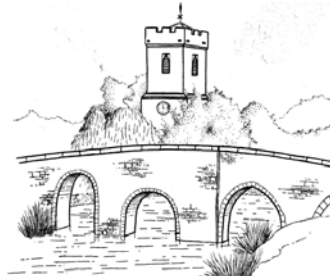


# BIDFORD ON AVON PARISH COUNCIL

## In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 21<sup>st</sup> March 2016 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way, B50 4QG

### **PRESENT**

Chairman                      Cllr. Fleming - Chairman of the Council

Cllrs.                              Atkins, Ms Deacon, Harvey, Hiscocks, Mrs Keeley, Knight, Pound and Ms Randell

Also present:                      District Cllr. Cargill  
5 members of the public

In attendance:                      Mrs E. Uggerløse, Clerk to the Parish Council

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

*Apologies were received, and accepted, from Cllr. Mrs Taylor*

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

- All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30<sup>th</sup> July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.  
*Cllr. Hiscocks declared a personal interest in Item 10 – Grant request from Bidford-on-Avon C of E Primary School*
- Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate.  
*None required*

**3. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 29<sup>TH</sup> FEBRUARY 2016**

Cllr Mrs Keeley proposed the Minutes of the Parish Council Meeting be accepted as being accurate.

**RESOLVED:** that the Minutes be accepted as an accurate account, and signed by the Chairman.

**4. YOUTH FORUM**

None present.

**5. PUBLIC FORUM**

No issues raised

**6. COUNCILLOR FORUM**

A Councillor brought to the attention of Council the request from Bidford Pharmacy that residents sign a petition to Stop cuts to pharmacy funding and it was agreed that residents should be made aware of this by having it posted on the Parish Council's website

**7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR**

Cllr. Brain was not present

**8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS**

- Cllr Cargill confirmed the officer restructure at SDC: the 3 executive officers were confirmed as
  - Phil Grafton – Monitoring Officer (statutory requirement)
  - David Buckland
  - Dave Webb
- **Core Strategy** – indication from the Inspector is that he has found the document to be robust and has accepted the 5 year land supply, despite discounting care homes from the figure.  
the statutory 6 week consultation will start as soon as possible
- **Planning** – it had been noted that some parishes appear to object to planning applications almost as a matter of course, thus causing the application to go before a planning committee. Again, it has been noticed that many parishes then don't attend the committee meetings.  
Cllr Cargill made it clear that this was not the case of Bidford on Avon Parish Council – its responses to planning applications were measured and it always sent a representative to the committee meetings to speak in support of its response.

**9. TO RECEIVE PRESENTATION FROM DONNA SAVAGE PLANNING LTD IN RESPECT OF THE PLANNING APPLICATIONS FOR RIVER HOUSE, HIGH STREET, BROOM**

The Clerk updated Council that the applications had been refused.

This was confirmed by Ms Donna Savage who advised there was some additional information that had been too late for the applications, and that these would be included in a new application.

Council advised that it would consider this new information when it received the new planning application.

## **10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS**

- **To receive** Report and Recommendations from the Amenities Working Group (this had been circulated)

- **Grant Applications**

- **Bidford-on-Avon Bowling Club**

- To refurbish the kitchen which is no longer fit for purpose.

- Cost: £2,500-3,000**

- Grant request: "any amount given would be warmly welcome"**

- Working Group agreed that the Bowling Club is pro active in its fundraising events, though it recognised the difficulty in recruiting new members.*

- Recommendation: to award a grant of £1,250**

- RESOLVED** to award a grant of £1,250.00

- **Bidford-on-Avon Primary School**

- 3 Sewing machines and desks

- Cost : £589.85**

- Grant request: £589.85**

- Some concern was raised that not enough was being done to raise funds, though it was also recognized that grant funding was being squeezed and PTA fundraising was not as active as it has been in the past.*

- Recommendation: to award £393.24 to allow the purchase of 2 x sewing machines and 2 x tables**

- RESOLVED** to award a grant for £393.24

- **Marlcliff Flood Group**

- Queens 90<sup>th</sup> Celebrations at Marlcliff – for the purchase of trestle tables as well as a tree and plaque

- Cost: £150.00**

- Grant: £100**

- Recommendation: to award a grant of £100**

- RESOLVED** to award a grant of £100

- **OUTDOOR GYM PROJECT**

- It was noted the amount to spend could include £6k from a S106 from the development of Land to the South of Salford Road (Council had already advised SDC that it would use this money for this project).

- The Amenities WG, under delegated powers, awarded the contract to Play and Leisure Ltd.

- The Clerk advised that with the new funding the number of items had been increased to 10 and circulated a illustration of the Big Meadow Fitness Area

○ **TAYLOR WIMPEY**

As you are aware, the Parish Council is taking over the POS of the development on land to the north of Bramley Way (just waiting for acceptance of the requested commuted sum – indications are that it will be accepted) Taylor Wimpey would like to know what the PC wants done with the footpath that goes from the west side of the development onto Westholme Road: it is currently a dirt track. Both the engineer and I think it is best left as is – not pretty but it does allow the “urban” feeling of the new development not to spill into the more rural feel of Westholme Road, plus it will discourage motorbikes etc. Alternatives would be to tarmac it or gravel it

**Recommendation – to leave it as is**

Following a discussion as to what would be best for the local community and fulfil the requirements of the emerging NDP, it was proposed that a site visit would assist Council to make its final decision

**RESOLVED** to arrange a site visit and the decision to be made at the April Planning Committee meeting

○ **BIDFORD JUNIORS FC**

The football club will be holding its annual tournament on 2nd July and Gregg Junks, the new Chairman, came to discuss the various issues. It was agreed they could use Monie Meadow for parking, and they would ensure they managed both traffic and parking. Entrance into the parking via gate on Honeybourne Road and exit on the other side to ensure a good flow of traffic. Ushers to wear high visibility jackets. The issue of charges was also discussed and the

**Recommendation:**

**That a flat fee of £225 be charged for the use of Monie Meadow for parking** – to be reviewed after this year with a view of reaching a 3 year agreement.

**RESOLVED** to approve the recommendation

○ **QUEENS 90<sup>TH</sup> BIRTHDAY CELEBRATION**

Queen Birthday Beacon – 21<sup>st</sup> April @ 7.30pm is our allotted lighting time. - do we want fireworks as well?

**Recommendation: to include fireworks**

The Clerk advised the cost of the fireworks would be £500

**RESOLVED** to approve the fireworks at a cost of £500

**RESOLVED** the Amenities WG to propose a budget for the Queen's Birthday events

- **To consider** recommendation from the Burials WG to increase the charges by £5.00 from 1<sup>st</sup> April 2016  
**RESOLVED** to approve the recommendation

**11. TO REVIEW AND APPROVE THE FOLLOWING DOCUMENTS**

- **Standing Orders** – this had been circulated  
**RESOLVED** to approve
- **Financial Regulations** – this had been circulated  
**RESOLVED** to approve
- **INTERNAL CONTROL POLICY** – this had been circulated  
**RESOLVED** to approve

**12. TO CONSIDER BIDFORD ON AVON 2015 BENCHMARKING REPORT, DATED FEBRUARY 2016, CARRIED OUT BY PEOPLE AND PLACES (circulated)**

Council agreed this was an excellent piece of work with interesting results and recommendations which required careful study by the Council for future implementation

**RESOLVED** to note

**13. TO CONSIDER THE FOLLOWING PLANNING APPLICATION**

- **16/00568/FUL Mr D Broadhurst, Mill Cottage, Bidford Grange, B50 4LY**  
Proposed extensions and ancillary outbuildings  
**RESOLVED** no representation

**14. TO CONSIDER AND APPROVE**

- **Completed accounts for the month of February 2016**  
These had been circulated and it was **RESOLVED** they should be accepted and approved, subject to clarification of Page 4 of the Cost Centre Report (appears to be a typographical error) – they form part of these Minutes
- **To approve payments to be made in March 2016**  
List of cheques to be raised and signed had been circulated  
**RESOLVED** to approve the cheques payable and that these should be signed by Cllrs Harvey and Knight  
List of payable cheques form part of these Minutes

**Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))**

**15. TO CONSIDER QUOTATIONS/BIDS, PUBLICISED BY THE PARISH COUNCIL FOR THE FOLLOWING:**

- Sole Catering Rights for the Big Meadow 2016 season  
Only one bid had been received which was accepted  
**RESOLVED** to accept the bid from Mr M Dobson
- Sole Ice Cream Rights to the Big Meadow 2016 season  
Two bids had been received. It was proposed the Council accept the higher bid which also stated would be paid in full not in instalments  
**RESOLVED** to accept the quote from Mr T. Best
- Inflatable rights to the Big Meadow 2016  
Only 1 bid had been received  
**RESOLVED** to accept the bid from Mr M Dobson

- Flower Box contract  
Offer had been sent to 5 parties but only one had sent a quote.  
**RESOLVED** to accept the quote from Limebridge Rural Services Ltd.

**16. TO CONSIDER RENEWAL OF THE ENVIRONMENTAL OFFICER CONTRACT**  
**RESOLVED** to renew the contract on the same terms

The meeting closed at approx. 8.40pm



## Bank Current Account

Payments made between 01/02/2016 and 29/02/2016

## Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Details
01/02/2016	Westhill	006360	-41.50	-41.50		501		Westhill - void lost chq
01/02/2016	Westhill Direct	006519	41.50	41.50		501		Purchase Ledger
01/02/2016	DCK Beavers Ltd - SO	SO	252.00	252.00		501		242/Contract accounting
01/02/2016	Limebridge Rural Services Ltd	SO1	1,901.52	1,901.52		501		14479/238/Amenity-footpath mai
01/02/2016	Microshade VSM - SO	so	53.10	53.10		501		8674/239/Monthly Hosting Fee
02/02/2016	O2 - DD	DD	42.70	42.70		501		248/Mobile phone
09/02/2016	NPower - DD	DD1	59.97	59.97		501		269/Jjan 16 Street Lighting
10/02/2016	Vodafone - DD	DD2	25.52	25.52		501		265/Broadband
15/02/2016	Severn Trent Water - DD	DD3	76.96	76.96		501		264/Public conveniences BM
15/02/2016	Severn Trent Water - DD	DD4	282.09	282.09		501		263/Water supply
22/02/2016	EDF Energy - DD	DD	609.21	609.21		501		272/Street lighting Jan16
26/02/2016	Glasdon U.K.Limited	6258	2,584.34	2,584.34		501		273/recycling bins& Posters
26/02/2016	Building & Plumbing Supplies L	6521	126.87	126.87		501		258/Sharp sand + chipped bark
26/02/2016	Grundon Waste Management Ltd	6522	373.39	373.39		501		261/Waste disposal January
26/02/2016	The Play Inspection Company Lt	6523	375.00	375.00		501		276/Annual Inspections
26/02/2016	D J Prickett	6524	575.00	575.00		501		262/Check play areas January
26/02/2016	SLCC Enterprises Ltd	6525	216.00	216.00		501		277/Practitioners Conference
26/02/2016	SLCC	6525VOID	-216.00			100	-216.00	SLCC - incorrect value on chq
26/02/2016	Warwickshire County Council	6526	6,251.22	6,251.22		501		270/Streetlighting maintenance
26/02/2016	Cleansing Service Group Ltd	6527	185.00	185.00		501		16000101/266/Disp sludge
26/02/2016	Nic Ashford	6529	370.00	370.00		501		280/Avon Allotments maintenanc
26/02/2016	Eric Bennett	6530	264.00	264.00		501		281/Environmental office Feb16
26/02/2016	Mark Smith	6531	3,830.00	3,830.00		501		282/Sports Club's ground maint
26/02/2016	Elisabeth Uggerloese	6532	46.18	46.18		501		292/E Uggerloese Feb 16
26/02/2016	SLCC	6535	216.00			100	216.00	SLCC -replaces 6525
26/02/2016	WMTT M106478760001	TRANSFER	110,443.62			1190 101	443.62	WMTT M106478760001
						203	110,000.00	WMTT M106478760001
<b>Sub Total Carried Forward</b>			128,943.69	18,500.07	0.00		110,443.62	

Date: 15/03/2016

Bidford on Avon Parish Council

Page No: 2

Time: 10:14

Cash Book No : 1

User : DAL

## Bank Current Account

Payments made between 01/02/2016 and 29/02/2016

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
26/02/2016	WMTT M10647876001	TRANSFER	-110,443.62			1190	101	-443.62	WMTT M10647876001- incorrect
							203	-110,000.00	WMTT M10647876001- incorrect
29/02/2016	Citizens Advice Bureau	6520	2,065.00			4061	107	2,065.00	Citizens Advice Bureau - Grant
29/02/2016	Escape Arts	6533	1,000.00			4061	107	1,000.00	Escape Arts - Grant
29/02/2016	M Smith	6534	350.00			4061	107	350.00	M Smith - Grant
29/02/2016	Microshade VSM - SO	SO	53.10	53.10		501			274/Monthly Hosting Fee
29/02/2016	Warks PS	SO	719.19			517		719.19	Warks PS
29/02/2016	Mrs E Uggerloese	SO	1,954.46			516		1,954.46	Mrs E Uggerloese
29/02/2016	DCK Beavers Ltd - SO	SO1	252.00	252.00		501			TPC6868/271/Feb 2016
29/02/2016	Limebridge Rural Services Ltd	SO2	1,901.52	1,901.52		501			14490/267/footpath
<b>Total Payments :</b>			26,795.34	20,706.69	0.00			6,088.65	



Date: 15/03/2016

## Bidford on Avon Parish Council

Page No: 1

Time: 16:45

Cash Book No : 1

User : DAL

## Bank Current Account

Payments made between 01/03/2016 and 17/03/2016

## Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
02/03/2016	Mrs E Uggerloese	6532CORR	-0.01			505	-0.01	Mrs E Uggerloese-banking diff
02/03/2016	O2 - DD	DD	52.51	52.51		501		275/07718 628 925
08/03/2016	Glasdon	6528	-0.10			505	-0.10	Glasdon - Banking difference
10/03/2016	Avon Planning Services	6536	840.00	840.00		501		29/Neighbourhood Developm Plan
10/03/2016	Alice Duchess Dudley	6537	5,000.00	5,000.00		501		295/rent 29/9/15 to 24/3/16
10/03/2016	The Alcester Connection	6538	50.00	50.00		501		296/Feb 16 Magazine
17/03/2016	John Astley & Sons Ltd	6539	548.18	548.18		501		309/Cleaning materials
17/03/2016	Building & Plumbing Supplies L	6540	192.81	192.81		501		304/Sharp sand
17/03/2016	Hartwell & Co (Timber) Ltd	6541	144.15	144.15		501		310/posts-postcrete
17/03/2016	Limebridge Rural Services Ltd	6542	1,170.00	1,170.00		501		306/replace flower planter
17/03/2016	D J Prickett	6543	460.00	460.00		501		308/Monthly play area check
17/03/2016	Warwickshire County Council	6544	766.90	766.90		501		313/emergency door off
17/03/2016	Simon Barrier	6545	87.50	87.50		501		314/clear posters,ditches & dr
17/03/2016	Eric Bennett	6546	264.00	264.00		501		315/Environmental work March16
17/03/2016	Grundon Waste Management Ltd	6547	189.94	189.94		501		316/rental recycling frontload
17/03/2016	Hartwell & Co (Timber) Ltd	6548	557.85	557.85		501		317/Wood preserver
17/03/2016	Lepus Consulting Ltd	6549	1,181.88	1,181.88		501		320/SEA Screening Report
17/03/2016	F Parr Ltd	6550	201.60	201.60		501		322/litter picker, plastic cha
17/03/2016	People and Places Partnership	6551	2,400.00	2,400.00		501		323/2015 Benchmarking Report
17/03/2016	StickyM Ltd	6552	374.57	374.57		501		324/Sign-keep clear cemetery g
17/03/2016	Mark Smith	6553	8,860.00	8,860.00		501		325/cut grass Grange Rd Cemet
17/03/2016	Westhill Direct	6554	64.46	64.46		501		331/lam pouch,stpl rem,tape di
17/03/2016	Elisabeth Uggerloese	6555	38.43	38.43		501		332/Clerks Exp March
<b>Total Payments :</b>			<b>23,444.67</b>	<b>23,444.78</b>	<b>0.00</b>		<b>-0.11</b>	

Month No : 11

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>101 Administration</b>						
5019 Tfr to EMR Devolved Services	0	0	0		0	0.0 %
Village Management :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0 %</b>
4001 Salary & Wages	34,064	36,100	2,036		2,036	94.4 %
4003 Pensions	0	5,440	5,440		5,440	0.0 %
4008 Training Costs	479	1,000	521		521	47.9 %
4009 Travelling	513	950	437		437	54.0 %
4011 Business Rates	451	450	-1		-1	100.3 %
4012 Water Rates	91	0	-91		-91	0.0 %
4020 Sundry Expenses	228	170	-58		-58	134.4 %
4021 Telephone	638	550	-88		-88	116.0 %
4022 Postage & Carriage	101	160	59		59	63.3 %
4023 Office Stationery	381	630	249		249	60.5 %
4024 Subscriptions	1,122	1,350	228		228	83.1 %
4025 Insurance	2,302	2,330	28		28	98.8 %
4026 Broadband and Internet	274	1,420	1,146		1,146	19.3 %
4027 Equipment Rental	1,453	0	-1,453		-1,453	0.0 %
4028 Accounts Support	3,408	0	-3,408		-3,408	0.0 %
4029 IT & Computer Support	544	0	-544		-544	0.0 %
4030 Website	1,108	0	-1,108		-1,108	0.0 %
4034 New Office Equipment	0	110	110		110	0.0 %
4035 Village Improvement	1,926	0	-1,926		-1,926	0.0 %
4036 Building Maintenance	0	500	500		500	0.0 %
4037 Newsletter	100	0	-100		-100	0.0 %
4042 Equipment Maintenance	0	2,050	2,050		2,050	0.0 %
4056 Legal and Professional	655	750	95		95	87.3 %
4057 Audit Fee	25	610	585		585	4.1 %
Administration :- Expenditure	<b>49,863</b>	<b>54,570</b>	<b>4,707</b>	<b>0</b>	<b>4,707</b>	<b>91.4 %</b>
1120 Room hire and letting Fees	120	0	120			0.0 %
1121 Sundry Receipts	76	0	76			0.0 %
1176 Precept	205,000	205,500	-500			99.8 %
1177 Council Support Grant	16,730	16,230	500			103.1 %
1190 Bank Interest	3,103	2,500	603			124.1 %
Administration :- Income	<b>225,029</b>	<b>224,230</b>	<b>799</b>			<b>100.4 %</b>
<b>Net Expenditure over Income</b>	<b>-175,166</b>	<b>-169,660</b>	<b>5,506</b>			
<b>102 Civic &amp; Democratic</b>						
4024 Subscriptions	25	0	-25		-25	0.0 %
4037 Newsletter	1,465	0	-1,465		-1,465	0.0 %

Month No : 11

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4053 Election Costs	300	0	-300		-300	0.0 %
Civic & Democratic :- Expenditure	<b>1,790</b>	<b>0</b>	<b>-1,790</b>	<b>0</b>	<b>-1,790</b>	
<b>Net Expenditure over Income</b>	<b>1,790</b>	<b>0</b>	<b>-1,790</b>			
<b>107 Grants &amp; Donations Power Gen C</b>						
4061 Grants - Donations	6,042	25,000	18,958		18,958	24.2 %
Grants & Donations Power Gen C :- Expenditure	<b>6,042</b>	<b>25,000</b>	<b>18,958</b>	<b>0</b>	<b>18,958</b>	<b>24.2 %</b>
<b>Net Expenditure over Income</b>	<b>6,042</b>	<b>25,000</b>	<b>18,958</b>			
<b>109 Capital &amp; Projects</b>						
4901 CP Play Equipment	0	12,000	12,000		12,000	0.0 %
4902 CP Cemetery Equipment	0	2,120	2,120		2,120	0.0 %
4903 CP New Streetlights	4,748	6,515	1,767		1,767	72.9 %
4904 CP War Memorial Bollards	3,552	0	-3,552		-3,552	0.0 %
4992 Funding from Rolling Projects	0	0	0		0	0.0 %
Capital & Projects :- Expenditure	<b>8,300</b>	<b>20,635</b>	<b>12,335</b>	<b>0</b>	<b>12,335</b>	<b>40.2 %</b>
<b>Net Expenditure over Income</b>	<b>8,300</b>	<b>20,635</b>	<b>12,335</b>			
<b>201 Parks and Outside Areas</b>						
5020 Tfr to EMR Millers Bank Maint	640	0	-640		-640	0.0 %
5120 Tfr frm Millers Bank Maint	-2,905	-2,080	825		825	139.7 %
5125 Tfr frm Skatepark Reserve	-4,305	0	4,305		4,305	0.0 %
Capital & Projects :- Expenditure	<b>-6,570</b>	<b>-2,080</b>	<b>4,490</b>	<b>0</b>	<b>4,490</b>	<b>315.9 %</b>
4005 Casual & agency workers	1,800	1,310	-490		-490	137.4 %
4010 Janitorial	201	0	-201		-201	0.0 %
4012 Water Rates	388	440	52		52	88.2 %
4013 Rent Paid Parks	10,000	10,000	0		0	100.0 %
4014 Rent Paid Play Areas	100	200	100		100	50.0 %
4017 Waste Disposal	4,943	7,450	2,507		2,507	66.4 %
4019 Gatekeepers Commission	6,000	6,000	0		0	100.0 %
4020 Sundry Expenses	568	840	272		272	67.6 %
4036 Building Maintenance	0	1,000	1,000		1,000	0.0 %
4039 General Maintenance	9,321	650	-8,671		-8,671	1434.0
4041 Equipment Maintenance	657	260	-397		-397	252.7 %
4043 Tree Maintenance	825	2,000	1,175		1,175	41.3 %
4046 Grass Cutting	12,499	9,890	-2,609		-2,609	126.4 %
4047 Play Area Maintenance	20,871	14,820	-6,051		-6,051	140.8 %
Parks and Outside Areas :- Expenditure	<b>68,173</b>	<b>54,860</b>	<b>-13,313</b>	<b>0</b>	<b>-13,313</b>	<b>124.3 %</b>

Month No : 11

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1000	Carparking Fees	9,363	13,500	-4,138			69.4 %
1001	Lease,Rent,Hire pitches/land	2,120	4,950	-2,830			42.8 %
1002	Fishing Righs	1,036	0	1,036			0.0 %
1003	Moorings Income	1,205	0	1,205			0.0 %
1012	Concessions	2,100	0	2,100			0.0 %
1121	Sundry Receipts	218	0	218			0.0 %
1178	Grants Received	13,034	0	13,034			0.0 %
	Parks and Outside Areas :- Income	<b>29,075</b>	<b>18,450</b>	<b>10,625</b>			<b>157.6 %</b>
	<b>Net Expenditure over Income</b>	<b>32,528</b>	<b>34,330</b>	<b>1,802</b>			
<b>202</b>	<b>Allotments</b>						
5020	Tfr to EMR Millers Bank Maint	400	0	-400		-400	0.0 %
	Parks and Outside Areas :- Income	<b>400</b>	<b>0</b>	<b>-400</b>	<b>0</b>	<b>-400</b>	
4005	Casual & agency workers	370	0	-370		-370	0.0 %
4012	Water Rates	522	510	-12		-12	102.4 %
4039	General Maintenance	168	260	92		92	64.6 %
	Allotments :- Expenditure	<b>1,060</b>	<b>770</b>	<b>-290</b>	<b>0</b>	<b>-290</b>	<b>137.7 %</b>
1010	Allotment Rents	1,797	2,400	-603			74.9 %
1011	Allotment Sundry Income	112	44	68			254.5 %
	Allotments :- Income	<b>1,909</b>	<b>2,444</b>	<b>-535</b>			<b>78.1 %</b>
	<b>Net Expenditure over Income</b>	<b>-449</b>	<b>-1,674</b>	<b>-1,225</b>			
<b>203</b>	<b>Cemetery</b>						
5124	Tfr frm ERM Cemetery Wall	-6,225	0	6,225		6,225	0.0 %
	Allotments :- Income	<b>-6,225</b>	<b>0</b>	<b>6,225</b>	<b>0</b>	<b>6,225</b>	
4001	Salary & Wages	0	350	350		350	0.0 %
4005	Casual & agency workers	1,750	0	-1,750		-1,750	0.0 %
4011	Business Rates	706	710	4		4	99.4 %
4016	Electricity Floodlights	154	310	156		156	49.8 %
4024	Subscriptions	90	0	-90		-90	0.0 %
4035	Village Improvement	289	0	-289		-289	0.0 %
4036	Building Maintenance	0	1,500	1,500		1,500	0.0 %
4039	General Maintenance	13,489	12,940	-549		-549	104.2 %
4042	Equipment Maintenance	502	340	-162		-162	147.5 %
4043	Tree Maintenance	0	500	500		500	0.0 %
	Cemetery :- Expenditure	<b>16,979</b>	<b>16,650</b>	<b>-329</b>	<b>0</b>	<b>-329</b>	<b>102.0 %</b>
1130	Burials	7,120	5,180	1,940			137.5 %

Month No : 11

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1131 Memorials	2,125	1,940	185			109.5 %
1135 Cemetery Maintenance Income	1,927	686	1,241			280.9 %
Cemetery :- Income	<b>11,172</b>	<b>7,806</b>	<b>3,366</b>			<b>143.1 %</b>
<b>Net Expenditure over Income</b>	<b>-417</b>	<b>8,844</b>	<b>9,261</b>			
<b>204 Street Lighting</b>						
4018 Electricity Streetlights	5,300	6,760	1,460		1,460	78.4 %
4039 General Maintenance	0	1,740	1,740		1,740	0.0 %
4050 Street Furniture & Signs	1,261	0	-1,261		-1,261	0.0 %
Street Lighting :- Expenditure	<b>6,561</b>	<b>8,500</b>	<b>1,939</b>	<b>0</b>	<b>1,939</b>	<b>77.2 %</b>
<b>Net Expenditure over Income</b>	<b>6,561</b>	<b>8,500</b>	<b>1,939</b>			
<b>205 Village Management</b>						
5027 Tfr to N'hood Plan Reserve	20,000	0	-20,000		-20,000	0.0 %
5127 Tfr from N'hood Plan Reserve	0	0	0		0	0.0 %
Street Lighting :- Expenditure	<b>20,000</b>	<b>0</b>	<b>-20,000</b>	<b>0</b>	<b>-20,000</b>	<b>200000</b>
4020 Sundry Expenses	100	0	-100		-100	0.0 %
4032 Publicity & Special Events	54	4,110	4,056		4,056	1.3 %
4035 Village Improvement	7,331	10,000	2,669		2,669	73.3 %
4039 General Maintenance	128	0	-128		-128	0.0 %
4043 Tree Maintenance	320	510	190		190	62.7 %
4048 Footpath & Verge Mtce	14,047	22,840	8,793		8,793	61.5 %
4049 War Memorial Maintenance	0	1,320	1,320		1,320	0.0 %
4050 Street Furniture & Signs	1,381	2,930	1,549		1,549	47.1 %
4051 Village Liason	0	80	80		80	0.0 %
4052 Neighbourhood Plan	7,882	6,880	-1,002		-1,002	114.6 %
Village Management :- Expenditure	<b>31,243</b>	<b>48,670</b>	<b>17,427</b>	<b>0</b>	<b>17,427</b>	<b>64.2 %</b>
1121 Sundry Receipts	400	0	400			0.0 %
1178 Grants Received	2,000	0	2,000			0.0 %
Village Management :- Income	<b>2,400</b>	<b>0</b>	<b>2,400</b>			
<b>Net Expenditure over Income</b>	<b>48,843</b>	<b>48,670</b>	<b>-173</b>			

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors Control			14,312.00	
105	VAT Control A/c			1,539.36	
201	Current Bank A/c			231,282.44	
202	Bank Deposit Account			85,253.58	
203	Treasury Deposit account			200,000.00	
310	General Reserves				258,474.92
320	EMR Millers Bank Maintenance				14,451.00
321	EMR Play Area Renewal				61,913.32
322	EMR Tree Maintenance				26,462.00
323	EMR Village Improvement				56,059.20
324	EMR Cemetery Wall Repair				11,333.40
325	EMR Skatepark				695.05
327	EMR Neighbourhood Plan				20,000.00
501	Creditors Control				9,692.36
515	PAYE Control				1,338.28
1000	Carparking Fees	201	Parks and Outside Areas		9,362.50
1001	Lease,Rent,Hire pitches/land	201	Parks and Outside Areas		2,119.72
1002	Fishing Righs	201	Parks and Outside Areas		1,036.00
1003	Moorings Income	201	Parks and Outside Areas		1,205.00
1010	Allotment Rents	202	Allotments		1,797.29
1011	Allotment Sundry Income	202	Allotments		111.99
1012	Concessions	201	Parks and Outside Areas		2,100.00
1120	Room hire and letting Fees	101	Administration		120.00
1121	Sundry Receipts	101	Administration		76.00
1121	Sundry Receipts	201	Parks and Outside Areas		218.10
1121	Sundry Receipts	205	Village Management		400.00
1130	Burials	203	Cemetery		7,120.00
1131	Memorials	203	Cemetery		2,125.00
1135	Cemetery Maintenance Income	203	Cemetery		1,926.72
1176	Precept	101	Administration		205,000.00
1177	Council Support Grant	101	Administration		16,730.00
1178	Grants Received	201	Parks and Outside Areas		13,034.11
1178	Grants Received	205	Village Management		2,000.00
1190	Bank Interest	101	Administration		3,103.17
4001	Salary & Wages	101	Administration	34,064.46	
4005	Casual & agency workers	201	Parks and Outside Areas	1,800.00	
4005	Casual & agency workers	202	Allotments	370.00	
4005	Casual & agency workers	203	Cemetery	1,750.00	
4008	Training Costs	101	Administration	479.00	
4009	Travelling	101	Administration	512.64	
4010	Janitorial	201	Parks and Outside Areas	200.60	
4011	Business Rates	101	Administration	451.20	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4011	Business Rates	203	Cemetery	705.60	
4012	Water Rates	101	Administration	90.84	
4012	Water Rates	201	Parks and Outside Areas	387.92	
4012	Water Rates	202	Allotments	522.38	
4013	Rent Paid Parks	201	Parks and Outside Areas	10,000.00	
4014	Rent Paid Play Areas	201	Parks and Outside Areas	100.00	
4016	Electricity Floodlights	203	Cemetery	154.32	
4017	Waste Disposal	201	Parks and Outside Areas	4,943.30	
4018	Electricity Streetlights	204	Street Lighting	5,300.38	
4019	Gatekeepers Commission	201	Parks and Outside Areas	6,000.00	
4020	Sundry Expenses	101	Administration	228.44	
4020	Sundry Expenses	201	Parks and Outside Areas	568.00	
4020	Sundry Expenses	205	Village Management	100.00	
4021	Telephone	101	Administration	638.17	
4022	Postage & Carriage	101	Administration	101.20	
4023	Office Stationery	101	Administration	381.42	
4024	Subscriptions	101	Administration	1,122.00	
4024	Subscriptions	102	Civic & Democratic	25.00	
4024	Subscriptions	203	Cemetery	90.00	
4025	Insurance	101	Administration	2,301.52	
4026	Broadband and Internet	101	Administration	273.97	
4027	Equipment Rental	101	Administration	1,453.49	
4028	Accounts Support	101	Administration	3,407.60	
4029	IT & Computer Support	101	Administration	543.75	
4030	Website	101	Administration	1,107.60	
4032	Publicity & Special Events	205	Village Management	54.19	
4035	Village Improvement	101	Administration	1,926.00	
4035	Village Improvement	203	Cemetery	288.95	
4035	Village Improvement	205	Village Management	7,331.22	
4037	Newsletter	101	Administration	100.00	
4037	Newsletter	102	Civic & Democratic	1,465.00	
4039	General Maintenance	201	Parks and Outside Areas	9,320.86	
4039	General Maintenance	202	Allotments	168.00	
4039	General Maintenance	203	Cemetery	13,488.88	
4039	General Maintenance	205	Village Management	127.70	
4041	Equipment Maintenance	201	Parks and Outside Areas	657.08	
4042	Equipment Maintenance	203	Cemetery	501.64	
4043	Tree Maintenance	201	Parks and Outside Areas	825.00	
4043	Tree Maintenance	205	Village Management	320.00	
4046	Grass Cutting	201	Parks and Outside Areas	12,499.00	
4047	Play Area Maintenance	201	Parks and Outside Areas	20,871.39	
4048	Footpath & Verge Mtce	205	Village Management	14,046.60	

## Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4050	Street Furniture & Signs	204	Street Lighting	1,261.07	
4050	Street Furniture & Signs	205	Village Management	1,381.00	
4052	Neighbourhood Plan	205	Village Management	7,881.98	
4053	Election Costs	102	Civic & Democratic	300.00	
4056	Legal and Professional	101	Administration	655.00	
4057	Audit Fee	101	Administration	25.00	
4061	Grants - Donations	107	Grants & Donations Power Gen C	6,042.40	
4903	CP New Streetlights	109	Capital & Projects	4,747.74	
4904	CP War Memorial Bollards	109	Capital & Projects	3,551.80	
5020	Tfr to EMR Millers Bank Maint	201	Parks and Outside Areas	640.00	
5020	Tfr to EMR Millers Bank Maint	202	Allotments	400.00	
5027	Tfr to N'hood Plan Reserve	205	Village Management	20,000.00	
5120	Tfr frm Millers Bank Maint	201	Parks and Outside Areas		2,905.00
5124	Tfr frm ERM Cemetery Wall	203	Cemetery		6,224.60
5125	Tfr frm Skatepark Reserve	201	Parks and Outside Areas		4,304.95
<b>Trial Balance Totals :</b>				<b>743,439.68</b>	<b>743,439.68</b>
<b>Difference</b>				<b>0.00</b>	



Date: 15/03/2016

Bidford on Avon Parish Council

Page No: 1

Time: 10:15

Cash Book No : 1

User : DAL

**Bank Current Account**

Receipts received between 01/02/2016 and 29/02/2016

**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked on : <b>23/02/2016</b>		<b>420.00</b>						
	Sales Recpts Page 19	420.00	420.00		100			Sales Recpts Page 19
Banked on : <b>26/02/2016</b>		<b>110,443.62</b>						
Transfer	WMTT M10647876001	110,443.62			203		110,000.00	WMTT M10647876001
					1190	101	443.62	WMTT M10647876001
<b>Total Receipts :</b>		110,863.62	420.00	0.00			110,443.62	