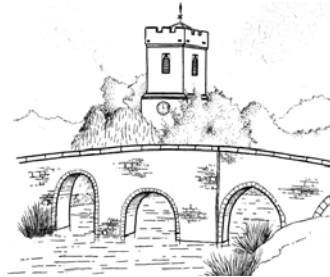


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 26th June 2017 @ 7.30 pm, at the conclusion of the Annual Parish Council Meeting, at the Parish Council Meeting Room, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Harvey - Chairman of the Council

Cllrs. Atkins, Ms Deacon, Fleming, Mrs Keeley, Knight, Pound,
Ms Randell and Mrs Taylor

Also present: County Cllr. Brain
District Cllr Cargill (arrived late)
4 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Cllr Hiscocks had sent his apologies although he would try and attend. His apologies were accepted.

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.

None declared

ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.

Dispensations will be granted as appropriate.

None required

3. TO APPROVE THE MINUTES OF

i. THE ANNUAL PARISH COUNCIL MEETING HELD AT 7.30 PM ON 22ND MAY 2017

Cllr Pound proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

ii. THE PARISH COUNCIL MEETING HELD AT 7.42PM ON 22ND MAY 2017

Cllr Ms Deacon proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account and signed by the Chairman

4. YOUTH FORUM

None present.

5. PUBLIC FORUM

- i. Bidford Grange Golf Club made a short presentation highlighting the amendments being made:
 - Footpath – there was conflicting information as to the correct version of this footpath and they had decided to adopt the ramblers version
 - Number of lodges reduced to 70 from 75, to accommodate the footpath
 - Improved landscaping
 - No alterations to the ancillary (shops, club facilities etc.)
 - Business proposal had been submitted – an investment of £8 million over 8 years.

6. COUNCILLOR FORUM

Could a meeting be arranged for the newly formed working group to draw up proposals for a policy of decision making by the Parish Council outside a meeting. The Chairman requested the Clerk to make the necessary arrangement.

7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

- i. **Bidford Health Centre**
 - Centre Reservation – this was not feasible due to the layout of the road
 - Bus Company – it is being proposed to approach the bus company once again and request they agree to drive into the health centre area.
 - If the bus companies are unable to assist, then Cllr Brain will use part of his budget to install light activated speed signs similar to those by Dodwells on the B439.
- ii. **Bidford Bridge signage** – still no update but there is a July deadline

- iii. **Broadband** – latest progress had been released
- iv. **Westholme Court** – ongoing
- v. **Marlcliff** – 30 MPH speed limit being considered – Cllr Brain is optimistic: again this will come out of his budget.

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

The Clerk was instructed to write to District Councillors advising that it is important to attend the Parish Council meetings as this is an excellent opportunity to exchange views and concerns.

9. RECEIVE CLERK'S REPORT

The Report had been circulated.

Council requested that, if possible, the litter bins be changed to Recycling bins and that this be the case for any future purchase.

RESOLVED

- i. To note the report
- ii. The Clerk to see if it was possible to change the litter bins for recycling bins

Cllr Cargill arrived and the Chairman invited him to give his report.

- i. **River House, Broom** – he was disappointed that, despite good arguments, permission had been granted
- ii. **Gypsy Site Appeal** – the informal hearing was taking place on 3rd August and he would make an effort to be there to support the Parish Council and local community
- iii. **Crime in Stratford District Area** is the lowest in the County by a long stretch

10. TO CONSIDER, COMPLETE AND APPROVE THE ANNUAL GOVERNANCE STATEMENT 2016/17

Copy of this had been circulated to all councillors. The Chairman invited the Clerk to read out statement to which the Council would answer Yes or No.

Council replied “Yes” to Statements 1 to 8, and N/A to Statement 9.

RESOLVED to approve the Annual Governance Statement 2016/17 which was signed by the Chairman and Clerk

11. TO CONSIDER AND APPROVE THE ACCOUNTING STATEMENT FOR 2016/17 AND THE UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2017

Copy of the Accounting Statement for 2016/17 had been circulated and it was proposed these be approved.

RESOLVED to approve the Accounting Statements 2016/17 which were signed by the Chairman and the RFO.

Copy of the Unaudited Financial Statements had been circulated to councillors for their consideration. It was proposed that these be approved

RESOLVED to approve the Unaudited Financial Statements for the year ending 31st March 2017

12. TO CONSIDER THE INTERNAL AUDITORS REPORT

This had been circulated to councillors for their consideration.

Council noted the points raised, in particular regarding the awarding of grants to organisations that did not appear to have a financial requirement
RESOLVED to note the report and to apply its recommendations

13. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUP

- i. **Business Development Strategic WG** – to consider approval of an expenditure of up to £500 for the production of 6 trial banners
The Chairman of the BDWG gave a short verbal report:
 - Letters had been delivered to all High Street businesses updating them of the Parish Council's response to the business survey they had completed
 - Cllrs Knight and Taylor were attending the NABMA AGM at Bridgnorth on Friday where they hoped to obtain better information on markets as well as networking with other Market Authorities.
 - Bidford Chamber of Trade & commerce would be closing the bridge for 15/20 minutes on 5th November for health and safety reasons. This would be at the end of the firework display when all pedestrians leave at once. It will be well advertised and managed to minimise inconvenience.
 - Banners – the cost for a trial of 6 banners is approx... £395.00 to include material, paints and production. There followed a short discussion as to the necessity of approving this expenditure and it was proposed that it be delayed until next meeting when more details should be forthcoming. The response was that time was of the essence if the trial should take place this summer.
The motion was put forward to a vote: 1 in favour and 8 against.
RESOLVED to approve the expenditure of up to £500
- ii. **Communications & Marketing Strategic WG** – Report with **RESOLUTIONS** attached to these Minutes of which it forms an integral part.
- iii. **NDP** – The Chairman gave a verbal report thanking all involved for the promotion of the Referendum taking place on Thursday 29th June 2017
RESOLVED to note

14. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. **17/00018/OUT – Mr Jack Broadhurst The Alexander Group, Bidford Grange Golf Club, Stratford Road, B50 4LX**
Amended description: Outline application (including access, layout and strategic landscaping) for the erection of 70 no. holiday lodges, ancillary leisure facilities and associated access roads, parking, landscaping and associated accommodation
Amendments:
 - Proposed reduction in units from 75 to 70
 - Deletion of managers dwelling

- Amendments in layout and Landscape Strategy Plan

RESOLVED to maintain the objection as the amendments do not address the issues raised by Council
- ii. **17/01492/FUL – Mr & Mrs Spence, The Old Coach House, Mill Lane, Broom B50 4HR**
 Amendment to application for the proposed replacement garage (14/01696/FUL) to increase depth
RESOLVED no representation
- iii. **17/01539/REM – Mr Prosser Prosser Homes Ltd, Health Centre, High Street, B50 4BQ**
 Reserved matters (access, appearance, landscaping, layout and scale) pursuant to outline application 14/00645/OUT for the demolition of an existing Health Centre (D1 Use) and construction of 9 apartments (C3 Use)
RESOLVED no representation. Clerk to contact the applicant and request a meeting so the Parish Council can become involved in the final stages of the development design.
- iv. **17/01531/FUL Mr Adam Weaver, Automotive Brands, Unit 30 Bidavon Industrial Estate, Waterloo Road**
 Two storey extension to the front of the building creating additional floor space of 85 square metres
RESOLVED to support as it is consistent with Policy ECON 1 of the Bidford-on-Avon Neighbourhood Development Plan
- v. **17/01687/AGNOT Mr Edward Dyde Brookleys, Honeybourne Road, B50 4PD**
 Proposed barn for storage of grain
Note: this is a Notification for prior approval and not a formal planning application. Comments are only required if there is evidence that the proposal exceed what is reasonably required for the purpose of agricultural on the land
RESOLVED no objection
- vi. **17/01764/TREE Mr Patrick Marshall, The Bridge, High Street, B50 4BG**
 Proposed:
 - T1 – Willow – Thin and trim by approx. 25%
 - T2 – Willow – fell
 - G1 – Conifers – fell
 Although Council does not support the felling of trees, it was noted that T2 was dangerous.
RESOLVED no representation

15. TO CONSIDER AND APPROVE

- i. **Completed accounts for the month of May 2017**
 These had been circulated
RESOLVED they should be accepted and approved

ii. **To approve payments to be made in June 2017**

List of cheques to be raised and signed had been circulated. List of payable invoices form part of these Minutes and totalled an amount of £18,457.51

RESOLVED to approve the May payments, cheques to be signed by Cllrs. Fleming and Ms Randell

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

16. TO CONSIDER THE BUSINESS DEVELOPMENT WG REPORT

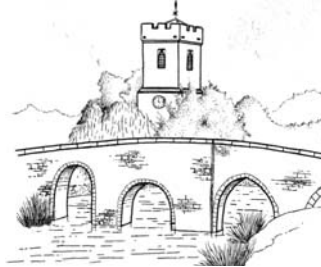
This had been circulated to council and, after a brief discussion, it was unanimously **RESOLVED** to approve the recommendation.

The meeting closed at approx. 9.00 pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 13 ii) - REPORT FROM THE COMMUNICATION & MARKETING WORKING GROUP

**Members: Cllrs. Ms Deacon – Chairman, Cllr Ms Randell.
Cllr Fleming sent his apologies
Attendant: Mrs E Uggerløse - Clerk**

Members met on Monday 5th June @ 5.30 pm at BCL

1. Feedback from Annual Parish Meeting event held on 29th April.

87% of Community Groups attended responded, all were positive about the event & all would attend a similar event in 2018.

Action for future events

-
- Rethink name of event
- Improve publicity
- Avoid Bank Holiday's
- Strengthen definition of Community Groups

Recommendation to note

RESOLVED to note

2. Optimising communication & marketing of upcoming NDP Referendum & Housing Need Survey.

NDP Referendum is the priority as approval is being awaited from WRCC to finalise dates, electronic format etc.

Action

- 24th June publicising NDP outside Budgens by NDP group
- NDP Banners to be at key sites in Bidford, Roundabout, Waterloo Road junction, Crawford Hall and Big Meadow on Sat. 17th June
- 40 NDP laminated posters places around the rest of the Parish, to include Car Boot event, Barn Dance event & "Bring me Sunshine" event.

- A5 leaflets to be left at shops, Post Office, Budgens, Library etc.
- Further promotion of NDP in BIG paper, Connection, Facebook (704 followers), & Radio

RESOLVED to note

3. Village signage

Following a meeting of the B&DWG with the Chamber of Trade & Commerce, it was agreed that a signage audit should be undertaken. This was carried out by member of the C&MWG and B&DWG and considered at the last meeting with the Chamber of Trade and commerce which took place on Tuesday 13th June. At the meeting the artwork was agreed, as were the locations and the Clerk requested to obtain approval from WCC Highways.

- Artwork approved (enclosed) by WCC Highways
- 5 x locations approved by WCC
- Cost , to include installation **£1,848.20**

Recommendation that Council approve the expenditure of the project and place the order

There followed a lengthy discussion regarding the “strategic vision” of this recommendation: it was felt that insufficient information had been provided and a proposal was made to delay the decision until the next Parish Council and a request for a more comprehensive report to be presented.

RESOLVED by 8 votes in favour and 1 against, to postpone the decision until the July Parish Council Meeting. The C&MWG to circulate a more comprehensive report for the meeting.

4. Village advertising gates

Bidford Chamber of Trade and Commerce proposed that 4 gates be permanently placed on the grass verge at the various entrances to the village (4) where banners advertising events can be placed. This would reduce the clutter in the village and allow all organisations to advertise the event.

Organisations will have to advise the Parish Council they want to advertise an event, give dates when the banner will be placed and removed, and obtain permission.

Cost of the 4 gates (4ft x 6ft) with posts and concrete plus installation is **£653.60**

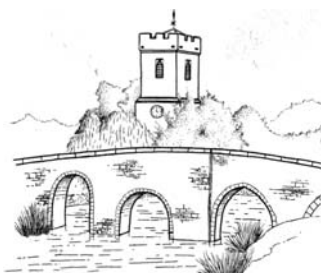
Recommendation that Council approve this expenditure.

A motion that, before the recommendation be approved, Council would require to know the location of the gates as well as what these will look like was put forward.

RESOLVED to postpone the decision until the July Parish Council meeting and the C&MWG to advise Council of location and gate appearance.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8 - CLERKS REPORT - June 2017

1. EXPENDITURE AUTHORISED BY THE CLERK AS PERMITTED UNDER ITEM 4.1 OF THE ADOPTED FINANCIAL REGULATIONS

- i.** Purchase of 3 dog bins @ £266.42 each
Total cost £799.26
- ii.** Purchase of 2 litter bins @ £153.23 each
Total cost : £306.46

2. BIDFORD BRIDGE UPDATE

- i.** Although I have been advised that the signage should be installed “soon” – a concrete date is still to be negotiated
- ii.** The proposal that Trading Standards be part of the enforcement regime is still to be progressed: this is something I am keen to develop on behalf of the Parish Council and Local Community as it would appear to be a better enforcement route.

3. ANNUAL PLAY AREA INSPECTION

The main concern continues to be the safety matting, especially on the Big Meadow. I have contacted the inspection company to see if there is a solution to the issue and the recommendation is to install **WETPOUR**. I have contacted the company recommended and a meeting will be arranged to see:

- i. where it can be installed, and the cost;
 - ii. Where the grass is sufficient, due to the low height of the equipment
 - iii. Where the current matting is safe to stay.
- I will report back following the inspection/meeting

4. TAYLOR WIMPEY/RUSSET WAY

Handover meeting was on Thursday 22nd June and I will make a verbal report at the meeting.

Bank Current Account

Payments made between 01/05/2017 and 31/05/2017

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
02/05/2017	DCK Beavers Ltd	SO	252.00	252.00		501			749/March accounts
02/05/2017	Warks PS	SO	793.20			517		793.20	Warks PS
02/05/2017	Limebridge Rural Services Ltd	SO1	1,928.10	1,928.10		501			738/Amenity maintenance
02/05/2017	Microshade VSM - SO	SO2	53.10	53.10		501			758/Monthly hosting fee
02/05/2017	Bidford on Avon- 07357312	TFR	120,000.00			202		120,000.00	Bidford on Avon-07357312
04/05/2017	O2 - DD	DD	44.54	44.54		501			751/Call charges
05/05/2017	NPower - DD	DD1	115.63	115.63		501			771/ 20/1/17 to 19/4/17
11/05/2017	Vodafone - DD	DD2	25.52	25.52		501			773/Broadband
15/05/2017	Information Commissioner's Off	DD3	35.00	35.00		501			769/Data protection registrati
15/05/2017	Stratford-on-Avon District Cou	DD4 -72128	53.00	53.00		501			Purchase Ledger
15/05/2017	Stratford-on-Avon District Cou	DD5 -92267	55.00	55.00		501			Purchase Ledger
15/05/2017	Stratford-on-Avon District Cou	DD6-92454	68.12	68.12		501			Purchase Ledger
22/05/2017	John Astley & Sons Ltd	6809	41.20	41.20		501			775/Vinyl gloves &Refuse sacks
22/05/2017	Simon Barrier	6810	218.75	218.75		501			774/Remove ivy & clean signs B
22/05/2017	Phil Basford	6811	2,544.90	2,544.90		501			764/1 x 4 Stroke Oil
22/05/2017	Bloomfield Limited	6812	455.00	455.00		501			766/2500x "BIG" Newsletter
22/05/2017	Boardroom Skateparks Ltd	6813	380.00	380.00		501			765/Inspect & repair skate fac
22/05/2017	Building & Plumbing Supplies L	6814	103.47	103.47		501			767/oil,padlock,scre
22/05/2017	Feel Good Catering and Hygiene	6815	19.18	19.18		501			768/2 x Re Odour x5ltr
22/05/2017	Grundon Waste Management Ltd	6816	572.90	572.90		501			779/Recycling to 30/4/17
22/05/2017	Pear Technology Services Ltd	6817	102.00	102.00		501			782/ Support & updated to 30/4
22/05/2017	Mrs A Smith	6818	600.00	600.00		501			783/April May 2017
22/05/2017	Steelfast Ltd	6819	566.40	566.40		501			784/8x nom bore galv ss
22/05/2017	StickyM Ltd	6820	452.01	452.01		501			772/Gate opening hours sign
22/05/2017	Elisabeth Uggerloese	6821	391.57	391.57		501			788/Tarp- Bidford CC
22/05/2017	M Smith	6822	350.00			4061	201	350.00	M Smith - Grant
22/05/2017	Mrs E Uggerloese	SO	1,973.54			516		1,973.54	Mrs E Uggerloese
23/05/2017	EDF Energy - DD	DD	583.01	583.01		501			778/ 1/4/17 to 30/4/17
24/05/2017	O2 - DD	DD1	11.08	11.08		501			781/Mobile 9/5 to 8/6/
26/05/2017	Vodafone - DD	DD2	8.00	8.00		501			786/11 May to 10 Jun landline
30/05/2017	Microshade VSM - SO	SO	53.10	53.10		501			780/Monthly Hosting Fee
Sub Total Carried Forward			132,849.32	9,732.58	0.00			123,116.74	

Date: 13/06/2017

Bidford on Avon Parish Council

Page No: 2

Time: 09:36

Cash Book No : 1

User : DAL

Bank Current Account

Payments made between 01/05/2017 and 31/05/2017

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
30/05/2017	Warks PS	SO	793.20			517		793.20	Warks PS
30/05/2017	DCK Beavers Ltd	SO1	252.00	252.00		501			777/Bookkeeping - May 2017
30/05/2017	Limebridge Rural Services Ltd	SO2	1,928.10	1,928.10		501			770/Footpaths & amenities main
Total Payments :			135,822.62	11,912.68	0.00			123,909.94	

Date: 13/06/2017

Bidford on Avon Parish Council

Page No: 1

Time: 09:37

Cash Book No : 1

User : DAL

Bank Current Account

Receipts received between 01/05/2017 and 31/05/2017

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked on : 02/05/2017	1,910.00						
502313	Big Meadow Car Park	1,910.00		318.33	1000	201	1,591.67	Big Meadow Car Park
	Banked on : 03/05/2017	718.50						
500323	Sales Ledger M Dobson	420.00	420.00		100			Sales Ledger M Dobson
500323	D Baker (1264)	295.00			1130	203	295.00	D Baker (1264)
500323	Photocopying income	3.50			1121	101	3.50	Photocopying income
	Banked on : 11/05/2017	450.00						
500324	Sales Ledger - Severn Valley	450.00	450.00		100			Sales Ledger -Severn
	Banked on : 18/05/2017	7.00						
BGC	Aerial Direct Dis761393	7.00			4021	101	7.00	Aerial Direct Dis761393
	Banked on : 18/05/2017	10.80						
BGC	Aerial Direct Dis761394	10.80			4021	101	10.80	Aerial Direct Dis761394
	Banked on : 18/05/2017	3,560.00						
502314	Big Meadow Car Park	3,560.00		593.33	1000	201	2,966.67	Big Meadow Car Park
	Banked on : 18/05/2017	133.06						
DEP	BAA	133.06			1010	202	133.06	BAA
	Banked on : 23/05/2017	250.00						
500325	Sales Ledger -Broom Anglia 453	75.00	75.00		100			Sales Ledger -Broom
500325	D Baker (1265)	175.00			1130	203	175.00	D Baker (1265)
	Banked on : 23/05/2017	15,000.00						
TFR	Bidford - 07357312	15,000.00			202		15,000.00	Bidford - 07357312
	Banked on : 24/05/2017	450.00						
500326	Hemming & Peace	450.00			1130	203	450.00	Hemming & Peace
	Banked on : 26/05/2017	300.00						
500327	Sales Ledger-Chamber Trader452	300.00	300.00		100			Sales Ledger-Chamber
	Total Receipts :	22,789.36	1,245.00	911.66			20,632.70	

Month No : 2

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
101	Administration							
4001	Salary & Wages	42,591	7,208	43,803	36,595		36,595	16.5 %
4008	Training Costs	948	198	1,000	802		802	19.8 %
4009	Travelling	629	111	750	639		639	14.8 %
4010	Janitorial	1	19	0	-19		-19	0.0 %
4011	Business Rates	455	371	465	94		94	79.8 %
4020	Sundry Expenses	159	47	200	153		153	23.4 %
4021	Telephone	990	27	1,000	973		973	2.7 %
4022	Postage & Carriage	107	21	130	109		109	16.3 %
4023	Office Stationery	488	74	500	426		426	14.8 %
4024	Subscriptions	1,286	971	1,350	379		379	71.9 %
4025	Insurance	2,213	0	2,500	2,500		2,500	0.0 %
4026	Broadband and Internet	274	9	295	286		286	2.9 %
4027	Equipment Rental	1,076	358	1,450	1,092		1,092	24.7 %
4028	Accounts Support	3,503	420	3,665	3,245		3,245	11.5 %
4029	IT & Computer Support	704	174	650	477		477	26.7 %
4030	Website	1,128	61	1,600	1,539		1,539	3.8 %
4032	Publicity & Special Events	275	0	200	200		200	0.0 %
4034	New Office Equipment	547	0	150	150		150	0.0 %
4035	Village Improvement	1,926	0	2,000	2,000		2,000	0.0 %
4056	Legal and Professional	0	0	750	750		750	0.0 %
4057	Audit Fees External & Internal	1,416	-1,601	1,250	2,851		2,851	-128.1
	Administration :- Expenditure	60,716	8,468	63,708	55,240	0	55,240	13.3 %
1120	Room hire and letting Fees	68	0	0	0			0.0 %
1121	Sundry Receipts	0	4	0	4			0.0 %
1176	Precept	216,424	119,693	230,255	-110,563			52.0 %
1177	Council Support Grant	12,290	0	9,130	-9,130			0.0 %
1190	Bank Interest	1,997	23	2,500	-2,477			0.9 %
	Administration :- Income	230,778	119,719	241,885	-122,166			49.5 %
	Net Expenditure over Income	-170,062	-111,251	-178,177	-66,926			
102	Civic & Democratic							
4032	Publicity & Special Events	500	305	0	-305		-305	0.0 %
4037	Newsletter	1,060	455	2,020	1,565		1,565	22.5 %
4053	Election Costs	0	0	2,500	2,500		2,500	0.0 %
	Civic & Democratic :- Expenditure	1,560	760	4,520	3,760	0	3,760	16.8 %
	Net Expenditure over Income	1,560	760	4,520	3,760			

Month No : 2

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
107 <u>Grants & Donations Power Gen C</u>							
4061 Grants and Donations	17,526	0	25,000	25,000		25,000	0.0 %
Grants & Donations Power Gen C :- Expenditure	17,526	0	25,000	25,000	0	25,000	0.0 %
1178 Grants Received	7,165	3,900	0	3,900			0.0 %
Grants & Donations Power Gen C :- Income	7,165	3,900	0	3,900			
Net Expenditure over Income	10,361	-3,900	25,000	28,900			
109 <u>Capital & Projects</u>							
4991 Rolling Projects Provision	40,000	0	50,000	50,000		50,000	0.0 %
4992 Funding from Rolling Projects	-10,263	0	-11,500	-11,500		-11,500	0.0 %
5128 Tfr frm EMR Play Equipment	-5,000	0	0	0		0	0.0 %
Grants & Donations Power Gen C :- Income	24,738	0	38,500	38,500	0	38,500	
4015 Electricity	0	14,478	0	-14,478		-14,478	0.0 %
4901 CP Play Equipment	21,200	0	0	0		0	0.0 %
4903 CP New Streetlights	5,764	0	11,500	11,500		11,500	0.0 %
Capital & Projects :- Expenditure	26,964	14,478	11,500	-2,978	0	-2,978	125.9 %
Net Expenditure over Income	51,702	14,478	50,000	35,522			
201 <u>Parks and Outside Areas</u>							
5120 Tfr frm EMR Millers Bank Maint	-6,020	0	0	0		0	0.0 %
Capital & Projects :- Expenditure	-6,020	0	0	0	0	0	
4005 Casual & agency workers	1,800	600	2,000	1,400		1,400	30.0 %
4010 Janitorial	909	16	1,000	984		984	1.6 %
4012 Water Rates	429	0	440	440		440	0.0 %
4013 Rent Paid Parks	13,300	0	12,000	12,000		12,000	0.0 %
4014 Rent Paid Play Areas	100	0	0	0		0	0.0 %
4017 Waste Disposal	6,273	477	8,000	7,523		7,523	6.0 %
4019 Gatekeepers Commission	6,500	0	6,000	6,000		6,000	0.0 %
4020 Sundry Expenses	336	112	500	388		388	22.5 %
4035 Village Improvement	200	0	0	0		0	0.0 %
4036 Building Maintenance	69	472	1,000	528		528	47.2 %
4038 Vandalism Repairs	1,663	0	1,800	1,800		1,800	0.0 %
4039 General Maintenance	18,069	0	10,000	10,000		10,000	0.0 %
4041 Equipment Maintenance	5,297	659	500	-159		-159	131.7 %
4042 Equipment Maintenance	50	0	0	0		0	0.0 %
4043 Tree Maintenance	4,800	250	2,000	1,750		1,750	12.5 %
4046 Grass Cutting	14,564	0	15,000	15,000		15,000	0.0 %

Month No : 2

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4047 Play Area Maintenance	14,778	0	15,000	15,000		15,000	0.0 %
4050 Street Furniture & Signs	167	278	250	-28		-28	111.2 %
4061 Grants and Donations	0	3,600	0	-3,600		-3,600	0.0 %
Parks and Outside Areas :- Expenditure	89,305	6,465	75,490	69,025	0	69,025	8.6 %
1000 Carparking Fees	17,628	5,779	12,500	-6,721			46.2 %
1001 Lease,Rent,Hire pitches/land	3,685	950	2,500	-1,550			38.0 %
1002 Fishing Righs	1,036	0	1,100	-1,100			0.0 %
1003 Moorings Income	0	0	1,325	-1,325			0.0 %
1005 Insurance Claims - Play Equipt	2,889	0	0	0			0.0 %
1012 Concessions	2,079	3,758	2,080	1,678			180.7 %
1178 Grants Received	7,191	0	0	0			0.0 %
Parks and Outside Areas :- Income	34,509	10,488	19,505	-9,018			53.8 %
Net Expenditure over Income	48,776	-4,023	55,985	60,008			
202 Allotments							
5026 Tfr to EMR Allotments	0	0	1,590	1,590		1,590	0.0 %
Parks and Outside Areas :- Income	0	0	1,590	1,590	0	1,590	0.0 %
4012 Water Rates	596	0	550	550		550	0.0 %
4039 General Maintenance	229	0	260	260		260	0.0 %
Allotments :- Expenditure	825	0	810	810	0	810	0.0 %
1010 Allotment Rents	2,663	850	2,400	-1,550			35.4 %
Allotments :- Income	2,663	850	2,400	-1,550			35.4 %
Net Expenditure over Income	-1,837	-850	0	850			
203 Cemetery							
4005 Casual & agency workers	3,500	0	0	0		0	0.0 %
4011 Business Rates	711	762	750	-12		-12	101.6 %
4012 Water Rates	29	0	500	500		500	0.0 %
4016 Electricity Floodlights	21	0	300	300		300	0.0 %
4023 Office Stationery	44	0	100	100		100	0.0 %
4024 Subscriptions	90	90	90	0		0	100.0 %
4039 General Maintenance	11,502	483	10,000	9,518		9,518	4.8 %
4042 Equipment Maintenance	882	2,152	750	-1,402		-1,402	286.9 %
4043 Tree Maintenance	0	0	500	500		500	0.0 %
4050 Street Furniture & Signs	0	99	0	-99		-99	0.0 %
Cemetery :- Expenditure	16,780	3,585	12,990	9,405	0	9,405	27.6 %
1130 Burials	5,770	1,215	5,000	-3,785			24.3 %

Month No : 2

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
1131 Memorials	1,346	292	2,000	-1,708			14.6 %
1135 Cemetery Maintenance Income	142	0	686	-686			0.0 %
Cemetery :- Income	7,258	1,507	7,686	-6,179			19.6 %
Net Expenditure over Income	9,523	2,078	5,304	3,226			
204 Street Lighting							
4016 Electricity Floodlights	16	477	0	-477		-477	0.0 %
4018 Electricity Streetlights	6,727	119	7,100	6,981		6,981	1.7 %
4039 General Maintenance	1,368	0	1,800	1,800		1,800	0.0 %
4050 Street Furniture & Signs	2,072	0	0	0		0	0.0 %
Street Lighting :- Expenditure	10,182	596	8,900	8,304	0	8,304	6.7 %
Net Expenditure over Income	10,182	596	8,900	8,304			
205 Village Management							
4010 Janitorial	0	34	0	-34		-34	0.0 %
4017 Waste Disposal	250	0	500	500		500	0.0 %
4024 Subscriptions	159	0	0	0		0	0.0 %
4025 Insurance	360	0	0	0		0	0.0 %
4035 Village Improvement	7,103	0	6,500	6,500		6,500	0.0 %
4039 General Maintenance	1,842	42	500	458		458	8.5 %
4042 Equipment Maintenance	38	0	0	0		0	0.0 %
4043 Tree Maintenance	471	0	550	550		550	0.0 %
4045 Lengthman	295	0	1,000	1,000		1,000	0.0 %
4046 Grass Cutting	0	850	0	-850		-850	0.0 %
4048 Footpath & Verge Mtce	15,842	2,100	16,500	14,400		14,400	12.7 %
4049 War Memorial Maintenance	0	0	500	500		500	0.0 %
4050 Street Furniture & Signs	2,023	0	3,000	3,000		3,000	0.0 %
4052 Neighbourhood Plan	4,575	0	0	0		0	0.0 %
4056 Legal and Professional	229	0	250	250		250	0.0 %
Village Management :- Expenditure	33,188	3,027	29,300	26,273	0	26,273	10.3 %
1160 Agency Income	3,034	0	3,000	-3,000			0.0 %
Village Management :- Income	3,034	0	3,000	-3,000			0.0 %
Net Expenditure over Income	30,154	3,027	26,300	23,273			

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
100	Debtors Control			2,230.00	
105	VAT Control A/c			3,521.99	
201	Current Bank A/c			18,074.59	
202	Bank Deposit Account			605,449.80	
310	General Reserves				145,222.31
315	EMR Rolling Projects Fund				201,185.70
320	EMR Millers Bank Maintenance				6,991.00
321	EMR Play Area Renewal				61,913.32
322	EMR Tree Maintenance				26,462.00
323	EMR Village Improvement				56,059.20
324	EMR Cemetery Wall Repair				11,333.40
325	EMR Skatepark				695.05
327	EMR Neighbourhood Plan				11,062.12
501	Creditors Control				7,561.35
515	PAYE Control				1,706.04
1000	Carparking Fees	201	Parks and Outside Areas		5,779.17
1001	Lease,Rent,Hire pitches/land	201	Parks and Outside Areas		950.00
1010	Allotment Rents	202	Allotments		849.82
1012	Concessions	201	Parks and Outside Areas		3,758.33
1121	Sundry Receipts	101	Administration		3.50
1130	Burials	203	Cemetery		1,215.00
1131	Memorials	203	Cemetery		291.67
1176	Precept	101	Administration		119,692.50
1178	Grants Received	107	Grants & Donations Power Gen C		3,900.00
1190	Bank Interest	101	Administration		22.72
4001	Salary & Wages	101	Administration	7,208.30	
4005	Casual & agency workers	201	Parks and Outside Areas	600.00	
4008	Training Costs	101	Administration	198.00	
4009	Travelling	101	Administration	110.73	
4010	Janitorial	101	Administration	19.23	
4010	Janitorial	201	Parks and Outside Areas	15.98	
4010	Janitorial	205	Village Management	34.35	
4011	Business Rates	101	Administration	371.25	
4011	Business Rates	203	Cemetery	762.00	
4015	Electricity	109	Capital & Projects	14,478.49	
4016	Electricity Floodlights	204	Street Lighting	476.80	
4017	Waste Disposal	201	Parks and Outside Areas	477.42	
4018	Electricity Streetlights	204	Street Lighting	119.17	
4020	Sundry Expenses	101	Administration	46.89	
4020	Sundry Expenses	201	Parks and Outside Areas	112.39	
4021	Telephone	101	Administration	26.65	
4022	Postage & Carriage	101	Administration	21.23	

Account Number Order

<u>A/c Code</u>	<u>Account Name</u>	<u>Centre</u>	<u>Centre Name</u>	<u>Debit</u>	<u>Credit</u>
4023	Office Stationery	101	Administration	74.18	
4024	Subscriptions	101	Administration	971.08	
4024	Subscriptions	203	Cemetery	90.00	
4026	Broadband and Internet	101	Administration	8.51	
4027	Equipment Rental	101	Administration	357.75	
4028	Accounts Support	101	Administration	420.00	
4029	IT & Computer Support	101	Administration	173.50	
4030	Website	101	Administration	61.27	
4032	Publicity & Special Events	102	Civic & Democratic	305.00	
4036	Building Maintenance	201	Parks and Outside Areas	472.00	
4037	Newsletter	102	Civic & Democratic	455.00	
4039	General Maintenance	203	Cemetery	482.50	
4039	General Maintenance	205	Village Management	42.48	
4041	Equipment Maintenance	201	Parks and Outside Areas	658.71	
4042	Equipment Maintenance	203	Cemetery	2,151.54	
4043	Tree Maintenance	201	Parks and Outside Areas	250.00	
4046	Grass Cutting	205	Village Management	850.00	
4048	Footpath & Verge Mtce	205	Village Management	2,099.75	
4050	Street Furniture & Signs	201	Parks and Outside Areas	278.03	
4050	Street Furniture & Signs	203	Cemetery	98.64	
4057	Audit Fees External & Internal	101	Administration		1,601.00
4061	Grants and Donations	201	Parks and Outside Areas	3,600.00	
Trial Balance Totals :				668,255.20	668,255.20
Difference				0.00	

Date: 23/06/2017

Bidford on Avon Parish Council

Page No: 1

Time: 14:32

Cash Book No : 1

User : SL

Bank Current Account

Payments made between 01/06/2017 and 30/06/2017

Nominal Ledger Analysis

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/06/2017	O2 - DD	DD	41.86	41.86		501			Purchase Ledger
14/06/2017	Stratford-on-Avon District Cou	DD2128	53.00	53.00		501			Purchase Ledger
14/06/2017	Stratford-on-Avon District Cou	DD2267	55.00	55.00		501			Purchase Ledger
14/06/2017	Stratford-on-Avon District Cou	DD2454	66.00	66.00		501			Purchase Ledger
23/06/2017	Came & Company	6842	2,312.42	2,312.42		501			826/Insurance renewal Jun-May
23/06/2017	Bidford Chamber of Trade & Com	6843	500.00			4061	107	500.00	BCTC- Grant
26/06/2017	Arrowscape	6824	335.25	335.25		501			798/Website updates
26/06/2017	John Astley & Sons Ltd	6825	192.00	192.00		501			802/10 packs(200) refuse sacks
26/06/2017	Phil Basford	6826	252.34	252.34		501			789/1 x ^{MUCH} Bottle Slime ^{Slime}
26/06/2017	Bloomfield Limited	6827	182.00	182.00		501			791/Big Meadow suggestion card
26/06/2017	Building & Plumbing Supplies L	6828	20.81	20.81		501			814 -3 x concrete slabs
26/06/2017	DCK Beavers Ltd	6829	450.00	450.00		501			807/Year End Accounts Prep
26/06/2017	Environmental & Retail Service	6830	18.00	18.00		501			792/A4 aper ^{PAPER}
26/06/2017	Grundon Waste Management Ltd	6831	758.35	758.35		501			808/Skip Hire May 17
26/06/2017	Limebridge Rural Services Ltd	6832	300.00	300.00		501			796/Tree Felling nr Scout Hut
26/06/2017	Lucas Studio Ltd	6833	228.00	228.00		501			793/Housing Needs forms
26/06/2017	D J Prickett	6834	460.00	460.00		501			811/Play area check May 17
26/06/2017	Printout	6835	717.60	717.60		501			812/Council referendum materia
26/06/2017	Simon Rouse	6836	550.00	550.00		501			8150B Cricket Club
26/06/2017	ShredPro	6837	30.00	30.00		501			813/10 x bags shredded
26/06/2017	SLCC Enterprises Ltd	6838	237.60	237.60		501			794/Leadership in Actionx2
26/06/2017	Mark Smith	6839	10,530.00	10,530.00		501			817/Jubilee Park etc
26/06/2017	Mrs A Smith	6840	300.00	300.00		501			816/Fees June 2017
26/06/2017	Elisabeth Uggerloese	6841	83.14	83.14		501			825/Clerks exps June17
Total Payments :			18,673.37	18,173.37	0.00			500.00	

+ Cheque

SLA

List of Purchase Ledger CHEQUE PAYMENTS Entered

Ledger : 1

Month : 3

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Came & Company			CAME				
24/04/2017	24414511CHC	826/Insurance renewal Jun-May		2,312.42	0.00	2,312.42	0.00
					0.00	2,312.42	
				Above paid on : 23/06/2017		By Cheque No 6842	
PAYMENT TOTALS				0.00		2,312.42	

Cheque No. 6843 - £500
 Grant to Bidford Chamber
 of Trade & Comm.

Payment total : £18,457.51.