		61,913.32
322	EMR Tree Maintenance		26,462.00
323	EMR Village Improvement		56,059.20
324	EMR Cemetery Wall Repair		11,333.40
325	EMR Skatepark		695.05
327	EMR Neighbourhood Plan		11,062.12
328	EMR Play Equipment		5,000.00
501	Creditors Control		6,942.63
515	PAYE Control		854.40
1000	Carparking Fees		495.83
1010	Allotment Rents		148.55
1012	Concessions		2,016.67
1130	Burials		115.00
1131	Memorials		340.00
1176	Precept		120,294.49
1190	Bank Interest		425.83
4001	Salary & Wages	3,513.27	
4005	Casual & agency workers	300.00	
4009	Travelling	45.67	
4011	Business Rates	1,166.44	
4018	Electricity Streetlights	101.95	
4020	Sundry Expenses	1.25	
4021	Telephone	35.45	
4022	Postage & Carriage	3.30	
4023	Office Stationery	43.95	
4024	Subscriptions	125.00	
4025	Insurance	360.00	
4026	Broadband and Internet	40.00	
4029	IT & Computer Support	44.25	
4030	Website	85.00	
4032	Publicity & Special Events	700.00	
4035	Village Improvement	425.00	
4036	Building Maintenance	52.45	
4039	General Maintenance	621.25	
4047	Play Area Maintenance	13.92	
4048	Footpath & Verge Mtce	1,204.50	
4050	Street Furniture & Signs	166.78	
4052	Neighbourhood Plan	315.00	
4057	Audit Fees External & Internal		1,411.00

Combined Account Totals by Account Number

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<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
	<b>Trial Balance Total :</b>	<b>627,515.05</b>	<b>627,515.05</b>
	<b>Difference :</b>	<b>0.00</b>	

Date: 19/05/2016

Bidford on Avon Parish Council

Page No: 1

Time: 15:42

Cash Book No : 1

User : DAL

## Bank Current Account

Receipts received between 01/04/2016 and 30/04/2016

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Banked on : <b>01/04/2016</b>		<b>120,415.13</b>						
Transfer	WMTT M107792420002	120,415.13			203 1190	101	120,000.00 415.13	WMTT M107792420002 WMTT M107792420002
Banked on : <b>04/04/2016</b>		<b>5,937.49</b>						
BGC	Stratford on Avon Precepts	5,937.49			1176	101	5,937.49	Stratford on Avon
Banked on : <b>11/04/2016</b>		<b>420.00</b>						
	Sales Recpts Page 23	420.00	420.00		100			Sales Recpts Page 23
Banked on : <b>13/04/2016</b>		<b>595.00</b>						
502296	Big Meadow Car parking Fees	595.00		99.17	1000	201	495.83	Big Meadow Car parking
Banked on : <b>14/04/2016</b>		<b>518.55</b>						
502691	T Price	148.55			1010	202	148.55	T Price -Allotment Little Cal
502691	Memory Lane (447)	85.00			1131	203	85.00	Memory Lane (447)
502691	D Baker (448)	170.00			1131	203	170.00	D Baker (448)
502691	D Baker (1247)	115.00			1130	203	115.00	D Baker (1247)
Banked on : <b>21/04/2016</b>		<b>85.00</b>						
502692	G Clifford (449)	85.00			1131	203	85.00	G Clifford (449)
Banked on : <b>25/04/2016</b>		<b>114,357.00</b>						
BGC	Stratford on Avon Precepts	114,357.00			1176	101	114,357.00	Stratford on Avon
Banked on : <b>26/04/2016</b>		<b>100,000.00</b>						
Transfer	Bidford on Avon 07357312	100,000.00			202		100,000.00	Bidford on Avon
<b>Total Receipts :</b>		<b>342,328.17</b>	<b>420.00</b>	<b>99.17</b>			<b>341,809.00</b>	

## Bank Current Account

Payments made between 01/05/2016 and 23/05/2016

## Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Details
03/05/2016	WMTT M115546170000	PAY	350,000.00			203	350,000.00	WMTT M115546170000
03/05/2016	Microshade VSM - SO	SO	53.10	53.10		501		374/monthly hostingfee/softwar
03/05/2016	Limebridge Rural Services Ltd	SO1	1,928.10	1,928.10		501		352/Footpath/amenit maint
03/05/2016	DCK Beavers Ltd	so	252.00	252.00		501		369/March 16 accounting
04/05/2016	O2 - DD	DD	42.54	42.54		501		375/0771 862 8925
11/05/2016	Vodafone - DD	DD1	25.52	25.52		501		398/ Broadband
12/05/2016	NPower - DD	DD2	107.04	107.04		501		387/18 Jan to 26 Apr 2016
13/05/2016	Information Commissioner's Off	DD3	35.00	35.00		501		371/Data Protection Registrati
16/05/2016	Stratford-on-Avon District Cou	DD172128	50.00	50.00		501		Purchase Ledger
16/05/2016	Stratford-on-Avon District Cou	DD192267	52.00	52.00		501		Purchase Ledger
16/05/2016	Stratford-on-Avon District Cou	DD192454	56.00	56.00		501		Purchase Ledger
23/05/2016	Avon Planning Services	6585	360.00	360.00		501		129/Work undertaken April 2016
23/05/2016	Pear Technology Services Ltd	6586	102.00	102.00		501		388/Maplink tech supp/updates
23/05/2016	Perdix Wildlife Solutions Ltd	6587	300.00	300.00		501		389/mole control verges
23/05/2016	Shaw & Sons Ltd	6588	52.74	52.74		501		390/erectmonument permit forms
23/05/2016	Shakespeares England Ltd	6589	240.00	240.00		501		391/Membership fees
23/05/2016	Simon Barrier	6590	108.50	108.50		501		392/Remove bollards 6/5
23/05/2016	Hartwell & Co (Timber) Ltd	6591	233.82	233.82		501		393/Marley Rd
23/05/2016	Glasdon U.K.Limited	6592	1,204.56	1,204.56		501		394/dog waste bins x3
23/05/2016	Grundon Waste Management Ltd	6593	373.15	373.15		501		395/ Front loaders
23/05/2016	Kompan Ltd	6594	2,286.20	2,286.20		501		396/Cableway Seat replacement
23/05/2016	D J Prickett	6595	460.00	460.00		501		397/Play areas check
23/05/2016	Warwickshire County Council	6596	1,034.94	1,034.94		501		399/replace column Marleigh Rd
23/05/2016	Westhill Direct	6597	59.99	59.99		501		400/BT Telephone
23/05/2016	Wicksteed Leisure Ltd	6598	240.00	240.00		501		401/Maintenance Marleigh Rd
23/05/2016	Elisabeth Uggerloese	6599	137.88	137.88		501		402/new connection-pd CC
23/05/2016	Limebridge Rural Services Ltd	6600	156.00	156.00		501		386/Wood chip - Broom
23/05/2016	Eric Bennett	6601	264.00	264.00		501		403/Services May 2016
23/05/2016	Hartwell & Co (Timber) Ltd	6602	350.10	350.10		501		407/HGV- post/postcrete/pres
<b>Sub Total Carried Forward</b>			<b>360,565.18</b>	<b>10,565.18</b>	<b>0.00</b>		<b>350,000.00</b>	

Date: 19/05/2016

Bidford on Avon Parish Council

Page No: 2

Time: 15:42

Cash Book No : 1

User : DAL

**Bank Current Account**

Payments made between 01/05/2016 and 23/05/2016

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
23/05/2016	Mrs A Smith	6603	300.00	300.00		501			412/B Meadow- feesMay 16
23/05/2016	Elisabeth Uggerloese	6604	74.57	74.57		501			413/Travel May 2016
<b>Total Payments :</b>			360,939.75	10,939.75	0.00			350,000.00	