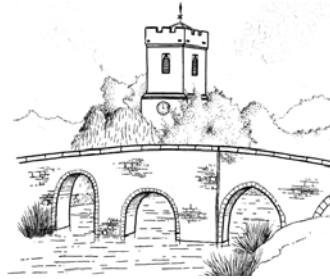


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 22nd August 2016 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Harvey - Chairman of the Council

Cllrs. Atkins, Ms Deacon, Fleming, Hiscocks, Mrs Keeley, Knight, Pound, Ms Randell and Mrs Taylor

Also present: County Cllr Brain (had advised he would be arriving late)
4 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

None received

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.

None declared

- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.

None required

3. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25TH JULY 2016

Cllr Mrs Keeley proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present.

5. PUBLIC FORUM

No issues raised

6. COUNCILLOR FORUM

- Request that the Parish Council congratulate the Bidford Chamber of Trade and Commerce on the outdoor cinema event which had been a great success
AGREED
- Is it possible for a member of the public to raise an issue during the public forum if the item is not on the Agenda
Any issue can be raised on the agenda but, if the item requires the Parish Council to make a decision, the issue will be deferred until the next meeting where it will be included on the Agenda
- Parked cars on grass verges and pavements
This is becoming an issue throughout the village and something has to be done before winter arrives making it more dangerous. After a short discussion it was **AGREED** to request the issue be on the Agenda for the next Local Community Forum which is taking place on Tuesday 20th September at the Parish Council Meeting Room and also for the appropriate working group to see what could be done.

7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

Cllr Brain arrived late and his report is noted at time of arrival

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

No District Cllr present

9. TO RECEIVE CLERK'S REPORT

This had been circulated and forms an integral part of these Minutes.

The Clerk added that the issue of the occupants of Greenacres, which had been on-going since March, had now been resolved. Enforcement had established the occupants are either gypsy or traveller and, therefore, fulfil the requirements of the authorised pitch. The file has now been closed.

The Clerk was asked to define the term "traveller" – this is a person who leads, or has led, a nomadic life.

RESOLVED to note the report

10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS

- **Communication and Marketing WG Report**
The Chairman of this Working Group drew attention to:

- The short bio and photograph item for the website.
It was **RESOLVED** the Clerk would take the photos on her mobile so that all photos would be similar and that a template would be drawn up to ensure a uniformity of biographies
- The Dementia Friendly Status raised in the report. She would be attending a full day training on this which will enable her to, in turn, train others.
RESOLVED to note the Report which is attached to these Minutes of which it forms an integral part.
- **Amenities WG – Bidford Juniors sponsorship (PC Mins July 2016/Item 10 refers)**
Information regarding the number of teams, and their age groups, as well as the cost of a 2 year sponsorship had been sent to councillors.
As there had been some concern raised by some councillors regarding the appropriateness of the Parish Council sponsoring the local football club, the Clerk had sought advice from WALC – the reply received was that it was an excellent way of supporting a local community group>
The Chairman of the Working Group proposed the Council sponsor one of the U7 or U8 teams, at a cost of £500 for 2 years.
Concern was raised that this may result in internal conflict within the club as it could be interpreted as favouritism.
A counter proposal was made to sponsor all the teams that needed sponsoring for a total cost of £1,700 over 2 years.
Again concern was raised as to whether it was appropriate for the Parish Council to give money to the football club – the working group had been very strict that it would not donate money to cover the running costs of an association or club. The Clerk clarified that the club had not requested any support from the Council, the proposal had come from councillors and had been agreed at the last meeting of the Amenities WG.
After a discussion the counter proposal was voted on and it was **RESOLVED** by 7 votes in favour, 2 against and an abstention to approve the sponsorship of 5 Bidford Junior FC teams at a total cost of £1,700 for 2 years.

11. TO APPROVE THE BIDFORD ON AVON STRATEGIC PLAN 2016-2020

This had been circulated prior to the meeting
RESOLVED to approve the Strategic Plan

12. TO APPROVE POLICY ON DEALING WITH ABUSIVE, PERSISTENT OR VEXATIOUS COMPLAINTS

A draft had been circulated. Council believed the document could be better improved to suit the circumstances of this Parish Council.
RESOLVED to defer the approval until next meeting. Councillors to send the Clerk their views and amendment proposals.

13. TO RECEIVE THE FOLLOWING CORRESPONDENCE

- **WALC – hard copy of the Warwickshire Local Councils' Charter**
NOTED

- **CPRE Annual Review 2015-16** and an invitation to attend the 53rd AGM on 8th Sept. at Sutton Coldfield Town Hall
NOTED Cllr. Atkins, who is the CPRE Hon. Treasurer will attend the AGM representing the Council

14. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- **16/01749/VARY - Bidford Grange**

Additional documents have been submitted for consideration.

The Clerk advised this was a complicated, legal planning issue. The original planning application had been submitted in 1991 and granted permission, with conditions, in 1995. Applicants were trying to establish that this application was still extant as building had commenced within the prescribed time – something the planning officer disputes.

The recommendation was to agree to a delegated decision in this case if the Local Planning Authority is minded, as advised, to grant permission subject to all the conditions imposed in 1995, albeit with wording that will reflect modern day planning policy

RESOLVED to approve the recommendation

County Cllr Brain arrived at the meeting. There was no report and no issue to raise except to remind the Parish Council, and other community groups, about the County Councillor Grant Fund – deadline 8th October.

The Clerk requested his assistance with the new signage for Bidford Bridge as finding the funds, and annual leave, appeared to be the stumbling blocks.

15. TO CONSIDER AND APPROVE

- **Completed accounts for the month of July 2016**

These had been circulated

RESOLVED they should be accepted and approved

- **To approve payments to be made in August 2016**

List of cheques to be raised and signed had been circulated

List of payable invoices form part of these Minutes and totalled an amount of £17,248.01

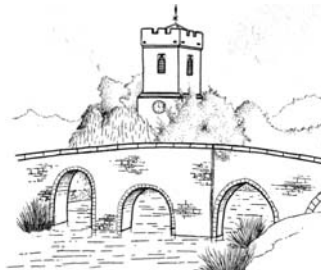
RESOLVED to approve the July payments, cheques to be signed by Cllrs Hiscocks and Mrs Keeley

The meeting closed at approx. 8.15pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



CLERKS REPORT - August 2016

1. MATTERS ARISING

- Parish Council and local residents have met with developers to seek to influence the reserved matter applications in respect of design, layout and house mix.
 - **Marriage Hill** – it has met with Persimmons and asked them to consider various issues and believe there has been a positive outcome. The Reserved Matters application has been submitted and when the Parish Council considers its reply it will be against the criteria of matters discussed
 - **Miller Homes** – this application on Land to the West of Waterloo Road for 200 dwellings is at a much earlier stage. A first meeting has taken place and it is envisaged that further meetings will be required. Miller Homes are also prepared to hold a public consultation event prior to submitting the Reserved Matters application.
- **Amenities WG Report**
 - SDC has approved the expenditure under S106 for the fencing around the sports association and funding should be in the bank by 15th August
 - SDC has also approved the proposed expenditure by the identified sports clubs and awaits sight of projects and costs to give final approval

- The identified sports associations have been contacted and requested to present a project and costs for up to £4,000

- **FINANCE**

- One of the planters by the war memorial has collapsed. I have looked at replacing them with something similar to the Jubilee bollards that were installed.
The cost would be £285 each + £30 delivery.
These will be ordered after the current flower season is over.

At : 15:02

Bank Current Account

List of Payments made between 01/07/2016 and 31/07/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2016	O2 - DD	DD	45.11		441/Phone charges
11/07/2016	Vodafone - DD	DD1	25.52		461/Broadband
14/07/2016	Stratford-on-Avon District Cou	DD172128	50.00		Purchase Ledger Payment
14/07/2016	Stratford-on-Avon District Cou	DD192454	56.00		Purchase Ledger Payment
15/07/2016	De Lage Leasing Ltd - DD	SO	429.30		432/Photocopier Lease
15/07/2016	HMRC Cumbernaud	SO	2,506.01		HMRC Cumbernaud
22/07/2016	EDF Energy - DD	DD	590.47		470/June 2016
25/07/2016	Simon Barrier	6630	35.00		Simon Barrier- replace 6612
25/07/2016	Accounting Data Services Ltd	6631	751.20		455/ Internal Audit
25/07/2016	Avon Planning Services	6632	255.00		456/June 20bas16 Hours
25/07/2016	Arrowscape	6633	352.80		482/Website updates
25/07/2016	John Astley & Sons Ltd	6634	34.60		463/Liquid Soap Dispenser
25/07/2016	Simon Barrier	6635	426.25		469/Fit water tap BoA cemetery
25/07/2016	Phil Basford	6636	345.22		457/repairs to deck/weeding
25/07/2016	Eric Bennett	6637	264.00		483/Environmental duties July
25/07/2016	Bidford Hardware & DIY	6638	68.63		472/tape,stapler.batteries
25/07/2016	Bloomfield Limited	6639	455.00		464/BIG Paper July-Sept
25/07/2016	Building & Plumbing Supplies L	6640	46.77		458/Timber screws& insert bit
25/07/2016	Came & Company	6641	105.15		465/Aviva Ins poli 24414511CHC
25/07/2016	The Alcester Connection	6642	50.00		484/Connection Mag July
25/07/2016	DCK Beavers Ltd	6643	811.56		459/Finance training
25/07/2016	Glasdon U.K.Limited	6644	462.26		477/Dog waste bins
25/07/2016	Grundon Waste Management Ltd	6645	989.14		473/skips june 2016
25/07/2016	Limebridge Rural Services Ltd	6646	219.00		468/Bidford CC,mow outfield
25/07/2016	Nardini & Son	6647	395.00		471/Build standpipe BoA cemete
25/07/2016	Proplant (UK) Ltd	6648	216.50		479/plant hire-excavator/auger
25/07/2016	Mrs A Smith	6649	300.00		488/Big Meadow Operative July
25/07/2016	Mark Smith	6650	3,640.00		489/Big Meadow -fencing
25/07/2016	SPR Designs Ltd	6651	90.00		480/Repair swivel foot pad
25/07/2016	Steelfast Ltd	6652	708.00		460/The Meadow, bore Glav
25/07/2016	Elisabeth Uggerloese	6653	44.31		493/Clerks Exp Postage July 16
25/07/2016	Westhill Direct	6654	58.54		462/paper/lam pouches
25/07/2016	Hartwell & Co (Timber) Ltd	6655	1,377.57		494/ono 136803
25/07/2016	Bidford Chamber of Trade & Com	6656	1,000.00		Bidford Chamber of Trade & Com
25/07/2016	Glasdon U.K.Limited	6634	462.26		Purchase Ledger Payment
25/07/2016	John Astley & Sons Ltd	6635	34.60		Purchase Ledger Payment
25/07/2016	Simon Barrier	6636	426.25		Purchase Ledger Payment
25/07/2016	Phil Basford	6637	345.22		Purchase Ledger Payment
25/07/2016	Eric Bennett	6638	264.00		Purchase Ledger Payment
25/07/2016	Bidford Hardware & DIY	6639	68.63		Purchase Ledger Payment
25/07/2016	Bloomfield Limited	6640	455.00		Purchase Ledger Payment
25/07/2016	Building & Plumbing Supplies L	6641	46.77		Purchase Ledger Payment
25/07/2016	Came & Company	6642	105.15		Purchase Ledger Payment
25/07/2016	The Alcester Connection	6643	50.00		Purchase Ledger Payment
25/07/2016	DCK Beavers Ltd	6644	811.56		Purchase Ledger Payment
25/07/2016	Purchase ledger payments p138	VOID	-3,069.44		to renumber chqs 6634 to 6644
25/07/2016	Mrs E Uggerloese	SO	1,947.51		Mrs E Uggerloese

At : 15:02

Bank Current Account

List of Payments made between 01/07/2016 and 31/07/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/07/2016	Warks PS	SO	766.57		Warks PS

Total Payments			<u>19,917.99</u>		
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Bank Current Account

Payments made between 01/08/2016 and 22/08/2016

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Details
01/08/2016	Microshade VSM - SO	SO	53.10	53.10		501		478/Monthly Hosting/software
01/08/2016	DCK Beavers Ltd	SO1	252.00	252.00		501		485/Account Services July 16
01/08/2016	Limebridge Rural Services Ltd	SO2	1,928.10	1,928.10		501		467/Footpaths & Amenities Main
02/08/2016	O2 - DD	DD	60.79	60.79		501		486/0771 1862 8928
02/08/2016	Severn Trent Water - DD	DD1	214.56	214.56		501		487/27 Jan to 11 July
04/08/2016	Severn Trent Water - DD	DD2	171.43	171.43		501		497/Bigmeadow WC 27/1 to 13/7/
10/08/2016	NPower - DD	DD3	22.49	22.49		501		507/18Jan to 26 Apr 2016
10/08/2016	Vodafone - DD	DD4	25.52	25.52		501		500/Broadband
15/08/2016	Stratford-on-Avon District Cou	DD172128	50.00	50.00		501		Purchase Ledger
15/08/2016	Stratford-on-Avon District Cou	DD192454	56.00	56.00		501		Purchase Ledger
22/08/2016	Avon Planning Services	6657	240.00	240.00		501		502/Planning Advice July 2016
22/08/2016	Simon Barrier	6658	52.50	52.50		501		495/cleaning signs Barton
22/08/2016	Phil Basford	6659	86.88	86.88		501		511/Supply 1 x Beet
22/08/2016	Eric Bennett	6660	264.00	264.00		501		513/Environmental duties Aug16
22/08/2016	Building & Plumbing Supplies L	6661	54.56	54.56		501		496/corner blocks. line level
22/08/2016	Grundon Waste Management Ltd	6662	556.37	556.37		501		504/Skips July 2016
22/08/2016	Hartwell & Co (Timber) Ltd	6663	1,273.51	1,273.51		501		514/Postcrete/rail posts
22/08/2016	D J Prickett	6664	1,035.00	1,035.00		501		509/Check Play areas -June16
22/08/2016	Mrs A Smith	6665	300.00	300.00		501		515/Big Meadow Aug 16
22/08/2016	Mark Smith	6666	3,870.00	3,870.00		501		516/trimi tree by moorings
22/08/2016	Steelfast Ltd	6667	778.80	778.80		501		498/6.4m 1.5 bore galv s/s
22/08/2016	Stratford-on-Avon District Cou	6668	1,926.00	1,926.00		501		520/Contribution CCTV
22/08/2016	Elisabeth Uggerloese	6669	46.40	46.40		501		499/Anti malware 1yr sub
22/08/2016	WALC	6670	930.00	930.00		501		501/Membership 2016/17
22/08/2016	Bidford Chamber of Commerce	6671	400.00			4061 107	400.00	Bidford Chamber of Commerce
22/08/2016	Bidford Tennis Club	6672	800.00			4016 107	800.00	Bidford Tennis Club
22/08/2016	Escape Arts	6673	500.00			4016 107	500.00	Escape Arts
22/08/2016	Icknield Court	6674	700.00			4061 107	700.00	Icknield Court-Sheltered Hous
22/08/2016	Senior Citizens Party	6675	200.00			4061 107	200.00	Senior Citizens Party
22/08/2016	VASA	6676	200.00			4061 107	200.00	VASA (Community
Sub Total Carried Forward			17,048.01	14,248.01	0.00		2,600.00	

Date: 16/08/2016

Bidford on Avon Parish Council

Page No: 2

Time: 16:43

Cash Book No : 1

User : DAL

Bank Current Account

Payments made between 01/08/2016 and 22/08/2016

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
22/08/2016	Warwick & Northampton Air	6677	200.00			4061	107	200.00	Transport) Warwick & Northampton Air Ambu
Total Payments :			17,248.01	14,248.01	0.00			3,000.00	

Month No : 4

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
101	Administration							
4001	Salary & Wages	37,464	14,197	40,100	25,903		25,903	35.4 %
4008	Training Costs	479	504	1,000	496		496	50.4 %
4009	Travelling	545	212	750	538		538	28.3 %
4011	Business Rates	451	455	460	5		5	98.9 %
4012	Water Rates	91	0	0	0		0	0.0 %
4020	Sundry Expenses	-62	16	200	184		184	7.9 %
4021	Telephone	762	289	750	461		461	38.6 %
4022	Postage & Carriage	108	36	130	94		94	27.9 %
4023	Office Stationery	456	64	600	536		536	10.6 %
4024	Subscriptions	1,122	965	1,350	385		385	71.5 %
4025	Insurance	2,302	2,213	2,350	137		137	94.2 %
4026	Broadband and Internet	295	125	260	135		135	48.1 %
4027	Equipment Rental	1,811	358	1,450	1,092		1,092	24.7 %
4028	Accounts Support	3,828	1,631	3,665	2,034		2,034	44.5 %
4029	IT & Computer Support	588	190	620	430		430	30.7 %
4030	Website	1,585	438	1,600	1,162		1,162	27.4 %
4032	Publicity & Special Events	0	200	0	-200		-200	0.0 %
4034	New Office Equipment	0	50	110	60		60	45.4 %
4035	Village Improvement	1,926	0	2,000	2,000		2,000	0.0 %
4037	Newsletter	605	0	0	0		0	0.0 %
4050	Street Furniture & Signs	214	0	0	0		0	0.0 %
4056	Legal and Professional	655	0	750	750		750	0.0 %
4057	Audit Fees External & Internal	650	-1,411	625	2,036		2,036	-225.8
	Administration :- Expenditure	55,875	20,532	58,770	38,238	0	38,238	34.9 %
1120	Room hire and letting Fees	120	0	0	0			0.0 %
1121	Sundry Receipts	76	0	0	0			0.0 %
1176	Precept	205,000	114,357	216,424	-102,067			52.8 %
1177	Council Support Grant	16,730	0	0	0			0.0 %
1190	Bank Interest	3,909	456	2,500	-2,044			18.2 %
	Administration :- Income	225,835	114,813	218,924	-104,111			52.4 %
	Net Expenditure over Income	-169,959	-94,281	-160,154	-65,873			
102	Civic & Democratic							
4024	Subscriptions	25	0	0	0		0	0.0 %
4032	Publicity & Special Events	0	500	0	-500		-500	0.0 %
4037	Newsletter	1,465	505	2,020	1,515		1,515	25.0 %
4053	Election Costs	300	0	2,500	2,500		2,500	0.0 %
	Civic & Democratic :- Expenditure	1,790	1,005	4,520	3,515	0	3,515	22.2 %
	Net Expenditure over Income	1,790	1,005	4,520	3,515			

Month No : 4

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
107 Grants & Donations Power Gen C							
4061 Grants and Donations	7,786	1,750	25,000	23,250		23,250	7.0 %
Grants & Donations Power Gen C :- Expenditure	7,786	1,750	25,000	23,250	0	23,250	7.0 %
Net Expenditure over Income	7,786	1,750	25,000	23,250			
109 Capital & Projects							
4991 Rolling Projects Provision	175,000	0	40,000	40,000		40,000	0.0 %
4992 Funding from Rolling Projects	-3,552	-10,263	0	10,263		10,263	0.0 %
5023 Tfr to EMR Village Improvement	20,000	0	0	0		0	0.0 %
5128 Tfr frm EMR Play Equipment	0	-5,000	0	5,000		5,000	0.0 %
Grants & Donations Power Gen C :- Expenditure	191,448	-15,263	40,000	55,263	0	55,263	-38.2 %
4035 Village Improvement	2,000	0	0	0		0	0.0 %
4901 CP Play Equipment	4,446	21,200	0	-21,200		-21,200	0.0 %
4903 CP New Streetlights	4,748	0	0	0		0	0.0 %
4904 CP War Memorial Bollards	3,552	0	0	0		0	0.0 %
Capital & Projects :- Expenditure	14,746	21,200	0	-21,200	0	-21,200	
1178 Grants Received	0	5,937	0	5,937			0.0 %
Capital & Projects :- Income	0	5,937	0	5,937			
Net Expenditure over Income	206,194	0	40,000	40,000			
201 Parks and Outside Areas							
5120 Tfr frm EMR Millers Bank Maint	-4,345	-1,600	-2,000	-400		-400	80.0 %
5125 Tfr frm EMR Skatepark	-4,305	0	0	0		0	0.0 %
Capital & Projects :- Income	-8,650	-1,600	-2,000	-400	0	-400	80.0 %
4005 Casual & agency workers	1,800	1,200	1,800	600		600	66.7 %
4008 Training Costs	0	180	0	-180		-180	0.0 %
4010 Janitorial	671	29	1,000	971		971	2.9 %
4012 Water Rates	388	171	440	269		269	39.0 %
4013 Rent Paid Parks	10,000	0	11,600	11,600		11,600	0.0 %
4014 Rent Paid Play Areas	200	0	200	200		200	0.0 %
4017 Waste Disposal	5,696	2,215	6,500	4,285		4,285	34.1 %
4019 Gatekeepers Commission	7,000	3,000	6,000	3,000		3,000	50.0 %
4020 Sundry Expenses	568	222	600	378		378	36.9 %
4036 Building Maintenance	1,853	1,567	1,000	-567		-567	156.7 %
4039 General Maintenance	11,874	3,800	10,000	6,200		6,200	38.0 %
4041 Equipment Maintenance	657	0	2,500	2,500		2,500	0.0 %
4043 Tree Maintenance	825	1,400	2,000	600		600	70.0 %

Month No : 4

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4046 Grass Cutting	15,099	7,804	12,000	4,197		4,197	65.0 %
4047 Play Area Maintenance	17,823	8,164	10,000	1,836		1,836	81.6 %
4050 Street Furniture & Signs	0	167	0	-167		-167	0.0 %
Parks and Outside Areas :- Expenditure	74,455	29,918	65,640	35,722	0	35,722	45.6 %
1000 Carparking Fees	9,363	9,138	13,500	-4,362			67.7 %
1001 Lease,Rent,Hire pitches/land	2,120	750	4,400	-3,650			17.0 %
1002 Fishing Righs	1,036	0	0	0			0.0 %
1003 Moorings Income	1,205	0	0	0			0.0 %
1012 Concessions	2,100	2,079	2,000	79			104.0 %
1121 Sundry Receipts	218	0	0	0			0.0 %
1178 Grants Received	19,019	0	0	0			0.0 %
Parks and Outside Areas :- Income	35,060	11,968	19,900	-7,932			60.1 %
Net Expenditure over Income	30,745	16,351	43,740	27,389			
202 Allotments							
5026 Tfr to EMR Allotments	0	0	1,680	1,680		1,680	0.0 %
Parks and Outside Areas :- Income	0	0	1,680	1,680	0	1,680	0.0 %
4005 Casual & agency workers	370	0	0	0		0	0.0 %
4012 Water Rates	522	215	500	285		285	42.9 %
4039 General Maintenance	252	0	260	260		260	0.0 %
Allotments :- Expenditure	1,144	215	760	545	0	545	28.2 %
1010 Allotment Rents	2,687	852	2,400	-1,548			35.5 %
1011 Allotment Sundry Income	112	0	40	-40			0.0 %
Allotments :- Income	2,799	852	2,440	-1,588			34.9 %
Net Expenditure over Income	-1,655	-637	0	637			
203 Cemetery							
5124 Tfr frm EMR Cemetery Wall	-6,225	0	0	0		0	0.0 %
Allotments :- Income	-6,225	0	0	0	0	0	
4005 Casual & agency workers	1,750	0	0	0		0	0.0 %
4011 Business Rates	706	711	720	9		9	98.8 %
4016 Electricity Floodlights	154	0	300	300		300	0.0 %
4023 Office Stationery	0	44	0	-44		-44	0.0 %
4024 Subscriptions	90	90	90	0		0	100.0 %
4035 Village Improvement	289	3,421	0	-3,421		-3,421	0.0 %
4039 General Maintenance	13,730	3,510	13,500	9,990		9,990	26.0 %
4042 Equipment Maintenance	502	542	340	-202		-202	159.5 %

Month No : 4

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4043	Tree Maintenance	0	0	500	500		500	0.0 %
4046	Grass Cutting	1,750	0	0	0		0	0.0 %
4050	Street Furniture & Signs	98	0	0	0		0	0.0 %
	Cemetery :- Expenditure	19,068	8,319	15,450	7,131	0	7,131	53.8 %
1130	Burials	7,335	730	6,000	-5,270			12.2 %
1131	Memorials	2,450	907	2,000	-1,093			45.3 %
1135	Cemetery Maintenance Income	1,927	0	686	-686			0.0 %
	Cemetery :- Income	11,712	1,637	8,686	-7,049			18.8 %
	Net Expenditure over Income	1,132	6,682	6,764	82			
204	Street Lighting							
4018	Electricity Streetlights	5,808	2,152	7,000	4,848		4,848	30.7 %
4039	General Maintenance	0	138	1,800	1,662		1,662	7.7 %
4050	Street Furniture & Signs	0	1,035	0	-1,035		-1,035	0.0 %
4054	Streetlights R & M	2,209	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	8,017	3,325	8,800	5,475	0	5,475	37.8 %
	Net Expenditure over Income	8,017	3,325	8,800	5,475			
205	Village Management							
5127	Tfr fromEMR N'hood Plan	-8,938	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	-8,938	0	0	0	0	0	
4020	Sundry Expenses	100	0	0	0		0	0.0 %
4025	Insurance	0	360	0	-360		-360	0.0 %
4032	Publicity & Special Events	54	0	4,110	4,110		4,110	0.0 %
4035	Village Improvement	7,996	3,089	6,000	2,911		2,911	51.5 %
4039	General Maintenance	128	250	0	-250		-250	0.0 %
4043	Tree Maintenance	1,520	0	510	510		510	0.0 %
4045	Lengthman	0	0	3,500	3,500		3,500	0.0 %
4048	Footpath & Verge Mtce	15,441	5,505	15,000	9,495		9,495	36.7 %
4049	War Memorial Maintenance	0	0	1,320	1,320		1,320	0.0 %
4050	Street Furniture & Signs	1,381	0	3,000	3,000		3,000	0.0 %
4052	Neighbourhood Plan	15,817	2,470	2,500	30		30	98.8 %
	Village Management :- Expenditure	42,437	11,674	35,940	24,266	0	24,266	32.5 %
1121	Sundry Receipts	400	0	0	0			0.0 %
1178	Grants Received	2,000	0	3,500	-3,500			0.0 %
	Village Management :- Income	2,400	0	3,500	-3,500			0.0 %
	Net Expenditure over Income	31,099	11,674	32,440	20,766			

Combined Account Totals by Account Number

<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors Control	150.00	
105	VAT Control A/c	8,038.51	
201	Current Bank A/c	18,023.59	
202	Bank Deposit Account	165,298.05	
203	Treasury Deposit account	350,000.00	
310	General Reserves		137,486.36
315	EMR Rolling Projects Fund		161,185.70
320	EMR Millers Bank Maintenance		11,411.00
321	EMR Play Area Renewal		61,913.32
322	EMR Tree Maintenance		26,462.00
323	EMR Village Improvement		56,059.20
324	EMR Cemetery Wall Repair		11,333.40
325	EMR Skatepark		695.05
327	EMR Neighbourhood Plan		11,062.12
501	Creditors Control		8,905.27
515	PAYE Control		866.22
999	Discounts		0.01
1000	Carparking Fees		9,138.34
1001	Lease,Rent,Hire pitches/land		750.00
1010	Allotment Rents		851.56
1012	Concessions		2,079.17
1121	Sundry Receipts		0.05
1130	Burials		730.00
1131	Memorials		906.68
1176	Precept		114,357.00
1178	Grants Received		5,937.49
1190	Bank Interest		456.21
4001	Salary & Wages	14,197.13	
4005	Casual & agency workers	1,200.00	
4008	Training Costs	684.30	
4009	Travelling	212.04	
4010	Janitorial	28.84	
4011	Business Rates	1,166.44	
4012	Water Rates	385.99	
4017	Waste Disposal	2,215.00	
4018	Electricity Streetlights	2,152.25	
4019	Gatekeepers Commission	3,000.00	
4020	Sundry Expenses	237.30	
4021	Telephone	289.14	
4022	Postage & Carriage	36.29	
4023	Office Stationery	107.47	
4024	Subscriptions	1,055.00	
4025	Insurance	2,573.21	
4026	Broadband and Internet	125.08	
4027	Equipment Rental	357.75	
4028	Accounts Support	1,631.00	
4029	IT & Computer Support	190.29	

Combined Account Totals by Account Number

<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
4030	Website	437.80	
4032	Publicity & Special Events	700.00	
4034	New Office Equipment	49.99	
4035	Village Improvement	6,510.24	
4036	Building Maintenance	1,566.73	
4037	Newsletter	505.00	
4039	General Maintenance	7,698.27	
4042	Equipment Maintenance	542.39	
4043	Tree Maintenance	1,400.00	
4046	Grass Cutting	7,803.50	
4047	Play Area Maintenance	8,164.09	
4048	Footpath & Verge Mtce	5,505.25	
4050	Street Furniture & Signs	1,201.72	
4052	Neighbourhood Plan	2,470.00	
4057	Audit Fees External & Internal		1,411.00
4061	Grants and Donations	1,750.00	
4901	CP Play Equipment	21,200.00	
4992	Funding from Rolling Projects		10,262.50
5120	Tfr frm EMR Millers Bank Maint		1,600.00
5128	Tfr frm EMR Play Equipment		5,000.00
	Trial Balance Total :	640,859.65	640,859.65
	Difference :	0.00	

Date: 16/08/2016

Bidford on Avon Parish Council

Page No: 1

Time: 15:03

Cash Book No : 1

User : DAL

Bank Current Account

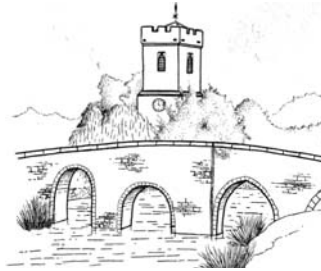
Receipts received between 01/07/2016 and 31/07/2016

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked on : 04/07/2016	170.00						
502698	Memory Lane (453)	170.00		28.33	1131	203	141.67	Memory Lane (453)
	Banked on : 06/07/2016	225.00						
	Sales Recpts Page 25	225.00	225.00		100			Sales Recpts Page 25
	Banked on : 07/07/2016	725.00						
502304	Big Meadow Car Park	725.00		120.83	1000	201	604.17	Big Meadow Car Park
	Banked on : 14/07/2016	175.00						
502700	D Baker (1249)	175.00			1130	203	175.00	D Baker (1249)
	Banked on : 20/07/2016	1,390.00						
502305	Big Meadow Car Park	1,390.00		231.67	1000	201	1,158.33	Big Meadow Car Park
	Banked on : 27/07/2016	1,120.00						
502306	Big Meadow Car Park	1,120.00		186.67	1000	201	933.33	Big Meadow Car Park
	Banked on : 27/07/2016	25,000.00						
	Bidford on Avon 07357312	25,000.00			202		25,000.00	Bidford on Avon
	Total Receipts :	28,805.00	225.00	567.50			28,012.50	

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 10 - REPORT FROM THE COMMUNICATION AND MARKETING WORKING GROUP

The Communications & Marketing WG met on Monday 1st August 2016 @ 12.00 pm

Attendants:

- Cllr. Ms Deacon
- Cllr Fleming
- Cllr Ms Randell
- Mrs E. Uggerloese – Clerk

The WG elected Cllr Ms Deacon as Chairman

1. KEEPING THE LOCAL COMMUNITY ENGAGED AND INFORMED OF THE WORK CARRIED OUT BY THE PARISH COUNCIL. ENCOURAGING THE LOCAL COMMUNITY TO BE MORE ACTIVE WITHIN THE COMMUNITY

- It was proposed that all Councillors supply a picture and short biography, concentrating on why they became a councillor and the interests they pursue therein; and which working groups do they belong to. This would have the added bonus of complying with the requirements of Local Community Award Scheme.
This information to be posted
 - On the website
 - Budgens Notice board
 - Notice boards
 - BIG Newsletter – October issue
- Dementia Friendly Community
This is a new concept and the Chairman will be attending a course on this. There is a precedent in Wimborne, Dorset, and again the Chairman is visiting to see how it works.
The idea is to get the local community and businesses involved in creating a Dementia Friendly Community, where residents and businesses are on the look out for people with dementia and are, therefore, able to assist. With an aging population, the WG considered this was an excellent way to both involve the community and make a difference to the quality of life of some of its residents.

It was also agreed, that this “reach out” could be extended to adjoining villages

- **Annual Gala Event**

Although it was recognised that the Carnival good old days were probably past us, the WG think it is worth considering an annual event which will bring the various local groups together and involve the whole community. It should not be seen as competing with either the Vintage Gathering event or any Street/Market Bash organised by the Chamber of Trade and Commerce: more a good old fashioned Village Fete

- **More use of Social Media – particularly with photos as these always get a much higher response.**

2. LIAISE WITH MEDIA - PROJECT A MORE POSITIVE IMAGE OF THE PARISH COUNCIL AND THE WORK IT DOES FOR ITS COMMUNITY

It was noted that, regrettable, the local press, due to current financial difficulties, is less obvious these days. The Evesham Journal no longer sends a reporter to attend the meetings, and don't even phone to follow up a particular item on the Agenda! Nor is Page 11 dedicated to Bidford any more – just small notices dotted around the newspaper. And The Herald, as usual, is more Stratford upon Avon orientated.

Having said that, the group agreed it had to work with the press, sending good news stories – these do appear as the article in The Observer about Bidford being in the top 10 hidden jewels demonstrated.

More photographs – as these always appear to raise the interest

3. BRANDING EXERCISE

It was agreed that this should be done in collaboration with the Business Development WG, but taking the lead.

One proposal is for Bidford to be branded as “*Riverside Saxon Village*”

4. DEVELOPMENT OF WG

Apart from the above, members believe this WG should be flexible and ready to work and act when required by other WGs to promote and advertise their ideas.