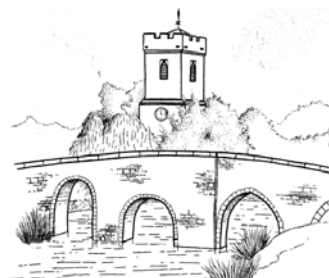


## BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



Minutes of the Parish Council Meeting held by email correspondence on 30<sup>th</sup> March 2020. This was due to government policy on meetings during the COVID 19 pandemic crisis.

All Councillors responded to the items on the Agenda

### 1. TO RECEIVE AND ACCEPT APOLOGIES

No apologies – all councillors responded

### 2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18<sup>th</sup> December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

*None declared*

- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate.

*None required*

### 3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD

- i. Minutes of the Parish Council meeting on 24<sup>th</sup> February 2020
- ii. Minutes of the COVID 19 Telephone Meeting held on 18<sup>th</sup> March 2020

Councillors proposed the Minutes be accepted as being accurate

**RESOLVED** that the Minutes be accepted and signed by the Chairman next time the Parish Council meets in person

### 4. PUBLIC FORUM

Due to the COVID 19 restrictions on meeting, residents were asked to email the Clerk with any issues or concerns

None raised

**RESOLVED** to note

## 5. RECEIVE CLERK'S REPORT

This had been circulated and forms an integral part of these Minutes.

**RESOLVED** to note

## 6. TO CONSIDER REPORTS AND APPROVE THE FOLLOWING:

- i. **Gate Keepers Contract** – as per Government guidelines, it is recommended this contract be honoured by Council – it is in the current budget  
**RESOLVED** to approve by a unanimous vote

- ii. **Burials WG** – Recommendation to increase the fees by £10 from 1<sup>st</sup> April 2020

There were three counter proposals

- To defer for 6 months
- To reduce the amount to £5.00
- Not to increase the fees

Votes were as follows:

- ✓ 1 in favour of the original proposal
- ✓ 1 in favour of a £5 increase
- ✓ 4 in favour of a 6 month deferment
- ✓ 4 in favour of no increase

**RESOLVED** by the Chairman's casting vote not to increase the fees this financial year

## 7. TO CONSIDER AND APPROVE THE FOLLOWING EMERGENCY COVID 19 MEASURES

- i. **Payments** delegate end of months' payment to the Proper Office or, in the event she becomes sick, to a WALC/SLCC approved locum, to be made by BACS following approval by Councillors, by email if necessary, of payment list, prepared by DCK Solutions,

**RESOLVED** unanimously to approve

- ii. **Meetings** – to cancel all Parish Council Meetings, except the Annual Meeting of the Parish Council which will take place on 18<sup>th</sup> May and the Annual Parish Meeting, date to be confirmed, both of which are statutory. This may change if legislation is passed

**RESOLVED** unanimously to approve

- iii. **Delegated powers to the Proper Officer (or, in the event she becomes sick, to a WALC or SLCC approved locum)** in consultation with the Chairman and Vice Chairman of the Parish Council, to carry out any necessary measures required for the Council to continue functioning and for benefit and safety of its community. These measure to be advised to Council and to be reported to Council at its first meeting after the Emergency Measures – as per NALC guidelines.

Following some concerns by some councillors it was unanimously

**RESOLVED** to approve subject to Councillors being advised of these decisions, by email, as soon as possible. These measures to be reported and

minuted to Council at its first meeting after the Emergency Measures – as per NALC guidelines.

**8. TO CONSIDER AND APPROVE THE ANNUAL STREET LIGHTING MAINTENANCE CONTRACT FROM WARWICKSHIRE COUNTY COUNCIL**

Warwickshire County Council Streetlights Dept.

No. of street lights 97 @ £10.08 each = £977.76

**Annual Cost: £977.76**

**RESOLVED** to approve

**9. TO APPROVE THE FOLLOWING**

- i. Accounts for the month of February 2020 (circulated)

**RESOLVED** to approve

- ii. This month's payments (circulated) to be paid by BACS (see item 7i)

List of cheques to be raised and signed had been circulated.

The total amount for the payment list is £27,734.56 as per the enclosed

**All these resolutions were re confirmed at the Parish Council Meeting held on 27<sup>th</sup> April 2020 and duly minuted.**

