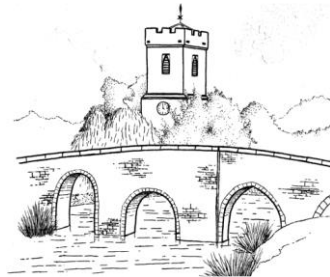


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 21st December 2020 @ 7.30 pm
via Zoom

PRESENT

Chairman Cllr. Fleming – Chairman of the Parish Council

Cllrs, Cullum, Deacon, Meredith, Taylor and Williams

Also present: County Cllr Brain
 District Cllr Fleming

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council
 Mr Derek Kemp, DCK Solutions Ltd

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllrs Atkins, Keeley and Knight.
Cllr Hiscocks was absent.

2. TO RECEIVE AND ACCEPT LETTER OF RESIGNATION FROM CLLR ATKINS

The Chairman advised that a letter of resignation had been received from Cllr Atkins who has decided to retire due to health issues. He proposed that a letter of thanks for all his years should be sent to him

RESOLVED Clerk to send a letter of thanks for the work carried out during his time as Councillor, on behalf of the Parish Council

3. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

None declared

- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.

None required

4. TO APPROVE THE MINUTES

i. OF THE PARISH COUNCIL MEETING HELD ON 30TH NOVEMBER 2020

Cllr Deacon proposed the Minutes be accepted as being accurate

RESOLVED that the Minutes be accepted and will be signed by the Chairman at the first physical meeting of the Council

5. PUBLIC FORUM

No members of the public present

6. REPORT FROM COUNTY COUNCILLOR

Cllr Brain had sent a written report which is attached to these Minutes of which it forms an integral part.

He added that there was still some funding from his Delegated County Cllr funds for Highway issues and invited the Parish Council to send in any requirements it may have for consideration.

7. REPORT FROM DISTRICT COUNCILLORS

i. Refuse 2022 the 3 to1 system will be implemented

- Food waste collected weekly
- Blue and Green bins collected fortnightly
- Grey bins collected every 3 weeks

The aim is to improve recycling and minimise waste

- ii. **Planning** in future the maintenance of Public Open Spaces has to be offered to the local council, not to maintenance properties. In the event they cannot reach an agreement of the amount of commuted sum required, it will be taken over by SDC

8. CLERK'S REPORT

- i. **Miller Homes** had transferred the commuted sum of £249,000 for the maintenance of the Public Open Spaces
- ii. **Site Allocation** – Parish Council was able to request that Site BID D be allocated as either a Community Orchard or Tiny Forest area
- iii. **Fire Station Santa's Grotto** – The Clerk had been made aware of this after the Agenda had been publicised so she had contacted the Chairman and together it has been agreed that a grant of £200 be made by Council.

RESOLVED to note the report and approve the grant to the Fire Station.

9. TO CONSIDER AND APPROVE THE BUDGET/PRECEPT FOR 2021/22

It should be noted that there were no questions raised and no matters arising This had been prepared by the Clerk and DCK Solutions Ltd. and circulated.

There were 3 options

- i. Balanced Budget – increase of 4.58%

- ii. 1% inflation Precept increase
- iii. 1% inflation increase on Band D properties

After a short discussion as to whether Council would be able to move forwards its various projects without a substantial increase, it was proposed that, taking into account the current financial situation of many residents, Council should accept a 1% inflation increase and agree to a budget of **£287,203.00**

RESOLVED by 5 votes in favour and 1 abstention to agree a precept of £287,203.00

10. TO CONSIDER AND APPROVE THE RESTRUCTURE OF THE PARISH COUNCIL WORKING GROUPS

Report was circulated and it was

RESOLVED to approve the new structure details of which are attached to these Minutes of which they form an integral part

11. TO CONSIDER CONTINUING VIRTUAL MEETINGS UNTIL APRIL 2021 AT LEAST WHICH COINCIDES WITH THIS FINANCIAL YEAR 01/04/2020 -31/03/2021

In view of the current situation it was **RESOLVED** to continue virtual meetings and for a review to take place at the Parish Council meeting of March 2021.

12. TO UPDATE ON TRAFFIC SURVEYS

The Clerk had held a virtual meeting with Road Safety and was advised there was nothing more that could be done on their side in respect of Victoria and Waterloo Roads – enforcement was a Police issue.

It was recommended that a Community Speed Awareness Scheme be put in place.

It was proposed that a Community Speed Awareness Officer be invited to a virtual meeting to give the local community an opportunity s]to hear how it works and raise questions – it would also help Council gauge interest.

RESOLVED the Clerk to organise a meeting in the new year.

13. TO APPROVE

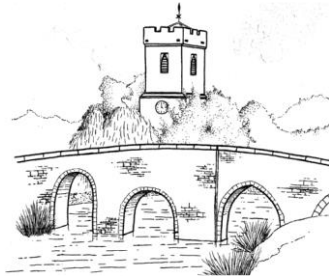
- iv. Accounts for November 2020 (circulated)
- v. Payments for December 2020 (circulated)

RESOLVED TO APPROVE

The meeting closed at 8.20 pm



**BIDFORD ON AVON PARISH COUNCIL
In the County of Warwickshire**



**Item 5) COUNTY COUNCILLOR REPORT
November 2020 (Annual Report)**

Bidford on Avon County Councillor's Annual Report.

Chairman I would firstly like to take this opportunity to thank you and your councillors for all your assistance and kind words during Parish Council Meetings. I would especially like to thank your clerk Elisabeth who's knowledge and support is second to none, which makes my work a whole lot easier. Thank You everyone.

Here are some of the Headlines for 2020

County Councillor Virtual Meetings

I've kept fully in touch during 2020 with my 5 Parish Council's and 2 Parish Meetings either by Zoom , WhatsApp or emails . I attend WCC meeting similarly and my work load has not reduced and in fact has increased in certain areas. With Planning (Highways) Speeding and Social Needs being at the top of the list.

The Year 2020!

This year has been unprecedented. I'm not sure how our Queen would describe it when in 1992 she described it as here "annus horribilis" I think I would describe 2020 has our "terribilis est annus " Although It doesn't have the same ring to it. It's been a terrible year. This year for me and many of us has been the worst I can remember in my lifetime (72 years). Apart from it being my busiest year as a

Item 5) County Cllr Report Oct. 2020

councillor since 2001 to current. I've also lost more friends and colleagues, than I wish to remember. Some from natural causes and some from Covid-19. RIP

I really do hope that all the Covid deaths will not be in vain as I truly believe we can learn a lot from this terrible virus. For instance Working from Home and having meetings virtually, which has saved time, petrol , wear and tear , reduced pollution and much more. I realise that some meetings need to be in public and there is that element of social interaction with colleagues, that's important, but I'm sure we can find a balance between the two after this dreadful pandemic is over.

Home to School Transport

Earlier in the year I supported Over 40 families mainly from Bidford on Avon who contacted me as they were facing a bill of over £800 per child to send their children to Alcester Academy School as Warwickshire County Council had stated , that Alcester St Benedict's Roman Catholic School was closer and although it's a multi faith school Parents objected as they had already applied and been allocated places at Alcester Academy School and some didn't want their children being educated at a RC School albeit advertised as Multi Faith. After many appeals and my intervention together with other local Councillors WCC reviewed their policy and found in favour of the parents and changed their policy allowing free transport to Alcester Academy School.

Funding boost for Warwickshire's historic bridges.

This was wonderful and much needed news for my County Division that .Welford on Avon and Bidford on Avon have been awarded significant funding to repair and maintain our two historic bridges. With Bidford Bridge receiving the lion share of £1 million.

Sadly we witnessed Bidford Bridge being seriously damaged in 2015 & 2020 with repairs still ongoing.

Warwickshire County Council's Bridge Maintenance Team were delighted to announce that they have been successful in securing funding of £4.978M from the Department for Transport (DfT) through the Highways Maintenance Challenge Fund 2019.

This successful funding means that the county's Historic Bridge Maintenance Programme can move forward with works to 8 of Warwickshire's most historic road

Item 5) County Cllr Report Oct. 2020

bridges. The bridges that will benefit from this funding in my division over a three year programme are:

- In addition to the DfT grant of £4.978M, works are also being part-funded by the County Council to provide a total funding pool of £6.3M, which will begin to be spent in the 2020/21 financial year.
-
- **Highways Maintenance**

General highways maintenance is carried out by good cooperation with our Localities Officer Alan Caldwell-Jones. This includes carriageway repairs(potheles) clearing and jetting of drains and culverts

B4632 Clifford Lane Proposed 5 Week Road Closure

Although not near Bidford the recent B4632 road closure gave us significant problems especially with HGVs rat running through villages and causing serious damage to verges on single track country lanes and contravening weight restrictions on both river bridges. Although we worked closely with the Candent Gas and their contractors to try and lessen the impact, these were essential works that required a full road closure. By working together with businesses, the farmer and contractors we initially knocked 1 week off the 5 weeks by working 7 days a week and were hopeful that we could reduce it even further, which we achieved on 3rd November . This was 17 days ahead of schedule with the road reopening that same morning. Sadly Businesses, Residents , Villages and Country Lanes have seriously been damaged or inconvenienced , especially business who have lost valuable custom and much needed revenue on the lead up to Christmas. Now we have to work to repair the grass verges.

Councillors Community Grants

1st Round County Councillors Community Grant fund supported both Bidford Banners and the Dementia cafe. The 2nd Round . I only had £2000 + left in my pot for the whole of my division , but applications received were 10 times that amount . I couldn't support everything , but I was still able to support the Bidford on Avon Community Speed Watch by allocating £500 as it scored high.

Coronavirus

Item 5) County Cllr Report Oct. 2020

It's difficult to report on this subject as things change daily, but locally in my division it closed one of my local schools and restricted others . I'm sure I don't have to update you any further as we are all constantly reminded everyday via the media of the present situation. Local Covid Alert Level is still Medium at the time of writing this report on 9th November (First week of the Lockdown)
Remember to Keep Safe.

A BIG Thank You

I would like to say a Big Thank You to all NHS staff, Carers & All Volunteers either on the frontline or working locally delivering to people in need. Not forgetting the people who provide our daily services, keep the power on, remove our rubbish and food suppliers keeping shelves stocked and deliveries coming. My thoughts are also with local businesses and suppliers who are unable to operate effectively during this second lockdown. THANK YOU.

Christmas & New Year

It's Difficult to believe that the Festive Season is quickly approaching , so I would like to take this opportunity now on behalf of Jeanette and myself of wishing you and your families A Very Merry Christmas and a Happy and Prosperous New Year. Let's Hope it Will be. As always Its been an honour and a pleasure to serve each and every one of you during 2020 and I look forward to continuing to do this into 2021 . It's at special times like this, that we realise how fortunate we are to live in this beautiful part of the Countryside and for me to have the privilege of serving you.
Thank You

For all updates and Press Releases go to Warwickshire.gov.uk where your find a plethora of information and advice

As always you can contact me via my contact details below.

Best Wishes Mike (County Councillor Bidford & Welford Division)

Mikebrain@warwickshire.gov.uk

Telephone Home 01789 720728. Mobile 07980308568

Item 5) County Cllr Report Oct. 2020

Item 5) County Cllr Report Oct. 2020

Budget Summary

Year Ended 31st March 2022

1% (inflation equalling) Precept Increase

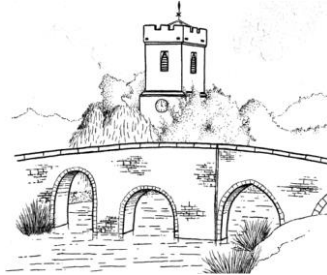
| | 2020/21 | | 2021/22 | Budget | |
|--|------------------|-------------------------------|-----------------|------------------|---------|
| | Projected | Budgeted (Revised) | Proposed | Incr/Decr | |
| REVENUE EXPENDITURE | | | | | |
| Administration | 58011 | 70820 | 88450 | 17630 | |
| Civic & Democratic | 3650 | 3650 | 3650 | 0 | |
| Grants and Donations | 25000 | 25000 | 25000 | 0 | |
| Parks & Outside Areas | 98300 | 94000 | 98300 | 4300 | |
| Allotments | 2600 | 2000 | 2600 | 600 | |
| Cemetery | 17470 | 12470 | 17470 | 5000 | |
| Street Lighting | 10000 | 10000 | 10000 | 0 | |
| Village Management | 36275 | 35000 | 38275 | 3275 | |
| | <u>251306</u> | <u>252940</u> | <u>283745</u> | <u>30805</u> | |
| INCOME | | | | | |
| Administration | 2000 | 4500 | 2500 | -2000 | |
| Civic & Democratic | 0 | 0 | 0 | 0 | |
| Grants and Donations | 0 | 0 | 0 | 0 | |
| Parks & Outside Areas | 4400 | 22400 | 22400 | 0 | |
| Allotments | 2600 | 2000 | 2600 | 600 | |
| Cemetery | 7220 | 7220 | 7220 | 0 | |
| Street Lighting | 0 | 0 | 0 | 0 | |
| Village Management | 3100 | 3100 | 3100 | 0 | |
| | <u>19320</u> | <u>39220</u> | <u>37820</u> | <u>-1400</u> | |
| NET REVENUE EXPENDITURE | <u>231986</u> | <u>213720</u> | <u>245925</u> | <u>32205</u> | |
| CAPITAL & PROJECT EXPENDITURE | | | | | |
| Capital Projects | 216197 | 0 | 73900 | 73900 | |
| Capital Projects internal funding | -216197 | 0 | -73900 | -73900 | |
| Capital Projects external funding | 0 | 0 | 0 | 0 | |
| Capital Projects funding provision | 50000 | 50000 | 50000 | 50000 | |
| | <u>50000</u> | <u>50000</u> | <u>50000</u> | <u>50000</u> | |
| TOTAL NET EXPENDITURE | <u>281986</u> | <u>263720</u> | <u>295925</u> | <u>82205</u> | 31.17% |
| Financed as follows | | | | | |
| Reserves at 1st April | 188200 | 190744 | 190574 | | |
| Reserves at 31st March | 190574 | 211384 | 181852 ** | | |
| Funded from/(transferred to) General Reserve | -2374 | -20640 | 8722 *** | 29362 | |
| Precept Support Grant | 0 | 0 | 0 | 0 | #DIV/0! |
| Precept | 284360 | 284360 | 287203 | 2843 | 1.00% |
| TOTAL TAXATION FUNDING REQUIRED | 284360 | 284360 | 287203 | 2843 | 1.00% |
| | <u>281986</u> | <u>263720</u> | <u>295925</u> | <u>82205</u> | |
| ADJUSTED BASIS | | | | | |
| Tax Base (Band D Equivalents) | | <u>2500.17</u> | <u>2488.14</u> | <u>-12.03</u> | -0.48% |
| Precept per Band D Equivalent | £/annum | <u>£113.74</u> | <u>£115.43</u> | <u>£1.69</u> | 1.49% |
| | p/week | <u>2.181</u> | <u>2.214</u> | <u>0.032</u> | 1.49% |

| | | | | |
|----------------|---|--------|--------|--------|
| **Note: | Recommended minimum reserve equal to 6 months net revenue expenditure | 115993 | 106860 | 122963 |
|----------------|---|--------|--------|--------|

| Earmarked Reserves | 31/03/2020 | 31/03/2021 (Projected) | 31/03/2022 (Available) |
|-----------------------------|-------------------|-----------------------------------|-----------------------------------|
| Rolling Projects Fund (RPF) | 323255 | 157058 | 133158 |
| S106 Funds | 162133 | 304555 | 304555 |
| Allotments | 2023 | 3023 | 4623 |
| CPCPP Cycle Path | 3000 | 3000 | 3000 |
| Jackson Meadow | 23500 | 23500 | 23500 |
| Elections | 2500 | 3500 | 4500 |
| | <u>516411</u> | <u>494636</u> | <u>473336</u> |

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 10) RESTRUCTURE OF THE PARISH COUNCIL WORKING GROUPS

As the Parish Council embarks on a series of new. Major, projects, it felt that a new structure, to take this into account, was needed.

After some consideration, it was proposed 2 x Working Groups be formed:

- **COMMUNITY WORKING GROUP (CWG)**

to include – this to be considered and confirmed by Terms of Reference

- Activity/Leisure/Youth Centre – please remember that Council has agreed that this will be managed by a Project Manager responsible to Council
- Brighter Bidford
- Community Wellbeing
- Climate Change/Environment Projects

Membership

- Cllr Cullum
- Cllr Meredith
- Cllr Taylor

- **FACILITIES WORKING GROUP (FWG)**

to include - this to be considered and confirmed by Terms of Reference

- Big Meadow
- Business
- Play areas and equipment
- Public Open Spaces
- Street lights

Item 10 – PC Restructure Dec. 2020

Membership

- Cllr Deacon
- Cllr Hiscocks
- Cllr Keeley
- Cllr Williams

- **GRANTS**

These to be considered by the appropriate working group.

The Clerk will email the Grant Application to the Chairmen of the WGs for them to agree to which WG it should be allocated, giving them a time limit to respond. In the event there is no response within the time given, the Clerk will allocate as he/she sees fit.

- **ALLOTMENT**

The Allotments are managed by the Bidford Allotment Association with the role of the Parish Council limited to that of landlord and arbiter.

The current **Membership** is Cllrs Deacon and Keeley and either one or both attend the association's regular meetings to keep updated of the current situation and answer any questions that may arise.

It is proposed that Cllr Hiscock be a **supplementary member** in the event neither Cllr Deacon or Keeley can attend.

- **BURIALS**

This is mainly administrative and dealt with by the Clerk

The current **Membership** is Cllrs Deacon and Keeley with Cllr Keeley holding the books and attending the interments.

In order to ensure continuity, it is proposed that Cllr Deacon and another councillor be advised as to the requirements.

- **STAFFING**

It was proposed the **Membership** be the Chairman and Vice Chairman of the Council these being those members with whom the Clerk works the closest.

RESOLVED to approve at the Parish Council Meeting of 21st December 2020

To Period: Month 8, November 2020

| <u>N/C</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> |
|------------|---------------------------------|--------------|---------------|
| 0100 | Debtors Control | 2,369.79 | |
| 0105 | VAT Control A/c | 5,089.28 | |
| 0110 | Prepayments | 487.15 | |
| 0201 | Current Bank A/c | 61,434.38 | |
| 0204 | CCLA PSDF | 780,174.65 | |
| 0310 | General Reserves | | 161,832.17 |
| 0315 | EMR Rolling Projects Fund | | 323,229.51 |
| 0326 | EMR Allotments | | 2,023.00 |
| 0329 | EMR CPCPP -Cycle Paths | | 3,000.00 |
| 0330 | EMR S106 fund | | 162,132.47 |
| 0331 | EMR - Jacksons Meadow | | 23,500.00 |
| 0332 | EMR Election | | 2,500.00 |
| 0501 | Creditors Control | | 4,326.54 |
| 0502 | VAT Liability | 4,286.46 | |
| 0510 | Accruals | | 13,130.00 |
| 0512 | Accrued Grants | | 12,630.00 |
| 0515 | PAYE Control | | 1,292.24 |
| 0516 | Net Pay Control | | 0.20 |
| 1001 | Lease,Rent,Hire pitches/land | | 1,400.00 |
| 1002 | Fishing Rights | | 1,036.00 |
| 1010 | Allotment Rents | | 2,619.21 |
| 1130 | Burials | | 5,480.00 |
| 1131 | Memorials | | 1,568.32 |
| 1175 | Small Business Grant - Covid 19 | | 10,000.00 |
| 1176 | Precept | | 284,844.00 |
| 1178 | Grants Received | | 500.00 |
| 1179 | S106 Grants Received | 12,630.00 | |
| 1195 | CCLA PSDF Interest received | | 1,278.07 |
| 3200 | Profit and Loss Account | | 27,288.71 |
| 4001 | Salary & Wages | 30,423.91 | |
| 4006 | Rent for Room | 1,600.00 | |
| 4008 | Training Costs | 1,060.88 | |
| 4009 | Travelling | 104.40 | |
| 4010 | Janitorial | 3,515.15 | |
| 4011 | Business Rates | 1,503.52 | |
| 4012 | Water Rates | 1,098.72 | |
| 4013 | Rent Paid Parks | 3,125.00 | |
| 4014 | Rent Paid Play Areas | 100.00 | |
| 4015 | Electricity | 608.07 | |
| 4017 | Waste Disposal | 3,520.50 | |
| 4018 | Electricity Streetlights | 3,247.15 | |
| 4019 | Gatekeepers Commission | 8,700.00 | |
| 4021 | Telephone | 670.38 | |
| 4022 | Postage & Carriage | 24.97 | |
| 4023 | Office Stationery | 370.98 | |
| 4024 | Subscriptions | 1,927.66 | |
| 4025 | Insurance | 3,010.64 | |
| 4026 | Broadband and Internet | 149.12 | |
| 4027 | Equipment Rental | 235.80 | |
| 4028 | Accounts Support | 1,680.00 | |
| 4029 | IT & Computer Support | 488.19 | |
| 4030 | Website | 2,887.53 | |

Date: 17/12/2020
Time: 14:14:43

Bidford on Avon Parish Council
Period Trial Balance

Page: 2

To Period: Month 8, November 2020

| <u>N/C</u> | <u>Name</u> | <u>Debit</u> | <u>Credit</u> |
|------------|-----------------------------------|---------------------|---------------------|
| 4035 | Village Improvement | 4,040.59 | |
| 4036 | Building Maintenance | 33.75 | |
| 4037 | Newsletter | 1,094.00 | |
| 4038 | Vandalism Repairs | 884.56 | |
| 4039 | General Maintenance | 7,460.31 | |
| 4041 | Equipment Maintenance -DO NOT USE | 27.20 | |
| 4042 | Equipment Maintenance | 587.66 | |
| 4043 | Tree Maintenance | 2,635.00 | |
| 4044 | Tools & Equipment Purchases | 31.70 | |
| 4045 | Lengthman | 238.98 | |
| 4046 | Grass Cutting | 23,337.90 | |
| 4047 | Play Area Maintenance | 1,870.00 | |
| 4048 | Footpath & Verge Mtce | 6,307.84 | |
| 4050 | Street Furniture & Signs | 1,832.50 | |
| 4051 | Flower Boxes | 3,951.84 | |
| 4054 | Streetlights R & M | 1,191.09 | |
| 4056 | Legal and Professional | 655.00 | |
| 4057 | Audit Fees External & Internal | 500.00 | |
| 4059 | Village Appraisal | 26.59 | |
| 4061 | Grants and Donations | 30,924.41 | |
| 4901 | CP Play Equipment | 21,455.24 | |
| | Totals: | <u>1,045,610.44</u> | <u>1,045,610.44</u> |

Bidford on Avon Parish Council

List of Sales Receipts & Bank Receipts By Bank

Date From: 01/11/2020

Date To: 30/11/2020

**** NOTE: All values shown on this report are in the Bank Account's operating Currency ****

Bank Code: 0201

Bank Name: Current Bank A/c

| <u>No</u> | <u>Type</u> | <u>Date</u> | <u>N/C</u> | <u>Ref</u> | <u>Details</u> | <u>Net Amount</u> | <u>Tax Amount</u> | <u>Gross Amount</u> |
|------------------|--------------------|--------------------|-------------------|-------------------|--|--------------------------|--------------------------|----------------------------|
| 2604 | BR | 02/11/2020 | 1002 | FPI | A Stephens Bidford Angling- Inv 494 | 1036.00 | 0.00 | 1036.00 |
| 2605 | BR | 03/11/2020 | 1131 | BGC | Thhe Co-op Inv 458 | 83.33 | 16.67 | 100.00 |
| 2606 | BR | 03/11/2020 | 1131 | FPI | Memory Lane Memorial/Lee Enston Inv 457 | 83.33 | 16.67 | 100.00 |
| 2607 | BR | 04/11/2020 | 1130 | BGC | The Co-op 880 | 280.00 | 0.00 | 280.00 |
| 2639 | BR | 19/11/2020 | 4021 | DD/STO | Aerial Direct Ltd Dis1402227 | 4.00 | 0.00 | 4.00 |
| 2642 | BR | 16/11/2020 | 1131 | FPI | Meredith Suzanne Wreath payment | 5.00 | 0.00 | 5.00 |
| 2667 | BR | 23/11/2020 | 1131 | FPI | Clifford G&SN Stallard | 185.00 | 0.00 | 185.00 |
| 2668 | BR | 25/11/2020 | 1131 | BGC | The Co-op 459 | 83.33 | 16.67 | 100.00 |
| 2669 | PR | 20/11/2020 | 201 | FPI | WALC -Credit Inv 20836 | 30.00 | 0.00 | 30.00 |
| 2723 | BR | 27/11/2020 | 1178 | BGC | Warwick County FD-Grant for speed camera | 500.00 | 0.00 | 500.00 |
| | | | | | | <u>2289.99</u> | <u>50.01</u> | <u>2340.00</u> |

Bidford on Avon Parish Council**Income & Expenditure per Department (Advanced Budget and Variance)**

Period From: Month 1, April 2021
Period To: Month 8, November
Chart of Accounts: Bidford on Avon, Chart of Accounts

| | Department: 101 Administration | | |
|---|--------------------------------|------------------|-------------------|
| | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
| Income | | | |
| Room Hire & Letting Fees | 0.00 | 500.00 | -500.00 |
| Precept | 0.00 | 284360.00 | -284360.00 |
| CCLA PSDF Interest Received | 1278.07 | 4000.00 | -2721.93 |
| | 1278.07 | 288860.00 | -287581.93 |
| Expenditure | | | |
| Salary & wages | 30423.91 | 47670.00 | 17246.09 |
| Rent for Room | 1600.00 | 2450.00 | 850.00 |
| Training Costs | 518.44 | 3950.00 | 3431.56 |
| Travelling | 104.40 | 1000.00 | 895.60 |
| Janitorial | 34.82 | 100.00 | 65.18 |
| Business Rates | 394.21 | 400.00 | 5.79 |
| Sundry Expenses | 0.00 | 100.00 | 100.00 |
| Telephone | 670.38 | 1000.00 | 329.62 |
| Postage & Carriage | 24.97 | 150.00 | 125.03 |
| Office Stationery | 174.59 | 500.00 | 325.41 |
| Subscriptions | 1710.16 | 2000.00 | 289.84 |
| Insurance | 3010.64 | 3100.00 | 89.36 |
| Broadband and Internet | 149.12 | 250.00 | 100.88 |
| Equipment Rental | 235.80 | 500.00 | 264.20 |
| Accounts Support | 1680.00 | 3500.00 | 1820.00 |
| IT & Computer Support | 488.19 | 800.00 | 311.81 |
| Website | 1637.53 | 2000.00 | 362.47 |
| Publicity & Special Events | 0.00 | 100.00 | 100.00 |
| New Office Equipment | 0.00 | 250.00 | 250.00 |
| General Maintenance | 102.94 | 0.00 | -102.94 |
| Legal and Professional | 655.00 | 0.00 | -655.00 |
| Audit Fees - External & Internal | 500.00 | 1000.00 | 500.00 |
| | 44115.10 | 70820.00 | 26704.90 |
| Nett Surplus (Deficit) Before Tax: | -42837.03 | 218040.00 | -260877.03 |

| | Department: 102 Civic & Democratic | | |
|---|------------------------------------|-----------------|-----------------|
| | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
| Expenditure | | | |
| Training Costs | 542.44 | 1000.00 | 457.56 |
| Office Stationery | 156.00 | 0.00 | -156.00 |
| Newsletter | 1094.00 | 1650.00 | 556.00 |
| Election Costs | 0.00 | 1000.00 | 1000.00 |
| | 1792.44 | 3650.00 | 1857.56 |
| Nett Surplus (Deficit) Before Tax: | -1792.44 | -3650.00 | 1857.56 |

| | Department: 107 | | Grants & Donations Power Gen C |
|---|------------------|------------------|--------------------------------|
| | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
| Income | | | |
| Grants Received | 500.00 | 0.00 | 500.00 |
| | 500.00 | 0.00 | 500.00 |
| Expenditure | | | |
| Grants and Donations | 28974.41 | 25000.00 | -3974.41 |
| | 28974.41 | 25000.00 | -3974.41 |
| Nett Surplus (Deficit) Before Tax: | -28474.41 | -25000.00 | -3474.41 |

| | Department: 109 | | Capitals & Projects |
|---|------------------|------------------|---------------------|
| | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
| Income | | | |
| Precept | 284844.00 | 0.00 | 284844.00 |
| S106 Grants Received | -12630.00 | 0.00 | -12630.00 |
| | 272214.00 | 0.00 | 272214.00 |
| Expenditure | | | |
| Website | 1250.00 | 0.00 | -1250.00 |
| Village Improvement | 100.00 | 0.00 | -100.00 |
| Street Furniture & Signs | 1181.50 | 0.00 | -1181.50 |
| Grants and Donations | 1950.00 | 0.00 | -1950.00 |
| CP Play Equipment | 21455.24 | 0.00 | -21455.24 |
| Rolling Projects Provision | 0.00 | 50000.00 | 50000.00 |
| | 25936.74 | 50000.00 | 24063.26 |
| Nett Surplus (Deficit) Before Tax: | 246277.26 | -50000.00 | 296277.26 |

| | Department: 201 | | Parks & Outside Areas |
|---|------------------|------------------|-----------------------|
| | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
| Income | | | |
| Carparking Fees | 0.00 | 18000.00 | -18000.00 |
| Lease,Rent,Hire Pitches/Land | 1400.00 | 1600.00 | -200.00 |
| Fishing Rights | 1036.00 | 1200.00 | -164.00 |
| Moorings Income | 0.00 | 1600.00 | -1600.00 |
| | 2436.00 | 22400.00 | -19964.00 |
| Expenditure | | | |
| Janitorial | 3480.33 | 2500.00 | -980.33 |
| Water Rates | 413.65 | 900.00 | 486.35 |
| Rent Paid - Parks | 3125.00 | 12500.00 | 9375.00 |
| Rent Paid - Play Areas | 100.00 | 200.00 | 100.00 |
| Electricity | 608.07 | 750.00 | 141.93 |
| Waste Disposal | 3520.50 | 8000.00 | 4479.50 |
| Gatekeepers Commission | 8000.00 | 6600.00 | -1400.00 |
| Office Stationery | 0.00 | 100.00 | 100.00 |
| Building Maintenance | 33.75 | 1000.00 | 966.25 |
| Vandalism Repairs | 734.56 | 1800.00 | 1065.44 |
| General Maintenance | 2052.58 | 20000.00 | 17947.42 |
| Equipment Maintenance | 99.23 | 0.00 | -99.23 |
| Tree Maintenance | 1270.00 | 4000.00 | 2730.00 |
| Tools & Equipment Purchases | 31.70 | 200.00 | 168.30 |
| Grass Cutting | 19270.50 | 20000.00 | 729.50 |
| Play Area Maintenance | 1870.00 | 15000.00 | 13130.00 |
| Footpath & Verge Maintenance | 0.00 | 250.00 | 250.00 |
| Street Furniture & Signs | 423.00 | 200.00 | -223.00 |
| | 45032.87 | 94000.00 | 48967.13 |
| Nett Surplus (Deficit) Before Tax: | -42596.87 | -71600.00 | 29003.13 |

| | Department: 202 | | Allotments | |
|---|-----------------|---------------|------------|-----------------|
| | <u>Actual</u> | <u>Budget</u> | | <u>Variance</u> |
| Income | | | | |
| Allotment Rents | 2619.21 | 2000.00 | | 619.21 |
| | 2619.21 | 2000.00 | | 619.21 |
| Expenditure | | | | |
| Water Rates | 653.41 | 0.00 | | -653.41 |
| General Maintenance | 85.00 | 1000.00 | | 915.00 |
| | 738.41 | 1000.00 | | 261.59 |
| Transfer Funds | | | | |
| Tfr to EMR Allotments | 0.00 | 1000.00 | | 1000.00 |
| | 0.00 | 1000.00 | | 1000.00 |
| Nett Surplus (Deficit) Before Tax: | 1880.80 | 0.00 | | 1880.80 |

| | Department: 203 | | Cemetery | |
|---|-----------------|-----------------|----------|-----------------|
| | <u>Actual</u> | <u>Budget</u> | | <u>Variance</u> |
| Income | | | | |
| Burials | 5480.00 | 5000.00 | | 480.00 |
| Memorials | 1568.32 | 1500.00 | | 68.32 |
| Cemetery Maintenance Income | 0.00 | 720.00 | | -720.00 |
| | 7048.32 | 7220.00 | | -171.68 |
| Expenditure | | | | |
| Business Rates | 1109.31 | 970.00 | | -139.31 |
| Water Rates | 31.66 | 100.00 | | 68.34 |
| Office Stationery | 40.39 | 50.00 | | 9.61 |
| Subscriptions | 95.00 | 100.00 | | 5.00 |
| General Maintenance | 4519.79 | 500.00 | | -4019.79 |
| Equipment Maintenance | 515.63 | 750.00 | | 234.37 |
| Tree Maintenance | 520.00 | 500.00 | | -20.00 |
| Grass Cutting | 4067.40 | 9500.00 | | 5432.60 |
| Village Appraisal | 26.59 | 0.00 | | -26.59 |
| | 10925.77 | 12470.00 | | 1544.23 |
| Nett Surplus (Deficit) Before Tax: | -3877.45 | -5250.00 | | 1372.55 |

| | Department: 204 | | Street Lighting | |
|---|-----------------|------------------|-----------------|-----------------|
| | <u>Actual</u> | <u>Budget</u> | | <u>Variance</u> |
| Expenditure | | | | |
| Electricity - Streetlights | 3247.15 | 6000.00 | | 2752.85 |
| General Maintenance | 0.00 | 2000.00 | | 2000.00 |
| Streetlights R & M | 1191.09 | 2000.00 | | 808.91 |
| | 4438.24 | 10000.00 | | 5561.76 |
| Nett Surplus (Deficit) Before Tax: | -4438.24 | -10000.00 | | 5561.76 |

| | Department: 205 | | Village Management |
|---|------------------|------------------|--------------------|
| | <u>Actual</u> | <u>Budget</u> | <u>Variance</u> |
| Income | | | |
| Lease,Rent,Hire Pitches/Land | 0.00 | 50.00 | -50.00 |
| Agency Work Income | 0.00 | 3050.00 | -3050.00 |
| | 0.00 | 3100.00 | -3100.00 |
| Expenditure | | | |
| Gatekeepers Commission | 700.00 | 0.00 | -700.00 |
| Subscriptions | 122.50 | 0.00 | -122.50 |
| Publicity & Special Events | 0.00 | 450.00 | 450.00 |
| Village Improvement | 3940.59 | 9100.00 | 5159.41 |
| Vandalism Repairs | 150.00 | 500.00 | 350.00 |
| General Maintenance | 700.00 | 1000.00 | 300.00 |
| Equipment Maintenance | 0.00 | 800.00 | 800.00 |
| Tree Maintenance | 845.00 | 550.00 | -295.00 |
| Lengthman | 238.98 | 1000.00 | 761.02 |
| Footpath & Verge Maintenance | 6307.84 | 13000.00 | 6692.16 |
| War Memorial Maintenance | 0.00 | 500.00 | 500.00 |
| Street Furniture & Signs | 228.00 | 3000.00 | 2772.00 |
| Flower Boxes | 3951.84 | 5100.00 | 1148.16 |
| | 17184.75 | 35000.00 | 17815.25 |
| Nett Surplus (Deficit) Before Tax: | -17184.75 | -31900.00 | 14715.25 |

Bidford on Avon Parish Council

List of Purchase Payments & Bank Payments By Bank

Date From : 01/11/2020

Date To : 30/11/2020

**** NOTE: All values shown on this report are in the Bank Account's operating Currency ****

Bank Code: 0201 **Bank Name** Current Bank A/c

| No | Type | Date | N/C | Ref | Details | Net Amount | Tax Amount | Gross Amount |
|------|------|------------|------|--------|---|-----------------|-------------|-----------------|
| 2603 | PA | 02/11/2020 | 0201 | DD | O2 - DD | 59.86 | 0.00 | 59.86 |
| 2637 | BP | 06/11/2020 | 4021 | DD/STO | Omnicapital | 24.86 | 4.97 | 29.83 |
| 2638 | BP | 15/11/2020 | 4018 | DD/STO | Scottish Power 16061138656 | 5.83 | 1.17 | 7.00 |
| 2640 | PA | 16/11/2020 | 0201 | DD | Stratford-on-Avon District Council - DD | 87.00 | 0.00 | 87.00 |
| 2641 | PA | 18/11/2020 | 0201 | DD | Haven Power Ltd | 515.78 | 0.00 | 515.78 |
| 2663 | BP | 20/11/2020 | 0516 | DD/STO | E Uggerloese | 2373.09 | 0.00 | 2373.09 |
| 2664 | PA | 20/11/2020 | 0201 | DD | Water+Plus - DD | 5.89 | 0.00 | 5.89 |
| 2665 | PP | 25/11/2020 | 0201 | DD | Vodafone - DD | 35.50 | 0.00 | 35.50 |
| 2670 | PP | 30/11/2020 | 0201 | bacs | Alice Duchess Dudley | 3125.00 | 0.00 | 3125.00 |
| 2671 | PP | 30/11/2020 | 0201 | bacs | Building & Plumbing Supplies Ltd | 4.80 | 0.00 | 4.80 |
| 2672 | PP | 30/11/2020 | 0201 | bacs | Canon UK Ltd - DD | 116.88 | 0.00 | 116.88 |
| 2673 | PP | 30/11/2020 | 0201 | bacs | CPRE | 36.00 | 0.00 | 36.00 |
| 2674 | PP | 30/11/2020 | 0201 | bacs | Environmental & Retail Services Ltd | 146.70 | 0.00 | 146.70 |
| 2675 | PP | 30/11/2020 | 0201 | bacs | PKF Littlejohn LLP | 1560.00 | 0.00 | 1560.00 |
| 2676 | PP | 30/11/2020 | 0201 | bacs | D J Prickett | 720.00 | 0.00 | 720.00 |
| 2677 | PP | 30/11/2020 | 0201 | bacs | Royal Images | 187.20 | 0.00 | 187.20 |
| 2678 | PP | 30/11/2020 | 0201 | bacs | SLCC Enterprises Ltd | 126.00 | 0.00 | 126.00 |
| 2679 | PP | 30/11/2020 | 0201 | bacs | M G S Services | 11645.00 | 0.00 | 11645.00 |
| 2680 | PP | 30/11/2020 | 0201 | bacs | Space Graphic Solutions Ltd | 273.60 | 0.00 | 273.60 |
| 2681 | PP | 30/11/2020 | 0201 | bacs | Elisabeth Uggerloese | 158.38 | 0.00 | 158.38 |
| 2682 | PP | 30/11/2020 | 0201 | bacs | Warwickshire & West Midlands Associatio | 120.00 | 0.00 | 120.00 |
| 2683 | BP | 30/11/2020 | 4061 | bacs | Bidford Juniors FC | 3500.00 | 0.00 | 3500.00 |
| 2684 | BP | 30/11/2020 | 4061 | bacs | Barton Village Fund | 500.00 | 0.00 | 500.00 |
| 2718 | PP | 27/11/2020 | 0201 | SO | Bidford Community Library Ltd - SO | 200.00 | 0.00 | 200.00 |
| 2719 | PP | 30/11/2020 | 0201 | SO | Microshade VSM - SO | 57.54 | 0.00 | 57.54 |
| 2720 | PA | 30/11/2020 | 0201 | SO | DCK Accounting Solutions Ltd- SO | 252.00 | 0.00 | 252.00 |
| 2721 | PP | 30/11/2020 | 0201 | SO | Limebridge Rural Services Ltd - SO | 2216.77 | 0.00 | 2216.77 |
| 2722 | BP | 30/11/2020 | 0517 | DD/STO | Warks PS | 798.74 | 0.00 | 798.74 |
| | | | | | | <u>28852.42</u> | <u>6.14</u> | <u>28858.56</u> |

Bidford on Avon Parish Council

List of Purchase Payments & Bank Payments By Bank

Date From : 01/12/2020

Date To : 31/12/2020

**** NOTE: All values shown on this report are in the Bank Account's operating Currency ****

Bank Code: 0201 **Bank Name:** Current Bank A/c

| No | Type | Date | N/C | Ref | Details | Net Amount | Tax Amount | Gross Amount |
|------|------|------------|------|--------|---|----------------|---------------|----------------|
| 2728 | BP | 06/12/2020 | 4021 | DD/STO | Omnicapital | 24.86 | 4.97 | 29.83 |
| 2730 | PP | 02/12/2020 | 0201 | DD | O2 - DD | 59.86 | 0.00 | 59.86 |
| 2731 | PP | 08/12/2020 | 0201 | DD | NPower - DD | 73.45 | 0.00 | 73.45 |
| 2740 | BP | 15/12/2020 | 4018 | DD/STO | Scottish Power 16061138656 | 5.83 | 1.17 | 7.00 |
| 2741 | PA | 14/12/2020 | 0201 | DD | Stratford-on-Avon District Council - DD | 87.00 | 0.00 | 87.00 |
| 2742 | PA | 16/12/2020 | 0201 | DD | Haven Power Ltd | 437.88 | 0.00 | 437.88 |
| 2744 | PP | 21/12/2020 | 0201 | BACS | Hartwell & Co (Timber) Ltd | 40.50 | 0.00 | 40.50 |
| 2745 | PP | 21/12/2020 | 0201 | BACS | Limebridge Rural Services Ltd - SO | 102.00 | 0.00 | 102.00 |
| 2746 | PP | 21/12/2020 | 0201 | BACS | National Association of Local Councils | 38.93 | 0.00 | 38.93 |
| 2747 | PP | 21/12/2020 | 0201 | BACS | SLCC Enterprises Ltd | 264.00 | 0.00 | 264.00 |
| 2748 | PP | 21/12/2020 | 0201 | BACS | Elisabeth Uggerloese | 80.78 | 0.00 | 80.78 |
| 2749 | PP | 21/12/2020 | 0201 | BACS | Warwickshire & West Midlands Associatio | 36.00 | 0.00 | 36.00 |
| 2750 | PP | 21/12/2020 | 0201 | BACS | A S Wilkes | 780.00 | 0.00 | 780.00 |
| 2751 | PA | 21/12/2020 | 0201 | BACS | Canon UK Ltd - DD | 116.88 | 0.00 | 116.88 |
| 2752 | BP | 21/12/2020 | 4035 | bacs | WCC, feasibility study High St Bidford | 500.00 | 0.00 | 500.00 |
| 2753 | BP | 21/12/2020 | 4035 | BACS | WCC, feasibility study Welford Rd,Bart | 500.00 | 0.00 | 500.00 |
| 2754 | BP | 21/12/2020 | 4020 | BACS | Mr S Goodwin,ex gratia payment re pur | 87.00 | 0.00 | 87.00 |
| | | | | | | <u>3234.97</u> | <u>6.14</u> | <u>3241.11</u> |
| | | | | | | <u>3234.97</u> | <u>6.14</u> | <u>3241.11</u> |