

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



**Minutes of the Annual Parish Council Meeting held on Monday 14th May 2012
at 7.50 pm in the Parish Meeting Room, Bramley Way, Bidford-on-Avon**

PRESENT

Chairman Cllr. Gerrard
Cllrs. Atkins, Fleming, Harvey, Hiscocks, Mrs. Keeley, Pound,
 Mrs. Randell, Spiers and Squires

Also present: District Cllr. Spence
 7 members of the public

In attendance : Mrs. E. Uggerløse, Clerk to the Parish Council

The Chairman welcomed all, especially the newly elected Councillors.

1. TO ELECT THE CHAIRMAN OF THE PARISH COUNCIL

It was proposed that Cllr. Gerrard be re-elected Chairman of the Council

RESOLVED: There being no other proposals, Cllr. Gerrard was duly re-elected
Chairman of the Council

2. TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

There were none

3. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

None declared

4. TO RECEIVE THE NEW CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Gerrard duly signed the Declaration of Acceptance

5. TO RECEIVE THE COUNCILLORS' DECLARATION OF ACCEPTANCE OF OFFICE

All Councillors duly signed the Declaration of Acceptance

6. TO DECIDE WHEN ANY DECLARATION OF ACCEPTANCE OF OFFICE WHICH HAVE NOT BEEN RECEIVED AS PROVIDED BY LAW, SHALL BE RECEIVED

As all Councillors had signed, this was not applicable

7. TO ELECT THE PARISH COUNCIL VICE-CHAIRMAN

It was proposed Cllr, Fleming be elected

RESOLVED There being no other proposals, Cllr. Fleming was duly elected Vice Chairman of the Council

8. TO ELECT CHAIRMAN OF THE PLANNING COMMITTEE

It was proposed Cllr. Fleming, as Vice Chairman of the Council, be elected

RESOLVED There being no other proposals, Cllr. Fleming was duly elected Chairman

9. TO ELECT THE CHAIRMAN OF THE FINANCE AND STRATEGY COMMITTEE

In view of the number of new councillors, it was proposed that training in parish council finance be arranged to ensure all were made aware of how local government finance functions.

RESOLVED that training be arranged via WALC for an evening the week commencing 25th June 2012.

It was proposed Cllr. Gerrard be named Chairman of the Finance and Strategy Committee

RESOLVED there being no other proposals, Cllr. Gerrard was duly elected Chairman

10. TO CONFIRM DELEGATED POWERS FOR THE PLANNING AND FINANCE COMMITTEE

Following a clarification from the Clerk it was unanimously **RESOLVED** to confirm delegated powers to these committees

11. TO ELECT MEMBERS (3) TO REVIEW MONTHLY ACCOUNTS ON A QUARTERLY BASIS

It was proposed the current members be re-elected. There being other candidates, it was **RESOLVED** to re-elect

- Cllr. Gerrard,
- Cllr. Hiscocks
- Cllr. Mrs. Keeley

12. TO ELECT THE COUNCIL'S STAFFING COMMITTEE AND ITS CHAIRMAN

Proposed that Cllrs. Fleming, Harvey and Pound be elected. This being unanimously supported it was duly

RESOLVED to elect

- Cllr. Fleming
- Cllr. Harvey
- Cllr. Pound

13. TO ELECT THE COUNCIL'S PERFORMANCE COMMITTEE

It was proposed Cllrs. Hiscocks, Mrs. Keeley and Mrs. Randell be elected. This being unanimously supported it was

RESOLVED to elect

- Cllr. Hiscocks
- Cllr. Mrs. Keeley
- Mrs. Randell

14. TO ELECT MEMBERS FOR THE AMENITIES WORKING GROUP AND CONFIRM CO-OPTION OF CHRIS HILL (SPORTS GRANT)

Proposed Cllrs. Hiscocks, Mrs. Keeley, Pound and Squires be elected and Chris Hill be co-opted

RESOLVED to elect the following

- Cllr. Hiscocks
- Cllr. Keeley
- Cllr. Pound
- Cllr. Squires
- Co-opt Chris Hill

15. TO ELECT MEMBERS TO THE BURIAL AND ALLOTMENTS WORKING GROUP

It was proposed Cllrs. Mrs. Keeley, Mrs. Randell and Squires be elected

RESOLVED to elect

- Cllr. Mrs. Keeley
- Cllr. Mrs. Randell
- Cllr. Spiers

16. TO ELECT MEMBERS TO THE EMERGENCY WORKING GROUP AND CONFIRM CO-OPTION OF ROB WILLIAMS (FIRST RESPONDER AND ST. JOHN'S AMBULANCE)

It was proposed to elect Cllrs. Atkins and Squires and to co-opt Rob Williams

RESOLVED to elect

- Cllr. Atkins
- Cllr. Squires
- Co-opt Rob Williams

17. TO ELECT PARISH COUNCIL MEMBERS TO OUTSIDE COMMITTEES

- **Crawford Memorial Hall Committee**
RESOLVED to retain Cllrs. Gerrard
- **Broom Village Hall Committee**
RESOLVED to elect Cllr. Harvey (Broom Ward Member)
- **Marsh Farm Liaison Committee**
RESOLVED to retain Cllrs. Mrs. Keeley and elect Cllr. Harvey (Broom Ward Member) The Clerk to remain as a member
- **Parochial Church Charities**
RESOLVED to elect Cllr. Gerrard as Chairman of the Parish Council;
- **Perkins Educational Trust**
RESOLVED to retain Cllr. Spiers

18. TO ADOPT MEMBER/OFFICER PROTOCOL (circulated)

RESOLVED to adopt the protocol

19. TO CONSIDER RENEWAL OF THE QUALITY STATUS (circulated)

Members considered the benefits of having Quality Status and agreed that there were some benefits with regard to its relationship with the principal authorities as well as improving the quality of its management and administration.

It was noted that there were additional tests:

- Promoting local democracy and citizenship
- Requirement for a training strategy
- Adoption of national terms and conditions of employment for Clerks
- All staff to have a contract of employment

RESOLVED to renew the Quality Status

20. TO CONSIDER ATTENDEES TO WCC'S BRIEFING SESSION OF CLOSER WORKING WITH TOWN AND PARISH COUNCILS ON 24TH MAY 7.00 – 9.00 PM @ SHIRE HALL (Ref. Mins. April/9)

RESOLVED Cllrs. Atkins and Pound to attend with the Clerk

21. TO REVIEW AND CONFIRM THE FOLLOWING DIRECT DEBIT MANDATES

- BT
- Demon (broadband)
- EDF (unmetered electricity)
- NPower (electricity)
- O2 (Mobile)
- Severn Trent (Water)
- University of Gloucester

RESOLVED to confirm the continuation of payment of the above bills by Direct Debit Mandate

22. TO APPROVE CALENDAR FOR MEETING JUNE 2012 – APRIL 2013

RESOLVED to approve the Calendar

23. TO CONSIDER RENEWAL OF THE PARISH COUNCIL'S INSURANCE

Cllr. Gerrard declared an interest as he knew the Insurance Broker offering an alternative quote and did not participate in the discussions.

The Council was asked to consider the renewal premium of the existing policy which is with **Allianz @ £5,049.81**, and compare with 2 alternative quotes:

Ecclesiastical @ £5,299.99 and Aviva @ £4,733,11 (but with a £350 excess)

After some consideration, it was proposed that the Council accept renewal with Allianz as the £350 excess imposed by Aviva made this quote less attractive as a saving.

RESOLVED to renew the policy with the existing insurance company

The Annual Parish Council Meeting closed at approx. 8.35 pm