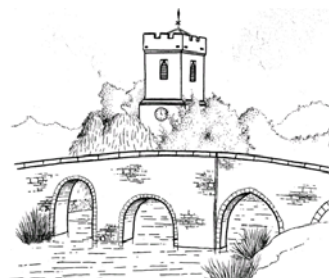


# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



Minutes of the Parish Council Meeting held on Monday 29<sup>th</sup> April 2019 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way.

### **PRESENT**

Chairman                      Cllr. Knight, Chairman of the Council

Cllrs.                            Atkins, Ms Deacon, Fleming, Hiscocks, Mrs Keeley, Pound and Mrs Taylor

Also present:                County Cllrs Brain and District Cllrs. Cargill and Pemberton  
6 members of the public

In attendance:              Mrs E. Uggerløse, Clerk to the Parish Council

Before the meeting started, the Chairman thanked councillors for their support during the past year. He also thanked County Cllr Brain and District Cllrs Cargill and Pemberton adding that he wished Cllr Cargill well as he is leaving the Bidford West & Salford Ward and is a candidate for an Alcester Ward.

As Cllr Harvey has decided not to stand for re election, he would like to express Council's thanks for the excellent work he did with the Bidford on Avon Neighbourhood Development Plan: his efforts and enthusiasm ensured this was put together and "made" and is now a key document for the future of planning in the parish. Finally, he thanked the Clerk for her support and assistance during his year as Chairman.

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

Apologies received and accepted from Cllr Harvey

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18<sup>th</sup> December 2017, if any matter arises during the meeting in which they have declared an

Interest, which could be personal or prejudicial, they should declare so and leave the room.

*None declared*

- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.

Dispensations will be granted as appropriate.

*None required*

### **3. TO APPROVE MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 25<sup>th</sup> MARCH 2019**

Cllr Mrs Taylor proposed the Minutes be accepted as being accurate

**RESOLVED:** that the Minutes be accepted as an accurate account, and signed by the Chairman.

### **4. YOUTH FORUM**

None present

### **5. PUBLIC FORUM**

- i. **Banner Group** – all the existing banners are up and the group is now working on a further 7 banners as more businesses and residents have expressed a wish to display one.  
They also advised they received £500 donation from the Bidford chamber of Trade & commerce when it decided to close down as well as the funding raised through Spacehive.

### **6. COUNCILLOR FORUM**

- i. Chairman of the Amenities WG thanked the other members of the working group. He is aware Cllr Harvey has decided not to stand for council at this year's election but he is willing to be co-opted to the Amenities WG. He added that this could be the situation for some Councillors if they are not elected and Council should bear this in mind.
- ii. Concerns were raised about the posting of a parish councillor on a social media site (not on any on the Parish council's sites) in which incorrect information was posted. This in itself was not the issue which was that the impression was given that the Parish Council supported this view which was not the case. It was suggested that the new council revisit the policy concerning the use of social media by Parish Councillors

### **7. TO RECEIVE REPORT FROM COUNTY COUNCILLOR**

- i. There had been a successful prosecution for fraudulent labelling of a butcher
- ii. Police and Crime Commissioners Office is keeping a close eye on the split with @West Mercia
- iii. Rural Crime is on the increase – a number of sheep have been slaughtered
- iv. WCC is helping residents to save money on their energy bills

### **8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS**

- i. **Public Open Spaces (POS)** the ones under private management are proving to be problematic in some cases and is on the increase. SDC is looking to

change the current default position, which is for private management companies to take on POS, and revert to SDC being the responsible party if the Parish/Town Council does not do so. It was acknowledged that Bidford-on-Avon Parish Council is at the forefront of local councils taking on this responsibility

- ii. **Cllr Cargill** took the opportunity to say goodbye and say that it had been a joy to represent Bidford West as its Ward Member.
- iii. Parish Councillor raised the issue of poor reception in Barton: they are unable to have a SMART metre as the reception is so poor it won't work. Clerk was advised to contact D. Platt at SDC to get information and update on the current situation.

#### **9. RECEIVE CLERK'S REPORT**

The written report had been circulated and updated report made available at the meeting

**RESOLVED** to note

#### **10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUP**

- i. **Amenities WG** – Report with Resolutions attached to these Minutes of which it forms an integral part.
- ii. **Business Development Strategic WG** – Report with Resolutions attached to these Minutes of which it forms an integral part.

#### **11. TO CONSIDER REPLY FROM WCC ROAD SAFETY TO THE PARISH COUNCIL'S REQUEST FOR SOOME SAFETY MEASURES TO BE INSTALLED ON CLEEVE AND WELFORD ROAD AT THEIR JUNCTION WITH HONEYBOURNE ROAD (Ref. PC Mins. March 2019/13)**

The reply had been circulated and it was noted that the cost of investigating the issue would be £500. There followed a short discussion as to whether this should be approved in view of the Road Safety Report to be considered under Item 12 which recommended an independent Road Safety Consultant be contracted to look at the best way of tackling the Parish Council's concern.

Following the discussion, it was proposed that Council approve the expenditure of £500 for WCC to investigate whichever proposal is put forward.

**RESOLVED** to approve the expenditure of £500 towards this proposal or any other put forward by the independent Road Safety Consultant.

#### **12. TO CONSIDER THE PCC'S ROAD SAFETY FUND**

The Clerk had attended the meeting arranged by the PCC at the Police HQ at Leek Wootton and the subsequent report was circulated.

It was noted that, as the type of measures that the Parish Council would be considering would be in collaboration with WCC Highways/Road Safety, it would not be eligible.

However, at the meeting the Clerk had been very impressed with the road Safety Consultant, Graham Feest, who had been invited to make a presentation and it was recommended that Council contract him to look at the various areas of concern to give his opinion and to make a presentation to the concerned local community. His charges are limited to costs at 22p per mile

**RESOLVED** to approve the cost and invite Mr Graham Feest to Bidford to look at the issues of concern and to make a presentation.

### **13. TO CONSIDER OFFICE COMPUTERS REPLACEMENT OR UPGRADE**

This has been circulated

Two main issues were raised:

- i. Was there a requirement for an additional desk top? Could the clerk not use the laptop to plug in.

There were some objections to this suggestion:

- The Clerk walks to work whenever possible and this would be an additional burden
- Carrying the laptop to and from home to office also represents a higher risk of it being damaged, lost or stolen
- It would appear to be more sensible to have 2 x computers to ensure one is working if the other one is not.

**RESOLVED** to approve the requirement of both a lap top and desktop  
Why had ESPO not been asked to quote? The Clerk advised that she was not sure they also offered a transfer service. She was assured they offer a complete service and it was **RESOLVED** to obtain a quote from ESPO.

### **14. TO CONSIDER AND APPROVE**

- i. **Completed accounts for the month of March 2019**

These had been circulated

**RESOLVED** they should be accepted and approved

- ii. **To approve payments to be made in April 2019**

List of cheques to be raised and signed had been circulated. List of payable invoices £69, 885.93 as cheque No. 7225 for £773.88 was not authorised as the Council is awaiting a credit note for wrong delivery.

**RESOLVED** to approve payments and Cllrs Hiscocks and Mrs Keeley to sign the cheques

The meeting closed at approx. 8.45pm



## 2

# BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



### Item 9 - CLERKS REPORT - April 2019

#### 1. TO NOTE THE FOLLOWING EXPENDITURES

- i. Cheque No. 7210 for £5,890.72 for electrical work on the Big Meadow
- ii. Cheque No. 7211 for £21.78 VAT element of defibrillator maintenance payment which had been omitted from original cheque
- iii. Quinshields – 2 x cabinets for electrical points on Big Meadow - £1,854.00
- iv. 3 x Pavement signs for Big Meadow @ £130 each

#### 2. LOCAL ELECTIONS

The Parish Council's efforts to attract new councillors was effective and there will be a contested election in all 3 wards.

Bidford on Avon is one of only 11 local councils to have contested elections in the district.

#### 3. THE EFFECTIVE MANAGEMENT OF UNAUTHORISED ENCAMPMENTS IN WARWICKSHIRE

I was invited to attend this seminar as the WALC Representative at the Safer Warwickshire Partnership Board, on 3<sup>rd</sup> April at Wolston Community Centre. It was organised by the Police Crime Commissioner and attended by a number of key partners, including representatives from the Warwickshire Borough and District Councils, as well as invited guests from Bedfordshire, Leicestershire, Oxfordshire and Northamptonshire

It was an interesting meeting, with many issues raised such as:

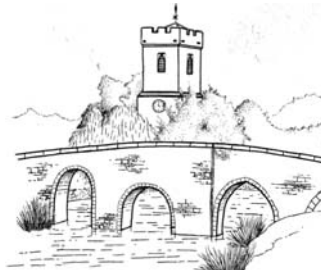
- i. Police attending the unauthorised sites have to take balanced and proportionate actions and treat each case on its own merit  
There is a difference between travelling families who are peaceful and look after the site, whether this is unauthorised or authorised, and those that don't care and leave sites in a mess at a cost to the local authority

- ii. There is a need to have a balance of the impact on both travelling and settled communities
- iii. There is a need for the settled community to learn about and understand the history and culture of the travelling communities.
- iv. It should be noted that only 14% of the travelling community settle on unauthorised sites and, sometimes, it is due to necessity. Examples of this were given such as having to be close to Coventry Hospital as a child needed regular treatment there. The lack of official transit sites (there are none in the county) gives no opportunity for the Police to move them there.  
The majority would like to be in settled areas
- v. There is a need for transit sites as well as sites for “negotiated temporary settlement” – these would be managed sites, with agreed codes and rates applying.
- vi. Since 2018 the size of the travelling groups has greatly increased. This is partly due to:
  - ✓ Safety in numbers – the smaller groups feel threatened and feel safer if they are more in number
  - ✓ Rogue groups – these attach themselves to families
- vii. There is an increase in the numbers of travellers from Ireland
- viii. Travellers who own land and want to submit a planning application are advised to travel, obtain receipts of their stays, in order to prove they are travellers when submitting the application as this is a requirement (travellers have to demonstrate that they do travel)
- ix. Authorised sites – in many instances gypsy and travellers are evicted and mobile homes allowed into the site at higher rents with little or no objection from the planning departments. This problem, which is the one we appear to have with Greenacres, is a national one (the party who raised it was from Oxfordshire and many others, apart from me, were nodding when it was raised)
- x. Universal Credit – there was agreement that the way this is applied has created problems which have resulted in more “road occupations”.
- xi. Agencies/professionals must be prepared to do what is right and proportionate and not what is popular.
- xii. Social Media is full of “hate crime” towards the Gypsy and Traveller community. If these were aimed at Muslims, Jews, Hindus, etc. it would be considered a crime yet, in this instance, nothing happens. It would appear that racism against the Gypsy and Traveller community is exempt.
- xiii. Options
  - ✓ Targeted education of
    - settled community,
    - at schools,
    - press

- local authority staff
- ✓ More sites – all borough and district councils reported a nil return of proposed identified sites and, in some instances, some had been removed due to pressure from the settled community
- ✓ Transit sites in all boroughs and districts
- ✓ More negotiated sites – sites that can be used seasonally or for short periods
- ✓ Communication Protocol? Ways to keep the settled community informed and educate them to have a better understanding of this community, its history and its culture
- ✓ Engage with the Gypsy and Traveller communities to help provide a sustainable strategy

It is important to note that this is a nationwide challenge and not limited to Warwickshire and the intention is for the Working Group to continue to make progress considering the options that are viable, quick to action etc.

**3**  
**BIDFORD ON AVON PARISH COUNCIL**  
**In the County of Warwickshire**



**Item 10 i) REPORT & RESOLUTIONS FROM THE AMENITIES WORKING GROUP**

**Members:** Cllr Hiscocks (chairman), Cllr Harvey and Cllr Mrs Keeley  
Meeting took place on Tuesday 9<sup>th</sup> April 2019 at the PC Small Meeting Room

**1. BIG MEADOW PURCHASE**

Trustees would be extremely reluctant to sell what is part of the original endowment and any offer would have to be in excess of market value for them to justify the sale.

If Council still wishes this be considered, the recommendation is to approach the same party that valued the difference sites for the purpose of Land Registry and obtain a valuation of the land, bearing in mind it is on a Flood Plane.

The cost of a formal valuation is £650.

**RECOMMENDATION** to approve the formal valuation at £650.00 to enable Council to consider whether or not the purchase is viable.

After a short discussion it was **RESOLVED** by Council to approve the expenditure

**2. S106**

There are some S106 funds available to spend as follows:

**i. Big Meadow**

£166,015.19 – Bovis development to be spent by July 2025

This restricts the expenditure to “enhance and upgrade existing recreation facilities for children and adults” on the Big Meadow

**RECOMMENDATION** to approve the request for a variation on the S106 Agreement to extend this to any POS within Bidford-on-Avon

£ 14,523.45 - Persimmons Estate to be spent by February 2025

this restricts the expenditure to “contribution for outdoor gym equipment” on the Big Meadow

**RECOMMENDATION** to approve the request for a variation on the S106 Agreement to extend this to any POS within Bidford-on-Avon



**RESOLVED** by Council to approve both requests for a variation of S106

**ii. Broom**

£15,957.55 (Rural Exception site) to be spent by December 2022

**RECOMMENDATION** to use this to upgrade the play equipment and to level out the rest of the land to enable sports such as football to be played safely.

**RESOLVED** by Council to approve the recommendation

**3. WCAVA Youth and Community Project Report**

This is a good report with input from all the relevant church, community and sports groups as well as interested residents.

The WG believes this now needs to move forward and trusts Council will approve and support the following

**RECOMMENDATIONS:**

- i. To allow the Amenities WG to progress this report and come back to Council with amore detailed and informed proposal for short, medium and long term measures

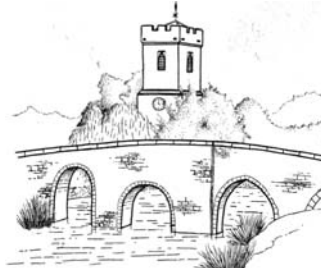
**RESOLVED** by Council to approve the recommendation

- ii. To allow the Amenities WG, working with our young residents, to consider the rebuild of a Youth and Community Centre taking into account the planning restrictions, design, costings and the wishes of the young people and community as expressed in the report.

There was concern that the word “rebuild of a Youth and community Centre” implied the decision of this had already been taken. It was proposed to amend this to read “...consider the future of a Youth and Community Centre...”

**RESOLVED** by Council to approve the recommendation subject to the word *future* being used instead of *rebuild*

**4**  
**BIDFORD ON AVON PARISH COUNCIL**  
**In the County of Warwickshire**



**Item 10 ii) REPORT & RESOLUTIONS FROM THE BUSINESS  
DEVELOPMENT WORKING GROUP**

**Members:** Cllr Mrs Taylor (Chairman), Atkins and Pound

**BDWG meeting 24<sup>th</sup> April 2019**

Present: Cllr Atkins, Cllr Taylor, Clerk

Apologies: Cllr Pound

**1. High Street Feasibility Study**

The BDWG members had received a report from the Traffic and Road Safety department of WCC on the feasibility of converting the West end of the High Street to a one way system going in an easterly direction.

The report is missing the feasibility of opening up the East end of the High Street on to Tower Hill – this is being requested.

The cost for a technical report for this is £500

**Recommendation** that council approve this additional expenditure

**RESOLVED** by Council to approve this expenditure as it was felt essential this work be carried out.

The section on road safety raises some issues for pedestrians which are relevant with the road system as it is now. These will be looked into further.

The cost estimates for changing the road system have several caveats. The lower and higher end estimates are so wide apart that we need more cost information before even considering the question of a consultation on any proposals.

To determine the actual cost for this, further investigation would be required and the additional cost for this is £440

**Recommendation** that council approve this additional expenditure as it will help to determine the feasibility of the proposed scheme

WCC have advised that we are in credit by £56.25 to be deducted from the amount payable once Council has decided which option/s to approve.

We are asking an independent traffic expert (Graham Feest) to have a look at possibilities for both ends of the High Street and the crossroads between Barton and Marcliff on the Honeybourne road. (See Clerk's Road Safety Report).

**RESOLVED** by Council to await the report from the independent consultant Graham Feest who was being invited to look at the issue of the High Street and come with recommendations.

Possibilities for improvements to the flow of traffic and parking in the High Street include:

- One-way system for the West end of the High Street.
- Opening up the East end of the High Street on to Tower Hill (see above)
- Moving the bus route away from the High Street on to the B439 (which could enable removal of double yellow lines and allow more temporary parking).  
Being investigated with the Transport Dept.)
- Pedestrianisation of part of the High Street  
(have been advised y WCC that this is not a feasible option)
- Leaving it as it is.

Once the alternatives have been explored, including any suggestions or recommendations from Graham Feest, any proposals for change would, of course, go to full consultation with the Bidford community.

**RESOLVED** by Council to note

## 2. **Royal Inn:**

In the absence of any news we are following up with Johnson Fellowes (the selling agents) for the latest information and asking if there is anything we can do to help.

The Chairman gave a verbal update on this – it is understood the sale took place at the beginning of April. However, due to GDPR restrictions, the name of the purchaser cannot be disclosed.

**RESOLVED** by Council to note

## 3. **Banner Group:**

For information: Bovis Homes have donated £200. The total donations this year have enabled the group to offer Banners to High Street businesses in return for a

voluntary donation.

**RESOLVED** by Council to note

**Bidford on Avon Parish Council**  
**Trial Balance for Month No: 12**

Combined Account Totals by Account Number

Account Name	Debit	Credit
Debtors Control	63.12	
VAT Control A/c	18,082.81	
Current Bank A/c	12,610.57	
CCLA PSDF	538,743.86	
General Reserves		161,832.17
EMR Rolling Projects Fund		304,714.64
EMR Allotments		877.00
EMR CPCPP -Cycle Paths		3,000.00
Creditors Control		70,063.53
Accruals		577.27
PAYE Control		2,580.05
Pension Contribution		825.64
Carparking Fees		17,804.18
Lease,Rent,Hire pitches/land		4,611.39
Fishing Rights		1,111.00
Moorings Income		1,410.06
Insurance Claims - Play Equipt		150.00
Allotment Rents		817.88
Allotment Sundry Income		887.76
Donations		960.00
Burials		10,460.00
Memorials		1,816.66
Cemetery Maintenance Income		275.00
Advertising Income		75.00
Agency Income		3,898.62
Precept		258,975.00
Grants Received		10,999.56
CCLA PSDF Interest received		3,743.86
Salary & Wages	44,300.04	
Casual & agency workers	1,200.00	
Rent for Room	2,425.00	
Training Costs	1,234.00	
Travelling	717.20	
Janitorial	2,010.49	
Business Rates	843.72	
Water Rates	891.41	
Rent Paid Parks	11,890.96	
Rent Paid Play Areas	200.00	
Electricity	508.87	
Waste Disposal	4,084.78	
Electricity Streetlights	5,894.10	
Gatekeepers Commission	10,550.00	
Sundry Expenses	679.74	
Telephone	904.85	
Postage & Carriage	91.73	
Office Stationery	592.37	
Subscriptions	1,824.87	

**Bidford on Avon Parish Council  
Trial Balance for Month No: 12**

Combined Account Totals by Account Number

Page 2

Insurance	2,404.92	
Broadband and Internet	230.04	
Equipment Rental	452.88	
Accounts Support	3,692.60	
IT & Computer Support	660.40	
Website	1,073.30	
Publicity & Special Events	501.78	
New Office Equipment	22.95	
Village Improvement	9,022.52	
Building Maintenance	95.00	
Newsletter	2,143.40	
Vandalism Repairs	1,210.13	
General Maintenance	21,280.33	
Equipment Maintenance	535.96	
Equipment Maintenance	611.93	
Tree Maintenance	7,370.00	
Lengthman	293.73	
Grass Cutting	26,321.88	
Play Area Maintenance	19,161.03	
Footpath & Verge Mtce	12,858.72	
War Memorial Maintenance	1,250.00	
Street Furniture & Signs	6,328.37	
Flower Boxes	4,891.90	
Streetlights R & M	29,708.43	
Solar Streetlight - Broom	1,410.00	
Legal and Professional	8,891.42	
Audit Fees External & Internal		1,001.00
Big Meadow Electricity Supply	13,791.85	
Grants and Donations	13,028.98	
CP Play Equipment	13,659.33	
CP Big Meadow Toilet Refurbish	45,400.00	
Funding from Rolling Projects		45,400.00
Tfr to EMR CPCCC - cyclepaths	3,000.00	
Tfr frm EMR Millers Bank Maint		2,781.00
	<b>911,648.27</b>	<b>911,648.27</b>
	<b>0.00</b>	

## Bidford on Avon Parish Council

### Detailed Income & Expenditure by Budget Heading 31/03/2019

Month No : 12

#### Cost Centre Report

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
<b>Administration</b>				
Salary & Wages	44,300	43,803	-497	101.1
Rent for Room	2,425	0	-2,425	0
Training Costs	984	1,000	16	98.4
Travelling	717	750	33	95.6
Janitorial	49	0	-49	0
Business Rates	0	465	465	0
Waste Disposal	25	0	-25	0
Sundry Expenses	149	200	51	74.4
Telephone	905	1,000	95	90.5
Postage & Carriage	92	130	38	70.6
Office Stationery	299	500	201	59.7
Subscriptions	1,735	1,350	-385	128.5
Insurance	2,405	2,500	95	96.2
Broadband and Internet	230	295	65	78
Equipment Rental	453	1,450	997	31.2
Accounts Support	3,693	3,665	-28	100.8
IT & Computer Support	660	650	-10	101.6
Website	1,073	1,600	527	67.1
New Office Equipment	23	150	127	15.3
Village Improvement	0	2,000	2,000	0
Building Maintenance	95	0	-95	0
Newsletter	543	0	-543	0
General Maintenance	28	0	-28	0
Grass Cutting	515	0	-515	0
Legal and Professional	3,041	750	-2,291	405.5
Audit Fees External & Internal	-1,001	1,250	2,251	80.1
Administration :- Expenditure	<b>63,438</b>	<b>63,508</b>	<b>70</b>	<b>99.9 %</b>
Agency Income	719	0		0
Precept	258,975	230,255		112.5
Council Support Grant	0	9,130		0
Bank Interest	0	2,500		0
CCLA PSDF Interest received	3,744	0		0
Administration :- Income	<b>263,438</b>	<b>241,885</b>		<b>108.9 %</b>
<b>Net Expenditure over Income</b>	<b>-200,000</b>	<b>-178,377</b>	<b>21,623</b>	
<b>Civic &amp; Democratic</b>				
Training Costs	130	0	-130	0
Publicity & Special Events	0	200	200	0

## Bidford on Avon Parish Council

Page No 2

### Cost Centre Report

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Newsletter	1,601	2,020	419	79.2
Election Costs	0	2,500	2,500	0
Civic & Democratic :- Expenditure	<b>1,731</b>	<b>4,720</b>	<b>2,989</b>	<b>36.7 %</b>

<b>Net Expenditure over Income</b>	<b>1,731</b>	<b>4,720</b>	<b>2,989</b>
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#### Grants & Donations Power Gen C

Grants and Donations	13,029	21,400	8,371	60.9
Tfr to EMR CPCCC - cyclepaths	3,000	0	-3,000	0
	<b>16,029</b>	<b>21,400</b>	<b>5,371</b>	<b>74.9 %</b>
Grants Received	-750	0		0
Grants & Donations Power Gen C :- Income	<b>-750</b>	<b>0</b>		

<b>Net Expenditure over Income</b>	<b>16,779</b>	<b>21,400</b>	<b>4,621</b>
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#### Capital & Projects

Publicity & Special Events	33	0	-33	0
Village Improvement	440	0	-440	0
General Maintenance	717	0	-717	0
Grass Cutting	104	0	-104	0
Play Area Maintenance	5,747	0	-5,747	0
Street Furniture & Signs	3,056	0	-3,056	0
Legal and Professional	5,500	0	-5,500	0
Big Meadow Electricity Supply	13,792	0	-13,792	0
CP Play Equipment	13,659	0	-13,659	0
CP New Streetlights	0	11,500	11,500	0
CP Big Meadow Toilet Refurbish	45,400	0	-45,400	0
Rolling Projects Provision	0	50,000	50,000	0
Funding from Rolling Projects	-45,400	-11,500	33,900	394.8
Capital & Projects :- Expenditure	<b>43,048</b>	<b>50,000</b>	<b>6,952</b>	<b>86.1 %</b>
Grants Received	11,750	0		0
Capital & Projects :- Income	<b>11,750</b>	<b>0</b>		

<b>Net Expenditure over Income</b>	<b>31,299</b>	<b>50,000</b>	<b>18,701</b>
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#### Parks and Outside Areas

Casual & agency workers	1,200	2,000	800	60
Training Costs	120	0	-120	0
Janitorial	1,961	1,000	-961	196.1
Water Rates	833	440	-393	189.3



## Bidford on Avon Parish Council

Page No 3

### Cost Centre Report

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Rent Paid Parks	11,891	12,000	109	99.1
Rent Paid Play Areas	200	0	-200	0
Electricity	52	0	-52	0
Waste Disposal	4,060	8,000	3,940	50.7
Gatekeepers Commission	10,550	6,000	-4,550	175.8
Sundry Expenses	531	500	-31	106.2
Village Improvement	58	0	-58	0
Building Maintenance	0	1,000	1,000	0
Vandalism Repairs	892	1,800	908	49.6
General Maintenance	18,630	10,000	-8,630	186.3
Equipment Maintenance	0	500	500	0
Tree Maintenance	6,935	2,000	-4,935	346.8
Grass Cutting	15,213	15,000	-213	101.4
Play Area Maintenance	13,414	15,000	1,586	89.4
Street Furniture & Signs	1,221	250	-971	488.3
Legal and Professional	350	0	-350	0
Grants and Donations	0	3,600	3,600	0
Tfr frm EMR Millers Bank Maint	-2,781	0	2,781	0
<b>Parks and Outside Areas :- Expenditure</b>	<b>85,330</b>	<b>79,090</b>	<b>-6,240</b>	<b>107.9 %</b>
Carparking Fees	17,804	12,500		142.4
Lease,Rent,Hire pitches/land	4,611	2,500		184.5
Fishing Righs	1,111	1,100		101
Moorings Income	1,410	1,325		106.4
Insurance Claims - Play Equipmt	150	0		0
Concessions	0	2,080		0
Advertising Income	75	0		0
<b>Parks and Outside Areas :- Income</b>	<b>25,162</b>	<b>19,505</b>		<b>129.0 %</b>
<b>Net Expenditure over Income</b>	<b>60,169</b>	<b>59,585</b>	<b>-584</b>	
<b>Allotments</b>				
Water Rates	0	550	550	0
Publicity & Special Events	37	0	-37	0
General Maintenance	185	260	75	71.2
Equipment Maintenance	338	0	-338	0
Tfr to EMR Allotments	0	1,590	1,590	0
<b>Allotments :- Expenditure</b>	<b>560</b>	<b>2,400</b>	<b>1,840</b>	<b>23.3 %</b>
Allotment Rents	818	2,400		34.1
Allotment Sundry Income	888	0		0
<b>Allotments :- Income</b>	<b>1,706</b>	<b>2,400</b>		<b>71.1 %</b>
<b>Net Expenditure over Income</b>	<b>-1,146</b>	<b>0</b>	<b>1,146</b>	

## Bidford on Avon Parish Council

Page No 4

### Cost Centre Report

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
<b>Cemetery</b>				
Business Rates	844	750	-94	112.5
Water Rates	58	500	442	11.7
Office Stationery	294	100	-194	293.6
Subscriptions	90	90	0	100
Village Improvement	50	0	-50	0
General Maintenance	93	10,000	9,907	0.9
Equipment Maintenance	488	0	-488	0
Equipment Maintenance	274	750	476	36.5
Tree Maintenance	300	500	200	60
Grass Cutting	10,237	0	-10,237	0
	<b>12,727</b>	<b>12,690</b>	<b>-37</b>	<b>100.3 %</b>
Cemetery :- Expenditure				
Donations	60	0		0
Burials	10,460	5,000		209.2
Memorials	1,817	2,000		90.8
Cemetery Maintenance Income	275	686		40.1
	<b>12,612</b>	<b>7,686</b>		<b>164.1 %</b>
Cemetery :- Income				
<b>Net Expenditure over Income</b>	<b>116</b>	<b>5,004</b>	<b>4,888</b>	
<b>Street Lighting</b>				
Electricity	457	0	-457	0
Electricity Streetlights	5,894	7,400	1,506	79.7
General Maintenance	0	1,800	1,800	0
Streetlights R & M	29,708	0	-29,708	0
Solar Streetlight - Broom	1,410	0	-1,410	0
	<b>37,469</b>	<b>9,200</b>	<b>-28,269</b>	<b>407.3 %</b>
Street Lighting :- Expenditure				
<b>Net Expenditure over Income</b>	<b>37,469</b>	<b>9,200</b>	<b>-28,269</b>	
<b>Village Management</b>				
Waste Disposal	0	500	500	0
Publicity & Special Events	432	0	-432	0
Village Improvement	8,474	6,500	-1,974	130.4
Vandalism Repairs	318	0	-318	0
General Maintenance	1,627	500	-1,127	325.4
Equipment Maintenance	48	0	-48	0
Tree Maintenance	135	550	415	24.5
Lengthman	294	1,000	706	29.4
Grass Cutting	253	0	-253	0

## Bidford on Avon Parish Council

Page No 5

### Cost Centre Report

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Footpath & Verge Mtce	12,859	11,400	-1,459	112.8
War Memorial Maintenance	1,250	500	-750	250
Street Furniture & Signs	2,052	3,000	948	68.4
Flower Boxes	4,892	5,100	208	95.9
Legal and Professional	0	250	250	0
Village Management :- Expenditure	<b>32,634</b>	<b>29,300</b>	<b>-3,334</b>	<b>111.4 %</b>
Donations	900	0		0
Agency Income	3,180	3,000		106
Village Management :- Income	<b>4,080</b>	<b>3,000</b>		<b>136.0 %</b>
<b>Net Expenditure over Income</b>	<b>28,554</b>	<b>26,300</b>	<b>-2,254</b>	

**Bidford on Avon Parish Council**

**Cash Book 1**

**Bank Current Account**

**For Month No : 12**

**Receipts for Month: 12**

**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked on : <b>05/03/2019</b>	<b>15000.00</b>						
TFR	CCLA PDSF	15000.00			CCLA PDSF		15000.00	CCLA PDSF
	Banked on : <b>07/03/2019</b>	<b>180.00</b>						
502737	G Clifford (434)	180.00		30.00	Memorials	Cemetery	150.00	G Clifford (434)
	Banked on : <b>18/03/2019</b>	<b>4.00</b>						
BGC	Ariel Direct Ltd	4.00			Telephone Administration		4.00	Ariel Direct Ltd
	Banked on : <b>19/03/2019</b>	<b>275.00</b>						
502738	Mr P Toulams (1306)	275.00			Cemetery Maintenance Income	Cemetery	275.00	Mr P Toulams (1306)
	Banked on : <b>26/03/2019</b>	<b>2545.00</b>						
502739	G Andrews (1307)	275.00			Burials	Cemetery	275.00	G Andrews (1307)
502739	D Baker (1308)	930.00			Burials	Cemetery	930.00	D Baker (1308)
502739	D Baker (1309)	310.00			Burials	Cemetery	310.00	D Baker (1309)
502739	D Baker (435)	100.00		16.67	Memorials	Cemetery	83.33	D Baker (435)
502739	D Baker (1310)	930.00			Burials	Cemetery	930.00	D Baker (1310)
	Banked on : <b>26/03/2019</b>	<b>45000.00</b>						
TFR	CCLA PDSF	45000.00			CCLA PDSF		45000.00	CCLA PDSF
<b>Total Receipts for Month</b>		<b>63,004.00</b>	<b>0.00</b>	<b>46.67</b>			<b>62,957.33</b>	
<b>Cash Book Totals</b>		<u><u>63,004.00</u></u>	<u><u>0.00</u></u>	<u><u>46.67</u></u>			<u><u>62,957.33</u></u>	

**Bidford on Avon Parish Council**

**Cash Book : 1**

**Bank Current Account**

**Payments for Month: 12**

**Nominal  
Ledger**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	<b>Balance Brought Fwd :</b>		<b>3,729.73</b>					<b>3,729.73</b>	
01/03/2019	AED Locator (EU) Ltd	7191	130.68		21.78	Grants & Donations	Grants & Donations Power Gen C	108.9	AED Locator/Barton Village Fund
01/03/2019	AED Locator	7191VOID	-130.68	-130.68		Creditors Control			AED Locator- Incorrect Value
01/03/2019	AED Locator	7191CORR	108.90	108.9		Creditors Control			AED Locator- correct value
05/03/2019	O2 - DD	DD	12.67	12.67		Creditors Control			
06/03/2019	Omnicapital	DD	29.83		4.97	Telephone	Administration	24.86	Omnicapital 0444949
08/03/2019	EDF Energy - DD	DD1	639.29	639.29		Creditors Control			Feb-19
14/03/2019	Scottish Power	DD	19.76		3.29	Electricity	Street Lighting	16.47	Scottish Power 16061138656
20/03/2019	Water+Plus - DD	DD	5.73	5.73		Creditors Control			
22/03/2019	Mrs E Uggerloese	SO	2016.12			Net Pay		2016.12	Mrs E Uggerloese
25/03/2019	Arrowscape	7192	358.00	358		Creditors Control			website maint 1/7 to 30/9
25/03/2019	Nic Ashford	7193	15.00	15.00		Creditors Control			Combination rope lock
25/03/2019	John Astley & Sons Ltd	7194	192.00	192.00		Creditors Control			Refuse sacks
25/03/2019	Alice Duchess Dudley	7195	6090.96	6090.96		Creditors Control			Big Meadow 29/9 to 24/3
25/03/2019	Building & Plumbing Supplies L	7196	561.83	561.83		Creditors Control			1491/Gravel & sharp sand

25/03/2019	Fenland Leisure Products Ltd	7197	17108.20	17108.20	Creditors Control	maintain climbing unit
25/03/2019	Grundon Waste Management Ltd	7198	362.82	362.82	Creditors Control	Container rental Feb 19
25/03/2019	Hartwell & Co (Timber) Ltd	7199	178.27	178.27	Creditors Control	Post Crete
25/03/2019	Cllr J Harvey	7200	13.05	13.05	Creditors Control	NALC Legal Issues Training
25/03/2019	Limebridge Rural Services Ltd	7201	954.00	954.00	Creditors Control	Footpath clear low branch
25/03/2019	Pipetek Supplies Ltd	7202	959.62	959.62	Creditors Control	Socket & ducting
25/03/2019	D J Prickett	7203	620.00	620.00	Creditors Control	Feb play area check
25/03/2019	Proplant (UK) Ltd	7204	27.72	27.72	Creditors Control	hire compacting plate 4/3/19
25/03/2019	Shaw & Sons Ltd	7205	344.40	344.40	Creditors Control	Register of Burials
25/03/2019	Mark Smith	7206	12153.50	12153.50	Creditors Control	Stone B Meadow Rd
25/03/2019	Elisabeth Uggerloese	7207	58.38	58.38	Creditors Control	Clerks Expenses March 19
25/03/2019	Warwickshire County Council	7208	100.00	100.00	Creditors Control	Tower Hill Farm 29/9 to 24/3/19
25/03/2019	Warwickshire Community	7209	3500.00	3500.00	Creditors Control	Consultation Community Fa
27/03/2019	Vodafone - DD	DD1	33.65	33.65	Creditors Control	Broadband
27/03/2019	Bidford Community Library Ltd	SO	200.00	200.00	Creditors Control	Licence Agreement March 19

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<b>Total Payments for Month</b>	50393.43	44,467.31	30.04	2,166.35
<b>Balance Carried Fwd</b>	12610.57			
<b>Cash Book Totals</b>	<u>63004.00</u>	<u>44,467.31</u>	<u>30.04</u>	<u>18,506.65</u>

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Bidford on Avon PC

List of Purchase Ledger CHEQUE PAYMENTS Entered 29/04/2019

Ledger No : 1

Month No : 12

Linked to Cash Book : 1

<u>Invoice Date</u>	<u>Invoice No</u>	<u>Supplier Name and Invoice Details</u>	<u>Amount Due</u>	<u>Disc Taken</u>	<u>Amount Paid</u>	<u>Invoice Balance</u>
<b>Arc Electrical</b>						
26/03/2019	1520	Cable installation	5890.72	0.00	5890.72	0.00
		Above paid on : 08/04/2019		<b>0.00</b>	<b>5,890.72</b>	<b>7210</b>
<b>AED Locator (E.U.) Ltd</b>						
01/03/2019	02612	Public access defibrillator at Barton	130.68	0.00	130.68	0.00
01/03/2019	ON ACC 1	Purchase Ledger Payment	108.90	0.00	108.90	0.00
		Above paid on : 29/04/2019		<b>0.00</b>	<b>21.78</b>	<b>7211</b>
<b>The Alcester Connection</b>						
01/04/2019	0006494	Connection Mag April 19	77.00	0.00	77.00	0.00
		Above paid on : 29/04/2019		<b>0.00</b>	<b>77.00</b>	<b>7212</b>
<b>Phil Basford Garden Machinery</b>						
29/03/2019	4960	Spares,belt & Cover	28.77	0.00	28.77	0.00
19/04/2019	5169	2 x airfilters, roll cord	41.75	0.00	41.75	0.00
		Above paid on : 29/04/2019		<b>0.00</b>	<b>70.52</b>	<b>7213</b>
<b>Bloomfield Limited</b>						
11/03/2019	21447	Car Park tickets,B Meadow	624.00	0.00	624.00	0.00
15/03/2019	21448	BIG Spring Newsletter	470.00	0.00	470.00	0.00
		Above paid on : 29/04/2019		<b>0.00</b>	<b>1,094.00</b>	<b>7214</b>
<b>Boardroom Skateparks Ltd</b>						
11/04/2019	1037	Skatepark repairs & maint	580.00	0.00	580.00	0.00
		Above paid on : 29/04/2019		<b>0.00</b>	<b>580.00</b>	<b>7215</b>
<b>Building &amp; Plumbing Supplies Ltd</b>						
03/04/2019	2/1593341	Ballast,sharp sand&gravel	25.48	0.00	25.48	0.00
20/04/2019	2/1604970	fencing paint/roller	120.22	0.00	120.22	0.00
		Above paid on : 29/04/2019		<b>0.00</b>	<b>145.70</b>	<b>7216</b>
<b>Canon UK Ltd</b>						
09/04/2019	770706234	Photocopier 1/5 to 31/7	89.30	0.00	89.30	0.00
		Above paid on : 29/04/2019		<b>0.00</b>	<b>89.30</b>	<b>7217</b>
<b>Environmental &amp; Retail Services Ltd</b>						
22/03/2019	4411	A4 Paper	18.00	0.00	18.00	0.00
29/03/2019	4445	2 x lever arch files	16.80	0.00	16.80	0.00
		Above paid on : 29/04/2019		<b>0.00</b>	<b>34.80</b>	<b>7218</b>

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List of Purchase Ledger CHEQUE PAYMENTS Entered 29/04/2019

Ledger No : 1

Month No : 12

Linked to Cash Book : 1

<u>Invoice</u>		<u>Amount</u>	<u>Disc</u>	<u>Amount</u>	<u>Invoice</u>
31/03/2019 GI02630624	<b>Grundon Waste Management Ltd</b> Waste Rental March 19	86.06	0.00	86.06	0.00
	Above paid on : 29/04/2019		<b>0.00</b>	<b>86.06</b>	<b>7219</b> W
				By Cheque	
06/03/2019 208267	<b>Hartwell &amp; Co (Timber) Ltd</b> Fencing	519.91	0.00	519.91	0.00
18/03/2019 209118	Protective treatment	101.15	0.00	101.15	0.00
	Above paid on : 29/04/2019		<b>0.00</b>	<b>621.06</b>	<b>7220</b> W
				By Cheque	
01/04/2019 4638/2019/20	<b>Institute Cemetery &amp; Cremation</b> Membership 2019/20	95.00	0.00	95.00	0.00
	Above paid on : 29/04/2019		<b>0.00</b>	<b>95.00</b>	<b>7221</b> W
				By Cheque	
29/03/2019 1033	<b>Limebridge Rural Services Ltd - SO</b> storm damage Miller Bank	78.00	0.00	78.00	0.00
	Above paid on : 29/04/2019		<b>0.00</b>	<b>78.00</b>	<b>7222</b> W
				By Cheque	
31/03/2019 11592	<b>M &amp; D Group Midlands Ltd</b> B Meadow Toilet refurb	54480.00	0.00	54480.00	0.00
	Above paid on : 29/04/2019		<b>0.00</b>	<b>54,480.00</b>	<b>7223</b> W
				By Cheque	
01/04/2019 19/16	<b>The National Assoc. of British Markets</b> Subs 2019/20	358.00	0.00	358.00	0.00
	Above paid on : 29/04/2019		<b>0.00</b>	<b>358.00</b>	<b>7224</b> W
				By Cheque	
09/10/2018 LGU9DJR8	<b>NPower - DD</b> 30 July to 30 Sept 2018	29.62	0.00	29.62	0.00
	Above paid on : 29/04/2019		<b>0.00</b>	<b>29.62</b>	<del>7225</del> 7226 W
				By Cheque	
05/04/2019 00074943_SIV	<b>F Parr Ltd</b> Play areas April 2019	729.60	0.00	729.60	0.00
10/04/2019 00075076_SIV	Areas April 2019	44.28	0.00	44.28	0.00
	Above paid on : 29/04/2019		<b>0.00</b>	<b>773.88</b>	<del>7226</del> 7225 W signed
				By Cheque	
31/03/2019 MARCH2019	<b>D J Prickett</b> Refit taps to standpipes	720.00	0.00	720.00	0.00
	Above paid on : 29/04/2019		<b>0.00</b>	<b>720.00</b>	<b>7227</b> W
				By Cheque	
24/04/2019 25373	<b>Proplant (UK) Ltd</b> Compacting plate & fuel	27.06	0.00	27.06	0.00
	Above paid on : 29/04/2019		<b>0.00</b>	<b>27.06</b>	<b>7228</b> W
				By Cheque	



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Bidford on Avon PC

List of Purchase Ledger CHEQUE PAYMENTS Entered 29/04/2019

Ledger No : 1

Month No : 12

Linked to Cash Book : 1

<u>Invoice Date</u>	<u>Invoice No</u>	<u>Supplier Name and Invoice Details</u>	<u>Amount Due</u>	<u>Disc Taken</u>	<u>Amount Paid</u>	<u>Invoice Balance</u>
21/03/2019	30353	<b>Quinshield Ltd</b> GRP Kiosk	2224.80	0.00	2224.80	0.00
		Above paid on : 29/04/2019		<b>0.00</b>	<b>2,224.80</b> By Cheque	<b>7229</b>
25/04/2019	APRIL19EXP	<b>Elisabeth Uggerloese</b> Clerks exps April 2019	162.51	0.00	162.51	0.00
		Above paid on : 29/04/2019		<b>0.00</b>	<b>162.51</b> By Cheque	<b>7230</b>
<b>PAYMENT TOTALS</b>				<b>0.00</b>	<b>67659.81</b>	

W

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CPCCP  
grant.

3,000. - 723)

W

£70,659.81

773.88 (PAYERS)

~~£69,885.93~~

1 69,885.93