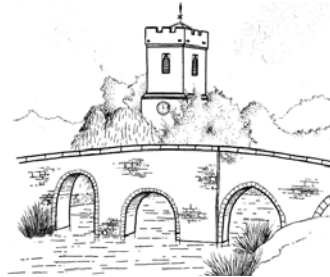


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 30th October 2017 @ 7.30 pm, at the Parish Council Meeting Room, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Harvey Chairman of the Council

Cllrs. Atkins, Ms Deacon, Fleming, Hiscocks, Mrs Keeley, Knight, Pound, Ms Randell and Mrs Taylor

Also present: County Cllr Brain
 District Cllr Cargill
 3 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

All councillors present at the meeting

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 30th July 2012, if any matter arises during the meeting in which they have declared a disclosable pecuniary interest (DPI) they should leave the room.
Cllr Mrs Keeley declared a non pecuniary interest in Item 17
- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30 PM ON 25TH SEPTEMBER 2017

Cllr Ms Deacon proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present.

5. PUBLIC FORUM

No issues raised

6. COUNCILLOR FORUM

The issue of the name for Item 5 was raised and whether a more “inclusive” term could be used to encourage more residents to attend meetings.

7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

- i. White lines had been repainted on a number of streets within the village and other improvements on Crompton Avenue and Tower Close had been carried out.
It was noted that the requested work on Westholme Road remains outstanding
- ii. Jetting had been carried out on Salford Road – Howard Close, a private road, had been included as a gesture of good will
- iii. Bidford Bridge – the Clerk would refer to this in her report
- iv. County Cllr grant – whereas last year there had been more applications than available funds, this year had been the reverse. Cllr Brain has requested an extension which will allow more applications to be put forward.

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

Cllr Pemberton had sent his apologies because of a family bereavement

- i. **Housing company** – this proposal looks to be going through Council at January’s meeting
- ii. **State of the District** – Report has been published which Cllr Cargill found positive
- iii. **Local Development Scheme (planning)** Revision was approved by Council to include:
 - **CIL** coming into operation end of 2017
 - **Long Marston Airfield Market Garden** – out for current consultation
 - **Gypsy & Traveller** – not expected to be completed until the second quarter of 2019
- iv. **2 Bidford Road appeal** – this has taken place with good representations being made in respect of the application being contrary to both the Core Strategy and the NDP... Now awaiting Planning inspector’s decision. The Chairman added that he had attended the site visit, which took place after the

hearing, and it showed two vibrant companies using the site with no indication that the site can, in any way, be considered a derelict brownfield

- v. **Training sessions** these are being well attended
- vi. **Electric vehicle** - Cllr Cargill had attended an interesting session on the progress

The Chairman thanked Cllr Cargill but raised Council's concerns about the lengthy delay in having the Gypsy and Traveller Policy in place as this has already had consequences within the parish.

9. RECEIVE CLERK'S REPORT

This had been circulated.

RESOLVED to note the contents

10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUP

- i. **Amenities WG** – no report
- ii. **Business Development Strategic WG** – Short report with updates circulated which forms an integral part of these Minutes
RESOLVED to note
- iii. **Communications & Marketing Strategic WG** – no report
- iv. **Staffing Panel Report** this had been circulated and forms an integral part of these Minutes. It proposed that the Parish Council consider renting the meeting room in the library as a room where the Public Records can be Archived as well being used for more private meetings between Clerk and members of the public and Clerk and Councillors.
There was a lengthy discussion during which Councillors considered the benefits and the objections to this proposal which then went to a vote: 5 councillors voted in favour and 5 against which led to the Chairman's casting vote which went in favour of the proposal.
RESOLVED to approve the proposal and to rent the room at a cost of £200 per month, all inclusive.

11. TO CONSIDER THE COST OF REPLACING THE LANTERNS OF THE BROOM STREETLIGHTS WITH LED AT £380 EACH – TOTAL COST £7,220.00

The Clerk advised she had received confirmation that all the streetlights could take LEDs

RESOLVED by a unanimous vote to approve the expenditure

12. TO RECEIVE CONCLUSION AUDIT FOR THE YEAR ENDING 31ST MARCH 2017

- i. Certified Annual Return for Bidford-on-Avon Parish Council for the year ending 31st March 2017
No additional fees were incurred

RESOLVED to note

13. TO REVIEW THE FOLLOWING PARISH COUNCIL PROCEDURE DOCUMENTS

- i. Guidance Notes to Public Participation at Council Meetings
The following amendments were proposed:

- It should be noted that.....will not be allowed to do so *later in the meeting*” as this clarifies the intention of the statement
- Spelling correction of email address

RESOLVED to approve the review subject to the above amendments

- ii. Parish Council’s Training Policy

RESOLVED to approve

14. TO NOTE THE FOLLOWING CORRESPONDENCE FROM NALC

- i. **Legal Briefing LO-17** Payment of fees to the Information Commissioner’s Office

RESOLVED to note

15. TO CONSIDER AND ADOPT THE BIDFORD ON AVON HOUSING NEEDS REPORT OCTOBER 2017

RESOLVED to approve the document which will become part of the Bidford on Avon NDP

16. TO NOTE LAND REGISTRY MAPS FOR

- i. Big Meadow Entrance
- ii. Grange Road Cemetery
- iii. Little and Large California

The Clerk advised that the other 3 maps had been delayed due to amendments being required. It was hoped they would be ready for the next Planning Committee meeting.

RESOLVED to note

17. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. **17/02851/FUL – Mr James Dunford, Elmfield Bungalow, Georges Elm Lane, B50 4JR**

Replacement dwelling

RESOLVED no representation

18. TO CONSIDER AND APPROVE

- i. **Completed accounts for the month of September 2017**

These had been circulated

RESOLVED they should be accepted and approved

- ii. **To approve payments to be made in October 2017**

List of cheques to be raised and signed had been circulated. List of payable invoices form part of these Minutes and totalled an amount of £22,504.22

RESOLVED to approve the August payments, cheques to be signed by Cllrs. Fleming and Ms Randell

The meeting closed at approx. 8.20 pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 - CLERKS REPORT – October 2017

1. EXPENDITURE AUTHORISED BY THE CLERK AS PERMITTED UNDER ITEM 4.1 OF THE ADOPTED FINANCIAL REGULATIONS

- i. Pruning of fruit trees on Bidford Youth Club land bordering private property
- ii. Table Cradle – the current one is faulty and, therefore, dangerous.
Cost: £183.00 from ESPO

2. MATTERS ARISING FROM THE SEPTEMBER MEETING

- i. **Bidford Bridge signage** – as instructed I contacted WCC requesting a second audit. It appears they currently don't have the necessary resources for a second audit but they will be requesting the police to carry out more enforcement. WCC are also in the process of recruiting a Freight Officer who will specialise in these issues and will work closely with Trading Standards. It is hoped the position will be filled before the end of the year.
- ii. **New Data Protection Regulation** – I shall be attending a training course regarding this in November. In the meantime the Parish Council can rest assured that as a user of Microshade's Hosting Service it is already fulfilling a major requirement of the new regulations in that the electronic

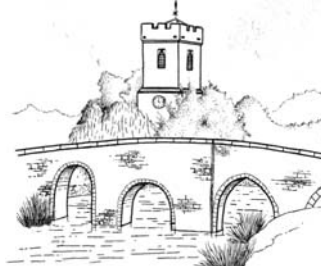
data is held in a secure environment on their servers in Plymouth and it can be confident that all the necessary security updates are being rigorously applied.

3. MARLEIGH PARK REFURBISHMENT

Consultation took place over Half Term and online via Facebook . Results will be compiled and considered by the Amenities Working Group at its next meeting.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 10 ii) – BDWG Report October 2017

1. Royal British Legion:

A meeting was held with a potential developer on October 11th. They have come up with early draft ideas for 1 and 2 bed flats and 4 retail/commercial spaces below fronting on to the pavement. They have also looked at the return they would need to make on the commercial spaces to enable them to make a viable bid for the land.

We are currently researching the pros and cons to the community and the costs of various options including:

- Committing to renting some or all of the retail/commercial space
- Investing in some or all of the retail/commercial space
- Setting up a Social Enterprise separate from the Parish Council
- Doing nothing

This research includes Estate agents; potential users of the space; seeking advice and grant potential.

2. Banners:

It has been proposed that the first 6 banners are hung in the High Street when the Christmas lights are put up to raise awareness in advance of next summer. Brackets have been sourced via Tewkesbury and an initial purchase of 6 brackets has been made in time for the Christmas lights. These can be provided to businesses for as little as £30. It will be their responsibility to put them up. We are encouraging the banner volunteer group to get commitment from businesses for this.

3. Farmers Markets:

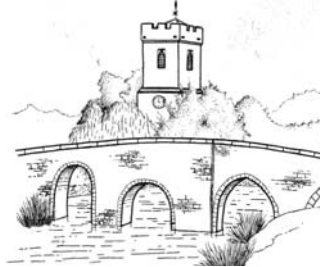
We have had conversations with some market operators and have sought advice from the National Association of British Market Authorities. As a result we are inviting bids from market operators for monthly markets to start in the Spring of 2018 by posting an advertisement on the NABMA website which is free of charge and ensures the operator is “bone fide”.

4. Bidford Chamber of Commerce:

We are continuing quarterly meetings which are proving a useful communication forum.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 10 iv) – PROPOSAL TO RENT A PARISH COUNCIL MEETING/STORAGE ROOM – supported by the Staffing Panel

The Parish Council will be “refurbished” in Easter 2018 (work to coincide with the refurbishment of Bidford Community Library) and the intention is that the desks will be turned around so that the Clerk will be facing the window to the lobby from where she will be able to attend members of the public without them having to enter the room. This is to fulfil the health and safety requirement.

However, there are still some issues that require attention:

- Storage Room has become too small – despite so much of today’s information being online, the requirement of having to keep Minute Books/Files, Accounts, etc. means that most of the shelves are occupied resulting in a lot of paperwork being kept within the office
- Some members of the public visit the Clerk and would like a private conversation, which the current office cannot provide
- Councillors often wish to visit the Clerk on confidential matters and, again, the current office does not offer this facility.

As from 31st October 2017, the Meeting Room within the library has become available as Neil Pearce, the current lessee, has left as he is expanding his business and requires more room.

In view of this, I contacted the Staffing Panel and proposed to them that they consider the Parish Council renting the Meeting Room as it would address the issues mentioned above:

- Provision of a safe “private” meeting space as it is within a public area
- Place for meetings with Councillors to consider-discuss confidential matters
- Place for Working Groups to meet

- Space to archive all public documents which will also be freely available to the public and will allow them to inspect them
- Space for both Councillors and members of the public to look at planning documents
- More private space to carry out research, prepare reports etc. without being interrupted by the public
- Wi-Fi available from the Parish Council Office via a booster
- Dedicated space to display information, leaflets etc.

Cost : £200 per month all inclusive – this is a reduction in the price of £225 being charged to APS Ltd which was the amount recommended by Peter Dickenson.

The Staffing Panel considered the proposal and supports it. They recognize the need for a private meeting space as well as the need for more storage. Alternative storage is not available in the village and the requirements of such places, due to security, means that only authorized personnel have access and they often have to advise beforehand they wish to visit which makes it impractical as the documents being archived should be readily available to members of the public. Furthermore, it would be outside Bidford on Avon.

The Staffing Panel also considered the additional benefits such as supporting Bidford Community Library and CAB, the other user of the room. In the event the room is leased to another party, it could well mean the CAB has nowhere to hold its meetings. WCC are also hoping to be able to have access to this room when it sets up a “community hub” in partnership with the Parish Council and Bidford Community Library.

Recommendation: that Council approve the hiring of the Library Meeting Room at a monthly cost of £200.

Bidford on Avon Parish Council
Bank Current Account

Payments between 01.10.17 to 30.10.17

Nominal Ledger Analysis								
Date	Cheque	Payee Name	£ Total Amnt	£ Creditors	A/C Code	A/c	£ Amount	Transaction Details
02/10/2017	SO	Microshade VSM - SO	53.10	53.10	501	Creditors Control		Purchase Ledger
02/10/2017	SO	Warks PS	793.20		517	Pension Contribution	793.20	Warks PS
02/10/2017	SO1	DCK Beavers Ltd	252.00	252.00	501	Creditors Control		902/Accounts Aug 2017
02/10/2017	SO2	Limebridge Rural Services Ltd	1,992.10	1,992.10	501	Creditors Control		899/footpath &amenities maint
03/10/2017	DD	O2 - DD	41.86	41.86	501	Creditors Control		911/077182 628925
05/10/2017	TFR	Bidford on Avon - 07357312	115,000.00		202	Bank Deposit Account	115,000.00	Bidford on Avon - 07357312
16/10/2017	BP	HMRC - PAYE/NI	2,513.23		515	PAYE Control	2,513.23	HMRC - PAYE/NI
16/10/2017	DD172128	Stratford-on-Avon District Cou	53.00	53.00	501	Creditors Control		Purchase Ledger
16/10/2017	DD192454	Stratford-on-Avon District Cou	66.00	66.00	501	Creditors Control		Purchase Ledger
23/10/2017	DD	Water+Plus	181.99	181.99	501	Creditors Control		952/01 July to 1 Oct 2017
30/10/2017	6898	The Alcester Connection	70.00	70.00	501	Creditors Control		927/Oct Connection Mag
30/10/2017	6899	Apogee Corporation Ltd	9.00	9.00	501	Creditors Control		942/Black Toner
30/10/2017	6900	Phil Basford Garden Machinery	63.60	63.60	501	Creditors Control		936/Honda water pump service
30/10/2017	6901	Bloomfield Limited	455.00	455.00	501	Creditors Control		929/Newsletter BIG September
30/10/2017	6902	Canon UK Ltd	89.30	89.30	501	Creditors Control		938/copier 1/11/17 to 31/1/18
30/10/2017	6903	Bidford Church Cottage Trust	56.00	56.00	501	Creditors Control		937/Use of church hall Sept
30/10/2017	6904	Mr D S Weeks	1,550.00	1,550.00	501	Creditors Control		943/Create Land Regisrty Plan
30/10/2017	6905	Environmental & Retail Service	27.29	27.29	501	Creditors Control		940/2018 Wall calendar
30/10/2017	6906	Grundon Waste Management Ltd	195.77	195.77	501	Creditors Control		930/Skip rental
30/10/2017	6907	Hartwell & Co (Timber) Ltd	1,156.34	1,156.34	501	Creditors Control		931/Post crete 35 x 20Kilo
30/10/2017	6908	Microshade VSM - SO	4.44	4.44	501	Creditors Control		905/Hosting & software rental
30/10/2017	6909	D J Prickett	600.00	600.00	501	Creditors Control		923/new safety chain BigMeadow
30/10/2017	6910	Shakespeares England Ltd	180.00	180.00	501	Creditors Control		944/Bronze membership
30/10/2017	6911	SLCC Enterprises Ltd	498.00	498.00	501	Creditors Control		925/National Conference
30/10/2017	6912	Mark Smith	10,250.00	10,250.00	501	Creditors Control		945/50% payment Big Meadow Pla
30/10/2017	6913	StickyM Ltd	2,217.84	2,217.84	501	Creditors Control		949/Supply & fit Bidford sign
30/10/2017	6914	Stratford-on-Avon District Cou	1,926.00	1,926.00	501	Creditors Control		924/Contribution monitor CCTV
30/10/2017	6915	Elisabeth Uggerloese	148.28	148.28	501	Creditors Control		926/Cordless ansa phone
30/10/2017	6916	WALC	70.00	70.00	501	Creditors Control		934/Speed reading course
30/10/2017	6917	Water+Plus	57.31	57.31	501	Creditors Control		864/Grange Rd
30/10/2017	6918	Mr A S Wilkes	240.00	240.00	501	Creditors Control		935/Cut riverbank
Total Payments :			140,810.65	22,504.22			118,306.43	

Bidford on Avon Parish Council
Cash Book 1
Bank Current Account

For Month No : 6

Receipts for Month of September 2017

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/C Code</u>	<u>A/c</u>	<u>Centre Code</u>	<u>Centre Name</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	9,637.93							9,637.93	
	Banked on : 15/09/2017	270.00								
500333	Sales Ledger receipts P36	150.00	150.00		100	Debtors Control				Sales Ledger receipts P36
500333	Hemmings & Pearce (1270)	120.00			1130	Burials	203	Cemetery	120.00	Hemmings & Pearce (1270)
	Banked on : 18/09/2017	300.00								
	Sales Recpts Page 35	300.00	300.00		100	Debtors Control				Sales Recpts Page 35
	Banked on : 19/09/2017	7.00								
BGC	Aerial Direct - DIS984032	7.00			4021	Telephone	101	Administration	7.00	Aerial Direct - DIS984032
	Banked on : 19/09/2017	10.80								
BGC	Aerial Direct DIS984033	10.80			4021	Telephone	101	Administration	10.80	Aerial Direct DIS984033
	Banked on : 21/09/2017	660.00								
502321	Big Meadow Car Park	660.00		110.00	1000	Carparking Fees	201	Park & Outside Areas	550.00	Big Meadow Car Park
	Banked on : 26/09/2017	25,000.00								
TFR	Deposit Account 07357312	25000.00			202	Bank Deposit Account			25,000.00	Deposit Account 07357312
	Banked on : 26/09/2017	385.00								
500334	David Baker (1272)	295.00			1130	Burials	203	Cemetery	295.00	David Baker (1272)
500334	David Baker (462)	90.00		15.00	1131	Memorials	203	Cemetery	75.00	David Baker (462)
	Banked on : 28/09/2017	119692.5								
BGC	Stratford on Avon Precepts	119692.50			1176	Precept	101	Administration	119,692.50	Stratford on Avon Precepts
<hr/>										
	Total Receipts for Month	146,325.30	450.00	125.00					145,750.30	
	Cash Book Totals	<u>155,963.23</u>	<u>450.00</u>	<u>125.00</u>					<u>155,388.23</u>	

Bidford on Avon Parish Council

Income & Expenditure Report by Budget Heading Cost Centre Report to 30th September 2017

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
101 Administration				
4001 Salary & Wages	21,730	43,803	22,073	49.6%
4008 Training Costs	1,683	1,000	- 683	168.3%
4009 Travelling	219	750	531	29.2%
4010 Janitorial	55	0	- 55	0.0%
4011 Business Rates	371	465	94	79.8%
4020 Sundry Expenses	72	200	128	35.9%
4021 Telephone	231	1,000	769	23.1%
4022 Postage & Carriage	59	130	71	45.2%
4023 Office Stationery	141	500	359	28.2%
4024 Subscriptions	971	1,350	379	71.9%
4025 Insurance	2,312	2,500	188	92.5%
4026 Broadband and Internet	112	295	183	38.1%
4027 Equipment Rental	484	1,450	966	33.4%
4028 Accounts Support	1,635	3,665	2,030	44.6%
4029 IT & Computer Support	399	650	251	61.4%
4030 Website	880	1,600	720	55.0%
4032 Publicity & Special Events	0	200	200	0.0%
4034 New Office Equipment	23	150	127	15.6%
4035 Village Improvement	1,926	2,000	74	96.3%
4056 Legal and Professional	0	750	750	0.0%
4057 Audit Fees External & Internal	- 1,601	1,250	2,851	128.1%
Administration :- Expenditure	31,704	63,708	32,004	49.8%
1120 Room hire and letting Fees	0	0		0.0%
1121 Sundry Receipts	25	0		0.0%
1176 Precept	239,935	230,255		104.2%
1177 Council Support Grant	0	9,130		0.0%
1190 Bank Interest	145	2,500		5.8%
Administration :- Income	240,105	241,885		99.3%
Net Expenditure over Income	- 208,401	- 178,177	30,224	
102 Civic & Democratic				
4032 Publicity & Special Events	1,004	0	- 1,004	0.0%
4037 Newsletter	960	2,020	1,060	47.5%
4053 Election Costs	0	2,500	2,500	0.0%
Civic & Democratic :- Expenditure	1,964	4,520	2,556	43.4%
Net Expenditure over Income	1,964	4,520	2,556	
107 Grants & Donations Power Gen C				
4061 Grants and Donations	500	25,000	24,500	2.0%
Grants & Donations Power Gen C :- Expenditure	500	25,000	24,500	2.0%
1178 Grants Received	3,900	0		0.0%
Grants & Donations Power Gen C :- Income	3,900	0		0.0%
Net Expenditure over Income	- 3,400	25,000	28,400	
109 Capital & Projects				
4991 Rolling Projects Provision	0	50,000	50,000	0.0%
4992 Funding from Rolling Projects	0 -	11,500	- 11,500	0.0%
5128 Tfrrm EMR Play Equipment	0	0	0	0.0%
Grants & Donations Power Gen C :- Income	0	38,500	38,500	0.0%
4015 Electricity	14,478	0	- 14,478	0.0%
4035 Village Improvement	1,038	0	- 1,038	0.0%
4901 CP Play Equipment	0	0	0	0.0%
4903 CP New Streetlights	0	11,500	11,500	0.0%
Capital & Projects :- Expenditure	15,517	11,500	- 4,017	134.9%
	15,517	50,000	34,483	

201 Parks and Outside Areas

5020 Tfr to EMR Millers Bank Maint	660	0	-	660	0.0%
5120 Tfr frm EMR Millers Bank Maint	- 4,020	0		4,020	0.0%
Capital & Projects :- Expenditure -	3,360	0		3,360	0.0%

4005 Casual & agency workers	1,500	2,000		500	75.0%
4009 Travelling	59	0	-	59	0.0%
4010 Janitorial	580	1,000		420	58.0%
4012 Water Rates	297	440		143	67.6%
4013 Rent Paid Parks	5,800	12,000		6,200	48.3%
4014 Rent Paid Play Areas	100	0	-	100	0.0%
4017 Waste Disposal	2,579	8,000		5,421	32.2%
4019 Gatekeepers Commission	7,500	6,000	-	1,500	125.0%
4020 Sundry Expenses	112	500		388	22.5%
4023 Office Stationery	605	0	-	605	0.0%
4035 Village Improvement	0	0		0	0.0%
4036 Building Maintenance	472	1,000		528	47.2%
4038 Vandalism Repairs	0	1,800		1,800	0.0%
4039 General Maintenance	9,453	10,000		547	94.5%
4041 Equipment Maintenance	2,578	500	-	2,078	515.6%
4042 Equipment Maintenance	0	0		0	0.0%
4043 Tree Maintenance	450	2,000		1,550	22.5%
4046 Grass Cutting	11,370	15,000		3,630	75.8%
4047 Play Area Maintenance	4,789	15,000		10,211	31.9%
4050 Street Furniture & Signs	1,898	250	-	1,648	759.2%
4061 Grants and Donations	4,150	0	-	4,150	0.0%
Parks and Outside Areas :- Expenditure	54,292	75,490		21,198	71.9%

1000 Carparking Fees	15,600	12,500			124.8%
1001 Lease,Rent,Hire pitches/land	1,625	2,500			65.0%
1002 Fishing Righs	0	1,100			0.0%
1003 Moorings Income	0	1,325			0.0%
1005 Insurance Claims - Play Equipmt	0	0			0.0%
1012 Concessions	3,758	2,080			180.7%
1178 Grants Received	0	0			0.0%
Parks and Outside Areas :- Income	20,983	19,505			107.6%

29,948	55,985	26,037
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202 Allotments

5026 Tfr to EMR Allotments	0	1,590		1,590	0.0%
Parks and Outside Areas :- Income	0	1,590		1,590	0.0%

4012 Water Rates	0	550		550	0.0%
4039 General Maintenance	1,100	260	-	840	423.1%
Allotments :- Expenditure	1,100	810	-	290	135.8%

1010 Allotment Rents	864	2,400			36.0%
Allotments :- Income	864	2,400			36.0%

Net Expenditure over Income	236	0 -	236
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203 Cemetery

4005 Casual & agency workers	0	0		0	0.0%
4011 Business Rates	762	750	-	12	101.6
4012 Water Rates	25	500		475	4.9
4016 Electricity Floodlights	0	300		300	0.0%
4023 Office Stationery	0	100		100	0.0%
4024 Subscriptions	90	90		0	100.0
4039 General Maintenance	3,248	10,000		6,753	32.5
4042 Equipment Maintenance	2,404	750	-	1,654	320.5
4043 Tree Maintenance	400	500		100	80.0
4046 Grass Cutting	3,500	0	-	3,500	0.0%
4050 Street Furniture & Signs	99	0	-	99	0.0%
Cemetery :- Expenditure	10,527	12,990		2,463	81.0%

1130 Burials	2,620	5,000			52.4
1131 Memorials	367	2,000			18.3
1135 Cemetery Maintenance Income	0	686			0.0%
Cemetery :- Income	2,987	7,686			38.9%

Net Expenditure over Income	7,540	5,304 -	2,236
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204 Street Lighting

4016 Electricity Floodlights	477	0	-	477	0.0%
4018 Electricity Streetlights	2,170	7,100		4,930	30.6%
4039 General Maintenance	0	1,800		1,800	0.0%
4050 Street Furniture & Signs	0	0		0	0.0%
Street Lighting :- Expenditure	2,647	8,900		6,253	29.7%

Net Expenditure over Income	2,647	8,900	6,253
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205 Village Management

5023 Tfr to EMR Village Improvement	-	320	0	320	0.0%
Street Lighting :- Expenditure	-	320	0	320	0.00%

4010 Janitorial	34	0	-	34	0.0%
4017 Waste Disposal	0	500		500	0.0%
4020 Sundry Expenses	35	0	-	35	0.0%
4024 Subscriptions	0	0		0	0.0%
4025 Insurance	0	0		0	0.0%
4035 Village Improvement	2,499	6,500		4,001	38.50
4037 Newsletter	455	0	-	455	0.0%
4039 General Maintenance	792	500	-	292	158.50
4042 Equipment Maintenance	57	0	-	57	0.0%
4043 Tree Maintenance	0	550		550	0.0%
4044 Tools & Equipment Purchases	158	0	-	158	0.0%
4045 Lengthman	0	1,000		1,000	0.0%
4046 Grass Cutting	2,700	0	-	2,700	0.0%
4047 Play Area Maintenance	994	0	-	994	0.0%
4048 Footpath & Verge Mtce	5,325	16,500		11,175	32.30
4049 War Memorial Maintenance	0	500		500	0.0%
4050 Street Furniture & Signs	0	3,000		3,000	0.0%
4052 Neighbourhood Plan	1,050	0	-	1,050	0.0%
4056 Legal and Professional	0	250		250	0.0%
Village Management :- Expenditure	14,100	29,300		15,200	48.10%

1160 Agency Income	0	3,000			0.0%
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Village Management :- Income	0	3,000		0.00%
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Net Expenditure over Income	13,780	26,300	12,520
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Bidford on Avon Parish Council
Trial Balance for Month to 30 September 2017

A/C Code	Account Name	Debit	Credit
100	Debtors Control	2,255.00	
105	VAT Control A/c	2,674.64	
201	Current Bank A/c	124,701.64	
202	Bank Deposit Account	540,571.70	
310	General Reserves		145,222.31
315	EMR Rolling Projects Fund		201,185.70
320	EMR Millers Bank Maintenance		3,631.00
321	EMR Play Area Renewal		61,913.32
322	EMR Tree Maintenance		26,462.00
323	EMR Village Improvement		55,738.87
324	EMR Cemetery Wall Repair		11,333.40
325	EMR Skatepark		695.05
327	EMR Neighbourhood Plan		11,062.12
501	Creditors Control		9,452.46
515	PAYE Control		2,543.35
517	Pension Contribution		793.20
1000	Carparking Fees		15,600.00
1001	Lease,Rent,Hire pitches/land		1,625.00
1010	Allotment Rents		864.32
1012	Concessions		3,758.33
1121	Sundry Receipts		25.30
1130	Burials		2,620.00
1131	Memorials		366.67
1176	Precept		239,935.00
1178	Grants Received		3,900.00
1190	Bank Interest		144.62
4001	Salary & Wages	21,729.71	
4005	Casual & agency workers	1,500.00	
4008	Training Costs	1,683.00	
4009	Travelling	277.69	
4010	Janitorial	669.35	
4011	Business Rates	1,133.25	
4012	Water Rates	321.90	
4013	Rent Paid Parks	5,800.00	
4014	Rent Paid Play Areas	100.00	
4015	Electricity	14,478.49	
4016	Electricity Floodlights	476.80	
4017	Waste Disposal	2,579.46	
4018	Electricity Streetlights	2,170.36	
4019	Gatekeepers Commission	7,500.00	
4020	Sundry Expenses	219.24	
4021	Telephone	230.61	
4022	Postage & Carriage	58.72	
4023	Office Stationery	746.19	
4024	Subscriptions	1,061.08	
4025	Insurance	2,312.42	
4026	Broadband and Internet	112.35	
4027	Equipment Rental	484.21	
4028	Accounts Support	1,635.00	
4029	IT & Computer Support	399.15	

A/C Code	Account Name	Debit	Credit
4035	Village Improvement	5,463.38	
4036	Building Maintenance	472.00	
4037	Newsletter	1,415.00	
4039	General Maintenance	14,592.62	
4041	Equipment Maintenance	2,577.96	
4042	Equipment Maintenance	2,460.82	
4043	Tree Maintenance	850.00	
4044	Tools & Equipment Purchases	157.50	
4046	Grass Cutting	17,570.00	
4047	Play Area Maintenance	5,782.45	
4048	Footpath & Verge Mtce	5,325.49	
4050	Street Furniture & Signs	1,996.67	
4052	Neighbourhood Plan	1,050.00	
4057	Audit Fees External & Internal		1,601.00
4061	Grants and Donations	4,650.00	
5020	Tfr to EMR Millers Bank Maint	660.00	
5023	Tfr to EMR Village Improvement		320.33
5120	Tfr frm EMR Millers Bank Maint		4,020.00
Trial Balance Totals :		804,813.35	804,813.35
Difference:			0.00

Bidford on Avon Parish Council
Bank Current Account

Payments between 01.10.17 to 30.10.17

			Nominal Ledger Analysis					
Date	Cheque	Payee Name	£ Total Amnt	£ Creditors	A/C Code	A/c	£ Amount	Transaction Details
02/10/2017	SO	Microshade VSM - SO	53.10	53.10	501	Creditors Control		Purchase Ledger
02/10/2017	SO	Warks PS	793.20		517	Pension Contribution	793.20	Warks PS
02/10/2017	SO1	DCK Beavers Ltd	252.00	252.00	501	Creditors Control		902/Accounts Aug 2017
02/10/2017	SO2	Limebridge Rural Services Ltd	1,992.10	1,992.10	501	Creditors Control		899/footpath & amenities maint
03/10/2017	DD	O2 - DD	41.86	41.86	501	Creditors Control		911/077182 628925
05/10/2017	TFR	Bidford on Avon - 07357312	115,000.00		202	Bank Deposit Account	115,000.00	Bidford on Avon - 07357312
16/10/2017	BP	HMRC - PAYE/NI	2,513.23		515	PAYE Control	2,513.23	HMRC - PAYE/NI
16/10/2017	DD172128	Stratford-on-Avon District Cou	53.00	53.00	501	Creditors Control		Purchase Ledger
16/10/2017	DD192454	Stratford-on-Avon District Cou	66.00	66.00	501	Creditors Control		Purchase Ledger
23/10/2017	DD	Water+Plus	181.99	181.99	501	Creditors Control		952/01 July to 1 Oct 2017
30/10/2017	6898	The Alcester Connection	70.00	70.00	501	Creditors Control		927/Oct Connection Mag
30/10/2017	6899	Apogee Corporation Ltd	9.00	9.00	501	Creditors Control		942/Black Toner
30/10/2017	6900	Phil Basford Garden Machinery	63.60	63.60	501	Creditors Control		936/Honda water pump service
30/10/2017	6901	Bloomfield Limited	455.00	455.00	501	Creditors Control		929/Newsletter BIG September
30/10/2017	6902	Canon UK Ltd	89.30	89.30	501	Creditors Control		938/copier 1/11/17 to 31/1/18
30/10/2017	6903	Bidford Church Cottage Trust	56.00	56.00	501	Creditors Control		937/Use of church hall Sept
30/10/2017	6904	Mr D S Weeks	1,550.00	1,550.00	501	Creditors Control		943/Create Land Regisrty Plan
30/10/2017	6905	Environmental & Retail Service	27.29	27.29	501	Creditors Control		940/2018 Wall calendar
30/10/2017	6906	Grundon Waste Management Ltd	195.77	195.77	501	Creditors Control		930/Skip rental
30/10/2017	6907	Hartwell & Co (Timber) Ltd	1,156.34	1,156.34	501	Creditors Control		931/Post crete 35 x 20Kilo
30/10/2017	6908	Microshade VSM - SO	4.44	4.44	501	Creditors Control		905/Hosting & software rental
30/10/2017	6909	D J Prickett	600.00	600.00	501	Creditors Control		923/new safety chain BigMeadow
30/10/2017	6910	Shakespeares England Ltd	180.00	180.00	501	Creditors Control		944/Bronze membership
30/10/2017	6911	SLCC Enterprises Ltd	498.00	498.00	501	Creditors Control		925/National Conference
30/10/2017	6912	Mark Smith	10,250.00	10,250.00	501	Creditors Control		945/50% payment Big Meadow Pla
30/10/2017	6913	StickyM Ltd	2,217.84	2,217.84	501	Creditors Control		949/Supply & fit Bidford sign
30/10/2017	6914	Stratford-on-Avon District Cou	1,926.00	1,926.00	501	Creditors Control		924/Contribution monitor CCTV
30/10/2017	6915	Elisabeth Uggerloese	148.28	148.28	501	Creditors Control		926/Cordless ansa phone
30/10/2017	6916	WALC	70.00	70.00	501	Creditors Control		934/Speed reading course
30/10/2017	6917	Water+Plus	57.31	57.31	501	Creditors Control		864/Grange Rd
30/10/2017	6918	Mr A S Wilkes	240.00	240.00	501	Creditors Control		935/Cut riverbank
Total Payments :			140,810.65	22,504.22			118,306.43	