

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 24th June 2019 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Knight, Chairman of the Council

Cllrs. Atkins, Cullum, Deacon, Fleming, Hiscocks, Keeley, Meredith, Taylor and Williams

Also present: County Cllr Brain
District Cllr. Fleming
2 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council
Thomas Nash (on work experience with the Parish Council)

1. TO RECEIVE AND ACCEPT APOLOGIES

There were no apologies

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
None declared
- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20TH MAY 2019

Cllr Taylor proposed the Minutes be accepted as being accurate

RESOLVED that the Minutes be accepted and signed by the Chairman

4. YOUTH FORUM

None present

5. PUBLIC FORUM

A resident, representing a number of local groups, raised the following questions:

i. Patient Participation Group (PPG)

Why is there no footpath from the village to the Health Centre?

The Chairman replied that this issue had been raised at Council on a number of occasions and WCC Highways and Road Safety had been consulted. This was confirmed by County Cllr Brain. The reason it was not being considered is due to cost and safety. Furthermore, the number of people who would use the footpath would be relatively small.

ii. Dementia Café

What progress was being done to make Bidford a “Dementia Friendly Village”
The Parish Council’s Dementia Friends Champion, whose initiative this was, apologised for the lack of progress which was due to the fact that she has been poorly these last months and unable to make any serious progress. However, all the councillors prior to the May 2019 elections had been to Dementia Friends Information session as had the staff from Budgens Post office.

Sessions had also been advertised via Facebook but there had been no uptake.

iii. Hearts and Homes

This group was grateful for the support received from the Parish council but was currently having difficulty finding accommodation and wondered if the Parish Council could assist in finding accommodation to rent for approx. 2 years.

Council replied that it was unable to assist but referred them to SDC Housing who should be able to help

6. COUNCILLOR FORUM

i. Dementia Friendly sessions

Arrangements to be made with the 3 new councillors to find a suitable day and time to attend the 45 minute session

ii. New Nursery (Bright Stars Ltd)

Had any consideration been made to make the approach to the new school a 20MPH

Cllr Brain advised he would take this up with Road Safety

iii. Honeybourne Station

Recent figures showed an increase in the number of passengers using this station to over 10,000 p.a.

iv. LGCR/NALC EXPO

Cllrs Deacon and Taylor had attended together with the Clerk and found it had been an excellent event and all came away with some new information. There would be a report of the EXPO at the next meeting.

RESOLVED to note

7. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Brain apologised for his recent absence from meetings which was due to poor health.

He welcomed the new Councillors and congratulated Cllr Fleming on becoming the Ward Member for Bidford West

- i.** Resurfacing road programme was taking place
- ii.** Patching gully work programme
- iii.** Replacement of Honeybourne road signs – this could take some time as it is bespoke
- iv.** Ditch and culvert repairs at Bidford Road, Broom
- v.** Cleaning of dirty road signs – please provide list of any dirty signs
- vi.** 3 Tier Events taking place at the Stratford Racecourse on July 11th regarding Rural Transport.
- vii.** WCC - there was heatwave alert for the coming weekend
- viii.** High Street – he had been contacted by some residents concerned about the possible opening of the High Street at the west end.
In reply, the Clerk was asked by the Chairman to read out the Minutes of the February meeting when this had been considered and which clearly stated it was in the early stages of investigating the feasibility and viability of the proposal and that nothing would be agreed until the residents had been consulted.

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

Subject to Cabinet approval in July, SDC is to establish a Housing Investment Panel with the remit to

- i.** Securing the delivery of additional affordable homes over and above those delivered through developer contributions
- ii.** Identify alternative delivery mechanisms to secure additional affordable homes
- iii.** Receive applications from communities and other interested parties e.g. Housing Associations for financial assistance to deliver additional affordable homes that may not otherwise come forward
- iv.** Manage delivery of £1.4M already set aside for homelessness accommodation provision
- v.** Bid for funds available from West Midlands Combined Authority (WMCA) and Central Government or its agency – Homes England for additional affordable homes across the District

The panel shall have the authority to spend up to £500,000 without reference to Cabinet. Subject to funds being available through the budget setting process, developer contributions or other sources of external funding e.g. WMCA

- vi. Again, subject to Cabinet approval, SDC intends to extend funding for the UBUS service for a further 3 years from 2020 and to seek to expand the service provision during that period subject to any future budgetary constraints imposed upon SDC.
- vii. There will be a Regulatory meeting on 28th June regarding the Persimmons development and Cllr Fleming will be sending a deposition stating that action needs to be carried out to prevent the agreed buffer zones to become extension of gardens as the buffer zones are intended to protect existing residents from noise and nuisance from the new developments.
- viii. Health in Your Community – Bidford and Kineton were praised for the work carried out for lonely people, this includes Dementia Café and The Jolly Tea Pot. Some funding to continue this work may be available.

9. RECEIVE CLERK'S REPORT

The written report had been circulated.

RESOLVED to note

10. TO CONSIDER AND APPROVE THE ANNUAL ACCOUNTS

i. Annual Accounts to 31st March 2019

These had been circulated and it was proposed they be approved

RESOLVED by a unanimous vote, to approve the Annual Accounts 2018/19

ii. The Annual Governance Statement 2018/19

Template had been circulated and the Chairman read out each point for Council to consider its reply.

RESOLVED by a unanimous vote, to reply YES to points 1-8 and N/A to point 9 and Chairman and Clerk to sign

iii. The Annual Accounting Statements 2018/19

These had been circulated and it was **RESOLVED** to approve the figures by a unanimous vote and Chairman and RFO to sign

11. TO CONSIDER THE INTERNAL AUDITOR'S REPORT

This had been circulated and it was noted that the internal audit had not raised any matters which gave rise for concern.

RESOLVED by a unanimous vote, to note the contents of the report. Clerk advised that, in respect of the point raised in respect of the report from working groups, this would now be headed "to consider" which was acceptable to the internal auditor.

12. TO CONSIDER THE MEMBERSHIP OF THE AMENITIES AND BUSINESS DEVELOPMENT WORKING GROUPS

A report had been circulated regarding concerns raised by the Clerk and supported by the Chairman that by only having two working groups, the membership of the one at 5 represented 50% of the Council – effectively meaning that any recommendation would be approved.

The Chairman and Clerk also believed the work needed to be carried out for the Youth and Community Project would be extensive and council should consider whether it should become a working group in its own right as opposed to a sub working group to the Amenities WG, which already has a large remit.

Following an extensive and wide remitting discussion it was proposed that the

recommendation to set up a Youth & Community WG to make the number of working groups 3 with 3 Councillors each be voted on. The votes were: 3 in favour; 3 against and 4 abstentions.

RESOLVED To create a Youth and Community WG and have 3 Council Working Groups on the casting vote of the Chairman.

The membership of the Working Groups resolved as follows:

- i. **Amenities WG**
Cllrs Deacon, Hiscocks and Keeley
- ii. **Youth & Community WG (YCWG)**
Cllrs Fleming, Meredith and Taylor
- iii. **Business Development WG (BDWG)**
Cllrs Atkins, Cullum and Williams

13. TO CONSIDER REPORTS FROM THE PARISH COUNCIL'S WORKING GROUPS

- i. **Amenities WG** Report with Recommendations attached to these Minutes of which it forms an integral part
- ii. **Business Development WG** Report with Resolutions attached to these Minutes of which it forms an integral part

14. TO CONSIDER VE DAY 75 YEARS – EVENTS WEEKEND OF MAY 8TH 2020

Following a short discussion, it was proposed that

- i. A combined event with the Annual Vintage Gathering be considered as it was taking place that weekend,
- ii. Contact the British Legion
- iii. Contact the Bidford & District History Society
- iv. See if Bidford Banner Group could get involved

RESOLVED to approve the proposals and the Amenities WG to progress this,

15. TO CONSIDER THE FOLLOWING PLANNING APPLICATION

- i. **19/01558/TREE – Mrs Sallie Walters, The Grange, 12 Mill Lane, Broom**
 - T1 and T2 : Oak – fell
 - T3 : Oak – crown thin by 25%
 - T4 : Larch – fell

RESOLVED no objection and to request a tree be planted for each one felled.

16. TO CONSIDER AND APPROVE

- i. **Completed accounts for the month of May 2019**

These had been circulated

RESOLVED they should be accepted and approved

- ii. **To approve payments to be made in June 2019**

List of cheques to be raised and signed had been circulated.

The total amount for the payment list is £30,578.57 as per the enclosed.

RESOLVED to approve payments and Cllrs Keeley and Knight to sign the cheques

The meeting closed at approx. 9.00pm

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 - CLERKS REPORT – June 2019

1. Matters arising

- **S106 Variation**

- i. **Marriage Hill**

- Have written to Permissions and have heard back from them.
There is no objection.

- Currently SDC's legal department is handling this

- Cost of £500**

- ii. **Land to the North of 18 Salford Road**

- Have written to Welbeck who referred me to Bovis Homes. I have written to them as well as to the previous owners of the land.
Regrettably, to date, I have not heard back from either party.

2. SLCC Conference – Leadership in Action, Stratford upon Avon

Like many conferences, there were good and not so good presentations. However, again as in many conferences, the opportunity to network with colleagues is second to none as the Clerks come from across the country and Wales.

- i. **Challenges and Opportunities for Local Council/Principal Council Relations – Monica Fogarty, CEO WCC**

- The presentation was slightly disappointing as, in my opinion, it did not really tackle the issues stated in the heading i.e. how can Principal Authorities devolve power to Local Councils effectively. Whilst she recognised that it was not easy and that WCC departments appeared unwilling to devolve power and that, due to the current economic situation this had to change, she did not say how nor when
After enquiring how many Warwickshire Clerks were present (we were

three, Alcester, Bidford and Shipston) she proceeded to give examples of some successes:

- **Bidford Library** – she did not present the correct information as this is a community library, set up as a social enterprises with directors and is independent of the Parish Council, whereas she had it as a Parish Council managed library!
- **Alcester Health and Wellbeing Board** established in 2015 and set up to mirror the Government model. Alcester TC was given a grant by WCC to cover the costs of 2 x part time Health and Well Being Co-ordinators for a period of two years. Thereafter, there was no more funding. Fortunately, the programme was a success and Alcester TC agreed to continue it via the Precept.
- **Spacehive** crowd funding system to assist local projects supported with funding from WCC Bidford Banners were a recipient of this
- **CIL** – seen as an opportunity for all three tiers to look at shared funding and delivery of priority schemes. It would be interesting to evaluate the level of power local councils have in deciding what should have priority.
- **Warwickshire Towns Network** has helped Leamington Spa and Stratford upon Avon BIDS. The names of the towns assisted speak for itself – like so many of these bodies, the larger settlements get all the assistance whereas the smaller ones are forgotten, or so it would appear.

This is not to say that the presentation or speaker does not believe that there should be partnership between the tiers, it is more that there was little in the presentation as to HOW she envisaged this being done: simply saying it is necessary and that it should take place, does not mean it does or will: hence the disappointment.

The end slide may be of interest to Members as we move forward with a new Council:

- Think big – extend your reach, explore wider partnership working, develop plans and ideas
- Connect with the economic growth agenda
- Use your assets – utilise and trade on your rich community knowledge
- Be the best partners you can

ii. **Finding the Winning Edge; Leadership & High Performance – Dr Cath Bishop** (Silver medal winner in rowing at the Athens Olympics and Diplomat)

This presentation was clearly aimed at officers and staff and how to ensure we are always at our best.

- **Clarity**

- Why – what matters to you
- What is success – what does winning look like
- How – what experience do you want (others) to have

- **Constant Learning**

- Feedback – how do you use proactive feedback to improve performance
- Marginal gains – what are all the small things you can improve to make a big difference in performance (what did team GB do that make that huge improvement to their performance at the 2012 and 2016 Olympics? – a lot of really small things)

“The whole principle came from the idea that if you broke down everything you could think of that goes into riding a bike, and then improved it by 1%, you will get a significant increase when you put them all together.” Sir Dave Brailsford
“Winning the Rugby World Cup was not about doing 1 thing 100% better but doing 1 thing 100% better.” Sir Clive Woodward

“It is the long history of humankind...those who learned to collaborate and improvise most effectively have prevailed”
Charles Darwin

- Reflect & Review – How often do you review your performance? Take time to simply stop and reflect

- **Collaboration**

- Deep, collective determination to reach an objective
- Collaboration requires leadership
- Teams that work collaboratively can achieve greater results
- Get to know the person behind the role
- Listen more than you speak
- Find what you have in common

iii. **The Future of our High Streets and Town Centres - Daisy Daventry, Cities and Local Growth Unit**

Report made under the Business Development WG

3. **Safer Warwickshire Partnership Board (SWPB)**

iv. **Road Safety** – the following concerns were raised:

- Why have there been more casualties but fewer collisions
- Not a good year for fatalities. So far there have been 20 and, having investigated them there is little engineering could have done to prevent them i.e. it would appear to be down to dangerous driving

- The PCC Road Safety Fund has received 45 applications; the vast majority are educational schemes.

It was agreed that the Road Safety Partnership be revived, meet and report back to the SWPB. I requested that WALC be represented as this affects local councils closely.

ii. **PCC**

- **Warwickshire Police** will end up being both better and more responsive following the split with West Mercia Police
It is working with and gathering support from other Warwickshire Agencies
- **101** – realise there is a problem with the response time to calls to this number: this is being looked at and a new, simple, online report system is being developed allowing residents to report incidents at any time which should improve the system.
The number of staff is also being increased and police officers who are temporarily unable to carry out their normal duties will be assisting to improve the response.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 13 i) REPORT & RESOLUTIONS FROM THE AMENITIES WORKING GROUP

Members: Cllrs Deacon, Fleming, Hiscocks and Keeley

Meeting took place on Tuesday 11th June 2019 @ 11.00 am at the PC Small Meeting Room

Apologies were received and accepted from Cllr Keeley

1. Election of Chairman

Unanimously agreed that Cllr Hiscock should continue as Chairman

RESOLVED by Council to note

2. Election of Communications & Marketing Rep

Agreed that this should be Cllr Deacon

RESOLVED by Council to note

3. To consider forming a Sub WG to deal solely with the Youth and Community Project

A Youth and Community WG/Sub WG Draft working Document was circulated and is attached to this report.

Recommendations

- i.** To agree the contents of the Draft Working Document
- ii.** To form a Sub WG that will report back to the Amenities WG
- iii.** Membership – to be agreed and to co-opt from outside Council for specific issues

Item 13i) Amenities WG Report & Resolutions June 2019

RESOLVED by Council to note this decision had been superseded by Council when considering Item 12 of the Agenda. The new Group to use the Draft Working Document attached to this Report

4. To consider the following Grant Applications:

i. Bright Stars Nursery

Providing much needed facilities to the local community with places for children and for staff.

Provision for children from 3 months to 12 years.

Require funding to fully kit out the nursery. They estimate the costs for fixtures & fittings to be £50k and approx. £40k start up costs

Grant amount: they are leaving this to the discretion of the Parish council for the purchase of furniture (tables, chairs, storage cupboards etc.)

Members expressed concern about awarding a grant to a limited company. Following a lengthy and deep discussion the

Recommendation is to ask Bright Stars to resubmit a grant application when the building is near completion and they are close to opening. The application will require to specify the item(s) to be considered for the grant aimed at the well being of the children and should not be to fund basic items necessary for the running of the business such as furniture and other fixtures and fittings.

RESOLVED by Council to approve the recommendation

ii. Marcliff Residents Group

To replace the pump and sump housed on Temple Farm, that was removed in May 2018.

Total cost: £600

Grant amount: £150

Recommendation to award the grant

RESOLVED by Council to approve the recommendation and award a grant of £150

iii. 1st Salford Priors Guides

Require financial assistance to take 17 girls on an Alpine Adventure in Switzerland in August

Total cost

- | | |
|--------------------|---------|
| • To Switzerland | £17,280 |
| • To Top of Europe | £1,700 |

Grant amount : £500

Recommendation to award the grant as the group includes a large number of girls from Bidford-on-Avon parish

RESOLVED by Council to approve the recommendation and award a grant of £500

iv. **VASA**

Project to celebrate 40 years of community transport- Aim is to recruit 40 new drivers across the area, with 3 new drivers in Bidford on Avon

Cost is approx. £200 per driver

Grant amount : £400 – to cover the cost of 2 new drivers for Bidford on Avon

Recommendation to award the grant

RESOLVED by Council to approve the recommendation and award a grant of £400

v. **Bidford Sports Club**

Replace the Pavilion roof using S106 funding from the development of Land to the North of Salford Road.

The Parish Council is in the process of obtaining a variation on the S106 which currently limits the use to the Big Meadow – Council wishes it to extend to all POS within Bidford-on-Avon.

This request falls within both criteria

Cost £29.5k

Recommendation to award the grant under S106 subject to approved final plans: Amenities WG to have delegated powers to approve the plans.

RESOLVED by Council to approve the recommendation and award a grant of £29.5k from the S106 Agreement fund

5. To consider S106 funds for Kings Lane/Millers Bank

The amount in question is £15,957.55

Ideas to be considered:

- i. Evening out the ground on Kings Lane to make a proper football pitch
- ii. Improve/upgrade the play equipment on Kings Lane

Recommendation to use the funds to even out the ground and equip it as a football pitch with 2 goal posts.

RESOLVED by Council to approve the recommendation and use the funds to establish a full size football pitch at Kings Lane

6. To consider the request that Council plants more trees in the parish

It is possibly too early to give this deep thought; however, it could be that this WG start thinking if it is a project it would like to proceed with and, therefore recommend to Council.

It can then decide the where and when at a later stage.

One area that I would propose is the border of Dugdale with the new Bovis Development as this would help screen the buildings.

Another is the border between the Youth Club and the allotments to screen the

Item 13i) Amenities WG Report & Resolutions June 2019

fencing.

The suggestion of planting them on POS that are also playing areas is less attractive as the trees get damaged and have to be either removed or replaced on a regular basis.

Community Orchards? Another possibility but Council would have to find a site that would be both accessible and suitable.

Recommendation that Council agree to the principle of planting trees within the parish. The Amenities WG to identify suitable areas/sites and revert to Council in due course.

RESOLVED by Council to approve the recommendation

7. To consider the street light replacement programme

Recommendation that Grafton Lane be upgraded at a cost of £36.6k

RESOLVED by Council to approve the upgrade of the lighting at Grafton Lane at a cost of £36.6k

BIDFORD ON AVON PARISH COUNCIL

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Item 13i)

3 - YOUTH AND COMMUNITY WG

Draft Working Document

The Youth and Community WG to consider, amend or approve the following Working Document at its first meeting.

- *To use the WCAVA document as its basis*
- *To see*
 - *which recommendations are already in process*
 - *which recommendations can be implemented easily and quickly*
 - *To establish whether*
 - *There is a need for a new youth club*
 - *If so, how should it look and what should it contain*

This should be carried out by talking to all the stakeholders
 - *To establish whether there is a need for a full/part time youth worker(s) or youth and community full time/youth worker*
 - *If so, what should be the “job description”*
 - *What can be done for the older members of the community – we have an ageing population, reduced WCC support for them: can the PC step and help whether alone or with the help of outside agencies.*

The Parish Council has set aside funds for projects and these must be used so don't be afraid of “thinking outside the box” and being adventurous: the only thing Council must ensure is that the money is allocated transparently, that is has local support and that it benefits the local community – not necessarily in the short time .

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 13ii) REPORT & RECOMMENDATIONS FROM THE BUSINESS DEVELOPMENT WORKING GROUP

Members: Cllrs Atkins, Cullum, Taylor and Williams

In attendance : Elisabeth Uggerloese, Clerk

Meeting took place on Tuesday 10th June 2019 @ 11.00 am at Bidford community Library

Cllr Atkins was absent (since then the Clerk has learned he was away on holiday)

1. Election of Chairman

Cllr Williams was nominated as Chairman of the BDWG

RESOLVED By Council to note

2. Election of Communications & Marketing Rep

It was agreed Cllr Taylor was best suited for this

RESOLVED to note (though this has been superseded as Cllr Taylor is now a member of another WG)

3. Royal Inn (British Legion Site)

Still no update as to the party that had bought the site despite efforts from Cllr Taylor and the Clerk.

The Clerk was able to advise Council that she had been able to find out the identity of the purchaser

Recommendation to note and await future update.

RESOLVED by Council to note the update

Item 13ii) Business Development WG Report & Resolutions June 2019

4. HIGH STREET PARKING AND TRAFFIC UPDATE, INCLUDING BUS ROUTE

- i. **Graham Feeste**, Independent Road Traffic Consultant had been to Bidford and visited the 3 sites with Cllr Taylor and the Clerk

- **Honeybourne Crossroad**
- **Bidford Bridge**
- **High Street**

He was advised of the local concerns in respect of all 3 sites and he would be letting the Parish council have a report after he had studied the issues in depth and spoken to Highways to see what was feasible and viable.

- ii. **Bus stop** – County Council has advised that Stagecoach is in the process of reviewing its routes and one of its considerations is moving the route from the High Street to the B439. It should be noted that this is a decision to be made by the bus companies with no need for consultation, as it is decision driven by business pressures: County Council is simply advised and has no input.

RESOLVED by Council to note the update

5. HIGH STREET SIGNAGE

- i. **Business Advertising Board**- the Clerk has approached a local company with a view to replacing the current board with something more visible. However, the company has advised that what is there is actually very good and that, due to the number of business that would have to be mentioned, the board would become too big and not suitable as it would interfere with the traffic lights. They are still thinking about alternatives.

Recommendation to note

RESOLVED by Council to note the update

- ii. **Notice Boards with map** – as an alternative, the BDWG considered installing new noticeboards, landscape as opposed to portrait, in prominent places, to include a new, upgraded map of the High Street and advertising the new businesses.

Members considered if businesses or the Parish Council should pay for this map and the **Recommendation** is for the Parish Council to pay for the production of same but that the businesses provide their own artwork.

Recommendation that Council approve the purchase of 3 noticeboards .

Cost : £2,731.74 plus installation. Council to note this number may increase if more suitable sites are identified.

RESOLVED by council to approve the purchase of 2 x noticeboards. The third one to be approved once a site has been identified

That council approve the purchase of maps at a

Cost of £195 for 3 and then £58 for each additional one if and when

required.

RESOLVED by Council to approve the purchase of 3 x maps

iii. **Finger Post** – need to identify the ownership,

The Clerk has agreed with WCC that, as the ownership has not been able to be established, the Parish Council is able to replace this at its own cost if approved by Council.

Recommendation Council to approve instruction to Clerk to look into the cost of replacing the finger post with appropriate signage.

RESOLVED by council to approve the recommendation.

6. GIANT SUMMER MARKET

Date is set for Sunday 11th August

Clerk is liaising with LSD Promotions to ensure best promotion etc. as well as arranging a meeting.

Clerk added that Thomas and she would be distributing flyers and application forms to businesses in the High Street later in the week

Recommendation to note

RESOLVED by Council to note the update

7. HIGH STREET

Report from Clerk on how other parish and town councils deal with High Street issues following her attendance at the SLCC Leadership in Action conference at Stratford upon Avon

Recommendation to note that the BDWG may consider some of these ideas for future implementation.

RESOLVED by Council to note. The Report forms part of the BDWG Report & Resolutions.

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Item 13ii – 7) LEADERSHIP IN ACTION CONFERENCE HIGH STREET REPORT

Presentation by Daisy Daventry, Senior Policy Advisor, High Streets, Ministry of Housing communities and Local Government on “Changing the Face of your High Street”

The title promised much but, I was disappointed. It really did not deliver any headline news that we have not already read in the media:

- Government is aware of the change in the High Street
- Named a Task Force to look into it
- Finding made available
- Pilot projects taking place

The majority of the above aimed at, or at least concentrated on, large cities and towns and what was not delivered was advice on how our sector can obtain advice and assistance (not necessarily financial) from government.

However, we did have **Interactive Workshop Sessions** where each table was given a topic to discuss and then give feedback. Luckily for me, the topic on our table happened to be High Street and we had a very lively discussion as things were very different from village/town to village/town.

The places represented were:

- Bidford-on-Avon PC– Warwickshire
- Bishops Castle TC - Shropshire
- Farnham TC– Surrey
- Llangollen - Clwyd
- Lutterworth TC – Leicester and Rutland
- Kent villages around Ashford
- Weymouth TC - Dorset

There were others but one had no High Street and the others did not contribute to the conversation.

The various issues raised were:

- High Streets are moving from places to shop to places to meet
- Moving away from retail centre to social functions
- Importance of independent shops, bearing in mind the above
- Loss of facilities such as banks, doctors
- Reduction of offers of products with online availability
- Principal authorities buying empty retail/offices and converting them to dwellings
- More residential accommodation in town = more footfall but some existing businesses affected (eg music, night time economy)
- Big footfall can have a negative effects such as homeless people, ASB
- Smaller and ageing pool of volunteers – where are the next ones going to come from.

Examples were:

- **Bishops Castle (Pop. 1.6k)** has an active volunteer sector that organises events. The Town Council allocates 25% of its precept to grants for these volunteer groups
- **Farnham (Pop.40k)**– has a very healthy High Street with many independent shops. These may be threatened by 2 x large development taking place in the town centre which includes retail.
They have monthly, themed events which are well advertised including a Food Festival and a Gin Festival.
- **Llangollen (Pop. 3.6k)** well known tourist area with high tourist footfall.
Like many Welsh towns and villages, successful High street
- **Lutterworth (Pop. 9.3k)** has the advantage of being just off the M1 and is a typical stop so enjoys influx of footfall.
Used S106 money to improve the street scene: businesses had to match fund by 50% and present 3 quotes – the Town Council managed it. From this a Business Forum was created which has been successful in bringing together the various business and they now organise small events.
- **Kent** huge problem round Ashford as the centre has moved. The Eurotunnel has also meant the rail station is less important as the train does not stop and the vibrancy of the area has fallen as more development takes place.
- **Weymouth (Pop. 52.3k)** has only just been created on 1st April 2019
- **Bidford on Avon (Pop. 6k)** I advised that we suffered the normal unintended consequences of a relief road created due to a congested High Street: i.e. the relief road, which is parallel to the High street, takes the

majority of traffic and the High Street has been forgotten/lost. The Parish Council is trying to raise its profile and has facilitated the creation of a CiC to try and see what can be done with the empty shops. A new café had opened and was proving to be very successful. Looking at the possibility of improving the street scene by helping shops/take aways on the High Street to renew their fascia etc. as these can be seen from the large riverside recreational area and may invite visitors to cross the bridge and visit the High Street.

Another thing that was mentioned was the use of vinyl banners to cover up ugly empty shop windows though it does require the agreement of the landlord. Could be done without but risk being fined! These vinyl banners can list the events taking place or other information the Parish Council wishes to impart.

Date: 19/06/2019
Time: 13:29:17

Bidford on Avon Parish Council
Period Trial Balance

Page: 1

To Period: Month 2, May 2019

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
0100	Debtors Control	1,303.12	
0105	VAT Control A/c	2,710.47	
0201	Current Bank A/c	24,253.67	
0204	CCLA PSDF	594,474.09	
0310	General Reserves		161,832.17
0315	EMR Rolling Projects Fund		321,558.70
0326	EMR Allotments		2,023.00
0329	EMR CPCPP -Cycle Paths		3,000.00
0501	Creditors Control		19,075.00
0510	Accruals		4,040.00
0512	Accrued Grants		3,000.00
0515	PAYE Control		1,497.17
1000	Carparking Fees		5,675.00
1001	Lease,Rent,Hire pitches/land		100.00
1002	Fishing Rights		1,111.00
1010	Allotment Rents		1,033.55
1012	Concessions		2,516.67
1121	Sundry Receipts		150.00
1130	Burials		1,435.00
1131	Memorials		483.33
1176	Precept		137,177.50
1195	CCLA PSDF Interest received		730.23
4001	Salary & Wages	7,564.06	
4006	Rent for Room	400.00	
4008	Training Costs	152.00	
4009	Travelling	126.47	
4010	Janitorial	1,046.74	
4011	Business Rates	949.43	
4017	Waste Disposal	770.34	
4018	Electricity Streetlights	548.61	
4020	Sundry Expenses	52.54	
4021	Telephone	141.53	
4022	Postage & Carriage	14.64	
4023	Office Stationery	71.95	
4024	Subscriptions	1,430.00	
4026	Broadband and Internet	38.34	
4027	Equipment Rental	74.42	
4028	Accounts Support	420.00	
4029	IT & Computer Support	180.90	
4032	Publicity & Special Events	57.54	
4037	Newsletter	77.00	
4039	General Maintenance	1,263.43	
4042	Equipment Maintenance	75.58	
4043	Tree Maintenance	365.00	
4044	Tools & Equipment Purchases	77.97	
4045	Lengthman	283.00	
4046	Grass Cutting	3,483.50	
4047	Play Area Maintenance	1,911.14	
4048	Footpath & Verge Mtce	2,383.00	
4050	Street Furniture & Signs	3,133.89	
4051	Flower Boxes	906.00	
4060	Big Meadow Electricity Supply	4,075.06	

Date: 19/06/2019
Time: 13:29:17

Bidford on Avon Parish Council
Period Trial Balance

Page: 2

To Period: Month 2, May 2019

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
4061	Grants and Donations	3,387.89	
4901	CP Play Equipment	1,340.00	
4992	Funding from Rolling Projects	6,895.00	
	Totals:	<u>666,438.32</u>	<u>666,438.32</u>

Time: 12:31

Bidford on Avon Parish Council**Income & Expenditure per Department (Advanced Budget and Variance)**

Period From: Month 1, April Year: 2020

Period To: Month 2, May

Department: 101

	Administration		
	<u>Actual to date</u>	<u>Budget to Date</u>	<u>Variance</u>
Income			
Lease,Rent,Hire Pitches/Land	100.00	0.00	100.00
Precept	0.00	43068.66	-43068.66
CCLA PSDF Interest Received	730.23	500.00	230.23
	830.23	43568.66	-42738.43
Expenditure			
Salary & wages	7564.06	7566.66	2.60
Rent for Room	400.00	408.34	8.34
Training Costs	152.00	166.66	14.66
Travelling	126.47	116.66	-9.81
Janitorial	1.29	16.66	15.37
Business Rates	0.00	66.66	66.66
Waste Disposal	0.00	4.16	4.16
Sundry Expenses	46.54	16.66	-29.88
Telephone	141.53	166.66	25.13
Postage & Carriage	14.64	21.66	7.02
Office Stationery	16.95	83.34	66.39
Subscriptions	1335.00	333.34	-1001.66
Insurance	0.00	416.66	416.66
Broadband and Internet	38.34	41.66	3.32
Equipment Rental	74.42	125.00	50.58
Accounts Support	420.00	676.66	256.66
IT & Computer Support	180.90	116.66	-64.24
Website	0.00	283.34	283.34
Publicity & Special Events	17.54	0.00	-17.54
New Office Equipment	0.00	41.66	41.66
Newsletter	77.00	0.00	-77.00
Audit Fees - External & Internal	0.00	208.34	208.34
	10606.68	10877.44	270.76
Net Profit(Loss) Before Tax:	-9776.45	32691.22	-42467.67

Department: 102

	Civic & Democratic		
	<u>Actual to Date</u>	<u>Budget to Date</u>	<u>Variance</u>
Expenditure			
Training Costs	0.00	250.00	250.00
Newsletter	0.00	350.00	350.00
	0.00	600.00	600.00
Transfer Funds			
Tfr to EMR Elections	0.00	416.66	416.66
Tfr from EMR Elections	0.00	-250.00	-250.00
	0.00	166.66	166.66
Net Profit(Loss) Before Tax:	0.00	-766.66	766.66

Department: 107

Grants & Donations Power Gen C

	<u>Actual to Date</u>	<u>Budget to Date</u>	<u>Variance</u>
Expenditure			
Grants and Donations	3387.89	3333.34	-54.55
	3387.89	3333.34	-54.55

Net Profit(Loss) Before Tax: -3387.89 -3333.34 -54.55

Department: 109

Capitals & Projects

	<u>Actual to date</u>	<u>Budget to Date</u>	<u>Variance</u>
Expenditure			
Street Furniture & Signs	3133.89	0.00	-3133.89
Big Meadow Electricity Supply	4075.06	0.00	-4075.06
CP Play Equipment	1340.00	0.00	-1340.00
CP New Streetlights	0.00	4166.66	4166.66
Rolling Projects Provision	0.00	8333.34	8333.34
Funding from Rolling Projects	6895.00	-4166.66	-11061.66

Net Profit(Loss) Before Tax: 15443.95 8333.34 -7110.61

Department: 201

Parks & Outside Areas

	<u>Actual to Date</u>	<u>Budget to Date</u>	<u>Variance</u>
Income			
Carparking Fees	5675.00	3000.00	2675.00
Lease,Rent,Hire Pitches/Land	0.00	1000.00	-1000.00
Fishing Rights	1111.00	0.00	1111.00
Concessions	2516.67	0.00	2516.67
	9302.67	4000.00	5302.67
Expenditure			
Casual & Agency Workers	0.00	300.00	300.00
Janitorial	1045.45	333.34	-712.11
Water Rates	0.00	116.66	116.66
Rent Paid - Parks	0.00	2000.00	2000.00
Electricity	0.00	83.34	83.34
Waste Disposal	770.34	1083.34	313.00
Gatekeepers Commission	0.00	1000.00	1000.00
Sundry Expenses	6.00	25.00	19.00
Office Stationery	55.00	100.00	45.00
Village Improvement	0.00	0.00	0.00
Building Maintenance	0.00	166.66	166.66
Vandalism Repairs	0.00	300.00	300.00
General Maintenance	1094.85	3333.34	2238.49
Equipment Maintenance	0.00	833.34	833.34
Tree Maintenance	50.00	666.66	616.66
Tools & Equipment Purchases	77.97	0.00	-77.97
Grass Cutting	2963.50	2500.00	-463.50
Play Area Maintenance	1911.14	2500.00	588.86
Street Furniture & Signs	0.00	333.34	333.34
	7974.25	15675.02	7700.77

Net Profit(Loss) Before Tax: 1328.42 -11675.02 13003.44

Department: 202

	<u>Actual to Date</u>	<u>Allotments Budget to Date</u>	<u>Variance</u>
Income			
Allotment Rents	1033.55	333.34	700.21
	1033.55	333.34	700.21
Expenditure			
General Maintenance	0.00	166.66	166.66
	0.00	166.66	166.66
Transfer Funds			
Tfr to EMR Allotments	0.00	166.66	166.66
	0.00	166.66	166.66
Net Profit(Loss) Before Tax:	1033.55	0.02	1033.53

Department: 203

	<u>Actual to date</u>	<u>Cemetery Budget to Date</u>	<u>Variance</u>
Income			
Burials	1030.00	833.34	196.66
Memorials	166.66	250.00	-83.34
Cemetery Maintenance Income	0.00	120.00	-120.00
	1196.66	1203.34	-6.68
Expenditure			
Business Rates	949.43	145.00	-804.43
Water Rates	0.00	16.66	16.66
Office Stationery	0.00	20.00	20.00
Subscriptions	95.00	0.00	-95.00
General Maintenance	0.00	83.34	83.34
Equipment Maintenance	75.58	125.00	49.42
Tree Maintenance	250.00	83.34	-166.66
Grass Cutting	520.00	1583.34	1063.34
	1890.01	2056.68	166.67
Net Profit(Loss) Before Tax:	-693.35	-853.34	159.99

Department: 204

	<u>Actual to Date</u>	<u>Street Lighting Budget to Date</u>	<u>Variance</u>
Expenditure			
Electricity	0.00	1183.34	1183.34
Electricity - Streetlights	548.61	0.00	-548.61
General Maintenance	0.00	333.34	333.34
Net Profit(Loss) Before Tax:	548.61	1516.68	968.07

Department: 205

	Village Management		
	<u>Actual to Date</u>	<u>Budget to Date</u>	<u>Variance</u>
Income			
Sundry Receipts	150.00	0.00	150.00
Agency Income	0.00	508.34	-508.34
	150.00	508.34	-358.34
Expenditure			
Subscriptions	0.00	26.66	26.66
Publicity & Special Events	40.00	75.00	35.00
Village Improvement	0.00	1516.66	1516.66
Vandalism Repairs	0.00	83.34	83.34
General Maintenance	168.58	166.66	-1.92
Equipment Maintenance	0.00	25.00	25.00
Tree Maintenance	65.00	91.66	26.66
Lengthman	283.00	166.66	-116.34
Footpath & Verge Maintenance	2383.00	2166.66	-216.34
War Memorial Maintenance	0.00	83.34	83.34
Street Furniture & Signs	0.00	500.00	500.00
Flower Boxes	906.00	850.00	-56.00
Legal and Professional	0.00	41.66	41.66
Net Profit(Loss) Before Tax:	3845.58	5793.30	1947.72

Date: 13/06/2019
Time: 13:52:47

Bidford on Avon Parish Council
List of Sales Receipts & Bank Receipts By Bank

Page: 1

Date From: 01/05/2019

Transaction No From: 1

Date To: 31/05/2019

Transaction No To: 99,999,999

**** NOTE: All values shown on this report are in the Bank Account's operating Currency ****

Bank Code: 0201

Bank Name: Current Bank A/c

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>N/C</u>	<u>Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>	<u>Bank Rec B</u>	<u>Date</u>
506	BR	01/05/2019	1130	502744	M Lawrence (1312)	840.00	0.00	840.00	R	16/05/2019
507	BR	09/05/2019	1131	502745	D Baker (438)	83.33	16.67	100.00	R	16/05/2019
508	BR	14/05/2019	1000	500464	Big Meadow car parking fees	1,025.00	205.00	1,230.00	R	16/05/2019
509	BR	14/05/2019	1000	500465	Big Meadow car parking fees	2,062.50	412.50	2,475.00	R	16/05/2019
510	BR	15/05/2019	0502	BGC	HMRC VAT Repay	18,082.81	0.00	18,082.81	R	16/05/2019
538	BR	17/05/2019	4021	DD/STO	Aerial Direct Ltd Dis1402227	4.00	0.00	4.00	R	23/05/2019
541	BR	21/05/2019	1130	Mobile Chq	D Baker (1314)	190.00	0.00	190.00	R	23/05/2019
586	BR	23/05/2019	1000	500466	Big Meadow Car Park Fees	600.00	120.00	720.00	R	31/05/2019
704	SR	30/05/2019	0201	502751	Sales Receipt	1,036.00	0.00	1,036.00	R	31/05/2019
705	SA	29/05/2019	0201	Mobile chq	Payment on Account	75.00	0.00	75.00	R	31/05/2019
						<u>23,998.64</u>	<u>754.17</u>	<u>24,752.81</u>		
						<u>23,998.64</u>	<u>754.17</u>	<u>24,752.81</u>		

Date: 13/06/2019
Time: 13:52:00

Bidford on Avon Parish Council

Page: 1

List of Purchase Payments & Bank Payments By Bank

Date From : 01/05/2019
Date To : 31/05/2019

Transaction No From : 1
Transaction No To : 99,999,999

**** NOTE: All values shown on this report are in the Bank Account's operating Currency ****

Bank Code: 0201 Bank Name: Current Bank A/c

No	Type	Date	N/C	Ref	Details	Net Amount	Tax Amount	Gross Amount	B	Bank Rec. Date
496	PA	01/05/2019	0201	DD	Payment on Account	48.59	0.00	48.59	R	16/05/2019
497	PP	08/05/2019	0201	DD	Purchase Payment	618.81	0.00	618.81	R	16/05/2019
498	PA	14/05/2019	0201	DD192267	Payment on Account	52.00	0.00	52.00	R	16/05/2019
499	PA	14/05/2019	0201	DD172128	Payment on Account	55.00	0.00	55.00	R	16/05/2019
500	PA	14/05/2019	0201	DD192454	Payment on Account	74.00	0.00	74.00	R	16/05/2019
501	PP	15/05/2019	0201	DD	Purchase Payment	35.00	0.00	35.00	R	16/05/2019
502	BP	08/05/2019	4021	DD/STO	Omnicapital	24.86	4.97	29.83	R	16/05/2019
503	BP	15/05/2019	4018	DD/STO	Scottish Power 16061138656	16.47	3.29	19.76	R	16/05/2019
511	PP	20/05/2019	0201	7232	Purchase Payment	534.52	0.00	534.52	R	31/05/2019
512	PP	20/05/2019	0201	7233	Purchase Payment	719.40	0.00	719.40	R	31/05/2019
513	PP	20/05/2019	0201	7234	Purchase Payment	247.30	0.00	247.30	R	31/05/2019
514	PP	20/05/2019	0201	7235	Purchase Payment	324.00	0.00	324.00	R	31/05/2019
515	PP	20/05/2019	0201	7225	Purchase Payment	197.88	0.00	197.88	R	31/05/2019
516	PP	20/05/2019	0201	7236	Purchase Payment	102.00	0.00	102.00	R	31/05/2019
517	PP	20/05/2019	0201	7237	Purchase Payment	3,540.00	0.00	3,540.00	N	
518	PP	20/05/2019	0201	7238	Purchase Payment	5,401.50	0.00	5,401.50	R	23/05/2019
519	PP	20/05/2019	0201	7239	Purchase Payment	359.33	0.00	359.33	R	23/05/2019
520	PP	20/05/2019	0201	7240	Purchase Payment	942.00	0.00	942.00	N	
523	BP	20/05/2019	4020	7241	Companies House, Bidford CIC	35.00	0.00	35.00	N	
524	BP	20/05/2019	4061	7242	Grant - CPCPP	3,000.00	0.00	3,000.00	R	31/05/2019
525	BP	20/05/2019	4032	7243	Warners Budgens-	17.54	0.00	17.54	R	31/05/2019
539	BP	17/05/2019	0516	SO	Mrs E Uggerloese	2,315.30	0.00	2,315.30	R	23/05/2019
540	PA	20/05/2019	0201	DD	Payment on Account	5.73	0.00	5.73	R	23/05/2019
579	PP	28/05/2019	0201	SO	Purchase Payment	200.00	0.00	200.00	R	31/05/2019
580	PA	28/05/2019	0201	DD	Payment on Account	34.93	0.00	34.93	R	31/05/2019
581	PP	30/05/2019	0201	SO	Purchase Payment	57.54	0.00	57.54	R	31/05/2019
582	PP	30/05/2019	0201	SO	Purchase Payment	252.00	0.00	252.00	R	31/05/2019
583	PP	30/05/2019	0201	SO	Purchase Payment	2,133.60	0.00	2,133.60	R	31/05/2019
584	PP	31/05/2019	0201	DD	Purchase Payment	48.59	0.00	48.59	R	31/05/2019
585	BP	30/05/2019	0517	SO	Warks PS	859.06	0.00	859.06	R	31/05/2019
						<u>22,251.95</u>	<u>8.26</u>	<u>22,260.21</u>		
						<u>22,251.95</u>	<u>8.26</u>	<u>22,260.21</u>		

Date: 20/06/2019

Page: 1

Bidford on Avon Parish Council

Time: 11:34:21

List of Purchase Payments & Bank Payments By Bank

Date From : 01/06/2019

Date To : 30/06/2019

**** NOTE: All values shown on this report are in the Bank Account's operating Currency ****

Bank Code: 0201

Bank Name: Current Bank A/C

No	Type	Date	N/C	Ref	Details	Net Amount	Tax Amount	Gross Amount
707	BP	08/06/2019	4021	DD/STO	Omnicapital	24.86	4.97	29.83
708	PP	10/06/2019	0201	DD	EDF Energy	654.15	0.00	654.15
742	BP	15/06/2019	4018	DD/STO	Scottish Power 16061138656	8.33	1.67	10.00
743	PA	14/06/2019	0201	38656	Stratford-on-Avon District Council	52.00	0.00	52.00
744	PA	14/06/2019	0201	172128	Stratford-on-Avon District Council	55.00	0.00	55.00
745	PA	14/06/2019	0201	192454	Stratford-on-Avon District Council	74.00	0.00	74.00
747	PP	24/06/2019	0201	7244	Arc Electrical	408.70	0.00	408.70
748	PP	24/06/2019	0201	7245	Simon Barrier	283.00	0.00	283.00
749	PP	24/06/2019	0201	7246	Phil Basford Garden Machinery	104.21	0.00	104.21
750	PP	24/06/2019	0201	7247	Bloomfield Limited	114.00	0.00	114.00
751	PP	24/06/2019	0201	7248	Came & Company	2922.95	0.00	2922.95
752	PP	24/06/2019	0201	7249	DCK Accounting Solutions Ltd	450.00	0.00	450.00
753	PP	24/06/2019	0201	7250	Fenland Leisure Products Ltd	9882.00	0.00	9882.00
754	PP	24/06/2019	0201	7251	Grundon WasteManagement Ltd	205.01	0.00	205.01
755	PP	24/06/2019	0201	7252	Hartwell & Co. (Timber) Ltd	26.53	0.00	26.53
756	PP	24/06/2019	0201	7253	D J Prickett	1145.00	0.00	1145.00
757	PP	24/06/2019	0201	7254	SLCC Enterprises Ltd	306.00	0.00	306.00
758	PP	24/06/2019	0201	7255	Mark Smith	300.00	0.00	300.00
759	PP	24/06/2019	0201	7256	Elisabeth Uggerloese	151.48	0.00	151.48
760	PP	24/06/2019	0201	7257	WALC	295.00	0.00	295.00
761	PP	24/06/2019	0201	7258	Warwickshire County Council	3760.67	0.00	3760.67
782	PP	24/06/2019	0201	7259	Ecclesiastical Insurance Office PLC	173.60	0.00	173.60
783	PP	24/06/2019	0201	7260	Mark Smith	9127.50	0.00	9127.50
						30523.99	6.64	30530.63
						30523.99	6.64	30530.63

784 PP 24/06/2019 0201 7261 BRS

47.94
30,523.
30523.99

47.94
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Hen