

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



To all Members of the Parish Council

Please note that, due to the emergency restrictions imposed on meetings by Government due to the COVID 19 crisis and, bearing in mind, many of the councillors and/or partners, are considered “at risk”, the Chairman and Vice Chairman have accepted my recommendation as the Proper Officer to the Council, that this meeting, due to be held on Monday 30th March 2020 @ 7.30 pm at the Parish Council Meeting Rooms, Bramley Way, be held by “email correspondence”

The Agenda has been kept short and contains only issues that require the immediate consideration and decision of Council to allow it to continue functioning during this emergency period

25th March 2020

Elisabeth Uggerløse
Clerk to the Parish Council



AGENDA

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
 - i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they

- have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate
3. **To approve** the Minutes of the Parish Council Meeting
 - i. Minutes of the Parish Council meeting on 24th February 2020
 - ii. Minutes of the CVOVID 19 Telephone Meeting held on 18th March 2020
 4. **Public Forum** due to the current COVID 19 emergency this meeting is being held by email. If you have an issue you would like Council to consider, please email the Clerk at info@bidfordonavon-pc.gov.uk or phone 07718628925.
 5. **To receive** written Clerk's Report – enclosed
 6. **To consider and approve the following:**
 - i. **Gate Keepers Contract** – as per Government guidelines, it is recommended this contract be honoured by Council – it is in the current budget
 - ii. **Burials WG** – Recommendation to increase the fees by £10 from 1st April 2020
 7. **To consider and approve** the following Emergency COVID 19 measures:
 - i. **Payments** delegate end of months' payment to the Proper Officer or, in the event she becomes sick, to a WALC/SLCC approved locum, to be made by BACS following approval by Councillors, by email if necessary, of payment list, prepared by DCK Solutions,
 - ii. **Meetings** – to cancel all Parish Council Meetings, except the Annual Meeting of the Parish Council which will take place on 18th May and the Annual Parish Meeting, date to be confirmed, both of which are statutory. This may change if legislation is passed
 - iii. **Delegated powers to the Proper Officer (or, in the event she becomes sick, to a WALC or SLCC approved locum)** in consultation with the Chairman and Vice Chairman of the Parish Council, to carry out any necessary measures required for the Council to continue functioning and for benefit and safety of its community.. These measure to be advised to Council and to be reported to Council at its first meeting after the Emergency Measures – as per NALC guidelines.
 8. **To consider and approve** the Street Light Maintenance Contract from Warwickshire County Council Streetlights Dept.
No. of street lights 97 @ £10.08 each = £977.76
Annual Cost : £977.76
 9. **To approve:**
 - i. Accounts for the month of February 2020 (circulated)
 - ii. This month's payments (circulated) to be paid by BACS (see item 7i)