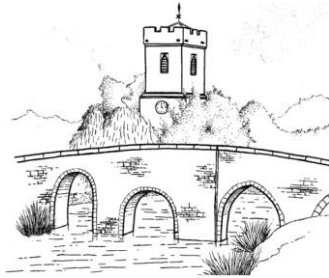


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



For the health and well-being of our Parish Councillors, staff and local community as a result of the current national emergency due to COVID-19 and following government guidelines, all Parish Council meetings will be held remotely until further notice.

Bidford-on-Avon Parish Council will be using Zoom to facilitate the holding of meetings and these will be recorded for minuting purposes only and will be deleted once the Minutes of the meeting are approved

**Should any resident wish to participate in the Zoom meeting (please be aware that, as in any Parish Council Meeting, your participation is limited to Item 4 on the Agenda) this is the link to the meeting
Elisabeth Uggerloese is inviting you to a scheduled Zoom meeting.**

**Topic: Parish Council Meeting
Time: Feb 22, 2021 07:30 PM London**

**Join Zoom Meeting
<https://us02web.zoom.us/j/89300452703?pwd=K2FSM2syVzV5cnNUcEFmMXJPL1BhQT09>**

**Meeting ID: 893 0045 2703
Passcode: 516566
One tap mobile
+442030512874,,89300452703#,,,,*516566# United Kingdom
+442034815237,,89300452703#,,,,*516566# United Kingdom**

To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held via Zoom Video Conference on Monday 22nd February 2021 @ 7.30 pm to transact the following business

17th February 2021



Elisabeth Uggerløse
Clerk to the Parish Council



AGENDA

1. **To receive** and accept apologies
2. **To receive** any Declaration of Interest on Items on the Agenda
 - i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate
3. **To approve** the Minutes of the virtual Parish Council Meeting held on 25th January 2021 @ 7.30pm
4. **Public Forum** due to the current COVID 19 emergency this meeting is being held virtually. If you have an issue you would like Council to consider, it would be appreciated if you could email it to the Clerk at info@bidfordonavon-pc.gov.uk **no later than Friday 19th February 2021 @ 5.00 pm**
5. **Report** from County Councillor
6. **Report** from District Councillors
7. **Clerk's report (verbal)**
8. **To consider**
 - i. **Communities WG**
Report and Recommendations
 - ii. **Facilities WG**
Report and Recommendations
9. **To consider** approval of purchase of the Community Speed Awareness cameras. Cost of the camera is £1,599 which has been approved by Council. It has received a County Councillor Grant of £500 towards it.

Council to consider whether it should purchase 1 or 2 cameras. At its meeting in September 2020 in agreed to purchase 2 cameras but to make a final decision once the amount from the County Councillor Grant Scheme was known.

10. To consider the following planning applications

i. 20/03706/FUL Mr Tom Edgar, 34 Victoria Road, B50 4AR

A single storey rear extension and alterations with replacement rear dormer windows

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QMIPWHPM0GL00>

ii. 21/00237/FUL Sally Homer, King George House, 11 High Street, B50 4BQ

Proposed conversion of the ground floor existing office and first floor flat to a single mixed use live-work unit with a proposed single storey rear extension, demolition of modern steps and railings, installation of replacement steps and railings to the frontage and window alterations to the rear elevation

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QNJTWTMIFH00>

11. To approve

i. Accounts for January 2021 (circulated)

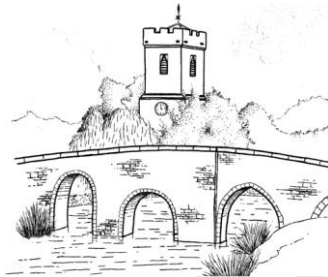
ii. Payments for February 2021 (circulated)

Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))

12. To consider the co-option of a Parish Councillor

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 25th January 2021 @ 7.30 pm via Zoom

PRESENT

Chairman Cllr. Fleming – Chairman of the Parish Council

Cllrs, Cullum, Deacon, Hiscocks, Keeley, Meredith, Taylor and Williams

Also present: District Cllrs Fleming and Pemberton
Two members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllr Knight.

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

Cllrs Hiscocks and Williams declared a non-pecuniary interest in item 9ii) – Grant application from Bidford Primary School as they are both Governors of the school.

- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.

Dispensations will be granted as appropriate.

None required

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 21ST DECEMBER 2020

Cllr Deacon proposed the Minutes be accepted as being accurate

RESOLVED that the Minutes be accepted and will be signed by the Chairman at the first physical meeting of the Council

4. PUBLIC FORUM

No issues raised

5. REPORT FROM COUNTY COUNCILLOR

Cllr Brain had sent his apologies

6. REPORT FROM DISTRICT COUNCILLORS

- **Site Allocation** Consultation is now completed and replies being reviewed with the aim of presenting this to Cabinet in February
- **Budget** – this is the current main issue. Proposal for next year’s budget being reviewed both internally and externally. The current situation is not good and SDC is trying to place itself in a reasonable situation. There is some uncertainty as to the amount of funds coming from Government and when these will be delivered, so some assumptions have had to be made. It will be raising the Council Tax by the maximum amount allowable for the foreseeable future and other savings will be coming from either cancelled or delayed larger projects
- **Green Bin Charge** it was good to learn that 20000 households have already taken up the charge at the reduced cost which is good news as the window has only been open 2 weeks.
- **Planning** – things did not go Council’s way at the Planning Committee meeting of 20th Jan. when permission for the development at Burnell Close was granted. Things may improve for the next meeting when 100 High Street will be considered.

RESOLVED to note

7. CLERK’S REPORT

Millers Bank - tree work had finally commenced. There will be some damage to the ground but contractors have assured Council that remedial work will be carried out.

RESOLVED to note

8. The Clerk advised that the statutory period for residents to request a bye election had ended on 22nd January 2021 with no request being received. This allows the Council to co-opt.

It was proposed that the advertisement for the Parish Council Casual Vacancy be posted online: replies to be received by the Clerk by 12th February 2021 and, in the event there was more than one candidate, these to be interviewed by the Chairman, Vice Chairman and Clerk, via Zoom, in time for a recommendation to be considered by Council at its meeting of 22nd February 2021.

RESOLVED to advertise the Casual Vacancy and consider co-option at the February meeting.

9. TO CONSIDER THE FOLLOWING REPORTS

- i. **Community WG** – Report and Resolutions attached to these Minutes of which they form an integral part
- ii. **Facilities WG** – Report and Resolutions attached to these Minutes of which they form an integral part

10. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. **20/03472/FUL Dr Chloe Hughes, Bidford Dental Practice, 11 Church Street, B50 4DA**
Proposed single storey rear extension to form additional surgery room and storage. Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QKR7L1P MG8H00>
Recommendation: support as it conforms with ECON 1 of the NDP
RESOLVED to support as this expansion is in accordance with Policy ECON 1 of the NDP
- ii. **20/03584/FUL Mark Sanford, Sandton Greville Limited, Broom Tavern, 32 High Street, Broom**
Proposed external canopy. Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QLBYUPP MJDC00>
RESOLVED to support as this expansion is in accordance with Policy ECON 1 of the NDP
- iii. **20/03695/TEL 28 Brookleys, Honeybourne Road B50 4PD ORDER.**
NOTICE OF INTENTION TO INSTALL ELECTRONIC COMMUNICATION APPARATUS PURSUANT TO THE TOWN AND COUNTRY PLANNING (GENERAL PERMITTED DEVELOPMENT ORDER) 2015 AND THE ELECTRONIC COMMUNICATIONS CODE (CONDITIONS AND REGULATIONS) 2003 (AS AMENDED)
Installation of 10 metre light and 9 metre poles outside Brookleys for the provision of broadband

Link to application <https://apps.stratford.gov.uk/>

eplanning/AppDetail.aspx?appkey=QMGO0BPM0GL00

This is for information only

RESOLVED to note

11. TO APPROVE

- i. Accounts for December 2020 (circulated)
RESOLVED to approve
- ii. Payments for January 2021 (circulated)
Clerk advised there was a payment (£510 for the play area inspection that had been missed in earlier months and would be added to this month's payment
RESOLVED to approve

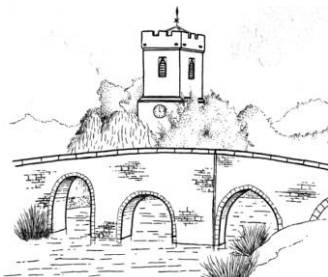
The meeting closed at 8.35 pm



DRAFT

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 i) COMMUNITIES WORKING GROUP - REPORT & RESOLUTIONS

25th January 2020

- 1. To note** that Cllr Meredith had been elected Chairman at a meeting on 22nd December 2020
RESOLVED by Council to note

- 2. Annual Parish Assembly**
WALC's recommendation is that this take place virtually, following a change in legislation, before the end of this financial year (31st March 2021)
Recommendation that it takes place on Monday 1st March 2021 @ 7.00 pm via Zoom,
RESOLVED by Council to approve the motion to hold the Annual Parish Assembly on 1st March 2021 @ 7.00 pm by Zoom

- 3. Volunteering**
It was noted that our volunteers are dedicated to help the local community. Following the current, second lockdown, deliveries from the Co-op have been re-established and working well. Volunteers are also collecting and delivering from Food Bank.
The Chairman added, by verbal report, that volunteers were also helping with prescriptions as well as volunteering with VASA taking residents to and from vaccination centres
RESOLVED by Council to note

Item 9i) Communities WG Report & Resolutions Jan. 2021

4. Projected Leisure/Youth Activity Centre

The approved brief is being advertised via

- i. WALC
- ii. SDC
- iii. WCC
- iv. Parish Council website

RESOLVED by Council to note

5. COVID 19 Community Champions

Cllr Meredith and the Clerk have attained their COVID 19 Community Champion Certificate having attended and completed the course

Following this, a new Community Wellbeing site has been set up on the Parish Council website where information can be found to cover most aspect of COVID 19 and its consequences.

RESOLVED by Council to note

6. BIG Paper

Following the notification that The Connection are no longer able to distribute the quarterly BIG Paper, the Clerk is looking at viable alternatives. In the meantime, it was agreed to publish an online only issue in January inviting the various community groups and sports association to send articles.

RESOLVED by Council to note

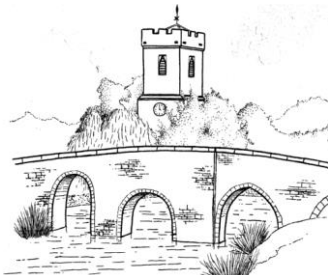
7. Brighter Bidford

Proposed ideas require collaboration with WCC and this is being pursued.

RESOLVED by Council to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 ii) FACILITIES WORKING GROUP – REPORT AND RESOLUTIONS

1. Election of Chairman

Cllr Hiscocks was re-elected

RESOLVED by Council to note

2. Grants

i. Bidford Fire Station

To improve kitchen and expand their community capacity

Cost :£13.5k

Grant request : £13.5k

Recommendation to award the full grant subject to the following condition: “the facility is made available to the local community for at least 2 days every week. Day and times to be agreed upon at a later date”
After a short discussion it was **RESOLVED** unanimously by Council to award the full grant subject to the facility being made available to the local youth and community groups for certain times. Exact wording to be agreed.

ii. **Bidford Primary School**

Outdoor play provision

Total Cost: £36k

Grant request: £13k

Recommendation to award the full grant

Cllrs Hiscocks and Williams did not vote on this item having declared a non-pecuniary interest

RESOLVED unanimously by Council to award the full grant (under S106)

3. Benches/Bus shelters

It was recognised that with numbers of developments taking place enlarging the village and increasing the number of residents accessing shops etc. hence more benches are required, where they can rest, on their way to and from shopping as well as their daily exercise.

A number of locations were identified such as

- i. Salford Road
- ii. Tower Hill
- iii. Victoria Road
- iv. Waterloo Road
- v. Westholme Road

Two of these locations, Tower Hill and Waterloo Road, could be better serviced by a bus shelters. All locations to be confirmed following an inspection to ensure the street furniture can be safely installed.

Recommendation that Council approves the

- purchase of 6 x benches
cost : £3604.50 delivered
- purchase of 2 x bus shelter
cost: £3887 each

Councillors were encouraged to let the Clerk know of any suitable location for the benches.

RESOLVED unanimously by Council, to approve the purchases

3. Skate park

Area identified on Dugdale Sports Field – to the west of the table tennis tables. Type of equipment identified and layout and costs to be sought from at least 3 companies.

Recommendation to note update

RESOLVED by Council to note

Item 9ii) Facilities WG Report & Resolutions Jan. 2021

4. Big Meadow Entrance

Companies have been contacted to seek a solution for an automatic, electronic entrance. Still awaiting to hear back from them. Clerk is chasing them and looking at further contacts.

Recommendation to note the update

RESOLVED by Council to note

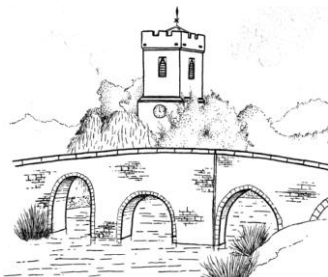
5. Rugby posts site for the installation of the posts has been agreed with Bidford Juniors FC in principle and will take place once the site plan has been agreed

Recommendation to note update

RESOLVED by Council to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8 i) REPORT & RECOMMENDATIONS FROM THE COMMUNITIES WORKING GROUP

1. PAVILION/ LEISURE PROJECT

- i.** The closing date for applicants is 18th February 2021.
- ii.** Branding – the importance of giving a project a clear vision. This by no means sets anything in stone but enables the public to see the vision. Looking at the idea of a survey monkey with ideas for people to vote on about name, site, aim etc.

Recommendation to note

2. COMMUNITY CHAMPIONS

- i.** The weekly updates that the community champions receive from Mike Slemensek will continue to be circulated to all Councillors so they have clear up to date campaign details, poster/advertising information and also information from health England.
- ii.** The asymptomatic testing centre at the other place will be advertised weekly on the parish face book page.

Recommendation to note

3. BRIGHTER BIDFORD

- i.** Banners – seeking permission and cost of fixings from street lighting before we pursue this further.
- ii.** Yarn bombing – Knitted squares around the trees – encourage the community to take on the project. This is along the lines of waterside

Item 8i) Communities WG Report & Recommendations Feb. 2021

in Stratford upon Avon, it is used for several meanings, mental health, community, and communication.

- iii. Chevrons on the roundabout – Looking at replacing the chevrons with smaller better positioned ones.

Recommendation to note

4. VOLUNTEERS

- i. Volunteers continue to be a great asset to the community, delivering at coop, prescriptions and emergency food parcels, as well as the vaccination clinics at the Bidford health centre.
- ii. Name badges are being used by the volunteers to distinguish them from medical staff and all volunteers have been issued with a letter of identity following the Covid guidelines.

Recommendation to note

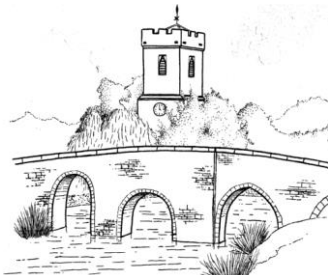
5. OTHER BUSINESS

- i. Bidford rocks – still in progress, people repainting their rocks and others in dry storage.
- ii. Letter to Bidford health centre – congratulating the partners on the role out of the vaccine.
- iii. Big Paper – a huge thank you to Eli for putting together and getting the issue on line with a huge contribution from local groups. Thank you also to Penny for the write ups for Parish council corner.

Recommendation to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8 ii) REPORT & RECOMMENDATIONS FROM THE FACILITIES WORKING GROUP

Meeting took place virtually on Thursday 11th February 2021 at 4.00 pm

Attendants: Cllrs Deacon and Hiscocks

Cllr Keeley was unable to attend but had sent an email with her recommendations

In attendance Mrs E Uggerløse

1. Grants

i. Bidford Cricket Club

To replace the current artificial wicket which is dangerous and enable to cricket club to offer all weather training

Maintenance will be carried out and financed by the cricket club

Cost :£7,560.00 – this includes installation and VAT

Grant request : £7560.00 (under Big Meadow S106)

Recommendation to award the full grant under S106

2. Bench locations

i. Orbit has given its consent to install a bench on the grass verge on the corner of Court Way (opposite Westholme Road)

ii. These will require confirmation from WCC

- Victoria Road - by the layby at the junction with Dugdale Avenue

Item 8ii) Facilities WG Report & Recommendations Feb. 2021

- Salford Road – where the footpath from Broom emerges by Marriage Hill
- Broom – on the grass verge by the junction of High Street and Bidford Road (opposite the one already installed)

Recommendation to note

3. Big Meadow Entrance

As advised, 3 companies have been contacted but only one has come back with a viable solution: installation of a system for electronic payment to enter, using a credit/debit card, Apple app, Ring Go app or any other cash free system.

Bidford on Avon Parish residents to be given a non-transferable card that allows free entry. Cameras will be part of the installation.

Council two consider two options:

- i. Installation of the whole system that will allow free entry to residents who pay via the precept at a
Cost of £6,720.00
- ii. Installation of a Pay/Entry system only at a
Cost of £5,095.00
This will require all vehicles to pay in order to enter regardless of whether they are residents or not.
- iii. **Maintenance Annual Cost £1,100.00** – this applies to both options
Recommendation to approve Option 1