

## BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 29<sup>th</sup> June 2020 @ 7.30 pm via Zoom

### PRESENT

Chairman                      Cllr. Knight, Chairman of the Council

Cllrs.                            Atkins, Cullum, Deacon, Fleming, Hiscocks, Keeley, Meredith,  
Taylor and Williams

Also present:                County Cllr Brain  
District Cllr Fleming and Pemberton  
3 members of the public

In attendance:             Mrs E. Uggerløse, Clerk to the Parish Council

### 1. TO RECEIVE AND ACCEPT APOLOGIES

There were no apologies

### 2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18<sup>th</sup> December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

*Cllr Hiscocks declared an interest in Item 17 as he knows one of the parties.*

*However, as there is no personal or financial interest involved, he was able to participate in the discussion and vote.*

- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.

Dispensations will be granted as appropriate.

*None required*

### **3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18<sup>TH</sup> MAY 2020**

Cllr Taylor proposed the Minutes be accepted as being accurate

**RESOLVED** that the Minutes be accepted and will be signed by the Chairman at the first physical meeting of the Council

### **4. PUBLIC FORUM**

None of those attending raised any issues

### **5. REPORT FROM COUNTY COUNCILLOR**

Cllr Brain was glad to be able to report a number of successes:

- i. **School Bus Transport** after appeals made by parents with the support of the Parish Council, District Cllrs Fleming and Pemberton as well as Cllr Brain, Warwickshire County Council agreed to include Alcester Academy as one of the school options eligible for free transport.
- ii. **County Cllr Grant Scheme** : two Bidford groups had been successful:
  - Bidford Banners
  - Dementia Café
- iii. **Warwickshire Historic Bridges** had been successful in obtaining a government grant of approx. £5 million to which Warwickshire County Council added a further £1,3 million to bring the total to £6,5 million of
- iv. **Salford Road Pedestrian Crossing** – the legal Agreement under Section 278 was currently with developer's (Persimmons) solicitors. Once signed, work on implementing it would start.

**RESOLVED** to note

### **6. REPORT FROM DISTRICT COUNCILLORS**

Written Report from Cllr Pemberton attached hereto and forms an integral part of these Minutes.

Cllr Fleming advised that he has nothing to add at present but would keep Council advised of any developments that would affect the Parish.

**RESOLVED** to note

### **7. CLERK'S REPORT**

Verbal report. The Clerk congratulated Cllr Meredith for her excellent work in the Bidford on Sea project which had been very successful and mentioned in the last issue of The Stratford Herald.

**RESOLVED** to note and Council added its congratulations

### **8. TO CONSIDER AND APPROVE THE FOLLOWING GRANT APPLICATIONS**

#### **i. Bidford Bowling Club**

To replace the heating in the clubhouse to a more modern and efficient one and renew the sprinkler of the watering system.

Accounts provided

**Cost/Grant £ 2,675.00**

**Recommendation** from the Amenities WG is to award the full amount as

Covid 19 has meant the club has had to close during its season

**RESOLVED** to award the full grant of £2,675.00

**ii. Broom Christmas Lights**

For the Christmas Tree Lights 2020 – 2019 was the inaugural year and proved to be very popular with the local residents. Plans to fund raise to cover this year with a “Decades Through Peace Time Ball” scheduled for 20<sup>th</sup> June had to be abandoned due to Covid 19

**Grant £430**

**Recommendation** from the Amenities WG is to award the full amount as their fund raising opportunity had to be cancelled due to Covid 19

**RESOLVED** to award the full grant of £430

**9. TO CONSIDER AND APPROVE THE COST OF PURCHASING AND INSTALLING SPEED ACTIVATED LED SIGNS IN BARTON**

Report, based on a survey carried out with Barton residents, was circulated, with a recommendation.

Regrettably, when approached for a quotation to install the poles for the speed activated LED signs, County Highways advised that Barton did not comply with the requirements for the installation of such signs and, therefore, installation could not take place. Guidelines and Policy as to when these signs can be installed were sent by WCC and forwarded to Council and, from records provided by the Speed Awareness Group in Barton, it would appear that speeding, well in excess of that required under the guidelines, took place quote regularly.

On this basis, it was proposed that the final decision be postponed until more information was gathered and presented to County Highways for them to reconsider.

**RESOLVED** to postpone the final decision

**10. TO CONSIDER THE RENEWAL OF THE PARISH COUNCIL PHOTOCOPIER/PRINTER/SCANNER MACHINE**

Report had been circulated with the recommendation that Council remain with the current supplier Canon via ESPO but with the newer version of the existing machine After a short discussion it was **RESOLVED** to approve the recommendation and the lease at a cost of

- i.** £97.40 per quarter
- ii.** 5p per mono copy
- iii.** 2.08p per colour copy

This represents an increase of £100 p.a. on the existing machine

**11. TO CONSIDER THE CURRENT SITUATION REGARDING THE PROPOSED 30 MPH SPEED LIMIT ON SALFORD ROAD (AS AGREED AT THE PLANNING COMMITTEE THAT APPROVED THE DEVELOPMENT OF 150 DWELLINGS ON LAND TO THE NORTH OF 18 SALFORD ROAD) AS WELL AS THE NEED FOR A PEDESTRIAN CROSSING**

The Chairman invited the Clerk to give a verbal report:

**i. Speed Limit**

A consultation had taken place end of 2018 but the Parish Council had not been advised of the results. After much correspondence with WCC, an email

was finally received on Monday 29<sup>th</sup> June advising that the consultation had taken place and no objections to the speed limit being reduced raised. County Highways will now get the speed limit change works arranged so that the appropriate new signs can be installed as required. Delivery date for this will be advised in due course.

**RESOLVED** to note

**ii. Pedestrian Crossing**

As advised by Cllr Brain, the documentation for the Section 278 Agreement is with Developer's Solicitors and once signed and returned, County Highways will be in a position to commission and undertake the works on behalf of the developer

**RESOLVED** to note

**12. TO CONSIDER A RESPONSE TO THE POLICE CRIME COMMISSIONER FOLLOWING AN UNSATISFACTORY RESPONSE TO QUESTION RAISED IN RESPECT OF NUMBERS OF POLICE OFFICERS FOLLOWING 2 YEAR'S INCREASED POLICE PRECEPT**

There followed a short discussion when it was advised that one of the PCSO had been very active in Bidford and some progress had been made. This was greeted with great satisfaction. However, it was felt that the question of the increase in the Police Precept to pay for more officers still needs to be answered so it was **RESOLVED** to approve a letter requesting a response to the question raised should be sent whilst at the same time mentioning the noticeable improvement in policing in Bidford following communication between District Cllr Fleming and the Inspector

**13. TO CONSIDER RESIDENT'S REQUEST TO CLEAR THE OVERGROWN ALLEYWAY AT BLENHEIM CLOSE OF ALL TREES AND SHRUBS TO MAKE TOO OPEN AN AREA FOR TEENAGERS TO GATHER**

Photos of the area had been taken by the Clerk and sent to Councillors. Following a detailed discussion, it was **RESOLVED** not to remove the trees and shrubs, which is contrary to Council policy, but to clear the area and make it open and ensure it is maintained on a regular basis.

**14. TO RECEIVE A VERBAL REPORT REGARDING "BRIGHTER BIDFORD"**

The main points were:

- i.** Important that local community is fully engaged and encouraged to send ideas
- ii.** to ensure this, publicity was of the essence with proposed articles in
  - the Stratford Herald
  - Parish Council Facebook
  - #Bidford Forum Facebook
  - Website
- iii.** A dedicated email address where ideas could be sent
- iv.** Not to spread the £25k too thinly but concentrate on specific areas that could make the most difference

**RESOLVED** to note

## 15. TO CONSIDER THE FOLLOWING PLANNING APPLICATION

- i. **20/00928/FUL Mr and Mrs Adam Downey + Dobrowolaska, 20 Wilkes Way, B50 4QA**  
Single storey rear extension  
Link to application  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=Q87TJTPM0MG00>  
**RESOLVED** no objection

## 16. TO APPROVE

- i. Accounts for May 2020  
Circulated  
**RESOLVED** to approve
- ii. Payments for June 2020 totalling £23,304.83  
Clerk advised that a payment of £25 towards Brighter Bidford should not be included as it had been a misunderstanding: the Clerk had advised that Council had approved the setting aside of £25,000 for the Brighter Bidford Project. The total payment figure has discounted the £25.00.  
**RESOLVED** to approve the payments to be carried out by BACS

**Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))**

Members of the public left the virtual meeting at this point.

## 17. TO CONSIDER AND APPROVE THE RECOMMENDATION FROM THE YOUTH & COMMUNITY WG REGARDING THE SETTING UP AND MAINTENANCE OF THE PARISH COUNCIL WEBSITE TO ENSURE IT IS ACCESS COMPLIANT, AS LEGALLY REQUIRED FROM 12<sup>TH</sup> SEPT. 2020, AS WELL AS REFLECTING THE VIBRANCY OF THE COUNCIL AND LOCAL COMMUNITY.

A comprehensive report had been circulated and, after a lengthy discussion, it was **RESOLVED** to approve the quotation and presentation of B50

The meeting at 8.45pm



## **BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire**



### **Item 6 – District Councillor Report – Cllr Pemberton**

Bidford PC report June 29<sup>th</sup> 2020

#### **Local Government in Warwickshire**

Following the announcement last week and update given by SDC Chief Executive to Bidford PC clerk SDC and WDC are moving ahead to begin process of appointing external advisors to review options. Cabinet will discuss on July 6<sup>th</sup> with a view Full Council endorsing the next steps on July 13<sup>th</sup>. Discussions are underway with other authorities in Warwickshire to ascertain if they wish to participate in the review. WCC has indicated their desire to be involved. I am happy to provide a more detailed briefing to the PC members if requested.

#### **Discretionary Business Rates Scheme**

Applications closed Friday 26<sup>th</sup> at 5pm and over 400 were received. Applications will be reviewed this week for payments to be made from Monday 6<sup>th</sup> July. The scheme is heavily oversubscribed and not all businesses will be successful. The total pot available from HMG is £1.69m. SDC has prioritised B&B's as it had previously lobbied HMG to support this sector. There are 22 B&B's across the district who have received £220K between them.

In terms of the main grant scheme (still open) SDC has paid out £31.515m to 2,569 Businesses.

#### **Shielding Hub**

Started from Stratford Leisure centre to support national scheme March 30<sup>th</sup> and to date more than 1300 food parcels delivered to the extremely vulnerable residents of the district who have had no other means of accessing food during the lock down.

The service operated five days a week and Bank Holidays up to Monday 15<sup>th</sup> June when it reduced to a weekly service.

This first stage of the gradual withdraw of this support is synchronised with the gradual unlocking for those shielding and the increasing access to supermarket delivery slots for these vulnerable residents.

Stage 2 sees the service reduced to long life foods and household items only for a period of no more than three weeks. District and Borough Council input will then cease. WCC then assumes responsibility and will operate for a maximum of two weeks after which that service will also close.

Recipients of this service are being advised of the close down plan with regular updates and where required, are being assisted to access the other supplies.

### **Stratford upon Avon traffic measures**

Installed first and foremost to ensure the town is safe for residents and visitors alike. In short to make the town COVID Safe and secure. They also allow more space for pedestrians, allow for businesses to manage queues where needed and to provide more space for retail and hospitality to operate effectively under the COVID restrictions.

Scheme implemented quickly by WCC to meet HMG target date of June 15<sup>th</sup>. It is not pretty but has to meet highway safety standards. Changes have been implemented to Alcester Rd and Bridge St and more are to come to improve effectiveness around Church St, Chapel St and Rother St. These will be publicised over the next week

### **Reopening of Elizabeth House**

EH will be open to the public from July 6<sup>th</sup> between 10am and 2pm. Council meetings will continue to be run virtually. Visitor numbers will be limited and residents are still requested to use telephone or online communication as much as possible.

### **Play Areas, outdoor gyms and public toilets**

SDC has plans in place to reopen all play areas and outdoor gyms on 4<sup>th</sup> July. In relation to the public toilets all of those where social distancing is possible have already been opened, currently only the toilets at Windsor Street and Ely Street remain closed.

### **Shopmobility**

Opened in Stratford Wednesday 24<sup>th</sup> June

### **Local Lockdown Action Plans**

Coventry, Solihull & Warwickshire are a beacon area for the Test and Trace initiative. As part of this implementation a local (County Council area) area action plan is required to be in place by the end of June.

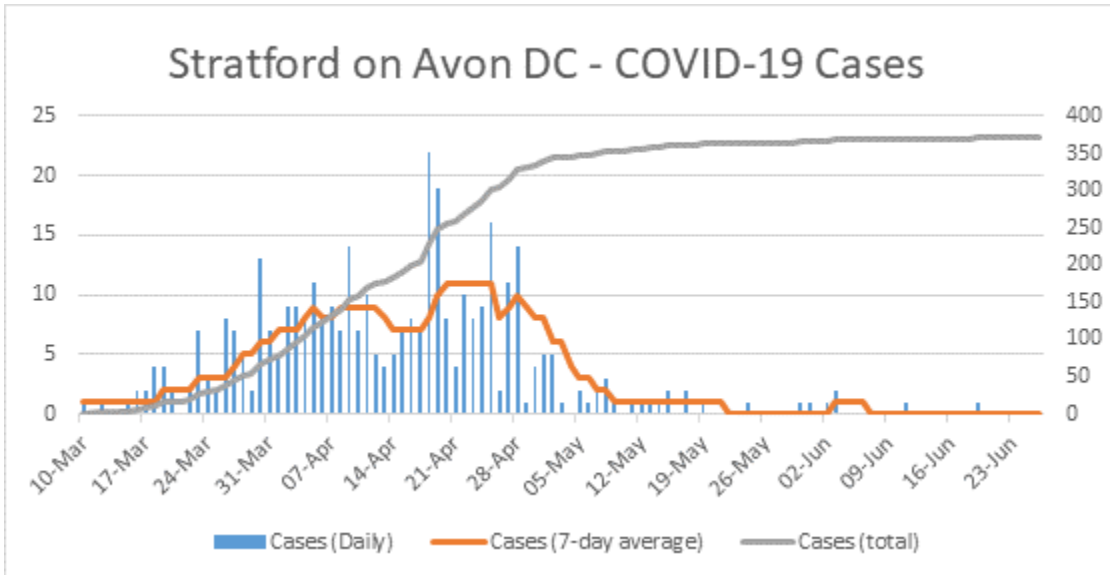
Significant work has already started in this area and the County are on track for developing this document. There is a Member Engagement Group at which SDC is represented by Cllr Jo Barker, who is in turn supported by Robert Weeks. In the event of a local flare up of COVID-19 then it will be the action plan that will be followed to determine whether a local lockdown will be required in order to reduce transmission. Further detail on this will be available soon.

**COVID Cases in Stratford-on-Avon District area**

Since June 11<sup>th</sup> 2 further lab confirmed cases of COVID-19 in our district.

The total number of confirmed cases now stands at 371.

In the near future we are hoping to provide a breakdown of these cases at ward level, however, as yet this information is not available. The chart below shows the total number of cases in our district since the start of the outbreak:



Councillor Daren Pemberton  
June 29<sup>th</sup> 2020



To Period: Month 2, May 2020

| <u>N/C</u> | <u>Name</u>                    | <u>Debit</u>      | <u>Credit</u>     |
|------------|--------------------------------|-------------------|-------------------|
| 0100       | Debtors Control                | 1,989.79          |                   |
| 0105       | VAT Control A/c                | 1,369.11          |                   |
| 0110       | Prepayments                    | 487.15            |                   |
| 0201       | Current Bank A/c               | 158,539.69        |                   |
| 0204       | CCLA PSDF                      | 679,489.42        |                   |
| 0310       | General Reserves               |                   | 161,832.17        |
| 0315       | EMR Rolling Projects Fund      |                   | 323,254.51        |
| 0326       | EMR Allotments                 |                   | 2,023.00          |
| 0329       | EMR CPCPP -Cycle Paths         |                   | 3,000.00          |
| 0330       | EMR S106 fund                  |                   | 162,132.47        |
| 0331       | EMR - Jacksons Meadow          |                   | 23,500.00         |
| 0332       | EMR Election                   |                   | 2,500.00          |
| 0501       | Creditors Control              |                   | 9,230.26          |
| 0510       | Accruals                       |                   | 13,130.00         |
| 0512       | Accrued Grants                 |                   | 12,630.00         |
| 0515       | PAYE Control                   |                   | 635.99            |
| 0516       | Net Pay Control                | 2,315.30          |                   |
| 0517       | Pension Contribution           | 777.38            |                   |
| 1130       | Burials                        |                   | 940.00            |
| 1131       | Memorials                      |                   | 83.33             |
| 1176       | Precept                        |                   | 142,422.00        |
| 1179       | S106 Grants Received           | 25,260.00         |                   |
| 1195       | CCLA PSDF Interest received    |                   | 592.84            |
| 3200       | Profit and Loss Account        |                   | 27,288.71         |
| 4001       | Salary & Wages                 | 3,698.55          |                   |
| 4006       | Rent for Room                  | 400.00            |                   |
| 4008       | Training Costs                 | 46.00             |                   |
| 4009       | Travelling                     | 18.90             |                   |
| 4010       | Janitorial                     | 732.01            |                   |
| 4011       | Business Rates                 | 1,503.52          |                   |
| 4012       | Water Rates                    | 4.53              |                   |
| 4015       | Electricity                    | 29.35             |                   |
| 4017       | Waste Disposal                 | 652.86            |                   |
| 4018       | Electricity Streetlights       | 553.57            |                   |
| 4021       | Telephone                      | 168.08            |                   |
| 4024       | Subscriptions                  | 1,417.99          |                   |
| 4025       | Insurance                      | 3,010.64          |                   |
| 4026       | Broadband and Internet         | 51.17             |                   |
| 4027       | Equipment Rental               | 138.40            |                   |
| 4028       | Accounts Support               | 45.00             |                   |
| 4029       | IT & Computer Support          | 180.90            |                   |
| 4042       | Equipment Maintenance          | 484.93            |                   |
| 4043       | Tree Maintenance               | 245.00            |                   |
| 4046       | Grass Cutting                  | 267.80            |                   |
| 4048       | Footpath & Verge Mtce          | 139.36            |                   |
| 4050       | Street Furniture & Signs       | 1,181.50          |                   |
| 4051       | Flower Boxes                   | 476.56            |                   |
| 4057       | Audit Fees External & Internal |                   | 800.00            |
| 4061       | Grants and Donations           | 320.82            |                   |
|            | Totals:                        | <u>885,995.28</u> | <u>885,995.28</u> |

**Bidford on Avon Parish Council****Income & Expenditure per Department (Advanced Budget and Variance)**

Period From: Month 1, April '2020

Period To: Month 2, May

Chart of Accounts Bidford on Avon, Chart of Accounts

|  | Department: 101  |                  | Administration    |
|--|------------------|------------------|-------------------|
|  | <u>Actual</u>    | <u>Budget</u>    | <u>Variance</u>   |
| <b>Income</b>                            |                  |                  |                   |
| Lease,Rent,Hire Pitches/Land             | 100.00           | 0.00             | 100.00            |
| Precept                                  | 137177.50        | 272165.00        | -134987.50        |
| Council Support Grant                    | 0.00             | 2190.00          | -2190.00          |
| CCLA PSDF Interest Received              | 730.23           | 3000.00          | -2269.77          |
|  | <u>138007.73</u> | <u>277355.00</u> | <u>-139347.27</u> |
| <b>Expenditure</b>                       |                  |                  |                   |
| Salary & wages                           | 7564.06          | 45400.00         | 37835.94          |
| Rent for Room                            | 400.00           | 2450.00          | 2050.00           |
| Training Costs                           | 152.00           | 1000.00          | 848.00            |
| Travelling                               | 126.47           | 700.00           | 573.53            |
| Janitorial                               | 1.29             | 100.00           | 98.71             |
| Business Rates                           | 0.00             | 400.00           | 400.00            |
| Waste Disposal                           | 0.00             | 25.00            | 25.00             |
| Sundry Expenses                          | 46.54            | 100.00           | 53.46             |
| Telephone                                | 141.53           | 1000.00          | 858.47            |
| Postage & Carriage                       | 14.64            | 130.00           | 115.36            |
| Office Stationery                        | 16.95            | 500.00           | 483.05            |
| Subscriptions                            | 1335.00          | 2000.00          | 665.00            |
| Insurance                                | 0.00             | 2500.00          | 2500.00           |
| Broadband and Internet                   | 38.34            | 250.00           | 211.66            |
| Equipment Rental                         | 74.42            | 750.00           | 675.58            |
| Accounts Support                         | -320.00          | 4060.00          | 4380.00           |
| IT & Computer Support                    | 180.90           | 700.00           | 519.10            |
| Website                                  | 0.00             | 1700.00          | 1700.00           |
| Publicity & Special Events               | 17.54            | 0.00             | -17.54            |
| New Office Equipment                     | 0.00             | 250.00           | 250.00            |
| Newsletter                               | 77.00            | 0.00             | -77.00            |
| Audit Fees - External & Internal         | -800.00          | 1250.00          | 2050.00           |
|  | <u>9066.68</u>   | <u>65265.00</u>  | <u>56198.32</u>   |
| <b>Net Surplus (Deficit) Before Tax:</b> | <b>128941.05</b> | <b>212090.00</b> | <b>-83148.95</b>  |

|  | Department: 102 |                 | Civic & Democratic |
|--|-----------------|-----------------|--------------------|
|  | <u>Actual</u>   | <u>Budget</u>   | <u>Variance</u>    |
| <b>Expenditure</b>                       |                 |                 |                    |
| Training Costs                           | 0.00            | 1500.00         | 1500.00            |
| Newsletter                               | 0.00            | 2100.00         | 2100.00            |
| Election Costs                           | -2500.00        | 2500.00         | 5000.00            |
|  | <u>-2500.00</u> | <u>6100.00</u>  | <u>8600.00</u>     |
| <b>Transfer Funds</b>                    |                 |                 |                    |
| Tfr from EMR Elections                   | 0.00            | -1500.00        | -1500.00           |
| Tfr to EMR Election                      | 0.00            | 416.66          | 416.66             |
|  | <u>0.00</u>     | <u>-1083.34</u> | <u>-1083.34</u>    |
| <b>Net Surplus (Deficit) Before Tax:</b> | <b>2500.00</b>  | <b>-5016.66</b> | <b>7516.66</b>     |

|  | <b>Department: 107</b> |                  |                 |
|--|------------------------|------------------|-----------------|
|  | <u>Actual</u>          | <u>Budget</u>    | <u>Variance</u> |
| <b>Expenditure</b>                       |                        |                  |                 |
| Grants and Donations                     | 387.89                 | 20000.00         | 19612.11        |
|  | 387.89                 | 20000.00         | 19612.11        |
| <b>Net Surplus (Deficit) Before Tax:</b> | <b>-387.89</b>         | <b>-20000.00</b> | <b>19612.11</b> |

|  | <b>Department: 109</b>         |                  |                 |
|--|--------------------------------|------------------|-----------------|
|  | <b>Capitals &amp; Projects</b> |                  |                 |
|  | <u>Actual</u>                  | <u>Budget</u>    | <u>Variance</u> |
| <b>Expenditure</b>                       |                                |                  |                 |
| Street Furniture & Signs                 | 3133.89                        | 0.00             | -3133.89        |
| Big Meadow Electricity Supply            | 4075.06                        | 0.00             | -4075.06        |
| CP Play Equipment                        | 8235.00                        | 0.00             | -8235.00        |
| CP New Streetlights                      | 0.00                           | 25000.00         | 25000.00        |
| Rolling Projects Provision               | 0.00                           | 50000.00         | 50000.00        |
| Funding from Rolling Projects            | -6895.00                       | -25000.00        | -18105.00       |
|  | 8548.95                        | 50000.00         | 41451.05        |
| <b>Net Surplus (Deficit) Before Tax:</b> | <b>-8548.95</b>                | <b>-50000.00</b> | <b>41451.05</b> |

|  | <b>Department: 201</b>           |                  |                 |
|--|----------------------------------|------------------|-----------------|
|  | <b>Parks &amp; Outside Areas</b> |                  |                 |
|  | <u>Actual</u>                    | <u>Budget</u>    | <u>Variance</u> |
| <b>Income</b>                            |                                  |                  |                 |
| Carparking Fees                          | 5675.00                          | 18000.00         | -12325.00       |
| Lease,Rent,Hire Pitches/Land             | 0.00                             | 6000.00          | -6000.00        |
| Fishing Rights                           | 1111.00                          | 1111.00          | 0.00            |
| Concessions                              | 2516.67                          | 0.00             | 2516.67         |
|  | 9302.67                          | 25111.00         | -15808.33       |
| <b>Expenditure</b>                       |                                  |                  |                 |
| Casual & Agency Workers                  | 0.00                             | 1800.00          | 1800.00         |
| Janitorial                               | 1045.45                          | 2000.00          | 954.55          |
| Water Rates                              | 0.00                             | 700.00           | 700.00          |
| Rent Paid - Parks                        | 0.00                             | 12000.00         | 12000.00        |
| Rent Paid - Play Areas                   | 0.00                             | 200.00           | 200.00          |
| Electricity                              | 0.00                             | 500.00           | 500.00          |
| Waste Disposal                           | 770.34                           | 6500.00          | 5729.66         |
| Gatekeepers Commission                   | 0.00                             | 6000.00          | 6000.00         |
| Sundry Expenses                          | 6.00                             | 150.00           | 144.00          |
| Office Stationery                        | 55.00                            | 600.00           | 545.00          |
| Building Maintenance                     | 0.00                             | 1000.00          | 1000.00         |
| Vandalism Repairs                        | 0.00                             | 1800.00          | 1800.00         |
| General Maintenance                      | 1134.80                          | 20000.00         | 18865.20        |
| Equipment Maintenance                    | 0.00                             | 5000.00          | 5000.00         |
| Tree Maintenance                         | 50.00                            | 4000.00          | 3950.00         |
| Tools & Equipment Purchases              | 77.97                            | 0.00             | -77.97          |
| Grass Cutting                            | 2963.50                          | 15000.00         | 12036.50        |
| Play Area Maintenance                    | 1911.14                          | 15000.00         | 13088.86        |
| Street Furniture & Signs                 | 0.00                             | 2000.00          | 2000.00         |
|  | 8014.20                          | 94250.00         | 86235.80        |
| <b>Net Surplus (Deficit) Before Tax:</b> | <b>1288.47</b>                   | <b>-69139.00</b> | <b>70427.47</b> |

|  | Department: 202 |               | Allotments      |
|--|-----------------|---------------|-----------------|
|  | <u>Actual</u>   | <u>Budget</u> | <u>Variance</u> |
| <b>Income</b>                            |                 |               |                 |
| Allotment Rents                          | 1033.55         | 2000.00       | -966.45         |
|  | 1033.55         | 2000.00       | -966.45         |
| <b>Expenditure</b>                       |                 |               |                 |
| General Maintenance                      | 0.00            | 1000.00       | 1000.00         |
|  | 0.00            | 1000.00       | 1000.00         |
| <b>Transfer Funds</b>                    |                 |               |                 |
| Tfr to EMR Allotments                    | 0.00            | 1000.00       | 1000.00         |
|  | 0.00            | 1000.00       | 1000.00         |
| <b>Net Surplus (Deficit) Before Tax:</b> | <b>1033.55</b>  | <b>0.00</b>   | <b>1033.55</b>  |

|  | Department: 203 |                 | Cemetery        |
|--|-----------------|-----------------|-----------------|
|  | <u>Actual</u>   | <u>Budget</u>   | <u>Variance</u> |
| <b>Income</b>                            |                 |                 |                 |
| Burials                                  | 1435.00         | 5000.00         | -3565.00        |
| Memorials                                | 483.33          | 1500.00         | -1016.67        |
| Cemetery Maintenance Income              | 0.00            | 720.00          | -720.00         |
|  | 1918.33         | 7220.00         | -5301.67        |
| <b>Expenditure</b>                       |                 |                 |                 |
| Business Rates                           | 949.43          | 870.00          | -79.43          |
| Water Rates                              | 0.00            | 100.00          | 100.00          |
| Office Stationery                        | 0.00            | 120.00          | 120.00          |
| Subscriptions                            | 95.00           | 90.00           | -5.00           |
| General Maintenance                      | 0.00            | 500.00          | 500.00          |
| Equipment Maintenance                    | 75.58           | 750.00          | 674.42          |
| Tree Maintenance                         | 250.00          | 500.00          | 250.00          |
| Grass Cutting                            | 520.00          | 9500.00         | 8980.00         |
|  | 1890.01         | 12430.00        | 10539.99        |
| <b>Net Surplus (Deficit) Before Tax:</b> | <b>28.32</b>    | <b>-5210.00</b> | <b>5238.32</b>  |

|  | Department: 204 |                 | Street Lighting |
|--|-----------------|-----------------|-----------------|
|  | <u>Actual</u>   | <u>Budget</u>   | <u>Variance</u> |
| <b>Expenditure</b>                       |                 |                 |                 |
| Electricity - Streetlights               | 548.61          | 7100.00         | 6551.39         |
| General Maintenance                      | 0.00            | 2000.00         | 2000.00         |
|  | 548.61          | 9100.00         | 8551.39         |
| <b>Net Surplus (Deficit) Before Tax:</b> | <b>-548.61</b>  | <b>-9100.00</b> | <b>8551.39</b>  |

Department: 205

Village Management

|  | <u>Actual</u>   | <u>Budget</u>    | <u>Variance</u> |
|--|-----------------|------------------|-----------------|
| <b>Income</b>                            |                 |                  |                 |
| Sundry Receipts                          | 150.00          | 0.00             | 150.00          |
| Agency Income                            | 0.00            | 3050.00          | -3050.00        |
|  | 150.00          | 3050.00          | -2900.00        |
| <b>Expenditure</b>                       |                 |                  |                 |
| Subscriptions                            | 0.00            | 160.00           | 160.00          |
| Publicity & Special Events               | 40.00           | 450.00           | 410.00          |
| Village Improvement                      | 0.00            | 9100.00          | 9100.00         |
| Vandalism Repairs                        | 0.00            | 500.00           | 500.00          |
| General Maintenance                      | 168.58          | 1000.00          | 831.42          |
| Equipment Maintenance                    | 0.00            | 150.00           | 150.00          |
| Tree Maintenance                         | 65.00           | 550.00           | 485.00          |
| Lengthman                                | 283.00          | 1000.00          | 717.00          |
| Footpath & Verge Maintenance             | 2383.00         | 13000.00         | 10617.00        |
| War Memorial Maintenance                 | 0.00            | 500.00           | 500.00          |
| Street Furniture & Signs                 | 291.40          | 3000.00          | 2708.60         |
| Flower Boxes                             | 906.00          | 5100.00          | 4194.00         |
| Legal and Professional                   | 0.00            | 250.00           | 250.00          |
|  | 4136.98         | 34760.00         | 30623.02        |
| <b>Net Surplus (Deficit) Before Tax:</b> | <b>-3986.98</b> | <b>-31710.00</b> | <b>27723.02</b> |

## **Bidford on Avon Parish Council**

### **List of Sales Receipts & Bank Receipts By Bank**

**Date From:** 01/05/2020

**Date To:** 31/05/2020

**\*\* NOTE: All values shown on this report are in the Bank Account's operating Currency \*\***

**Bank Code:** 0201

**Bank Name:** Current Bank A/c

| <b><u>No</u></b> | <b><u>Type</u></b> | <b><u>Date</u></b> | <b><u>N/C</u></b> | <b><u>Ref</u></b> | <b><u>Details</u></b>             | <b><u>Net Amount</u></b> | <b><u>Tax Amount</u></b> | <b><u>Gross Amount</u></b> |
|------------------|--------------------|--------------------|-------------------|-------------------|-----------------------------------|--------------------------|--------------------------|----------------------------|
| 2097             | BR                 | 05/05/2020         | 0502              | BGC               | HMRC VAT repay                    | 4340.56                  | 0.00                     | 4340.56                    |
| 2111             | BR                 | 19/05/2020         | 4021              | DD/STO            | Aerial Direct Ltd Dis1402227      | 4.00                     | 0.00                     | 4.00                       |
| 2116             | BR                 | 14/05/2020         | 1131              | FPI               | Memorials of Worc. Mr P Handy 448 | 83.33                    | 16.67                    | 100.00                     |
|                  |                    |                    |                   |                   |                                   | <u>4427.89</u>           | <u>16.67</u>             | <u>4444.56</u>             |
|                  |                    |                    |                   |                   |                                   | <u>4427.89</u>           | <u>16.67</u>             | <u>4444.56</u>             |

## Bidford on Avon Parish Council

### List of Purchase Payments & Bank Payments By Bank

**Date From :** 01/05/2020

**Date To :** 31/05/2020

\*\* NOTE: All values shown on this report are in the Bank Account's operating Currency \*\*

**Bank Code:** 0201      **Bank Name:** Current Bank A/c

| No   | Type | Date       | N/C  | Ref    | Details                                 | Net Amount     | Tax Amount  | Gross Amount   |
|------|------|------------|------|--------|---|----------------|-------------|----------------|
| 2094 | PP   | 01/05/2020 | 0201 | DD     | O2 - DD                                 | 67.80          | 0.00        | 67.80          |
| 2099 | BP   | 06/05/2020 | 4021 | DD/STO | Omnicapital                             | 24.86          | 4.97        | 29.83          |
| 2100 | PP   | 18/05/2020 | 0201 | BACS   | Phil Basford Garden Machinery Workshop  | 489.48         | 0.00        | 489.48         |
| 2101 | PP   | 18/05/2020 | 0201 | BACS   | Grundon Waste Management Ltd            | 35.87          | 0.00        | 35.87          |
| 2102 | PP   | 18/05/2020 | 0201 | BACS   | Pear Technology Services Ltd            | 102.00         | 0.00        | 102.00         |
| 2103 | PP   | 18/05/2020 | 0201 | BACS   | Elisabeth Uggerloese                    | 30.89          | 0.00        | 30.89          |
| 2104 | PP   | 18/05/2020 | 0201 | BACS   | Warwickshire & West Midlands Associatic | 171.00         | 0.00        | 171.00         |
| 2110 | BP   | 15/05/2020 | 4018 | DD/STO | Scottish Power 16061138656              | 5.83           | 1.17        | 7.00           |
| 2112 | PA   | 14/05/2020 | 0201 | DD     | Stratford-on-Avon District Council - DD | 56.00          | 0.00        | 56.00          |
| 2113 | PA   | 14/05/2020 | 0201 | DD     | Stratford-on-Avon District Council - DD | 60.00          | 0.00        | 60.00          |
| 2114 | PA   | 14/05/2020 | 0201 | DD     | Stratford-on-Avon District Council - DD | 87.00          | 0.00        | 87.00          |
| 2115 | PA   | 15/05/2020 | 0201 | DD     | Information Commissioner's Office - DD  | 35.00          | 0.00        | 35.00          |
| 2131 | BP   | 26/05/2020 | 0516 | DD/STO | E Uggerloese                            | 2315.30        | 0.00        | 2315.30        |
| 2132 | BP   | 30/05/2020 | 0517 | DD/STO | Warks PS                                | 777.38         | 0.00        | 777.38         |
| 2133 | PP   | 22/05/2020 | 0201 | DD     | NPower - DD                             | 30.82          | 0.00        | 30.82          |
| 2134 | PP   | 26/05/2020 | 0201 | DD     | EDF Energy                              | 647.29         | 0.00        | 647.29         |
| 2135 | PP   | 27/05/2020 | 0201 | SO     | Bidford Community Library Ltd - SO      | 200.00         | 0.00        | 200.00         |
| 2136 | PP   | 28/05/2020 | 0201 | DD     | Vodafone - DD                           | 34.16          | 0.00        | 34.16          |
| 2137 | PP   | 29/05/2020 | 0201 | FPO    | Limebridge Rural Services Ltd - SO      | 1060.46        | 0.00        | 1060.46        |
| 2138 | PA   | 29/05/2020 | 0201 | SO     | Limebridge Rural Services Ltd - SO      | 2216.77        | 0.00        | 2216.77        |
|      |      |            |      |        |   | <u>8447.91</u> | <u>6.14</u> | <u>8454.05</u> |
|      |      |            |      |        |   | <u>8447.91</u> | <u>6.14</u> | <u>8454.05</u> |

## Bidford on Avon Parish Council

### List of Purchase Payments & Bank Payments By Bank

Date From : 01/06/2020

Date To : 29/06/2020

**\*\* NOTE: All values shown on this report are in the Bank Account's operating Currency \*\***

Bank Code: 0201      Bank Name Current Bank A/c

| No   | Type | Date       | N/C  | Ref        | Details                                 | Net Amount      | Tax Amount  | Gross Amount    |
|------|------|------------|------|------------|---|-----------------|-------------|-----------------|
| 2147 | PP   | 01/06/2020 | 0201 | SO         | Microshade VSM - SO                     | 57.54           | 0.00        | 57.54           |
| 2148 | PP   | 03/06/2020 | 0201 | SO         | DCK Accounting Solutions Ltd- SO        | 252.00          | 0.00        | 252.00          |
| 2149 | PP   | 02/06/2020 | 0201 | DD         | O2 - DD                                 | 62.26           | 0.00        | 62.26           |
| 2150 | PP   | 02/06/2020 | 0201 | DD         | Canon UK Ltd - DD                       | 76.78           | 0.00        | 76.78           |
| 2157 | BP   | 06/06/2020 | 4021 | DD/STO     | Omnicapital                             | 24.86           | 4.97        | 29.83           |
| 2158 | PP   | 08/06/2020 | 0201 | DD         | EDF Energy                              | 631.43          | 0.00        | 631.43          |
| 2159 | PP   | 09/06/2020 | 0201 | DD         | Canon UK Ltd - DD                       | 89.30           | 0.00        | 89.30           |
| 2183 | PA   | 15/06/2020 | 0201 | DD         | Stratford-on-Avon District Council - DD | 56.00           | 0.00        | 56.00           |
| 2184 | PA   | 15/06/2020 | 0201 | DD         | Stratford-on-Avon District Council - DD | 60.00           | 0.00        | 60.00           |
| 2185 | PA   | 15/06/2020 | 0201 | DD         | Stratford-on-Avon District Council - DD | 87.00           | 0.00        | 87.00           |
| 2186 | BP   | 15/06/2020 | 4018 | DD/STO     | Scottish Power 16061138656              | 5.83            | 1.17        | 7.00            |
| 2212 | BP   | 26/06/2020 | 0516 | DD/STO     | E Uggerloese                            | 2315.30         | 0.00        | 2315.30         |
| 2215 | PP   | 29/06/2020 | 0201 | BACS       | The Alcester Connection                 | 77.00           | 0.00        | 77.00           |
| 2216 | PP   | 29/06/2020 | 0201 | BACS       | John Astley & Sons Ltd                  | 529.91          | 0.00        | 529.91          |
| 2217 | PP   | 29/06/2020 | 0201 | BACS       | Simon Barrier                           | 234.98          | 0.00        | 234.98          |
| 2218 | PP   | 29/06/2020 | 0201 | BACS       | Phil Basford Garden Machinery Workshop  | 6.00            | 0.00        | 6.00            |
| 2219 | PP   | 29/06/2020 | 0201 | BACS       | Building & Plumbing Supplies Ltd        | 155.13          | 0.00        | 155.13          |
| 2220 | PP   | 29/06/2020 | 0201 | BACS       | Came & Company                          | 3010.64         | 0.00        | 3010.64         |
| 2221 | PP   | 29/06/2020 | 0201 | BACS       | Grundon Waste Management Ltd            | 765.79          | 0.00        | 765.79          |
| 2222 | PP   | 29/06/2020 | 0201 | BACS       | Limebridge Rural Services Ltd - SO      | 210.83          | 0.00        | 210.83          |
| 2223 | PP   | 29/06/2020 | 0201 | BACS       | Marshalls Landscape Protection          | 1417.80         | 0.00        | 1417.80         |
| 2224 | PP   | 29/06/2020 | 0201 | BACS       | The Midcounties WR2 Ltd                 | 478.05          | 0.00        | 478.05          |
| 2225 | PP   | 29/06/2020 | 0201 | BACS       | Primary Care Supplies                   | 452.16          | 0.00        | 452.16          |
| 2226 | PP   | 29/06/2020 | 0201 | BACS       | Shaw & Sons Ltd                         | 48.47           | 0.00        | 48.47           |
| 2227 | PP   | 29/06/2020 | 0201 | BACS       | M G S Services                          | 300.00          | 0.00        | 300.00          |
| 2228 | PP   | 29/06/2020 | 0201 | BACS7375.5 | M G S Services                          | 7375.50         | 0.00        | 7375.50         |
| 2229 | PP   | 29/06/2020 | 0201 | BACS       | Space Graphic Solutions Ltd             | 234.00          | 0.00        | 234.00          |
| 2230 | PP   | 29/06/2020 | 0201 | BACS       | Stratford-on-Avon District Council      | 2977.00         | 0.00        | 2977.00         |
| 2231 | PP   | 29/06/2020 | 0201 | BACS       | Elisabeth Uggerloese                    | 110.07          | 0.00        | 110.07          |
| 2232 | PP   | 29/06/2020 | 0201 | BACS       | Warwickshire & West Midlands Associatio | 403.20          | 0.00        | 403.20          |
| 2233 | BP   | 29/06/2020 | 0315 | BACS       | Brighter Bidford project                | 25.00           | 0.00        | 25.00           |
| 2234 | BP   | 29/06/2020 | 4061 | BACS       | Banner Group                            | 800.00          | 0.00        | 800.00          |
|      |      |            |      |            |   | <u>23329.83</u> | <u>6.14</u> | <u>23335.97</u> |
|      |      |            |      |            |   | <u>23329.83</u> | <u>6.14</u> | <u>23335.97</u> |