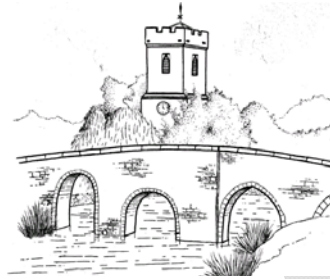


# BIDFORD ON AVON PARISH COUNCIL

## In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 28<sup>th</sup> November 2016 @ 7.30 pm  
at Broom Village Hall, High Street, Broom

### PRESENT

Chairman                      Cllr. Harvey - Chairman of the Council

Cllrs.                             Atkins, Ms Deacon, Hiscocks, Mrs Keeley, Knight,  
Pound, Ms Randell and Mrs Taylor

Also present:                 County Councillor Brain  
District Councillors Cargill and Pemberton  
7 members of the public

In attendance:                Mrs E. Uggerløse, Clerk to the Parish Council

### 1. TO RECEIVE AND ACCEPT APOLOGIES

*Apologies received, and accepted, from Cllr. Fleming.  
Council was advised that Cllr Mrs Taylor, who was returning from London, was delayed  
but would be coming straight to the meeting from the station.*

### 2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30<sup>th</sup> July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.  
*Cllr Hiscocks declared an interest in Item 10 – Amenities WG report as he worked for the company that has quoted.*
- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate.  
*None required*

### **3. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 31<sup>st</sup> OCTOBER 2016**

Minutes had been circulated to Councillors

Cllr Knight proposed the Minutes be accepted as being accurate

**RESOLVED:** that the Minutes be accepted as an accurate account, and signed by the Chairman.

### **4. YOUTH FORUM**

None present.

### **5. PUBLIC FORUM**

- Resident raised concern about planning application No. 16/03278/OUT for the development of up to 10 dwellings at the site of 2 Bidford Road, Broom.
  - Broom is unsuitable for this scale of development
  - It will mean the loss of an employment site – and there is another already being lost at the other end of the village
  - In the event it is approved, the design should be improved as Broom does not need a development of 4 and 5 bedroom dwellings: the need is for 2 bedroom and small 3 bedroom for the younger families.

### **6. COUNCILLOR FORUM**

No issues brought forward.

### **7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR**

- **Bidford Bridge** – he had seen the photos of the signage from Monmouthshire that a Cllr had taken. His opinion was that the signage was good and probably effective but too much for the charming setting of Bidford Bridge. However, if Council wished him to support it, he was willing to do so. The Clerk advised this item was in the Clerk's Report: it would appear the signage does not conform with the Traffic Signs Regulations and General Direction and, therefore, WCC would not be prepared to install it. The Parish Council agreed that it would continue to support the signage already approved at the last Parish Council meeting.
- **Broom**  
Remedial work on roads as well as clearing of culverts in Broom had all been carried out

### **8. TO RECEIVE REPORT FROM DISTRICT COUNCILLOR**

- Cllr Cargill had attended a third sector meeting organised by WCC "Building a Stronger Warwickshire" which he had found very inspiring, specially how things can be done down/up better than from up/down.
- Police Commissioner P. Secombe has set up a grant scheme which is targeted to small schemes.  
Chairman requested Cllr Cargill send the Clerk the link to this as it may be of interest to the newly formed Strategic Groups

- CIL – issues had been raised by developers during the recent consultation which were supported by the Inspector. This has resulted in it having to go back to consultation. The main concerns had been raised by CALA, the developers of Long Marsden, who wanted its contribution restricted to S106. However, Council has rejected this and insisted in CIL being applied
- Joint brief looking at transport issues, mainly in Stratford. Although it is Stratford based it will have implications to surrounding rural villages. A consultation on this will commence on 6<sup>th</sup> December
- A Parish Councillor raised a question: SDC supports and pays for the flowers and planters in Stratford which are in turn, paid for by, amongst others the residents of Bidford on Avon parish: why can't SDC do the same for Bidford on Avon?  
Cllr. Brain replied that this was within his portfolio. He believed the funding came from other parties, such as Stratford in Bloom but would look into it and advise the Clerk.

#### **9. TO RECEIVE CLERK'S REPORT**

This was read at the meeting and are attached to these Minutes.

- **Bidford Bridge** – already considered during the County Councillor report
- **Laptop** – current laptop was not working efficiently so the Clerk has arranged for a new laptop which is essential for her to be able to work from home. Cost was under £500 all inclusive.

**RESOLVED** to note the report and approve the expense

#### **10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS**

- **Amenities Strategic WG**

Report, with recommendations, had been circulated

- To approve the installation of the last 950 feet of improved fencing on the big Meadow to minimise the risk of vandalism

**Cost £7,563.30**

- To approve the replacement of the fence round the play area as the wooden posts are rotten

**Cost: £2,424.55**

**RESOLVED** to accept the all the recommendations and approve the cost

#### **11. TO CONSIDER FURTHER CONSULTATION OF CIL – REVIEW OF VALUES AND SCENARIO TESTING**

The Clerk advised that, having discussed this with the planning policy department at SDC, Council was to only note that there was a second consultation taking place.

**RESOLVED** to duly note

#### **12. TO CONSIDER COUNCIL'S RESPONSE TO THE CONSULTATION OF BT PROGRAMME OF INTENDED PUBLIC PAYPHONE REMOVALS.**

The consultation ends on Thurs. 9<sup>th</sup> December. The number proposed for removal in the parish is 3:

- High Street, Broom (5 calls in the last 12 months)
- The Leys ( 0 calls)

- Holland Close (83 calls)

The options are:

- To agree to the removal
- To adopt the callbox for use by the local community
- To object to the removal

Following a short discussion when the merits of keeping payphones that are rarely used it was proposed Council agree to the removal of these three payphones.

**RESOLVED** to agree to the removal of these three payphones

### **13. TO CONSIDER SUPPORTING SDC'S RECOMMENDATION IN RESPECT OF THE PARLIAMENTARY BOUNDARY CHANGES**

This had been circulated to councillors.

There was a short discussion when Council considered the reason why the parliamentary boundaries were being amended: to reduce the number of MPs and to ensure all constituencies had roughly the same number of votes. It was also noted that District, as well as County, Councils are political, where as Bidford on Avon Parish Council was not.

A motion was put forward that the recommendation be simply noted **RESOLVED** by a unanimous vote, to note SDC's recommendation

### **14. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

- **16/03278/OUT SIPP M Drew and TC Drew, 2 Bidford Road, Broom B50 4HF**  
Outline planning application for up to 10 dwellings (all matters reserved except access)

A councillor stated that villages had to be allowed to grow organically to ensure their survival. However, a number of councillors raised the issue that it was contrary to both the adopted Core Strategy and the NDP both of which consider Broom to be an unsustainable settlement.

**RESOLVED** y 7 votes in favour, 1 against and 1 abstention to object to the application as it was contrary to the Core Strategy and NDP

- **16/03589/FUL Mr Jon Bryan, Land forming part of , Broom Court Farm, Steppes Piece, Bidford on Avon**

Change of use from agricultural land to temporary (12 months) car park for construction workers

It was noted that this facility will alleviate the potential traffic chaos that would result if there were no parking facilities.

**RESOLVED** by a unanimous vote to support this application for a temporary change of use, as it would alleviate traffic in the area.

### **15. TO CONSIDER AND APPROVE**

- **Completed accounts for the month of October 2016**

These had been circulated

**RESOLVED** they should be accepted and approved

- **To approve payments to be made in September 2016**

List of cheques to be raised and signed had been circulated

List of payable invoices form part of these Minutes and totalled an amount of

£5,495.42

A cheque for £4,000 was raised to Bidford Bowling Club as part of a S106 settlement

**RESOLVED** to approve the November payments, cheques to be signed by Cllrs Ms Deacon and Mrs Taylor

The meeting closed at approx. 8.20 pm



DRAFT

# BIDFORD ON AVON PARISH COUNCIL

## In the County of Warwickshire



### CLERKS REPORT – November 2016

#### 1. MATTERS ARISING

- **Bidford Bridge Signage**

As requested, signage from Usk, which had proved to be very effective, was sent to County Council for its comments and to see whether it could be implemented in Bidford-on-Avon

The reply received was that County Council *“could not install any of those signs that were photographed in Monmouthshire as they are technically illegal and not in the highway code or TSRGD (traffic signs manual)”*

On receipt of this, an explanation as to how come Monmouthshire had installed them. The reply received was:

*“Yes, I am surprised by this too. It’s not good practice to install signs which aren’t included in the Highway Code....there always needs to be a consistent message throughout the country, which is why we have the Traffic Signs Regulations and General Direction. Every authority should be following this without deviation.”*

The good news is that the signs, following the completion of a road safety audit, have now been ordered.

## **2. LAP TOP COMPUTER**

The current laptop has developed problem. Although working, it is liable to lose connection (wire problems). A new laptop has been ordered to ensure I can continue working when not in the office at a cost of under £500 including transferring data etc.

## Bank Current Account

Payments made between 01/10/2016 and 31/10/2016

## Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
03/10/2016	O2 - DD	DD	76.66	76.66		501			546/O2 07718628925
11/10/2016	Vodafone - DD	DD1	25.52	25.52		501			567/Broadband 28/9 to 27/10/16
11/10/2016	Bidford on Avon PA	TFR	75,000.00			202		75,000.00	Bidford on Avon PA
14/10/2016	Stratford-on-Avon District Cou	DD2	50.00	50.00		501			Purchase Ledger
14/10/2016	Stratford-on-Avon District Cou	DD3	56.00	56.00		501			Purchase Ledger
14/10/2016	HMRC Cumbernaud	SO	2,506.00			515		2,506.00	HMRC Cumbernaud
17/10/2016	De Lage Leasing Ltd - DD	SO	429.30	429.30		501			543/Canon copier lease
24/10/2016	EDF Energy - DD	DD	590.47	590.47		501			562/Sept Street lighting
31/10/2016	Simon Barrier	6695	72.49	72.49		501			577/Weed killing- High street
31/10/2016	Phil Basford	6696	320.93	320.93		501			569/Repairs to Cub Tractor
31/10/2016	Eric Bennett	6697	264.00	264.00		501			578/Environmental Duties Oct
31/10/2016	Building & Plumbing Supplies	6698	-0.40			1121	101	-0.40	Incorrect value on chq
31/10/2016	Building & Plumbing Supplies L	6698	20.66	20.66		501			570/Plank/post & hinges
31/10/2016	Glasdon U.K.Limited	6699	108.00	108.00		501			572/C-Thru Bins
31/10/2016	Grundon Waste Management Ltd	6700	198.06	198.06		501			565/Front loading skips
31/10/2016	Hartwell & Co (Timber) Ltd	6701	89.58	89.58		501			573/Nuts/bolts/was
31/10/2016	Kirkham Landscape Planning Ltd	6702	312.00	312.00		501			574/Update Report
31/10/2016	Limebridge Rural Services Ltd	6703	228.00	228.00		501			556/High St growth clearance
31/10/2016	PlantScape	6704	720.00	720.00		501			557/2 x black square planters
31/10/2016	D J Prickett	6705	1,330.50	1,330.50		501			559/repair play equip Big Mead
31/10/2016	Mark Smith	6706	3,290.00	3,290.00		501			80/579/Mark Smith
31/10/2016	Elisabeth Uggerloese	6707	85.74	85.74		501			583/Clerks Exp's Oct 16
31/10/2016	Warwickshire County Council	6708	275.00	275.00		501			564/Traffic survey B4085
31/10/2016	Westhill Direct	6709	41.90	41.90		501			584- 2017 Calendar x3
31/10/2016	Bidford Juniors FC	6710	350.00			4061	107	350.00	Bidford Juniors FC - Sponsorshi
31/10/2016	Playsmart UK Ltd	6711	319.20	319.20		501			585/Grass Mats x12
31/10/2016	Microshade VSM - SO	SO	53.10	53.10		501			575/Monthly hosting/software
31/10/2016	Mrs E Uggerloese	SO	1,947.51			516		1,947.51	Mrs E Uggerloese
31/10/2016	Warks PS	SO	766.57			517		766.57	Warks PS
31/10/2016	DCK Beavers Ltd	SO1	252.00	252.00		501			568 - October Bookkeeping
31/10/2016	Limebridge Rural Services Ltd	SO2	1,928.10	1,928.10		501			563/maintn
<b>Sub Total Carried Forward</b>			91,706.89	11,137.21	0.00			80,569.68	



Date: 22/11/2016

Bidford on Avon Parish Council

Page No: 2

Time: 11:46

Cash Book No : 1

User : DAL

**Bank Current Account**

Payments made between 01/10/2016 and 31/10/2016

**Nominal Ledger Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
									footpaths/amenities
			<b>Total Payments :</b>	91,706.89	11,137.21	0.00		80,569.68	

## Bank Current Account

Payments made between 01/11/2016 and 28/11/2016

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
02/11/2016	O2 - DD	DD	42.54	42.54		501			576/07718 628 925
03/11/2016	Lloyds Deposit 07357312	T/FER	150,000.00			202		150,000.00	Lloyds Deposit 07357312
03/11/2016	Lloyds Deposit 07357312	TFR	200,000.00			202		200,000.00	Lloyds Deposit 07357312
08/11/2016	NPower - DD	DD1	84.84	84.84		501			589/5Jul to 24Oct 16
10/11/2016	Vodafone - DD	DD2	25.52	25.52		501			592/Broadband 28/10 to 27/11
14/11/2016	Stratford-on-Avon District Cou	DD3	50.00	50.00		501			Purchase Ledger
14/11/2016	Stratford-on-Avon District Cou	DD4	56.00	56.00		501			Purchase Ledger
28/11/2016	Avon Planning Services	6712	600.00	600.00		501			586/Planning advice 4/8-28/10
28/11/2016	Bidford Hardware & DIY	6713	39.35	39.35		501			593/Drain Cleaner
28/11/2016	Boardroom Skateparks Ltd	6714	380.00	380.00		501			587/Repair skate ramp
28/11/2016	Building & Plumbing Supplies L	6715	78.78	78.78		501			588/Sharp sand/gravel
28/11/2016	Glasdon U.K.Limited	6716	18.12	18.12		501			603/Durapol chute fixings
28/11/2016	Grundon Waste Management Ltd	6717	190.42	190.42		501			596/Recycling fornt loader
28/11/2016	Hartwell & Co (Timber) Ltd	6718	18.00	18.00		501			597/Top Soil
28/11/2016	Limebridge Rural Services Ltd	6719	496.80	496.80		501			595/Planters/weed War Memorial
28/11/2016	Play & Leisure Ltd	6720	30.00	30.00		501			606/Fitness Wheel Handle
28/11/2016	D J Prickett	6721	654.00	654.00		501			598/Play Area Check
28/11/2016	RPS Mountainheath	6722	300.00	300.00		501			590/GCMS broadscan 1st sample
28/11/2016	SLCC Enterprises Ltd	6723	82.80	82.80		501			607/Regional Roadshow
28/11/2016	Mark Smith	6724	2,175.00	2,175.00		501			608/Marleigh & Fire Station
28/11/2016	SPR Designs Ltd	6725	90.00	90.00		501			591/Repair spinner
28/11/2016	Eric Bennett	6726	264.00	264.00		501			611/Environmental Officer Nov
28/11/2016	Elisabeth Uggerloese	6727	78.15	78.15		501			612/Clerks Exps Nov 16
28/11/2016	Bidford Bowling Club	6728	4,000.00			4061	107	4,000.00	Bidford Bowling Club
<b>Total Payments :</b>			<b>359,754.32</b>	<b>5,754.32</b>	<b>0.00</b>			<b>354,000.00</b>	

Month No : 7

## Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>101</b>	<b>Administration</b>							
4001	Salary & Wages	37,464	24,845	40,100	15,255		15,255	62.0 %
4008	Training Costs	479	504	1,000	496		496	50.4 %
4009	Travelling	545	328	750	422		422	43.8 %
4011	Business Rates	451	455	460	5		5	98.9 %
4012	Water Rates	91	0	0	0		0	0.0 %
4020	Sundry Expenses	-62	17	200	183		183	8.5 %
4021	Telephone	762	556	750	194		194	74.2 %
4022	Postage & Carriage	108	71	130	59		59	54.9 %
4023	Office Stationery	456	122	600	478		478	20.4 %
4024	Subscriptions	1,122	965	1,350	385		385	71.5 %
4025	Insurance	2,302	2,213	2,350	137		137	94.2 %
4026	Broadband and Internet	295	189	260	71		71	72.7 %
4027	Equipment Rental	1,811	716	1,450	735		735	49.3 %
4028	Accounts Support	3,828	1,635	3,665	2,030		2,030	44.6 %
4029	IT & Computer Support	588	408	620	212		212	65.8 %
4030	Website	1,585	353	1,600	1,247		1,247	22.1 %
4032	Publicity & Special Events	0	200	0	-200		-200	0.0 %
4034	New Office Equipment	0	57	110	53		53	51.8 %
4035	Village Improvement	1,926	1,926	2,000	74		74	96.3 %
4037	Newsletter	605	0	0	0		0	0.0 %
4050	Street Furniture & Signs	214	0	0	0		0	0.0 %
4056	Legal and Professional	655	0	750	750		750	0.0 %
4057	Audit Fees External & Internal	650	-185	625	810		810	-29.6 %
	Administration :- Expenditure	<b>55,875</b>	<b>35,376</b>	<b>58,770</b>	<b>23,394</b>	<b>0</b>	<b>23,394</b>	<b>60.2 %</b>
1120	Room hire and letting Fees	120	0	0	0			0.0 %
1121	Sundry Receipts	76	0	0	0			0.0 %
1176	Precept	205,000	216,424	216,424	0			100.0 %
1177	Council Support Grant	16,730	12,290	0	12,290			0.0 %
1190	Bank Interest	3,909	477	2,500	-2,023			19.1 %
	Administration :- Income	<b>225,835</b>	<b>229,191</b>	<b>218,924</b>	<b>10,267</b>			<b>104.7 %</b>
	<b>Net Expenditure over Income</b>	<b>-169,959</b>	<b>-193,815</b>	<b>-160,154</b>	<b>33,661</b>			
<b>102</b>	<b>Civic &amp; Democratic</b>							
4024	Subscriptions	25	0	0	0		0	0.0 %
4032	Publicity & Special Events	0	500	0	-500		-500	0.0 %
4037	Newsletter	1,465	505	2,020	1,515		1,515	25.0 %
4053	Election Costs	300	0	2,500	2,500		2,500	0.0 %
	Civic & Democratic :- Expenditure	<b>1,790</b>	<b>1,005</b>	<b>4,520</b>	<b>3,515</b>	<b>0</b>	<b>3,515</b>	<b>22.2 %</b>
	<b>Net Expenditure over Income</b>	<b>1,790</b>	<b>1,005</b>	<b>4,520</b>	<b>3,515</b>			

Month No : 7

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>107</b>	<b><u>Grants &amp; Donations Power Gen C</u></b>						
4061	Grants and Donations	7,786	6,800	25,000	18,200	18,200	27.2 %
	Grants & Donations Power Gen C :- Expenditure	<b>7,786</b>	<b>6,800</b>	<b>25,000</b>	<b>18,200</b>	<b>0</b>	<b>18,200</b> <b>27.2 %</b>
	<b>Net Expenditure over Income</b>	<b>7,786</b>	<b>6,800</b>	<b>25,000</b>	<b>18,200</b>		
<b>109</b>	<b><u>Capital &amp; Projects</u></b>						
4991	Rolling Projects Provision	175,000	0	40,000	40,000	40,000	0.0 %
4992	Funding from Rolling Projects	-3,552	-10,263	0	10,263	10,263	0.0 %
5023	Tfr to EMR Village Improvement	20,000	0	0	0	0	0.0 %
5128	Tfr frm EMR Play Equipment	0	-5,000	0	5,000	5,000	0.0 %
	Grants & Donations Power Gen C :- Expenditure	<b>191,448</b>	<b>-15,263</b>	<b>40,000</b>	<b>55,263</b>	<b>0</b>	<b>55,263</b> <b>-38.2 %</b>
4035	Village Improvement	2,000	0	0	0	0	0.0 %
4901	CP Play Equipment	4,446	21,200	0	-21,200	-21,200	0.0 %
4903	CP New Streetlights	4,748	0	0	0	0	0.0 %
4904	CP War Memorial Bollards	3,552	0	0	0	0	0.0 %
	Capital & Projects :- Expenditure	<b>14,746</b>	<b>21,200</b>	<b>0</b>	<b>-21,200</b>	<b>0</b>	<b>-21,200</b>
	<b>Net Expenditure over Income</b>	<b>206,194</b>	<b>5,938</b>	<b>40,000</b>	<b>34,063</b>		
<b>201</b>	<b><u>Parks and Outside Areas</u></b>						
5120	Tfr frm EMR Millers Bank Maint	-4,345	-3,880	-2,000	1,880	1,880	194.0 %
5125	Tfr frm EMR Skatepark	-4,305	0	0	0	0	0.0 %
	Capital & Projects :- Expenditure	<b>-8,650</b>	<b>-3,880</b>	<b>-2,000</b>	<b>1,880</b>	<b>0</b>	<b>1,880</b> <b>194.0 %</b>
4005	Casual & agency workers	1,800	1,800	1,800	0	0	100.0 %
4010	Janitorial	671	337	1,000	663	663	33.7 %
4012	Water Rates	388	171	440	269	269	39.0 %
4013	Rent Paid Parks	10,000	7,500	11,600	4,100	4,100	64.7 %
4014	Rent Paid Play Areas	200	0	200	200	200	0.0 %
4017	Waste Disposal	5,696	5,142	6,500	1,358	1,358	79.1 %
4019	Gatekeepers Commission	7,000	6,000	6,000	0	0	100.0 %
4020	Sundry Expenses	568	250	600	350	350	41.7 %
4036	Building Maintenance	1,853	53	1,000	947	947	5.3 %
4038	Vandalism Repairs	0	1,663	0	-1,663	-1,663	0.0 %
4039	General Maintenance	11,874	9,958	10,000	42	42	99.6 %
4041	Equipment Maintenance	657	0	2,500	2,500	2,500	0.0 %
4043	Tree Maintenance	825	3,200	2,000	-1,200	-1,200	160.0 %
4046	Grass Cutting	15,099	12,314	12,000	-314	-314	102.6 %
4047	Play Area Maintenance	17,823	11,500	10,000	-1,500	-1,500	115.0 %
4050	Street Furniture & Signs	0	167	0	-167	-167	0.0 %
	Parks and Outside Areas :- Expenditure	<b>74,455</b>	<b>60,056</b>	<b>65,640</b>	<b>5,584</b>	<b>0</b>	<b>5,584</b> <b>91.5 %</b>

Month No : 7

## Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1000	Carparking Fees	9,363	17,628	13,500	4,128		130.6 %
1001	Lease,Rent,Hire pitches/land	2,120	900	4,400	-3,500		20.5 %
1002	Fishing Righs	1,036	0	0	0		0.0 %
1003	Moorings Income	1,205	0	0	0		0.0 %
1005	Insurance Claims - Play Equipt	0	2,889	0	2,889		0.0 %
1012	Concessions	2,100	2,079	2,000	79		104.0 %
1121	Sundry Receipts	218	0	0	0		0.0 %
1178	Grants Received	19,019	7,191	0	7,191		0.0 %
	Parks and Outside Areas :- Income	<b>35,060</b>	<b>30,688</b>	<b>19,900</b>	<b>10,788</b>		<b>154.2 %</b>
	<b>Net Expenditure over Income</b>	<b>30,745</b>	<b>25,488</b>	<b>43,740</b>	<b>18,252</b>		
<b>202</b>	<b>Allotments</b>						
5026	Tfr to EMR Allotments	0	0	1,680	1,680	1,680	0.0 %
	Parks and Outside Areas :- Income	<b>0</b>	<b>0</b>	<b>1,680</b>	<b>1,680</b>	<b>0</b>	<b>0.0 %</b>
4005	Casual & agency workers	370	0	0	0	0	0.0 %
4012	Water Rates	522	215	500	285	285	42.9 %
4039	General Maintenance	252	17	260	243	243	6.6 %
	Allotments :- Expenditure	<b>1,144</b>	<b>232</b>	<b>760</b>	<b>528</b>	<b>0</b>	<b>30.5 %</b>
1010	Allotment Rents	2,687	1,590	2,400	-810		66.3 %
1011	Allotment Sundry Income	112	0	40	-40		0.0 %
	Allotments :- Income	<b>2,799</b>	<b>1,590</b>	<b>2,440</b>	<b>-850</b>		<b>65.2 %</b>
	<b>Net Expenditure over Income</b>	<b>-1,655</b>	<b>-1,358</b>	<b>0</b>	<b>1,358</b>		
<b>203</b>	<b>Cemetery</b>						
5124	Tfr frm EMR Cemetery Wall	-6,225	0	0	0	0	0.0 %
	Allotments :- Income	<b>-6,225</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
4005	Casual & agency workers	1,750	0	0	0	0	0.0 %
4011	Business Rates	706	711	720	9	9	98.8 %
4016	Electricity Floodlights	154	21	300	279	279	7.1 %
4023	Office Stationery	0	44	0	-44	-44	0.0 %
4024	Subscriptions	90	90	90	0	0	100.0 %
4035	Village Improvement	289	0	0	0	0	0.0 %
4039	General Maintenance	13,730	9,599	13,500	3,901	3,901	71.1 %
4042	Equipment Maintenance	502	882	340	-542	-542	259.5 %
4043	Tree Maintenance	0	0	500	500	500	0.0 %
4046	Grass Cutting	1,750	0	0	0	0	0.0 %
4050	Street Furniture & Signs	98	0	0	0	0	0.0 %
	Cemetery :- Expenditure	<b>19,068</b>	<b>11,348</b>	<b>15,450</b>	<b>4,102</b>	<b>0</b>	<b>73.5 %</b>

Month No : 7

## Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1130	Burials	7,335	2,315	6,000	-3,685			38.6 %
1131	Memorials	2,450	1,119	2,000	-881			56.0 %
1135	Cemetery Maintenance Income	1,927	0	686	-686			0.0 %
	Cemetery :- Income	<b>11,712</b>	<b>3,434</b>	<b>8,686</b>	<b>-5,252</b>			<b>39.5 %</b>
	<b>Net Expenditure over Income</b>	<b>1,132</b>	<b>7,914</b>	<b>6,764</b>	<b>-1,150</b>			
<b>204</b>	<b>Street Lighting</b>							
4018	Electricity Streetlights	5,808	3,688	7,000	3,312		3,312	52.7 %
4039	General Maintenance	0	1,368	1,800	432		432	76.0 %
4054	Streetlights R & M	2,209	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	<b>8,017</b>	<b>5,056</b>	<b>8,800</b>	<b>3,744</b>	<b>0</b>	<b>3,744</b>	<b>57.5 %</b>
	<b>Net Expenditure over Income</b>	<b>8,017</b>	<b>5,056</b>	<b>8,800</b>	<b>3,744</b>			
<b>205</b>	<b>Village Management</b>							
5127	Tfr fromEMR N'hood Plan	-8,938	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	<b>-8,938</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
4017	Waste Disposal	0	250	0	-250		-250	0.0 %
4020	Sundry Expenses	100	0	0	0		0	0.0 %
4025	Insurance	0	360	0	-360		-360	0.0 %
4032	Publicity & Special Events	54	0	4,110	4,110		4,110	0.0 %
4035	Village Improvement	7,996	4,778	6,000	1,222		1,222	79.6 %
4039	General Maintenance	128	650	0	-650		-650	0.0 %
4043	Tree Maintenance	1,520	196	510	314		314	38.4 %
4045	Lengthman	0	295	3,500	3,205		3,205	8.4 %
4048	Footpath & Verge Mtce	15,441	8,897	15,000	6,104		6,104	59.3 %
4049	War Memorial Maintenance	0	0	1,320	1,320		1,320	0.0 %
4050	Street Furniture & Signs	1,381	690	3,000	2,310		2,310	23.0 %
4052	Neighbourhood Plan	15,817	3,330	2,500	-830		-830	133.2 %
4056	Legal and Professional	0	229	0	-229		-229	0.0 %
	Village Management :- Expenditure	<b>42,437</b>	<b>19,674</b>	<b>35,940</b>	<b>16,266</b>	<b>0</b>	<b>16,266</b>	<b>54.7 %</b>
1121	Sundry Receipts	400	0	0	0			0.0 %
1160	Agency Income	0	3,034	0	3,034			0.0 %
1178	Grants Received	2,000	0	3,500	-3,500			0.0 %
	Village Management :- Income	<b>2,400</b>	<b>3,034</b>	<b>3,500</b>	<b>-466</b>			<b>86.7 %</b>
	<b>Net Expenditure over Income</b>	<b>31,099</b>	<b>16,640</b>	<b>32,440</b>	<b>15,800</b>			

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
105	VAT Control A/c			1,968.47	
201	Current Bank A/c			15,419.48	
202	Bank Deposit Account			240,319.17	
203	Treasury Deposit account			350,000.00	
310	General Reserves				137,486.36
315	EMR Rolling Projects Fund				161,185.70
320	EMR Millers Bank Maintenance				9,131.00
321	EMR Play Area Renewal				61,913.32
322	EMR Tree Maintenance				26,462.00
323	EMR Village Improvement				56,059.20
324	EMR Cemetery Wall Repair				11,333.40
325	EMR Skatepark				695.05
327	EMR Neighbourhood Plan				11,062.12
501	Creditors Control				5,179.31
515	PAYE Control				866.42
516	Net Pay Control			.20	
999	Discounts				0.01
1000	Carparking Fees	201	Parks and Outside Areas		17,627.92
1001	Lease,Rent,Hire pitches/land	201	Parks and Outside Areas		900.00
1005	Insurance Claims - Play Equipt	201	Parks and Outside Areas		2,889.16
1010	Allotment Rents	202	Allotments		1,590.05
1012	Concessions	201	Parks and Outside Areas		2,079.17
1121	Sundry Receipts	101	Administration		0.05
1130	Burials	203	Cemetery		2,315.00
1131	Memorials	203	Cemetery		1,119.18
1160	Agency Income	205	Village Management		3,034.11
1176	Precept	101	Administration		216,424.00
1177	Council Support Grant	101	Administration		12,290.00
1178	Grants Received	201	Parks and Outside Areas		7,191.49
1190	Bank Interest	101	Administration		477.33
4001	Salary & Wages	101	Administration	24,844.97	
4005	Casual & agency workers	201	Parks and Outside Areas	1,800.00	
4008	Training Costs	101	Administration	504.30	
4009	Travelling	101	Administration	328.28	
4010	Janitorial	201	Parks and Outside Areas	336.78	
4011	Business Rates	101	Administration	454.96	
4011	Business Rates	203	Cemetery	711.48	
4012	Water Rates	201	Parks and Outside Areas	171.43	
4012	Water Rates	202	Allotments	214.56	
4013	Rent Paid Parks	201	Parks and Outside Areas	7,500.00	
4016	Electricity Floodlights	203	Cemetery	21.42	
4017	Waste Disposal	201	Parks and Outside Areas	5,142.43	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4017	Waste Disposal	205	Village Management	250.00	
4018	Electricity Streetlights	204	Street Lighting	3,688.13	
4019	Gatekeepers Commission	201	Parks and Outside Areas	6,000.00	
4020	Sundry Expenses	101	Administration	17.05	
4020	Sundry Expenses	201	Parks and Outside Areas	250.00	
4021	Telephone	101	Administration	556.42	
4022	Postage & Carriage	101	Administration	71.38	
4023	Office Stationery	101	Administration	122.33	
4023	Office Stationery	203	Cemetery	43.95	
4024	Subscriptions	101	Administration	965.00	
4024	Subscriptions	203	Cemetery	90.00	
4025	Insurance	101	Administration	2,213.21	
4025	Insurance	205	Village Management	360.00	
4026	Broadband and Internet	101	Administration	188.89	
4027	Equipment Rental	101	Administration	715.50	
4028	Accounts Support	101	Administration	1,635.00	
4029	IT & Computer Support	101	Administration	408.04	
4030	Website	101	Administration	352.80	
4032	Publicity & Special Events	101	Administration	200.00	
4032	Publicity & Special Events	102	Civic & Democratic	500.00	
4034	New Office Equipment	101	Administration	56.97	
4035	Village Improvement	101	Administration	1,926.00	
4035	Village Improvement	205	Village Management	4,778.02	
4036	Building Maintenance	201	Parks and Outside Areas	53.25	
4037	Newsletter	102	Civic & Democratic	505.00	
4038	Vandalism Repairs	201	Parks and Outside Areas	1,663.48	
4039	General Maintenance	201	Parks and Outside Areas	9,958.27	
4039	General Maintenance	202	Allotments	17.21	
4039	General Maintenance	203	Cemetery	9,598.97	
4039	General Maintenance	204	Street Lighting	1,367.59	
4039	General Maintenance	205	Village Management	650.00	
4042	Equipment Maintenance	203	Cemetery	882.23	
4043	Tree Maintenance	201	Parks and Outside Areas	3,200.00	
4043	Tree Maintenance	205	Village Management	195.95	
4045	Lengthman	205	Village Management	294.74	
4046	Grass Cutting	201	Parks and Outside Areas	12,313.50	
4047	Play Area Maintenance	201	Parks and Outside Areas	11,499.59	
4048	Footpath & Verge Mtce	205	Village Management	8,896.50	
4050	Street Furniture & Signs	201	Parks and Outside Areas	166.78	
4050	Street Furniture & Signs	205	Village Management	690.00	
4052	Neighbourhood Plan	205	Village Management	3,330.00	
4056	Legal and Professional	205	Village Management	229.17	



## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4057	Audit Fees External & Internal	101	Administration		185.00
4061	Grants and Donations	107	Grants & Donations Power Gen C	6,800.00	
4901	CP Play Equipment	109	Capital & Projects	21,200.00	
4992	Funding from Rolling Projects	109	Capital & Projects		10,262.50
5120	Tfr frm EMR Millers Bank Maint	201	Parks and Outside Areas		3,880.00
5128	Tfr frm EMR Play Equipment	109	Capital & Projects		5,000.00
<b>Trial Balance Totals :</b>				<b>768,638.85</b>	<b>768,638.85</b>
<b>Difference</b>				<b>0.00</b>	

Date: 22/11/2016

Bidford on Avon Parish Council

Page No: 1

Time: 11:47

Cash Book No : 1

User : DAL

## Bank Current Account

Receipts received between 01/10/2016 and 31/10/2016

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked on : <b>03/10/2016</b>	<b>2,710.00</b>						
502311	Big Meadow Car Park	2,710.00		451.67	1000	201	2,258.33	Big Meadow Car Park
	Banked on : <b>03/10/2016</b>	<b>440.00</b>						
500305	D Baker (1252)	440.00			1130	203	440.00	D Baker (1252)
	Banked on : <b>05/10/2016</b>	<b>530.00</b>						
500306	M Howerd (1253)	530.00			1130	203	530.00	M Howerd (1253)
	Banked on : <b>11/10/2016</b>	<b>2,889.16</b>						
BGC	Aviva	2,889.16			1005	201	2,889.16	Aviva - Claim Play
	Banked on : <b>20/10/2016</b>	<b>3,034.11</b>						
BGC	Stratford on Avon DC	3,034.11			1160	205	3,034.11	SDC-Grass cutting &
	Banked on : <b>24/10/2016</b>	<b>634.43</b>						
	BAA 22 Oct 16	634.43			1010	202	634.43	BAA 22 Oct 16 -
	Banked on : <b>28/10/2016</b>	<b>175.00</b>						
500307	D Baker (1254)	175.00			1130	203	175.00	D Baker (1254)
	Banked on : <b>28/10/2016</b>	<b>104.06</b>						
	Frm 30982657256068	104.06			1011	202	104.06	Frm 30982657256068 -
	<b>Total Receipts :</b>	<b>10,516.76</b>	<b>0.00</b>	<b>451.67</b>			<b>10,065.09</b>	