BIDFORD ON AVON PARISH COUNCIL
In the County of Warwickshire

To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Room, Bramley Way, B50 4QG for the purpose of transacting the following business

20th January 2016

Elisabeth Uggerløse
Clerk to the Parish Council

AGENDA

1. To receive and accept apologies
2. To receive any Declaration of Interest on Items on the Agenda
   - All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
   - Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting. Dispensations will be granted as appropriate
3. To approve the Minutes of the Parish Council meeting held on 21st December 2015
4. **Youth Forum** – an opportunity for the young of the parish to put their concerns to members of the Parish Council. Approx 15 mins. (Public Participation at Council Meeting Guidance Notes apply)

5. **Public Forum** - questions from members of the public relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the only opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

6. **Councillor Forum** – questions from members of the Council

7. **To receive** a report from the County Councillor

8. **To receive** a report from the District Councillors

9. **To receive** Clerks Report

10. **To consider** update from the Bidford Bridge Multi Agency Meeting (circulated)

11. **To receive** Reports from the Parish Council’s Working Groups (if relevant)
    - **To consider recommendations** by the Amenities Working Group (circulated)
    - **To receive** verbal report from the NDP Steering Group

12. **To consider** renewal of WCC’s Footway Lighting Maintenance Contract for 2016/17: 157 streetlights @ £9.26 = £1,453.82

13. **To consider** Consultation document in respect of the New Settlement Proposal at Gaydon/Lighthorne Heath (circulated)

14. **To consider** the nomination to the Royal Garden party 2016 to be held on 24th May 2016

15. **To receive** the following correspondence:
    - **Methodist Church** Thank you letter from the grant awarded
    - **Waterloo House** - Thank you letter for the use of the Parish Council tables for their Christmas dinner event

16. **To consider** the following planning applications:
    - **15/04548/FUL Rona Fitzpatrick and Paul Fleming Stone House, 18 Welford Road, Barton**
      Provision of 1 no. dwelling together with creation of new access and restoration of historic orchard grounds and associated landscaping (resubmission of application 15/00908/FUL)
    - **16/00090/LBC and 16/00091/FUL Mr Michael Brown, 18 Tower Close, B50 4EA**
      Proposed replacement of annex building softwood double glazed windows and doors with PVCu double glazed units
    - **16/00167/FUL Mr Norman Brown, Greystones Cottage, Honeybourne Road, B50 4PD**
      Proposed two storey extension linking main dwelling to detached garage

17. **To approve**:
    - Accounts for the month of December 2015 (circulated)
    - this month’s payments (circulated)
Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

18. To consider recommendations from the Staffing Panel
   • to increase salary to take into account that she took on the role of Responsible Financial Officer with effect from 1\textsuperscript{st} April 2015
   • to review and update the Clerk’s pay grade
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CLERKS REPORT – January 2016

1. MATTERS ARISING
   - Precept demand has been sent to SDC
   - WRCC Rural Housing Enabler has been advised that the Parish Council supported, in principle, the development as well as the request for the 30 mph speed limit to be reviewed
   - Reply to the NPPF, as resolved at the Consultative Planning Committee meeting of 11th January has been made and sent

2. MILLERS BANK
   Was advised that there are a couple of willow trees growing too close to a property and causing harm
   Have visited the site and taken photographs which have been sent to Ruth Rose, with a request that she allow the Council to remove the trees. The resident is willing to plant some indigenous trees/shrubs, of easy maintenance, in mitigation
3. **STANDING ORDERS/FINANCIAL REGULATIONS**

Have received notification from NALC regarding a change in the regulations pertaining to Public Contracts Regulations 2015. The instructions are that for any contract in excess of £25,000 or more, must satisfy the requirements of the 2015 Regulations which include use of the Contracts Finder website. However, still awaiting full new model to include this wording, as well as advice in respect of the Financial Regulations.

Have also requested from WALC that perhaps NALC could produce a template that Parish and Town Councils could use when advertising a contract on the Contracts Finer website.

Amended Standing Order and Financial Regulations will follow in due course for approval and adoption. In the meantime, Council is requested to note that from now onwards, any contract in excess of £25k, will have to be advertised on the Contracts Finder website, as well as quotations being obtained in the normal manner.

4. **FINANCIAL UPDATE**

- Sign to be placed by the Grange Road cemetery gate asking that site be kept clear (vehicles regularly park outside the gate) is being ordered
  - **Cost: £97.85 (to be fixed to gate)**

- Sign by the Clerk’s parking space (this is often occupied by visitors to the school – as are the spaces for the library staff who are also looking at signage)
  - **Cost: £214.29 (on post)**

- Some trees along Waterloo road and along the B439 have had a crown lift

- Outdoor Table Tennis tables (2 x Big Meadow and 2 x Dugdale Sport Fields following a recent risk assessment, it was pointed out that safety grass matting is required to make these playable. In view of this, and with the endorsement of the Amenities Working Group, this has been ordered at a
  - **Cost of £800 for all 4 tables**

5. **WALC COUNTY COMMITTEE**

At the recent Annual Meeting of the Committee I was nominated to the

- **Training Partnership Working Group** – set up to loo into how this can be improved and offer more effective training to parish and town councils

- **Warwickshire Safer Communities Partnership Board** as the WALT County Committee representative
6. FLOOD AWARENES DAY

Bidford Flood Forum, in partnership with WCC and the National Flood Forum is organising a Flood Awareness day at the Parish Council Meeting Room, Bramley Way, on Friday 19th February 3.00 – 7.00 pm.

With the Christmas New Year floods in the north of England still fresh in our minds, this is an opportunity for vulnerable residents, and others, to attend and see how Bidford can become a “flood resilient community”