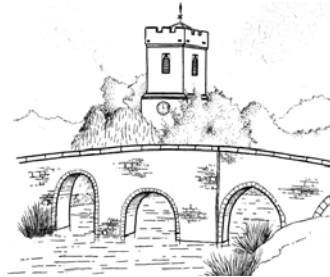


# BIDFORD ON AVON PARISH COUNCIL

## In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 22<sup>nd</sup> May 2017 @ 7.42 pm, at the conclusion of the Annual Parish Council Meeting, at the Parish Council Meeting Room, Bramley Way, B50 4QG

### PRESENT

Chairman                                      Cllr. Harvey - Chairman of the Council

Cllrs.    Atkins, Ms Deacon, Fleming, Hiscocks, Mrs Keeley, Knight, Pound, and Mrs Taylor

Also present:                                      County Cllr. Brain  
4 members of the public

In attendance:                                      Mrs E. Uggerløse, Clerk to the Parish Council

### 1. TO RECEIVE AND ACCEPT APOLOGIES

*Cllr Ms Randell has sent her apologies which were accepted*

### 2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30<sup>th</sup> July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.  
*Cllr Hiscocks declared a non pecuniary interest in Item 10 i)*
- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate.  
*None required*

**3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30 PM ON 24<sup>TH</sup> APRIL 2017**

Cllr Pound proposed the Minutes be accepted as being accurate

**RESOLVED:** that the Minutes be accepted as an accurate account, and signed by the Chairman.

**4. YOUTH FORUM**

None present.

**5. PUBLIC FORUM**

A resident raised concern about the safety of crossing the road by the Health Centre and read out a letter he had written to Cllr Brain regarding the problems (patients taking the bus all the way to Stratford to then return to Bidford as they were afraid of crossing the road) as well as proposals for what could be done to improve the situation.

The Chairman invited Cllr Brain to reply.

Cllr Brain advised that he was fully aware of the situation and supported that something had to be done. However, he cautioned against high expectations, advising that some of the measures proposed such as lowering the speed limit, a pedestrian crossing and footpath from Bidford to the surgery were not possible for a number of reasons. There was, though, the possibility of improved signage as well as a central refuge and colour marking the road.

He assured both the Parish Council and the resident that he would take the issue to County Council and return with what was possible and what was not. He asked the Parish Council whether, in principle, it would be prepared to offer a financial contribution. The Chairman replied that, in principle, he was sure Council would agree but it needed to consider both the proposals and the costs involved.

**6. COUNCILLOR FORUM**

- i. Concern about the number of planning submissions for trees to be felled was raised, especially regarding the lack of resources for the Forestry and Landscape Officer who is no longer consulted on this.  
Regrettably, there was no district councillor to reply to this
  - o Council congratulated Mr M Smith for the success of the Annual Vintage Gathering event and asked the Clerk to write a letter of appreciation and congratulations.

**7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR**

- i. Cllr Brain advised he was gratified at not only being re-elected but at the increase in his majority and thanked the people of Bidford-on-Avon Parish for their support. He would try and continue to work hard for them. His ward area had dramatically increased.
- ii. It should also be noted that the result of the election meant that the Conservative Party had now overall control of County Council with a 10 seat majority. Regrettably though, cuts would still have to be made as it faced a cut from £500m to £360m.

He had been offered the Chairmanship and, though honoured; he felt he had too much work at present to be able to take this on.

- iii. Bidford Bridge signage – this was still an ongoing saga and he would be talking to the responsible officers when he visited Shire Hall on Tuesday 23<sup>rd</sup> May for the Annual Meeting
- iv. Salford Road drop in session arranged by Severn Trent – he would be attending this
- v. Westholme Court: dropped kerbs and parking spaces on order
- vi. He stated his continuing support for the nursery and health facilities at the site on /Friday Furlong

#### **8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS**

Cllr Cargill had had to leave after the Annual Meeting of the Council, but he had brought attention to the drop in session arranged by Severn Trent for the potential disruptive work on Salford Road. It was regretful this had to happen and they would work hard to minimise it as much as possible.

#### **9. RECEIVE CLERK'S REPORT**

Clerk gave a verbal report on the Public Open Space to the rear of The Leys. This had been bought by a third party at auction and the Council now had to prove it has been accessing this POS from the garages for 20 years.

**NOTED**

#### **10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS**

- i. **Amenities Strategic WG** – report, recommendations and **resolutions** are attached to these Minutes of which they form an integral part.
- ii. **Business & Development Strategic WG** – no report
- iii. **Communications & Marketing Strategic WG** – No report
- iv. **NDP** –
  - SDC had approved the Referendum version and has now confirmed a Referendum date of 29<sup>th</sup> June 2017.  
**NOTED**
  - **House Survey** – to approve forms (circulated) and agree a date  
Following a short discussion and, subject to a couple of minor alternations, it was **RESOLVED** to approve the forms and set the date to return the forms as 23<sup>rd</sup> September 2017 as recommended by WRCC  
It was also **RESOLVED** the Clerk discuss with WRCC the best way to promote the House Survey for non Bidford Residents wanting to return to the Parish

#### **11. TO RECEIVE CORRESPONDENCE FROM NALC/WALC**

- i. **LTN 28** – Basic Charity Law
- ii. **L03-17** – Reform of data protection legislation and introduction of the General Data Protection Regulation – this is coming into force on 25<sup>th</sup> May 2018: still waiting to see how it affects local councils

Council is requested to note the above and bring to the attention of Council any issues of concern.

**RESOLVED** to note

#### **12. TO CONSIDER THE DRAFT REPLY TO THE CONSULTATION OF THE FUTURE OF LOCALISM BEING CARRIED OUT BY LOCALITY**

Council approved the draft reply. The Chairman added that he would have liked the concerns raised about the lack of resources and sustainability of small councils as he believed this has an impact on localism. However, he acknowledged the advice from the Clerk that NALC supports councils of all sizes.

The Clerk proposed that a short addendum could be included in the reply to reflect this concern.

**RESOLVED** to approve the reply. The Clerk to circulate the wording for the proposed addendum

#### **13. TO CONSIDER THE FOLLOWING PROPOSALS**

- i. That all policies proposed and adopted by Council be set out in a folder “*Schedule of Policies adopted by Bidford-on-Avon Parish Council*” for easy reference  
**RESOLVED** to approve the proposal
- ii. Policy for making decision outside a formal meeting  
**Recommendation** to set up a small working party to consider the matter and report back to council with proposals.  
**RESOLVED** to approve and the working party to consist of Cllrs Ms Deacon, Harvey and Pound

#### **14. TO CONSIDER NEW 3 YEAR PHOTOCOPIER LEASE CONTRACT EFFECTIVE FROM JULY 2017**

The Clerk had received a number of quotes and circulated a recommendation. It was brought to her attention by a member of the Council that perhaps ESPO, a Public Sector Procurement Office, should be asked to quote. The Clerk had done this and a revised, more competitive, quote had been circulated earlier in the day.

This was considered by Council and reassured that it had the backing of ESPO, it was **RESOLVED** to approve the ESPO/Canon quote at **£74.42 a quarter and £0.0045 for mono copies and £0.0185 for colour**

#### **15. TO CONSIDER NAMING THE NEW ESTATE ROAD FOR THE RURAL EXCEPTION SITE IN BROOM.**

Based on the fact that the site is immediately adjacent to the abandoned medieval settlement of Aspley Juxta, developers are suggesting :

- Little Aspley Close
- Aspley Close

**RESOLVED** to approve the name Aspley Close

## 16. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. **16/03783/FUL Mr Ronnie Hirsch, River House, High Street, Broom**  
Demolition of existing office building and erection of 5no. dwellings with associated parking and landscaping  
Amendment/additional information has been received
  - Further information submitted to justify the development in relation to Core Strategy Policy CS.22
  - Amended plans have been received featuring an external redesign of the proposed dwelling

**Note:** the Parish Council objected to this development as it is contrary to both the Core Strategy and the NDP which both state Broom as being an unsustainable settlement. The amended information supplied does not affect the basis of this decision

**RESOLVED** by 6 votes in favour and 3 against to restate Council's objection

- ii. **17/01074/FUL Ms Sarah Birch Grace House, Welford Road, Barton**  
Construction of a traditional forestry storage building with oak frame, timber siding to elevations, pitched natural slate roof and timber ledgen and braced doors to each of the bays.  
**RESOLVED** to object. The objection to be waived if the following condition be imposed: "*that the structure remains a forestry storage building and at no time become a dwelling*"
- iii. **17/01382/TREE Mr Peter Batacanin, 1 High Street, B50 4BJ**  
T1: Holly Tree: Fell  
**RESOLVED** No objection but, as per Policy ENV2 of the NDP, a replacement of an appropriate native species of nursery stock is required.
- iv. **17/01429/TREE Mr Aidan Lines, The Old Falcon, Church Street B50 4DA**  
T1: Willow: Fell  
**RESOLVED** No objection but, as per Policy ENV2 of the NDP, a replacement of an appropriate native species of nursery stock is required.

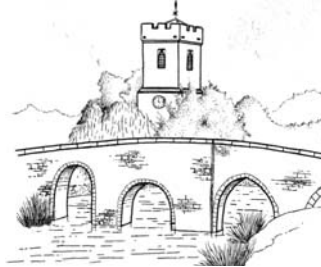
## 17. TO CONSIDER AND APPROVE

- i. **Completed accounts for the month of April 2017**  
These had been circulated  
**RESOLVED** they should be accepted and approved
- ii. **To approve payments to be made in May 2017**  
List of cheques to be raised and signed had been circulated. The **Clerk** advised an additional cheque was being raised for Bidwell Boats in respect of the new canoe launching pad at the Youth Club authorised under S106.  
Payment from SDC had been received.  
List of payable invoices form part of these Minutes and totalled an amount of £14,120.59  
**RESOLVED** to approve the May payments, cheques to be signed by Cllrs. Harvey and Mrs Taylor

The meeting closed at approx. 8.40 pm



# BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



## Item 10 i) - REPORT FROM THE AMMENITIES WORKING GROUP

**Members:** Cllrs. Hiscock (chairman), Mrs Keeley and Pound

**Attendant:** Mrs E Uggerløse - Clerk

Members met on Monday 15<sup>th</sup> May 2017 @ 7.30 at BCL

### 1. Grant Application

- **Bidford on Avon Chamber of Trade & Commerce**

Request for financial assistance to purchase a gazebo to use for events organised by the Chamber. The Chamber has agreed to have Bidford on Avon Parish Council and its logo on the valance.

(Council has considered this but was given incorrect information: I was under the impression the Chamber had been awarded a grant of £2,500 by Cllr Brain whereas it was an award for £500)

**Grant request: £500.00**

Members considered this application at length and concluded that the request fell within the parameters of Council's conditions to award a grant as it is a one off grant to purchase equipment that will enable the Chamber to improve the arrangements for their events to promote the village.

**RECOMMENDATION** to award the grant

**RESOLVED** to award a grant of £500

### 2. Big Meadow

- **Replies received at the Annual Parish Meeting Event**

The two main improvements were

- i. CCTV
- ii. Toilets

Members felt that, once the electricity is brought onto the Big Meadow Council could consider the installation of some CCTV and the

**RECOMMENDATION** is for the Clerk to seek advice from CCTV officers at SDC and report back to the Amenities WG

PC Mins. May 2017/10i)

**RESOLVED** to approve the recommendation

- **Car Park Tickets**

Following a number of comments made by residents of surrounding villages who regularly visit the Big Meadow, members considered a scheme that would encourage them to visit the Big Meadow more often without impacting on the Council's income.

Members preferred choice was to issue a card for a value of £10 with 5 squares/circles that would allow the purchaser to enter free at the fifth visit. Cost of 100 tickets is £35

**RECOMMENDATION** Council approve this for a trial period this season

**RESOLVED** to approve the recommendation and the Clerk to order the cards

- **Fence**

The fence between sports pitches needs replacing. The cost, including removal and installation is £4.8k

**RECOMMENDATION** Council approve this expenditure

**RESOLVED** to approve the recommendation and order the fence

### **3. Marleigh Park**

This play area is popular especially with children coming from school. It has been pointed out that the equipment needs updating and the

**RECOMMENDATION** is for the Clerk to get some layouts and quotations followed by a consultation with the school children to help Council take the final decision.

**RESOLVED** to approve the recommendation

### **4. Bidford Youth Club**

Members and the Clerk met with the Youth Club who were having some problems with one of the neighbours. The following was agreed and has been executed:

- Tree felled as agreed
- Signs made and installed
- Fence to the canoe landing place replaced
- Neighbour written to advising the site belongs to the Parish Council and is leased to Bidford Youth Club (hence the signs as mentioned above)

**RECOMMENDATION** Council to note the above

**RESOLVED** to note



Date: 16/05/2017

## Bidford on Avon Parish Council

Page No: 1

Time: 15:52

Cash Book No : 1

User : DAL







## Bank Current Account

Payments made between 01/04/2017 and 30/04/2017

## Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount	Transaction Details
10/04/2017	HMRC - PAYE/NI	BP	2,506.00			515	2,506.00	HMRC - PAYE/NI
10/04/2017	Vodafone - DD	DD	25.52	25.52		501		755/Broadband
18/04/2017	Stratford-on-Avon District Cou	2128	5,325.00	5,325.00		501		Purchase Ledger
18/04/2017	Stratford on Avon DC	2128	53.25	53.25		501		Stratford on Avon DC
18/04/2017	Stratford-on-Avon District Cou	2267	55.88	55.88		501		Purchase Ledger
18/04/2017	Western Power Distribution	FPO	17,374.19	17,374.19		501		757/New connection Big Meadow
18/04/2017	Stratford on Avon DC	INCORRECT	-5,325.00	-5,325.00		501		Stratford on Avon DC
18/04/2017	De Lage Leasing Ltd - DD	SO	429.30	429.30		501		723/Photocopier rental
22/04/2017	Bidford Area Community Choir	6792	300.00			4061 107	300.00	Community Choir Grant
22/04/2017	3-D Sports	6793	792.60	792.60		501		743/Cricket Club S106
22/04/2017	The Alcester Connection	6794	50.00	50.00		501		733/Leaflet distribution
22/04/2017	John Astley & Sons Ltd	6795	124.38	124.38		501		752/Airline towels 2 ply
22/04/2017	Building & Plumbing Supplies L	6796	43.26	43.26		501		728/Concrete slabs
22/04/2017	Crawford Memorial Hall	6797	45.00	45.00		501		734/Hire of hall
22/04/2017	Environmental & Retail Service	6798	50.30	50.30		501		747/lever arch files+A4 Pouche
22/04/2017	Glasdon U.K.Limited	6799	1,600.17	1,600.17		501		735/Grit Bins
22/04/2017	Grundon Waste Management Ltd	6800	164.69	164.69		501		736/Waste for March
22/04/2017	Institute Cemetery &Cremation	6801	90.00	90.00		501		759/Subscription 2017/18
22/04/2017	D J Prickett	6802	790.00	790.00		501		745/Remove Ledon Duck
22/04/2017	Limebridge Rural Services Ltd	6803	1,530.00	1,530.00		501		737/Tree canopy lift Waterloo
22/04/2017	SLCC Enterprises Ltd	6804	44.59	44.59		501		740/Law of Allotments
22/04/2017	Stratford-on-Avon District Cou	6805	48.00	48.00		501		754/Domain name
22/04/2017	Elisabeth Uggerloese	6806	105.74	105.74		501		760/Clerk expenses
22/04/2017	WALC	6807	936.08	936.08		501		756/WALC subscription
22/04/2017	Westhill Direct	6808	153.53	153.53		501		742/paper+cartridge
24/04/2017	EDF Energy - DD	DD	572.16	572.16		501		753/02 Mar 17-31 Mar 17
24/04/2017	Mrs E Uggerloese	SO	-0.03			516	-0.03	Mrs E Uggerloese-correction
24/04/2017	Mrs E Uggerloese	SO	1,973.57			516	1,973.57	Mrs E Uggerloese
25/04/2017	O2 - DD	DD1	11.08	11.08		501		750/Clerk Mobile
<b>Total Payments :</b>			<b>29,869.26</b>	<b>25,089.72</b>	<b>0.00</b>		<b>4,779.54</b>	

List of Purchase Ledger CHEQUE PAYMENTS Entered

Ledger : 1			Month : 2		Linked to Cash Book : 1		
Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
<b>Supplier : John Astley &amp; Sons Ltd</b>			<b>ASTLEYS</b>				
04/05/2017	141098	775/Vinyl gloves & Refuse sacks		41.20	0.00	41.20	0.00
					<b>0.00</b>	<b>41.20</b>	
				Above paid on : 22/05/2017		By Cheque No 6809	
<b>Supplier : Simon Barrier</b>			<b>BAR</b>				
02/05/2017	02052017	774/Remove ivy & clean signs B		218.75	0.00	218.75	0.00
					<b>0.00</b>	<b>218.75</b>	
				Above paid on : 22/05/2017		By Cheque No 6810	
<b>Supplier : Phil Basford</b>			<b>BASFORD</b>				
14/04/2017	2017	764/1 x 4 <del>Stroke Oil</del> Mower + stroke oil		2,544.90	0.00	2,544.90	0.00
					<b>0.00</b>	<b>2,544.90</b>	
				Above paid on : 22/05/2017		By Cheque No 6811	
<b>Supplier : Bloomfield Limited</b>			<b>BLO</b>				
20/03/2017	19982	766/2500x "BIG" Newsletter		455.00	0.00	455.00	0.00
					<b>0.00</b>	<b>455.00</b>	
				Above paid on : 22/05/2017		By Cheque No 6812	
<b>Supplier : Boardroom Skateparks Ltd</b>			<b>BOARDROOM</b>				
20/04/2017	APRILSERVICE	765/Inspect & repair skate fac		380.00	0.00	380.00	0.00
					<b>0.00</b>	<b>380.00</b>	
				Above paid on : 22/05/2017		By Cheque No 6813	
<b>Supplier : Building &amp; Plumbing Supplies Ltd</b>			<b>BUILD</b>				
14/04/2017	2/1133996	767/oil,padlock,screws,gatespr		52.49	0.00	52.49	0.00
08/05/2017	2/1149546	776/Concrete Slabs, Sharp Sand		50.98	0.00	50.98	0.00
					<b>0.00</b>	<b>103.47</b>	
				Above paid on : 22/05/2017		By Cheque No 6814	
<b>Supplier : Feel Good Catering and Hygiene Supplies</b>			<b>FEELGOOD</b>				
21/04/2017	11638	768/2 x Re Odour x5ltr		19.18	0.00	19.18	0.00

Ledger : 1

Month : 2

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
					0.00	19.18	
					Above paid on : 22/05/2017 By Cheque No 6815		
		<b>Supplier : Grundon Waste Management Ltd</b>	<b>GRU</b>				
30/04/2017	GI02188495	779/Recycling to 30/4/17		572.90	0.00	572.90	0.00
					0.00	572.90	
					Above paid on : 22/05/2017 By Cheque No 6816		
		<b>Supplier : Pear Technology Services Ltd</b>	<b>PEAR</b>				
28/04/2017	117623	782/ Support & updated to 30/4		102.00	0.00	102.00	0.00
					0.00	102.00	
					Above paid on : 22/05/2017 By Cheque No 6817		
		<b>Supplier : Mrs A Smith</b>	<b>SMITHA</b>				
22/05/2017	1/2017	783/April May 2017		600.00	0.00	600.00	0.00
					0.00	600.00	
					Above paid on : 22/05/2017 By Cheque No 6818		
		<b>Supplier : Steelfast Ltd</b>	<b>STEELFAST</b>				
26/04/2017	114218	784/8x nom bore galv ss		566.40	0.00	566.40	0.00
					0.00	566.40	
					Above paid on : 22/05/2017 By Cheque No 6819		
		<b>Supplier : StickyM Ltd</b>	<b>STICKY</b>				
28/04/2017	LH12499/2	772/Gate opening hours sign		118.37	0.00	118.37	0.00
02/05/2017	LH12554/1	785/Private property signs x4		333.64	0.00	333.64	0.00
					0.00	452.01	
					Above paid on : 22/05/2017 By Cheque No 6820		
		<b>Supplier : Elisabeth Uggerloese</b>	<b>UGGERLOESE</b>				
24/04/2017	BRADSHAWIN102	788/Tarp- Bidford CC		281.97	0.00	281.97	0.00
16/05/2017	EXPMAY17	787/ May exp - coffee/water		109.60	0.00	109.60	0.00
					0.00	391.57	
					Above paid on : 22/05/2017 By Cheque No 6821		

List of Purchase Ledger CHEQUE PAYMENTS Entered

Ledger : 1

Month : 2

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
--------------	------------	-----------------------------------	----------------	------------	----------------	-------------	-----------------

PAYMENT TOTALS

0.00

6,447.38

✓

M. Smith  
Bidwell Beats

Grant

3500 350 W  
 3900 W  
 -----  
 10,697.38

Month No : 1

## Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>101</b>	<b>Administration</b>							
4001	Salary & Wages	42,591	3,604	43,803	40,199		40,199	8.2 %
4008	Training Costs	948	0	1,000	1,000		1,000	0.0 %
4009	Travelling	629	35	750	715		715	4.6 %
4010	Janitorial	1	0	0	0		0	0.0 %
4011	Business Rates	455	371	465	94		94	79.8 %
4020	Sundry Expenses	159	47	200	153		153	23.4 %
4021	Telephone	990	29	1,000	971		971	2.9 %
4022	Postage & Carriage	107	11	130	119		119	8.6 %
4023	Office Stationery	488	55	500	445		445	11.0 %
4024	Subscriptions	1,286	971	1,350	379		379	71.9 %
4025	Insurance	2,213	0	2,500	2,500		2,500	0.0 %
4026	Broadband and Internet	274	21	295	274		274	7.2 %
4027	Equipment Rental	1,076	358	1,450	1,092		1,092	24.7 %
4028	Accounts Support	3,503	210	3,665	3,455		3,455	5.7 %
4029	IT & Computer Support	704	44	650	606		606	6.8 %
4030	Website	1,128	61	1,600	1,539		1,539	3.8 %
4032	Publicity & Special Events	275	0	200	200		200	0.0 %
4034	New Office Equipment	547	0	150	150		150	0.0 %
4035	Village Improvement	1,926	0	2,000	2,000		2,000	0.0 %
4056	Legal and Professional	0	0	750	750		750	0.0 %
4057	Audit Fees External & Internal	1,416	-1,601	1,250	2,851		2,851	-128.1
	Administration :- Expenditure	<b>60,716</b>	<b>4,216</b>	<b>63,708</b>	<b>59,492</b>	<b>0</b>	<b>59,492</b>	<b>6.6 %</b>
1120	Room hire and letting Fees	68	0	0	0			0.0 %
1121	Sundry Receipts	0	0	0	0			0.0 %
1176	Precept	216,424	119,693	230,255	-110,563			52.0 %
1177	Council Support Grant	12,290	0	9,130	-9,130			0.0 %
1190	Bank Interest	1,997	23	2,500	-2,477			0.9 %
	Administration :- Income	<b>230,778</b>	<b>119,715</b>	<b>241,885</b>	<b>-122,170</b>			<b>49.5 %</b>
	<b>Net Expenditure over Income</b>	<b>-170,062</b>	<b>-115,499</b>	<b>-178,177</b>	<b>-62,678</b>			
<b>102</b>	<b>Civic &amp; Democratic</b>							
4032	Publicity & Special Events	500	45	0	-45		-45	0.0 %
4037	Newsletter	1,060	455	2,020	1,565		1,565	22.5 %
4053	Election Costs	0	0	2,500	2,500		2,500	0.0 %
	Civic & Democratic :- Expenditure	<b>1,560</b>	<b>500</b>	<b>4,520</b>	<b>4,020</b>	<b>0</b>	<b>4,020</b>	<b>11.1 %</b>
	<b>Net Expenditure over Income</b>	<b>1,560</b>	<b>500</b>	<b>4,520</b>	<b>4,020</b>			

Month No : 1

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<b>107</b> <u>Grants &amp; Donations Power Gen C</u>							
4061 Grants and Donations	17,526	0	25,000	25,000		25,000	0.0 %
Grants & Donations Power Gen C :- Expenditure	<b>17,526</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>25,000</b>	<b>0.0 %</b>
1178 Grants Received	7,165	3,900	0	3,900			0.0 %
Grants & Donations Power Gen C :- Income	<b>7,165</b>	<b>3,900</b>	<b>0</b>	<b>3,900</b>			
<b>Net Expenditure over Income</b>	<b>10,361</b>	<b>-3,900</b>	<b>25,000</b>	<b>28,900</b>			
<b>109</b> <u>Capital &amp; Projects</u>							
4991 Rolling Projects Provision	40,000	0	50,000	50,000		50,000	0.0 %
4992 Funding from Rolling Projects	-10,263	0	-11,500	-11,500		-11,500	0.0 %
5128 Tfr frm EMR Play Equipment	-5,000	0	0	0		0	0.0 %
Grants & Donations Power Gen C :- Income	<b>24,738</b>	<b>0</b>	<b>38,500</b>	<b>38,500</b>	<b>0</b>	<b>38,500</b>	
4015 Electricity	0	14,478	0	-14,478		-14,478	0.0 %
4901 CP Play Equipment	21,200	0	0	0		0	0.0 %
4903 CP New Streetlights	5,764	0	11,500	11,500		11,500	0.0 %
Capital & Projects :- Expenditure	<b>26,964</b>	<b>14,478</b>	<b>11,500</b>	<b>-2,978</b>	<b>0</b>	<b>-2,978</b>	<b>125.9 %</b>
<b>Net Expenditure over Income</b>	<b>51,702</b>	<b>14,478</b>	<b>50,000</b>	<b>35,522</b>			
<b>201</b> <u>Parks and Outside Areas</u>							
5120 Tfr frm EMR Millers Bank Maint	-6,020	0	0	0		0	0.0 %
Capital & Projects :- Expenditure	<b>-6,020</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
4005 Casual & agency workers	1,800	0	2,000	2,000		2,000	0.0 %
4010 Janitorial	909	16	1,000	984		984	1.6 %
4012 Water Rates	429	0	440	440		440	0.0 %
4013 Rent Paid Parks	13,300	0	12,000	12,000		12,000	0.0 %
4014 Rent Paid Play Areas	100	0	0	0		0	0.0 %
4017 Waste Disposal	6,273	0	8,000	8,000		8,000	0.0 %
4019 Gatekeepers Commission	6,500	0	6,000	6,000		6,000	0.0 %
4020 Sundry Expenses	336	112	500	388		388	22.5 %
4035 Village Improvement	200	0	0	0		0	0.0 %
4036 Building Maintenance	69	0	1,000	1,000		1,000	0.0 %
4038 Vandalism Repairs	1,663	0	1,800	1,800		1,800	0.0 %
4039 General Maintenance	18,069	0	10,000	10,000		10,000	0.0 %
4041 Equipment Maintenance	5,297	424	500	76		76	84.7 %
4042 Equipment Maintenance	50	0	0	0		0	0.0 %
4043 Tree Maintenance	4,800	0	2,000	2,000		2,000	0.0 %
4046 Grass Cutting	14,564	0	15,000	15,000		15,000	0.0 %

Month No : 1

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4047 Play Area Maintenance	14,778	0	15,000	15,000		15,000	0.0 %
4050 Street Furniture & Signs	167	0	250	250		250	0.0 %
Parks and Outside Areas :- Expenditure	<b>89,305</b>	<b>552</b>	<b>75,490</b>	<b>74,938</b>	<b>0</b>	<b>74,938</b>	<b>0.7 %</b>
1000 Carparking Fees	17,628	1,221	12,500	-11,279			9.8 %
1001 Lease,Rent,Hire pitches/land	3,685	0	2,500	-2,500			0.0 %
1002 Fishing Righs	1,036	0	1,100	-1,100			0.0 %
1003 Moorings Income	0	0	1,325	-1,325			0.0 %
1005 Insurance Claims - Play Equipt	2,889	0	0	0			0.0 %
1012 Concessions	2,079	3,683	2,080	1,603			177.1 %
1178 Grants Received	7,191	0	0	0			0.0 %
Parks and Outside Areas :- Income	<b>34,509</b>	<b>4,904</b>	<b>19,505</b>	<b>-14,601</b>			<b>25.1 %</b>
<b>Net Expenditure over Income</b>	<b>48,776</b>	<b>-4,352</b>	<b>55,985</b>	<b>60,337</b>			
<b>202 Allotments</b>							
5026 Tfr to EMR Allotments	0	0	1,590	1,590		1,590	0.0 %
Parks and Outside Areas :- Income	<b>0</b>	<b>0</b>	<b>1,590</b>	<b>1,590</b>	<b>0</b>	<b>1,590</b>	<b>0.0 %</b>
4012 Water Rates	596	0	550	550		550	0.0 %
4039 General Maintenance	229	0	260	260		260	0.0 %
Allotments :- Expenditure	<b>825</b>	<b>0</b>	<b>810</b>	<b>810</b>	<b>0</b>	<b>810</b>	<b>0.0 %</b>
1010 Allotment Rents	2,663	717	2,400	-1,683			29.9 %
Allotments :- Income	<b>2,663</b>	<b>717</b>	<b>2,400</b>	<b>-1,683</b>			<b>29.9 %</b>
<b>Net Expenditure over Income</b>	<b>-1,837</b>	<b>-717</b>	<b>0</b>	<b>717</b>			
<b>203 Cemetery</b>							
4005 Casual & agency workers	3,500	0	0	0		0	0.0 %
4011 Business Rates	711	762	750	-12		-12	101.6 %
4012 Water Rates	29	0	500	500		500	0.0 %
4016 Electricity Floodlights	21	0	300	300		300	0.0 %
4023 Office Stationery	44	0	100	100		100	0.0 %
4024 Subscriptions	90	90	90	0		0	100.0 %
4039 General Maintenance	11,502	241	10,000	9,759		9,759	2.4 %
4042 Equipment Maintenance	882	2,121	750	-1,371		-1,371	282.8 %
4043 Tree Maintenance	0	0	500	500		500	0.0 %
4050 Street Furniture & Signs	0	99	0	-99		-99	0.0 %
Cemetery :- Expenditure	<b>16,780</b>	<b>3,313</b>	<b>12,990</b>	<b>9,677</b>	<b>0</b>	<b>9,677</b>	<b>25.5 %</b>
1130 Burials	5,770	295	5,000	-4,705			5.9 %
1131 Memorials	1,346	292	2,000	-1,708			14.6 %

Month No : 1

## Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1135	Cemetery Maintenance Income	142	0	686	-686			0.0 %
	Cemetery :- Income	<b>7,258</b>	<b>587</b>	<b>7,686</b>	<b>-7,099</b>			<b>7.6 %</b>
	<b>Net Expenditure over Income</b>	<b>9,523</b>	<b>2,726</b>	<b>5,304</b>	<b>2,578</b>			
<b>204</b>	<b>Street Lighting</b>							
4016	Electricity Floodlights	16	477	0	-477		-477	0.0 %
4018	Electricity Streetlights	6,727	-367	7,100	7,467		7,467	-5.2 %
4039	General Maintenance	1,368	0	1,800	1,800		1,800	0.0 %
4050	Street Furniture & Signs	2,072	0	0	0		0	0.0 %
	Street Lighting :- Expenditure	<b>10,182</b>	<b>110</b>	<b>8,900</b>	<b>8,790</b>	<b>0</b>	<b>8,790</b>	<b>1.2 %</b>
	<b>Net Expenditure over Income</b>	<b>10,182</b>	<b>110</b>	<b>8,900</b>	<b>8,790</b>			
<b>205</b>	<b>Village Management</b>							
4017	Waste Disposal	250	0	500	500		500	0.0 %
4024	Subscriptions	159	0	0	0		0	0.0 %
4025	Insurance	360	0	0	0		0	0.0 %
4035	Village Improvement	7,103	0	6,500	6,500		6,500	0.0 %
4039	General Maintenance	1,842	0	500	500		500	0.0 %
4042	Equipment Maintenance	38	0	0	0		0	0.0 %
4043	Tree Maintenance	471	0	550	550		550	0.0 %
4045	Lengthman	295	0	1,000	1,000		1,000	0.0 %
4046	Grass Cutting	0	425	0	-425		-425	0.0 %
4048	Footpath & Verge Mtce	15,842	941	16,500	15,560		15,560	5.7 %
4049	War Memorial Maintenance	0	0	500	500		500	0.0 %
4050	Street Furniture & Signs	2,023	0	3,000	3,000		3,000	0.0 %
4052	Neighbourhood Plan	4,575	0	0	0		0	0.0 %
4056	Legal and Professional	229	0	250	250		250	0.0 %
	Village Management :- Expenditure	<b>33,188</b>	<b>1,366</b>	<b>29,300</b>	<b>27,935</b>	<b>0</b>	<b>27,935</b>	<b>4.7 %</b>
1160	Agency Income	3,034	0	3,000	-3,000			0.0 %
	Village Management :- Income	<b>3,034</b>	<b>0</b>	<b>3,000</b>	<b>-3,000</b>			<b>0.0 %</b>
	<b>Net Expenditure over Income</b>	<b>30,154</b>	<b>1,366</b>	<b>26,300</b>	<b>24,935</b>			



## Combined Account Totals by Account Number

<u>A/c Code</u>	<u>Account Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors Control	2,450.00	
105	VAT Control A/c	2,842.06	
201	Current Bank A/c	131,107.85	
202	Bank Deposit Account	500,449.80	
310	General Reserves		145,222.31
315	EMR Rolling Projects Fund		201,185.70
320	EMR Millers Bank Maintenance		6,991.00
321	EMR Play Area Renewal		61,913.32
322	EMR Tree Maintenance		26,462.00
323	EMR Village Improvement		56,059.20
324	EMR Cemetery Wall Repair		11,333.40
325	EMR Skatepark		695.05
327	EMR Neighbourhood Plan		11,062.12
501	Creditors Control		8,976.06
515	PAYE Control		868.63
517	Pension Contribution		793.20
1000	Carparking Fees		1,220.83
1010	Allotment Rents		716.76
1012	Concessions		3,683.33
1130	Burials		295.00
1131	Memorials		291.67
1176	Precept		119,692.50
1178	Grants Received		3,900.00
1190	Bank Interest		22.72
4001	Salary & Wages	3,604.15	
4009	Travelling	34.71	
4010	Janitorial	15.98	
4011	Business Rates	1,133.25	
4015	Electricity	14,478.49	
4016	Electricity Floodlights	476.80	
4018	Electricity Streetlights		366.68
4020	Sundry Expenses	159.28	
4021	Telephone	28.55	
4022	Postage & Carriage	11.15	
4023	Office Stationery	54.91	
4024	Subscriptions	1,061.08	
4026	Broadband and Internet	21.27	
4027	Equipment Rental	357.75	
4028	Accounts Support	210.00	
4029	IT & Computer Support	44.25	
4030	Website	61.27	
4032	Publicity & Special Events	45.00	
4037	Newsletter	455.00	
4039	General Maintenance	241.25	
4041	Equipment Maintenance	423.74	
4042	Equipment Maintenance	2,120.75	
4046	Grass Cutting	425.00	

## Combined Account Totals by Account Number

---

<b>A/c Code</b>	<b>Account Name</b>	<b>Debit</b>	<b>Credit</b>
4048	Footpath & Verge Mtce	940.50	
4050	Street Furniture & Signs	98.64	
4057	Audit Fees External & Internal		1,601.00
	<b>Trial Balance Total :</b>	<b>663,352.48</b>	<b>663,352.48</b>
	<b>Difference :</b>	<b>0.00</b>	

---

Date: 16/05/2017

Bidford on Avon Parish Council

Page No: 1

Time: 15:53

Cash Book No : 1

User : DAL

## Bank Current Account

Receipts received between 01/04/2017 and 30/04/2017

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked on : <b>18/04/2017</b>	<b>1,465.00</b>						
502312	Big Meadow Car Park	1,465.00		244.17	1000	201	1,220.83	Big Meadow Car Park
	Banked on : <b>19/04/2017</b>	<b>200.00</b>						
	Sales Recpts Page 30	200.00	200.00		100			Sales Recpts Page 30
	Banked on : <b>20/04/2017</b>	<b>345.00</b>						
500321	Receipts Received	345.00		57.50	1131	203	145.83	G Cliford (459)
					1131	203	141.67	Simply Star (460)
	Banked on : <b>20/04/2017</b>	<b>2,300.00</b>						
500322	Receipts Received	2,300.00		334.17	1131	203	4.17	Simply Signs (460)
					1130	203	295.00	D Baker 91263)
					1012	201	1,666.66	L Thomas
	Banked on : <b>20/04/2017</b>	<b>7.00</b>						
BGC	Aerial Direct DIS730632	7.00			4021	101	7.00	Aerial Direct DIS730632
	Banked on : <b>20/04/2017</b>	<b>10.80</b>						
BGC	Aerial Direct DIS730633	10.80			4021	101	10.80	Aerial Direct DIS730633
	Banked on : <b>20/04/2017</b>	<b>24.57</b>						
DEP	BAA	24.57			1010	202	24.57	BAA
	Banked on : <b>20/04/2017</b>	<b>692.19</b>						
DEP	BAA	692.19			1010	202	692.19	BAA
	Banked on : <b>24/04/2017</b>	<b>3,900.00</b>						
BGC	Stratford on Avon DC	3,900.00			1178	107	3,900.00	Stratford on Avon/Bidford
	Banked on : <b>27/04/2017</b>	<b>119,692.50</b>						
BGC	Stratford on Avon Precepts	119,692.50			1176	101	119,692.50	Stratford on Avon
	Banked on : <b>28/04/2017</b>	<b>4,892.05</b>						
BGC	HMRC VAT Repay	4,892.05			105		4,892.05	HMRC VAT Repay
	<b>Total Receipts :</b>	<b>133,529.11</b>	<b>200.00</b>	<b>635.84</b>			<b>132,693.27</b>	