

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 24th February 2020 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Knight, Chairman of the Council

Cllrs. Atkins, Cullum, Deacon, Fleming, Hiscocks, Keeley, Meredith, Taylor and Williams

Also present: County Cllr Brain and District Cllr Fleming and Pemberton
3 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

No apologies.

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

None declared

- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.

None required

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 20TH JANUARY 2020

Cllr Fleming proposed the Minutes be accepted as being accurate

RESOLVED that the Minutes be accepted and signed by the Chairman

4. YOUTH FORUM

None present.

5. PUBLIC FORUM

- i. Residents enquired if something could be done about speeding on the B439 as the 30 MPH limit is not being observed
County Cllr Brain replied to this advising that there are no plans to install cameras as this is a problem throughout the county. He suggested that next time the Police Priorities Poll opens, this be one of the issues raised.
As the Local Community Forums, when these polls took place are no longer running, the Clerk to look into how and when polling occurs and advise residents.
- ii. Is CCTV being installed on the Big Meadow? Yes, this has been approved and planning application will be submitted
SDC is also prepared to consider funding cameras on Bidford Bridge from available and unallocated S106 monies

6. COUNCILLOR FORUM

- i. Large number of lorries have been noted driving up and down Waterloo Road accessing the Miller Homes development. This has a large impact on the local environment.
SDC Planning acknowledges this but it is currently a balance between the requirement to building necessary housing and the heavy traffic impact this causes, albeit on a temporary basis. There are currently no electric HGVs so this cannot be made either a condition of the building or even a request.
However, doubtless this will change in the future.

7. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

- i. **Local Survey in Community Safety** – currently open to all residents of the county who are urged to participate
- ii. **Bidford Fire Station** Cllr Izzy Seccombe, Leader of the Council, and the Portfolio holder have recently visited the station and there is support in the WCC Budget for a new engine.

8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

- i. **Bidford Bridge** as mentioned during the Public Forum, SDC is prepared to consider funding of cameras on Bidford Bridge from unallocated S106 funds. A site visit had taken place though, regrettably, County Cllr Brain had not been invited.

- ii. **S106** – unallocated sums are available throughout the district. Clerk requested more, detailed information such as: how much, when it had to be used by and for what.
- iii. **Congratulations to Bidford on Avon PC** it was the only Main Rural Centre parish to respond positively to the “ecargo Bikes Grant Fund” sent by SDC.
- iv. **County Lines – Awareness Event, Exploitation** taking place at Stratford Play House, Rother Street, on Tuesday 10th March at 10.00 am and 6.00 pm
- v. **Council Tax** budget has now been signed off. It should be noted that the maximum allowed increase will be taking place in the next few years to ensure SDC is ready for any eventuality and to be in a position to fulfil its obligations of Climate Change Emergency
- vi. **West Midlands Combined Authority** – there is money available but Stratford on Avon District is considered too affluent to require it.

9. RECEIVE CLERK'S REPORT

This had been circulated and forms an integral part of these Minutes.

The Clerk added that she has attended the Vale Freight Quality Partnership WG at Wychavon offices on Friday 21st. It had been a good meeting with many representatives from the freight companies in attendance including the local officer of the Road Haulage Association.

Issues of the illegal use of Bidford and Welford Bridges were raised and it was noted that the new signage was taking effect as there were fewer incidents. However, the spring/summer season is when the increase in foreign HGVs take place so this will have to be monitored. The group is looking to work with Google Maps to ensure they are updated correctly for the use of commercial vehicles i.e. state when there are low bridges, limited weight etc.

It is intended the WG continues to meet bi- annually and that a haulier take over the chairmanship.

RESOLVED to note

10. TO CONSIDER REPORTS AND RECOMMENDATIONS FROM THE PARISH COUNCIL WORKING GROUPS

- i. **Amenities WG** – Report with Resolutions attached to these Minutes of which they form an integral part
- ii. **Business Development WG** - Report with Resolutions attached to these Minutes of which they form an integral part
- iii. **Youth & Community Group** - Report with Resolutions attached to these Minutes of which they form an integral part
- iv. **Dementia Friendly Update** – to note that Cllr Deacon had made a Dementia Friendly Information Session at the Bidford Community Library volunteer meeting on Thursday 13th February and we now have 16 more Dementia Friendly Friends

RESOLVED to note

11. TO CONSIDER SUPPORTING THE FOLLOWING DRAFT RESOLUTION

That Bidford-on-Avon Parish Council

- i. Notes that the Local Electricity Bill
 - Aims to address the current situation, whereby the large financial set up and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so
 - If made law, would make these financial costs proportionate to the scale of a renewable electricity supplier's operation which empower local businesses, local communities and councils to sell locally generated renewable electricity directly to local people, businesses and organisations, and
 - Would result in revenues received by councils or community organisations that set up local renewable electricity companies could be used to help fund local greenhouse gas emissions reduction measures and to help improve local services and facilities.
- ii. accordingly resolves to support the Local Electricity Bill, supported by a cross-party group of 115 MPs during 2017-19 Parliamentary session: and
- iii. further resolves to write to the organisers of the campaign for the Bill, Power for People, (at 8 Delancey Passage,, Camden, London NW1 7NN or info@powerforpeople.org.uk) expressing its support

Recommendation that Council supports this resolution as the initiative is supported by NALC and 124 local councils including 3 from our area.

If made law, it would empower local communities to sell locally generated clean energy directly to local customers by establishing a statutory Right to Local Supply. This is currently impossible because of the huge setup and running costs involved in doing so.

Following a short discussion as to the benefits this would bring it was proposed that Council approve the recommendation.

RESOLVED by 8 votes in favour and 2 against, to support the draft resolution.

12. TO CONSIDER THE FOLLOWING PLANNING APPLICATION

- i. **20/00286/FUL Mr Alan Cusack, Lloyds TSB Bank, High Street, B50 4NJ**
Change of use of bank (A2) to pottery studio for pottery classes and experiences/workshops and limited selling of own ceramic wares (Sui Generis use)
Full details available at
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=Q4XDT2PMJKX00>
Recommendation to support as it conforms with Policies ECON 1 and ECON 2 of the NDP
RESOLVED unanimously to support the application as it conforms with ECON 1 and 2 of the NDP.

13. TO CONSIDER AND APPROVE

i. Completed accounts for the month of January 2020

These had been circulated

RESOLVED they should be accepted and approved

ii. To approve payments to be made in February 2020

List of cheques to be raised and signed had been circulated.

The total amount for the payment list is £11,321.518 as per the enclosed

RESOLVED to approve payments and Cllrs Keeley and Knight to sign the cheques

The meeting closed at approx. 9.05 pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 - CLERKS REPORT – February 2020

1. WOODLAND TRUST

105 young trees will arrive between 28th Feb, and 13th March and will be planted in

- i. **Bidford Youth Club** along the border with the Allotments
- ii. **Kings Lane Play Area, Broom** – northeast corner

2. MARLCLIFF RESIDENTS FLOODING GROUP

This active group has a new Chairman and has been able to reach an arrangement that allows the entry to the land where the sump is situated subject to agreed conditions, and use the pump which, together with other pump in the hamlet, has succeeded in preventing floods these last 2 weekends. The group has also arranged for appropriate Public Liability cover.

3. CLIMATE CHANGE PROTOCOL

I will be preparing a short document for Council to approve at the next meeting.

4. ALLIGATOR TEETH

These have arrived and are in the process of being installed at the entrance to the Big Meadow, together with appropriate signage

5. WIND DAMAGE

Some trees had to be removed from Highways as well as Salford Road Cemetery following the recent storms.

3i)

BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



Item 10 i) REPORT & RESOLUTIONS FROM THE AMENITIES WORKING GROUP

Meeting took place on Tuesday 18th February 2020 @ 2.00 pm in the Parish Council Small Meeting Room

Attendants: Cllr Hiscocks (Chairman) Deacon and Keeley

In attendance Mrs E Uggerløse

1. To consider options for the all Weather/Winter sports facilities

- i. Fields in Trust will not object to a sports facility building though Council would have to seek official approval
- ii. Area is 3.24 hectares
- iii. Consider using community consultancy to ensure best solution for the community

Cllr Hiscocks advised that he had seen an excellent all weather pitch when visiting Talybont (photos were supplied) and proposed that this could be a more sustainable way forward to provide winter facilities for the various sports associations.

The Clerk was instructed to contact Talybont and obtain all necessary information so that the WG could consider costs etc. .

Recommendation to note

RESOLVED to note

Item 10i) Amenities Report & Resolutions Feb. 2020

2. To consider the following Grant Applications:

i. **Bidford Sports Association**

To undertake essential works and health and safety measure to enhance and upgrade the Sports Pavilion and grounds

Cost : £12,630

Grant allocation request (Under S106 funds) £12,630.00

Recommendation that the allocation of this S106 funding be approved subject to the work to the roof being carried out prior to these essential works

RESOLVED to approve the allocation of S106 funds subject to the work to the roof being carried out before

ii. **Bidford on Avon Twinning Ass.**

to assist with costs to accommodate and host 15 German people who are arriving in May 2020 to celebrate 40 years anniversary of the partnership. Their party will include two members of their Council

Cost : £500 estimate

Grant request: £500

The WG believe that it is important for the Twinning Association to be able to entertain their guests from Germany and make their stay a memorable one.

Recommendation to award the grant

RESOLVED to award the grant of £500

3. To consider the following play area improvements (it should be noted that 5 companies visited all 3 sites but only some have quoted)

i. **Trim Trail** for Kings Lane play area, Broom (agreed expenditure of S106)

4 quotes received for consideration

Having considered the quotes the

Recommendation is to accept the one from Proludic at a total cost of £15,282.53

RESOLVED to approve the purchase

ii. **Fencing of MUGA** Kings Lane play area, Broom

4 quotes received for consideration

This was one of the alternative requests raised by Broom residents in sufficient numbers following the recent survey as to how to use the S106 Funds

Only one quote was for the fencing – the others were for a full MUGA at

Item 10i) Amenities Report & Resolutions Feb. 2020

over £20k.

Recommendation to accept the quotation from Proludic for the fencing @ £3,208.72

RESOLVED to approve the cost of installing a fence round the basketball court

iii. **Extension of play area** Kings Lane play area Broom

4 quotes received for consideration

As with the fencing of the MUGA area, this was another of the requests received from Broom residents completing the survey.

However, the quotes received were approx.. £60k which, the WG thought was too large an expenditure for the area. However, it recognised that one piece of equipment for the younger children needs replacing as it is becoming dangerous

Recommendation is to approve

- i. Quotation for Sovereign's Tree Top Tangle Trail B, at a cost of £13k (inc. removal of damaged equipment)
- ii. Purchase of 2 x Ollerton Festival benches to be installed inside the play area. Cost £1,181.50 plus installation

RESOLVED to approve both the cost of

1. Purchasing and installing the Tree Top Tangle Trail
2. Purchase and installation of 2 x Ollerton benches inside the play area

iv. **Skate Park** Dugdale Avenue Sports Fields3

2 quotes received for consideration

The Clerk was asked to revert to the 2 companies and ask them to requote for a park using specific items.

Recommendation to note

RESOLVED to note

v. **Big Meadow** upgrade

Only one company has quoted for the Big Meadow: the others considered the existing play equipment fulfils all the requirements and suggested it would be better to replace the whole area once the existing equipment begins to fail.

The WG agreed that it would be better to replace all the equipment at the same time and to consider this at a later date

Recommendation that the Big Meadow equipment be upgraded at a later date.

There followed a short discussion and it was proposed that the play area be reviewed no for a potential refurbishment later in the year as it is a

Item 10i) Amenities Report & Resolutions Feb. 2020

popular visitor site and Council needs to ensure the play equipment is attractive and challenging.

RESOLVED to arrange a site visit to discuss possibilities for a refurbishment after the 2020 summer season.

4. Secondary School Surveys – consider

The surveys were in respect of a Skate Park and, more importantly, Parkour. The number of replies were too small to be able to make any decisions.

Recommendation

- i. **Skate Park** although the replies received were small, the usage of the current skate park indicate it is a popular piece of equipment. As mentioned earlier in the report, the recommendation is for a quotation to be obtained for specific equipment aimed at skateboards not scooters

RESOLVED to note

- ii. **Parkour** not to pursue this at this time due to safety concerns.

RESOLVED to note

5. Public Open Space on Land to the South of Jacksons Meadow

The transfer has now been officially registered in the name of the Parish Council

RESOLVED to note

3ii)

BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



Item 10ii) REPORT & RESOLUTIONS FROM THE BUSINESS DEVELOPMENT WORKING GROUP

Members: Cllrs Atkins, Cullum, and Williams

In attendance : Elisabeth Uggerloese, Clerk

The meeting was cancelled but Cllr Cullum and the Clerk met on Thursday 13th February @ 3.15pm to go over the Agenda items in order to prepare a Report for Council

1. High Street

WCC has sent the following update *"Regarding the High Street (east end) I have discussed with Engineers and there may be some compromise to the layout to provide right turn into the High Street but this would incur more costs to undertake traffic surveys and associated modelling to ratify any design proposal"*.

The cost for this work will be between £1750/2000

Recommendation that Council approve the cost of providing a layout

RESOLVED to approve the expenditure by 7 votes in favour and 3 against

2. Sign/Board

The Clerk met with Space Graphic. The structure is as good as can be and the recommendation is to keep it but update the individual boards, removing the obsolete businesses and adding the new ones. Also, to make them more visible and with more impact. A proof of this will be provided. It was also agreed to slightly tilt the sign so that it is more visible to oncoming traffic.

Recommendation to note the progress and await proof for approval and costs.

RESOLVED to note

Item 10ii) Business Development WG Report & Resolutions Feb. 2020

3. Finger post

There was the option to remove and replace with a more modern white post or keep the current one but make changes to the signs.

Recommendation:

- i. Keep the current sign and clean it
- ii. Update the indicating posts to include:
 - Toilet
 - St Laurence 13th Century Parish Church
 - Conservation Area
 - Big Meadow – recreational/picnic area
 - Library/Visitor Centre

RESOLVED to approve the recommendation

4. Annual Parish Assembly

- i. Current date is 16th May – this is the Saturday after the VE Day events. This meeting must take place between 1st March and 1st June.
Consider either
 - Leaving the date as it is
 - Changing it to 18th or 25th April or 30th May – the latter is during half term

Recommendation that the date be changed – Council to agree which of the 3 alternatives it prefers)
Following a short discussion it was unanimously
RESOLVED to change the date to Saturday 25th April 2020
- ii. Issues raised at the Annual Parish Assembly of 2019 as to how this event can be improved.
 - Serving hot food – *ask the Alcester & Bidford Rotary Club whether they would offer this service*
 - Advertising through children – i.e. via school and encouraging children to bring their parents and getting a balloon (or similar) for attending – *Ask Cllr Williams as School Governor, to raise this with the school to encourage a partnership for the event*
 - Change the times – 9.30 is perhaps too early – *suggest time to be 10.00 – 12.30 pm*
 - To have A5 sheets of paper with details of grants given by the Parish Council in 2019/20
 - Have balloons festooning the Crawford Hall to make the venue more visible. Also a banner running across the front wall advertising the event (this does not require a date so can be reused)

- Parish Council Chairman to write an Annual Report of what the Parish Council has achieved through the year for the front page of the BIG Paper

RESOLVED to approve the recommendations as set out. Balloons to be made of corn starch to minimise plastic waste.

5. Update on High Street businesses

- i. **Lloyds Bank site** – Honeybourne Pottery has secured this site and Council will be considering its submitted planning application at this meeting.
Recommendation to support the planning application as it is supported by Policy ECON1 (Protecting and Enhancing existing Employment Sites) and ECON2 (Protecting and Enhancing the Village Centre)
RESLOVED to approve the recommendation
- ii. **High Street dwelling with newspaper on windows** – I have heard from SDC that they have managed to contact the owner and this should be tidied up
RESOLVED to note
- iii. **Butchers** – new owners.
Recommendation to note
RESOLVED to note

3iii)

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10 iii) REPORT & RESOLUTIONS FROM THE YOUTH AND COMMUNITY WORKING GROUP

Meeting took place on Tuesday 18th February 2020 @ 10.00 am at the Parish Council small meeting room

Present: Bill Fleming, Suzé Meredith, Penny Taylor (Chairman)

In attendance : Elisabeth Uggerloese

1. VE Day Friday 8th May (bank holiday):

Plans for a party on the High Street on Friday 8th May with a 1940s disco in the evening. Conversations have been held with key people in the village and there is a lot of support from local businesses and social groups who are offering their manpower and sponsorship. ***The Purple Book*** has been purchased to support planning and risk assessment and a request for road closure has been made.

Ideas:

- A Tea Party for children of the village 11 and under. They can apply to join the tea party and a ballot will be held for invitations.
- On the day, the children with invitations would be issued with ration books and a "favours" box to collect their goodies – reflecting what children had in WW2.
- A fancy dress competition for those dressing up in WW2 clothes.
- A VIP table for people who contribute so much to the village.
- Everyone else encouraged to bring their own chairs and picnic.
- Flyers would be distributed for the Vintage Fair which happens on the same weekend.

Item 10iii) Youth & Community WG Report & Recommendations Feb. 2020

- Bidford refill bottles to be promoted at the event.
- A 1940s dance & food at the Crawford Hall in the evening - paid for by ticket.

Recommendations:

- 1.1 To approve the Parish Council organising and hosting this event.
RESOLVED to approve the recommendation
- 1.2 To approve a contribution of up to £3,000 towards the cost.
RESOLVED to approve the expenditure of up to £3,000
- 1.3 To approve the wording of a letter to children of the village inviting applications for the tea party.
RESOLVED wording of the letter would be circulated to all Councillors for approval no later than 28th February 2020

2. Youth Club:

2.1 Short Term – Fire Station:

Potential use of Fire station for the Youth Club whilst repair/rebuild/alternative building is built. The Chief Fire Officer supports the use of the Fire Station including the use of an outside shed for storage. We will be following up about the possible kitchen re-furbishment with the new Fire Station leader.

Recommendation: To note

RESOLVED to note

2.2 Medium Term:

Awaiting costs from 4 suppliers for various modular building types which could potentially replace the Youth Club building, whether it continues to be used as a Youth Centre or becomes a separate Canoe and river activities centre.

Recommendation: To note

RESOLVED to note

2.3 Long Term:

Potential re-location of the Youth Club, e.g. attached to an indoor sports centre: SDC has Section 106 money we should try to get some funding from. This could be for sports centre with Community social space alongside for the benefit of the Youth Club and other activities for Community wellbeing. This is a joint project with the Amenities WG who we are liaising with. It was agreed that once we have some concrete options we would recommend a survey of residents through PC Facebook page, Bidford Forum, a sheet in the Big Paper etc.

Recommendation: To note

RESOLVED to note

3. Community Protocol for Emergencies:

Following on from the incident with the missing boy on Sunday 9th of February, the working group discussed how future such incidents might be handled and agreed that it would be good to have a protocol for residents. It is suggested that a resident is nominated by the Parish Council to be the central point of contact, to work alongside the Parish Council Emergency Working Group and liaise with the Emergency Agencies (i.e. Police, Warwickshire Fire & Rescue Service, CCTV etc.), maintain a list of people that need to be alerted and disseminate information to the community via Facebook etc. as needed.

Recommendation: Based on her role in the recent incident, that the Parish Council agree to ask Sam Green if she would be prepared to take on this role on behalf of the community.

RESOLVED to approve the recommendation and the Clerk to contact Mrs S. Green accordingly

4. Website:

Recommendations for the new up to date website design have been drafted and a request for proposal (RFP) was sent out two local web designers/masters including the current contractor. Once both proposals have been received we will make a recommendation to the Parish Council.

Recommendation: To note
RESOLVED to note

5. Water Bottles:

A design has been created (by Chloe Print-Lambert) and we have been getting quotes. We're also exploring the additional cost of adding a QR code linking to the Parish Council website, and checking the cost from another supplier. We are discussing advertising sponsorship with a local business.

Recommendation: To note
RESOLVED to note

6. Foot Ferry and Rowing boats:

We are in the early stages of exploring the possibility of a summer operated chain ferry across to Big Meadow for the benefit of people on foot as well as the possibility of rowing boat hire. We believe this could be of benefit to residents and visitors as well as creating employment opportunities for young people in Bidford (with full safety training).

Recommendation: To note
RESOLVED to note

7. Prostate Screening:

We have full information from the Fulford Trust and the cost of PSA testing is £20 per person screened. We are hopeful that we will achieve some funding from SDC.

Recommendation: To note

RESOLVED to note

8. Leaflet:

A leaflet has been prepared with information for vulnerable residents which can be distributed by Carers to help counteract loneliness and encourage them to join activities in the village. It is being finalised and will be brought to PC for approval at the next PC meeting.

Recommendation: To note

RESOLVED to note

Date: 19/02/2020
Time: 16:01:41

Bidford on Avon Parish Council
Period Trial Balance

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To Period: Month 10, January 2020

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
0100	Debtors Control	1,989.79	
0105	VAT Control A/c	944.61	
0201	Current Bank A/c	7,878.59	
0204	CCLA PSDF	755,521.15	
0310	General Reserves		161,832.17
0315	EMR Rolling Projects Fund		309,809.14
0326	EMR Allotments		2,023.00
0329	EMR CPCPP -Cycle Paths		3,000.00
0330	EMR S106 fund		174,762.47
0331	EMR - Jacksons Meadow		23,500.00
0501	Creditors Control		6,616.81
0502	VAT Liability	3,008.29	
0512	Accrued Grants		3,000.00
0515	PAYE Control		637.79
1000	Carparking Fees		19,469.00
1001	Lease,Rent,Hire pitches/land		2,277.97
1002	Fishing Rights		1,111.00
1003	Moorings Income		1,480.56
1010	Allotment Rents		1,870.98
1012	Concessions		1,666.67
1050	Donations	450.00	
1055	Agency Work Income		3,972.69
1103	Prepayments	487.15	
1120	Room hire and letting Fees		150.00
1121	Sundry Receipts		150.00
1130	Burials		5,025.00
1131	Memorials		1,195.83
1176	Precept		272,165.00
1177	Council Support Grant		2,190.00
1179	S106 Grants Received		163,012.91
1180	Commuted Sum Received- Jacksons		23,500.00
1190	Bank Interest		1.77
1195	CCLA PSDF Interest received		4,277.29
4001	Salary & Wages	37,820.30	
4006	Rent for Room	2,000.00	
4008	Training Costs	1,051.00	
4009	Travelling	718.27	
4010	Janitorial	2,469.21	
4011	Business Rates	949.43	
4012	Water Rates	2,280.84	
4013	Rent Paid Parks	6,350.00	
4015	Electricity	1,232.06	
4017	Waste Disposal	3,476.14	
4018	Electricity Streetlights	4,852.98	
4019	Gatekeepers Commission	11,100.00	
4020	Sundry Expenses	72.08	
4021	Telephone	721.19	
4022	Postage & Carriage	104.37	
4023	Office Stationery	443.51	
4024	Subscriptions	2,040.62	
4025	Insurance	2,435.80	
4026	Broadband and Internet	191.70	

Date: 19/02/2020
Time: 16:01:41

Bidford on Avon Parish Council
Period Trial Balance

Page: 2

To Period: Month 10, January 2020

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
4027	Equipment Rental	351.25	
4028	Accounts Support	3,347.60	
4029	IT & Computer Support	1,037.88	
4030	Website	1,886.40	
4032	Publicity & Special Events	57.54	
4034	New Office Equipment	1,682.09	
4035	Village Improvement	6,130.78	
4036	Building Maintenance	129.00	
4037	Newsletter	1,171.00	
4038	Vandalism Repairs	471.32	
4039	General Maintenance	7,921.07	
4040	Road Works	500.00	
4042	Equipment Maintenance	1,477.51	
4043	Tree Maintenance	4,937.72	
4044	Tools & Equipment Purchases	77.97	
4045	Lengthman	283.00	
4046	Grass Cutting	26,599.50	
4047	Play Area Maintenance	7,927.44	
4048	Footpath & Verge Mtce	10,936.00	
4050	Street Furniture & Signs	3,892.64	
4051	Flower Boxes	5,212.00	
4053	Election Costs		82.25
4054	Streetlights R & M	27,651.85	
4056	Legal and Professional	881.50	
4057	Audit Fees External & Internal		740.00
4060	Big Meadow Electricity Supply	4,075.06	
4061	Grants and Donations	24,557.86	
4901	CP Play Equipment	1,340.00	
4992	Funding from Rolling Projects	7,882.43	
5030	Tfr to EMR S106 Fund	163,012.91	
5031	T/fer to EMR - Jacksons Meadow	23,500.00	
8100	Bad Debt Write Off		0.10
Totals:		<u>1,189,520.40</u>	<u>1,189,520.40</u>

Bidford on Avon Parish Council**Income & Expenditure per Department (Advanced Budget and Variance)**

Period From: Month 1, April Year: 2020

Period To: Month 10, January

	Department:	101	Administration
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Income			
Carparking Fees	-6.00	0.00	-6.00
Lease,Rent,Hire Pitches/Land	425.00	0.00	425.00
Donations	50.00	0.00	50.00
Room Hire & Letting Fees	150.00	0.00	150.00
Precept	454138.46	272165.00	181973.46
Council Support Grant	2190.00	2190.00	0.00
Bank Interest	507.20	0.00	507.20
CCLA PSDF Interest Received	3332.06	3000.00	332.06
Prepayments	-487.15	0.00	-487.15
	460299.57	277355.00	182944.57
Expenditure			
Salary & wages	37820.30	45400.00	7579.70
Rent for Room	2000.00	2450.00	450.00
Training Costs	1051.00	1000.00	-51.00
Travelling	718.27	700.00	-18.27
Janitorial	50.96	100.00	49.04
Business Rates	0.00	400.00	400.00
Waste Disposal	25.00	25.00	0.00
Sundry Expenses	66.08	100.00	33.92
Telephone	721.19	1000.00	278.81
Postage & Carriage	104.37	130.00	25.63
Office Stationery	388.51	500.00	111.49
Subscriptions	1754.00	2000.00	246.00
Insurance	2435.80	2500.00	64.20
Broadband and Internet	191.70	250.00	58.30
Equipment Rental	351.25	750.00	398.75
Accounts Support	3347.60	4060.00	712.40
IT & Computer Support	1037.88	700.00	-337.88
Website	1886.40	1700.00	-186.40
Publicity & Special Events	17.54	0.00	-17.54
New Office Equipment	1682.09	250.00	-1432.09
Building Maintenance	129.00	0.00	-129.00
Newsletter	154.00	0.00	-154.00
Audit Fees - External & Internal	-740.00	1250.00	1990.00
Grants and Donations	9300.00	0.00	-9300.00
	64492.94	65265.00	772.06
Net Surplus (Deficit) Before Tax:	395806.63	212090.00	183716.63

	Department:	102	Civic & Democratic
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Expenditure			
Training Costs	0.00	1500.00	1500.00
Newsletter	470.00	2100.00	1630.00
Election Costs	-82.25	2500.00	2582.25
Grants and Donations	173.60	0.00	-173.60
	561.35	6100.00	5538.65
Transfer Funds			
Tfr to EMR Elections	0.00	2500.00	2500.00
Tfr from EMR Elections	0.00	-1500.00	-1500.00
	0.00	1000.00	1000.00
Net Surplus (Deficit) Before Tax:	-561.35	-7100.00	6538.65

	Department:	107	Grants & Donations Power Gen C
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Income			
Donations	-500.00	0.00	-500.00
	-500.00	0.00	-500.00
Expenditure			
Grants and Donations	6898.26	20000.00	13101.74
	6898.26	20000.00	13101.74
Net Surplus (Deficit) Before Tax:	-7398.26	-20000.00	12601.74

	Department:	109	Capitals & Projects
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Income			
Precept	-181973.46	0.00	-181973.46
S106 Grants Received	163012.91	0.00	163012.91
	-18960.55	0.00	-18960.55
Expenditure			
Village Improvement	2506.69	0.00	-2506.69
Road Works	500.00	0.00	-500.00
Street Furniture & Signs	3133.89	0.00	-3133.89
Big Meadow Electricity Supply	4075.06	0.00	-4075.06
Grants and Donations	8000.00	0.00	-8000.00
CP Play Equipment	1340.00	0.00	-1340.00
CP New Streetlights	0.00	25000.00	25000.00
Rolling Projects Provision	0.00	50000.00	50000.00
Funding from Rolling Projects	7882.43	-25000.00	-32882.43
	27438.07	50000.00	22561.93
Transfer Funds			
Tfr to EMR Elections	-3003.00	0.00	3003.00
	-3003.00	1365.76	4368.76
Net Surplus (Deficit) Before Tax:	-43395.62	-51365.76	7970.14

	Department:	201	Parks & Outside Areas
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Income			
Carparking Fees	18850.00	18000.00	850.00
Lease,Rent,Hire Pitches/Land	1802.97	6000.00	-4197.03
Fishing Rights	1111.00	1111.00	0.00
Moorings Income	1480.56	0.00	1480.56
Concessions	1666.67	0.00	1666.67
	24911.20	25111.00	-199.80
Expenditure			
Casual & Agency Workers	0.00	1800.00	1800.00
Janitorial	2331.85	2000.00	-331.85
Water Rates	640.32	700.00	59.68
Rent Paid - Parks	6350.00	12000.00	5650.00
Rent Paid - Play Areas	0.00	200.00	200.00
Electricity	1232.06	500.00	-732.06
Waste Disposal	3451.14	6500.00	3048.86
Gatekeepers Commission	10600.00	6000.00	-4600.00
Sundry Expenses	6.00	150.00	144.00
Office Stationery	55.00	600.00	545.00
Building Maintenance	0.00	1000.00	1000.00
Vandalism Repairs	471.32	1800.00	1328.68
General Maintenance	7322.49	20000.00	12677.51
Equipment Maintenance	137.50	5000.00	4862.50
Tree Maintenance	3287.72	4000.00	712.28
Tools & Equipment Purchases	77.97	0.00	-77.97
Grass Cutting	18224.50	15000.00	-3224.50
Play Area Maintenance	7927.44	15000.00	7072.56
Footpath & Verge Maintenance	200.00	0.00	-200.00
Street Furniture & Signs	152.35	2000.00	1847.65
Legal and Professional	851.50	0.00	-851.50
	63319.16	94250.00	30930.84
Net Surplus (Deficit) Before Tax:	-38407.96	-69139.00	30731.04

	Department:	202	Allotments
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Income			
Allotment Rents	1870.98	2000.00	-129.02
	1870.98	2000.00	-129.02
Expenditure			
Water Rates	1626.43	0.00	-1626.43
General Maintenance	185.00	1000.00	815.00
Street Furniture & Signs	210.00	0.00	-210.00
Legal and Professional	16.00	0.00	-16.00
	2037.43	1000.00	-1037.43
Transfer Funds			
Tfr to EMR Allotments	0.00	1000.00	1000.00
	0.00	1000.00	1000.00
Net Surplus (Deficit) Before Tax:	-166.45	0.00	-166.45

	Department:	203	Cemetery
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Income			
Agency Work Income	732.65	0.00	732.65
Burials	3790.00	5000.00	-1210.00
Memorials	879.16	1500.00	-620.84
Cemetery Maintenance Income	0.00	720.00	-720.00
	5401.81	7220.00	-1818.19
Expenditure			
Business Rates	949.43	870.00	-79.43
Water Rates	14.09	100.00	85.91
Office Stationery	0.00	120.00	120.00
Subscriptions	95.00	90.00	-5.00
General Maintenance	0.00	500.00	500.00
Equipment Maintenance	659.49	750.00	90.51
Tree Maintenance	1450.00	500.00	-950.00
Grass Cutting	8375.00	9500.00	1125.00
Street Furniture & Signs	105.00	0.00	-105.00
Legal and Professional	14.00	0.00	-14.00
	11662.01	12430.00	767.99
Net Surplus (Deficit) Before Tax:	-6260.20	-5210.00	-1050.20

	Department:	204	Street Lighting
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Expenditure			
Electricity - Streetlights	4852.98	7100.00	2247.02
General Maintenance	0.00	2000.00	2000.00
Streetlights R & M	27651.85	0.00	-27651.85
	32504.83	9100.00	-23404.83
Transfer Funds			
Suspense Account	0.00	29.62	29.62
	0.00	29.62	29.62
Net Surplus (Deficit) Before Tax:	-32504.83	-9129.62	-23375.21

	Department:	205	Village Management
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Income			
Lease,Rent,Hire Pitches/Land	50.00	0.00	50.00
Agency Work Income	3240.04	0.00	3240.04
Sundry Receipts	150.00	0.00	150.00
Agency Income	0.00	3050.00	-3050.00
Commuted Sum Received Jacksons Meadow	23500.00	0.00	23500.00
	26940.04	3050.00	23890.04
Expenditure			
Janitorial	86.40	0.00	-86.40
Gatekeepers Commission	500.00	0.00	-500.00
Subscriptions	175.00	160.00	-15.00
Publicity & Special Events	40.00	450.00	410.00
Village Improvement	3624.09	9100.00	5475.91
Newsletter	547.00	0.00	-547.00
Vandalism Repairs	0.00	500.00	500.00
General Maintenance	413.58	1000.00	586.42
Equipment Maintenance	680.52	150.00	-530.52
Tree Maintenance	200.00	550.00	350.00
Lengthman	283.00	1000.00	717.00
Footpath & Verge Maintenance	10736.00	13000.00	2264.00
War Memorial Maintenance	0.00	500.00	500.00
Street Furniture & Signs	291.40	3000.00	2708.60
Flower Boxes	5212.00	5100.00	-112.00
Legal and Professional	0.00	250.00	250.00
Grants and Donations	186.00	0.00	-186.00
	22974.99	34760.00	11785.01
	3965.05	-31710.00	35675.05

Date: 18/02/2020

Time: 14:52:36

Bidford on Avon Parish Council

Page: 1

List of Sales Receipts & Bank Receipts By Bank

Date From: 01/01/2020

Transaction No From: 1

Date To: 31/01/2020

Transaction No To: 99,999,999

** NOTE: All values shown on this report are in the Bank Account's operating Currency **

Bank Code: 0201

Bank Name: Current Bank A/c

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>N/C</u>	<u>Ref</u>	<u>Details</u>	<u>Net Amount</u>	<u>Tax Amount</u>	<u>Gross Amount</u>	<u>B</u>	<u>Bank Rec</u>	<u>Date</u>
1537	BR	03/01/2020	1131	Dep	Mobile Chq 1131/203 445	83.33	16.67	100.00	R	07/01/2020	
1545	SR	08/01/2020	0201	FPI	Sales Receipt	1,276.00	0.00	1,276.00	R	15/01/2020	
1568	BR	17/01/2020	4021	DD/STO	Aerial Direct Ltd Dis1402227	4.00	0.00	4.00	R	17/01/2020	
1569	SR	15/01/2020	0201	mob chq	Sales Receipt	43.72	0.00	43.72	R	17/01/2020	
						<u>1,407.05</u>	<u>16.67</u>	<u>1,423.72</u>			
						<u>1,407.05</u>	<u>16.67</u>	<u>1,423.72</u>			

Bidford on Avon Parish Council

List of Purchase Payments & Bank Payments By Bank

Date From : 01/01/2020

Date To : 31/01/2020

**** NOTE: All values shown on this report are in the Bank Account's operating Currency ****

Bank Code: 0201 **Bank Name:** Current Bank A/c

No	Type	Date	N/C	Ref	Details	Net Amount	Tax Amount	Gross Amount
1532	BP	06/01/2020	4021	DD/STO	Omnicapital	24.86	4.97	29.83
1533	PP	02/01/2020	0201	SO	Limebridge Rural Services Ltd - SO	120.00	0.00	120.00
1534	PA	02/01/2020	0201	DD	O2 - DD	51.94	0.00	51.94
1546	BP	15/01/2020	4018	DD/STO	Scottish Power 16061138656	8.33	1.67	10.00
1547	PP	14/01/2020	0201	DD	Stratford-on-Avon District Council - DD	74.00	0.00	74.00
1548	PP	09/01/2020	0201	DD	EDF Energy	488.78	0.00	488.78
1570	BP	15/01/2020	0515	BP	HMRC - PAYE/NI	1823.01	0.00	1823.01
1573	PP	20/01/2020	0201	7382	Arrowscape	328.80	0.00	328.80
1574	PP	20/01/2020	0201	7383	DCK Accounting Solutions Ltd- SO	391.56	0.00	391.56
1575	PP	20/01/2020	0201	7384	Angie Deacon	10.65	0.00	10.65
1576	PP	20/01/2020	0201	7385	Grundon Waste Management Ltd	581.48	0.00	581.48
1577	PP	20/01/2020	0201	7386	Hartwell & Co (Timber) Ltd	49.58	0.00	49.58
1578	PP	20/01/2020	0201	7387	National Association of Local Councils	60.00	0.00	60.00
1579	PP	20/01/2020	0201	7388	D J Prickett	510.00	0.00	510.00
1580	PP	20/01/2020	0201	7389	Shakespeare's England Ltd	210.00	0.00	210.00
1581	PP	20/01/2020	0201	7390	Elisabeth Uggerloese	73.29	0.00	73.29
1583	PP	20/01/2020	0201	7391	S.C.Allen, Building & Maintenance Ltd	154.80	0.00	154.80
1589	PR	29/01/2020	201	7390void	Elisabeth Uggerloese	-73.29	0.00	-73.29
1590	PP	29/01/2020	0201	7392	Elisabeth Uggerloese	73.29	0.00	73.29
1591	BP	22/01/2020	0516	DD/STO	E Uggerloese	2315.30	0.00	2315.30
1592	PA	20/01/2020	0201	DD	Water+Plus - DD	4.52	0.00	4.52
1593	PA	24/01/2020	0201	DD	Water+Plus - DD	156.68	0.00	156.68
1594	PP	27/01/2020	0201	SO	Bidford Community Library Ltd - SO	200.00	0.00	200.00
1595	PP	27/01/2020	0201	DD	Vodafone - DD	35.84	0.00	35.84
1596	PP	28/01/2020	0201	DD	NPower - DD	700.57	0.00	700.57
1617	BP	30/01/2020	0517	DD/STO	Warks PS	859.06	0.00	859.06
1618	PP	30/01/2020	0201	SO	Microshade VSM - SO	57.54	0.00	57.54
1619	PP	30/01/2020	0201	SO	DCK Accounting Solutions Ltd- SO	252.00	0.00	252.00
1620	PP	30/01/2020	0201	SO	Limebridge Rural Services Ltd - SO	2133.60	0.00	2133.60
1621	PA	31/01/2020	0201	DD	O2 - DD	48.71	0.00	48.71
						<u>11724.90</u>	<u>6.64</u>	<u>11731.54</u>

Date: 20/02/2020

Bidford on Avon Parish Council

List of Purchase Payments & Bank Payments By Bank

Date From : 01/02/2020

Date To : 24/02/2020

**** NOTE: All values shown on this report are in the Bank Account's operating Currency ****

Bank Code: 0201 Bank Name: Current Bank A/c

No	Type	Date	N/C	Ref	Details	Net Amount	Tax Amount	Gross Amount
1623	PA	03/02/2020	0201	SO	Payment on Account	120.00	0.00	120.00
1624	PP	10/02/2020	0201	DD	Purchase Payment	640.25	0.00	640.25
1625	BP	06/02/2020	4021	DD/STO	Omnicapital	24.86	4.97	29.83
1641	BP	15/02/2020	4018	DD/STO	Scottish Power 16061138656	8.33	1.67	10.00
1642	BP	18/02/2020	0516	DD/STO	E Uggerloese	2315.30	0.00	2315.30
1652	PP	24/02/2020	0201	7393	Phil Basford Garden Machinery Workshop	66.79	0.00	66.79
1653	PP	24/02/2020	0201	7394	Broom Village Hall	25.00	0.00	25.00
1654	PP	24/02/2020	0201	7395	Building & Plumbing Supplies Ltd	518.97	0.00	518.97
1655	PP	24/02/2020	0201	7396	Environmental & Retail Services Ltd	14.47	0.00	14.47
1656	PP	24/02/2020	0201	7397	Grundon Waste Management Ltd	17.57	0.00	17.57
1657	PP	24/02/2020	0201	7398	Limebridge Rural Services Ltd - SO	1548.00	0.00	1548.00
1658	PP	24/02/2020	0201	7399	Play & Leisure Ltd	154.20	0.00	154.20
1659	PP	24/02/2020	0201	7400	D J Prickett	675.00	0.00	675.00
1660	PP	24/02/2020	0201	7401	SLCC Enterprises Ltd	339.00	0.00	339.00
1661	PP	24/02/2020	0201	7402	M G S Services	2470.00	0.00	2470.00
1662	PP	24/02/2020	0201	7403	Elisabeth Uggerloese	52.71	0.00	52.71
1663	PP	24/02/2020	0201	7404	Warwickshire County Council	1724.42	0.00	1724.42
1664	BP	24/02/2020	4061	7405	Bidford Youth Club	600.00	0.00	600.00
						<u>11314.87</u>	<u>6.64</u>	<u>11321.51</u>
						<u>11314.87</u>	<u>6.64</u>	<u>11321.51</u>

BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



Minutes of an Emergency COVID 19 meeting, held over the telephone on Wednesday 18th March 2020 between 12.00 -13.30.

Agenda, setting out the background to this Emergency “Virtual” Meeting and the three points to be considered and voted on, were emailed to Councillors on Tuesday 17th March 2020 following a meeting of the Chairman, Vice Chairman and Clerk at the request of District Cllr Pemberton.

All Paris Councillors were contacted and all were available and voted.

These are the Items considered and voted on:

1. **To consider and approve** the nomination of Chairman and Vice Chairman of the Council together with the Clerk as member of a COVID 19 Parish Council Emergency to coordinate and manage the COVID 19 crisis in the parish
RESOLVED by a unanimous vote to approve. It is understood Cllr Pemberton will also be part of this COVID 19 Emergency Group as District Cllr. It should be noted that Cllr Fleming is also a District Councillor.
2. **To consider and approve** the setting up of an account with Budgens, during the period of the COVID 19 crisis, to be paid at the end of each month to enable Council to purchase food and goods on behalf of vulnerable residents, especially those on Universal Credit and/or without the facility to purchase good and supplies online. These purchases to be delivered by one of the volunteers and the residents invoiced once a month.
RESOLVED by a unanimous vote to approve
3. **To consider** that some of the vulnerable residents will not be able to pay the Council, or only part pay, and, therefore, **to approve** this expenditure as a possible grant to the Parish as it will enable vulnerable members of the local community to

continue living in some comfort during the crisis.
RESOLVED by a unanimous vote to approve
Votes were recorded on the Clerk's Iphone for reference.

