

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



**Minutes of the Parish Council Meeting held on Monday 28<sup>th</sup> February 2005 at 7.30 p.m. in the Parish Meeting Room, Bramley Way, Bidford-on-Avon**

### **PRESENT**

Chairman Cllr. F.J. Hiscocks  
Councillors: Ms. Deacon, Mrs. Keeley, Gerrard,  
Langston, Sandle, Smith and Spiers

Also present were:  
County Councillor Barnes  
District Councillor James, Pemberton and Slaughter  
10 members of the public

The Chairman welcomed all to the Parish Council Meeting, and asked if there were any questions from the public.

- John Sweet, a resident of Dugdale Avenue, acting as the representative of residents from Dugdale Ave., Drayton Close and Elliot Close spoke of the concern of the residents regarding the playing field at the rear of Dugdale Avenue, which they understand is being adopted by the Parish Council. Their concern, which they had put in writing, is regarding the excess parking on the days when football is played on the fields (photos were shown and left with the Council) and the damage this is causing. The residents stressed that they are not against football teams playing on the field, but that due care and respect should be shown. It was agreed that the Clerk should arrange a meeting between the residents, the football teams and the Council to talk through the issues and find a solution.
- Mr. Mark Smith requested that the Vintage Event, taking place on the Big Meadow on 16<sup>th</sup> and 17<sup>th</sup> July be advertised on the website – which was agreed. I

## **REPORT FROM THE DISTRICT COUNCILLORS**

- Friday Furlong planning application has been accepted subject to certain legal agreements, amongst them the various contributions under Section 106, for which a consultation letter has been sent to the Council. The clerk acknowledged receipt of this letter.
- Anne Catchpole has recently carried out an Audit in Bidford the results of which would shortly be sent to the Council.
- The planning application for 3 houses on Howard Close has been withdrawn
- District Council budget increased by 3.74% and details of the annual contributions Bands A-H were given,

The Chairman then opened the Parish Council Meeting

### **1. APOLOGIES FOR ABSENCE**

The Chairman read out a letter he had received from Cllr. Moore advising that he greatly regretted having to resign as councillor from Broom after 11 years, but that increased responsibilities and his place of work made it impossible for him to be able to perform this duty as he saw fit. The clerk was instructed to write to Cllr. Moore expressing their gratitude and congratulating him on his new responsibilities.

Cllr. Mrs. Getgood's apology was received and accepted.

### **2. DECLARATION OF INTEREST ON ITEMS OF THE AGENDA**

All members of the Council are reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 29<sup>th</sup> April 2002, if any matter arises during the meeting in which they have Declared an Interest which could be prejudicial, they should withdraw from the room and not seek to improperly influence a decision about that matter

Cllr. Smith declared an interest in football being played in the field at the rear of Dugdale Ave. as he is one of the coaches for a junior team.

Cllrs. Mrs. Keeley, Sandle and Hiscocks declared an interest in point 13 – youth shelters.

### **3. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 24<sup>th</sup> January 2005**

Proposed by Cllr. Spiers as being accurate.

### **4. REPORT OF MATTERS ARISING FROM THE PREVIOUS MINUTES**

- a) WCC Emergency Planning Unit – the clerk has written requesting tabards, ID badges, blankets etc.
- b) Warwickshire Strategic Review of People Services – survey questionnaire completed and sent
- c) P3 – The clerk has written to the potential volunteers as per the B50 Appraisal list. The press also wrote an article regarding this scheme
- d) August Bank Holiday event – the clerk has written to the sports clubs/associations enclosing details of the proposed event.
- e) Fencing between Youth Club and allotment site – quotation accepted.
- f) Grafton Lane – the clerk has once again written to WCC requesting a response

PM Feb. 2005

- g) Precept – demand sent to District Council
- h) VAT visit – Inspector found accounts in order. The internal auditor has asked the clerk to obtain a letter from the Inspector to this effect as it will be helpful with the Audit.

## 5. CORRESPONDENCE

- a) WALC – Newsletter February 2005 – circulated  
Nomination for attendance at a Royal Garden party on 14<sup>th</sup> July. It was agreed that Cllr. and Mrs, Hedley Langston should be put forward
- b) Standard Board for England – Code for the future – circulated. Cllr. Gerrard to complete on behalf of the Council.
- c) SDC – Model of Code of Conduct – Register of Members Financial and other interests - circulated
- d) WCC – Village Speed Limit Review
- e) Street Light Inspection sheet
- f) The Depot – renewal request. Renewal approved
- g) Letter from John Hicks & Associates re Playground inspection.  
It was agreed that this is no longer required as the inspection is carried out by SDC.
- h) Letter from Mr. S. Tilley regarding litter on The Pleck  
Mr. Tilley was present at the meeting and had referred to this problem in the opening session. As it was part of the Agenda, it is included in this part of the minutes. The Chairman read Mr. Tilley's letters and asked the Clerk to reply as she had looked into the matter on receipt of the letter. Mr. Tilley was advised that The Pleck is a private road and, whereas the Parish Council will, on request, look into matter of clearing litter, it is the responsibility of the resident of The Pleck to ensure it is kept clean and tidy.
- i) Letter from Mrs. Gould re condition of grassed area in Crompton Avenue  
The District Councillors had also received a copy and had written to Cllr. Barnes as County Councillor. The Clerk had also contacted County Council regarding the matter but had been advised that it is not County Policy to provide parking areas.
- j) 1<sup>st</sup> Bearly and Snitterfield Scout Group – August Bank Holiday  
It was agreed that they should be invited to participate as requested
- k) Stop Listen Play requesting grant  
Provision for a grant for the forthcoming year had been agreed.
- l) Bidford Christmas Lights 2000 – permission to hold annual Duck Race on 10<sup>th</sup> July 2005  
Agreed – the clerk to write accordingly
- m) Breakthrough Breast Cancer – sponsored organised crocus walk
- n) WRCC – Best Kept Village competition  
Agreed that the village should enter the competition and the papers to be considered and completed by the Amenities Working Group when it meets on 14<sup>th</sup> March

## 6. AVAILABLE TO INTERESTED MEMBERS

- a) Newsletter of The Heart of England Way Association Winter 2004/05
- b) The Depot Annual Report 2003/2004
- c) Accorns – Copy of Small Talk

7. **WCC – QUOTATION FOR FOOTWAY LIGHTING 2005/06**

This was unanimously accepted and the clerk instructed to write accordingly

8. **ADOPTION OF THE FOLLOWING**

- a) Model Disciplinary Procedure - circulated
- b) Model Grievance Procedure - circulated
- c) Freedom of Information Declaration - circulated
- d) Data Protection – data controller and contact details - circulated
- e) Code of Practice for Handling Complaints – circulated

All members agreed to adopt the above.

9. **MONIE MEADOW AND THE PLAYING FIELDS TO THE REAR OF DUGDALE AVE.**

It was agreed that measures should be taken to apply a Bye Law to the above playing areas, similar to that already applying to The Big Meadow, as soon as possible.

10. **MARLEIGH ROAD PLAYING AREA**

A resident opposite the playing area called to express concern that the boys are using the trees as goal posts. The clerk met with Jason Tombs who advised that there was nothing that he could suggest. The Council agreed that this is a playing field for the children and other young people of the village and it should be continued to be used as such.

11. **SPORTS ASSOCIATION/BIG MEADOW**

There has been some problems regarding the gates at the Big Meadow and the Council has expressed concern at the number of keys to these in circulation. The clerk has been instructed to write to the Sports Association making clear the Council's concerns.

12. **BROOM TRAFFIC CALMING MEETING ON 17<sup>TH</sup> MARCH 7.15 – 8.00 PM**

It was agreed that the Chairman and the Clerk attend the meeting.

13. **YOUTH SHELTERS**

Cllr. Gerrard proposed that the Chairman and Cllrs. Mrs. Keeley and Sandle be authorized to spend up to £9,000 on youth shelter and other play equipment for the village – this was unanimously agreed.

The clerk was instructed to write to Trevor Askew, Corporate Director at SDC, regarding the site of the second youth shelter in Bidford.

14. **SOFTWARE SOLUTIONS – CEMETERIES/ALLOTMENTS**

Details given to Cllr. Smith who has some experience in this field.

15. **BINS FOR THE BIG MEADOW**

A request for 10 bins for the Big Meadow has been made. The clerk is waiting for quotations on receipt of which a decision on the number to be approved will be made.

The Council requested an enquiry as to whether a discount can be obtained due to the number can be made.

16. **MILLERS BANK BROOM**

The clerk has been advised that the SDC Head of Construction and Property and the Property and Contracts Solicitor and the SDC Legal Dept. met the week commencing 21<sup>st</sup> Feb. regarding this matter. The Clerk was instructed to follow this up. The amount forthcoming from Section 106 also to be confirmed.

17. **PLANNING**

05/00259/FUL

M. Smith,  
The Pony Meadow,  
Honeybourne Rd.  
Bidford-on-Avon

Temporary and personal planning for two years for mobile home for security of  
Agricultural building

The Council supported for the following reasons

1. The applicant has applied for a mobile home to protect his business against theft demonstrating a clear need for such a unit
2. It is a long established local business
3. No other housing available in the area
4. Planning should be subject to an occupancy condition and for a period of no more than two years

18. **ACCOUNT**

The Chairman read out the list of cheque payments

Purchases:	£41,244.08
Wages	£ 1,971.39

Payments received

Cemetery sales	£ 485.00
VAT refund	£20,909.04
Section 136 payment	£ 2,920.00
Sundry sales	£ 2,526.25

Resolved Cllrs. Mrs. Keeley and Langston to sign the cheques

Due to the sensitive nature of the following two items it was proposed that the members of the public be invited to leave the room.

19. **TENDERS**

This item is minuted in the Confidential Minutes file

20. **EMPLOYMENT UPDATE – NEW CLERK SALARY SCALES**

The Clerk was asked to leave the room whilst members discussed this item. She was invited to return and a proposal, which was unanimous, was put forward which she accepted.

The meeting closed at 10.00 p.m.