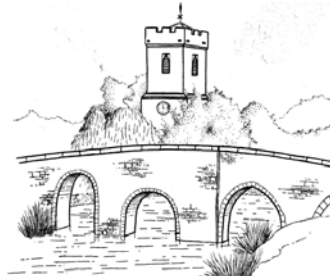


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 26th November 2018 @ 7.30 pm
at Broom village Hall, High Street, Broom

PRESENT

Chairman Cllr. Knight Chairman of the Council

Cllrs. Atkins, Ms Deacon, Fleming, Harvey, Hiscocks, Mrs Keeley,
Pound, Ms Randell and Mrs Taylor

Also present: County Cllr Brain
District Cllrs. Cargill and Pemberton
1 member of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

There were no apologies

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
None declared
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 29th OCTOBER 2018

Cllr Harvey proposed the Minutes be accepted as being accurate

RESOLVED: that the Minutes be accepted as an accurate account, and signed by the Chairman.

4. YOUTH FORUM

None present

5. PUBLIC FORUM

- i. Member of Bidford Banner Group gave an update on their activities:
 - banners have been taken down and they are getting ready for next season
 - they have started crowd funding, approved by Warwickshire County Council and £110 have already been pledged
 - They were at the Christmas Lights Switch On letting people know about their project
 - they have placed posters on notice boards etc.

6. COUNCILLOR FORUM

- i. **Drain covers** – it was noted that there was one missing on Wixford Road and another on Bidford Road.
Clerk advised that County Highways were aware of this and orders had been placed for replacements
Council asked if Highways had considered using recycled stone chippings and plastic material instead of metal as these would not be stolen.
Clerk to take this up with County Highways
- ii. **Solar lights** positive comments had been received
- iii. **Planning Inspectorate Letter** Council raised its concerns with SDC, the Local Planning Authority (LPA), regarding the language used by the Planning Inspector when allowing the appeal made by the applicants of The Croft, Bidford Road, Broom. Whilst Council accepts the decision it found the following very worrying: “...I also consider it important to have regard to the fact that the NP has a parasitic relationship with the CS”. This is, clearly, incorrect as the NP has to sit within the CS – otherwise it would have been rejected.
Also of concern was point 8 which seems to question the unsustainable nature of Broom (and therefore the other smaller villages) for future development if it it's done one house at a time.
The Parish Council would be making an official complaint not only on its behalf but also for all those local councils who had made NPs or in the process of having them and should appreciate the assistance and support of SDC as the LPA.
District Cllrs advised that they and the planning department had taken note and were also very concerned and were looking into making an official complaint so would be supporting the Parish Council

7. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

- i. **National Road Safety Week** - WCC had taken part in this campaign which was still available online
- ii. **Pot holes** repairs in the area, including Bidford-on-Avon, had been taken place
- iii. **Police** concern as to why West Mercia Police has pulled out of the agreement with Warwickshire Police when it was working so well. This would have an impact in the area
- iv. **Grants** had been awarded to
 - Bidford Youth Club - £750
 - Bidford & District History Society - £750

Resolved to note

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

- i. **Cabinet meeting** – the cost of homeless in the district was increasing dramatically. It would appear the cause is that more commercial landlords are evicting people quicker instead of approaching Council for advice. SDC is planning to build social housing in the new year
- ii. **Midlands Connect** – the upgrade of the A46 appears to be high on the priority list for funding – the profile is being raised
- iii. **CCTV** – funding for the upgrade has been approved
- iv. **Rural Broadband** – the rural areas are still not being properly provided for with 11.5% left out. SDC is working with potential providers to solve this issue
- v. **Long Marston** – at the Planning Committee permission was granted for the first 400 dwellings, and infrastructure, to go ahead.

RESOLVED to note

9. RECEIVE CLERK'S REPORT

This had been circulated.

it was proposed that the Bidford Banner Group should be congratulated on the excellent work they have done since starting last year.

RESOLVED to note the report and congratulate the Bidford Banner Group

10. TO RECEIVE REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS

- i. **Amenities WG** – Report with Resolutions attached to these Minutes of which it forms an integral part.
- ii. **Business Development Strategic WG** – Things were moving forward and there should be a written report for the December meeting.
- iii. **Communication & Marketing WG** – Verbal report by the Chairman
 - Restating the agreed aim of the C & M WG which is to “engage and inform the local community and support, via communication and marketing, the parish Council, all working Groups and their key projects and also information surrounding the precept”
 - Update – the Information Pack File was being completed and should be ready for presentation at the January meeting
 - At the recent WALC AGM 2 issues of interest were raised:

- ✓ Lack of communication between the principal authorities, including officers, and local councils
- ✓ Devolution – within the next 5 years Principal Authorities will be looking to divest themselves of some services: it is vital local councils are duly consulted

RESOLVED to note the verbal report

- iv. **Cycleways** – verbal report was made. Not much progress made since the last meeting

RESOLVED to note

11. TO CONSIDER RESPONDING TO AN ITEM FROM THE WALC NEWSLETTER

NALC has taken the opportunity to use the challenges of Brexit and local government funding reductions to undertake a stocktake of where the sector is now, how it sees itself and its future, and how others perceive it and view its potential. NALC want this big conversation to help develop a new vision for the role of local (parish and town) councils and the support and change needed to achieve this.

Please [complete the short survey](#), which should only take 5 minutes to complete.

Council is being asked to consider replying both as a Local Council and individually.

A Councillor who had done the survey proposed it be done individually as it was not set up for a “council” response.

RESOLVED Councillors to respond as individuals to the survey

12. TO CONSIDER PREPARING FOR “OPERATION LONDON BRIDGE” – THE NATIONAL PLANNING FOR THE PASSING OF H.M. THE QUEEN

A report setting out the background was circulated.

It was proposed the Communication & Marketing WG work together with The Clerk to propose a protocol for this event.

RESOLVED to approve the proposal. The CMWG and Clerk to prepare a protocol.

13. TO CONSIDER THE FOLLOWING CORRESPONDENCE

- i. **British Legion** thank you letter to the Parish council and all the People of Bidford-on-Avon for the support shown on the Centenary Remembrance Sunday

RESOLVED to note with appreciation

14. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS:

- i. **18/02930/FUL Mr and Mrs D Bryan, 7 Bidford Road, Broom B50 4HP**
Proposed new dwelling

Recommendation: that Council object to this application which in contrary to NDP Policy HI Village Boundary as Broom, together with Barton and Marlcliff, are outside. Policy states that “All areas outside the Village Boundary are classed as countryside. New housing development in the countryside will be limited to dwellings for rural workers, replacement dwellings and new housing development supported by H2 (rural Exception Site)

RESOLVED to object on the grounds recommended

- ii. **18/03029/REM Mrs Clare Thornton, Miller Homes Ltd., Land At, Waterloo Road, Bidford on Avon**

reserved matters application to amend an area related to 49 plots that were

approved under reserved matters application 17/00672/REM for the erection of 200 dwellings – introduction of 5 new house types including an additional 2 bed bungalow house type, 3 additional 3 bed house types and an additional 4 bed house type (both affordable and market mix remains the same). 37 dwellings are proposed to be substituted (39, 40, 41, 44, 48, 49 51, 53-55, 58, 59, 63, 66, 68, 73, 75 79-85, 87, 99, 100, 102, 103, 154, 155, 161, 162, 168, 169, 174, 175) and 12 dwellings amended marginally in their plots but house type remain the same (61, 62, 64, 65, 67, 74, 86, 88, 89, 156, 158)

The Clerk contacted Miller Homes requesting confirmation of some issues that could be of concern and received the following reply:

- i. *The house mix is not affected. Correct, this remains the same.*
- ii. *The number of bungalows remain the same or is increased. Correct, the number of bungalows remains the same.*
- iii. *the height of the new types will not increase the height of the building - i.e. the roof pitch will not result in a taller building. Correct, the roof pitch has not been changed. The ceiling heights have in fact been reduced slightly.*

RESOLVED in view of the assurances given, No Objection

iii. 18/03030/LBC Mrs Amanda Billingsley Wisson Hill 16 Welford road Barton B50 4NP

Remove modern bathroom fixtures and fittings and undertake repairs as necessary; block existing doorway into bathroom; convert bedroom to bathroom, including installation of associated services.

RESOLVED No representation

iv. 18/03056/COUQ Mr Ross Paxton, The Grange, Cleeve Road, Marlcliff

Notification of a prior approval for change of use of grain store to dwelling (including operational development)

The Parish Council objected to the original application. It is now been resubmitted under Class Q of the general Permitted Development Order which gives permitted development rights for the change of use of an agricultural building to a dwelling.

RESOLVED to note

v. 18/03364/TREE Mr David Seconde, 9 Welford Road, Barton B50 4NP

T1 – Blue cypress – Fell

RESOLVED No objection but would request a replacement by 2 native trees

15. TO NOTE THE FOLLOWING PLANNING APPEAL

i. APP/J3720/W/18/3199244 Mrs Harris, Croft Cottage, Bidford Road, Broom

Appeal is allowed and planning permission is granted for the conversion of existing annex/garage building to 1 bedroom house with minor alterations and formation of a new access to High Street at Croft Cottage.

The Inspector states that “*while there would be conflict with Policies H1 and H2 of the LP (Neighbourhood Plan) on the evidence available to me, I conclude that the conflict **in this specific instance** would not be of such significance as to warrant the withholding of planning permission. My decision is based on the **specific set of circumstances before me** and so would not, in my opinion, **establish a precedent for unsustainable development contrary to the development plan.**”*

16. TO CONSIDER AND APPROVE

i. Completed accounts for the month of October 2018

These had been circulated

RESOLVED they should be accepted and approved

ii. To approve payments to be made in November 2018

List of cheques to be raised and signed had been circulated. List of payable invoices £11,280.03

RESOLVED to approve payments and Cllrs Mrs Keeley and Ms Randell to sign the cheques

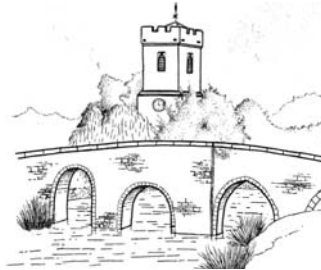
Payment to Hartwell & Co was not made as there was an error in the amount stated in the accounts: should be 352.02 and not £300.02

The meeting closed at approx. 9.15pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10 i) REPORT & RESOLUTIONS FROM THE AMENITIES WORKING GROUP

Members: Cllr Hiscocks (chairman), Cllr Harvey and Cllr Mrs Keeley

1. Update on Youth and Community Project

- i. Warwickshire CAVA have started their scoping work:
 - They have started meeting with some of the stakeholders
 - They have met with Di Bennet, Leader of Bidford Youth Club
 - Survey for the various community and sport groups have been forwarded to the said groups by the Parish Council
 - Letter/survey for Primary School children has been given to the school for distribution
 - Survey for the local community has been posted on the Parish Council website. Notification of this was circulated in the weekly information email and posted on Facebook to raise awareness of same.
 - They will be organising an “Ideas Factory” at the Crawford Hall on Sat. 16th Feb. in the morning where all the stakeholders will have an opportunity to meet and discuss the project.
- ii. There has been a meeting with the leader of the Youth Club, Di Bennett, as owners of the building as, in the event the scoping survey’s result is that it should be replaced, the Parish Council will require its permission to proceed.
- iii. An article is being included in the next issue of the BIG Paper, giving the
 - Background to the initiative
 - The Proposals for Discussion
 - Feasibility Study
 - Surveys
- iv. There is a meeting with CAVA in early December to consider how the “Ideas Factory” should be managed.

Recommendation that the Parish Council notes the update.

RESOLVED to note the updates (Resolutions for the Amenities WG Report Part 2 are also part of this discussion)

2. Marleigh Park

It is some time ago that the Amenities WG asked me (Clerk) to look into having this transferred to the Parish Council. I have had to chase this couple of times and we have now reached the point where SDC will consider the transfer if officially requested by the Parish Council. The transfer has Ward Member support.

Recommendation the Parish Council resolve to request the transfer

RESOLVED to approve the transfer of Marleigh Park from SDC to the Parish Council

3. Hearts and Home

As requested, the Chair of the above has written the draft of the letter to be sent to the Home Office in support of the Charity's effort to sponsor a family affected by the Syrian conflict under the full Community Sponsorship Scheme – draft enclosed.

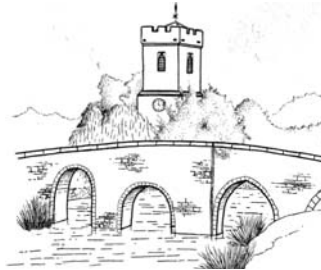
They have already raised over £6k towards the required Home Office amount of £9k.

Recommendation the Parish Council approve this and send the letter to the Home Office (this has been checked with WALC).

RESOLVED to approve the letter, to be signed by the Clerk.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10 i) REPORT & RESOLUTIONS FROM THE AMENITIES WORKING GROUP

Members: Cllr Hiscocks (chairman), Cllr Harvey and Cllr Mrs Keeley

In view of some concerns expressed regarding the survey, the Amenities WG met to consider how best to clarify and address these concerns and is proposing the following amendments:

- *Bidford on Avon Parish Council is conducting a scoping exercise around the Youth and Community provision available in the parish. Whether there is a need to rebuild the current Youth Club and, if so, whether it should be redeveloped as a more modern multi-purpose space and if there is a need to engage a full time Youth and Community Leader to build partnerships, to increase access to existing activities and to create new opportunities for everyone within the parish of Bidford-on-Avon. Please.....*
- The last question to be more detailed and ask:
 - *Would you like the current youth club building to be replaced*
 - *If yes to the above, would you like it replaced by*
 - i. A building solely for the use of the youth and canoe clubs*
 - ii. A multi-use modern building that accommodates all the needs of the youth and canoe clubs as well as offer other community facilities and services*
 - *Do think a paid Youth and community worker will enhance the opportunities offer by the parish. It is intended the salary be partly offset by the letting and hiring of the multi-use building*

There was a lengthy discussion when various concerns were raised and considered. It was acknowledged that the process, especially the wording of the survey, could have been better and lessons should be learnt.
it was finally **RESOLVED TO**

- i.** Approve the amended wording of the survey. This amendment to be carried out and the Clerk to advertise the new wording on the Weekly Information email as well as on the Parish Council's Facebook .
- ii.** A meeting to be arranged between the Amenities WG and the Communications & Marketing WG to consider this and how to manage it.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 - CLERKS REPORT - November 2018

1. Matters Arising – Bidford Youth Club

- a. Fencing, including new gate, is being starting 26th November. Work is envisaged to take 3 days
- b. Letters to all 5 properties bordering the site have been sent.

2. Defibrillators

All 3 defibrillators have now been registered with the West Midlands Ambulance Service and each one has been allocated an ID number which is written on them in indelible ink (as recommended)

3. Flower Planters

When replanting for the winter it was found that a couple of the boxes needed replacement. I authorised this.

4. Spacenet – Big Meadow

Users reported that it was loose – tightening needs to be done by fitters who have the correct tools and know how to carry it out and this has been arranged,

5. Broom footpath solar lights

As advised in my previous report, there are installation issues with the lanterns being fitted to the existing columns. The company has now found a solution and these were installed on Friday.

6. Bidford Banner Group

Bidford Banners 2019 is now live on the Spacehive site at

<https://www.spacehive.com/the-bidford-2019-banners>

They are aiming to reach £886 by 18th January to allow them to design, buy and paint 10 more banners for the High Street.

7. Grange Road Cemetery

A dangerous tree had to be taken down: permission was granted by SDC on condition this was replaced. A new Birch Bark Cherry tree has been planted.

8. Salford Road Cemetery

Resident has raised concerns about the trees along the river bank – I have instructed the contractor to carry out an inspection and ensure they are safe removing any dangerous branches/trees.

9. Street Lights (Bidford on Avon)

I have been asked by the Amenities WG to put together a replacement plan for all the streetlights and am waiting to receive full cost details from County Council who, in turn, are waiting for an update regarding Grafton Lane.

Bidford on Avon Parish Council

Cash B 1

Bank Current Account

For Month No : 7

Payments for Month of October 2017

Nominal Ledger

| <u>Date</u> | <u>Cheque</u> <u>Payee Name</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ V A T</u> | <u>A/c</u> <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Detail</u> |
|-------------|---|---------------------|--------------------|----------------|--------------------------|-------------------|----------------------------------|
| 02/10/2017 | SO Microshade VSM - SO | 53.10 | 53.10 | | Creditors Control | | Purchase Ledger |
| 02/10/2017 | SO1 DCK Beavers Ltd | 252.00 | 252.00 | | Creditors Control | | Accounts Aug 2017 |
| 02/10/2017 | SO2 Limebridge Rural Services Ltd | 1992.10 | 1992.10 | | Creditors Control | | Footpath & Amenities Maintenance |
| 02/10/2017 | SO Warks PS | 793.20 | | | Pension Contribution | 793.20 | Warks PS |
| 03/10/2017 | DD O2 - DD | 41.86 | 41.86 | | Creditors Control | | 077182 628925 |
| 05/10/2017 | TFR Bidford on Avon - 07357312 | 115000.00 | | | Bank Deposit Account | 115000.00 | Bidford on Avon - 07357312 |
| 16/10/2017 | DD172128 Stratford-on-Avon District Cou | 53.00 | 53.00 | | Creditors Control | | Purchase Ledger |
| 16/10/2017 | DD192454 Stratford-on-Avon District Cou | 66.00 | 66.00 | | Creditors Control | | Purchase Ledger |
| 16/10/2017 | BP HMRC - PAYE/NI | 2513.23 | | | PAYE Control | 2513.23 | HMRC - PAYE/NI |
| 23/10/2017 | DD Water+Plus | 181.99 | 181.99 | | Creditors Control | | 01 July to 1 Oct 2017 |
| 25/10/2017 | DD Vodafone - DD | 15.69 | 15.69 | | Creditors Control | | Broadband 10/5 to 27/5/17 |
| 30/10/2017 | 6898 The Alcester Connection | 70.00 | 70.00 | | Creditors Control | | Oct Connection Mag |
| 30/10/2017 | 6899 Apogee Corporation Ltd | 9.00 | 9.00 | | Creditors Control | | Black Toner |
| 30/10/2017 | 6900 Phil Basford Garden Machinery | 63.60 | 63.60 | | Creditors Control | | Honda water pump service |
| 30/10/2017 | 6901 Bloomfield Limited | 455.00 | 455.00 | | Creditors Control | | Newsletter BIG September |
| 30/10/2017 | 6902 Canon UK Ltd | 89.30 | 89.30 | | Creditors Control | | copier 1/11/17 to 31/1/18 |
| 30/10/2017 | 6903 Bidford Church Cottage Trust | 56.00 | 56.00 | | Creditors Control | | Use of church hall Sept |
| 30/10/2017 | 6904 Mr D S Weeks | 1550.00 | 1550.00 | | Creditors Control | | Create Land Registry Plan |
| 30/10/2017 | 6905 Environmental & Retail Service | 27.29 | 27.29 | | Creditors Control | | 2018 Wall Calander |
| 30/10/2017 | 6906 Grunton Waste Management Ltd | 195.77 | 195.77 | | Creditors Control | | Skip rental |
| 30/10/2017 | 6907 Hartwell & Co (Timber) Ltd | 1156.34 | 1156.34 | | Creditors Control | | Post crete 35 x 20 Kilo |
| 30/10/2017 | 6908 Microshade VSM - SO | 4.44 | 4.44 | | Creditors Control | | Hosting & software rental |
| 30/10/2017 | 6909 D J Prickett | 600.00 | 600.00 | | Creditors Control | | New safety chain -Big Meadow |
| 30/10/2017 | 6910 Shakespeares England Ltd | 180.00 | 180.00 | | Creditors Control | | Bronze membership |
| 30/10/2017 | 6911 SLCC Enterprises Ltd | 498.00 | 498.00 | | Creditors Control | | National Conference |
| 30/10/2017 | 6912 Mark Smith | 10250.00 | 10250.00 | | Creditors Control | | 50% payment Big Measow Pla |
| 30/10/2017 | 6913 StickyM Ltd | 2217.84 | 2217.84 | | Creditors Control | | Supply & fit Bidford sign |
| 30/10/2017 | 6914 Stratford-on-Avon District Cou | 1926.00 | 1926.00 | | Creditors Control | | Contribution monitor CCTV |
| 30/10/2017 | 6915 Elisabeth Uggerloese | 148.28 | 148.28 | | Creditors Control | | Cordless ansa phone |
| 30/10/2017 | 6916 WALC | 70.00 | 70.00 | | Creditors Control | | Speed reading course |
| 30/10/2017 | 6917 Water+Plus | 57.31 | 57.31 | | Creditors Control | | Grange Rd Cemetery 27/1 to 310/7 |
| 30/10/2017 | 6918 Mr A S Wilkes | 240.00 | 240.00 | | Creditors Control | | Cut riverbank |
| 30/10/2017 | SO Microshade VSM - SO | 57.54 | 57.54 | | Creditors Control | | Hosting fee & software rent |
| 30/10/2017 | SO1 DCK Beavers Ltd | 252.00 | 252.00 | | Creditors Control | | Accounting October 2017 |
| 30/10/2017 | SO2 Limebridge Rural Services Ltd | 1992.10 | 1992.10 | | Creditors Control | | Parish Amenities Maint |
| 30/10/2017 | SO Warks PS | 793.20 | | | Pension Contribution | 793.20 | Warks PS |
| 30/10/2017 | SO Mrs E Uggerloese | 1973.54 | | | Net Pay Control | 1973.54 | Mrs E Uggerloese |
| | Balance Carried Forward | 145,894.72 | 24,821.55 | 0.00 | | 121,073.17 | |
| | | 6,719.36 | | | | | |
| | Cash Book Totals | 152,614.08 | 24,821.55 | 0.00 | | 127,792.53 | |

Bidford on Avon Parish Council

Cash Book 1

Bank Current Account

For Month No : 7

Receipts for Month of October 2017

| <u>Receipt Ref</u> | <u>Name of Payer</u> | <u>£ Amnt Received</u> | <u>£ Debtors</u> | <u>£ VAT</u> | <u>Account</u> | Nominal Ledger Analysis | | <u>Transaction Detail</u> |
|---------------------------------|-------------------------------|--------------------------|------------------|--------------------|----------------------|--------------------------------|--------------------------|---------------------------|
| | | | | | | <u>Centre</u> | <u>£ Amount</u> | |
| | Balance Brought Fwd : | 124,701.64 | | | | | 124,701.64 | |
| | Banked on : 04/10/2017 | 220.00 | | | | | | |
| 502322 | Big Meadow Car Park | 220.00 | | 36.67 | Carparking Fees | Parks & Outside Areas | 183.33 | Big Meadow Car Park |
| | Banked on : 18/10/2017 | 7.00 | | | | | | |
| BGC | Aerial Direct DIS1024861 | 7.00 | | | Telephone | Administration | 7.00 | Aerial Direct DIS1024861 |
| | Banked on : 18/10/2017 | 10.80 | | | | | | |
| BGC | Aerial Direct DIS1024862 | 10.80 | | | Telephone | Administration | 10.80 | Aerial Direct DIS1024862 |
| | Banked on : 30/10/2017 | 25000.00 | | | | | | |
| TFR | Deposit Account 07357312 | 25000.00 | | | Bank Deposit Account | | 25000.00 | Deposit Account 07357312 |
| | Banked on : 30/10/2017 | 2674.64 | | | | | | |
| BGC | HMRC VAT Repay | 2674.64 | | | VAT Control Account | | 2674.64 | HMRC VAT Repay |
| Total Receipts for Month | | 27,912.44 | | 0.00 | 36.67 | | 27,875.77 | |
| | Cash Book Totals | <u><u>152,614.08</u></u> | | <u><u>0.00</u></u> | <u><u>36.67</u></u> | | <u><u>152,577.41</u></u> | |

Bidford on Avon Parish Council

Detailed Income & Expenditure by Budget Heading 31/10/2017

Page No 1

Cost Centre Report

Month 7 - October 2017

| | Actual Year To Date | Current Annual Bud | Funds Available | % of Budget |
|--|------------------------|-----------------------|--------------------|----------------|
| Administration | | | | |
| Salary & Wages | 25,334 | 43,803 | 18,469 | 57.8 |
| Training Costs | 1,868 | 1,000 | -868 | 186.8 |
| Travelling | 337 | 750 | 413 | 45 |
| Janitorial | 55 | 0 | -55 | 0 |
| Business Rates | 371 | 465 | 94 | 79.8 |
| Sundry Expenses | 72 | 200 | 128 | 35.9 |
| Telephone | 219 | 1,000 | 781 | 21.9 |
| Postage & Carriage | 65 | 130 | 65 | 50.3 |
| Office Stationery | 195 | 500 | 305 | 39 |
| Subscriptions | 971 | 1,350 | 379 | 71.9 |
| Insurance | 2,312 | 2,500 | 188 | 92.5 |
| Broadband and Internet | 132 | 295 | 163 | 44.6 |
| Equipment Rental | 559 | 1,450 | 891 | 38.5 |
| Accounts Support | 1,845 | 3,665 | 1,820 | 50.3 |
| IT & Computer Support | 447 | 650 | 203 | 68.8 |
| Website | 1,297 | 1,600 | 303 | 81 |
| Publicity & Special Events | 0 | 200 | 200 | 0 |
| New Office Equipment | 206 | 150 | -56 | 137.6 |
| Village Improvement | 1,926 | 2,000 | 74 | 96.3 |
| Legal and Professional | 1,550 | 750 | -800 | 206.7 |
| Audit Fees External & Internal | -1,601 | 1,250 | 2,851 | 128.1 |
| Administration :- Expenditure | 38,161 | 63,708 | 25,547 | 59.9 % |
| Room hire and letting Fees | 0 | 0 | | 0 |
| Sundry Receipts | 25 | 0 | | 0 |
| Precept | 239,935 | 230,255 | | 104.2 |
| Council Support Grant | 0 | 9,130 | | 0 |
| Bank Interest | 145 | 2,500 | | 5.8 |
| Administration :- Income | 240,105 | 241,885 | | 99.3 % |
| Net Expenditure over Income | -201,944 | -178,177 | | |
| Civic & Democratic | | | | |
| Publicity & Special Events | 1,004 | 0 | -1,004 | 0 |
| Newsletter | 960 | 2,020 | 1,060 | 47.5 |
| Election Costs | 0 | 2,500 | 2,500 | 0 |
| Audit Fees External & Internal | 70 | 0 | -70 | 0 |
| & Democratic :- Expenditure | 2,034 | 4,520 | 2,486 | 45.0 % |
| Net Expenditure over Income | 2,034 | 4,520 | | |

| | Actual Year To Date | Current Annual Bud | Funds Available | % of Budget |
|---|------------------------|-----------------------|--------------------|----------------|
| <u>Grants & Donations Power Gen C</u> | | | | |
| Grants and Donations | 500 | 25,000 | 24,500 | 2 |
| | 500 | 25,000 | 24,500 | 2.0 % |
| Grants Received | 3,900 | 0 | | 0 |
| Grants & Donations Power Gen C :- Income | 3,900 | 0 | | |
| Net Expenditure over Income | -3,400 | 25,000 | | |
| <u>Capital & Projects</u> | | | | |
| Rolling Projects Provision | 0 | 50,000 | 50,000 | 0 |
| Funding from Rolling Projects | 0 | -11,500 | -11,500 | 0 |
| Tfr frm EMR Play Equipment | 0 | 0 | 0 | 0 |
| Grants & Donations Power Gen C :- Income | 0 | 38,500 | 38,500 | |
| Electricity | 14,478 | 0 | -14,478 | 0 |
| Village Improvement | 1,136 | 0 | -1,136 | 0 |
| CP Play Equipment | 0 | 0 | 0 | 0 |
| CP New Streetlights | 0 | 11,500 | 11,500 | 0 |
| Capital & Projects :- Expenditure | 15,615 | 11,500 | -4,115 | 135.8 % |
| Net Expenditure over Income | 15,615 | 50,000 | | |
| <u>Parks and Outside Areas</u> | | | | |
| Tfr to EMR Millers Bank Maint | 1,260 | 0 | -1,260 | 0 |
| Tfr frm EMR Millers Bank Maint | -4,020 | 0 | 4,020 | 0 |
| Capital & Projects :- Expenditure | -2,760 | 0 | 2,760 | |
| Casual & agency workers | 1,500 | 2,000 | 500 | 75 |
| Travelling | 59 | 0 | -59 | 0 |
| Janitorial | 580 | 1,000 | 420 | 58 |
| Water Rates | 479 | 440 | -39 | 108.9 |
| Rent Paid Parks | 5,800 | 12,000 | 6,200 | 48.3 |
| Rent Paid Play Areas | 100 | 0 | -100 | 0 |
| Waste Disposal | 2,579 | 8,000 | 5,421 | 32.2 |
| Gatekeepers Commission | 7,500 | 6,000 | -1,500 | 125 |
| Sundry Expenses | 112 | 500 | 388 | 22.5 |
| Office Stationery | 605 | 0 | -605 | 0 |
| Village Improvement | 0 | 0 | 0 | 0 |
| Building Maintenance | 472 | 1,000 | 528 | 47.2 |
| Vandalism Repairs | 0 | 1,800 | 1,800 | 0 |
| General Maintenance | 9,803 | 10,000 | 197 | 98 |
| Equipment Maintenance | 2,578 | 500 | -2,078 | 515.6 |
| Equipment Maintenance | 0 | 0 | 0 | 0 |
| Tree Maintenance | 450 | 2,000 | 1,550 | 22.5 |
| Grass Cutting | 13,270 | 15,000 | 1,730 | 88.5 |
| Play Area Maintenance | 12,589 | 15,000 | 2,411 | 83.9 |
| Street Furniture & Signs | 1,898 | 250 | -1,648 | 759.2 |
| Grants and Donations | 4,150 | 0 | -4,150 | 0 |
| - Expenditure | 64,524 | 75,490 | 10,966 | 85.5 % |
| Carparking Fees | 15,783 | 12,500 | | 126.3 |

| | Actual Year To Date | Current Annual Bud | Funds Available | % of Budget |
|--|------------------------|-----------------------|--------------------|----------------|
| Lease,Rent,Hire pitches/land | 1,625 | 2,500 | | 65 |
| Fishing Righs | 0 | 1,100 | | 0 |
| Moorings Income | 0 | 1,325 | | 0 |
| Insurance Claims - Play Equipt | 0 | 0 | | 0 |
| Concessions | 3,758 | 2,080 | | 180.7 |
| Grants Received | 0 | 0 | | 0 |
| Parks and Outside Areas :- Income | 21,167 | 19,505 | | 108.5 % |
| Net Expenditure over Income | 40,597 | 55,985 | | |

Allotments

| | | | | |
|------------------------------------|--------------|--------------|--------------|----------------|
| Tfr to EMR Allotments | 0 | 1,590 | 1,590 | 0 |
| ind Outside Areas :- Income | 0 | 1,590 | 1,590 | 0.0 % |
| Water Rates | 0 | 550 | 550 | 0 |
| General Maintenance | 1,100 | 260 | -840 | 423.1 |
| Allotments :- Expenditure | 1,100 | 810 | -290 | 135.8 % |
| Allotment Rents | 864 | 2,400 | | 36 |
| Allotments :- Income | 864 | 2,400 | | 36.0 % |
| Net Expenditure over Income | 236 | 0 | | |

Cemetery

| | | | | |
|------------------------------------|---------------|---------------|--------------|---------------|
| Casual & agency workers | 0 | 0 | 0 | 0 |
| Business Rates | 762 | 750 | -12 | 101.6 |
| Water Rates | 57 | 500 | 443 | 11.5 |
| Electricity Floodlights | 0 | 300 | 300 | 0 |
| Office Stationery | 0 | 100 | 100 | 0 |
| Subscriptions | 90 | 90 | 0 | 100 |
| General Maintenance | 3,248 | 10,000 | 6,753 | 32.5 |
| Equipment Maintenance | 2,404 | 750 | -1,654 | 320.5 |
| Tree Maintenance | 400 | 500 | 100 | 80 |
| Grass Cutting | 3,500 | 0 | -3,500 | 0 |
| Street Furniture & Signs | 99 | 0 | -99 | 0 |
| Cemetery :- Expenditure | 10,559 | 12,990 | 2,431 | 81.3 % |
| Burials | 2,620 | 5,000 | | 52.4 |
| Memorials | 367 | 2,000 | | 18.3 |
| Cemetery Maintenance Income | 0 | 686 | | 0 |
| Cemetery :- Income | 2,987 | 7,686 | | 38.9 % |
| Net Expenditure over Income | 7,573 | 5,304 | | |

Street Lighting

| | | | | |
|--------------------------|-------|-------|-------|------|
| Electricity | 143 | 0 | -143 | 0 |
| Electricity Floodlights | 477 | 0 | -477 | 0 |
| Electricity Streetlights | 2,170 | 7,100 | 4,930 | 30.6 |
| General Maintenance | 0 | 1,800 | 1,800 | 0 |
| Street Furniture & Signs | 0 | 0 | 0 | 0 |

| | Actual Year To Date | Current Annual Bud | Funds Available | % of Budget |
|------------------------------------|------------------------|-----------------------|--------------------|----------------|
| Street Lighting :- Expenditure | 2,791 | 8,900 | 6,109 | 31.4 % |
| Net Expenditure over Income | 2,791 | 8,900 | | |
| Village Management | | | | |
| Tfr to EMR Village Improvement | -320 | 0 | 320 | 0 |
| Street Lighting :- Expenditure | -320 | 0 | 320 | |
| Janitorial | 34 | 0 | -34 | 0 |
| Waste Disposal | 0 | 500 | 500 | 0 |
| Sundry Expenses | 35 | 0 | -35 | 0 |
| Subscriptions | 150 | 0 | -150 | 0 |
| Insurance | 0 | 0 | 0 | 0 |
| Village Improvement | 8,794 | 6,500 | -2,294 | 135.3 |
| Newsletter | 455 | 0 | -455 | 0 |
| General Maintenance | 792 | 500 | -292 | 158.5 |
| Equipment Maintenance | 110 | 0 | -110 | 0 |
| Tree Maintenance | 0 | 550 | 550 | 0 |
| Tools & Equipment Purchases | 158 | 0 | -158 | 0 |
| Lengthman | 0 | 1,000 | 1,000 | 0 |
| Grass Cutting | 2,700 | 0 | -2,700 | 0 |
| Play Area Maintenance | 994 | 0 | -994 | 0 |
| Footpath & Verge Mtce | 5,325 | 16,500 | 11,175 | 32.3 |
| War Memorial Maintenance | 0 | 500 | 500 | 0 |
| Street Furniture & Signs | 0 | 3,000 | 3,000 | 0 |
| Neighbourhood Plan | 1,350 | 0 | -1,350 | 0 |
| Legal and Professional | 0 | 250 | 250 | 0 |
| Village Management :- Expenditure | 20,897 | 29,300 | 8,403 | 71.3 % |
| Agency Income | 0 | 3,000 | | 0 |
| Village Management :- Income | 0 | 3,000 | | 0.0 % |
| Net Expenditure over Income | 20,577 | 26,300 | | |

Bidford on Avon Parish Council
Trial Balance for Month No: 7

Combined Account Totals by Account Number

| Account Name | Debit | Credit |
|------------------------------|--------------|---------------|
| Debtors Control | 2,255.00 | |
| VAT Control A/c | 1,408.98 | |
| Current Bank A/c | 6,719.36 | |
| Bank Deposit Account | 630,571.70 | |
| General Reserves | | 145,222.31 |
| EMR Rolling Projects Fund | | 201,185.70 |
| EMR Millers Bank Maintenance | | 4,231.00 |
| EMR Play Area Renewal | | 61,913.32 |
| EMR Tree Maintenance | | 26,462.00 |
| EMR Village Improvement | | 55,738.87 |
| EMR Cemetery Wall Repair | | 11,333.40 |
| EMR Skatepark | | 695.05 |
| EMR Neighbourhood Plan | | 11,062.12 |
| Creditors Control | | 6,321.18 |
| PAYE Control | | 867.53 |
| Carparking Fees | | 15,783.33 |
| Lease,Rent,Hire pitches/land | | 1,625.00 |
| Allotment Rents | | 864.32 |
| Concessions | | 3,758.33 |
| Sundry Receipts | | 25.30 |
| Burials | | 2,620.00 |
| Memorials | | 366.67 |
| Precept | | 239,935.00 |
| Grants Received | | 3,900.00 |
| Bank Interest | | 144.62 |
| Salary & Wages | 25,333.86 | |
| Casual & agency workers | 1,500.00 | |
| Training Costs | 1,868.00 | |
| Travelling | 395.85 | |
| Janitorial | 669.35 | |
| Business Rates | 1,133.25 | |
| Water Rates | 536.55 | |
| Rent Paid Parks | 5,800.00 | |
| Rent Paid Play Areas | 100.00 | |
| Electricity | 14,621.88 | |
| Electricity Floodlights | 476.80 | |
| Waste Disposal | 2,579.46 | |
| Electricity Streetlights | 2,170.36 | |
| Gatekeepers Commission | 7,500.00 | |
| Sundry Expenses | 219.24 | |
| Telephone | 219.48 | |
| Postage & Carriage | 65.44 | |
| Office Stationery | 800.23 | |
| Subscriptions | 1,211.08 | |
| Insurance | 2,312.42 | |
| Broadband and Internet | 131.52 | |

Equipment Rental

558.63

Bidford on Avon Parish Council
Trial Balance for Month No: 7

Combined Account Totals by Account Number

| Account Name | Debit | Credit |
|--------------------------------|-------------------|-------------------|
| Accounts Support | 1,845.00 | |
| IT & Computer Support | 447.10 | |
| Website | 1,296.52 | |
| Publicity & Special Events | 1,003.83 | |
| New Office Equipment | 206.40 | |
| Village Improvement | 11,855.58 | |
| Building Maintenance | 472.00 | |
| Newsletter | 1,415.00 | |
| General Maintenance | 14,942.62 | |
| Equipment Maintenance | 2,577.96 | |
| Equipment Maintenance | 2,513.82 | |
| Tree Maintenance | 850.00 | |
| Tools & Equipment Purchases | 157.50 | |
| Grass Cutting | 19,470.00 | |
| Play Area Maintenance | 13,582.45 | |
| Footpath & Verge Mtce | 5,325.49 | |
| Street Furniture & Signs | 1,996.67 | |
| Neighbourhood Plan | 1,350.00 | |
| Legal and Professional | 1,550.00 | |
| Audit Fees External & Internal | | 1,531.00 |
| Grants and Donations | 4,650.00 | |
| Tfr to EMR Millers Bank Maint | 1,260.00 | |
| Tfr to EMR Village Improvement | | 320.33 |
| Tfr frm EMR Millers Bank Maint | | 4,020.00 |
| Trial Balance Total : | 799,926.38 | 799,926.38 |
| Difference : | 0.00 | |

**Bidford on Avon Parish Council
Cash Book No : 1
Bank Current Account**

Payments made between 01/11/2018 and 26/11/2018

| <u>Date</u> | <u>Payee Name</u> | <u>Cheque</u> | <u>£ Total Amnt</u> | <u>£ Creditors</u> | <u>£ VAT</u> | <u>Nominal Ledger Analysis A/c</u> | <u>Centre</u> | <u>£ Amount</u> | <u>Transaction Details</u> |
|-------------|--------------------------------|---------------|---------------------|--------------------|--------------|------------------------------------|-----------------|-----------------|----------------------------------|
| 06/11/2018 | GoCardless -Omnicapital -K78FQ | DD | 29.83 | | | Telephone | Administration | 29.83 | GoCardless - Omnicapital- KF78FQ |
| 08/11/2018 | EDF Energy - DD | DD | 630.99 | 630.99 | | Creditors Control | | | Oct-18 |
| 14/11/2018 | Scottish Power | DD | 19.76 | | 3.29 | Electricity Street Lights | Street Lighting | 16.47 | Scottish Power |
| 14/11/2018 | Stratford-on-Avon District Cou | DD1 | 66.00 | 66.00 | | Creditors Control | | | Purchase Ledger |
| 20/11/2018 | Water+Plus | DD | 5.73 | 5.73 | | Creditors Control | | | Purchase Ledger |
| 26/11/2018 | The Alcester Connection | 7128 | 72.80 | 72.80 | | Creditors Control | | | Connection Mag Sept 18 |
| 26/11/2018 | Phil Basford Garden Machinery | 7129 | 145.59 | 145.59 | | Creditors Control | | | Oil,filters & roll cord |
| 26/11/2018 | Building & Plumbing Supplies L | 7130 | 33.60 | 33.60 | | Creditors Control | | | Pavers & sand |
| 26/11/2018 | Environmental & Retail Service | 7131 | 8.09 | 8.09 | | Creditors Control | | | 1 pack foolscap wallets |
| 26/11/2018 | Grundon Waste Management Ltd | 7132 | 355.20 | 355.20 | | Creditors Control | | | Container rental - Oct 18 |
| 26/11/2018 | Hartwell & Co (Timber) Ltd | 7133 | 300.02 | 300.02 | | Creditors Control | | | Timber,drill |
| 26/11/2018 | Limebridge Rural Services Ltd | 7134 | 624.00 | 624.00 | | Creditors Control | | | supply & install 2 planters |
| 26/11/2018 | D J Prickett | 7135 | 510.00 | 510.00 | | Creditors Control | | | Check play areas Oct 18 |
| 26/11/2018 | Pritchard Electrical Ltd | 7136 | 381.60 | 381.60 | | Creditors Control | | | replace church floodlight |
| 26/11/2018 | Prolectric Sevices Ltd | 7137 | 1692.00 | 1692.00 | | Creditors Control | | | supply & install |

| | | | | | | |
|-------------------------|----------------------|------|------------------|------------------|----------------------|-----------------------------|
| 26/11/2018 | SLCC Enterprises Ltd | 7138 | 66.79 | 66.79 | Creditors Control | Regeneration Handbook |
| 26/11/2018 | Mark Smith | 7139 | 5179.00 | 5179.00 | Creditors Control | Aug to Oct |
| 26/11/2018 | Steelfast Ltd | 7140 | 672.00 | 672.00 | Creditors Control | 10 x 1.5" screw sock |
| 26/11/2018 | StickyM Ltd | 7141 | 300.00 | 300.00 | Creditors Control | pavement signs x2 |
| 26/11/2018 | Elisabeth Uggerloese | 7142 | 82.03 | 82.03 | Creditors Control | Clerks Expenses Nov2018 |
| 26/11/2018 | WALC | 7143 | 105.00 | 105.00 | Creditors Control | Chairing Meetings -H Knight |
| Total Payments : | | | <u>11,280.03</u> | <u>11,230.44</u> | <u>3.29</u> | <u>46.30</u> |