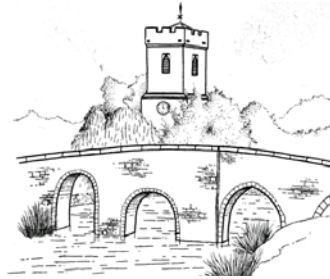


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 26th September 2016 @ 7.30 pm
at the Parish Council Meeting Room, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Harvey - Chairman of the Council

Cllrs. Atkins, Ms Deacon, Fleming, Mrs Keeley, Knight,
Pound, Ms Randell and Mrs Taylor

Also present: District Cllr. Cargill. Cllr. Pemberton sent his apologies
5 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received, and accepted, from Cllr. Hiscocks

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.
None declared

- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 22ND AUGUST 2016

Cllr Ms Deacon proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present.

5. PUBLIC FORUM

- **Bidford Bridge** – concern was, again, raised that 15 months after the incident that caused the bridge to close, no measures have been put in place to prevent it happening again. On Friday 23rd Sept. 16 HGVs were counted driving over the bridge.

The Clerk advised that it would appear all signage had been approved but that all was on hold due to lack of finance.

RESOLVED the Clerk to request information regarding what financial assistance was required and for a proposal to be put forward for its consideration.

- **Minerals Policy** – query was raised as to the stage of this consultation. Cllr Cargill replied that there was concern in Salford Priors and a petition had been sent to County Council to withdraw the site. A final decision would be made in November/December 2016.

6. COUNCILLOR FORUM

- It was brought to the Council's attention, that a very prominent "chevron" sign had replaced the standard "round" sign, indicating under which arch barges should use when navigating the river Avon.

RESOLVED the Clerk to investigate the reason for this and to have it replaced if possible.

7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

County Cllr. was not present at the meeting

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

- **Rural Exception site at Broom** – this application was going to committee on Wed. 28th Sept. and he would be supporting the application
- **Developments** it was important the Parish Council press for good design. This is supported by the Core Strategy and the Parish Council was encouraged to use its power to ensure good design of the development to ameliorate their impact.

9. TO RECEIVE CLERK'S REPORT

this had been circulated and forms an integral part of these Minutes.

RESOLVED to note the report

10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS

- **Amenities Strategic WG**

Verbal report – Councillors were advised that when Bidford Juniors FC had put forward the cost of sponsoring all the teams, it had not been set out clearly and, when Council resolved to sponsor the teams at a cost of £1,700 for a two year period, the U7 team was not included.

To include the sponsorship of the U7 team would cost a further £350 for a two year period and it was proposed the Council support this.

RESOLVED by 7 votes in favour, 1 against and 1 abstention to approve the cost of £350.

- **Business & Development Strategic WG.**

Verbal report by the Chairman of the Group

- They had had a good meeting with the Chamber of Trade and Commerce. Various issues had been raised for consideration. The Working Group would be meeting soon to consider the issues and would be reporting back to Council with its recommendations

- AGM was being held on Monday 3rd Oct. – Councillors could attend as individuals

RESOLVED to note the report

- **Communication and Marketing WG Report**

Verbal report by the Chairman of the Group

- Photos and bio pics – the latter had been circulated and Councillors were asked to complete and send to the Clerk

- Dementia Friendly Community – she had attended a course in Birmingham and would like to deliver a 1 hour awareness session to Councillors, who were asked to send available dates to the Clerk so that this could be organised.

A full report would follow with recommendations

RESOLVED to note the report.

11. TO CONSIDER STRUCTURE OF THE BIDFORD ON AVON STRATEGIC PLAN 2016-2021 AND DATE OF FIRST MEETING

After a short discussion it was **RESOLVED**

- That a template/layout should be found and circulated for approval so that the Working Groups could start populating it with priorities, dates, costs etc.
- Date of the first meeting Monday 21st November @ 7.30 pm

12. TO CONSIDER

- Audit Report for the year ending 31st March 2016

RESOLVED to note the Council had been given an unqualified report

- Other matter raised by External Auditors

- It was noted that Council should approve Sections 1 (Annual Governance Statement) and 2 (Accounting Statements) as two separate items in the Minutes to clearly demonstrate that the Annual Governance Statement was considered and approved before the Accounting Statement.

- The precept was incorrectly stated as £205,500 as £500 of the precept was included in Total Other Receipts. The Council should restate the 20-16 figures on next years Annual Return and write “restated” beneath the £ sign on the 2016 column

RESOLVED to note the comments made and ensure they are carried out in 2017

13. TO CONSIDER REPLYING TO THE GOVERNMENT’S CONSULTATION OF “THE 2017/18 LOCAL GOVERNMENT FINANCE STATEMENT” WHICH INCLUDES POSSIBLE CHANGES TO THE PRECEPT

A draft response to the relevant questions had been circulated. It was proposed these be approved with one addition to Q5: It is expected that this transfer of services will continue, not only to larger local councils, but also medium and smaller ones *“and should be accompanied by appropriate funding”*

RESOLVED to approve the draft response with the addition sentence to Q5.

14. TO CONSIDER A REQUEST FROM RESIDENT REQUESTING THE REINSTATEMENT OF THE “NO THROUGH ROAD” SIGN WHERE COURT WAY MEETS WESTHOLME ROAD WITH THE ADDITION OF A “NO TURNING” SIGN

After a short discussion it was **RESOLVED** to support the installation of the No Through Road at the junction of Westholme Road and The Crescent.

15. TO RECEIVE THE FOLLOWING CORRESPONDENCE

- **WALC –**

- Letter from Gavin Barwell MP re Neighbourhood Planning Bill (circulated)

NOTED

- Housing and Planning Act 2016 – Neighbourhood Planning (circulated)

NOTED

- Legal Topic Note LTN59 – The Rights of Local Councils to be notified of Planning Applications and Decisions (circulated)

NOTED

- Legal Topic Note LTN 88 – Event Licensing (circulated)

NOTED

Councillors are requested to note the above and bring to the attention of Council any item they believe could be of interest.

- **Westholme Court** – request for assistance as residents are experiencing problems

A verbal report was made regarding the concerns of Westholme Court residents at the lack of support from Orbit Housing. There are 36 units – 16 bungalows and 20 flats. The doors to the building housing the flats were left permanently open due to a fault, which Orbit failed to rectify for a period of 2 days: this increased risk of theft, which will not be covered by insurance due to the open doors.

Residents had agreed to a contract that charges £8.72 a week but were unhappy at the lack of service this delivered.

It was proposed Council request a copy of the contract to establish whether it was being fulfilled or not. It was also proposed it contact Alcester as they had the same issue,

RESOLVED

- The Clerk to contact Cllr Payne of Alcester Town Council to obtain further information
- To request copy of the contract
- To request a meeting with Orbit Housing
- **Thank you letters from**
 - Air Ambulance Service
 - Icknield Court Residents
 - VASA

NOTED

16. TO APPROVE POLICY ON DEALING WITH ABUSIVE, PERSISTENT OR VEXATIOUS COMPLAINTS AND COMPLAINTS

Some concern was expressed regarding the possible legal implications of adopting the policy

RESOLVED to adopt the policy subject to approval from WALC (who had forwarded the template)

17. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- **16/02642/REM Miss Elizabeth Woods (Persimmons) Marriage Hill Nurseries, 45 Salford Road, B50 4EY**

Amendments have been received for consideration following meeting.

The Planning Committee Chairman gave a verbal report, stating talks were still taking place with Persimmons as there were still outstanding issues such as

- Pedestrian access
- House design
- House mix

NOTED

- **16/02665/FUL – Mr EE Limited, T Mobile, Streetworks Site at Waterloo Industrial Estate, Waterloo Road**

Replacement of existing 15m high pole with proposed 15m high pole with new foundation and removal of 1 No. existing equipment cabinet with 1 No. proposed equipment cabinet with associated ancillary works.

RESOLVED no representation

18. TO CONSIDER AND APPROVE

- **Completed accounts for the month of August 2016**

These had been circulated

RESOLVED they should be accepted and approved

- **To approve payments to be made in September 2016**

List of cheques to be raised and signed had been circulated

List of payable invoices form part of these Minutes and totalled an amount of £24,604.91

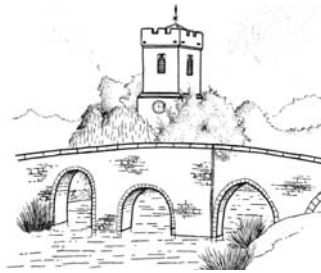
RESOLVED to approve the August payments, cheques to be signed by Cllrs Pound and Mrs Taylor

The meeting closed at approx. 8.20pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



CLERKS REPORT – Sept. 2016

1. PARKING ON PAVEMENTS

The issue was going to be part of the agenda of the Local Community Forum for 13th Sept. Regrettably this had to be cancelled but, Jeff Morris, County Council Highways, who was going to attend the forum, came to see me – and Joe was in the office at the time.

It appears that, apart from London, it is not illegal to park on the pavement: what is illegal is to block a pavement making it impossible for pedestrians to use it. This is enforceable only by the Police.

He suggested a low key awareness campaign – such as having leaflets printed that can be placed on the windscreen of offenders and, at the same time, a photograph of the offending car be taken. These photos to be sent on a regular basis to the Police so that repeat offenders can be “visited”. We agreed it would be a good idea to have the school children design the posters and to discuss this with Mr Simms when we hold the termly meeting with him.

In some instances, for example when cars park on the grassed areas on Waterloo Road, Council may consider installing some posts to prevent this.

2. Greenacres

Confirmation has been received from SDC Enforcement department that the residents are considered to be “Gypsy and/or Travellers” thus fulfilling the required criteria. The file has been closed

3. Trees

- **Stepping Stones** – canopy has been lifted on the trees as it was causing trouble for pedestrians
- **Black Poplar** – hope to have some results from the laboratory on Monday. May require further test.

Bank Current Account

Payments made between 01/08/2016 and 22/08/2016

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Details
01/08/2016	Microshade VSM - SO	SO	53.10	53.10		501		478/Monthly Hosting/software
01/08/2016	DCK Beavers Ltd	SO1	252.00	252.00		501		485/Account Services July 16
01/08/2016	Limebridge Rural Services Ltd	SO2	1,928.10	1,928.10		501		467/Footpaths & Amenities Main
02/08/2016	O2 - DD	DD	60.79	60.79		501		486/0771 1862 8928
02/08/2016	Severn Trent Water - DD	DD1	214.56	214.56		501		487/27 Jan to 11 July
04/08/2016	Severn Trent Water - DD	DD2	171.43	171.43		501		497/Bigmeadow WC 27/1 to 13/7/
10/08/2016	NPower - DD	DD3	22.49	22.49		501		507/18Jan to 26 Apr 2016
10/08/2016	Vodafone - DD	DD4	25.52	25.52		501		500/Broadband
15/08/2016	Stratford-on-Avon District Cou	DD172128	50.00	50.00		501		Purchase Ledger
15/08/2016	Stratford-on-Avon District Cou	DD192454	56.00	56.00		501		Purchase Ledger
22/08/2016	Avon Planning Services	6657	240.00	240.00		501		502/Planning Advice July 2016
22/08/2016	Simon Barrier	6658	52.50	52.50		501		495/cleaning signs Barton
22/08/2016	Phil Basford	6659	86.88	86.88		501		511/Supply 1 x Beet
22/08/2016	Eric Bennett	6660	264.00	264.00		501		513/Environmental duties Aug16
22/08/2016	Building & Plumbing Supplies L	6661	54.56	54.56		501		496/corner blocks. line level
22/08/2016	Grundon Waste Management Ltd	6662	556.37	556.37		501		504/Skips July 2016
22/08/2016	Hartwell & Co (Timber) Ltd	6663	1,273.51	1,273.51		501		514/Postcrete/rail posts
22/08/2016	D J Prickett	6664	1,035.00	1,035.00		501		509/Check Play areas -June16
22/08/2016	Mrs A Smith	6665	300.00	300.00		501		515/Big Meadow Aug 16
22/08/2016	Mark Smith	6666	3,870.00	3,870.00		501		516/trimi tree by moorings
22/08/2016	Steelfast Ltd	6667	778.80	778.80		501		498/6.4m 1.5 bore galv s/s
22/08/2016	Stratford-on-Avon District Cou	6668	1,926.00	1,926.00		501		520/Contribution CCTV
22/08/2016	Elisabeth Uggerloese	6669	46.40	46.40		501		499/Anti malware 1yr sub
22/08/2016	WALC	6670	930.00	930.00		501		501/Membership 2016/17
22/08/2016	Bidford Chamber of Commerce	6671	400.00			4061 107	400.00	Bidford Chamber of Commerce
22/08/2016	Bidford Tennis Club	6672	800.00			4016 107	800.00	Bidford Tennis Club
22/08/2016	Escape Arts	6673	500.00			4016 107	500.00	Escape Arts
22/08/2016	Icknield Court	6674	700.00			4061 107	700.00	Icknield Court-Sheltered Hous
22/08/2016	Senior Citizens Party	6675	200.00			4061 107	200.00	Senior Citizens Party
22/08/2016	VASA	6676	200.00			4061 107	200.00	VASA (Community
Sub Total Carried Forward			17,048.01	14,248.01	0.00		2,600.00	

Date: 16/08/2016

Bidford on Avon Parish Council

Page No: 2

Time: 16:43

Cash Book No : 1

User : DAL

Bank Current Account

Payments made between 01/08/2016 and 22/08/2016

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
22/08/2016	Warwick & Northampton Air	6677	200.00			4061	107	200.00	Transport) Warwick & Northampton Air Ambu
Total Payments :			17,248.01	14,248.01	0.00			3,000.00	

Date: 22/09/2016

Bidford on Avon Parish Council

Page No: 1

Time: 14:09

Cash Book No : 1

User : RLB

Bank Current Account

Payments made between 01/09/2016 and 26/09/2016

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
01/09/2016	O2 - DD	DD	47.69	47.69		501			528/ 07718 628 925
13/09/2016	Vodafone - DD	D/D	25.52	25.52		501			531/Broadband charges Aug16
14/09/2016	Stratford-on-Avon District Cou	DD1	50.00	50.00		501			Purchase Ledger
14/09/2016	Stratford-on-Avon District Cou	DD2	56.00	56.00		501			Purchase Ledger
26/09/2016	John Astley & Sons Ltd	6678	103.68	103.68		501			522/Refuse Sacks 5 x 200
26/09/2016	Alice Duchess Dudley	6679	7,400.00	7,400.00		501			533/Agricultural rent Mar-Sep
26/09/2016	Eric Bennett	6680	264.00	264.00		501			539/Environmental duties Sep16
26/09/2016	Building & Plumbing Supplies L	6681	74.11	74.11		501			523/Basin Waste
26/09/2016	Cleansing Service Group Ltd	6682	189.00	189.00		501			541/Sludge Disp Public Toilets
26/09/2016	Grant Thornton UK LLP	6683	720.00	720.00		501			536/External audit 2015-16
26/09/2016	Grundon Waste Management Ltd	6684	977.64	977.64		501			529/Waste disposal Aug16
26/09/2016	Hags-SMP Ltd	6685	18.00	18.00		501			527/Black Rope Repair tape
26/09/2016	Hartwell & Co (Timber) Ltd	6686	1,480.18	1,480.18		501			544/Postcrete, rail posts
26/09/2016	Kompan Ltd	6687	40.80	40.80		501			530/Shackles, screws, nuts
26/09/2016	Mark Smith	6688	9,460.00	9,460.00		501			548/Hedge cutting
26/09/2016	Mrs A Smith	6689	300.00	300.00		501			547/Big Meadow Operative Sep16
26/09/2016	Steelfast Ltd	6690	1,274.40	1,274.40		501			553/Bore Galv S/S
26/09/2016	Elisabeth Uggerloese	6691	43.41	43.41		501			555/Clerks Exp Sep16-Postage
26/09/2016	Warwickshire County Council	6692	294.65	294.65		501			532/Marleigh Road street light
26/09/2016	Westhill Direct	6693	85.83	85.83		501			Purchase Ledger
26/09/2016	Bidford Juniors FC	6694	1,700.00			4061	107	1,700.00	Bidford Juniors FC
Total Payments :			24,604.91	22,904.91	0.00			1,700.00	

Month No : 5

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
101	Administration							
4001	Salary & Wages	37,464	17,746	40,100	22,354		22,354	44.3 %
4008	Training Costs	479	504	1,000	496		496	50.4 %
4009	Travelling	545	230	750	520		520	30.7 %
4011	Business Rates	451	455	460	5		5	98.9 %
4012	Water Rates	91	0	0	0		0	0.0 %
4020	Sundry Expenses	-62	16	200	184		184	7.9 %
4021	Telephone	762	329	750	421		421	43.9 %
4022	Postage & Carriage	108	49	130	81		81	37.3 %
4023	Office Stationery	456	64	600	536		536	10.6 %
4024	Subscriptions	1,122	965	1,350	385		385	71.5 %
4025	Insurance	2,302	2,213	2,350	137		137	94.2 %
4026	Broadband and Internet	295	146	260	114		114	56.3 %
4027	Equipment Rental	1,811	358	1,450	1,092		1,092	24.7 %
4028	Accounts Support	3,828	1,841	3,665	1,824		1,824	50.2 %
4029	IT & Computer Support	588	235	620	385		385	37.8 %
4030	Website	1,585	438	1,600	1,162		1,162	27.4 %
4032	Publicity & Special Events	0	200	0	-200		-200	0.0 %
4034	New Office Equipment	0	50	110	60		60	45.4 %
4035	Village Improvement	1,926	1,926	2,000	74		74	96.3 %
4037	Newsletter	605	0	0	0		0	0.0 %
4050	Street Furniture & Signs	214	0	0	0		0	0.0 %
4056	Legal and Professional	655	0	750	750		750	0.0 %
4057	Audit Fees External & Internal	650	-1,411	625	2,036		2,036	-225.8
	Administration :- Expenditure	55,875	26,353	58,770	32,417	0	32,417	44.8 %
1120	Room hire and letting Fees	120	0	0	0			0.0 %
1121	Sundry Receipts	76	0	0	0			0.0 %
1176	Precept	205,000	114,357	216,424	-102,067			52.8 %
1177	Council Support Grant	16,730	0	0	0			0.0 %
1190	Bank Interest	3,909	463	2,500	-2,037			18.5 %
	Administration :- Income	225,835	114,820	218,924	-104,104			52.4 %
	Net Expenditure over Income	-169,959	-88,467	-160,154	-71,687			
102	Civic & Democratic							
4024	Subscriptions	25	0	0	0		0	0.0 %
4032	Publicity & Special Events	0	500	0	-500		-500	0.0 %
4037	Newsletter	1,465	505	2,020	1,515		1,515	25.0 %
4053	Election Costs	300	0	2,500	2,500		2,500	0.0 %
	Civic & Democratic :- Expenditure	1,790	1,005	4,520	3,515	0	3,515	22.2 %
	Net Expenditure over Income	1,790	1,005	4,520	3,515			

Month No : 5

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
107	<u>Grants & Donations Power Gen C</u>						
4016	Electricity Floodlights	0	1,300	0	-1,300	-1,300	0.0 %
4061	Grants and Donations	7,786	3,450	25,000	21,550	21,550	13.8 %
	Grants & Donations Power Gen C :- Expenditure	7,786	4,750	25,000	20,250	0	19.0 %
	Net Expenditure over Income	7,786	4,750	25,000	20,250		
109	<u>Capital & Projects</u>						
4991	Rolling Projects Provision	175,000	0	40,000	40,000	40,000	0.0 %
4992	Funding from Rolling Projects	-3,552	-10,263	0	10,263	10,263	0.0 %
5023	Tfr to EMR Village Improvement	20,000	0	0	0	0	0.0 %
5128	Tfr frm EMR Play Equipment	0	-5,000	0	5,000	5,000	0.0 %
	Grants & Donations Power Gen C :- Expenditure	191,448	-15,263	40,000	55,263	0	-38.2 %
4035	Village Improvement	2,000	0	0	0	0	0.0 %
4901	CP Play Equipment	4,446	21,200	0	-21,200	-21,200	0.0 %
4903	CP New Streetlights	4,748	0	0	0	0	0.0 %
4904	CP War Memorial Bollards	3,552	0	0	0	0	0.0 %
	Capital & Projects :- Expenditure	14,746	21,200	0	-21,200	0	-21,200
1178	Grants Received	0	7,191	0	7,191		0.0 %
	Capital & Projects :- Income	0	7,191	0	7,191		
	Net Expenditure over Income	206,194	-1,254	40,000	41,254		
201	<u>Parks and Outside Areas</u>						
5120	Tfr frm EMR Millers Bank Maint	-4,345	-2,360	-2,000	360	360	118.0 %
5125	Tfr frm EMR Skatepark	-4,305	0	0	0	0	0.0 %
	Capital & Projects :- Income	-8,650	-2,360	-2,000	360	0	360
4005	Casual & agency workers	1,800	1,500	1,800	300	300	83.3 %
4008	Training Costs	0	180	0	-180	-180	0.0 %
4010	Janitorial	671	29	1,000	971	971	2.9 %
4012	Water Rates	388	171	440	269	269	39.0 %
4013	Rent Paid Parks	10,000	0	11,600	11,600	11,600	0.0 %
4014	Rent Paid Play Areas	200	0	200	200	200	0.0 %
4017	Waste Disposal	5,696	3,030	6,500	3,470	3,470	46.6 %
4019	Gatekeepers Commission	7,000	3,000	6,000	3,000	3,000	50.0 %
4020	Sundry Expenses	568	308	600	292	292	51.3 %
4036	Building Maintenance	1,853	1,567	1,000	-567	-567	156.7 %
4039	General Maintenance	11,874	6,023	10,000	3,977	3,977	60.2 %
4041	Equipment Maintenance	657	15	2,500	2,485	2,485	0.6 %

Month No : 5

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4043 Tree Maintenance	825	1,800	2,000	200		200	90.0 %
4046 Grass Cutting	15,099	9,014	12,000	2,987		2,987	75.1 %
4047 Play Area Maintenance	17,823	8,958	10,000	1,042		1,042	89.6 %
4050 Street Furniture & Signs	0	167	0	-167		-167	0.0 %
Parks and Outside Areas :- Expenditure	74,455	35,761	65,640	29,879	0	29,879	54.5 %
1000 Carparking Fees	9,363	12,630	13,500	-870			93.6 %
1001 Lease,Rent,Hire pitches/land	2,120	900	4,400	-3,500			20.5 %
1002 Fishing Righs	1,036	0	0	0			0.0 %
1003 Moorings Income	1,205	0	0	0			0.0 %
1012 Concessions	2,100	2,079	2,000	79			104.0 %
1121 Sundry Receipts	218	0	0	0			0.0 %
1178 Grants Received	19,019	0	0	0			0.0 %
Parks and Outside Areas :- Income	35,060	15,609	19,900	-4,291			78.4 %
Net Expenditure over Income	30,745	17,792	43,740	25,948			
202 Allotments							
5026 Tfr to EMR Allotments	0	0	1,680	1,680		1,680	0.0 %
Parks and Outside Areas :- Income	0	0	1,680	1,680	0	1,680	0.0 %
4005 Casual & agency workers	370	0	0	0		0	0.0 %
4012 Water Rates	522	215	500	285		285	42.9 %
4039 General Maintenance	252	0	260	260		260	0.0 %
Allotments :- Expenditure	1,144	215	760	545	0	545	28.2 %
1010 Allotment Rents	2,687	852	2,400	-1,548			35.5 %
1011 Allotment Sundry Income	112	0	40	-40			0.0 %
Allotments :- Income	2,799	852	2,440	-1,588			34.9 %
Net Expenditure over Income	-1,655	-637	0	637			
203 Cemetery							
5124 Tfr frm EMR Cemetery Wall	-6,225	0	0	0		0	0.0 %
Allotments :- Income	-6,225	0	0	0	0	0	
4005 Casual & agency workers	1,750	0	0	0		0	0.0 %
4011 Business Rates	706	711	720	9		9	98.8 %
4016 Electricity Floodlights	154	0	300	300		300	0.0 %
4023 Office Stationery	0	44	0	-44		-44	0.0 %
4024 Subscriptions	90	90	90	0		0	100.0 %
4035 Village Improvement	289	3,421	0	-3,421		-3,421	0.0 %
4039 General Maintenance	13,730	3,751	13,500	9,749		9,749	27.8 %

Month No : 5

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4042	Equipment Maintenance	502	615	340	-275		-275	180.8 %
4043	Tree Maintenance	0	0	500	500		500	0.0 %
4046	Grass Cutting	1,750	0	0	0		0	0.0 %
4050	Street Furniture & Signs	98	0	0	0		0	0.0 %
	Cemetery :- Expenditure	19,068	8,633	15,450	6,817	0	6,817	55.9 %
1130	Burials	7,335	905	6,000	-5,095			15.1 %
1131	Memorials	2,450	1,119	2,000	-881			56.0 %
1135	Cemetery Maintenance Income	1,927	0	686	-686			0.0 %
	Cemetery :- Income	11,712	2,024	8,686	-6,662			23.3 %
	Net Expenditure over Income	1,132	6,609	6,764	155			
204	Street Lighting							
4018	Electricity Streetlights	5,808	2,644	7,000	4,356		4,356	37.8 %
4039	General Maintenance	0	138	1,800	1,662		1,662	7.7 %
4050	Street Furniture & Signs	0	1,230	0	-1,230		-1,230	0.0 %
4054	Streetlights R & M	2,209	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	8,017	4,012	8,800	4,788	0	4,788	45.6 %
	Net Expenditure over Income	8,017	4,012	8,800	4,788			
205	Village Management							
5127	Tfr fromEMR N'hood Plan	-8,938	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	-8,938	0	0	0	0	0	
4020	Sundry Expenses	100	0	0	0		0	0.0 %
4025	Insurance	0	360	0	-360		-360	0.0 %
4032	Publicity & Special Events	54	0	4,110	4,110		4,110	0.0 %
4035	Village Improvement	7,996	3,514	6,000	2,486		2,486	58.6 %
4039	General Maintenance	128	650	0	-650		-650	0.0 %
4043	Tree Maintenance	1,520	0	510	510		510	0.0 %
4045	Lengthman	0	0	3,500	3,500		3,500	0.0 %
4048	Footpath & Verge Mtce	15,441	6,710	15,000	8,290		8,290	44.7 %
4049	War Memorial Maintenance	0	0	1,320	1,320		1,320	0.0 %
4050	Street Furniture & Signs	1,381	0	3,000	3,000		3,000	0.0 %
4052	Neighbourhood Plan	15,817	2,470	2,500	30		30	98.8 %
	Village Management :- Expenditure	42,437	13,704	35,940	22,236	0	22,236	38.1 %
1121	Sundry Receipts	400	0	0	0			0.0 %
1178	Grants Received	2,000	0	3,500	-3,500			0.0 %
	Village Management :- Income	2,400	0	3,500	-3,500			0.0 %
	Net Expenditure over Income	31,099	13,704	32,440	18,736			

Combined Account Totals by Account Number

<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors Control	300.00	
105	VAT Control A/c	682.98	
201	Current Bank A/c	8,638.48	
202	Bank Deposit Account	165,305.13	
203	Treasury Deposit account	350,000.00	
310	General Reserves		137,486.36
315	EMR Rolling Projects Fund		161,185.70
320	EMR Millers Bank Maintenance		10,651.00
321	EMR Play Area Renewal		61,913.32
322	EMR Tree Maintenance		26,462.00
323	EMR Village Improvement		56,059.20
324	EMR Cemetery Wall Repair		11,333.40
325	EMR Skatepark		695.05
327	EMR Neighbourhood Plan		11,062.12
501	Creditors Control		3,890.19
515	PAYE Control		1,701.62
999	Discounts		0.01
1000	Carparking Fees		12,630.01
1001	Lease,Rent,Hire pitches/land		900.00
1010	Allotment Rents		851.56
1012	Concessions		2,079.17
1121	Sundry Receipts		0.05
1130	Burials		905.00
1131	Memorials		1,119.18
1176	Precept		114,357.00
1178	Grants Received		7,191.49
1190	Bank Interest		463.29
4001	Salary & Wages	17,746.41	
4005	Casual & agency workers	1,500.00	
4008	Training Costs	684.30	
4009	Travelling	230.24	
4010	Janitorial	28.84	
4011	Business Rates	1,166.44	
4012	Water Rates	385.99	
4016	Electricity Floodlights	1,300.00	
4017	Waste Disposal	3,029.70	
4018	Electricity Streetlights	2,644.47	
4019	Gatekeepers Commission	3,000.00	
4020	Sundry Expenses	323.70	
4021	Telephone	328.88	
4022	Postage & Carriage	48.54	
4023	Office Stationery	107.47	
4024	Subscriptions	1,055.00	
4025	Insurance	2,573.21	
4026	Broadband and Internet	146.35	
4027	Equipment Rental	357.75	
4028	Accounts Support	1,841.00	

Combined Account Totals by Account Number

<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
4029	IT & Computer Support	234.54	
4030	Website	437.80	
4032	Publicity & Special Events	700.00	
4034	New Office Equipment	49.99	
4035	Village Improvement	8,861.24	
4036	Building Maintenance	1,566.73	
4037	Newsletter	505.00	
4039	General Maintenance	10,562.54	
4041	Equipment Maintenance	15.00	
4042	Equipment Maintenance	614.79	
4043	Tree Maintenance	1,800.00	
4046	Grass Cutting	9,013.50	
4047	Play Area Maintenance	8,958.09	
4048	Footpath & Verge Mtce	6,709.75	
4050	Street Furniture & Signs	1,396.37	
4052	Neighbourhood Plan	2,470.00	
4057	Audit Fees External & Internal		1,411.00
4061	Grants and Donations	3,450.00	
4901	CP Play Equipment	21,200.00	
4992	Funding from Rolling Projects		10,262.50
5120	Tfr frm EMR Millers Bank Maint		2,360.00
5128	Tfr frm EMR Play Equipment		5,000.00
	Trial Balance Total :	641,970.22	641,970.22
	Difference :	0.00	

Bank Reconciliation Statement as at: 31/08/2016 for Cash Book 1 Bank Current Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account	31/08/2016		21,091.49
			<u>21,091.49</u>
<u>Unpresented Cheques (Minus)</u>			<u>Amount</u>
25/04/2016 6582	Marcliff Flood Group		100.00
25/07/2016 6631	Accounting Data Services Ltd		751.20
25/07/2016 6633	Arrowscape		352.80
25/07/2016 6651	SPR Designs Ltd		90.00
25/07/2016 6654	Westhill Direct		58.54
22/08/2016 6661	Building & Plumbing Supplies L		54.56
22/08/2016 6663	Hartwell & Co (Timber) Ltd		1,273.51
22/08/2016 6666	Mark Smith		3,870.00
22/08/2016 6668	Stratford-on-Avon District Cou		1,926.00
22/08/2016 6669	Elisabeth Uggerloese		46.40
22/08/2016 6670	WALC		930.00
22/08/2016 6671	Bidford Chamber of Commerce		400.00
22/08/2016 6672	Bidford Tennis Club		800.00
22/08/2016 6673	Escape Arts		500.00
22/08/2016 6674	Icknield Court		700.00
22/08/2016 6675	Senior Citizens Party		200.00
22/08/2016 6676	VASA		200.00
22/08/2016 6677	Warwick & Northampton Air Ambu		200.00
			<u>12,453.01</u>
			8,638.48
<u>Receipts not Banked/Cleared (Plus)</u>			
			<u>0.00</u>
			8,638.48
	Balance per Cash Book is :-		8,638.48
	Difference is :-		0.00

Date: 22/09/2016

Bidford on Avon Parish Council

Page No: 1

Time: 10:18

Cash Book No : 1

User : RLB

Bank Current Account

Receipts received between 01/08/2016 and 31/08/2016

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked on : 03/08/2016	7,526.65						
BGC	HMRC VAT Repay	7,526.65			105		7,526.65	HMRC VAT Repay
	Banked on : 04/08/2016	175.00						
500301	Merston Green	175.00			1130	203	175.00	Merston Green
	Banked on : 04/08/2016	890.00						
502307	Big Meadow Car Park	890.00		148.33	1000	201	741.67	Big Meadow Car Park
	Banked on : 11/08/2016	255.00						
500302	D Baker (454)	85.00		14.17	1131	203	70.83	D Baker (454)
500302	G Clifford (455)	170.00		28.33	1131	203	141.67	G Clifford (455)
	Banked on : 11/08/2016	1,485.00						
502308	Big Meadow Car Park	1,485.00		247.50	1000	201	1,237.50	Big Meadow Car Park
	Banked on : 18/08/2016	1,815.00						
502309	Big Meadow Car Park	1,815.00		302.50	1000	201	1,512.50	Big Meadow Car Park
	Banked on : 22/08/2016	1,254.00						
	SDC Payments Precepts	1,254.00			1178	109	1,254.00	SDC Payments Precepts -
Total Receipts :		13,400.65	0.00	740.83			12,659.82	

At : 10:20

Bank Current Account

List of Payments made between 01/08/2016 and 31/08/2016

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/08/2016	Microshade VSM - SO	SO	53.10		478/Monthly Hosting/software
01/08/2016	DCK Beavers Ltd	SO1	252.00		485/Account Services July 16
01/08/2016	Limebridge Rural Services Ltd	SO2	1,928.10		467/Footpaths & Amenities Main
02/08/2016	O2 - DD	DD	60.79		486/0771 1862 8928
02/08/2016	Severn Trent Water - DD	DD1	214.56		487/27 Jan to 11 July
04/08/2016	Severn Trent Water - DD	DD2	171.43		497/Bigmeadow WC 27/1 to 13/7/
10/08/2016	NPower - DD	DD3	22.49		507/18Jan to 26 Apr 2016
10/08/2016	Vodafone - DD	DD4	25.52		500/Broadband
15/08/2016	Stratford-on-Avon District Cou	DD172128	50.00		Purchase Ledger Payment
15/08/2016	Stratford-on-Avon District Cou	DD192454	56.00		Purchase Ledger Payment
22/08/2016	Avon Planning Services	6657	240.00		502/Planning Advice July 2016
22/08/2016	Simon Barrier	6658	52.50		495/cleaning signs Barton
22/08/2016	Phil Basford	6659	86.88		511/Supply 1 x Beet
22/08/2016	Eric Bennett	6660	264.00		513/Environmental duties Aug16
22/08/2016	Building & Plumbing Supplies L	6661	54.56		496/corner blocks. line level
22/08/2016	Grundon Waste Management Ltd	6662	556.37		504/Skips July 2016
22/08/2016	Hartwell & Co (Timber) Ltd	6663	1,273.51		514/Postcrete/rail posts
22/08/2016	D J Prickett	6664	1,035.00		509/Check Play areas -June16
22/08/2016	Mrs A Smith	6665	300.00		515/Big Meadow Aug 16
22/08/2016	Mark Smith	6666	3,870.00		516/trimi tree by moorings
22/08/2016	Steelfast Ltd	6667	778.80		498/6.4m 1.5 bore galv s/s
22/08/2016	Stratford-on-Avon District Cou	6668	1,926.00		520/Contribution CCTV
22/08/2016	Elisabeth Uggerloese	6669	46.40		499/Anti malware 1yr sub
22/08/2016	WALC	6670	930.00		501/Membership 2016/17
22/08/2016	Bidford Chamber of Commerce	6671	400.00		Bidford Chamber of Commerce
22/08/2016	Bidford Tennis Club	6672	800.00		Bidford Tennis Club
22/08/2016	Escape Arts	6673	500.00		Escape Arts
22/08/2016	Icknield Court	6674	700.00		Icknield Court- Sheltered Hous
22/08/2016	Senior Citizens Party	6675	200.00		Senior Citizens Party
22/08/2016	VASA	6676	200.00		VASA (Community Transport)
22/08/2016	Warwick & Northampton Air Ambu	6677	200.00		Warwick & Northampton Air Ambu
22/08/2016	EDF Energy - DD	DD	590.67		526/Streetlighting July 16
22/08/2016	Mrs E Uggerloese	SO	1,947.31		Mrs E Uggerloese
30/08/2016	Warks PS	SO	766.57		Warks PS
30/08/2016	Microshade VSM - SO	SO1	53.10		512/Software & Hosting fees
30/08/2016	DCK Beavers Ltd	SO2	252.00		525/August accounting services
30/08/2016	Limebridge Rural Services Ltd	SO3	1,928.10		505/footpaths/amenities mainte

Total Payments	22,785.76
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