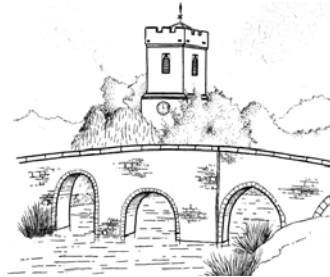


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 23rd January 2017 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Harvey - Chairman of the Council

Cllrs. Atkins, Ms Deacon, Fleming, Hiscocks, Mrs Keeley, Knight, Pound, Ms Randell and Mrs Taylor

Also present: County Councillor Brain
District Councillor Cargill
6 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

None

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.

None declared

- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.

None required

3. TO APPROVE

- **MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30 PM ON 19TH DECEMBER 2016**

Cllr Ms Deacon proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present.

5. PUBLIC FORUM

- Resident of Harbour Close expressed concern at the temporary traffic lights on Salford Road from 30th January to 5th March.
As this is a Highway issue, County Cllr. Brain advised he would be dealing with it.
- Resident from Victoria Road who has requested a traffic survey due to the speed at which vehicles, gave the reasons for this request: it has become an increasing problem over the years and something should be done to impose the 30 mph limit

6. COUNCILLOR FORUM

No issues brought forward.

7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

- **Tower Hill** – this was a very unfortunate and tragic accident which resulted in the death of a resident. WCC is looking at the causes to establish whether something should, and can, be done to minimise a reoccurrence of such an incident.
- **Bidford Bridge signage** – together with the Clerk, he is extremely disappointed at the delay in installing the approved signage due to an error on the part of WCC Traffic Dept. This has been made clear to the proper party but, regrettably, little can be done in respect of the delay.
- **Richard Roberts** from Bridge maintenance had been very pro active in dealing with an illegal Polish HGV crossing the bridge, sending an email to the company in Poland. A very positive response was received today stating that they would be checking all routes used by their HGVs to avoid such infringements in the future.

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLOR

- **Jacksons Meadow** there had been a break in before Christmas using one of the ladders from the building site. A site meeting took place with all concerned parties and issues were discussed and arrangements for the future made. Salt bins have been installed and all ladders are now securely locked. The Police are aware of issues on building sites as they are poorly managed.

9. TO RECEIVE CLERK'S REPORT

This was circulated.

RESOLVED to note the report which is an integral part of the Minutes

10. TO APPROVE BUDGET/PRECEPT FOR 2017/18 AS RECOMMENDED BY THE FINANCE COMMITTEE FOLLOWING ITS MEETING ON 16TH JANUARY 2017.

- At the last meeting, Council resolved to approve an expenditure of £11.5k for the renewal of 9 street lights on Crompton Avenue. A councillor expressed concern that he could not find it in the budget spread sheet and that without this the budget could not be accepted.

The Chairman of the Finance Committee and Clerk advised that it was included as they had raised the same issue. The Chairman then showed where this expense could be found on the spread sheet.

The clarification was accepted.

- An issue had been raised at the Finance Committee Meeting regarding the expenditure in the current financial year under General Maintenance. The projected amount was £10k whereas the projected amount was £19.9k. The reason for this increase was the cost of the new fencing installed on the Big Meadow this year to make it more secure to minimise that damage done by quad bikes etc.

As this is considered to be a one off expense, the amount for the forthcoming year remains at £10k

RESOLVED to accept the clarification

- **Precept 2017/18**

The recommendation from the Finance Committee is to approve a Precept of £230,255.00 which represents a 0% increase.

RESOLVED to approve a Precept of £230,255.00 for the financial year of 2017/18

11. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS

- **Amenities Strategic WG**

Report was circulated and is attached to these Minutes of which it forms an integral part.

RESOLVED to approve the recommendations and approve the following grants:

- Bidford Cricket Club - £1,500
- CAB- £2,065
- The Stroke Association - £200.00

The Chairman of the Amenities Group wished the Council to express its thanks to Mark Smith for all the excellent work he has done on the Big Meadow. He had visited the Big Meadow and was really pleased with how it looks.

The Council agreed and expressed their thanks to Mark Smith

- **Business & Development Strategic WG.**

A report with the analysis of the High Street Survey was circulated. The Chairman of the BDWG stressed that this was simply the analysis and the group now had to work on the various issues before making any recommendations to Council.

RESOLVED to note the report

- **Communication and Marketing WG Report**

No report

- **NDP**

The Chairman made a verbal report: the second consultation would finish on Friday 3rd February (an extra 2 weeks had been allowed due to the Christmas/New Year holiday period) and it was still envisaged that it would go the Referendum on 4th May, to coincide with the County Council elections. The NDP document now carries “significant weight” when considering planning.

NOTED

- **Staffing Panel** the Clerk’s appraisal had taken place and a report, with the agreed objectives, would be circulated at the February meeting.

NOTED

12. TO CONSIDER WARWICKSHIRE FIRE AND RESCUE SERVICE INTEGRATED RISK MANAGEMENT PLAN 2017-2020. CONSULTATION SURVEY

Details of the Consultation Survey available online at

www.warwickshire.gov.uk/fireandrescue

At the invitation of the Chairman the Clerk made a short verbal report. She had spoken to the Portfolio holder about the possibility of station closures and had been assured that no closures were foreseen. She had looked at and completed the survey to ensure this was the case and could confirm that there was no mention of station closures in the survey.

RESOLVED to note the consultation and continue to be aware of any potential changes that could have a negative impact on the local community.

13. TO CONSIDER EMAIL FROM VICTORIA ROAD RESIDENT TO REQUEST A TRAFFIC SURVEY TO ESTABLISH AT WHAT SPEED VEHICLES ARE TRAVELLING

A lengthy discussion took place regarding the purpose of such a survey and what the Parish Council could do once it had the results.

The Chairman asked for a proposal and a motion was put forward that a group of Councillors should get together to study this issue in depth and, using the results of the survey, come with a recommendation to Council.

RESOLVED to approve the motion and nominate Cllrs Harvey, Knight and the Clerk. The Clerk to request a survey at Victoria Road on two sites.

14. TO CONSIDER THE FOLLOWING CORRESPONDENCE FROM WALC

- **Royal Garden Party** - invitation for council to nominate a councillor and partner to attend the event taking place at Buckingham Palace on Tuesday 16th May 2017

It was proposed and **RESOLVED** to nominate the Chairman and his wife

15. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- **16/04081/FUL – Mr Richard Strickland, 24 Millers Bank, Broom**
Proposed single storey side extension
RESOLVED no representation

16. TO CONSIDER AND APPROVE

- **Completed accounts for the month of December 2016**

These had been circulated

RESOLVED they should be accepted and approved

- **To approve payments to be made in January 2017**

List of cheques to be raised and signed had been circulated

List of payable invoices form part of these Minutes and totalled an amount of £13,317.74

RESOLVED to approve the January payments, cheques to be signed by Cllrs Ms Deacon and Mrs Taylor

The meeting closed at approx. 7.55pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



CLERKS REPORT – January 2017

- **EXPENDITURE**

- Following the theft of some 60 wreaths from Salford Road Cemetery, the Cemetery Working Group agreed to move the gate closer to the B439 to minimise the risk of further thefts in the future.
Cost : approx. £500
- Purchase of 20/30 tons of stone for the annual maintenance of the Big Meadow footpath, and laying of same:
Cost: approx. £950

- **UNAUTHORISED TRAVELLER ENCAMPMENTS**

I attended a meeting at Nuneaton & Bedworth Borough Council on Friday 13th Jan. as the WALC County Committee representative.

The meeting was organised by Philip Seccombe, the Police & Crime Commissioner to look at a “*new strategy to provide a framework for better co-ordination between agencies involved with tackling unauthorised traveller encampments in Warwickshire*”. The meeting was attended by representative from the Police, county, Borough and District Councils as well as MPs Marcus Jones and Craig Tracey and representatives from Coventry City Council and the Wes Midlands Police & Crime Commissioner.

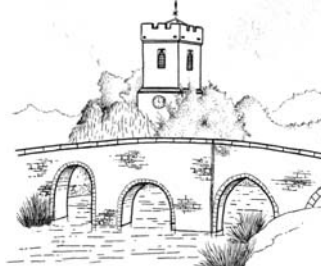
Detailed explanations of the powers available to the Police and Local Authorities were given, as well as the problems of implementing them. The issue of communication between agencies and the local communities was also discussed and it was recognized that this needs urgent attention. The PCC Office *“will continue to work with the all agencies involved and the aim is to have a county-wide strategy in place and delivering practical results by the middle of the year”*.

- **Bidford Bridge Signage**

There has been a delay in the installation of the signs: they should have been installed in January but it now looks more likely to be April or even May. On receipt of these news, only received because I chased WCC, both I and Cllr Brain, replied that this was an unacceptable delay especially as the reason was avoidable (the length of the post have to be altered to compensate for uneven ground – something that should have been calculated at the start). Philipp Young, Group Manager Transport Planning, Traffic and Road Safety has replied stating she is also concerned and has raised it with the appropriate Team Leader.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 11 - REPORT FROM THE AMMENITIES WORKING GROUP

The Working Group met Wednesday 11th January 2017 @ 5.30pm at BCL

Attendants:

- Cllr. Hiscocks
- Cllr Mrs Keeley
- Cllr Pound
- Mrs E. Uggerloese – Clerk

The Working Group met to consider a number of grant applications received.

- **Bidford Area Community Choir**
Request for financial assistance to purchase a keyboard for rehearsal use and transporting to various concert venues.
Grant request: £600.00 cost of a second hand keyboard
It was noted that the Parish Council had awarded a grant of £500 in October 2011. Due to lack of information as to why a second keyboard was required, it was agreed that the request should be put in abeyance and considered at a later meeting.
- **Bidford-on-Avon Cricket Club**
Request for financial assistance for
 - Maintenance of the outfield and cricket square for the purpose of practice and playing of competitive cricket
 - Maintaining a cricket club in Bidford-on-Avon which has been in existence since 1900Total cost of the project £2,000 (based on historic bills for the pitch and ground maintenance).
Grant request: £1,500 to put the club on a sounder financial footing to build for the future.
The Group realise that the Cricket Club, which has been in existence in Bidford since 1900, is going through difficult times with numbers falling

and some members only playing part of the season this reducing the income. The ground maintenance is also expensive.

In view of this the **Recommendation** is to grant **£1,500** on the condition that Bidford Cricket Club is advised that this is a “one off” grant to allow the club to put its finances in order.

- **CAB**

Request for financial assistance to continue the CAB Outreach in Bidford-on-Avon. CABs at Bidford Community Library every third Friday of the month. In 2016 they saw 25 residents and confirmed benefits awarded as a result of CAB work was £25,000. The average age of the clients is 53 and 55% of them are disabled.

Grant request: £2,065

Recommendation to award a grant of **£2,065**

- **Revitalise** (respite holidays for disabled people and their carers)

Request from the Trust and Foundations Manager for assistance to continue the important work carried out by this charity.

The Group agreed that Revitalise would have to complete a Grant Application Form showing how it benefits the local community of Bidford on Avon

- **The Stroke Association – Stratford-upon-Avon Support Group**

Provision of a local forum for the support of people affected by stroke – currently 2 weekly.

Request for financial assistance to pay for the transport of the Bidford resident attending the forum who is now wheelchair bound. The total cost is £1,120.00

Grant request : £200 to assist in covering this cost

Recommendation to award a grant of **£200.00**

Date: 17/01/2017

Bidford on Avon Parish Council

Page No: 1

Time: 17:12

Cash Book No : 1

User : DAL

Bank Current Account

Payments made between 01/01/2017 and 23/01/2017

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
03/01/2017	O2 - DD	DD	42.78	42.78		501		633/ 0771 862 8925
03/01/2017	Warks PS	SO	766.57			517	766.57	Warks PS
11/01/2017	Vodafone - DD	DD1	25.52	25.52		501		639/Broadband 28/12 to 27/1/17
16/01/2017	HMRC - PAYE/NI	BP	2,506.00			515	2,506.00	HMRC - PAYE/NI
16/01/2017	De Lage Leasing Ltd - DD	DD2	429.30	429.30		501		630/ Canon 18/1/17 to 18/4/17
16/01/2017	Stratford-on-Avon District Cou	DD3	56.00	56.00		501		379/Cemetery 1/4/16 to 31/3/17
23/01/2017	Arrowscape	6738	774.90	774.90		501		640/Website 1/7 to 30/9/16
23/01/2017	John Astley & Sons Ltd	6739	103.68	103.68		501		650/ Refuse Sacks
23/01/2017	Eric Bennett	6740	264.00	264.00		501		651/Environment Officer Jan 17
23/01/2017	Bloomfield Limited	6741	455.00	455.00		501		636/BIG Winter newsletter
23/01/2017	CPRE	6742	36.00	36.00		501		CPRE/629/CPRE
23/01/2017	The Alcester Connection	6743	50.00	50.00		501		642/Connection Mag Jan 17
23/01/2017	Grundon Waste Management Ltd	6744	563.57	563.57		501		631/Nov Recycling
23/01/2017	Kompan Ltd	6745	2,323.82	2,323.82		501		653/Big Meadow vandalised item
23/01/2017	Limebridge Rural Services Ltd	6746	336.00	336.00		501		644/Clear ditch Steppes Piece
23/01/2017	Lucas Studio Ltd	6747	540.00	540.00		501		632/Referendum set up/artwork
23/01/2017	D J Prickett	6748	613.00	613.00		501		637/Play Area Check Dec16
23/01/2017	Mark Smith	6749	2,180.00	2,180.00		501		655/Repair&refit bench-High St
23/01/2017	Elisabeth Uggerloese	6750	55.10	55.10		501		657/Clerks Expenses Jan17
23/01/2017	WALC	6751	76.50	76.50		501		634/A Baker-Local Council Admi
23/01/2017	Warwickshire County Council	6752	328.00	328.00		501		635/Marleigh Rd, removal
23/01/2017	Mr A S Wilkes	6753	792.00	792.00		501		649/Hedge Cutting
Total Payments :			13,317.74	10,045.17	0.00		3,272.57	

Date: 17/01/2017

Bidford on Avon Parish Council

Page No: 1

Time: 10:23

Cash Book No : 1

User : DAL

Bank Current Account

Payments made between 01/12/2016 and 31/12/2016

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
01/12/2016	O2 - DD	DD	42.54	42.54		501		605/ 077 186 8925
12/12/2016	Vodafone - DD	DD1	25.52	25.52		501		619/Broadband 28/11 to 27/12
14/12/2016	Stratford-on-Avon District Cou	DD	50.00	50.00		501		Purchase Ledger
14/12/2016	Stratford-on-Avon District Cou	DD1	56.00	56.00		501		Purchase Ledger
19/12/2016	Apogee Corporation Ltd	6729	3.10	3.10		501		622/Photocopier 12/9 to 5/12
19/12/2016	Avon Planning Services	6730	585.00	585.00		501		614/Planning Advice Nov 16
19/12/2016	Simon Barrier	6731	61.25	61.25		501		615/Leaves High st
19/12/2016	Eric Bennett	6732	264.00	264.00		501		623/Environmental duties Dec16
19/12/2016	Building & Plumbing Supplies L	6733	24.39	24.39		501		616/WD 40 & Gravel
19/12/2016	DCK Beavers Ltd	6734	619.56	619.56		501		613/Budget Setting
19/12/2016	D J Prickett	6735	460.00	460.00		501		618/check all play areas
19/12/2016	Mark Smith	6736	25.00	25.00		501		626/Xmas Tree
19/12/2016	Elisabeth Uggerloese	6737	625.80	625.80		501		620/Laptop pd on EU's card
19/12/2016	Mrs E Uggerloese	SO	1,947.31			516	1,947.31	Mrs E Uggerloese
22/12/2016	EDF Energy - DD	DD2	555.50	555.50		501		624/2/11/16 to 30/11/16
28/12/2016	BT - DD	DD	187.37	187.37		501		628/ 01789 778 653
30/12/2016	Microshade VSM - SO	DD1	53.10	53.10		501		625/Hosting & software rental
30/12/2016	DCK Beavers Ltd	SO	252.00	252.00		501		621/Accounting December 2016
30/12/2016	Limebridge Rural Services Ltd	SO1	1,928.10	1,928.10		501		617/footpaths &amenities maint
Total Payments :			7,765.54	5,818.23	0.00		1,947.31	

Month No : 9

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
101	Administration							
4001	Salary & Wages	37,464	31,944	40,100	8,156		8,156	79.7 %
4008	Training Costs	479	573	1,000	427		427	57.3 %
4009	Travelling	545	423	750	327		327	56.4 %
4010	Janitorial	0	1	0	-1		-1	0.0 %
4011	Business Rates	451	455	460	5		5	98.9 %
4012	Water Rates	91	0	0	0		0	0.0 %
4020	Sundry Expenses	-62	119	200	81		81	59.3 %
4021	Telephone	762	784	750	-34		-34	104.5 %
4022	Postage & Carriage	108	91	130	39		39	70.1 %
4023	Office Stationery	456	122	600	478		478	20.4 %
4024	Subscriptions	1,122	1,001	1,350	349		349	74.1 %
4025	Insurance	2,302	2,213	2,350	137		137	94.2 %
4026	Broadband and Internet	295	231	260	29		29	89.0 %
4027	Equipment Rental	1,811	1,076	1,450	374		374	74.2 %
4028	Accounts Support	3,828	2,571	3,665	1,094		1,094	70.2 %
4029	IT & Computer Support	588	497	620	123		123	80.1 %
4030	Website	1,585	353	1,600	1,247		1,247	22.1 %
4032	Publicity & Special Events	0	200	0	-200		-200	0.0 %
4034	New Office Equipment	0	547	110	-437		-437	497.2 %
4035	Village Improvement	1,926	1,926	2,000	74		74	96.3 %
4037	Newsletter	605	0	0	0		0	0.0 %
4050	Street Furniture & Signs	214	0	0	0		0	0.0 %
4056	Legal and Professional	655	0	750	750		750	0.0 %
4057	Audit Fees External & Internal	650	-185	625	810		810	-29.6 %
	Administration :- Expenditure	55,875	44,942	58,770	13,828	0	13,828	76.5 %
1120	Room hire and letting Fees	120	0	0	0			0.0 %
1121	Sundry Receipts	76	0	0	0			0.0 %
1176	Precept	205,000	216,424	216,424	0			100.0 %
1177	Council Support Grant	16,730	12,290	0	12,290			0.0 %
1190	Bank Interest	3,909	1,926	2,500	-574			77.1 %
	Administration :- Income	225,835	230,641	218,924	11,717			105.4 %
	Net Expenditure over Income	-169,959	-185,699	-160,154	25,545			
102	Civic & Democratic							
4024	Subscriptions	25	0	0	0		0	0.0 %
4032	Publicity & Special Events	0	500	0	-500		-500	0.0 %
4037	Newsletter	1,465	960	2,020	1,060		1,060	47.5 %
4053	Election Costs	300	0	2,500	2,500		2,500	0.0 %
	Civic & Democratic :- Expenditure	1,790	1,460	4,520	3,060	0	3,060	32.3 %
	Net Expenditure over Income	1,790	1,460	4,520	3,060			

Month No : 9

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
107 Grants & Donations Power Gen C							
4061 Grants and Donations	7,786	10,800	25,000	14,200		14,200	43.2 %
Grants & Donations Power Gen C :- Expenditure	7,786	10,800	25,000	14,200	0	14,200	43.2 %
1178 Grants Received	0	4,000	0	4,000			0.0 %
Grants & Donations Power Gen C :- Income	0	4,000	0	4,000			
Net Expenditure over Income	7,786	6,800	25,000	18,200			
109 Capital & Projects							
4991 Rolling Projects Provision	175,000	0	40,000	40,000		40,000	0.0 %
4992 Funding from Rolling Projects	-3,552	-10,263	0	10,263		10,263	0.0 %
5023 Tfr to EMR Village Improvement	20,000	0	0	0		0	0.0 %
5128 Tfr frm EMR Play Equipment	0	-5,000	0	5,000		5,000	0.0 %
Grants & Donations Power Gen C :- Income	191,448	-15,263	40,000	55,263	0	55,263	-38.2 %
4035 Village Improvement	2,000	0	0	0		0	0.0 %
4901 CP Play Equipment	4,446	21,200	0	-21,200		-21,200	0.0 %
4903 CP New Streetlights	4,748	0	0	0		0	0.0 %
4904 CP War Memorial Bollards	3,552	0	0	0		0	0.0 %
Capital & Projects :- Expenditure	14,746	21,200	0	-21,200	0	-21,200	
Net Expenditure over Income	206,194	5,938	40,000	34,063			
201 Parks and Outside Areas							
5021 Tfr to EMR Play Area Renewal	0	-480	0	480		480	0.0 %
5120 Tfr frm EMR Millers Bank Maint	-4,345	-3,880	-2,000	1,880		1,880	194.0 %
5125 Tfr frm EMR Skatepark	-4,305	0	0	0		0	0.0 %
Capital & Projects :- Expenditure	-8,650	-4,360	-2,000	2,360	0	2,360	218.0 %
4005 Casual & agency workers	1,800	1,800	1,800	0		0	100.0 %
4010 Janitorial	671	337	1,000	663		663	33.7 %
4012 Water Rates	388	171	440	269		269	39.0 %
4013 Rent Paid Parks	10,000	7,500	11,600	4,100		4,100	64.7 %
4014 Rent Paid Play Areas	200	0	200	200		200	0.0 %
4017 Waste Disposal	5,696	5,606	6,500	894		894	86.2 %
4019 Gatekeepers Commission	7,000	6,000	6,000	0		0	100.0 %
4020 Sundry Expenses	568	250	600	350		350	41.7 %
4036 Building Maintenance	1,853	53	1,000	947		947	5.3 %
4038 Vandalism Repairs	0	1,663	0	-1,663		-1,663	0.0 %
4039 General Maintenance	11,874	9,979	10,000	21		21	99.8 %
4041 Equipment Maintenance	657	200	2,500	2,300		2,300	8.0 %

Month No : 9

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4043	Tree Maintenance	825	3,600	2,000	-1,600		-1,600	180.0 %
4046	Grass Cutting	15,099	13,289	12,000	-1,289		-1,289	110.7 %
4047	Play Area Maintenance	17,823	13,215	10,000	-3,215		-3,215	132.1 %
4050	Street Furniture & Signs	0	167	0	-167		-167	0.0 %
	Parks and Outside Areas :- Expenditure	74,455	63,829	65,640	1,811	0	1,811	97.2 %
1000	Carparking Fees	9,363	17,628	13,500	4,128			130.6 %
1001	Lease,Rent,Hire pitches/land	2,120	3,685	4,400	-715			83.7 %
1002	Fishing Righs	1,036	1,036	0	1,036			0.0 %
1003	Moorings Income	1,205	0	0	0			0.0 %
1005	Insurance Claims - Play Equipt	0	2,889	0	2,889			0.0 %
1012	Concessions	2,100	2,079	2,000	79			104.0 %
1121	Sundry Receipts	218	0	0	0			0.0 %
1178	Grants Received	19,019	7,191	0	7,191			0.0 %
	Parks and Outside Areas :- Income	35,060	34,509	19,900	14,609			173.4 %
	Net Expenditure over Income	30,745	24,961	43,740	18,779			
202	Allotments							
5026	Tfr to EMR Allotments	0	0	1,680	1,680		1,680	0.0 %
	Parks and Outside Areas :- Income	0	0	1,680	1,680	0	1,680	0.0 %
4005	Casual & agency workers	370	0	0	0		0	0.0 %
4012	Water Rates	522	215	500	285		285	42.9 %
4039	General Maintenance	252	17	260	243		243	6.6 %
	Allotments :- Expenditure	1,144	232	760	528	0	528	30.5 %
1010	Allotment Rents	2,687	1,590	2,400	-810			66.3 %
1011	Allotment Sundry Income	112	0	40	-40			0.0 %
	Allotments :- Income	2,799	1,590	2,440	-850			65.2 %
	Net Expenditure over Income	-1,655	-1,358	0	1,358			
203	Cemetery							
5124	Tfr frm EMR Cemetery Wall	-6,225	0	0	0		0	0.0 %
	Allotments :- Income	-6,225	0	0	0	0	0	
4005	Casual & agency workers	1,750	0	0	0		0	0.0 %
4011	Business Rates	706	711	720	9		9	98.8 %
4016	Electricity Floodlights	154	21	300	279		279	7.1 %
4023	Office Stationery	0	44	0	-44		-44	0.0 %
4024	Subscriptions	90	90	90	0		0	100.0 %
4035	Village Improvement	289	0	0	0		0	0.0 %

Month No : 9

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4039	General Maintenance	13,730	10,081	13,500	3,419		3,419	74.7 %
4042	Equipment Maintenance	502	882	340	-542		-542	259.5 %
4043	Tree Maintenance	0	0	500	500		500	0.0 %
4046	Grass Cutting	1,750	0	0	0		0	0.0 %
4050	Street Furniture & Signs	98	0	0	0		0	0.0 %
	Cemetery :- Expenditure	19,068	11,831	15,450	3,619	0	3,619	76.6 %
1130	Burials	7,335	3,305	6,000	-2,695			55.1 %
1131	Memorials	2,450	1,119	2,000	-881			56.0 %
1135	Cemetery Maintenance Income	1,927	142	686	-544			20.7 %
	Cemetery :- Income	11,712	4,566	8,686	-4,120			52.6 %
	Net Expenditure over Income	1,132	7,265	6,764	-501			
204	Street Lighting							
4018	Electricity Streetlights	5,808	4,666	7,000	2,334		2,334	66.7 %
4039	General Maintenance	0	1,368	1,800	432		432	76.0 %
4050	Street Furniture & Signs	0	328	0	-328		-328	0.0 %
4054	Streetlights R & M	2,209	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	8,017	6,362	8,800	2,438	0	2,438	72.3 %
	Net Expenditure over Income	8,017	6,362	8,800	2,438			
205	Village Management							
5127	Tfr fromEMR N'hood Plan	-8,938	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	-8,938	0	0	0	0	0	
4017	Waste Disposal	0	250	0	-250		-250	0.0 %
4020	Sundry Expenses	100	0	0	0		0	0.0 %
4025	Insurance	0	360	0	-360		-360	0.0 %
4032	Publicity & Special Events	54	0	4,110	4,110		4,110	0.0 %
4035	Village Improvement	7,996	5,628	6,000	372		372	93.8 %
4039	General Maintenance	128	650	0	-650		-650	0.0 %
4042	Equipment Maintenance	0	15	0	-15		-15	0.0 %
4043	Tree Maintenance	1,520	196	510	314		314	38.4 %
4045	Lengthman	0	295	3,500	3,205		3,205	8.4 %
4048	Footpath & Verge Mtce	15,441	11,647	15,000	3,353		3,353	77.6 %
4049	War Memorial Maintenance	0	0	1,320	1,320		1,320	0.0 %
4050	Street Furniture & Signs	1,381	690	3,000	2,310		2,310	23.0 %
4052	Neighbourhood Plan	15,817	4,365	2,500	-1,865		-1,865	174.6 %
4056	Legal and Professional	0	229	0	-229		-229	0.0 %
	Village Management :- Expenditure	42,437	24,325	35,940	11,615	0	11,615	67.7 %

Month No : 9

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1121	Sundry Receipts	400	0	0	0			0.0 %
1160	Agency Income	0	3,034	0	3,034			0.0 %
1178	Grants Received	2,000	0	3,500	-3,500			0.0 %
	Village Management :- Income	2,400	3,034	3,500	-466			86.7 %
	Net Expenditure over Income	31,099	21,291	32,440	11,149			

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors Control			4,074.02	
105	VAT Control A/c			2,046.84	
201	Current Bank A/c			10,078.53	
202	Bank Deposit Account			580,356.66	
310	General Reserves				137,486.36
315	EMR Rolling Projects Fund				161,185.70
320	EMR Millers Bank Maintenance				8,651.00
321	EMR Play Area Renewal				61,913.32
322	EMR Tree Maintenance				26,462.00
323	EMR Village Improvement				56,059.20
324	EMR Cemetery Wall Repair				11,333.40
325	EMR Skatepark				695.05
327	EMR Neighbourhood Plan				11,062.12
501	Creditors Control				5,422.33
515	PAYE Control				2,537.22
516	Net Pay Control			.20	
517	Pension Contribution				766.57
999	Discounts				0.01
1000	Carparking Fees	201	Parks and Outside Areas		17,627.92
1001	Lease,Rent,Hire pitches/land	201	Parks and Outside Areas		3,684.97
1002	Fishing Righs	201	Parks and Outside Areas		1,036.00
1005	Insurance Claims - Play Equipt	201	Parks and Outside Areas		2,889.16
1010	Allotment Rents	202	Allotments		1,590.05
1012	Concessions	201	Parks and Outside Areas		2,079.17
1121	Sundry Receipts	101	Administration		0.45
1130	Burials	203	Cemetery		3,305.00
1131	Memorials	203	Cemetery		1,119.18
1135	Cemetery Maintenance Income	203	Cemetery		141.67
1160	Agency Income	205	Village Management		3,034.11
1176	Precept	101	Administration		216,424.00
1177	Council Support Grant	101	Administration		12,290.00
1178	Grants Received	107	Grants & Donations Power Gen C		4,000.00
1178	Grants Received	201	Parks and Outside Areas		7,191.49
1190	Bank Interest	101	Administration		1,926.33
4001	Salary & Wages	101	Administration	31,943.53	
4005	Casual & agency workers	201	Parks and Outside Areas	1,800.00	
4008	Training Costs	101	Administration	573.30	
4009	Travelling	101	Administration	423.14	
4010	Janitorial	101	Administration	1.30	
4010	Janitorial	201	Parks and Outside Areas	336.78	
4011	Business Rates	101	Administration	454.96	
4011	Business Rates	203	Cemetery	711.48	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4012	Water Rates	201	Parks and Outside Areas	171.43	
4012	Water Rates	202	Allotments	214.56	
4013	Rent Paid Parks	201	Parks and Outside Areas	7,500.00	
4016	Electricity Floodlights	203	Cemetery	21.42	
4017	Waste Disposal	201	Parks and Outside Areas	5,605.87	
4017	Waste Disposal	205	Village Management	250.00	
4018	Electricity Streetlights	204	Street Lighting	4,666.06	
4019	Gatekeepers Commission	201	Parks and Outside Areas	6,000.00	
4020	Sundry Expenses	101	Administration	118.55	
4020	Sundry Expenses	201	Parks and Outside Areas	250.00	
4021	Telephone	101	Administration	783.66	
4022	Postage & Carriage	101	Administration	91.18	
4023	Office Stationery	101	Administration	122.33	
4023	Office Stationery	203	Cemetery	43.95	
4024	Subscriptions	101	Administration	1,001.00	
4024	Subscriptions	203	Cemetery	90.00	
4025	Insurance	101	Administration	2,213.21	
4025	Insurance	205	Village Management	360.00	
4026	Broadband and Internet	101	Administration	231.43	
4027	Equipment Rental	101	Administration	1,075.83	
4028	Accounts Support	101	Administration	2,571.30	
4029	IT & Computer Support	101	Administration	496.54	
4030	Website	101	Administration	352.80	
4032	Publicity & Special Events	101	Administration	200.00	
4032	Publicity & Special Events	102	Civic & Democratic	500.00	
4034	New Office Equipment	101	Administration	546.96	
4035	Village Improvement	101	Administration	1,926.00	
4035	Village Improvement	205	Village Management	5,628.02	
4036	Building Maintenance	201	Parks and Outside Areas	53.25	
4037	Newsletter	102	Civic & Democratic	960.00	
4038	Vandalism Repairs	201	Parks and Outside Areas	1,663.48	
4039	General Maintenance	201	Parks and Outside Areas	9,978.59	
4039	General Maintenance	202	Allotments	17.21	
4039	General Maintenance	203	Cemetery	10,081.47	
4039	General Maintenance	204	Street Lighting	1,367.59	
4039	General Maintenance	205	Village Management	650.00	
4041	Equipment Maintenance	201	Parks and Outside Areas	200.00	
4042	Equipment Maintenance	203	Cemetery	882.23	
4042	Equipment Maintenance	205	Village Management	15.10	
4043	Tree Maintenance	201	Parks and Outside Areas	3,600.00	
4043	Tree Maintenance	205	Village Management	195.95	
4045	Lengthman	205	Village Management	294.74	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4046	Grass Cutting	201	Parks and Outside Areas	13,288.50	
4047	Play Area Maintenance	201	Parks and Outside Areas	13,214.63	
4048	Footpath & Verge Mtce	205	Village Management	11,646.75	
4050	Street Furniture & Signs	201	Parks and Outside Areas	166.78	
4050	Street Furniture & Signs	204	Street Lighting	328.00	
4050	Street Furniture & Signs	205	Village Management	690.00	
4052	Neighbourhood Plan	205	Village Management	4,365.00	
4056	Legal and Professional	205	Village Management	229.17	
4057	Audit Fees External & Internal	101	Administration		185.00
4061	Grants and Donations	107	Grants & Donations Power Gen C	10,800.00	
4901	CP Play Equipment	109	Capital & Projects	21,200.00	
4992	Funding from Rolling Projects	109	Capital & Projects		10,262.50
5021	Tfr to EMR Play Area Renewal	201	Parks and Outside Areas		480.00
5120	Tfr frm EMR Millers Bank Maint	201	Parks and Outside Areas		3,880.00
5128	Tfr frm EMR Play Equipment	109	Capital & Projects		5,000.00
Trial Balance Totals :				781,721.28	781,721.28
Difference				0.00	

Date: 17/01/2017

Bidford on Avon Parish Council

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Time: 10:24

Cash Book No : 1

User : DAL

Bank Current Account

Receipts received between 01/12/2016 and 31/12/2016

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked on : 02/12/2016	170.00						
500310	(456)	170.00		28.33	1135	203	141.67	(456)
	Banked on : 20/12/2016	10,000.00						
TFR	Bidford on Avon	10,000.00			202		10,000.00	Bidford on Avon
	Banked on : 23/12/2016	530.00						
500311	Mr A Latham (1257)	530.00			1130	203	530.00	Mr A Latham (1257)
	Total Receipts :	10,700.00	0.00	28.33			10,671.67	