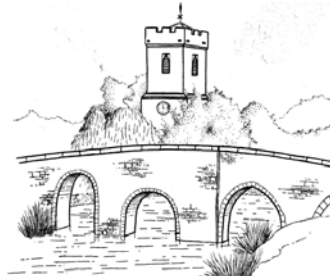


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 25th September 2017 @ 7.30 pm,
at the Parish Council Meeting Room, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Harvey Chairman of the Council

Cllrs. Atkins, Ms Deacon, Fleming, Mrs Keeley, Knight and
Pound

Also present: County Cllr Brain
4 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Cllrs Hiscocks, Ms Randell and Mrs Taylor had sent their apologies which were accepted.

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.
None declared
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30 PM ON 21ST AUGUST 2017

Cllr Mrs Keeley proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present.

5. PUBLIC FORUM

- i. Statement was read from a member of the **Banner Project** updating the Council on its success and asking that it be promoted at the Christmas Lights event and perhaps by including an article in the next edition of The Connection

- ii. **Dementia Café** – what progress was being made by the Parish Council to make Bidford a Dementia Friendly Village?

The Chairman of the Communications & Marketing WG advised that she and another Councillor had attended an excellent meeting to obtain more information and training and it is now felt the Council is in a better position to start the process.

Cllr Brain added that there was a SDC Newsletter which he would forward to the Council as well as the Dementia Café representative

6. COUNCILLOR FORUM

No issues raised

7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

Report attached to these Minutes

The Parish Council raised the issue of lack of progress at Westholme Court: Cllr Brain sympathised and agreed it was taking a long time but assured Council the order had been placed and the work would be carried out in due course.

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

Cllr Cargill had sent his apologies as he was on a family holiday

It was noted that Cllr Pemberton was not present and Council instructed the Clerk to write to him advising that he was missed at Parish Council meetings which were an opportunity for an exchange of information greatly valued by Parish Councillors and residents and to request that at least one of the Ward members attend the meeting so that both councils could be updated.

9. RECEIVE CLERK'S REPORT

Short verbal report outlining the result of the Audit of the Bidford Bridge signs. It was felt this had concentrated on the safety issues and not on the effectiveness of the design of the signs and it was **RESOLVED** to instruct the Clerk to advise County Council accordingly and request a second Audit to evaluate the effectiveness of the

signs themselves.

10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUP

- i. Amenities WG** – no report
- ii. Business Development Strategic WG** – Report updating on the Banner Project and Councils resolution attached to these Minutes of which it forms an integral part.
- iii. Communications & Marketing Strategic WG** – no report

11. TO CONSIDER RESPONSES TO THE BROOM STREET LIGHT SURVEY (report circulated)

71 responses had been received of which

- i.** 29 wished the number of streetlights and the number of hours they were on to remain unchanged
- ii.** 20 wished the number to remain unchanged but the lighting hours to be from dusk until midnight
- iii.** 6 would like a Dark Sky Policy
- iv.** 7 wished the number of lights to be increased to the 32

Other replies included comments outside the remit of the survey.

Council also considered the comments to consider LED lights.

RESOLVED the number of streetlights and the hours they are on to remain unchanged and the Clerk to investigate the possibility and cost of changing all streetlights to LED

12. TO CONSIDER REQUEST FROM WCC BRIDGE MAINTENANCE FOR A WRITTEN SUPPORT FOR A FUNDS BID TO THE DEPARTMENT OF TRANSPORT TO CARRY OUT REPAIRS TO BIDFORD BRIDGE

Historic England has already supported this bid. Council recalled how well Richard Roberts had led and managed the repairs project in 2015 and it was proposed to support his bid for funds.

RESOLVED unanimously, to send a letter supporting the bid

13. TO CONSIDER UPDATING THE STREETLIGHTS OF EITHER

- i.** Scotts Close and Queensway – **cost £10,230**
- ii.** The Meadows **cost £11,124**

Council had approved the upgrade of Crompton Avenue at a cost of £11,260.

However, WCC have advised that the work should be postponed for 2/3 years as Npower will be removing the overhead cables and replacing them with underground ones: it is recommended the upgrade take place after this work has been carried out.

It was proposed that, as the Council has reserves, all 3 streets be upgraded so that they can be handed back to WCC – this would accelerate the Council's programme.

RESOLVED unanimously, to approve the upgrading of Scotts Close, Queensway and The Meadows at a total cost of **£21,354**.

14. TO RECEIVE CORRESPONDENCE FROM

- i. NALC** Legal Briefing L05-17 General Data Protection Regulation – summary of main provisions (circulated) Please note that training on this will be offered in due course.

- ii. **WALC – LAIS1401 – Litter Strategy (circulated)**
RESOLVED to note

15. TO CONSIDER APPROVING A SCHEME THAT WILL REIMBURSE COUNCILLORS FOR THEIR TRANSPORT COSTS WHEN ATTENDING COURSES.

WALC has identified this as a possible reason for councillors' (across its membership) reluctance to attend training.

There followed a short discussion as to the merits of this scheme – those supporting it pointed out that there was no obligation to claim the expenses but that the scheme should be in place for those who would otherwise not attend training. It would also remove a perceived impediment for future councillors.

RESOLVED by 4 in favour and 3 against to approve the scheme. Councillors would be reimbursed transport costs at the standard rate of 45p per mile on submission of a claim.

16. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

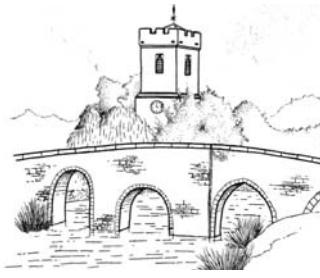
- i. **17/02293/FUL Mr & Mrs Fuller, 9 Westholme Road, B50 4AH**
rendering of external walls of bungalow and existing garage
RESOLVED no representation
- ii. **17/02549/FUL – Mr & Mrs Northcott, 18 Waterloo Crescent, B50 4DP**
Construction of single storey rear and side extension and construction of dormer window to front
RESOLVED no representation
- iii. **17/02677/VARY Mr Ashton Hall Allens Caravans Estates Ltd, Orchard Lodge Caravan Park, Welford Road, Barton**
Variation of condition 1 of planning permission 03/00233/VARY to change the dates of the open season (currently 1st February to 30th November, proposed 7th March to 7th January)
RESOLVED no representation
- iv. **17/02810/TREE Mrs Sallie Walters, Broom Swim School, Mill Lane, Broom**
T1 – Thuja – fell
RESOLVED no representation. However, in line with the NDP a request to be made that it be replaced by 2 native species trees – not necessarily in the same location.

17. TO CONSIDER AND APPROVE

- i. **Completed accounts for the month of August 2017**
These had been circulated
RESOLVED they should be accepted and approved
- ii. **To approve payments to be made in September 2017**
List of cheques to be raised and signed had been circulated. List of payable invoices form part of these Minutes and totalled an amount of £28,557.59
RESOLVED to approve the August payments, cheques to be signed by Cllrs. Harvey and Mrs Keeley

The meeting closed at approx. 8.05 pm





Item 7 County Councillors Report 25/09/2017

- **Safety Audit 31/8/17 new signage - Yet to receive official report**
- **Salford Road - Grass Verge - Job given to Community Payback Team.**
- **10th Anniversary of severe flooding**

We recently marked the tenth anniversary of the floods in Warwickshire when so many areas in the County were devastated by the adverse weather, especially in my division . How could we forget!

A great deal has happened in the interim to safeguard Warwickshire against a repeat of what happened in July 2007 but, with the best planning and safeguarding measures, we can never say for certain that Warwickshire will not suffer from flooding again. If people are displaced from their homes, and flooding might be only one such reason, the County Council has a responsibility to provide rest centres. The scrutiny which local authorities have faced in recent months in reacting to emergencies means that there is no margin for error. We have to be prepared and we have to get it right.

In order to increase our resilience there has been a call for council staff to join a roster of volunteers who would man the rest centres More work has to be done but David Carter WCC Joint Managing Director has stated: -

We are very pleased to be able to say that the response from staff has been very encouraging. It reflects well on their values that so many should be willing to give up their own time to help others in their time of need.

- **NHS survey: Local views needed for local pharmacies**

Warwickshire County Council and Coventry City Council are conducting a Pharmacy Needs Assessment (PNA) to evaluate community pharmacy services against local health needs across Coventry and Warwickshire. We want to hear the public's views and experiences of using local pharmacy services. This will help to guide decisions on how services can be improved. This review takes place every 3 years.

You can help us by:

1. Completing the survey using this link <http://tinyurl.com/CovWarPNA-Public->

Survey

2. Promoting the survey by sharing the link to the survey with your family and friends, on your social media sites, in your newsletters and on your website.

For further details please email: mlcsu.pna@nhs.net

- **Coventry - Solihull - Warwickshire Broadband Update - September 2017**

Things are progressing well with the CSW Broadband rollout, and many more communities now have access to the superfast fibre network. Over the next few weeks we expect to be in a position to announce the outcome of the procurement for Contract 3, which is looking extremely positive.

The CSW Broadband team are recognised as national exemplars for the level of information that is currently given, although we do appreciate that it can be sometimes be confusing for people trying to find out what is happening in their area. At the beginning of October Wave 8 of Contract 2 will be announced, and we have been working on some exciting new mapping which will give even more information. It will still be in the development stage when issued, so we will welcome feedback to help us to improve things still further.

On 3rd September there was an announcement about Local Full Fibre Networks and the Coventry and Warwickshire are to be one of 5 national pilots. At the time of writing we have no further information on this, and will include any updates in future newsletters. To register for the project newsletters, and to be advised directly on progress in your area, please visit www.cswbroadband.org.uk/register.

- **Warwickshire County Council Councillors' Grant Fund and Computer Offer 2017/18 - Don't Miss Out. On WCC Web**

Warwickshire County Council Councillor's Grant Fund for 2017/18 has now been launched. The Fund is aimed at community and voluntary organisations Each of the County's 57 Councillors is provided with a pot of £5,000 to support small scale projects within their Division with the following objectives helping to ensure that: -

- Warwickshire's communities and individuals are safe, healthy and independent,
- Warwickshire's economy is vibrant and supported by the right jobs, training, skills and infrastructure,

Applications for grants are now invited from organisations and individuals by completing the application form using the link below. Before completion you may like to see wish to read the list of questions on the application form. Go to :

<http://www.warwickshire.gov.uk/cllrgrants>. Closing Date Grants 9th October 2017. Computers 24/9/17

The fund has previously funded various community projects within my division. Please see link to web site.

etch<https://www.pinterest.co.uk/pin/395753885976673583/>

- **Hedge Trimming**

I was pleased to observe after 31st August (end of bird nesting season) that residents are once again acting responsibly and are trimming back trees and hedgerows that may cause a risk to pedestrians and road users. Thank You.

- **World Suicide Prevention Day 2017:**

Warwickshire County Council is assuring residents that 'it's okay to talk' about suicide, and suicidal thoughts as part of World Suicide Prevention Day 2017, which took place on Sunday 10 September.

Every 90 minutes in the UK, someone takes their own life. In 2013 and 2014, Warwickshire Coroners recorded 105 deaths by suicide. This figure compares to 51 people who were killed in road accidents in Warwickshire during the same time period, reflecting the fact that deaths from suicide nationally are the leading cause of death for males in three age groups (5-19, 20-34 and 35-49 years), and the leading cause of death for females in two age groups (5-19 and 20-34).

In order to respond to the issues of suicide and part of the Council's commitment to keeping residents as healthy as possible, the Suicide Prevention Strategy for Warwickshire was launched on Wednesday 30 November 2016 at Leamington Spa Town Hall.

Warwickshire's strategy regards every death by suicide as potentially preventable, and outlines plans and priorities required to reduce the number of deaths by suicide across the county. Find out more: apps.warwickshire.gov.uk/api/documents/WCCC-630-979

The Warwickshire Strategy outlines a broad ambition to reduce suicides to zero as part of the County Council's commitment to keeping its residents healthy - this will be achieved through a range of actions, including:

Providing specialist suicide prevention training for GPs

Targeted suicide prevention campaigns in the community

Partnership working with our Specialist Mental Health services provided by Coventry and Warwickshire Partnership Trust

Working with our local media to deliver sensitive reporting on suicides and suicidal behaviour

Reducing the impact of suicide on survivors, families and the bereaved

The theme of this year's world suicide prevention is 'it's okay to talk' and encourages everyone to reach out to someone in crisis as this can make a huge difference to them.

A spokesperson for charity The Samaritans explains: "When a person reaches a point

where they are focused on taking their life, they've often lost sight of trying to find a way through their problems. This period usually only lasts a short while and often it doesn't take a huge amount to bring someone back from

that decision – something as simple as saying, 'it's ok to talk' can be enough to move someone out of suicidal crisis.

For information about a range of mental health and wellbeing services, including face to face, telephone, online and self-help resources available in Warwickshire, please visit: warwickshire.gov.uk/mentalhealth

You may also find it helpful to view the Suicide Prevention campaign for Coventry and Warwickshire, targeted at men: ittakesballstotalk.com

If you are struggling to cope, please call Samaritans for free at any time, from any phone on 116 123 (UK and ROI) or visit the Samaritans website to find details of the nearest branch. Samaritans is available round the clock, every single day of the year, providing a safe place for anyone struggling to cope, whoever they are, however they feel, whatever life has done to them.

My contact details are: Tel: 07980 308568 (m); 01789 720728 (h);

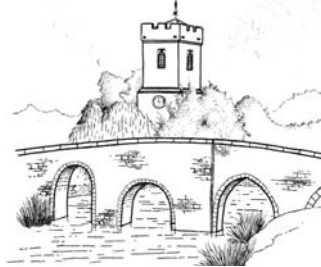
Email: mikebrain@warwickshire.gov.uk.

Mike Brain

County Councillor

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10ii) - REPORT FROM THE BUSINESS DEVELOPMENT WORKING GROUP

Members: Cllrs. Atkins, Knight, Pound and Mrs Taylor (Chairman)

Attendant: Mrs E Uggerløse - Clerk

High Street Banner Project update.

Cost for further 7 banners (to make a total of 14)

The first 6 banners are nearing completion and were well received by residents who saw them at the Bidford Bash (photos below). Several children stopped at the tent to draw their own ideas for images of Bidford and came up with some good ideas.

The next step is to talk to High Street businesses and get them to visit the banners to judge their commitment.

Assuming this is a success we need to maintain momentum to create more banners ready for next summer. If the volunteer painting group disbands it will take a huge effort to build up momentum again.

The cost of creating a further 7 banners would be approximately **£1,200**. This increase includes factoring in the use of the Church Hall for 3 hours per week (where materials are also stored) and the support of local artist Kate Wiltshire who is very experienced at leading workshops being both a professional artist and former nurse who is trained in art therapy. Her fee of £75 per workshop is her charity rate and includes insurance. She will gradually pull out of running the workshops as the voluntary Bidford Banner Project group need less support and direction.

Material:

Cotton duck 11 metres

£75

Cost of making up:	7 x £5	£35
Top up Paints:	up to	£100
Paint brushes & Stationery:	approx	£15
Plastic waste pipe for hanging:		£50
	3mm x 40mm x 6	
Artist-led workshops	£75 per session x 10	£750*
Hire of Church Hall	£21 per week x 10	£210
Cost of hanging?		TBC
Total: hanging		£1,190 Plus

NB: Banners last between 4 and 8 years depending on the weather – based on usage for 3 months of the summer. They will only need touching up with paint each season.

Banners will be rented out annually. Based on the Tewkesbury model the suggested fee per banner per 3 month season is £50, meaning banners would be self-funding from next summer and would then start to return the investment. If we spend the total of £2000 for the first 14 banners it would mean each banner would have cost £143. Subsequent banners would be cheaper as the group wouldn't need the ongoing artist support.

Recommendation: The Parish Council approves expenditure of up to a further **£1,500** to allow the banner project to continue, with the goal that the project will be self-funding from next summer and will be able to return the investment over the following 2 years.

RESOLVED to approve the expenditure of £1,500



Bank Current Account

Payments made between 01/08/2017 and 31/08/2017

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Details
02/08/2017	O2 - DD	DD	41.86	41.86		501		850/07718628925
07/08/2017	NPower - DD	DD1	140.10	140.10		501		859/19 Apr 17 to 5 Jul 17
14/08/2017	Stratford-on-Avon District Cou	DD72128	53.00	53.00		501		Purchase Ledger
14/08/2017	Stratford-on-Avon District Cou	DD92454	66.00	66.00		501		Purchase Ledger
21/08/2017	BT - DD	6863	39.79	39.79		501		799/01789 778653 13/3to 10/5
21/08/2017	Building & Plumbing Supplies L	6864	4.38	4.38		501		866/3 x Coach bolt & nuts
21/08/2017	Canon UK Ltd	6865	89.30	89.30		501		872/Photocopier s/no WSH0750
21/08/2017	R Cattell Upholstery	6866	35.00	35.00		501		857/Banners x7
21/08/2017	Grundon Waste Management Ltd	6867	346.86	346.86		501		867/Rental July 2017
21/08/2017	Hartwell & Co (Timber) Ltd	6868	2,268.72	2,268.72		501		868/Postcrete,rail posts BMead
21/08/2017	Limebridge Rural Services Ltd	6869	48.00	48.00		501		869/Fence line strimming BMead
21/08/2017	The National Assoc. of British	6870	720.00	720.00		501		865/Annual Conference
21/08/2017	D J Prickett	6871	525.00	525.00		501		861/Big Meadow gym equip check
21/08/2017	Mark Smith	6872	3,890.00	3,890.00		501		877/Fit 4 x gates around Bidfo
21/08/2017	Mrs A Smith	6873	300.00	300.00		501		879/Aug fees Big Meadow
21/08/2017	Cllr Penelope Taylor	6874	261.58	261.58		501		870/Off BroadwayWhite/Bla
21/08/2017	Phil Basford Garden Machinery	6875	189.00	189.00		501		883/Mitox Strimmer
21/08/2017	Elisabeth Uggerloese	6875	75.36	75.36		501		882/anti-Malware Premium
21/08/2017	Mrs E Uggerloese	SO	1,973.54			516	1,973.54	Mrs E Uggerloese
22/08/2017	EDF Energy - DD	DD	567.55	567.55		501		873/01 July to 31 July 2017
23/08/2017	O2 - DD	DD1	11.08	11.08		501		876/07802 327 063
25/08/2017	Vodafone - DD	DD	32.43	32.43		501		880/01789 778653 11/8 to 10/9
30/08/2017	Microshade VSM - SO	SO	53.10	53.10		501		874/Hosting & software rental
30/08/2017	Warks PS	SO	793.20			517	793.20	Warks PS
30/08/2017	DCK Beavers Ltd	SO1	252.00	252.00		501		Purchase Ledger
30/08/2017	Limebridge Rural Services Ltd	SO2	1,992.10	1,992.10		501		858/Amenity Maintenance
31/08/2017	O2 - DD	DD1	41.86	41.86		501		889/0771 862 8925
Total Payments :			14,810.81	12,044.07	0.00		2,766.74	

Date: 20/09/2017

Bidford on Avon Parish Council

Page No: 1

Time: 10:08

Cash Book No : 1

User : DAL

Bank Current Account

Receipts received between 01/08/2017 and 31/08/2017

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked on : 01/08/2017	20,000.00						
TFR	Deposit Account 07357312	20,000.00			202		20,000.00	Deposit Account
	Banked on : 01/08/2017	21.60						
	Sales Recpts Page 34	21.60	21.60		100			Sales Recpts Page 34
	Banked on : 01/08/2017	2.00						
500330	Photocopier income	2.00			1121	101	2.00	Photocopier income
	Banked on : 07/08/2017	1,290.00						
502318	Big Meadow Car Park	1,290.00		215.00	1000	201	1,075.00	Big Meadow Car Park
	Banked on : 08/08/2017	4,256.45						
BGC	HMRC VAT Repay	4,256.45			105		4,256.45	HMRC VAT Repay
	Banked on : 15/08/2017	180.00						
500331	AE Bennett (1267)	180.00			1130	203	180.00	AE Bennett (1267)
	Banked on : 16/08/2017	1,055.00						
502319	Big Meadow Car Park	1,055.00		175.83	1000	201	879.17	Big Meadow Car Park
	Banked on : 17/08/2017	7.00						
BGC	Aerial Direct DIS904587	7.00			4021	101	7.00	Aerial Direct DIS904587
	Banked on : 17/08/2017	10.80						
BGC	Aerial Direct DIS904588	10.80			4021	101	10.80	Aerial Direct DIS904588
	Banked on : 23/08/2017	811.80						
500332	Hemming & Pear (1268)	450.00			1130	203	450.00	Hemming & Pear (1268)
500332	M Grinnell (1269)	360.00			1130	203	360.00	M Grinnell (1269)
500332	Photocopier	1.80			1121	101	1.80	Photocopier
	Banked on : 31/08/2017	2,835.00						
502320	Big Meadow Car Park	2,835.00		472.50	1000	201	2,362.50	Big Meadow Car Park
	Total Receipts :	30,469.65	21.60	863.33			29,584.72	

Month No : 5

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
101	Administration							
4001	Salary & Wages	42,591	18,126	43,803	25,677		25,677	41.4 %
4008	Training Costs	948	1,238	1,000	-238		-238	123.8 %
4009	Travelling	629	219	750	531		531	29.2 %
4010	Janitorial	1	55	0	-55		-55	0.0 %
4011	Business Rates	455	371	465	94		94	79.8 %
4020	Sundry Expenses	159	72	200	128		128	35.9 %
4021	Telephone	990	196	1,000	804		804	19.6 %
4022	Postage & Carriage	107	59	130	71		71	45.2 %
4023	Office Stationery	488	141	500	359		359	28.2 %
4024	Subscriptions	1,286	971	1,350	379		379	71.9 %
4025	Insurance	2,213	2,312	2,500	188		188	92.5 %
4026	Broadband and Internet	274	93	295	202		202	31.6 %
4027	Equipment Rental	1,076	484	1,450	966		966	33.4 %
4028	Accounts Support	3,503	1,425	3,665	2,240		2,240	38.9 %
4029	IT & Computer Support	704	351	650	299		299	54.0 %
4030	Website	1,128	880	1,600	720		720	55.0 %
4032	Publicity & Special Events	275	0	200	200		200	0.0 %
4034	New Office Equipment	547	0	150	150		150	0.0 %
4035	Village Improvement	1,926	0	2,000	2,000		2,000	0.0 %
4056	Legal and Professional	0	0	750	750		750	0.0 %
4057	Audit Fees External & Internal	1,416	-1,601	1,250	2,851		2,851	-128.1
	Administration :- Expenditure	60,716	25,393	63,708	38,315	0	38,315	39.9 %
1120	Room hire and letting Fees	68	0	0	0			0.0 %
1121	Sundry Receipts	0	25	0	25			0.0 %
1176	Precept	216,424	120,243	230,255	-110,013			52.2 %
1177	Council Support Grant	12,290	0	9,130	-9,130			0.0 %
1190	Bank Interest	1,997	119	2,500	-2,381			4.8 %
	Administration :- Income	230,778	120,387	241,885	-121,498			49.8 %
	Net Expenditure over Income	-170,062	-94,993	-178,177	-83,184			
102	Civic & Democratic							
4032	Publicity & Special Events	500	1,004	0	-1,004		-1,004	0.0 %
4037	Newsletter	1,060	960	2,020	1,060		1,060	47.5 %
4053	Election Costs	0	0	2,500	2,500		2,500	0.0 %
	Civic & Democratic :- Expenditure	1,560	1,964	4,520	2,556	0	2,556	43.4 %
	Net Expenditure over Income	1,560	1,964	4,520	2,556			

Month No : 5

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
107 Grants & Donations Power Gen C							
4061 Grants and Donations	17,526	500	25,000	24,500		24,500	2.0 %
Grants & Donations Power Gen C :- Expenditure	17,526	500	25,000	24,500	0	24,500	2.0 %
1178 Grants Received	7,165	3,900	0	3,900			0.0 %
Grants & Donations Power Gen C :- Income	7,165	3,900	0	3,900			
Net Expenditure over Income	10,361	-3,400	25,000	28,400			
109 Capital & Projects							
4991 Rolling Projects Provision	40,000	0	50,000	50,000		50,000	0.0 %
4992 Funding from Rolling Projects	-10,263	0	-11,500	-11,500		-11,500	0.0 %
5128 Tfr frm EMR Play Equipment	-5,000	0	0	0		0	0.0 %
Grants & Donations Power Gen C :- Income	24,738	0	38,500	38,500	0	38,500	
4015 Electricity	0	14,478	0	-14,478		-14,478	0.0 %
4035 Village Improvement	0	1,038	0	-1,038		-1,038	0.0 %
4901 CP Play Equipment	21,200	0	0	0		0	0.0 %
4903 CP New Streetlights	5,764	0	11,500	11,500		11,500	0.0 %
Capital & Projects :- Expenditure	26,964	15,517	11,500	-4,017	0	-4,017	134.9 %
Net Expenditure over Income	51,702	15,517	50,000	34,483			
201 Parks and Outside Areas							
5020 Tfr to EMR Millers Bank Maint	0	660	0	-660		-660	0.0 %
5120 Tfr frm EMR Millers Bank Maint	-6,020	-3,360	0	3,360		3,360	0.0 %
Capital & Projects :- Expenditure	-6,020	-2,700	0	2,700	0	2,700	
4005 Casual & agency workers	1,800	1,200	2,000	800		800	60.0 %
4010 Janitorial	909	497	1,000	503		503	49.7 %
4012 Water Rates	429	297	440	143		143	67.6 %
4013 Rent Paid Parks	13,300	0	12,000	12,000		12,000	0.0 %
4014 Rent Paid Play Areas	100	0	0	0		0	0.0 %
4017 Waste Disposal	6,273	2,416	8,000	5,584		5,584	30.2 %
4019 Gatekeepers Commission	6,500	3,300	6,000	2,700		2,700	55.0 %
4020 Sundry Expenses	336	112	500	388		388	22.5 %
4023 Office Stationery	0	605	0	-605		-605	0.0 %
4035 Village Improvement	200	0	0	0		0	0.0 %
4036 Building Maintenance	69	472	1,000	528		528	47.2 %
4038 Vandalism Repairs	1,663	0	1,800	1,800		1,800	0.0 %
4039 General Maintenance	18,069	1,941	10,000	8,059		8,059	19.4 %
4041 Equipment Maintenance	5,297	2,553	500	-2,053		-2,053	510.6 %

Month No : 5

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4042 Equipment Maintenance	50	0	0	0		0	0.0 %
4043 Tree Maintenance	4,800	450	2,000	1,550		1,550	22.5 %
4046 Grass Cutting	14,564	9,420	15,000	5,580		5,580	62.8 %
4047 Play Area Maintenance	14,778	2,790	15,000	12,210		12,210	18.6 %
4050 Street Furniture & Signs	167	1,898	250	-1,648		-1,648	759.2 %
4061 Grants and Donations	0	4,150	0	-4,150		-4,150	0.0 %
Parks and Outside Areas :- Expenditure	89,305	32,101	75,490	43,389	0	43,389	42.5 %
1000 Carparking Fees	17,628	15,050	12,500	2,550			120.4 %
1001 Lease,Rent,Hire pitches/land	3,685	1,325	2,500	-1,175			53.0 %
1002 Fishing Righs	1,036	0	1,100	-1,100			0.0 %
1003 Moorings Income	0	0	1,325	-1,325			0.0 %
1005 Insurance Claims - Play Equipt	2,889	0	0	0			0.0 %
1012 Concessions	2,079	3,758	2,080	1,678			180.7 %
1178 Grants Received	7,191	0	0	0			0.0 %
Parks and Outside Areas :- Income	34,509	20,133	19,505	628			103.2 %
Net Expenditure over Income	48,776	9,268	55,985	46,717			
202 Allotments							
5026 Tfr to EMR Allotments	0	0	1,590	1,590		1,590	0.0 %
Parks and Outside Areas :- Income	0	0	1,590	1,590	0	1,590	0.0 %
4012 Water Rates	596	0	550	550		550	0.0 %
4039 General Maintenance	229	1,100	260	-840		-840	423.1 %
Allotments :- Expenditure	825	1,100	810	-290	0	-290	135.8 %
1010 Allotment Rents	2,663	864	2,400	-1,536			36.0 %
Allotments :- Income	2,663	864	2,400	-1,536			36.0 %
Net Expenditure over Income	-1,837	236	0	-236			
203 Cemetery							
4005 Casual & agency workers	3,500	0	0	0		0	0.0 %
4011 Business Rates	711	762	750	-12		-12	101.6 %
4012 Water Rates	29	25	500	475		475	4.9 %
4016 Electricity Floodlights	21	0	300	300		300	0.0 %
4023 Office Stationery	44	0	100	100		100	0.0 %
4024 Subscriptions	90	90	90	0		0	100.0 %
4039 General Maintenance	11,502	3,006	10,000	6,994		6,994	30.1 %
4042 Equipment Maintenance	882	2,404	750	-1,654		-1,654	320.5 %
4043 Tree Maintenance	0	0	500	500		500	0.0 %

Month No : 5

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4046	Grass Cutting	0	1,750	0	-1,750		-1,750	0.0 %
4050	Street Furniture & Signs	0	99	0	-99		-99	0.0 %
	Cemetery :- Expenditure	16,780	8,135	12,990	4,855	0	4,855	62.6 %
1130	Burials	5,770	2,205	5,000	-2,795			44.1 %
1131	Memorials	1,346	292	2,000	-1,708			14.6 %
1135	Cemetery Maintenance Income	142	0	686	-686			0.0 %
	Cemetery :- Income	7,258	2,497	7,686	-5,189			32.5 %
	Net Expenditure over Income	9,523	5,639	5,304	-335			
204	Street Lighting							
4016	Electricity Floodlights	16	477	0	-477		-477	0.0 %
4018	Electricity Streetlights	6,727	1,697	7,100	5,403		5,403	23.9 %
4039	General Maintenance	1,368	0	1,800	1,800		1,800	0.0 %
4050	Street Furniture & Signs	2,072	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	10,182	2,174	8,900	6,726	0	6,726	24.4 %
	Net Expenditure over Income	10,182	2,174	8,900	6,726			
205	Village Management							
4010	Janitorial	0	34	0	-34		-34	0.0 %
4017	Waste Disposal	250	0	500	500		500	0.0 %
4020	Sundry Expenses	0	35	0	-35		-35	0.0 %
4024	Subscriptions	159	0	0	0		0	0.0 %
4025	Insurance	360	0	0	0		0	0.0 %
4035	Village Improvement	7,103	2,179	6,500	4,321		4,321	33.5 %
4039	General Maintenance	1,842	392	500	108		108	78.5 %
4042	Equipment Maintenance	38	57	0	-57		-57	0.0 %
4043	Tree Maintenance	471	0	550	550		550	0.0 %
4044	Tools & Equipment Purchases	0	158	0	-158		-158	0.0 %
4045	Lengthman	295	0	1,000	1,000		1,000	0.0 %
4046	Grass Cutting	0	2,275	0	-2,275		-2,275	0.0 %
4047	Play Area Maintenance	0	994	0	-994		-994	0.0 %
4048	Footpath & Verge Mtce	15,842	4,332	16,500	12,168		12,168	26.3 %
4049	War Memorial Maintenance	0	0	500	500		500	0.0 %
4050	Street Furniture & Signs	2,023	0	3,000	3,000		3,000	0.0 %
4052	Neighbourhood Plan	4,575	1,050	0	-1,050		-1,050	0.0 %
4056	Legal and Professional	229	0	250	250		250	0.0 %
	Village Management :- Expenditure	33,188	11,506	29,300	17,794	0	17,794	39.3 %
1160	Agency Income	3,034	0	3,000	-3,000			0.0 %
	Village Management :- Income	3,034	0	3,000	-3,000			0.0 %
	Net Expenditure over Income	30,154	11,506	26,300	14,794			

Combined Account Totals by Account Number

<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors Control	2,405.00	
105	VAT Control A/c	1,085.74	
201	Current Bank A/c	9,637.93	
202	Bank Deposit Account	565,546.13	
310	General Reserves		145,222.31
315	EMR Rolling Projects Fund		201,185.70
320	EMR Millers Bank Maintenance		4,291.00
321	EMR Play Area Renewal		61,913.32
322	EMR Tree Maintenance		26,462.00
323	EMR Village Improvement		56,059.20
324	EMR Cemetery Wall Repair		11,333.40
325	EMR Skatepark		695.05
327	EMR Neighbourhood Plan		11,062.12
501	Creditors Control		6,654.07
515	PAYE Control		1,705.94
1000	Carparking Fees		15,050.00
1001	Lease,Rent,Hire pitches/land		1,325.00
1010	Allotment Rents		864.32
1012	Concessions		3,758.33
1121	Sundry Receipts		25.30
1130	Burials		2,205.00
1131	Memorials		291.67
1176	Precept		120,242.50
1178	Grants Received		3,900.00
1190	Bank Interest		119.05
4001	Salary & Wages	18,125.56	
4005	Casual & agency workers	1,200.00	
4008	Training Costs	1,238.00	
4009	Travelling	219.02	
4010	Janitorial	586.43	
4011	Business Rates	1,133.25	
4012	Water Rates	321.90	
4015	Electricity	14,478.49	
4016	Electricity Floodlights	476.80	
4017	Waste Disposal	2,416.32	
4018	Electricity Streetlights	1,697.41	
4019	Gatekeepers Commission	3,300.00	
4020	Sundry Expenses	219.24	
4021	Telephone	196.10	
4022	Postage & Carriage	58.72	
4023	Office Stationery	746.19	
4024	Subscriptions	1,061.08	
4025	Insurance	2,312.42	
4026	Broadband and Internet	93.18	
4027	Equipment Rental	484.21	
4028	Accounts Support	1,425.00	
4029	IT & Computer Support	351.20	

Combined Account Totals by Account Number

<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
4030	Website	880.27	
4032	Publicity & Special Events	1,003.83	
4035	Village Improvement	3,217.05	
4036	Building Maintenance	472.00	
4037	Newsletter	960.00	
4039	General Maintenance	6,439.37	
4041	Equipment Maintenance	2,552.96	
4042	Equipment Maintenance	2,460.82	
4043	Tree Maintenance	450.00	
4044	Tools & Equipment Purchases	157.50	
4046	Grass Cutting	13,445.00	
4047	Play Area Maintenance	3,783.83	
4048	Footpath & Verge Mtce	4,331.66	
4050	Street Furniture & Signs	1,996.67	
4052	Neighbourhood Plan	1,050.00	
4057	Audit Fees External & Internal		1,601.00
4061	Grants and Donations	4,650.00	
5020	Tfr to EMR Millers Bank Maint	660.00	
5120	Tfr frm EMR Millers Bank Maint		3,360.00
	Trial Balance Total :	679,326.28	679,326.28
	Difference :	0.00	

Bank Current Account

Payments made between 01/09/2017 and 25/09/2017

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Details
14/09/2017	Stratford-on-Avon District Cou	192454	53.00	53.00		501		Purchase Ledger
14/09/2017	Stratford-on-Avon District Cou	DD192454	66.00	66.00		501		Purchase Ledger
25/09/2017	Microshade VSM - SO	6669	30.00	30.00		501		888/Security Audit
25/09/2017	Microshade	6669REV	-30.00	-30.00		501		Microshade
25/09/2017	Bidford Allotment Association	6877	570.00	570.00		501		892/destroy waspnest,move bees
25/09/2017	Arrowscape	6878	483.75	483.75		501		890/Update Website
25/09/2017	John Astley & Sons Ltd	6879	124.37	124.37		501		909/4 packs Airline Towels
25/09/2017	Alice Duchess Dudley	6880	5,800.00	5,800.00		501		903/Rent 25/3 to 28/9/17
25/09/2017	Phil Basford Garden Machinery	6881	68.40	68.40		501		885/Loncin pump service
25/09/2017	Bloomfield Limited	6882	624.00	624.00		501		894/Car park receipts
25/09/2017	Bidford Church Trust	6883	56.00	56.00		501		893/church use re banner
25/09/2017	Environmental & Retail Service	6884	61.82	61.82		501		886/1 x 5 pack A4 paper
25/09/2017	Glasdon U.K.Limited	6885	639.40	639.40		501		897/Dog waste bins
25/09/2017	Grundon Waste Management Ltd	6886	874.85	874.85		501		898/Container exchanges
25/09/2017	Hartwell & Co (Timber) Ltd	6887	624.53	624.53		501		895/gates/posts/po x4
25/09/2017	Limebridge Rural Services Ltd	6888	48.00	48.00		501		900/strim fence bigmeadow
25/09/2017	Microshade VSM - SO	6889	30.00	30.00		501		Purchase Ledger
25/09/2017	D J Prickett	6890	460.00	460.00		501		912/Check Play Areas Aug 17
25/09/2017	Mark Smith	6891	11,900.00	11,900.00		501		913/B Meadow rubbish AprtoSept
25/09/2017	Mrs A Smith	6892	300.00	300.00		501		916/Facilities Operative Sept
25/09/2017	Steelfast Ltd	6893	5,174.40	5,174.40		501		917/6.5m x1.5" Bore Galv
25/09/2017	StickyM Ltd	6894	384.40	384.40		501		919/To village centre sign
25/09/2017	Elisabeth Uggerloese	6895	58.67	58.67		501		920/Clerks Expenses Sept 17
25/09/2017	WALC	6896	175.00	175.00		501		901/Community Safety Workshop
25/09/2017	Warwickshire County Council	6897	100.00	100.00		501		908/25/3 to 28/9/17 playing fi
Total Payments :			28,676.59	28,676.59	0.00		0.00	