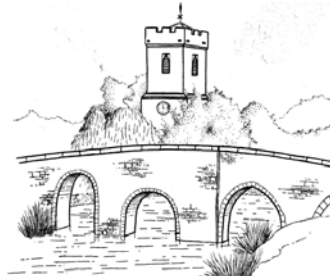


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 27th June 2016 @ 7.30 pm in Bidford Community Library, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Harvey - Chairman of the Council

Cllrs. Atkins, Ms Deacon, Hiscocks, Mrs Keeley, Knight, Pound, and Mrs Taylor

Also present: County Cllr Brain
5 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

*Apologies received, and accepted, from Cllr Ms Randell.
Cllr Fleming was absent*

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.
None declared
- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE MINUTES OF:

- The Annual Parish Council meeting held on 23rd May 2016
Cllr Mrs Taylor proposed the Minutes be accepted as an accurate account and signed by the Chairman
RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.
- The Parish Council meeting held on 23rd May 2016
Cllr Mrs Keeley proposed the Minutes be accepted as an accurate account, subject to a typographical amendment on page 3 Item 8 which should read "*Cllr Sue Adams is now the Chairman..*"
RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present.

5. PUBLIC FORUM

- Resident raised concerns about the poor signage at the Barton/Marlcliff crossroads. It is now over a year since the bridge was damaged and the signage remains poor resulting in HGVs continuing to drive towards the bridge
- Another resident supported this comment and said the number of HGVs approaching, and crossing the bridge, is on the increase.

The Chairman thanked the members of the public and advised that their concerns would, hopefully, be addressed later in the meeting as there was an update on Bidford Bridge.

6. COUNCILLOR FORUM

- The School would like to set up a meeting with the Parish Council. It was agreed the meeting should be with the Chairman and Vice Chairman and date and time to be arranged by the Clerk with the School Secretary.
- There are a number of trees along St Laurence Way which are growing over onto the pavement and even the road. Who is responsible for them? Can the planning department be required to ensure the type of tree planted will not create a problem in the future?
The Clerk advised she would look into it.
- Two planning appeals have recently been lost due to a lack of land supply, and yet the Inspector examining the Core Strategy appears to be satisfied there is.
The Chairman advised that all Councillors, and local community, were disappointed. However, until such time as the Core Strategy is signed off and approved, it does not carry full weight and allows other Inspectors to hold a different view.

7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

- **Waterloo Crescent** – Cllr Brain had visited the area as there had been some complaints about the state of the road – at the time of his visit, the state of the road was not too bad

- **Waterloo Road** - repairs had been carried out
- **Drains** – a number of them had been re-jetted following the recent bad weather
- **Severn Trent**
 - There is a damaged man hole on the B439 by the Fire Station. It has been reported
 - Road by Mill Lane requires inspection – it has been reported

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

No District Councillor present

9. TO RECEIVE CLERK'S REPORT

This had been circulated and form an integral part of these Minutes

The Clerk added that the Black Poplar on Millers Bank had been reported dead and a report indicated that it may not have been due to natural causes. Having consulted with the Chairman, the Clerk has contacted the Forestry Commission for professional advice.

RESOLVED to note the report

10. TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS FOR THE YEAR ENDING 31ST MARCH 2016 (circulated)

The accounts had been circulated, and Council had reviewed them at a financial training session.

There were no issues raised and it was proposed the Annual Accounts be accepted and approved

RESOLVED to approve and adopt the Annual Accounts by a unanimous vote

11. TO CONSIDER, COMPLETE AND APPROVE THE ANNUAL RETURN FOR THE YEAR ENDING 31ST MARCH 2016 (circulated)

- **Annual Governance Statement 2015/16**

Each item was read out and Council responded positively to each.

RESOLVED to approve the Annual Governance Statement which was signed by the Chairman and Clerk

- **Accounting Statement 2015/16**

RESOLVED to approve and was signed by the Chairman and the RFO

12. TO CONSIDER THE INTERNAL AUDITORS REPORT

this had been circulated

- **RISK ASSESSMENT** – was there something in place in the event of the Clerk needing a long term absence.

Point 7 of the Risk Assessment covers this event

- **MONTHLY ACCOUNTS** it was noted these were posted with the minutes as a separate attachment, and it was recommended that the minutes mention the total of said attachments as this reduces the risk of error or omission and replacement of said attachments

RESOLVED to adopt this measure

- **GRANTS** it was recommended that the consideration of the financial viability of the organisations requesting grants be minuted and, in the event of the

grants being awarded to small village groups for specific events, that a report/invoices be requested to ensure they have been properly used.
RESOLVED to adopt the recommendation

13. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS

- **Allotments and Burials**

- The Working Group Councillors would be attending the next meeting of the Allotment Committee next week as there was some concern regarding some allotments looking unkempt.
- The Working Group Councillors together with the Clerk had carried out a regular reconciliation of the record books and no concerns were found.

RESOLVED to note the reports

- **Amenities**

The Chairman gave a verbal report regarding the Annual Inspection of the play areas.

Together with the Clerk he had checked that the remedial work had been carried out.

RESOLVED to note the reports

- **NDP**

The Chairman gave a verbal report:

- Plan has been submitted and the 6 week consultation runs from 23rd June to 5.00 pm 5th August 2016
- Consultation letters sent to owners of the allocated Local Green Spaces
- Examiner scheduled for mid August
- Referendum schedule for end November

RESOLVED to note the report

- **Business Development WG/Emergency WG**

Initial meeting had taken place.

- **Business Development**

- ✓ Cllr Mrs Taylor to take the lead
- ✓ To use the NDP and the Benchmarking documents as the basis

RESOLVED to note the report

- **Emergency WG**

- ✓ Cllr Atkins to take the lead
- ✓ Invite the Barton and Bidford Flood Forum Groups

RESOLVED to note the reports

14. TO CONSIDER HOW TO USE THE S106 CONTRIBUTION FROM THE DEVELOPMENT ON BIDFORD ROAD, BROOM

- **£15,389.50** if it is towards upgrading and maintaining an existing facility
- **£15,564.50** if it is toward providing a new facility

Please note the monies are to be used for Broom for *'children and young people's equipped play facilities'*

There was a short discussion as to whether it was the correct interpretation that the contributions were limited to Broom. The Clerk advised that this had been checked

with the planning officer. It was proposed that clarification be sought from the legal department

RESOLVED the Clerk to seek clarification, in writing, from the legal department. The decision to be deferred until this information was received.

15. TO RECEIVE THE FOLLOWING CORRESPONDENCE FROM WALC

- **LTN 41 – Responsibilities of Councils as Landowners**

It is recommended Councillors note this legal note and bring to the attention of Council any issues they believe are important

RESOLVED to note

- **LTN 60 – Copies of Planning Documents**

It is recommended Councillors note this legal note and bring to the attention of Council any issues they believe are important

It should be noted that SDC let the Parish Council full details of all planning applications.

RESOLVED to note

16. TO RECEIVE AN UPDATE OF BIDFORD BRIDGE FOLLOWING THE MULTIAGENCY MEETING

The Clerk gave a verbal report stating that

- **Improved signage** – it had been recognised that this was one of the main concerns and, in partnership with Worcestershire County Council, WCC was working on improved signage and improved location to prevent HGVs reaching the crossroads
- **Training and Standards Officer** – very pro-active and will be looking at ways it can assist with prevention including
 - Liaising with the companies where the HGVs are known to collect and deliver
 - CCTV cameras
 - Liaising with Police and local community
- **Freight Quality Partnership Working Group** – to re-establish this group made up of local hauliers, HGV operators and generators together with Worcestershire, Warwickshire and Gloucestershire County Councils, Police and others

RESOLVED to note

17. TO NOTE THE WARWICKSHIRE LOCAL COUNCIL'S CHARTER

This document has now been approved by the County Council and all the Borough and District Councils.

The Parish Council recognises the importance of this document in aiding and promoting good working relationships between the three tiers of governance and

RESOLVED to note this

18. TO RECEIVE THE FOLLOWING CORRESPONDENCE

- HFT – thank you for the grant awarded to celebrate the Queen's 90th Birthday
NOTED

19. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- **16/01596/FUL – Mr Neil Sherring, Farmington Hall, Grafton Lane B50 4LE**
Extension of existing pergolas; new rill with fountain; new fountain with pool surround at centre of existing parterre garden; and erection of ornamental wall
RESOLVED No representation
- **16/01617/VARY – Mr Martin Stanley, 2 Tower Close, B50 4EA**
Variation to condition 2 (approved plans) for listed building consent 15/03635LBC (New steps and railings to front elevation, removal of raised roofline and window to side and insertion of two rooflights, insertion of three rooflights and flue to rear and reinstatement of internal doorways) to allow for changes to the internal stair arrangement
RESOLVED No representation
- **16/01648/FUL – Mr Nick Bromley, 80 Victoria Road, B50 4AR**
Single storey rear extension
RESOLVED No representation
- **16/01719/FUL – Mr Maurice Humphries, 8 Howard Close, B50 4EL**
Proposed erection of two storey side extension and single storey front and rear extensions
RESOLVED No representation
- **16/01825/LBC – Mrs Jane Green (Blyths Group), Jademoon Cottage, 11 The Bank, Marlcliff**
Rebuilding of existing brick chimney following damage caused by chimney fire
RESOLVED No representation
- **16/01851/FUL – Mr and Mrs Remes, Blamore, Falcon Crescent, B50 4DB**
Demolition of existing house and outbuildings and construction of no. 2 semi-detached dwellings and no.4 terraced dwellings. (Revised scheme to withdrawn application 16/00251/FUL)
It was noted that the proposed 6 dwellings were all 2 bedrooms and that the number of parking places had been increased from 10 to 12.
The Chairman asked Council whether it considered whether these changes addressed the concerns raised by Council.
A motion was put forward that the concerns had been addressed and that the Council should submit a No Representation comment.
A counter proposal that Council should continue to object was put forward and voted on: 2 in favour and 6 against. The counter proposal was not carried.
RESOLVED by 6 votes in favour and 2 against to submit a No Representation comment

20. TO CONSIDER AND APPROVE

The Internal Auditor had pointed out an error in the January 2016 accounts: Cheque No. 6519 was approved for an amount of £40.36, whereas the invoice, and the cheque, was for an amount of £41.50.

RESOLVED to note, and minute, the error

The following cheques had been written and signed for approved payments prior to the meeting::

- 6606 – Barton Village (grant) £250.00
- 6607 – HFT Queens Birthday event £250.00
- 6608 – Broom Action Group £250.00
- 660 – Came and Co (Insurance) £2,108.06

RESOLVED to note

- **Completed accounts for the month of May 2016**

These had been circulated

RESOLVED they should be accepted and approved

- **To approve payments to be made in June 2016**

List of cheques to be raised and signed had been circulated

List of payable cheques form part of these Minutes and totalled an amount of **£53,949.79** (this includes the 4 cheques signed prior to the meeting)

An amount of £45,000 to be transferred from the deposit to the current account to cover this cost.

RESOLVED to approve the June payments, cheques to be signed by Cllrs Ms Deacon and Mrs Keeley

The meeting closed at approx. 8.30pm



Bank Current Account

Payments made between 01/06/2016 and 30/06/2016

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Details
01/06/2016	EDF Energy - DD	DD	587.30	587.30		501		406/Street Lighting April 2016
02/06/2016	Barton Village	6606	250.00			4061 107	250.00	Barton Village Queen's B'day
02/06/2016	HFT Quenn's B'day event	6607	250.00			4061 107	250.00	HFT Quenn's B'day event
02/06/2016	Broom Action Group Queen's	6608	250.00			4061 107	250.00	Broom Action Group Queen's
02/06/2016	Came & Company	6609	2,108.06	2,108.06		501		417/Policy 24414511CHC
02/06/2016	O2 - DD	DD2	42.54	42.54		501		Purchase Ledger
10/06/2016	Vodafone - DD	DD3	25.52	25.52		501		422/Broadband
14/06/2016	Stratford-on-Avon District Cou	DD172128	50.00	50.00		501		Purchase Ledger
14/06/2016	Stratford-on-Avon District Cou	DD192267	52.00	52.00		501		Purchase Ledger
14/06/2016	Stratford-on-Avon District Cou	DD192454	56.00	56.00		501		Purchase Ledger
22/06/2016	EDF Energy - DD	DD4	617.62	617.62		501		Purchase Ledger
27/06/2016	John Astley & Sons Ltd	6610	265.84	265.84		501		435/Refuse sacks
27/06/2016	Avon Planning Services	6611	1,575.00	1,575.00		501		424/Planning advice _May 16
27/06/2016	Simon Barrier	6612	35.00	35.00		501		425/Repairs Inspect drain @ YC
27/06/2016	Phil Basford	6613	305.65	305.65		501		414/repairs to ride- on mower
27/06/2016	Eric Bennett	6614	264.00	264.00		501		439/June Environmental office
27/06/2016	Building & Plumbing Supplies L	6615	235.60	235.60		501		437/Radar Lock and key
27/06/2016	Grundon Waste Management Ltd	6616	739.34	739.34		501		428/Exchange 4 x skips
27/06/2016	Hartwell & Co (Timber) Ltd	6617	485.29	485.29		501		434/Variou maint. items
27/06/2016	Lepus Consulting Ltd	6618	378.00	378.00		501		373/NDP SEA Screening
27/06/2016	Limebridge Rural Services Ltd	6619	733.20	733.20		501		415/moss clearance B439islands
27/06/2016	Lucas Studio Ltd	6620	480.00	480.00		501		433/Sumbission version
27/06/2016	Play & Leisure Ltd	6621	25,440.00	25,440.00		501		418/fitness equip Big Meadow
27/06/2016	D J Prickett	6622	640.00	640.00		501		419/Check play areas May 16
27/06/2016	Pritchard Electrical Ltd	6623	165.60	165.60		501		440/Flood light Front of churc
27/06/2016	SLCC Enterprises Ltd	6624	243.60	243.60		501		421/Leadership in Action June
27/06/2016	Mark Smith	6625	15,210.00	15,210.00		501		443/Dugdale and carpark x 10
27/06/2016	Mrs A Smith	6626	300.00	300.00		501		438/ June 2016
27/06/2016	Elisabeth Uggerloese	6627	3,365.04	3,365.04		501		454/Severn Trent reconnection
Sub Total Carried Forward			55,150.20	54,400.20	0.00		750.00	

Date: 19/07/2016

Bidford on Avon Parish Council

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Cash Book No : 1

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Bank Current Account

Payments made between 01/06/2016 and 30/06/2016

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
27/06/2016	Westhill Direct	6628	14.57	14.57		501		453/Lever Arch Files x 2
27/06/2016	Mr A S Wilkes	6629	216.00	216.00		501		442/Cut river bank
27/06/2016	BT - DD	DD5	155.99	155.99		501		430/Call charges
27/06/2016	Mrs E Uggerloese	SO	1,980.50			516	1,980.50	Mrs E Uggerloese
29/06/2016	Warks PS	SO	781.74			517	781.74	Warks PS
30/06/2016	Lepus	6618VOID	-378.00			100	-378.00	Lepus-inv1160 pd by SDC
30/06/2016	Microshade VSM - SO	SO	53.10	53.10		501		426/hosting fee/software
30/06/2016	DCK Beavers Ltd	SO1	252.00	252.00		501		431/Account Support June
30/06/2016	Limebridge Rural Services Ltd	SO2	1,928.10	1,928.10		501		416/ameniy & footpath maint
Total Payments :			60,154.20	57,019.96	0.00		3,134.24	

Bank Current Account

Payments made between 01/07/2016 and 25/07/2016

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Details
01/07/2016	O2 - DD	DD	45.11	45.11		501		441/Phone charges
11/07/2016	Vodafone - DD	DD1	25.52	25.52		501		461/Broadband
14/07/2016	Stratford-on-Avon District Cou	DD172128	50.00	50.00		501		Purchase Ledger
14/07/2016	Stratford-on-Avon District Cou	DD192454	56.00	56.00		501		Purchase Ledger
15/07/2016	De Lage Leasing Ltd - DD	SO	429.30	429.30		501		432/Photocopier Lease
15/07/2016	HMRC Cumbernaud	SO	2,506.01			515	2,506.01	HMRC Cumbernaud
25/07/2016	Simon Barrier	6630	35.00			100	35.00	Simon Barrier-replace 6612
25/07/2016	Accounting Data Services Ltd	6631	751.20	751.20		501		455/ Internal Audit
25/07/2016	Avon Planning Services	6632	255.00	255.00		501		456/June 20bas16 Hours
25/07/2016	Arrowscape	6633	352.80	352.80		501		482/Website updates
25/07/2016	John Astley & Sons Ltd	6634	34.60	34.60		501		463/Liquid Soap Dispenser
25/07/2016	Simon Barrier	6635	426.25	426.25		501		469/Fit water tap BoA cemetery
25/07/2016	Phil Basford	6636	345.22	345.22		501		457/repairs to deck/weeding
25/07/2016	Eric Bennett	6637	264.00	264.00		501		483/Environmental duties July
25/07/2016	Bidford Hardware & DIY	6638	68.63	68.63		501		472/tape,stapler.bat
25/07/2016	Bloomfield Limited	6639	455.00	455.00		501		464/BIG Paper July-Sept
25/07/2016	Building & Plumbing Supplies L	6640	46.77	46.77		501		458/Timber screws& insert bit
25/07/2016	Came & Company	6641	105.15	105.15		501		465/Aviva Ins poli 24414511CHC
25/07/2016	The Alcester Connection	6642	50.00	50.00		501		484/Connection Mag July
25/07/2016	DCK Beavers Ltd	6643	811.56	811.56		501		459/Finance training
25/07/2016	Glasdon U.K.Limited	6644	462.26	462.26		501		477/Dog waste bins
25/07/2016	Grundon Waste Management Ltd	6645	989.14	989.14		501		473/skips june 2016
25/07/2016	Limebridge Rural Services Ltd	6646	219.00	219.00		501		468/Bidford CC,mow outfield
25/07/2016	Nardini & Son	6647	395.00	395.00		501		471/Build standpipe BoA cemete
25/07/2016	Proplant (UK) Ltd	6648	216.50	216.50		501		479/plant hire-excavator/auger
25/07/2016	Mrs A Smith	6649	300.00	300.00		501		488/Big Meadow Operative July
25/07/2016	Mark Smith	6650	3,640.00	3,640.00		501		489/Big Meadow - fencing
25/07/2016	SPR Designs Ltd	6651	90.00	90.00		501		480/Repair swivel foot pad
25/07/2016	Steelfast Ltd	6652	708.00	708.00		501		460/The Meadow, bore Glav
25/07/2016	Elisabeth Uggerloese	6653	44.31	44.31		501		493/Clerks Exp Postage July 16
Sub Total Carried Forward			14,177.33	11,636.32	0.00		2,541.01	

Date: 19/07/2016

Bidford on Avon Parish Council

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Time: 15:58

Cash Book No : 1

User : DAL

Bank Current Account

Payments made between 01/07/2016 and 25/07/2016

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
25/07/2016	Westhill Direct	6654	58.54	58.54		501			462/paper/lam pouches
25/07/2016	Hartwell & Co (Timber) Ltd	6655	1,377.57	1,377.57		501			494/ono 136803
25/07/2016	Bidford Chamber of Trade & Com	6656	1,000.00			4061	107	1,000.00	Bidford Chamber of Trade & Com
Total Payments :			16,613.44	13,072.43	0.00			3,541.01	

Month No : 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
101 Administration							
4001 Salary & Wages	37,464	10,648	40,100	29,452		29,452	26.6 %
4008 Training Costs	479	504	1,000	496		496	50.4 %
4009 Travelling	545	183	750	567		567	24.4 %
4011 Business Rates	451	455	460	5		5	98.9 %
4012 Water Rates	91	0	0	0		0	0.0 %
4020 Sundry Expenses	-62	16	200	184		184	7.9 %
4021 Telephone	762	238	750	512		512	31.8 %
4022 Postage & Carriage	108	21	130	109		109	16.0 %
4023 Office Stationery	456	64	600	536		536	10.6 %
4024 Subscriptions	1,122	35	1,350	1,315		1,315	2.6 %
4025 Insurance	2,302	2,213	2,350	137		137	94.2 %
4026 Broadband and Internet	295	104	260	156		156	39.9 %
4027 Equipment Rental	1,811	358	1,450	1,092		1,092	24.7 %
4028 Accounts Support	3,828	1,421	3,665	2,244		2,244	38.8 %
4029 IT & Computer Support	588	133	620	487		487	21.4 %
4030 Website	1,585	85	1,600	1,515		1,515	5.3 %
4032 Publicity & Special Events	0	200	0	-200		-200	0.0 %
4034 New Office Equipment	0	50	110	60		60	45.4 %
4035 Village Improvement	1,926	0	2,000	2,000		2,000	0.0 %
4037 Newsletter	605	0	0	0		0	0.0 %
4050 Street Furniture & Signs	214	0	0	0		0	0.0 %
4056 Legal and Professional	655	0	750	750		750	0.0 %
4057 Audit Fees External & Internal	650	-1,411	625	2,036		2,036	-225.8
Administration :- Expenditure	55,875	15,316	58,770	43,454	0	43,454	26.1 %
1120 Room hire and letting Fees	120	0	0	0			0.0 %
1121 Sundry Receipts	76	0	0	0			0.0 %
1176 Precept	205,000	114,357	216,424	-102,067			52.8 %
1177 Council Support Grant	16,730	0	0	0			0.0 %
1190 Bank Interest	3,909	447	2,500	-2,053			17.9 %
Administration :- Income	225,835	114,804	218,924	-104,120			52.4 %
Net Expenditure over Income	-169,959	-99,487	-160,154	-60,667			
102 Civic & Democratic							
4024 Subscriptions	25	0	0	0		0	0.0 %
4032 Publicity & Special Events	0	500	0	-500		-500	0.0 %
4037 Newsletter	1,465	455	2,020	1,565		1,565	22.5 %
4053 Election Costs	300	0	2,500	2,500		2,500	0.0 %
Civic & Democratic :- Expenditure	1,790	955	4,520	3,565	0	3,565	21.1 %
Net Expenditure over Income	1,790	955	4,520	3,565			

Month No : 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
107 Grants & Donations Power Gen C							
4061 Grants and Donations	7,786	750	25,000	24,250		24,250	3.0 %
Grants & Donations Power Gen C :- Expenditure	7,786	750	25,000	24,250	0	24,250	3.0 %
Net Expenditure over Income	7,786	750	25,000	24,250			
109 Capital & Projects							
4991 Rolling Projects Provision	175,000	0	40,000	40,000		40,000	0.0 %
4992 Funding from Rolling Projects	-3,552	-10,263	0	10,263		10,263	0.0 %
5023 Tfr to EMR Village Improvement	20,000	0	0	0		0	0.0 %
5128 Tfr frm EMR Play Equipment	0	-5,000	0	5,000		5,000	0.0 %
Grants & Donations Power Gen C :- Expenditure	191,448	-15,263	40,000	55,263	0	55,263	-38.2 %
4035 Village Improvement	2,000	0	0	0		0	0.0 %
4901 CP Play Equipment	4,446	21,200	0	-21,200		-21,200	0.0 %
4903 CP New Streetlights	4,748	0	0	0		0	0.0 %
4904 CP War Memorial Bollards	3,552	0	0	0		0	0.0 %
Capital & Projects :- Expenditure	14,746	21,200	0	-21,200	0	-21,200	
1178 Grants Received	0	5,937	0	5,937			0.0 %
Capital & Projects :- Income	0	5,937	0	5,937			
Net Expenditure over Income	206,194	0	40,000	40,000			
201 Parks and Outside Areas							
5120 Tfr frm EMR Millers Bank Maint	-4,345	-2,160	-2,000	160		160	108.0 %
5125 Tfr frm EMR Skatepark	-4,305	0	0	0		0	0.0 %
Capital & Projects :- Income	-8,650	-2,160	-2,000	160	0	160	108.0 %
4005 Casual & agency workers	1,800	900	1,800	900		900	50.0 %
4008 Training Costs	0	180	0	-180		-180	0.0 %
4010 Janitorial	671	29	1,000	971		971	2.9 %
4012 Water Rates	388	0	440	440		440	0.0 %
4013 Rent Paid Parks	10,000	0	11,600	11,600		11,600	0.0 %
4014 Rent Paid Play Areas	200	0	200	200		200	0.0 %
4017 Waste Disposal	5,696	1,751	6,500	4,749		4,749	26.9 %
4019 Gatekeepers Commission	7,000	3,000	6,000	3,000		3,000	50.0 %
4020 Sundry Expenses	568	222	600	378		378	36.9 %
4036 Building Maintenance	1,853	918	1,000	82		82	91.8 %
4039 General Maintenance	11,874	1,021	10,000	8,979		8,979	10.2 %
4041 Equipment Maintenance	657	0	2,500	2,500		2,500	0.0 %
4043 Tree Maintenance	825	1,000	2,000	1,000		1,000	50.0 %

Month No : 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4046 Grass Cutting	15,099	5,954	12,000	6,047		6,047	49.6 %
4047 Play Area Maintenance	17,823	7,054	10,000	2,946		2,946	70.5 %
4050 Street Furniture & Signs	0	167	0	-167		-167	0.0 %
Parks and Outside Areas :- Expenditure	74,455	22,195	65,640	43,445	0	43,445	33.8 %
1000 Carparking Fees	9,363	6,443	13,500	-7,057			47.7 %
1001 Lease,Rent,Hire pitches/land	2,120	375	4,400	-4,025			8.5 %
1002 Fishing Righs	1,036	0	0	0			0.0 %
1003 Moorings Income	1,205	0	0	0			0.0 %
1012 Concessions	2,100	2,079	2,000	79			104.0 %
1121 Sundry Receipts	218	0	0	0			0.0 %
1178 Grants Received	19,019	0	0	0			0.0 %
Parks and Outside Areas :- Income	35,060	8,897	19,900	-11,003			44.7 %
Net Expenditure over Income	30,745	11,138	43,740	32,602			
202 Allotments							
5026 Tfr to EMR Allotments	0	0	1,680	1,680		1,680	0.0 %
Parks and Outside Areas :- Income	0	0	1,680	1,680	0	1,680	0.0 %
4005 Casual & agency workers	370	0	0	0		0	0.0 %
4012 Water Rates	522	0	500	500		500	0.0 %
4039 General Maintenance	252	0	260	260		260	0.0 %
Allotments :- Expenditure	1,144	0	760	760	0	760	0.0 %
1010 Allotment Rents	2,687	852	2,400	-1,548			35.5 %
1011 Allotment Sundry Income	112	0	40	-40			0.0 %
Allotments :- Income	2,799	852	2,440	-1,588			34.9 %
Net Expenditure over Income	-1,655	-852	0	852			
203 Cemetery							
5124 Tfr frm EMR Cemetery Wall	-6,225	0	0	0		0	0.0 %
Allotments :- Income	-6,225	0	0	0	0	0	
4005 Casual & agency workers	1,750	0	0	0		0	0.0 %
4011 Business Rates	706	711	720	9		9	98.8 %
4016 Electricity Floodlights	154	0	300	300		300	0.0 %
4023 Office Stationery	0	44	0	-44		-44	0.0 %
4024 Subscriptions	90	90	90	0		0	100.0 %
4035 Village Improvement	289	3,421	0	-3,421		-3,421	0.0 %
4039 General Maintenance	13,730	2,474	13,500	11,026		11,026	18.3 %
4042 Equipment Maintenance	502	542	340	-202		-202	159.5 %

Month No : 3

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4043	Tree Maintenance	0	0	500	500		500	0.0 %
4046	Grass Cutting	1,750	0	0	0		0	0.0 %
4050	Street Furniture & Signs	98	0	0	0		0	0.0 %
	Cemetery :- Expenditure	19,068	7,283	15,450	8,167	0	8,167	47.1 %
1130	Burials	7,335	555	6,000	-5,445			9.3 %
1131	Memorials	2,450	765	2,000	-1,235			38.3 %
1135	Cemetery Maintenance Income	1,927	0	686	-686			0.0 %
	Cemetery :- Income	11,712	1,320	8,686	-7,366			15.2 %
	Net Expenditure over Income	1,132	5,963	6,764	801			
204	Street Lighting							
4018	Electricity Streetlights	5,808	1,639	7,000	5,361		5,361	23.4 %
4039	General Maintenance	0	138	1,800	1,662		1,662	7.7 %
4050	Street Furniture & Signs	0	1,035	0	-1,035		-1,035	0.0 %
4054	Streetlights R & M	2,209	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	8,017	2,812	8,800	5,988	0	5,988	32.0 %
	Net Expenditure over Income	8,017	2,812	8,800	5,988			
205	Village Management							
5127	Tfr fromEMR N'hood Plan	-8,938	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	-8,938	0	0	0	0	0	
4020	Sundry Expenses	100	0	0	0		0	0.0 %
4025	Insurance	0	360	0	-360		-360	0.0 %
4032	Publicity & Special Events	54	0	4,110	4,110		4,110	0.0 %
4035	Village Improvement	7,996	2,279	6,000	3,721		3,721	38.0 %
4039	General Maintenance	128	250	0	-250		-250	0.0 %
4043	Tree Maintenance	1,520	0	510	510		510	0.0 %
4045	Lengthman	0	0	3,500	3,500		3,500	0.0 %
4048	Footpath & Verge Mtce	15,441	4,222	15,000	10,778		10,778	28.1 %
4049	War Memorial Maintenance	0	0	1,320	1,320		1,320	0.0 %
4050	Street Furniture & Signs	1,381	0	3,000	3,000		3,000	0.0 %
4052	Neighbourhood Plan	15,817	2,230	2,500	270		270	89.2 %
	Village Management :- Expenditure	42,437	9,341	35,940	26,599	0	26,599	26.0 %
1121	Sundry Receipts	400	0	0	0			0.0 %
1178	Grants Received	2,000	0	3,500	-3,500			0.0 %
	Village Management :- Income	2,400	0	3,500	-3,500			0.0 %
	Net Expenditure over Income	31,099	9,341	32,440	23,099			

Combined Account Totals by Account Number

<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c	7,526.65	
201	Current Bank A/c	9,101.58	
202	Bank Deposit Account	190,288.60	
203	Treasury Deposit account	350,000.00	
310	General Reserves		137,486.36
315	EMR Rolling Projects Fund		161,185.70
320	EMR Millers Bank Maintenance		10,851.00
321	EMR Play Area Renewal		61,913.32
322	EMR Tree Maintenance		26,462.00
323	EMR Village Improvement		56,059.20
324	EMR Cemetery Wall Repair		11,333.40
325	EMR Skatepark		695.05
327	EMR Neighbourhood Plan		11,062.12
501	Creditors Control		7,951.14
515	PAYE Control		2,537.03
999	Discounts		0.01
1000	Carparking Fees		6,442.51
1001	Lease,Rent,Hire pitches/land		375.00
1010	Allotment Rents		851.56
1012	Concessions		2,079.17
1121	Sundry Receipts		0.05
1130	Burials		555.00
1131	Memorials		765.01
1176	Precept		114,357.00
1178	Grants Received		5,937.49
1190	Bank Interest		446.76
4001	Salary & Wages	10,647.85	
4005	Casual & agency workers	900.00	
4008	Training Costs	684.30	
4009	Travelling	183.22	
4010	Janitorial	28.84	
4011	Business Rates	1,166.44	
4017	Waste Disposal	1,751.36	
4018	Electricity Streetlights	1,638.77	
4019	Gatekeepers Commission	3,000.00	
4020	Sundry Expenses	237.30	
4021	Telephone	238.48	
4022	Postage & Carriage	20.80	
4023	Office Stationery	107.47	
4024	Subscriptions	125.00	
4025	Insurance	2,573.21	
4026	Broadband and Internet	103.81	
4027	Equipment Rental	357.75	
4028	Accounts Support	1,421.00	
4029	IT & Computer Support	132.75	
4030	Website	85.00	
4032	Publicity & Special Events	700.00	

Combined Account Totals by Account Number

<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
4034	New Office Equipment	49.99	
4035	Village Improvement	5,700.02	
4036	Building Maintenance	917.73	
4037	Newsletter	455.00	
4039	General Maintenance	3,882.76	
4042	Equipment Maintenance	542.39	
4043	Tree Maintenance	1,000.00	
4046	Grass Cutting	5,953.50	
4047	Play Area Maintenance	7,054.09	
4048	Footpath & Verge Mtce	4,222.00	
4050	Street Furniture & Signs	1,201.72	
4052	Neighbourhood Plan	2,230.00	
4057	Audit Fees External & Internal		1,411.00
4061	Grants and Donations	750.00	
4901	CP Play Equipment	21,200.00	
4992	Funding from Rolling Projects		10,262.50
5120	Tfr frm EMR Millers Bank Maint		2,160.00
5128	Tfr frm EMR Play Equipment		5,000.00
	Trial Balance Total :	638,179.38	638,179.38
	Difference :	0.00	

Combined Account Totals by Account Number

<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c	7,526.65	
201	Current Bank A/c	9,101.58	
202	Bank Deposit Account	190,288.60	
203	Treasury Deposit account	350,000.00	
310	General Reserves		137,486.36
315	EMR Rolling Projects Fund		161,185.70
320	EMR Millers Bank Maintenance		10,851.00
321	EMR Play Area Renewal		61,913.32
322	EMR Tree Maintenance		26,462.00
323	EMR Village Improvement		56,059.20
324	EMR Cemetery Wall Repair		11,333.40
325	EMR Skatepark		695.05
327	EMR Neighbourhood Plan		11,062.12
501	Creditors Control		7,951.14
515	PAYE Control		2,537.03
999	Discounts		0.01
1000	Carparking Fees		6,442.51
1001	Lease,Rent,Hire pitches/land		375.00
1010	Allotment Rents		851.56
1012	Concessions		2,079.17
1121	Sundry Receipts		0.05
1130	Burials		555.00
1131	Memorials		765.01
1176	Precept		114,357.00
1178	Grants Received		5,937.49
1190	Bank Interest		446.76
4001	Salary & Wages	10,647.85	
4005	Casual & agency workers	900.00	
4008	Training Costs	684.30	
4009	Travelling	183.22	
4010	Janitorial	28.84	
4011	Business Rates	1,166.44	
4017	Waste Disposal	1,751.36	
4018	Electricity Streetlights	1,638.77	
4019	Gatekeepers Commission	3,000.00	
4020	Sundry Expenses	237.30	
4021	Telephone	238.48	
4022	Postage & Carriage	20.80	
4023	Office Stationery	107.47	
4024	Subscriptions	125.00	
4025	Insurance	2,573.21	
4026	Broadband and Internet	103.81	
4027	Equipment Rental	357.75	
4028	Accounts Support	1,421.00	
4029	IT & Computer Support	132.75	
4030	Website	85.00	
4032	Publicity & Special Events	700.00	

Combined Account Totals by Account Number

<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
4034	New Office Equipment	49.99	
4035	Village Improvement	5,700.02	
4036	Building Maintenance	917.73	
4037	Newsletter	455.00	
4039	General Maintenance	3,882.76	
4042	Equipment Maintenance	542.39	
4043	Tree Maintenance	1,000.00	
4046	Grass Cutting	5,953.50	
4047	Play Area Maintenance	7,054.09	
4048	Footpath & Verge Mtce	4,222.00	
4050	Street Furniture & Signs	1,201.72	
4052	Neighbourhood Plan	2,230.00	
4057	Audit Fees External & Internal		1,411.00
4061	Grants and Donations	750.00	
4901	CP Play Equipment	21,200.00	
4992	Funding from Rolling Projects		10,262.50
5120	Tfr frm EMR Millers Bank Maint		2,160.00
5128	Tfr frm EMR Play Equipment		5,000.00
	Trial Balance Total :	638,179.38	638,179.38
	Difference :	0.00	