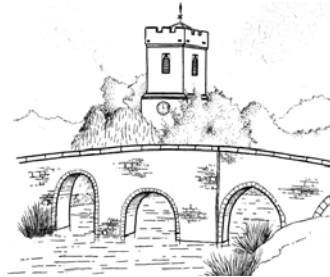


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 29th October 2018 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Knight Chairman of the Council

Cllrs. Atkins, Ms Deacon, Harvey, Hiscocks, Mrs Keeley,
Ms Randell and Mrs Taylor

Also present: District Cllrs. Cargill and Pemberton
4 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllrs Fleming and Pound

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
None declared
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 24th SEPTEMBER 2018

Cllr Mrs Taylor proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present

5. PUBLIC FORUM

- i. Resident expressed concern about Council's proposals in respect of the Bidford Youth site. Council noted his concerns and advised they would be taken into consideration when the item was up for discussion.

6. COUNCILLOR FORUM

- i. **Bidford Bridge** – although aware that this had been discussed at the Local Community Forum, the Councillor had been witness to a Peugeot overtaking 6 vehicles at the traffic lights on Honeybourne Road
clerk advised that this was a Police issue as it was a traffic infringement
- ii. **Waterloo Road** – the increase in traffic was becoming ever noticeable. The average number of vehicles per hour in the morning was 1,200. The count was taken from 6.00 to 9.00 am.
Was there anything that could be done to re classify the road?
The Clerk advised that there was little chance of that as the main road through Bidford was a B road (B439) there was little chance of Waterloo road being re classified due to this as no objections had been raised by Highways at the time planning applications were made.
- iii. **Blamore** – it was noticed that the development work had ceased.
Clerk advised that there is nothing that can be done. Planning permission states that work shall commence within 3 years, which has been done.

7. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Brain had sent his apologies

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

- i. **South West Relief Road** – work on this will ensure impact is kept to a minimal. It should be noted that only 400 dwellings can be developed at Long Marston until such time as the South West Relief Road issues are fully sorted.
- ii. **Local Community Forum** - the issue of reckless driving on Bidford Bridge had been the main concern raised and, as Chairman of the Forum, Cllr Pemberton will ensure these are addressed and will be setting up a meeting with all relevant parties: Co9unty council, Police, District Council etc.
- iii. **SDC** is working closely with the **West Midlands Authority** to unlock funding for the improvement of infrastructures in the District.

RESOLVED to note

9. RECEIVE CLERK'S REPORT

This had been circulated and it was proposed that it should be noted

RESOLVED to note and to publish the link to the Bidford Banner Group's Spacehive site which is <https://www.spacehive.com/the-bidford-2019-banners?searchText=Bidford%20Banners%202019>

10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUP

- i. **Amenities WG** – Report with Resolutions attached to these Minutes of which it forms an integral part.
- ii. **Business Development Strategic WG** – Report and Resolutions attached to the Minutes of which it forms an integral part
- iii. **Communication & Marketing WG** – Verbal report by the Chairman
 - a. **Lloyds Bank** – no current threat of closure but it is a case of “use it or lose it”
 - b. **Facebook** is now up to 1,113 follower which represents a good percentage of the local community
 - c. **Facebook** WALC and SLCC will be reverting with recommendations regarding the management of same in the absence of the Clerk
RESOLVED to note
- iv. **Cycleways** – verbal report was made. Progress continues to be made with the next meeting on 14th Dec. Cllr Harvey is looking to establish contact with Ragley as many of the routes are through their land.
RESOLVED to note

11. TO CONSIDER WHAT COUNCILLOR INFORMATION SHOULD BE POSTED ON THE WEBSITE

A report, showing what was mandatory under the Transparency Code and the Local Council Awards and what is voluntary, had been circulated.

The mandatory include:

- i. Names of all Councillors
- ii. Committee/Board/working Group membership and function of each Councillor
- iii. Representation on external local public bodies (if nominated to represent the authority or board) of each Councillor of Member.

The optional include:

- i. Councillor
 - o Address
 - o Contact telephone number
 - o Contact email address – if Council resolves to include this than a specific cldrxxx@gmail.com address **must** be set up and published
 - o Photo
 - o Bio

After a short discussion, it was **RESOLVED** to only publish the mandatory information and a Councillor email address which should follow the format of cldrxxx@gmail.com. If a councillor would prefer not to have an email address, then the Parish Council email address would be included

12. TO CONSIDER UPDATED SOCIAL MEDIA POLICY (in connection with the Code of Conduct)

This had been circulated and it was
RESOLVED to adopt it

13. TO CONSIDER THE FOLLOWING CORRESPONDENCE

- i. Thank you letter from Broom Village Hall
- ii. Thank you letter from Barton Village Fund

RESOLVED to note

14. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS:

- i. **18/02180/FUL Ms Young, 38-40 High Street B50 4AA**
A parking survey has now been submitted.
(The Parish Council supported this application as have other local residents)
It was noted WCC Highways had withdrawn their objection.
RESOLVED to note
- ii. **18/02315/FUL – Mrs Sarah Birch, Grace House, Welford Road, Barton**
An amended site location plan including the access up to the highway has been received. The approved block plan and Notice of Decision for 14/00062/FUL has also been submitted
(The Parish Council submitted a No Representation reply to the original application)
RESOLVED to note
- iii. **18/02919/FUL Mr and Mrs O’Brien, 56 Victoria Road B50 4AR**
Single storey side rear extension
RESOLVED No representation
- iv. **18/02931/TREE Mrs Sallie Walters, The Grange, 12 Mill Lane, Broom T1 – Robina: thin and remove x 3 laterals at 15% on building side**
RESOLVED No objection`

15. TO CONSIDER AND APPROVE

- i. **Completed accounts for the month of September 2018**
These had been circulated
RESOLVED they should be accepted and approved
- ii. **To approve payments to be made in October 2018**
List of cheques to be raised and signed had been circulated. List of payable invoices £10,649.09
RESOLVED to approve payments and Cllrs Mrs Keeley and Mrs Taylor to sign the cheques

The meeting closed at approx. 8.45pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 - CLERKS REPORT - October 2018

1. Defibrillator Training

Our local St John's Ambulance offered to carryout 2 sessions: one at the Crawford Hall on Thursday 18th, which was attended by 12 people and a second one at the Parish council Meeting Room on Monday 22nd October which was attended by 3 people but they were VERY enthusiastic.

They are prepared to offer further sessions, if required, and I am very grateful to them for their time and effort.

I would recommend the Parish Council send them a letter thanking them..

2. War Memorial

The new benches have now arrived and will be installed by Tuesday 30th in time for the Remembrance Parade on Sunday 11th November.

3. Kings Lane Streetlight

The solar powered streetlight has now been installed and I await feedback. I shall be able to see it myself when walking back after the clock go back this Sunday.

There are installation issues with the lanterns being fitted to the existing columns on the footpath and the company is looking at ways to solve this problem.

4. Bidford Banner Group

This newly formed local community group is now fully independent.

They have just finalised doing all the work needed to get a crowdfunding project page on the Spacehive website, which has a section fund-matched by Warwickshire County Council. This was all thanks to the Parish Council pointing it out to them as a source to help cover their costs.

It will go live from 12th November when the Banner team will be madly encouraging people to pledge funds - from as little as £2 each. The Parish Council would urge the local community to support this worthy project.

5. Alcester/Bidford Local Community Forum

This took place at the Parish Council Meeting Room on Tuesday 23rd October: Cllrs Knight and Mrs Keeley, as well as the clerk, were present.

A number of residents attended to express their concerns about Bidford Bridge and the various traffic infringements taking place:

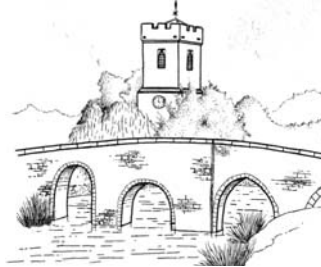
- i. Overweight HGVs
- ii. Vehicles overtaking others at the traffic lights, jumping the lights and causing problems on the bridge

Both issues were noted and will be taken to the responsible authority with a view to addressing the problem and reducing the risk of an accident.

The Community Forum will report back.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10 i) REPORT & RESOLUTIONS FROM THE AMENITIES WORKING GROUP

Members: Cllr Hiscocks (chairman), Cllr Harvey and Cllr Mrs Keeley

1. Update on Youth and Community Project

- i. Warwickshire Community & Voluntary Action (WCAVA) and Escape Arts have been commissioned to carry out the independent scoping survey of stakeholders and young people.
The surveys have been approved by the Amenities WG and will be going out once finalized.
The majority of the Stakeholders Surveys will be sent via the parish council (to conform with GDPR).
A letter/survey will be delivered by Bidford Primary School to all parents together with the weekly newsletter – this is on a Friday.
Both surveys will also be posted on the Parish Council website and promoted by Facebook.
Escape Arts will talk to young people at the school bus stops and some of the play areas where they congregate.
- ii. In order to collate all the information, a further £1,000 is required. As this is essential in order to be able to set out a good business plan required for fundraising purposes
RECOMMENDATION that Council approves a further expenditure of £1,000.
RESOLVED to approve a further expenditure of £1,000
- iii. Visit to Longbridge Centre, Birmingham, on 19th October and to Newton Centre, Nuneaton on 23rd October have taken place.
Longbridge is “a massive Y & C facility which is so impressive. We met with Becky Crampton who is the centre manager and think the experience and the connection will be very useful, now, and into the future.”
- iv. The Clerk will be contacting Cllr Pemberton with a view to setting up a meeting with a planning officer to discuss any future plans for a

refurbished Youth Club so that, in the event the scoping exercise shows a need, the Parish Council is aware of what it can and cannot do.

RECOMMENDATION to note

RESOLVED to note

2. Grant Application Form

This had been circulated

RECOMMENDATION to approve and adopt

RESOLVED to approve and adopt

i. Bidford Youth Club Land

Letters to be sent to residents based on advice received from solicitors have been approved

RECOMMENDATION to note

Following concerns raised by a resident in the Public Forum, Council agreed that it was necessary for these letters to be sent in order to establish that there is no "Right of Access". Failure to do so would result, as in the case of two of the properties, that it becomes a "Historical Right of Access" in time. However, common sense should prevail and, although residents should not use the site as an "extension of their gardens", access to it to retrieve a football or similar item would be acceptable.

RESOLVED to approve the sending of the letters and to note in the Minutes that access to the site to retrieve a football or other similar items, would be allowed.

3. War Memorial

The Bidford & District History Society will be making a donation of £900.00 towards the total cost of £1,250.00 for the new plaques which were "unveiled" by Cllr Knight, Chairman of the Parish Council on Saturday 6th October @ 11.00 am

RECOMMENDATION to note the donation

RESOLVED to note the donation with thanks

4. Letter from "Hearts and Homes"

This is a registered charity set up to "settle within our community a refugee family from the Syrian region". The letter is to let the Parish Council know about this as well as requesting a letter of support that will assist them in their application to the Home Office.

RECOMMENDATION that the Parish Council supports this and asks the author of the letter to write a draft to be sent to the Home Office which the parish council, if it approves, can sign and send. The reason for this is that "Hearts and Homes" knows what is required from the Home Office

There followed a short discussion as to the suitability of council supporting this. The Amenities WG clarified that the recommendation was for Council to support and to request the applicant to draft a letter for Council to send to the Home Office. If Council did not find the letter suitable, it was in a position to raise tis

concerns at that time.

5. To approve the installation of a fence on the Bidford Youth Club site

Following a site visit, it was agreed to replace the current fence separating the youth club from the canoe club site, to include a gate: and to continue the fencing alongside the allotments.

The Amenities WG have looked at a number of options and its

RECOMMENDATION to accept the option for a Defender V green fence with gate, 1.8 metre high at a total cost of **£4,431.83**

RESOLVED to accept the quotation

6. Marleigh Park trees/hedges

These require extensive work. They are mainly Hazel Nut and Lime trees and they are overhanging onto neighbouring properties. There is also extensive hedge growth on the northern boundary which is growing through the fence line.

RECOMMENDATION to accept a quotation to

- i. Reduce all Hazel Nut trees from 8M to 3M and the upper canopy of Lime trees in the hedge line
- ii. Clear the hedge growth on the northern border and reduce the height to 3-4M and cut the hedge well back on the park side of the hedge

TOTAL COST £735.00

RESOLVED to accept the quotation

7. To consider the planting of “Female Black Poplar” young trees on Millers Bank

Pleased to note that the cuttings were successful.

RECOMMENDATION to plant 3 young trees on the northern border of the large POS. 3 more young trees to be kept aside in the event any of these fail.

RESOLVED to approve the recommendation

8. Parking (on footpaths, grass verges etc.)

Work in progress – will report to Council when more concrete progress has been made

RECOMMENDATION to note

RESOLVED to note

9. Fitness Trail on the Big Meadow

The sum of £11,749.56 from 3 x S106 funding was allocated to this.

The preferred trail equipment, including installation, costs £15,300.00 though we are trying to get it for £15,000 to include 2 signs.

RECOMMENDATION that Council approves the higher cost of £15,300.00 and allows the expenditure of £3,550.44 to cover the shortfall

RESOLVED to approve the extra expenditure

10. Jubilee Close – upgrade of play area

The young people’s choice is a “Junior Fitness Trail”. Companies will be invited to see the area and come with proposals that are appropriate to the size and location of site and age group

RECOMMENDATION to note

RESOLVED to note

11. Tree Management Protocol

This had been circulated

RECOMMENDATION to approve and adopt

RESOLVED to approve and adopt

12. Streetlights

- i. This year’s programme will be to upgrade Hill View Road and Wessons Road at a cost of **£29,650.00** which includes

- i. Replacing the existing 6 columns

- ii. Installing 5 new streetlights

RECOMMENDATION to approve

RESOLVED to approve this year’s programme

- ii. Dugdale resident has advised that one of the streetlights with the new LED lantern shines into their sitting room – the installation of a shield would cost £170

The WG carefully considered this and visited the site.

RECOMMENDATION the WG sees no reason for this as LED lanterns are less intrusive. It would also set an unneeded precedent.

RESOLVED to accept the recommendation

- iii. Village Street light Programme – Update from WCC is awaited and the Clerk has instructions to set out a feasible 4/5 year programme

RESOLVED to note

13. Big Meadow Risk Assessment update

- i. Danger Deep Water Sign – ANT have been advised of this but are looking into the actual requirement for this and will revert.

RECOMMENDATION to note

RESOLVED to note

- ii. Parish Council signs – quotation received from Sticky Media and Space Graphic Designs, both local businesses.
The WG agreed that a robust, low maintenance but durable option is required bearing in mind it will be set out during bad weather.
The options provided were a) for an aluminium A board and b) for a Pavement sign with weighted base.
Though the latter is more expensive, the A boards were considered too prone to fall over and fly away in bad weather.
RECOMMENDATION to accept the quotation for the Pavement sign with Weighted Base at a cost of **£250** for two
RESOLVED to accept the quotation for the Pavement signs at £250 for two.

14. Big Meadow Fencing

To complete the fencing of the Big Meadow:

- i. Materials £610
- ii. Labour £ 700

RECOMMENDATION to approve the work

RESOLVED to approve the expenditure

15. Big Meadow Car Park Figures

This years figures circulated

RECOMMENDATION to note the figures and to approve an increase in the ticket price from 1st April 2019 from £2.50 to £3.00. Ticket prices have not increased in the last 10 years and maintenance costs have so the increase, which will not affect the local residents who can obtain a Free Car Park Pass, is proposed to bring the price of a ticket in line with maintenance costs.

RESOLVED to note this year's figures and to approve the increase in the ticket price to £3.00 from April 2019

Bidford on Avon Parish Council

Cash Book 1

Bank Current Account

For Month No : 6

Payments for Month: 6

Nominal Ledger

(Page 1)

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
06/09/2018	Go Cardless Omnicapital-K78FQ	DD	29.83			Telephone	Administration	29.83	Go Cardless Omnicapital - K78FQ
10/09/2018	EDF Energy - DD	DD04	548.14	548.14		Creditors Control			Street light- Electricity
14/09/2018	Stratford-on-Avon District Cou	DD01	19.76	19.76		Creditors Control			Purchase Ledger
14/09/2018	Stratford-on-Avon District Cou	DD02	54.00	54.00		Creditors Control			Purchase Ledger
14/09/2018	Stratford-on-Avon District Cou	DD03	66.00	66.00		Creditors Control			Purchase Ledger
24/09/2018	Arrowscape	7095	347.30	347.30		Creditors Control			Website Updates
24-Sep-18	John Astley & Sons Ltd	7096	244.62	244.62		Creditors Control			Towels,T/tissue & Sacks
24/09/2018	Alice Duchess Dudley	7097	5800.00	5800.00		Creditors Control			Agricultural Rent Mar -Sept
24/09/2018	Phil Basford Garden Machinery	7098	386.04	386.04		Creditors Control			Strimmer Repair
24/09/2018	Bloomfield Limited	7099	470.00	470.00		Creditors Control			A4 Big Newsletter
24/09/2018	Building & Plumbing Supplies L	7100	69.72	69.72		Creditors Control			Postfix 10 x 20Kg
24/09/2018	Canon UK Ltd	7101	36.13	36.13		Creditors Control			Photocopier rental charge
24/09/2018	Environmental & Retail Service	7102	28.56	28.56		Creditors Control			Laminating pouches
24/09/2018	Grundon Waste Management Ltd	7103	548.27	548.27		Creditors Control			Container rental Aug 2018
24/09/2018	Hartwell & Co (Timber) Ltd	7104	232.55	232.55		Creditors Control			Padlock, gate catch

Payments for Month: 6

(Page 2)

24/09/2018	Limebridge Rural Services Ltd	7105	300.00	300.00	Creditors Control			Tree removal -Broom
24/09/2018	D J Prickett	7106	973.00	973.00	Creditors Control			replace standpipe boxes
24/09/2018	Richard Lees Associates Ltd	7107	350.00	350.00	Creditors Control			Risk Assessment Big Meadow
24/09/2018	Shakespeares England Ltd	7108	180.00	180.00	Creditors Control			Bronze membership 2018/19
24/09/2018	Mark Smith	7109	13080.00	13080.00	Creditors Control			Hill View Rd
24/09/2018	Mrs A Smith	7110	300.00	300.00	Creditors Control			Big Meadow operative fee
24/09/2018	Elisabeth Uggerloese	7111	57.06	57.06	Creditors Control			Clerks Sept Expense Claim
24/09/2018	Warwickshire County Council	7112	6915.31	6915.31	Creditors Control			LED lanterns -Broom
24/09/2018	Water+Plus	7113	19.01	19.01	Creditors Control			Inv input with wrong value
24/09/2018	Bidford & District HS	7114	369.28		Grants & Donations	Civic & Democratic	369.28	War Memorial Plaque
24/09/2018	Mrs E Uggerloese	SO	2015.92		Net Pay Control		2015.92	Mrs E Uggerloese
24/09/2018	Bidford & District HS	7114VOID	-369.28		Grants & Donations	Civic & Democratic	369.28	Bidford & District HS canx chq
24/09/2018	Water+Plus	7113VOID	-19.01	19.01	Creditors Control			HS chq canx Water+Plus - chq
26/09/2018	Vodafone - DD	DD	35.03	35.03	Creditors Control			Broadband monthly charge
27/09/2018	Bidford Community Library	SO	200.00	200.00	Creditors Control			Bidford Community Library

Total Payments for Month
Balance Carried Fwd

33,287.24
133,848.50

31,241.49

0.00

2,045.75

Cash Book Totals

167,135.74 **31,241.49** **0.00** **135,894.25**

Bidford on Avon Parish Council

Cash Book 1

Bank Current Account

For Month No : 6

Receipts for Month 6					Nominal Ledger Analysis			
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
		<u>Received</u>						
	Balance Brought Fwd :	5,141.24					5,141.24	
	Banked on : 05/09/2018	1560.00						
	Big Meadow Car Park	1560.00		260.00	Carparking Fees	Parks & Outside Areas	1300.00	Big Meadow Car Park
	Banked on : 18/09/2018	7.00						
	Aerial Direct Ltd	7.00		1.17	Telephone	Administration	5.83	Aerial Direct Ltd
500461	Banked on : 20/09/2018	940.00						
	Big Meadow Car Park	940.00		156.67	Carparking Fees	Parks & Outside Areas	783.33	Big Meadow Car Park
TFR	Banked on : 25/09/2018	30000.00						
	CCLA PDSF	30000.00			CCLA PDSF		30000.00	CCLA PDSF
BGC	Banked on : 27/09/2018	129487.50						
	Stratford on Avon Precepts	129487.50			Precept	Administration	129487.50	Stratford on Avon Precepts
Total Receipts for Month		161,994.50		0.00			417.84	
							161,576.66	
Cash Book Totals		167,135.74		0.00			417.84	
							166,717.90	

Bidford on Avon Parish Council

Detailed Income & Expenditure by Budget Heading 30/09/2018

Page No 1

Month No : 6

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
<u>Administration</u>				
Salary & Wages	22,150	43,803	21,653	50.6
Rent for Room	1,225	0	-1,225	0
Training Costs	380	1,000	620	38
Travelling	335	750	415	44.7
Janitorial	34	0	-34	0
Business Rates	0	465	465	0
Waste Disposal	25	0	-25	0
Sundry Expenses	3	200	198	1.3
Telephone	480	1,000	520	48
Postage & Carriage	42	130	88	32.2
Office Stationery	44	500	456	8.9
Subscriptions	1,332	1,350	18	98.7
Insurance	2,405	2,500	95	96.2
Broadband and Internet	115	295	180	39
Equipment Rental	252	1,450	1,198	17.4
Accounts Support	1,635	3,665	2,030	44.6
IT & Computer Support	373	650	277	57.3
Website	347	1,600	1,253	21.7
New Office Equipment	0	150	150	0
Village Improvement	0	2,000	2,000	0
Building Maintenance	95	0	-95	0
Grass Cutting	515	0	-515	0
Legal and Professional	3,041	750	-2,291	405.5
Audit Fees External & Internal	-1,601	1,250	2,851	128.1
Administration :- Expenditure	33,227	63,508	30,281	52.3 %
Precept	258,975	230,255		112.5
Council Support Grant	0	9,130		0
Bank Interest	0	2,500		0
CCLA PSDF Interest received	588	0		0
Administration :- Income	259,563	241,885		107.3 %
Net Expenditure over Income	-226,335	-178,377	47,958	

Bidford on Avon Parish Council

Detailed Income & Expenditure by Budget Heading 30/09/2018 Cost Centre Report

Page No 2

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
<u>Civic & Democratic</u>				
Training Costs	70	0	-70	0
Publicity & Special Events	0	200	200	0
Newsletter	1,058	2,020	962	52.4
Election Costs	0	2,500	2,500	0
Civic & Democratic :- Expenditure	1,128	4,720	3,592	23.9 %
Net Expenditure over Income	1,128	4,720	3,592	
<u>Grants & Donations Power Gen C</u>				
Grants and Donations	10,853	21,400	10,547	50.7
	10,853	21,400	10,547	50.7 %
Grants Received	-750	0		0
Grants & Donations Power Gen C :- Income	-750	0		
Net Expenditure over Income	11,603	21,400	9,797	
<u>Capital & Projects</u>				
Electricity	777	0	-777	0
Publicity & Special Events	33	0	-33	0
Village Improvement	440	0	-440	0
Legal and Professional	2,000	0	-2,000	0
CP New Streetlights	0	11,500	11,500	0
Rolling Projects Provision	0	50,000	50,000	0
Funding from Rolling Projects	0	-11,500	-11,500	0
Capital & Projects :- Expenditure	3,250	50,000	46,750	6.5 %
Grants Received	11,750	0		0
Capital & Projects :- Income	11,750	0		
Net Expenditure over Income	-8,500	50,000	58,500	

Bidford on Avon Parish Council

Detailed Income & Expenditure by Budget Heading 30/09/2018 Cost Centre Report

Page No 3

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Parks and Outside Areas				
Casual & agency workers	1,200	2,000	800	60
Janitorial	1,801	1,000	-801	180.1
Water Rates	411	440	29	93.3
Rent Paid Parks	5,800	12,000	6,200	48.3
Rent Paid Play Areas	100	0	-100	0
Waste Disposal	2,631	8,000	5,369	32.9
Gatekeepers Commission	8,350	6,000	-2,350	139.2
Sundry Expenses	11	500	489	2.2
Village Improvement	58	0	-58	0
Building Maintenance	0	1,000	1,000	0
Vandalism Repairs	22	1,800	1,778	1.2
General Maintenance	12,600	10,000	-2,600	126
Equipment Maintenance	0	500	500	0
Tree Maintenance	1,830	2,000	170	91.5
Grass Cutting	11,000	15,000	4,000	73.3
Play Area Maintenance	6,305	15,000	8,695	42
Street Furniture & Signs	0	250	250	0
Legal and Professional	350	0	-350	0
Grants and Donations	0	3,600	3,600	0
Tfr frm EMR Millers Bank Maint	-2,781	0	2,781	0
Parks and Outside Areas :- Expenditure	49,688	79,090	29,402	62.8 %
Carparking Fees	17,438	12,500		139.5
Lease,Rent,Hire pitches/land	3,317	2,500		132.7
Fishing Rights	1,111	1,100		101
Moorings Income	0	1,325		0
Concessions	0	2,080		0
Advertising Income	75	0		0
Parks and Outside Areas :- Income	21,940	19,505		112.5 %
Net Expenditure over Income	27,748	59,585	31,837	

Bidford on Avon Parish Council

Detailed Income & Expenditure by Budget Heading 30/09/2018 Cost Centre Report

Page No 4

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
Allotments				
Water Rates	0	550	550	0
General Maintenance	0	260	260	0
Equipment Maintenance	338	0	-338	0
Tfr to EMR Allotments	0	1,590	1,590	0
Allotments :- Expenditure	338	2,400	2,062	14.1 %
Allotment Rents	0	2,400		0
Allotment Sundry Income	888	0		0
Allotments :- Income	888	2,400		37.0 %
Net Expenditure over Income	-550	0	550	
Cemetery				
Business Rates	844	750	-94	112.5
Water Rates	27	500	473	5.5
Office Stationery	115	100	-15	114.6
Subscriptions	90	90	0	100
General Maintenance	33	10,000	9,967	0.3
Equipment Maintenance	488	0	-488	0
Equipment Maintenance	177	750	573	23.6
Tree Maintenance	250	500	250	50
Grass Cutting	3,270	0	-3,270	0
Cemetery :- Expenditure	5,293	12,690	7,397	41.7 %
Burials	5,595	5,000		111.9
Memorials	638	2,000		31.9
Cemetery Maintenance Income	0	686		0
Cemetery :- Income	6,233	7,686		81.1 %
Net Expenditure over Income	-940	5,004	5,944	

Bidford on Avon Parish Council

Detailed Income & Expenditure by Budget Heading 30/09/2018 Cost Centre Report

Page No 5

	Actual Year To Date	Current Annual Bud	Funds Available	% of Budget
<u>Street Lighting</u>				
Electricity	457	0	-457	0
Electricity Streetlights	2,071	7,400	5,329	28
General Maintenance	0	1,800	1,800	0
Streetlights R & M	6,815	0	-6,815	0
Street Lighting :- Expenditure	9,344	9,200	-144	101.6 %
Net Expenditure over Income	9,344	9,200	-144	
<u>Village Management</u>				
Waste Disposal	0	500	500	0
Publicity & Special Events	432	0	-432	0
Village Improvement	8,413	6,500	-1,913	129.4
General Maintenance	555	500	-55	111
Tree Maintenance	0	550	550	0
Lengthman	294	1,000	706	29.4
Footpath & Verge Mtce	6,261	11,400	5,139	54.9
War Memorial Maintenance	1,250	500	-750	250
Street Furniture & Signs	0	3,000	3,000	0
Flower Boxes	2,663	5,100	2,437	52.2
Legal and Professional	0	250	250	0
Village Management :- Expenditure	19,869	29,300	9,431	67.8 %
Agency Income	0	3,000		0
Village Management :- Income	0	3,000		0.0 %
Net Expenditure over Income	19,869	26,300	6,431	

**Bidford on Avon Parish Council
Trial Balance for Month No: 6**

Page No 1

Combined Account Totals by Account Number

Account Name	Debit	Credit
Debtors Control	288.12	
VAT Control A/c	3,558.97	
Current Bank A/c	133,848.50	
CCLA PSDF	555,587.59	
General Reserves		161,832.17
EMR Rolling Projects Fund		350,114.64
EMR Allotments		877.00
Creditors Control		9,709.43
PAYE Control		2,580.25
Pension Contribution		825.64
Bidford Banner Community A/c		710.00
Carparking Fees		17,437.51
Lease,Rent,Hire pitches/land		3,316.67
Fishing Rights		1,111.00
Allotment Sundry Income		887.76
Burials		5,595.00
Memorials		638.34
Advertising Income		75.00
Precept		258,975.00
Grants Received		10,999.56
CCLA PSDF Interest received		587.59
Salary & Wages	22,150.02	
Casual & agency workers	1,200.00	
Rent for Room	1,225.00	
Training Costs	450.00	
Travelling	335.40	
Janitorial	1,835.21	
Business Rates	843.72	
Water Rates	437.94	
Rent Paid Parks	5,800.00	
Rent Paid Play Areas	100.00	
Electricity	1,233.38	
Waste Disposal	2,656.07	
Electricity Streetlights	2,071.49	
Gatekeepers Commission	8,350.00	
Sundry Expenses	13.47	
Telephone	479.97	
Postage & Carriage	41.85	
Office Stationery	158.89	
Subscriptions	1,421.87	
Insurance	2,404.92	
Broadband and Internet	115.02	
Equipment Rental	252.29	

Continued on Page 2

Bidford on Avon Parish Council
Trial Balance for Month No: 6

Page No 2

Combined Account Totals by Account Number

Account Name	Debit	Credit
Accounts Support	1,635.00	
IT & Computer Support	372.70	
Website	347.30	
Publicity & Special Events	465.00	
Village Improvement	8,911.80	
Building Maintenance	95.00	
Newsletter	1,057.80	
Vandalism Repairs	22.13	
General Maintenance	13,187.77	
Equipment Maintenance	487.96	
Equipment Maintenance	514.63	
Tree Maintenance	2,080.00	
Lengthman	293.73	
Grass Cutting	14,784.86	
Play Area Maintenance	6,305.00	
Footpath & Verge Mtce	6,261.12	
War Memorial Maintenance	1,250.00	
Flower Boxes	2,663.34	
Streetlights R & M	6,815.31	
Legal and Professional	5,391.42	
Audit Fees External & Internal		1,601.00
Grants and Donations	10,853.00	
Tfr frm EMR Millers Bank Maint		2,781.00
Trial Balance Total :	830,654.56	830,654.56
Difference :	0.00	

**Bidford on Avon Parish Council
Cash Book No : 1
Bank Current Account**

Page No:

1

Payments made between 01/10/2018 and 30/10/2018

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
01/10/2018	Microshade VSM - SO	SO	57.54	57.54		Creditors Control			Monthly hosting fee
01/10/2018	Warks PS	SO	825.64			517		825.64	Warks PS
01/10/2018	DCK Accounting Solutions Ltd	SO1	252.00	252.00		Creditors Control			Monthly accounting charge
01/10/2018	Limebridge Rural Services Ltd	SO2	2088.86	2088.86		Creditors Control			Parish flower boxes
02/10/2018	Water+Plus	DD	222.60	222.60		Creditors Control			12/6/18 to 15/9/18
03/10/2018	O2 - DD	DD1	55.03	55.03		Creditors Control			Telephone charge - Aug
04/10/2018	CCLA Inv Management	BP	60000.00			CCLA		60000.00	CCLA Inv Management
05/10/2018	CCLA Inv Management	60000	60000.00			CCLA		60000.00	CCLA Inv Management
08/10/2018	GoCardless -Omnicapital -K78FQ	DD	29.83			Telephone Administration		29.83	GoCardless - Omnicapital - K78FQ
15/10/2018	Stratford-on-Avon District Cou	172128	54.00	54.00		Creditors Control			Primary School 2018/19
15/10/2018	Stratford-on-Avon District Cou	192454	66.00	66.00		Creditors Control			Purchase Ledger
15/10/2018	HMRC - PAYE/NI	DD	2550.13			PAYE		2550.13	HMRC - PAYE/NI
15/10/2018	Scottish Power	DD	19.76			Electricity Streetlights		19.76	Scottish Power
17/10/2018	EDF Energy - DD	DD2	568.91	568.91		Creditors Control			1 Sept to 1 Oct 18
22/10/2018	Water+Plus	DD3	5.73	5.73		Creditors Control			Purchase Ledger
29/10/2018	AED Locator (E.U.) Ltd	7113	58.80	58.80		Creditors Control			1325/Defib @ Barton
29/10/2018	Arc Electrical	7114	1459.06	1459.06		Creditors Control			1338/Defib - Chemist
29/10/2018	Building & Plumbing Supplies L	7115	26.55	26.55		Creditors Control			WD40,graffitti rem/ wire brush

29/10/2018	Canon UK Ltd	7116	89.30	89.30	Creditors Control	copier rental 1/11 to 31/1/19
29/10/2018	DCK Accounting Solutions Ltd	7117	234.00	234.00	Creditors Control	VAT Part Ex
29/10/2018	Grundon Waste Management Ltd	7118	354.96	354.96	Creditors Control	Container rental Sept 18
29/10/2018	Hartwell & Co (Timber) Ltd	7119	51.38	51.38	Creditors Control	Softwood,screws & topsoil
29/10/2018	Limebridge Rural Services Ltd	7120	666.00	666.00	Creditors Control	remove willow tree river
29/10/2018	Marshalls Street Furniture	7121	1982.40	1982.40	Creditors Control	Festival bench x 2
29/10/2018	D J Prickett	7122	510.00	510.00	Creditors Control	Check all play areas Sept
29/10/2018	G Seller & Co Ltd	7123	1500.00	1500.00	Creditors Control	Replace plaques
29/10/2018	SLCC Enterprises Ltd	7124	90.00	90.00	Creditors Control	Regional training Seminar
29/10/2018	Mark Smith	7125	3470.00	3470.00	Creditors Control	B Meadow-cut 6logs/sand
29/10/2018	Elisabeth Uggerloese	7126	111.64	111.64	Creditors Control	Clerks expenses Oct 2018
29/10/2018	WALC	7127	45.00	45.00	Creditors Control	1352/Clerks Toolkit
Total Payments :			<u>137,445.12</u>	<u>14,019.76</u>	<u>0.00</u>	<u>123,425.36</u>