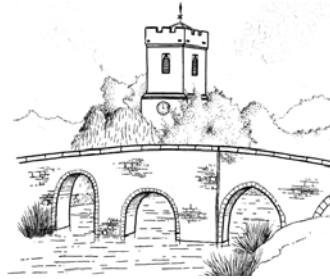


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 30th April 2018 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Harvey, Chairman of the Council

Cllrs. Atkins, Ms Deacon, Fleming, Hiscocks, Mrs Keeley, Knight,
Pound, Ms Randell and Mrs Taylor

Also present: District Cllr Cargill
18 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

No apologies received

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

Cllr Hiscocks declared an interest in Item 12i) as he is a School Governor

- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.

None required

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD AT 7.30 PM ON MONDAY 26TH MARCH 2018

Cllr Hiscocks proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present.

5. PUBLIC FORUM

There were a number of residents present regarding Item 10i) 5 and the Chairman advised that, if necessary, he was prepared to extend the Public Forum period to up to 30 minutes, but asked speakers to try and keep to their 3 minutes slot and not to repeat what others had said.

The main issues raised were:

- i. 2 of the properties to the east of the site had “easement of long use” access to the river and they appreciated that this had been taken into account.
- ii. A 6/7 ft. security fence all round the site was thought to be both excessive and unsightly – all that is needed is a key or combination to a lock to the gate on the fence to give access to the riverbank
- iii. All residents adjacent to the site recognise this is not a Public Open Space
- iv. Fence to the river should be repaired and this should address the issue of safety
- v. A 6/7 ft. security fence is unnecessary and expensive and will detract from the amenity this area has to offer – Council should try and reach a compromise with residents
- vi. Fence to the river and alongside the allotments do need repairing or replacing
- vii. Perhaps a Notice on the existing form advising of potential danger would suffice bearing in mind the river flows along many parts of the parish.
- viii. Although aware that no one is entitled to a view – there was no denying that a 6 ft. fence across the back of the gardens would be somewhat detrimental
- ix. Residents that do not already have an access due to “easement of long use” are not looking to establish a right of access – some agreement could be reached that did not require a high and intrusive security fence.

Other issues raised

- x. **Zebra Crossing by Budgens** - can something be done to slow down cars approaching this as, even when the light is red to allow pedestrians to cross, there appear to be vehicles that still infringe and drive through.
- xi. **Blenheim Nursery** – applicant was present should Council require any information regarding the planning application submitted.
- xii. **Resident** raised the issue that his photo had been posted on Facebook asking who he was. He said he regularly attends Parish Council meetings and other residents who also do so know who he is.

6. COUNCILLOR FORUM

Two issues raised:

- i. Could drop kerbs be installed in Albion Terrace where a resident, who is severely disabled, is finding it difficult to move using her wheelchair.
(Clerk will contact Highways and Cllr Brain)
- ii. Heart of England path in Broom, opposite Broom Tavern, needs cutting back
(Clerk will advise contractor)

7. TO RECEIVE REPORT FROM THE COUNTY COUNCILLOR

Cllr Brain had sent his apologies. The Chairman read out the report sent.

- i. I attended Bidford Fire Station last week to meet and discuss the future and the MOU with West Midlands Fire & Rescue Service. I promised them I would always fight to keep Bidford Fire Station open as it is at the heart of the community. I also met with Izzi Seccombe today who assured me there were no plans to close Bidford.
- ii. I was please to be able to support another scheme in Bidford Banner Group from my Community Grant Scheme.
- iii. I have had concerns raised about the new road layout at Marriage Hill' which I'm looking into as it's reported as being dangerous.
- iv. I'm still working with WCC officers to find a solution to stop HGV's crossing the ancient river bridge, although a lot of new signage has been installed in and out of County. I thank Elisabeth for her continued assistance to this end.
- v. Sadly David Elliston our WCC Highways Localities Officer is leaving us to take up a new appointment on 8/5/18. I hope you will join me in wishing him good luck in his new position and thank him for all the splendid work he has undertaken on our behalf for many years. I personally will miss his commitment and due diligence to any job in hand, which has included keeping our roads safe and free of potholes and debris. Good Luck Dave.
- vi. Your new Locality Officer from the [8th May 2018](#) will be Alan Caldwell-Jones, who joins us from Norfolk and has plenty of previous highway experience behind him. I hope you will join me in welcoming him to Warwickshire.

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

Cllrs Cargill made the following report:

- i. **Supplementary Planning Documents** – House mix is one of the issues that has been prominent and SDC is looking to make its bands more enforceable.
- ii. **NPPF** – there is a current consultation taking place
- iii. **Cabinet/Full Council meetings** – an extra £2.5 million have become available, and SDC has agreed the following expenditures
 - a. Business Centre & Workshops in Stratford
 - b. Wireless Broadband – this is aimed at the more remote areas of the district where it will not be possible to install fibre optics
 - c. Evergreen Business funds – support for local businesses
 - d. Support for Culture & Tourism
 - e. Support for the Greig Centre in Alcester
 - f. Hostels for the homeless

- g. CCTV upgrade
- h. Support for Studley Leisure Centre
- iv. Attended a meeting with Highways England, chaired by local MP Nadim Zahawi to consider improvements to the A46. It is hoped improvements will start as early as 2019 although it could take till 2020.

9. RECEIVE CLERK'S REPORT

Verbal report was delivered regarding electricity being brought to the Big Meadow by Npower in, hopefully, two weeks from signing contract which had been done on Friday 27th April.

RESOLUTION to note

10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUP

- i. **Amenities WG** – Report with Resolutions attached to these Minutes of which it forms an integral part.
- ii. **Business Development Strategic WG**
 - a. Interim Feasibility Survey on the British Legion site had been circulated. It should be noted this was an interim report not fully completed.
 - b. Bakery was closing – it appears it may reopen as a tea shop at a later date.

RESOLVED to note

iii. Communication & Marketing WG –

- a. Making headway with the local press regarding
 - i. Annual Parish Event
 - ii. Banner Group
 - iii. Photo opportunity re British Legion
- b. All Parish Councillors and Clerk are now Dementia Friends having done their training. Next step is to work towards Bidford-on-Avon becoming a Dementia Friendly Village

RESOLVED to note

11. TO RECEIVE VERBAL REPORT FOLLOWING THE MEETING AT SALFORD PRIORS REGARDING CYCLEWAYS

The Chairman, who had attended the meeting together with Cllrs Ms Deacon and Mrs Taylor, gave a verbal report.

The meeting had been well attended by neighbouring villages and the aim was to establish a cycleway route linking the various settlements.

Various issues had been considered and it was proposed they form part of the Agenda for the May meeting.

RESOLVED to have this as an item for consideration at the next meeting

12. TO CONSIDER THE FOLLOWING CORRESPONDENCE

- i. Letter from resident regarding Bidford School admissions
Report with the issues raised by concerned resident about the difficulty in local residents being able to have their children admitted to the local primary school.

Recommendation

This is not an easy issue for the Parish Council as education is very much the remit of WCC. Apart from this resident, I have been approached by others expressing the same concerns.

This issue has been raised a number of times when new developments have been considered and during the discussion of the NDP.

Policy AM2 – Protecting Education and Library Facilities states that *“in order to accommodate the additional primary school pupils associated with the recent rapid growth in housing within the Neighbourhood Area, proposals to expand the existing school would be looked upon favourably/. Future development will be expected to continue to contribute towards education facilities in accordance with the Education Authority’s recommendations”*.

In view of Policy AM2 and the request received for Council to consider this problem which is a result of development in the parish, I would recommend the Parish Council write to the Portfolio Holder expressing its concerns and asking what is being considered to alleviate the situation, with a copy to the Leader and Cllr Brain.

RESOLVED to approve the recommendation

- ii. Letter from the British Legion inviting Council to participate in a Special Event for Remembrance Sunday – date and venue of the first meeting to be arranged

RESOLVED to take part in discussion of how to commemorate the 100 years since the Amnesty of WWI

- iii. Thank you letter from Bidford Primary School for the grant

RESOLVED to note

13. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

The Chairman was asked to reverse the order of the planning applications as one of the applicants was present – this was agreed

- i. **18/00947/FUL Mr S Felix, Blenheim Nursery, 7 Stratford Road, B50 4LU**
Erection of new glasshouse for use in connection with existing horticultural business (part retrospective)

RESOLVED to support on the basis that this is a great little business in the parish and an extension has the potential of enlarging the business and provide employment.

- ii. **18/00845/VARY Mr James Wilson, Greenacres Waterloo road, B50 4JP**
Variation of conditions 2 and 4 of planning permission 13/02455/FUL to enable 14 of the 16 previously approved gypsy family plots to be occupied by static caravans and the remaining 2 plots to be for touring caravans

RESOLVED to object This is an Authorised Gypsy and Traveller site. A gypsy pitch consists on 1 static and 1 mobile caravan, This application to vary the condition to allow the site to be occupied by 14 static and 2 mobile caravans would not appear to support this site as a Gypsy and Traveller site – Council, therefore, strongly objects to this application.

14. TO CONSIDER AND APPROVE

i. Completed accounts for the month of March 2018

These had been circulated

RESOLVED they should be accepted and approved

ii. To approve payments to be made in April 2018

List of cheques to be raised and signed had been circulated. List of payable invoices form part of these Minutes and totalled an amount of £37,653.91

RESOLVED to approve the April payments, cheques to be signed by Cllrs. Fleming and Ms Randell

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1 (2))

15. TO CONSIDER CORRESPONDENCE FROM RESIDENT

Letter from resident and Report by the Clerk had been circulated to all councillors with a recommendation.

RESOLVED to approve the recommendation

16. TO RECEIVE REPORT FROM THE STAFFING PANEL FOLLOWING THE APPRAISAL OF THE CLERK

This had been circulated to all council

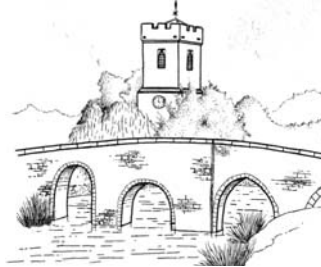
RESOLVED to accept the Report and thank the Clerk for her hard work in the past year.

The meeting closed at approx. 8.50pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10 i) - REPORT FROM THE AMENITIES WORKING GROUP AND PARISH COUNCIL RESOLUTIONS

Members: Cllrs. Hiscock (chairman), Mrs Keeley and Pound
Attendant: Mrs E Uggerløse - Clerk

Members met on Wednesday 25th April 2018 @ 4.30 pm

1. Grant Application

- **Mark Smith – Annual Vintage Gathering**
Financial assistance to purchase coal
Total cost of event : £3.5k
Amount requested: £400
Recommendation : to approve the grant
RESOLVED by a unanimous vote to award the grant

2. Annual Inspection of Play Area

- Copies were given to both Mark and Dave Prickett for them to go through and carryout the necessary work.
 - i. One of the things that has to be done is to remove the logs from the play area enclosure on the Big Meadow and it is proposed these be replaced with a couple of picnic tables. I have checked the suitability of this with the Play Inspection Company who has approved it.
 - ii. Missing caps were also mentioned on a number of occasions – Dave has suggested that, instead of replacing them on a regular basis, he will cover the nut with silicone which removes the danger of sharp edges

Recommendation : to note
RESOLVED to note

- **Marleigh Park**
A installation inspection was carried out and Play & Leisure, the company

Item 10i) Amenities Report /Resolutions April 2018

that installed the equipment, have visited the site. A report with their replies to the issues raised is being received.

- **Outdoor Gym equipment**

Site visit to this area was made by installers to check out some small issues. Contractors were present to see how maintenance of the equipment should be carried out

Recommendation : to note

RESOLVED to note

3. KINGS LANE, BROOM PLAY AREA

Cost to replace the existing fence £4,000.00 – it needs replacing

Recommendation : to approve

RESLOVED by a unanimous vote to approve the cost

4. BIG MEADOW FENCE

Following site visit, to agree recommendation

Recommendation: to approve this and obtain quotation for Council approval at next meeting

RESOLVED to agree to consider the quotation at the next meeting

5. BIDFORD YOUTH CLUB AREA

As Councillors have been made aware; it appears that some children were found playing on the youth club area. There followed a discussion when it became clear that it was recognised as Parish Council land but as such, it was public open space(POS). This is not the case as the land is leased to Bidford Youth and Canoe Clubs.

The other concern was the children accessing the riverbank and falling into it and the Council's responsibility as landowners.

After much deliberation and discussion the following **Recommendation is being made:**

That Council erect a 6/7 ft fence round the site respecting the right of access of 2 of the properties due to "easement of long usage" by allowing approx. 1 M between their fence and the new fence: this will ensure the area is clearly designated as land leased to a third party with no right of access to it and will restrict the access to the riverbank to those with legitimate right to it.

Cost £9,500.

Following the Public Forum discussion, Councillors considered this item and the recommendation, very carefully and, after a number of points for and against the erection of a security fence round the whole site, as recommended, a motion was put forward that, in order to safeguard the Youth club and its members, council should vote at this meeting on whether or not a 6 ft security fence should be installed.

A counter proposal followed that the principle of a security fence being installed should be voted on at this meeting, with design and style to be agreed at a later stage.

A further counter proposal followed to defer the decision until Council met on site and reviewed the situation in situ.

Vote on the last counter proposal was taken and there were 5 votes in favour and 5 against: the Chairman cast the deciding vote in favour of the counter proposal.

RESOLVED by the casting vote of the Chairman to defer the decision until after a site visit has taken place.

4. **WAR MEMORIAL**

Obtained 2 quotations:

- G Seller & Co – company that carried out the original refurbishment
£1,250.00 plus VAT
- Memory Lane Memorials – did the small “Lest we Forget” plaque
£2,176.80 plus VAT

Recommendation to approve G. Seller & Co. They have advised Council of the potential danger of damaging the sandstone structure when removing the existing plaque and this has been accepted.

RESOLVED to approve the quotation from G. Seller & Co. who were also the original installers of the War Memorial and advise the Bidford & History Society accordingly. The Parish Council to contribute the amount of £369.28 this being the original amount approved by Council to update the names on the memorial.

Bidford on Avon Parish Council

Cash Book 1

Bank Current Account

For Month No : 12

Payments for Month: 12

**Nominal
Ledger**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
26/02/2018	WALC	6978REVE	-125.00			Debtors Control		-125.00	WALC -reverse to be re-issued
05/03/2018	O2 - DD	DD	53.54	53.54		Creditors Control		1065/0771 862 8925	
06/03/2018	GoCardless	DD	29.83			Telephone	Administration	29.83	GoCardless
08/03/2018	EDF Energy - DD	DD1	633.80	633.80		Creditors Control			Feb-18
12/03/2018	CCLA Inv Management	BP	90000.00			CCLA Inv Management		90000.00	CCLA Inv Management
13/03/2018	CCLA Inv Management	BP	90000.00			CCLA Inv Management		90000.00	CCLA Inv Management
14/03/2018	CCLA Inv Management	BP	90000.00			CCLA Inv Management		90000.00	CCLA Inv Management
15/03/2018	CCLA Inv Management	BP	90000.00			CCLA Inv Management		90000.00	CCLA Inv Management
15/03/2018	CCLA Inv Management	BP	90000.00			CCLA Inv Management		90000.00	CCLA Inv Management
20/03/2018	CCLA Inv Management	BP	90000.00			CCLA Inv Management		90000.00	CCLA Inv Management
26/03/2018	Alice Duchess Dudley	6979	5800.00	5800.00		Creditors Control			Agricultural rent
26/03/2018	Building & Plumbing Supplies L	6980	10.01	10.01		Creditors Control			2x white silicone
26/03/2018	R Cattell Upholstery	6981	49.00	49.00		Creditors Control			7x Banners made
26/03/2018	Bidford Church Cottage Trust	6982	56.00	56.00		Creditors Control			Use of Church Hall Feb 18
26/03/2018	Grundon Waste Management Ltd	6983	6.72	6.72		Creditors Control			Rent f/loading container

26/03/2018	Hartwell & Co (Timber) Ltd	6984	1146.80	1146.80	Creditors Control		Protective treatment
26/03/2018	Kate Wiltshire	6985	375.00	375.00	Creditors Control		Village banner volunteer
26/03/2018	Limebridge Rural Services Ltd	6986	1140.00	1140.00	Creditors Control		Tree maint & clearance
26/03/2018	D J Prickett	6987	460.00	460.00	Creditors Control		Play area inspection
26/03/2018	SLCC Enterprises Ltd	6988	35.46	35.46	Creditors Control		Speed reads
26/03/2018	Mark Smith	6989	7710.00	7710.00	Creditors Control		Marley Park
26/03/2018	Elisabeth Uggerloese	6990	345.16	345.16	Creditors Control		Glaze,paint,masking tape
26/03/2018	Warwickshire County Council	6991	1597.02	1597.02	Creditors Control		Footway maintenance
26/03/2018	CAB - Grant	6992	2068.08		Grants & Donations	Grants & Donations	2068.08 CAB - Grant
26/03/2018	Broom Village Hall - Grant	6993	1500.00		Grants & Donations	Power Gen C Grants & Donations	1500.00 Broom Village Hall - Grant
26/03/2018	Bidford Primary School - Grant	6994	600.00		Grants & Donations	Power Gen C Grants & Donations	600.00 Bidford Primary School Grant
26/03/2018	Bidford & Alcester First Respo	6995	1200.00		Grants & Donations	Power Gen C Grants & Donations	1200.00 Bidford & Alcester First Response
26/03/2018	Mrs E Uggerloese	SO	1973.54		Net Pay Control	Power Gen C	1973.54 Mrs E Uggerloese
27/03/2018	Vodafone - DD	DD	33.95	33.95	Creditors Control		Home Broadband
27/03/2018	Bidford Community Library Ltd	SO	200.00	200.00	Creditors Control		1064/Licence Agreement Feb 18
Total Payments for Month			566,898.91	19,652.46	0.00		547,246.45
Balance Carried Fwd			9,296.29				
Cash Book Totals			<u>576,195.20</u>	<u>19,652.46</u>	<u>0.00</u>		<u>556,542.74</u>

Bidford on Avon Parish Council

Cash Book 1

Bank Current Account

Receipts for Month: 12

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	Nominal Ledger Analysis		
					Account	Centre	£ Amount Transaction Detail
Balance Brought Fwd :		574,324.91					574,324.91
500349	Banked on : 15/03/2018 G Clifton (469)	90.00	90.00	15.00	Memorials	203	75.00 G Clifton (469)
bgc	Banked on : 16/03/2018 Aerial Direct DIS1134579	7.00	7.00		Telephone	101	7.00 Aerial Direct DIS1134579
t/fer	Banked on : 19/03/2018 Deposit Account 07357312	13.29	13.29		Bank Deposit Account		13.29 Deposit Account 07357312
500350	Banked on : 27/03/2018 Hemming & Peace (1281)	120.00	120.00		Burials	203	120.00 Hemming & Peace (1281)
BGC	Banked on : 27/03/2018 Warwick County FD	750.00	750.00		Grants Received	101	750.00 Warwick County FD-Banner Group
502701	Banked on : 29/03/2018 Big Meadow Car Park	890.00	890.00	148.33	Carparking Fees	201	741.67 Big Meadow Car Park
Total Receipts for Month			1,870.29	0.00	163.33		1,706.96
Cash Book Totals			<u>576,195.20</u>	<u>0.00</u>	<u>163.33</u>		<u>576,031.87</u>

Bidford on Avon Parish Council

Detailed Income & Expenditure by Budget Heading 31/03/2018

Month No : 12

Cost Centre Report

Page No 1

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Administration				
Salary & Wages	43,355	43,803	448	99
Rent for Room	1,000	0	-1,000	0
Training Costs	2,262	1,000	-1,262	226.2
Travelling	601	750	149	80.1
Janitorial	79	0	-79	0
Business Rates	371	465	94	79.8
Sundry Expenses	72	200	128	35.9
Telephone	482	1,000	518	48.2
Postage & Carriage	151	130	-21	116.4
Office Stationery	280	500	220	56.1
Subscriptions	1,312	1,350	38	97.2
Insurance	2,312	2,500	188	92.5
Broadband and Internet	258	295	37	87.3
Equipment Rental	633	1,450	817	43.7
Accounts Support	3,338	3,665	327	91.1
IT & Computer Support	687	650	-37	105.7
Website	2,056	1,600	-456	128.5
New Office Equipment	206	150	-56	137.6
Village Improvement	1,926	2,000	74	96.3
Street Furniture & Signs	128	0	-128	0
Legal and Professional	1,550	750	-800	206.7
Audit Fees External & Internal	-1	1,250	1,251	0.1
Administration :- Expenditure	63,058	63,508	450	99.3 %
Lease,Rent,Hire pitches/land	-17	0		0
Room hire and letting Fees	93	0		0
Sundry Receipts	26	0		0
Precept	230,255	230,255		100
Council Support Grant	9,130	9,130		100
Grants Received	750	0		0
Bank Interest	282	2,500		11.3
Administration :- Income	240,519	241,885		99.4 %
Net Expenditure over Income	-177,461	-178,377	-916	
Civic & Democratic				
Publicity & Special Events	934	200	-734	466.8
Newsletter	1,695	2,020	325	83.9
Election Costs	0	2,500	2,500	0
Civic & Democratic :- Expenditure	2,629	4,720	2,091	55.7 %
Net Expenditure over Income	2,629	4,720	2,091	

Bidford on Avon Parish Council

Detailed Income & Expenditure by Budget Heading 31/03/2018

Month No : 12

Cost Centre Report

Page No 2

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
<u>Grants & Donations Power Gen C</u>				
Grants and Donations	5,868	21,400	15,532	27.4
	5,868	21,400	15,532	27.4 %
Grants Received	3,900	0		0
Grants & Donations Power Gen C :- Income	3,900	0		
Net Expenditure over Income	1,968	21,400	19,432	
<u>Capital & Projects</u>				
Insurance	63	0	-63	0
Village Improvement	1,356	0	-1,356	0
Building Maintenance	11	0	-11	0
CP Play Equipment	23,023	0	-23,023	0
CP Cemetery Equipment	2,083	0	-2,083	0
CP New Streetlights	0	11,500	11,500	0
CP Big Meadow Electrical Suppl	17,238	0	-17,238	0
Rolling Projects Provision	50,000	50,000	0	100
Funding from Rolling Projects	-16,562	-11,500	5,062	144
Capital & Projects :- Expenditure	77,211	50,000	-27,211	154.4 %
Net Expenditure over Income	77,211	50,000	-27,211	
<u>Parks and Outside Areas</u>				
Casual & agency workers	1,800	2,000	200	90
Travelling	59	0	-59	0
Janitorial	428	1,000	572	42.8
Water Rates	648	440	-208	147.4
Rent Paid Parks	11,600	12,000	400	96.7
Rent Paid Play Areas	200	0	-200	0
Electricity	-143	0	143	0
Waste Disposal	3,792	8,000	4,208	47.4
Gatekeepers Commission	7,500	6,000	-1,500	125
Sundry Expenses	112	500	388	22.5
Office Stationery	605	0	-605	0
Village Improvement	500	0	-500	0
Building Maintenance	2,342	1,000	-1,342	234.2
Vandalism Repairs	0	1,800	1,800	0
General Maintenance	19,769	10,000	-9,769	197.7
Equipment Maintenance	3,661	500	-3,161	732.2
Tree Maintenance	1,475	2,000	525	73.8

Bidford on Avon Parish Council

Detailed Income & Expenditure by Budget Heading 31/03/2018

Month No : 12

Cost Centre Report

Page No 3

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Tools & Equipment Purchases	22,628	0	-22,628	0
Grass Cutting	14,540	15,000	460	96.9
Play Area Maintenance	18,847	15,000	-3,847	125.6
Street Furniture & Signs	1,898	250	-1,648	759.2
Grants and Donations	4,150	3,600	-550	115.3
Tfr frm EMR Millers Bank Maint	-5,470	0	5,470	0
Parks and Outside Areas :- Expenditure	110,941	79,090	-31,851	140.3 %
Carparking Fees	16,525	12,500		132.2
Lease,Rent,Hire pitches/land	4,475	2,500		179
Fishing Righs	0	1,100		0
Moorings Income	0	1,325		0
Concessions	2,092	2,080		100.6
Precept	3,104	0		0
Grants Received	550	0		0
Parks and Outside Areas :- Income	26,746	19,505		137.1 %
Net Expenditure over Income	84,195	59,585	-24,610	
Allotments				
Water Rates	0	550	550	0
General Maintenance	1,100	260	-840	423.1
Tfr to EMR Allotments	0	1,590	1,590	0
Allotments :- Expenditure	1,100	2,400	1,300	45.8 %
Allotment Rents	1,977	2,400		82.4
Allotments :- Income	1,977	2,400		82.4 %
Net Expenditure over Income	-877	0	877	
Cemetery				
Business Rates	762	750	-12	101.6
Water Rates	57	500	443	11.5
Office Stationery	0	100	100	0
Subscriptions	90	90	0	100
General Maintenance	6,919	10,000	3,081	69.2
Equipment Maintenance	19	0	-19	0
Equipment Maintenance	340	750	410	45.4
Tree Maintenance	400	500	100	80
Tools & Equipment Purchases	333	0	-333	0
Grass Cutting	3,983	0	-3,983	0
Street Furniture & Signs	99	0	-99	0
Cemetery :- Expenditure	13,001	12,690	-311	102.4 %

Bidford on Avon Parish Council

Detailed Income & Expenditure by Budget Heading 31/03/2018

Month No : 12

Cost Centre Report

Page No 4

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Burials	5,130	5,000		102.6
Memorials	1,258	2,000		62.9
Cemetery Maintenance Income	1,388	686		202.3
Cemetery :- Income	7,776	7,686		101.2 %
Net Expenditure over Income	5,225	5,004	-221	

Street Lighting

Electricity	671	0	-671	0
Electricity Streetlights	5,485	7,400	1,915	74.1
General Maintenance	72	1,800	1,728	4
Streetlights R & M	1,859	0	-1,859	0
Street Lighting :- Expenditure	8,088	9,200	1,112	87.9 %
Net Expenditure over Income	8,088	9,200	1,112	

Village Management

Janitorial	34	0	-34	0
Waste Disposal	0	500	500	0
Sundry Expenses	35	0	-35	0
Subscriptions	150	0	-150	0
Village Improvement	10,191	6,500	-3,691	156.8
Building Maintenance	60	0	-60	0
General Maintenance	877	500	-377	175.5
Equipment Maintenance	110	0	-110	0
Tree Maintenance	0	550	550	0
Lengthman	-53	1,000	1,053	5.3
Grass Cutting	850	0	-850	0
Footpath & Verge Mtce	12,432	11,400	-1,032	109.1
War Memorial Maintenance	0	500	500	0
Street Furniture & Signs	0	3,000	3,000	0
Flower Boxes	4,400	5,100	700	86.3
Neighbourhood Plan	1,948	0	-1,948	0
Legal and Professional	0	250	250	0
Tfr fm EMR Village Improvement	-320	0	320	0
Tfr from EMR N'hood Plan	-1,948	0	1,948	0
Village Management :- Expenditure	28,767	29,300	533	98.2 %
Agency Income	0	3,000		0
Village Management :- Income	0	3,000		0.0 %
Net Expenditure over Income	28,767	26,300	-2,467	

Bidford on Avon Parish Council
Trial Balance for Month No: 12

Combined Account Totals by Account Name

Account Name	Debit	Credit
Debtors Control	113.12	
VAT Control A/c	7,180.10	
Current Bank A/c	9,296.29	
CCLA Inv Management	540,000.00	
General Reserves		145,222.31
EMR Rolling Projects Fund		234,623.88
EMR Millers Bank Maintenance		2,781.00
EMR Play Area Renewal		61,913.32
EMR Tree Maintenance		26,462.00
EMR Village Improvement		55,738.87
EMR Cemetery Wall Repair		11,333.40
EMR Skatepark		695.05
EMR Neighbourhood Plan		9,114.12
Creditors Control		35,114.88
PAYE Control		2,542.55
Pension Contribution		793.20
Carparking Fees		16,525.00
Lease,Rent,Hire pitches/land		4,458.09
Allotment Rents		1,976.56
Concessions		2,091.66
Room hire and letting Fees		93.38
Sundry Receipts		25.70
Burials		5,130.00
Memorials		1,258.33
Cemetery Maintenance Income		1,387.94
Precept		233,358.89
Council Support Grant		9,130.00
Grants Received		5,200.00
Bank Interest		281.94
Salary & Wages	43,354.61	
Casual & agency workers	1,800.00	
Rent for Room	1,000.00	
Training Costs	2,262.46	
Travelling	659.32	
Janitorial	541.07	
Business Rates	1,133.25	
Water Rates	705.77	
Rent Paid Parks	11,600.00	
Rent Paid Play Areas	200.00	
Electricity	528.00	
Waste Disposal	3,791.97	
Electricity Streetlights	5,485.22	
Gatekeepers Commission	7,500.00	
Sundry Expenses	219.24	
Telephone	481.62	
Postage & Carriage	151.32	
Office Stationery	885.29	

Continued on Page 2

Bidford on Avon Parish Council
Trial Balance for Month No: 12

Combined Account Totals by Account Name

Page No 2

Account Name	Debit	Credit
Subscriptions	1,552.08	
Insurance	2,375.12	
Broadband and Internet	257.59	
Equipment Rental	633.05	
Accounts Support	3,337.60	
IT & Computer Support	686.85	
Website	2,055.77	
Publicity & Special Events	933.63	
New Office Equipment	206.40	
Village Improvement	13,973.21	
Building Maintenance	2,412.54	
Newsletter	1,695.00	
General Maintenance	28,737.07	
Equipment Maintenance	3,679.36	
Equipment Maintenance	450.49	
Tree Maintenance	1,875.00	
Tools & Equipment Purchases	22,960.50	
Lengthman		53.00
Grass Cutting	19,372.50	
Play Area Maintenance	18,846.96	
Footpath & Verge Mtce	12,432.29	
Street Furniture & Signs	2,125.10	
Flower Boxes	4,400.00	
Neighbourhood Plan	1,948.00	
Streetlights R & M	1,859.45	
Legal and Professional	1,550.00	
Audit Fees External & Internal		1.00
Grants and Donations	10,018.08	
CP Play Equipment	23,023.00	
CP Cemetery Equipment	2,083.33	
CP Big Meadow Electrical Suppl	17,237.60	
Rolling Projects Provision	50,000.00	
Funding from Rolling Projects		16,561.82
Tfr frm EMR Millers Bank Maint		5,470.00
Tfr fm EMR Village Improvement		320.33
Tfr fromEMR N'hood Plan		1,948.00
Trial Balance Total :	891,606.22	891,606.22
Difference :	0.00	

Bidford on Avon Parish Council

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Bank Current Account

Payments for Month: 1

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>
22/03/2018	Broom Village Hall - Grant	6993C	-1000.00			Grants & Donations	Grants & Donations Power Gen C -1000.00 Broom Village Hall -
03/04/2018	Microshade VSM - SO	SO	57.54	57.54		Creditors Control	Grant Monthly
03/04/2018	DCK Accounting Solutions Ltd	SO1	252.00	252.00		Creditors Control	hosting charge Accounting
03/04/2018	Limebridge Rural Services Ltd	SO2	1992.10	1992.10		Creditors Control	March 2018 Foot path &
03/04/2018	Warks PS	SO	793.20			Pension Contribution	793.20 Amenity Maint Warks PS
04/04/2018	O2 - DD	DD	54.13	54.13		Creditors Control	7718628925
06/04/2018	GoCardless -Omnicapital -K78FQ	DD	29.83			Telephone Administration	29.83 GoCardless - Omnicapital -K78FQ
16/04/2018	Stratford-on-Avon District Cou	172128	55.20	55.20		Creditors Control	Purchase Ledger
16/04/2018	Stratford-on-Avon District Cou	192267	61.67	61.67		Creditors Control	Purchase Ledger
16/04/2018	Stratford-on-Avon District Cou	192454	66.05	66.05		Creditors Control	Purchase Ledger
16/04/2018	HMRC - PAYE/NI	BP	2512.43			PAYE Control	2512.43 HMRC - PAYE/NI

25/04/2018	Vodafone - DD	DD1	36.30	36.30	Creditors Control	Home
27/04/2018	Bidford Community Library Ltd	SO3	200.00	200.00	Creditors Control	Broadband 82/2018/Bidford
30/04/2018	Arrowscape	6996	424.00	424.00	Creditors Control	Community Updates
30/04/2018	John Astley & Sons Ltd	6997	192.00	192.00	Creditors Control	1/1/18 to 31/3/18 Refuse
30/04/2018	Phil Basford Garden Machinery	6998	421.31	421.31	Creditors Control	sacks 10 x 200 Atco 19S
30/04/2018	Bidford Hardware & DIY	6999	28.59	28.59	Creditors Control	Mower Washers &
30/04/2018	Building & Plumbing Supplies L	7000	142.20	142.20	Creditors Control	cable ties 1 x junior bag
30/04/2018	Came & Company	7001	2404.92	2404.92	Creditors Control	crusher run LCS policy
30/04/2018	Canon UK Ltd	7002	89.30	89.30	Creditors Control	no:24414511CHC Photocopier
30/04/2018	Bidford Church Cottage Trust	7003	42.00	42.00	Creditors Control	1/5 to 31/7 Use of
30/04/2018	Tereza Cullum	7004	14.70	14.70	Creditors Control	Church Hall -March Curtain wire &
30/04/2018	Environmental & Retail Service	7005	35.72	35.72	Creditors Control	hooks 12 x literature
30/04/2018	Grundon Waste Management Ltd	7006	543.02	543.02	Creditors Control	holders rental skip
30/04/2018	Hartwell & Co (Timber) Ltd	7007	508.44	508.44	Creditors Control	March 18 Order ref
30/04/2018	Institute Cemetery &Cremation	7008	90.00	90.00	Creditors Control	Kissing Gate ICCM Subs

30/04/2018	Limebridge Rural Services Ltd	7009	240.00	240.00	Creditors Control	2018/19 Replace
30/04/2018	The National Assoc. of British	7010	381.60	381.60	Creditors Control	planter tr/lights Annual Subs
30/04/2018	F Parr Ltd	7011	576.00	576.00	Creditors Control	2018/19 24 x Litter
30/04/2018	The Play Inspection Company Lt	7012	354.00	354.00	Creditors Control	Pickers post
30/04/2018	Play & Leisure Ltd	7013	27153.60	27153.60	Creditors Control	installation inspect Marleigh
30/04/2018	D J Prickett	7014	740.00	740.00	Creditors Control	Pk,supp/install Allotments-
30/04/2018	ShredPro	7015	30.00	30.00	Creditors Control	taps standpipe 1151/bag
30/04/2018	Mrs A Smith	7016	300.00	300.00	Creditors Control	confidential paper Big Meadow
30/04/2018	Space Graphic Solutions Ltd	7017	39.60	39.60	Creditors Control	Facilitied Ope Bidford
30/04/2018	StickyM Ltd	7018	338.40	338.40	Creditors Control	Banner Project 8 x Correx
30/04/2018	Elisabeth Uggerloese	7019	99.51	99.51	Creditors Control	Boards Clerks exp
30/04/2018	WALC	7020	1041.00	-1041.00	Creditors Control	Apr 18 reverse inv
30/04/2018	Warwickshire County Council	7021	100.00	100.00	Creditors Control	18127R Tower Hill
30/04/2018	Mr A S Wilkes	7022	324.00	324.00	Creditors Control	Farm 6months hedge cutting
30/04/2018	Water+Plus	DD3	235.09	235.09	Creditors Control	1st Jan to 25

30/04/2018	Microshade VSM - SO	SO4	57.54	57.54	Creditors Control	Mar 2018 Monthly
30/04/2018	DCK Accounting Solutions Ltd	SO5	252.00	252.00	Creditors Control	software & hosting Bookkeeping
30/04/2018	Limebridge Rural Services Ltd	SO6	2088.87	2088.87	Creditors Control	April 2018 Purchase Ledger
30/04/2018	Warks PS	SO	825.64		Pension Contribution	825.64 Warks PS
30/04/2018	Mrs E Uggerloese	SO	2016.12		Net Pay Control	2016.12 Mrs E Uggerloese
Total Payments for Month			47239.62	42,062.40	0.00	5,177.22
Balance Carried Fwd			93,437.17			
Cash Book Totals			<u>140676.79</u>	<u>42,062.40</u>	<u>0.00</u>	<u>98,614.39</u>