



### **3. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24<sup>TH</sup> JUNE 2013**

Cllr Hiscocks proposed the Minutes be accepted as being accurate.

**RESOLVED** the Minutes be accepted as a true record of the meeting and be signed by the Chairman

### **4. YOUTH FORUM**

No young people attended the meeting

### **5. PUBLIC FORUM**

The majority of those attending were concerned about Planning Application 13/01229/FUL – change of use of land to use as a residential caravan site.

There were 3 speakers, all Broom residents, and the main uses raised objecting to this application were:

- This was the third application for this site and there were no significant differences from the previous ones, which had been either refused or withdrawn after it had expired
- Highways had formally objected due to safety issues in respect of the access to the site – and there was no change to the access. There have been a number of accidents on this junction
- There is significant traffic flow on Mill Lane, which also serves the Broom Swim School
- Flood issues – these had previously been raised by the Warwickshire Flood Risk Manager and remain relevant to this application. Much of the site is lower than its surrounding area and floods regularly and acts as a sink to prevent flooding in the surrounding, built, up, areas . Any attempt to drain the proposed site will have a detrimental effect on the surrounding areas and contravenes PR7 which states that “developments should not reduce the capacity of the floodplain to store water, or exacerbate existing flooding problems on site or elsewhere”
- Government’s Planning Policy for Traveller sites states they should not be situated in areas at high risk of flooding, including functional floodplains
- Amenities – this is currently a greenfield site, the entrance to the village forming an integral part of the village’s character and setting for the Broom Conservation Area described as “a picturesque small group on the lane entrance to the village”
- It is outside the village boundary
- The NPPF and Planning Policy for Travellers Sites are based on the principle that all groups, including both traveller and settled community, will be treated equally and even-handedly.  
This site would never be considered for a housing application from the settled community as it is wholly inappropriate location for any form of development.
- Poor drainage – since the floods of 2007 the bottom end of Mill Lane has flooded at least 28 times due to inadequate drainage. Any further pressure on the current system will only exacerbate the already overburdened system.

A resident from Bidford raised the following issues

- Trusted the Council would take into consideration the objections raised by the Broom residents
- Was it true that there was a proposal for Bidford Directory to merge with The Connection.

#### **6. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR**

Cllr. Brain had sent his apologies for not attending and sent a report which was read out at the meeting, at his request, and is attached to these

#### **7. TO RECEIVE A REPORT FROM DISTRICT COUNCILLORS**

- Council meeting held on 22<sup>nd</sup> July had approved the draft Core Strategy – this will be followed by a short consultation period
- Council had approved the reduction in councillors from 53 to 36. Bidford & Salford Road to become a 2 Ward Member area to include Bidford-on-Avon and Salford Priors: Wixford would become part of Alcester Ward
- New House Bonus Scheme will be launched on 1 Sept. 2013 – applications for Capital Projects of up to £10,000 would be made available. Projects to be finalised by March 2015.
- House Authority Mortgage Scheme will not be taken forward

#### **8. MATTERS ARISING**

- to approve the amended Guidance to Public Participation (circulated)  
**RESOLVED** to approve the amended Guidance to Public Participation
- Letter to the Local Government Boundary Commission has been sent jointly with Salford Priors who approved the proposal at its July PC meeting. The Clerk read out the letter that had been sent which was **NOTED**

#### **9. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

- **13/01229/FUL Mr D Boswell, Land North of Mill Lane, Broom**  
Change of use of land to use a residential caravan site for one gypsy family with two caravans, including no more than one static caravan/mobile home, together with the laying of hardstanding, construction of driveway and erection of amenity building.  
**RESOLVED** to object for the following reasons  
This application does not significantly vary from the previous 2 application received for this site, to which Highways objected due to the access.  
The Council's main objection is Highway Safety due to
  - The access/entrance to the site is situated exactly on the junction of Bidford Road and Mill Lane. And has been the site of a number of incidents, the last one being November 2012
  - Contrary to comments made in the report, the junction of Bidford Road/Mill Lane is quite busy:
    - i. here are a number of properties on Mill Lane, as well as Mill Close and Millers Bank all of which access Bidford Road from Mill Lane

- ii. The popular Broom Swimming School is located on Mill Lane. Between 450 and 500 vehicles visit the pool every 6-day week, generating between 900 and 1000 car journeys, most of which use this junction as the catchment area is mostly to the east of the village
  - iii. With the increase in online shopping, which includes supermarket purchases, the number of deliveries has increased and will continue to do so.
- **13/01561/FUL – Mr S Ogden, 29 Mill Lane, Broom B50 4HR**  
Proposed demolition of existing concrete frame garage and erection of new garage with home office/study over  
**RESOLVED** to object on the following ground:
  - Design and size is overbearing with a negative impact on the street scene
  - Too close to the neighbouring house
- **13/01633/FUL Mr Haerle 17 Lambourne Close, B50 5QH**  
Dormer to front elevation  
**RESOLVED** No representation
- **13/01706/TREE, Mr. George Payne, Riverside House, 4 The Pleck, B50 4BB**  
Having declared an interest, Cllr. Gerrard did not participate in the discussions.  
T1 – Horse Chestnut: 30% crown reduction  
T2 – Horse Chestnut: 30% crown reduction  
T3 – Horse Chestnut: 10/20% crown reduction  
T4 – Acacia: 30% crown reduction  
T5 – Cypress: Fell  
**RESOLVED** not to object subject to support from the arboriculture department

**10. TO CONSIDER THE RENT FOR THE BG MEADOW AND MONIE MEADOW FOR THE PERIOD NOV. 2013/NOC. 2018) – Report circulated**

After a short discussion during which members raised the issue of how few residents were aware of the cost of leasing and maintaining the Big Meadow, it **RESOLVED** to accept the proposals put forward by the Trustees of the Charity of a 3% increase per annum, making the annual cost of leasing the Big Meadow £11,600.

**11. TO RECEIVE CORRESPONDENCE FROM WARWICKSHIRE COUNTY COUNCIL**

- Waste Strategy Development Plan Document Adoption Statement: 9<sup>th</sup> July 2013  
**NOTED**

## **12. TO CONSIDER STREET NAMING FOR THE DEVELOPMENT AT FRIDAY FURLONG (6 names required)**

Members made a number of proposals and finally **RESOLVED** the following names:

- Ash
- Beech
- Birch
- Chestnut
- Elm
- Oak

## **13. TO RECEIVE CLERK'S REPORT**

- Flood Defence Assistance Grants 2013 – Clerk has requested contractor to inspect any areas that may require clearing to help prevent flooding and will revert once the information has been received  
**NOTED**
- Millers Bank – emergency Tree Work has been authorised following the breakage of a bough from a willow tree on to Mill Pond, and another dangerous branch that could fall onto the bridge – the work required a crane  
**Cost : £550**  
The Clerk added that more emergency tree work had had to take place since the report was written.  
**NOTED**

## **14. TO CONSIDER AND APPROVE THE SUBMISSION OF THE PROPOSED NEIGHBOURHOOD AREA**

This to be the current parish boundary

**RESOLVED** to approve the current parish boundary

## **15. TO CONSIDER THE FOLLOWING REPORTS AND RECOMMENDATIONS THEREIN**

- **AMENITIES WG**

This had been circulated to all members who **RESOLVED**

- To approve donations to the following charities
  - i. Acorns Children's Hospice £120
  - ii. County Air Ambulance £120
  - iii. VASA £120
  - iv. Samaritans £120
  - v. Westholme Court Lunch Club £ 60
- To approve/refuse the following grants
  - i. Bidford Juniors FC  
Refuse as it did not fulfil the criteria
  - ii. Stop listen Play  
Refuse as it did not fulfil the criteria
  - iii. Bidford Church Cottage Trust  
To award grant of £500
  - iv. Mark Smith  
To award grant of £300

- **ALLOTMENT WG**

This had been circulated to all members who **RESOLVED**

- The cost of an allotment be set a 7p per square metre – this will cover costs and allow for some reserves
- That best practice be implemented and the money collected from the allotment be set aside for the maintenance and possible future improvements of the allotments
- That an Allotment Committee, made up of tenants, with devolved powers, be set up (this is standard practice)
- That the untenanted allotments be strimmed by the Parish Council until April 2014 so that they are in a proper state for letting for the growing season.
- That allotment rents be collected in advance not arrears
- That new tenants pay a deposit to cover the costs of any maintenance should they quit, either voluntarily or by request.

**16. TO CONSIDER APPROVING THE MONTHLY PAYMENT TO MICROSHADE FOR ITS HOSTING AND MAINTENANCE SERVICE BY BACS**

The monthly cost is £48.00 inc. of VAT

**RESOLVED** to approve BACS payment

**17. TO NOTE THE PAY SETTLEMENT 2013/13 (circulated)**

Council **NOTED** this

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

The Chairman decided that it was not necessary to exclude the public

**18. TO CONSIDER TERMS OF REFERENCE/GUIDELINES OF THE STAFFING GROUP**

Minutes of the meeting of the Staffing Group had been circulated. Members had been reminded that the Staffing WG did not have delegated powers and those terms of reference could only be set and approved by full Council.

The Chairman advised that both the Staffing Group and Performance Group, had both been set up to be called upon when and if necessary. However, it appeared that things had progressed and, in view of this, proposed that proposed Terms of Reference/Guidelines for both groups, be drawn up by the Chairman, Vice Chairman and Clerk for approval by full council.

Following a discussion it was **RESOLVED** that:

- Terms of reference/guidelines be drawn up by the Chairman, Vice Chairman and Clerk with appropriate advice
- That these proposed Terms of Reference/Guidelines be put before Council for approval at the September Parish Council meeting.

## 19. TO CONSIDER AND APPROVE THE MONTH'S PAYMENTS AND ACCOUNTS

These had been circulated to councillors.

Purchases	
Wages	£2,603.85
HM Revenue	2,245.11
As per cheque list	2,896.44
DDM	1,099.26
HID Investment	<u>70,000.00</u>
<b>Total payments</b>	<b>£ 78,844.66</b>

Payments received	
Treasury Deposit	£90,1345.63
Car Parking	4,295.00
Burial fees	410.00
Photocopies	0.10
Meadow Rights	90.00
Advertisement	98.40
Allotment rents	52.00
Community Development Grant	<u>6,075.00</u>
<b>Total Received</b>	<b>£101,155.13</b>

### RESOLVED

- To approve the accounts
- To approve payments
- That Cllrs. Harvey and Hiscocks sign the cheques
- That £2,500 be transferred from the current account to the deposit account.

The meeting closed at approx. 9.15 pm

# Report from Cllr Mike Brain, County Councillor

## The Pleck

Remedial works have been carried out by WCC Highways at my request ready for resurfacing within this years program of works. Complainants have been notified.

## High Street , Bidford on Avon

Review of Proposed Parking Restrictions followed up with road safety team and consultation process to be announced soon with recommendations .

## Barton Crossroads

Road Safety Concerns regarding road side memorial , which needs to be dealt with sensitively regarding the grief suffered by the family following the loss of their son. Contact made with WCC officers and Police Family Liaison Officer. Update at next meeting.

## Operation Footfall

I have previously highlighted this program in my previous report, which could be of great benefit to Bidford on Avon and I hope this Parsh Council will take advantage of the scheme and identify groups who could benefit, but time is running out.

Groups can continue to bid for some of the £500,000 pot, with the next deadline on September 1. More information can be found at [www.warwickshire.gov.uk/operationfootfall](http://www.warwickshire.gov.uk/operationfootfall) or follow the news on Twitter @OpFootfall

## Councillors Grant Fund

Warwickshire County Council's Councillor Grant Fund was launched on Monday 22nd July. The scheme is administered locally by the WCC Area Office.

The Councillors Grant Fund is designed to help communities to help address issues of local concern to them. It is primarily aimed at community and voluntary organisations and provides grants of £5,000 per County Councillor(ideally up to 4 projects per Councillor in order to keep administration costs to a minimum, but there is flexibility in this if there is a significant demand for more projects to be funded) for small scale projects that meet community needs within the district of Stratford-on-Avon. Bids should be supported by the County Councillor for the electoral division in which the project is based.

Town & Parish Councils are also eligible to apply to the Fund for a community project, but this will be at the discretion of the County Councillor and will vary according to the preference of the councillor.

The application form can be obtained by email : [southernareateam@warwickshire.gov.uk](mailto:southernareateam@warwickshire.gov.uk) or from our website at [www.warwickshire.gov.uk/stratfordarea](http://www.warwickshire.gov.uk/stratfordarea). If you know of any groups that might be eligible, we would be grateful if you would make them aware of the fund. If they require advice, please feel free to direct them to the contact numbers listed below.

If you require hard copies of the application form then please do let us know and We will ensure these are made available for you.

The deadline for the return of completed applications to the Area Office is Friday 11th October (5pm). They will then be evaluated and recommendations made to the relevant Councillor.

We will also be holding a funding workshop for all prospective applicants to the fund on Tuesday 17th September at 11 am at Stratford District



Council Offices, the aim of which will be to provide support and guidance to community and voluntary organisations (including Town & Parish Councils) on the eligibility of their project for the fund, along with signposting to other suitable sources of funding.

Contact No 01926 456102 or  
[amandawilsonpatterson@warwickshire.gov.uk](mailto:amandawilsonpatterson@warwickshire.gov.uk)

In Conclusion please let me know where I can be of any further assistance .

Kind Regards

Mike Brain ( County Councillor WCC Bidford Division )