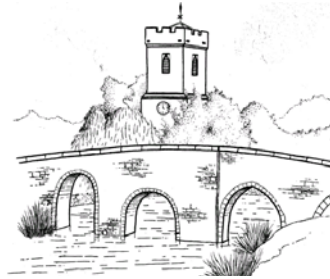


## **BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire**



Minutes of the Parish Council Meeting held on Monday 25<sup>th</sup> February 2019 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way.

### **PRESENT**

Chairman                      Cllr. Knight, Chairman of the Council

Cllrs.                             Atkins, Ms Deacon, Fleming, Harvey, Hiscocks, Mrs Keeley and Pound

Also present:                 District Cllr. Cargill  
9 members of the public

In attendance:                Mrs E. Uggerløse, Clerk to the Parish Council

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

Apologies received and accepted from Cllr Mrs Taylor

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18<sup>th</sup> December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

*Cllr Fleming declared a personal interest in Planning Application No. 19/00102/FUL*

- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate.  
*None required*

**3. TO APPROVE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 21<sup>ST</sup> JANUARY 2019**

Cllr Mrs Keeley proposed the Minutes be accepted as being accurate

**RESOLVED:** that the Minutes be accepted as an accurate account, and signed by the Chairman.

**4. YOUTH FORUM**

None present

**5. PUBLIC FORUM**

- i. Applicants of planning 19/00102/FUL explained the background to the application which was the poor health of the parents of the applicant and her wish to be closer to them to assist them.

**6. COUNCILLOR FORUM**

- i. **Safeguarding** - a Councillor who had attended the briefing advised that if any other councillor was interested, the Clerk had a copy of the presentations made which she could make available upon request.

**7. TO RECEIVE REPORT FROM COUNTY COUNCILLOR**

Cllr Brain had sent his apologies and Cllr Cargill would include certain aspects in his report.

**RESOLVED** to note

**8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS**

- i. **SDC Budget** – an increase of 1.5% had been approved. It should be noted that it is still one of the lowest in the country. It is a balanced budget and Council is thinking ahead as the number and amount of Government grants decreases in the coming years and reserves have to be kept within a legal minimum.
- ii. **WCC Budget** – increase of 5% has been agreed but this does include a 2% for Adult & Social Care
- iii. **Parish and Town Councils** – average increase across the district was of 3.02%
- iv. **Band D payments**
  - £1,032 – WCC
  - 24 – Police
  - 139 – SDC
- v. **Warwickshire Fire & Rescue Service (WFRS)** are now offering a hospital to home transport service, especially in the evenings. This is an excellent service and also gives WFRS the opportunity to carry out house risk assessment of the patient when delivering them to their homes.
- vi. **Gypsy and Traveller consultation** – SDC is aware of the concerns raised by the Parish Council and these have been raised with the Policy Planning Officer concerned.

**RESOLVED** to note

## **9. RECEIVE CLERK'S REPORT**

The written report had been circulated  
**RESOLVED** to note

## **10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUP**

- i. Amenities WG** – Report with Resolutions attached to these Minutes of which it forms an integral part.
- ii. Business Development Strategic WG – Report** with Resolutions attached to these Minutes of which it forms an integral part.
- iii. Communication & Marketing WG**
  - To accept the resignation of Cllrs Ms Deacon and Fleming  
**RESOLVED** to accept and note
  - Report with Resolutions attached to these Minutes of which it forms an integral part.

## **11. TO CONSIDER THE FUTURE STRUCTURE AND REMIT OF THE STRATEGIC WORKING GROUPS**

Some Councillors expressed a belief at the Parish Council Strategy Meeting that perhaps the structure and remit of the current Strategic Working Groups should be revised. The recommendation is that, if Council agrees that a review is required this be put on the Agenda of the Annual Meeting of the Parish Council which is taking place on Monday 13<sup>th</sup> May.

**RESOLVED** to approve the recommendation

## **12. TO CONSIDER THE REPLY RECEIVED FROM WCC TRAFFIC CONTROL & INFORMATION SYSTEMS**

to Council's request for a camera to be fitted to traffic light on Bidford Bridge to prevent traffic infringements

This had been circulated. The request was not being considered as:

- i.** The traffic signal junction has a good safety record
- ii.** The type of infringement would not activate a red light camera
- iii.** It is basically bad driver behaviour which only the Police can enforce

**RESOLVED** to note the reply

## **13. TO CONSIDER SUPPORTING PROPOSALS SUGGESTED BY A BARTON RESIDENT CONCERNED ABOUT THE FREQUENCY AND NUMBER OF ROAD ACCIDENTS OCCURRING ON THE HONEYBOURNE ROAD BETWEEN BIDFORD BRIDGE AND THE JUNCTION WITH WELFORD ROAD AND CLEEVE ROAD**

This had been circulated. After a short discussion it was proposed that the Clerk write to WCC Highways/Traffic Safety and express the concerns of Council and local community regarding the safety of this stretch of road and request it be looked at and any necessary safety measures introduced.

**RESOLVED** to approve the proposal

**14. TO CONSIDER APPROVAL OF ROAD NAME FOR THE BROOM DEVELOPMENT AT RIVER HOUSE, HIGH STREET, BROOM.**

The suggested name is "Arrow Court".

Council noted that there already is an Arrow House and The Arrows in Broom and that this can cause confusion for delivery vans. A local historian had suggested Tinkers Corner as being the original name of the site.

Council proposed Kings Close as an acceptable alternative

**RESOLVED** to propose Kings Close.

**15. TO RECEIVE A THANK YOU LETTER FROM CAB FOR THE GRANT AWARDED**  
**RESOLVED** to note

**16. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

**i. 19/00102/FUL Ms L Preece, 7 Bidford Road, Broom B50 4HP**

Proposed new dwelling

(This is contrary to Policies H1 and H2 of the Bidford on Avon NDP and to the SDC Core Strategy that considers Broom an "any other settlement"

**RESOLVED** by 6 votes in favour and 1 against to object to the application as it is contrary to Policies H1 (Village Boundary) and H2 (Rural Exception Site) of the made Bidford on Avon NDP as well as the Core Strategy which considers Broom to be an "any other settlement".

Cllr Fleming did not vote having declared a personal interest.

**ii. 19/00239/FUL Mrs and Mrs Dean March, 15 Wilkes Way, B50 4QA**

First floor side/rear extension

**RESOLVED** No Representation

**17. TO CONSIDER AND APPROVE**

**i. Completed accounts for the month of January 2019**

These had been circulated

**RESOLVED** they should be accepted and approved

**ii. To approve payments to be made in February 2019**

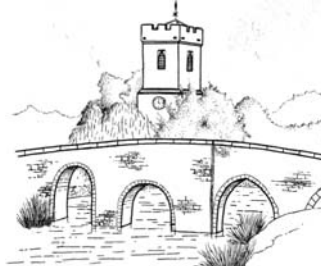
List of cheques to be raised and signed had been circulated. List of payable invoices £13,347.04

**RESOLVED** to approve payments and Cllrs Ms Deacon and Harvey to sign the cheques

The meeting closed at approx. 8.30pm



## BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



### Item 9 - CLERKS REPORT - February 2019

#### 1. SLCC Practitioners Conference

This took place at Kenilworth on 14<sup>th</sup> and 15<sup>th</sup> February and was very well attended by clerks from across the country. There were some excellent and interesting presentations as well as a good opportunity to network with Clerks and meet some of the exhibitors relevant to the sector.

##### i. Operation London Bridge

The Clerk to Huntingdon town Council gave a very thorough presentation and excellent advice which I will use to expand on the Parish Council's policy for this event and prepare the required website page.

This will be presented to Council for final approval once completed.

##### ii. Managing Local Council Elections

This was presented by the Clerk to North Wingfield Parish council who is also Senior Adviser at SLCC.

- **Purdah** or pre election period starts on Tuesday 19<sup>th</sup> March. Although many local councils are not political, it is recommended they follow them as best practice.
- The **Code of Recommended Practice on Local Authority Publicity 2011** is based on 7 principles to ensure that all communications activity is:
  - Lawful
  - Cost effective
  - Objective
  - Even handed

- Appropriate
- Has regard to equality and diversity
- Issued with care during periods of heightened sensitivity
- In **Practice** local councils should **NOT**
  - Produce publicity on matters which are politically controversial
  - Make references to individual politicians or groups in press releases
  - Arrange proactive media or events involving candidates
  - Issue photographs which include candidates, supply council photographs or other material to councillors or political group staff unless you have verified that they will not be used for campaigning purposes
  - Continue hosting third party blogs or e-communications
  - Help with national political visits (this would involve using public money to support a particular candidate or party). These should be organised by political parties with no cost or resource implications for the council
- However, **Purdah does not** interfere with the usual activities of the Council
- **After the Election** elected members may not act as a councillor until they have signed the Declaration of Acceptance of Office that must be witnessed by the Proper Officer and delivered to the Council before the first meeting (which in our case is Monday 13<sup>th</sup> May 2019).  
If the Declaration has not been delivered by this deadline **the seat will be declared vacant and a notice of casual vacancy will be published.**

iii. **Breaking the Mould: Introducing ComGov the local councils “Think Tank”**

This has been set up by Dr Tim Thorogood of Cardiff University Business School and my old tutor Elisabeth Skinner MBE with members from the sector including an old student colleague of mine. The idea is to ensure that, in these days of devolution and service reduction from local authorities, local councils become innovative and less risk averse.

It is in the early stages, but it is a subject I am very interested in and will follow closely.

## **2. Public Open Spaces**

### **i. Marleigh Park**

The proposal and recommendation, that this be transferred to the Parish Council is going to Cabinet in March.

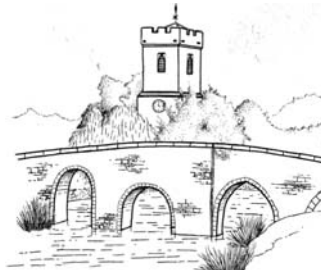
### **ii. Jacksons Meadow**

Parish Council contractor satisfied that Bloor Homes have carried out all the requested work and the transfer has now been initiated and is in the hands of solicitors.

### **iii. Russel Way**

Taylor Wimpey's contractors are working on clearing the areas to be taken over by the Parish Council, replanting etc

**3**  
**BIDFORD ON AVON PARISH COUNCIL**  
**In the County of Warwickshire**



**Item 10 i) REPORT & RESOLUTIONS FROM THE AMENITIES WORKING GROUP**

**Members:** Cllr Hiscocks (chairman), Cllr Harvey and Cllr Mrs Keeley

**1. Grant applications**

**i. Cross Parish Cycle Pathways Group (CPCP)**

The Parish Council approved the participation of Bidford on Avon on this scheme.

The group has now got a constitution with Chairman and Officers and is looking for a grant to cover the costs of a feasibility study to be carried out by Sustrans which is the expert body

Total cost of feasibility study : £15,000

**Grant request: £3,000**

**RESOLVED** by Council to approve the Grant for £3,000

**2. Big Meadow Toilet Refurbishment**

As the indication was that the job would exceed £25k, according to the current Financial Regulations the “tender” had to be published on a nationwide platform. 8 companies contacted the clerk and of these 4 visited the site and sent quotations.

The Amenities WG had carefully considered the quotations received and its **Recommendation** is to accept that of M & D Group a company based in Redditch and responsible for the toilets at Pershore, for an amount of £42,400 – this was not only the best presented quotation but also the lowest. The Amenities WG also recommend allowing a 15% increase on this figure to allow for unexpected “extras” making the total figure £48,760.00.

**RESOLVED** by Council to approve the recommendation and appoint M & D Group to carry out the refurbishment work at a cost of up to £48,760.00



### 3. Footway adjacent to Broom Railway

The maintenance of this is the responsibility of WCC and, following the last meeting, I contacted the relevant officer. Following a chaser, I got a rather peremptory reply back more or less saying he has more important things to take care of!!!!

I have a quote from Limebridge with their suggestion

- i. to dig approx. 6 grips,
- ii. clear the standing water
- iii. clear the mud and existing leaf litter from the path surface.

Cost : £120

**Recommendation:** to accept the quotation and have the work carried out  
**RESOLVED** by to approve the recommendation and the cost of £120 for the work

### 4. St Laurence POS x 3

The Parish Council has the opportunity of taking over the maintenance of these 3 POS.

- i. The additional cost per annum will be £1,100.00
- ii. SDC will reimburse £715.46
- iii. SDC will tidy the shrubbed areas prior to transfer if this takes place.  
**Recommendation** that the parish council not take up this offer as there is no transfer of land and the reimbursed amount does not cover the cost.  
**RESOLVED** to approve the recommendation and not take up the offer as there is no advantage to Council without the transfer of the land

### 5. Annual Play Inspection Report

The report is mainly Low or Very Low Risk – copy has been given to contractors for them to monitor.

- i. One item on Jubilee Close, a springer toy, was condemned and has been removed.
- ii. Skate ramp needs some work done to it

**Recommendation** to note  
**RESOLVED** to note

### 6. Dog Warden/Litter Picker

The group considered the possibility of employing a Dog Warden and Litter Picker and, considered the cost to outweigh the benefits. The installation of more dog/litter bins and appropriate signage and advertising was considered better value. Propose to work with the schools for the signage.

**Recommendation** to continue to provide bins when and where necessary and to work with schools to produce colourful and engaging signage.

Following a short discussion regarding the pros and cons of having a Dog Warden and/or Litter Warden, it was

**RESOLVED** by 7 votes in favour and 1 abstention to accept the recommendation

to work with schools to raise awareness and to increase the number of bins when and if required.

**7. Big Meadow Trim Trail**

There has been a delay in the installation of this (should be taking place week commencing 25<sup>th</sup> February). The Clerk expressed her disappointment and asked that some sort of compensation be considered. The company has agreed to install another piece of equipment, parallel bars free of charge.

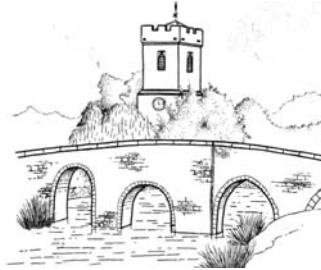
**RESOLVED** to note

**8. Jubilee Close Junior Trim Trail**

to comply with Financial Regulation, a further quotation has been requested and it is hoped that a recommendation will be proposed at the March meeting.

**RESOLVED** to note

**4**  
**BIDFORD ON AVON PARISH COUNCIL**  
**In the County of Warwickshire**



**Item 10 ii) REPORT & RECOMMENDATIONS FROM THE BUSINESS  
DEVELOPMENT WORKING GROUP**

**Members:** Cllr Mrs Taylor (Chairman), Atkins and Pound

**1. High Street (proposed measures to improve footfall)**

The group has met with WCC Traffic & Road Safety to look at ways of improving traffic flow and has asked for a feasibility study to look at both ends of the High Street with a view to:

- i. Potential one way system on the west side of the High Street
- ii. Potential exit onto the B439 on the east side of the High Street

The quote for the initial feasibility study, to be carried out by an engineer over the period of one week, is £2,035.00. This should enable WCC to advise whether there is the potential to go ahead as well as the cost implications.

If the project is viable, there will be a consultation with residents.

**Recommendation** that Council approve the cost for the feasibility study of £2,035.00

**RESOLVED** by 7 votes in favour and 1 abstention for Council to approve the cost of the feasibility study of £2,035.00

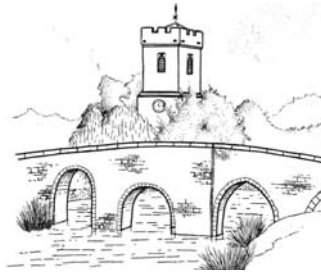
**2. Community Interest Company**

A meeting has been arranged with the potential directors and Kate Launchbury, of CDC, to progress this. One of the potential directors has already circulated draft Articles of Association to the others for them to be considered at the meeting.

**RESOLVED** tonote

5

**BIDFORD ON AVON PARISH COUNCIL**  
**In the County of Warwickshire**



**Item 10 iii) REPORT & RESOLUTIONS FROM THE COMMUNICATIONS & MARKETING WORKING GROUP**

**1. Social Media Policy**

To approve the following documents:

- i. Bidford-on-Avon Parish Council Social Media Policy  
Subject to agreed amendments it was **RESOLVED** by Council to approve the document
- ii. Bidford-on-Avon Parish Councillor Social Media Policy  
**RESOLVED** to approve

**2. Advertising Gates**

As the Parish Council's policy does not allow the use of the rails opposite Waterloo Road and the lengthman has been given instructions to remove them when posted (as well as on any other railings etc) a request was made that Council consider some gates by Tower Hill.

The WG has looked at the area and identified the green area at the junction of Tower Hill and the B439 as appropriate for this. Highways are happy as long as there is no visual obstruction.

The proposal is to place to gates in a V formation so that they can be seen from all sides.

Cost (ex. Installation) £274.28

**Recommendation** Council approve the expenditure and installation o 2 x advertising gates

**RESOLVED** by 7 votes in favour and 1 against for Council to approve the cost of purchase of 2 gates at £274.28 and installation of same at the bottom of Tower Hill.

### **3. Community Folder**

To include details of

- i. Pubs
- ii. Restaurants
- iii. Take aways
- iv. B & B
- v. Caravan sites
- vi. Places of interest

These to be reviewed and updated quarterly

**Recommendation:** to note

**RESOLVED** to note

**Bidford on Avon Parish Council**  
**Trial Balance for Month No: 10**

Account Name	Debit	Credit
Debtors Control	3,074.91	
VAT Control A/c	1,719.29	
Current Bank A/c	14,555.87	
CCLA PSDF	597,578.75	
General Reserves		161,832.17
EMR Rolling Projects Fund		350,114.64
EMR Allotments		877.00
Creditors Control		7,952.10
PAYE Control		880.03
Bidford Banner Community A/c		560.00
Carparking Fees		17,804.18
Lease,Rent,Hire pitches/land		4,611.39
Fishing Righs		1,111.00
Moorings Income		1,410.06
Insurance Claims - Play Equipt		150.00
Allotment Rents		817.88
Allotment Sundry Income		887.76
Donations		960.00
Burials		7,345.00
Memorials		1,433.33
Advertising Income		75.00
Agency Income		3,898.62
Precept		258,975.00
Grants Received		10,999.56
CCLA PSDF Interest received		2,578.75
Salary & Wages	36,916.70	
Casual & agency workers	1,200.00	
Rent for Room	2,025.00	
Training Costs	1,234.00	
Travelling	589.43	
Janitorial	1,850.49	
Business Rates	843.72	
Water Rates	699.13	
Rent Paid Parks	5,800.00	
Rent Paid Play Areas	100.00	
Electricity	484.99	
Waste Disposal	3,710.71	
Electricity Streetlights	4,244.26	
Gatekeepers Commission	9,550.00	
Sundry Expenses	159.74	
Telephone	788.19	
Postage & Carriage	73.17	
Office Stationery	276.37	
Subscriptions	1,824.87	
Insurance	2,404.92	
Broadband and Internet	191.70	
Equipment Rental	452.88	

Continued on Page 2

<b>Account Name</b>	<b>Debit</b>	<b>Credit</b>
Accounts Support	3,272.60	
IT & Computer Support	564.50	
Website	715.30	
Publicity & Special Events	465.00	
New Office Equipment	22.95	
Village Improvement	8,961.80	
Building Maintenance	95.00	
Newsletter	1,673.40	
Vandalism Repairs	810.13	
General Maintenance	17,054.18	
Equipment Maintenance	535.96	
Equipment Maintenance	587.95	
Tree Maintenance	6,510.00	
Lengthman	293.73	
Grass Cutting	22,970.99	
Play Area Maintenance	15,712.43	
Footpath & Verge Mtce	10,750.20	
War Memorial Maintenance	1,250.00	
Street Furniture & Signs	3,272.75	
Flower Boxes	3,995.01	
Streetlights R & M	28,169.31	
Solar Streetlight - Broom	1,410.00	
Legal and Professional	5,391.42	
Audit Fees External & Internal		1,601.00
Big Meadow Electricity Supply	1,968.77	
Grants and Donations	10,853.00	
Tfr frm EMR Millers Bank Maint		2,781.00
	<b>839,655.47</b>	<b>839,655.47</b>
	<b>0.00</b>	

**Bidford on Avon Parish Council  
Detailed Income & Expenditure by Budget Heading 31/01/2019**

Page No 1

Month No : 10

**Cost Centre Report**

	Current Annual Bud	Funds Available	% of Budget
<u>Administration</u>			
Salary & Wages	43,803	6,886	84.3
Rent for Room	0	-2,025	0
Training Costs	1,000	16	98.4
Travelling	750	161	78.6
Janitorial	0	-49	0
Business Rates	465	465	0
Waste Disposal	0	-25	0
Sundry Expenses	200	51	74.4
Telephone	1,000	212	78.8
Postage & Carriage	130	57	56.3
Office Stationery	500	338	32.3
Subscriptions	1,350	-385	128.5
Insurance	2,500	95	96.2
Broadband and Internet	295	103	65
Equipment Rental	1,450	997	31.2
Accounts Support	3,665	392	89.3
IT & Computer Support	650	86	86.8
Website	1,600	885	44.7
New Office Equipment	150	127	15.3
Village Improvement	2,000	2,000	0
Building Maintenance	0	-95	0
Newsletter	0	-73	0
General Maintenance	0	-28	0
Grass Cutting	0	-515	0
Legal and Professional	750	-2,291	405.5
Audit Fees External & Internal	1,250	2,851	128.1
	<b>63,508</b>	<b>10,236</b>	<b>83.9 %</b>
Administration :- Expenditure			
Agency Income	0		0
Precept	230,255		112.5
Council Support Grant	9,130		0
Bank Interest	2,500		0
CCLA PSDF Interest received	0		0
	<b>241,885</b>		<b>108.4 %</b>
Administration :- Income			
<b>Net Expenditure over Income</b>	<b>-178,377</b>	<b>30,624</b>	

Continued on Page No 2



	Current Annual Bud	Funds Available	% of Budget
<b>Civic &amp; Democratic</b>			
Training Costs	0	-130	0
Publicity & Special Events	200	200	0
	Current Annual Bud	Funds Available	% of Budget
Newsletter	2,020	419	79.2
Election Costs	2,500	2,500	0
Civic & Democratic :- Expenditure	<b>4,720</b>	<b>2,989</b>	<b>36.7 %</b>

**Net Expenditure over Income** **4,720** **2,989**

**Grants & Donations Power Gen C**

Grants and Donations	21,400	10,547	50.7
	<b>21,400</b>	<b>10,547</b>	<b>50.7 %</b>
Grants Received	0		0
Grants & Donations Power Gen C :- Income	<b>0</b>		

**Net Expenditure over Income** **21,400** **9,797**

**Capital & Projects**

Publicity & Special Events	0	-33	0
Village Improvement	0	-440	0
General Maintenance	0	-717	0
Play Area Maintenance	0	-5,747	0
Legal and Professional	0	-2,000	0
Big Meadow Electricity Supply	0	-1,969	0
CP New Streetlights	11,500	11,500	0
Rolling Projects Provision	50,000	50,000	0
Funding from Rolling Projects	-11,500	-11,500	0
Capital & Projects :- Expenditure	<b>50,000</b>	<b>39,094</b>	<b>21.8 %</b>
Grants Received	0		0
Capital & Projects :- Income	<b>0</b>		

**Net Expenditure over Income** **50,000** **50,844**

**Parks and Outside Areas**

Casual & agency workers	2,000	800	60
Training Costs	0	-120	0
Janitorial	1,000	-801	180.1
Water Rates	440	-232	152.8
Rent Paid Parks	12,000	6,200	48.3
Rent Paid Play Areas	0	-100	0
Electricity	0	-28	0
Waste Disposal	8,000	4,314	46.1
Gatekeepers Commission	6,000	-3,550	159.2
Sundry Expenses	500	489	2.2

Continued on Page No 3

	Current Annual Bud	Funds Available	% of Budget
Village Improvement	0	-58	0
Building Maintenance	1,000	1,000	0
Vandalism Repairs	1,800	1,308	27.3
General Maintenance	10,000	-5,576	155.8
Equipment Maintenance	500	500	0
Tree Maintenance	2,000	-4,075	303.8
Grass Cutting	15,000	771	94.9
Play Area Maintenance	15,000	5,034	66.4
Street Furniture & Signs	250	-971	488.3
Legal and Professional	0	-350	0
Grants and Donations	3,600	3,600	0
Tfr frm EMR Millers Bank Maint	0	2,781	0

Parks and Outside Areas :- Expenditure	<b>79,090</b>	<b>10,936</b>	<b>86.2 %</b>
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Carparking Fees	12,500		142.4
Lease,Rent,Hire pitches/land	2,500		184.5
Fishing Righs	1,100		101
Moorings Income	1,325		106.4
Insurance Claims - Play Equipt	0		0
Concessions	2,080		0
Advertising Income	0		0

Parks and Outside Areas :- Income	<b>19,505</b>		<b>129.0 %</b>
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<b>Net Expenditure over Income</b>	<b>59,585</b>	<b>16,593</b>	
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#### Allotments

Water Rates	550	550	0
General Maintenance	260	175	32.7
Equipment Maintenance	0	-338	0
Tfr to EMR Allotments	1,590	1,590	0

Allotments :- Expenditure	<b>2,400</b>	<b>1,977</b>	<b>17.6 %</b>
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Allotment Rents	2,400		34.1
Allotment Sundry Income	0		0

Allotments :- Income	<b>2,400</b>		<b>71.1 %</b>
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<b>Net Expenditure over Income</b>	<b>0</b>	<b>1,283</b>	
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#### Cemetery

Business Rates	750	-94	112.5
Water Rates	500	473	5.4
Office Stationery	100	-15	114.6
Subscriptions	90	0	100
Village Improvement	0	-50	0
General Maintenance	10,000	9,907	0.9
Equipment Maintenance	0	-488	0
Equipment Maintenance	750	500	33.3
Tree Maintenance	500	200	60
Grass Cutting	0	-7,974	0

Cemetery :- Expenditure	<b>12,690</b>	<b>2,460</b>	<b>80.6 %</b>
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Donations	0		0
Burials	5,000		146.9
Memorials	2,000		71.7
Cemetery Maintenance Income	686		0

Continued on Page No 4

	Current Annual Bud	Funds Available	% of Budget
Cemetery :- Income	<b>7,686</b>		<b>115.0 %</b>

**Net Expenditure over Income** 5,004 3,613

Street Lighting

Electricity	0	-457	0
Electricity Streetlights	7,400	3,156	57.4
General Maintenance	1,800	1,800	0
Streetlights R & M	0	-28,169	0
Solar Streetlight - Broom	0	-1,410	0
Street Lighting :- Expenditure	<u>9,200</u>	<u>-25,080</u>	<u>372.6 %</u>

**Net Expenditure over Income** 9,200 -25,080

Village Management

Waste Disposal	500	500	0
Publicity & Special Events	0	-432	0
Village Improvement	6,500	-1,913	129.4
Vandalism Repairs	0	-318	0
General Maintenance	500	-55	111
Equipment Maintenance	0	-48	0
Tree Maintenance	550	415	24.5
Lengthman	1,000	706	29.4
Grass Cutting	0	-253	0
Footpath & Verge Mtce	11,400	650	94.3
War Memorial Maintenance	500	-750	250
Street Furniture & Signs	3,000	948	68.4
Flower Boxes	5,100	1,105	78.3
Legal and Professional	250	250	0

Village Management :- Expenditure 29,300 804 97.3 %

Donations	0		0
Agency Income	3,000		106

Village Management :- Income 3,000 136.0 %

**Net Expenditure over Income** 26,300 1,884

**Bidford on Avon Parish Council**

**Cash Book 1**

**Bank Current Account**

**For Month No : 10**

**Receipts for Month**

**10**

**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>Centre</u>	<u>A/c</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Balance Brought Fwd :</b>	<b>6,401.76</b>					<b>6,401.76</b>	
DEP	Banked on : <b>08/01/2019</b> Allotment Rents	<b>13.50</b>	13.5		Allotment Rents	202	13.5	Allotment Rents
	Banked on : <b>08/01/2019</b> Allotment Rents	<b>804.38</b>	804.38		Allotment Rents	202	804.38	Allotment Rents
502733	Banked on : <b>10/01/2019</b> St Josephs RC Church Grant	<b>60.00</b>	60		Donations	203	60	St Josephs RC Church Grant
BGC	Banked on : <b>16/01/2019</b> Ariel Direct Ltd- 1337593	<b>4.00</b>	4		Telephone	101	4	Ariel Direct Ltd- 1337593
TFR	Banked on : <b>18/01/2019</b> CCLA PDSF	<b>20000.00</b>	20000		CCLA PDSF		20000	CCLA PDSF
502735	Banked on : <b>24/01/2019</b> D Baket (1303)	<b>195.00</b>	185		Burials	203	185	D Baket (1303)
502735	Simply Stone (432)		10	1.67	Memorials	203	8.33	Simply Stone (432)
BGC	Banked on : <b>24/01/2019</b> HMRC VAT Repay	<b>4100.57</b>	4100.57		VAT Control A/c		4100.57	HMRC VAT Repay
<b>Total Receipts for Month</b>		25,177.45	0.00	1.67			25,175.78	
<b>Cash Book Totals</b>		<u><u>31,579.21</u></u>	<u><u>0.00</u></u>	<u><u>1.67</u></u>			<u><u>31,577.54</u></u>	

**Bidford on Avon Parish Council**

**Cash Book 1**

**Bank Current Account**

**For Month No : 10**

**Payments for Month: 10**

**Nominal Ledger**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
14/09/2018	Stratford-on-Avon DC	ONACC74	-19.76	-19.76		Creditors Control			Stratford-on-Avon DC
14/09/2018	Scottish Power	DD	19.76		3.29	Electricity Streetlights	204	16.47	Scottish Power
03/01/2019	O2 - DD	DD	55.03	55.03		Creditors Control			07718 628 925
07/01/2019	Omnicapital RF0444949	DD	29.83		4.97	Telephone	101	24.86	Omnicapital RF0444949
09/01/2019	EDF Energy - DD	DD1	636.18	636.18		Creditors Control			Charges Dec 2018
14/01/2019	Stratford-on-Avon District Cou	DD2	66.00	66.00		Creditors Control			Salford Rd Cemetery 18/19
14/01/2019	Scottish Power	DD	19.96		3.33	Electricity Streetlights	204	16.63	Scottish Power
14/01/2019	Scottish Power	DD	-0.20			Electricity Streetlights	204	-0.20	Scottish Power-to correct value
17/01/2019	HMRC - PAYE/NI	BP	2550.13			PAYE Control		2550.13	HMRC - PAYE/NI
18/01/2019	Mrs E Uggerloese	SO	2016.12			Net Pay Control		2016.12	Mrs E Uggerloese
21/01/2019	Bloomfield Limited	7159	470.00	470.00		Creditors Control			Big Newsletter
21/01/2019	Canon UK Ltd	7160	89.30	89.30		Creditors Control			Copier 1/2/19 to 30/4/19
21/01/2019	DCK Accounting Solutions Ltd-	7161	723.12	723.12		Creditors Control			Budget Setting 2019/20
21/01/2019	Fenland Leisure Products Ltd	7162	868.32	868.32		Creditors Control			Big Meadow Recreation Grd
21/01/2019	Grundon Waste Management Ltd	7163	308.03	308.03		Creditors Control			December Rental
21/01/2019	Hartwell & Co (Timber) Ltd	7164	139.44	139.44		Creditors Control			Post Crete
21/01/2019	Limebridge Rural Services Ltd	7165	648.00	648.00		Creditors Control			Waterloo Rd, hedge,brambles

21/01/2019	Marshalls Street Furniture	7166	804.90	804.90	Creditors Control	Festival staight seat
21/01/2019	Pipetek Supplies Ltd	7167	860.64	860.64	Creditors Control	Ducting,warning tape,dra
21/01/2019	Play & Leisure Ltd	7168	900.00	900.00	Creditors Control	Fitness Kit-reinstall
21/01/2019	D J Prickett	7169	532.00	532.00	Creditors Control	check all play areas Dec
21/01/2019	Elisabeth Uggerloese	7170	88.34	88.34	Creditors Control	Jan expenses
21/01/2019	WALC	7171	225.00	225.00	Creditors Control	Home choice x2
21/01/2019	Mr A S Wilkes	7172	360.00	360.00	Creditors Control	Hedge cutting
21/01/2019	Building & Plumbing Supplies L	7180	823.71	823.71	Creditors Control	Sharp sand & gravel
21/01/2019	Building & Plumbing Supplies	7180VOID	-823.71	-823.71	Creditors Control	Building & Plumbing Supplies
21/01/2019	Building & Plumbing Supplies	7173	823.71	823.71	Creditors Control	Building & Plumbing Supplies
21/01/2019	DCK Accounting Solutions	7161SPOILT	-723.12	-723.12	Creditors Control	DCK Accounting Solutions
21/01/2019	DCK Accounting Solutions	7174	723.12	723.12	Creditors Control	DCK Accounting Solutions
21/01/2019	Water+Plus - DD	DD	5.73	5.73	Creditors Control	Purchase Ledger
21/01/2019	Water+Plus - DD	DD1	261.64	261.64	Creditors Control	public wcs Honeybourne Rd
22/01/2019	NPower - DD	DD	25.28	25.28	Creditors Control	Big Meadow 1/10 to 31/12
25/01/2019	Vodafone - DD	DD1	34.10	34.10	Creditors Control	1439/Broadband
28/01/2019	Bidford Community Library Ltd	SO	200.00	200.00	Creditors Control	Licence Jan 2019
30/01/2019	Microshade VSM - SO	SO1	57.54	57.54	Creditors Control	/Monthly hosting & rental
30/01/2019	DCK Accounting Solutions Ltd-	SO2	252.00	252.00	Creditors Control	Jan-19
30/01/2019	Limebridge Rural Services Ltd	SO3	2088.86	2088.86	Creditors Control	Parish flower box maint
30/01/2019	Warks PS	SO	825.64		Pension Contribution	825.64 Warks PS
31/01/2019	O2 - DD	DD2	58.70	58.70	Creditors Control	0771 862 8925

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<b>Total Payments for Month</b>	17,023.34	11,562.10	11.59	5,449.65
<b>Balance Carried Fwd</b>	14,555.87			
<b>Cash Book Totals</b>	<u>31,579.21</u>	<u>11,562.10</u>	<u>11.59</u>	<u>20,005.52</u>

**Bidford on Avon Parish Council**

**Cash Book No : 1**

**Bank Current Account**

Payments made between 01/02/2019 and 25/02/2019

**Nominal  
Ledger  
Analysis**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
06/02/2019	Omnicapital	DD	29.83		4.97	Telephone Administration		24.86	Omnicapital RF 0444949
08/02/2019	EDF Energy - DD	DD	639.82	639.82		Creditors Control			1461/January 2019
11/02/2019	Bidford Banner Group	FPO	560.00			Bidford Banner Community A/c		560.00	Bidford Banner Group
14/02/2019	Scottish Power	DD	19.76		3.29	Electricity Streetlights	Street Lighting	16.47	Scottish Power 16061138656
25/02/2019	Arrowscape	7175	368.00	368.00		Creditors Control			1st Oct to 31st Dec18
25/02/2019	Building & Plumbing Supplies L	7176	862.64	862.64		Creditors Control			Slabs & Postfix
25/02/2019	Canon UK Ltd	7177	62.10	62.10		Creditors Control			Copier usage 1/8 to 31/10
25/02/2019	Cleansing Service Group Ltd	7178	193.00	193.00		Creditors Control			Sludge disposal -toilets
01-Feb-19	Greenbarnes Ltd	7179	3666.74	3666.74		Creditors Control			3 x notice boards,posts
25/02/2019	Grundon Waste Management Ltd	7180	363.54	363.54		Creditors Control			Container rental Jan 2019
25/02/2019	Limebridge Rural Services Ltd	7181	3360.00	3360.00		Creditors Control			Tree works @ Broom
25/02/2019	PKF Littlejohn LLP	7182	720.00	720.00		Creditors Control			Ann Govenance Ret Mar 18
25/02/2019	The Play Inspection Company Lt	7183	390.00	390.00		Creditors Control			Outdoor Annual Inspection
25/02/2019	D J Prickett	7184	510.00	510.00		Creditors Control			Play Area check Jan 19
25/02/2019	Proplant (UK) Ltd	7185	518.40	518.40		Creditors Control			mini digger hire 8-18 Jan
25/02/2019	SLCC Enterprises Ltd	7186	339.00	339.00		Creditors Control			Practitioners Conference
25/02/2019	Elisabeth Uggerloese	7187	111.68	111.68		Creditors Control			Feb 19 Clerks Expenses
25/02/2019	WALC	7188	35.00	35.00		Creditors Control			Social Inclusion EU
25/02/2019	Warwickshire County Council	7189	1846.94	1846.94		Creditors Control			Footway lighting maint
25/02/2019	CAB - Grant	7190	2067.08			Grants & Donations	Grants & Donations Gen C	2067.08	CAB - Grant

**Total Payments :**

<b>16,663.53</b>	<b>13,986.86</b>	<b>8.26</b>	<b>2,668.41</b>
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