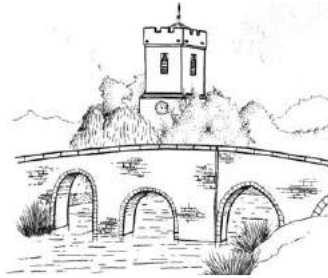


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 27th September 2021 @ 7.30 pm
at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Fleming, Chairman of the Council

Cllrs. Cullum, Hiscocks, Knight, Meredith, Moore,
and Thompson

Also present: District Cllr Fleming
5 members of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllrs Deacon, Taylor and Williams

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
None declared
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 23rd AUGUST 2021

Cllr Knight proposed the Minutes be accepted as being accurate

RESOLVED that the Minutes be accepted and signed by the Chairman

4. PUBLIC FORUM ~ questions from members of the public. Please be aware that Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.

- i. **Yarn Bombing** – concerned that having looked at the website of the applicants, it appears they use synthetic, not natural fibres, which are not good for the trees. Also, why decorate trees that are naturally beautiful?
- ii. **Roundabout** – the idea of planting wild flowers along the perimeter is lovely Chevrons should be repaired by County Council
- iii. **Warm Hub** thank you to the Parish Council for taking this over and taking inside the Crawford Hall – days were beginning to get a little chilly outside.
- iv. **Historical re-enactment** on the Big Meadow over the week end was great – pity organisers had not advertised it more
- v. **Grants** – Councillors should monitor this. It was noted that a grant was made to the cricket club for a new, artificial wicket in May which was still not installed.
council replied that the club was waiting for the season to end and work had now started
- vi. **Banners** they were beautiful and a great contribution to the village by a local group which should be supported
- vii. **Daffodils** – how many in a bag?
- viii. **Quotes** – need to be monitored

5. COUNCILLOR FORUM

Questions from members of the Council in respect of items on the Agenda or Matters Arising (Councillors should be aware this is not a forum when administrative issues are to be raised – this can be done directly with the Clerk and, if deemed appropriate, can be added to the Agenda as a separate item)

- i. **War Memorial** – needs to be weeded. Although the responsibility for this lies with the Principal Authorities, it was agreed that it should be done to ensure the village looks good
- ii. **Plaques for ex Councillors** council had agreed how to commemorate ex Councillors but no progress had been made.
Clerk will add this to the next Agenda for Council to make a decision
- iii. **Play areas** Parish Council was trying to purchase these from Stratford on Avon DC – where are we with this.
Clerk advised she had re started this with SDC at the start of COVID but it had come to a standstill. It was agreed both Clerk and Cllr Fleming would chase this

- iv. **Broom play area** - residents were complaining about the piece of equipment that has been fenced off.
Clerk advised that it was not possible to remove the equipment as it had been very well cemented when installed due to shifting of the soil. Cllr Cullum requested that the area be mowed/trimmed so it would at least look maintained.

6. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Pemberton had sent his apologies – Clerk advised as follows:

- i. **Barton** – had visited the area with Highways Officer and believe something can be done in the short term to reduce the speed of traffic
- ii. **Bidford Bridge** - work would commence once Big Meadow was closed and he would give more details once these were confirmed.

RESOLVED to note

7. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

Mostly on planning

- i. **87 High Street** Parish Council had objected to the proposed extension which had now been withdrawn
- ii. **Salford Road** Parish Council had objected to the development of 3 dwellings due to safety issues in respect of the narrowness of the entrance. This has been refused

RESOLVED to thank Cllrs Fleming note the report

8. RECEIVE CLERK'S REPORT

Attached hereto

RESOLVED to note

9. TO CONSIDER REPORTS AND RECOMMENDATIONS FROM THE PARISH COUNCIL WORKING GROUPS

- i. **Communities WG** – Report with Resolutions attached to these Minutes of which they form an integral part
- ii. **Facilities WG** - - Report with Resolutions attached to these Minutes of which they form an integral part

10. TO CONSIDER THE FORMING OF THIRD WORKING GROUP – report circulated

4 Councillors had responded, all in favour of 3 working groups.

3 had suggested the heading as Leisure Project with 1 adding Leisure Project and any Specific Project.

Following a discussion, it was agreed that any decision could be premature as the results of the Recreation Survey was not completed so Council could not know whether the Leisure Project would proceed. Furthermore, 3 Councillors had been unable to attend the meeting.

It was proposed that further thought should be invested and the decision to be postponed

RESOLVED unanimously to postpone the decision

11. TO CONSIDER AND APPROVE THE FOLLOWING LOCAL COMMUNITY PROPOSALS

- i.** Warm Hub at the Crawford Memorial Hall (report circulated)
This service had started as a Warm Mobile Hub on the Crawford Memorial Hall Car Park, organised and hosted by Warwickshire Rural Community Council (WRCC) and Voluntary Action Stratford upon Avon (VASA) as a way to bring the local communities together, safely, after COVID. It proved immensely popular and helped the more vulnerable residents with attendance varying from 25 up to 50. However, August saw the last of the Mobile Warm Hub and it was agreed that the Parish Council should consider taking over this popular community service and take inside the Crawford Memorial Hall. It would be run by volunteers, the Crawford Memorial Hall had offered a special rate and the local Co-op would continue to sponsor it with drinks and biscuits.
On this basis, Council was asked to approve an annual expenditure of £2000 to continue the Warm Hub in the Crawford Memorial Hall
RESOLVED unanimously to support this project
- ii.** Installation of a defibrillator at the Crawford Hall – the site would be useful for the sports clubs, allotments, users of the hall and others in the area.
A motion was put forward for a defibrillator to be installed in the east of the village and, after some thought, Jubilee Play Area was proposed as a good site.
RESOLVED unanimously to approve the purchase and installation of 2 x defibrillator: one at the Crawford Memorial Hall and the other on Jubilee Play Area

12. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i.** **21/02861/TREE, Julia Pemberton, Hollybush Barn, High Street, Broom**

 - T1 – Tree of Heaven - fell
 - T2 – Silver Birch – fell
 - T3 – Leylandii – fell

RESOLVED no objection but applicant to be reminded that Council would like replacement trees to be planted

13. TO CONSIDER AND APPROVE

- i.** **Completed accounts for the month of August 2021**
These had been circulated
The continued hiring of the Library Rear Back Room @ £200 a month was queried. The use of this room is for storage of Minutes and Accounts as well as private meetings with residents (the office does not lend itself for this). However, due to COVID the use has been reduced to storage only. The requirement of this to be considered by Council during budget setting time.
RESOLVED they should be accepted and approved

ii. To approve payments to be made in September 2021

List of BACS payments had been circulated.

The total amount for the payment list is £22,241.72 as per the enclosed

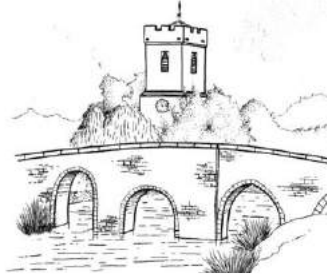
RESOLVED to approve payments.

The meeting closed at approx. 9.20 pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8 - CLERKS REPORT – September 2021

1. FINANCE

- i. £75,000 transferred to the CCLA Investment account following receipt of the second payment of the annual precept.
- ii. Big Meadow Income (inc. of VAT)
 - i. August 7,489.97
 - ii. Sept. (to date) 8,219.86

2. DISABLED ACCESS REPORT

2 Councillors walked round the village with a disabled (wheelchair user) resident to raise awareness of the issues they face on a daily basis. Following this, the Parish Council resolved to install a wheelchair friendly access gate at Marleigh Park. However, most of the other issues are County Highways and the Clerk arranged to meet the Highway Officer to visit the sites. This was done on Thursday 23rd Sept. and the comments received are as follows:

- i. Hedges need to be cut regularly especially Victoria Rd Waterloo Rd and some cut through. Hedge at top of Victoria Rd opposite Steppes Piece needs cutting.(belongs to farm). *It should be noted the farmer has cut the hedge on Victoria Road opposite Steppes Piece since the walkabout.*

Specific location information would be useful, we can then contact the relevant landowners who are responsible for cutting their hedges.

The other suggestion is that residents are invited to take pride in their village and help to keep it looking good by maintaining their hedges, trees and, perhaps, weeding the area outside their dwelling. All this would help Bidford look its best and bring the local community together

- ii. Quinneys lane drop kerb OK but road surface very poor so unable to cross it. The Public Highway section has been recently patch repaired/resurfaced, the section in poor condition is a private road.
- iii. Drop kerbs outside Bulls Head cars can park in front of them. Believe that this is intended for loading into the pub rather than being a dropped kerb, there does not appear to be a corresponding one on the other side of the road and there is no mid-way crossing point. Removal of car parking space would not be feasible.
- iv. Shop High street has a number of items on pavement. The premises will be reminded of the requirements regarding placement of items on the Highway and A-boards.
- v. Drop kerb by Bridge poor and surface has areas missing. Please confirm location as we were unable to locate the problem.
- vi. Extend fence outside Balti and put drop kerb by chip shop opposite one on other side of road. Could not see how this could be extended without totally blocking the footway, perhaps we were looking in the wrong location. Drop kerb not feasible due to proximity to the traffic lights.
- vii. By traffic lights at end of High street access to crossing can be blocked by cars Hatching required ? Again I do not think this is a formal crossing point, any hatching or other markings here would prevent vehicles from triggering the traffic light sensors.
- viii. Fence here needs removing and replaced by bollards easier to get around. These are required for pedestrian protection so would not advocate removal.
- ix. Cannot access bus stop towards Salford. Please provide specific location details. Is this answered by point xi?
- x. Hedge at COOP needs to be lower cannot see into car park to see if anything coming to unable to cross entrance. Not a Highway matter as this is on private land.
I shall be approaching the Manager asking if the hedges can be lowered to allow visibility
- xi. Nowhere to cross to bus stop on other side of road. Will investigate feasibility of improving access to the stop.
- xii. To cross over to Crawford Hall lowered pavement is opposite garage entrance so dangerous. Unfortunately, this is not a formalised crossing. Drop kerb is due to driveway access
- xiii. Pavements throughout village are pot holed by most crossings so wheelchairs get stuck. If there are any specific locations, we can investigate and repair these as necessary, please advise if so.

- xiv. Fences at end of walkways e.g. Glebe Close difficult to get round. **Moving these barriers would be problematic however if a guide width of the wheelchair could be provided we can investigate some alterations.**
- xv. Cannot use Heart of England path to get to Broom (has to go over top) **Currently investigating options for improving the footpath alongside the bridge.**
- xvi. Entrance at bottom of Westholme road too small. **We will arrange to have the vegetation cut back to improve access to this area.**

Council expressed dissatisfaction with the replies received and it was proposed that County Highways Officer should be invited to return and revisit the sites accompanied by one of the Councillors involved as well as the Clerk

RESOLVED Clerk to arrange a revisit of sites with County Council Officer and Councillor

3. BARTON

The proposals for traffic measures were circulated to all councillors following the meeting and these were to be considered at the September meeting.

However, Cllr Taylor did not believe that enough thought had been put into the proposals and asked that other options, discussed with residents at a meeting with Cllr Pemberton, should be forwarded to the Road Safety Dept. for consideration. Regrettably, no reply has been received to date regarding this. The Clerk will remind WCC and it is hoped the item can be on the Agenda for the October meeting.

A motion was put forward to arrange a virtual meeting with officers as well as Cllr Pemberton, Cllr Taylor and Knight as well as the Chairman.

RESOLVED The Clerk to make the necessary arrangements

4. RUGBY POSTS

As advised at the last meeting, it took some time for the rugby club and football club to agree the siting of the new rugby pitch – early summer 2021. When posts were to be installed, it was discovered it came without the necessary fittings for the posts to fit together. Net World Sports was not contactable by phone – I believe staff working from home and overwhelmed – so everything had to be done by email. Which I did and received no response.

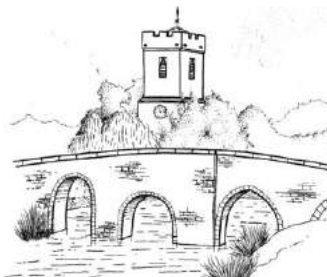
It appears their phones are back working and I will contact them.

The Clerk updated that she had tried to phone – still unsuccessful

RESOLVED to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9i) REPORT & RESOLUTIONS FROM THE COMMUNITIES WORKING GROUP

Meetings took place virtually on 21st September 2021 @ 1.30 pm

Attendants: Cllrs Meredith (Chairman) and Cullum.

Cllr Taylor sent her apologies

In attendance Mrs E Uggerløse

1. RECREATION STRATEGY SURVEY DISTRIBUTION/RESPONSES

- i. Online survey has been available since end August. So far 233 have been received
- ii. Hard copies have been distributed to all households by Councillors and Clerk – completed by 23rd September.
It should be noted that this has been quite hard work and lesson learnt. In future, Council should be prepared to pay for the distribution of surveys and other important information to ensure all households receive a hard copy within the same period of time.
- iii. Andrew Maliphant, Project Manager, has prepared a preliminary report, based on the online replies which is part of this report.

RECOMMENDATION to note

RESOLVED by full Council to note

Item 9i) Communities WG Report & Resolutions September 2021

2. BRIGHTER BIDFORD PROJECTS

i. **Roundabout**

WCC have finally advised the cost of removing the current chevrons and replacing them with smaller, neater ones.

Council to consider:

- Approving the replacing of the chevrons at a total cost of **£8,759.57**
- Getting WCC to replace the damaged chevrons

The Clerk to obtain permission for the brambles and other hedging to be removed 1 metre inside so that wild flowers can be planted

A site visit with County Council Officers was proposed

RESOLVED by full Council the Clerk to arrange a site visit

ii. **Daffodils** – these have been bought and are now in stock ready to be planted when the weather is a

RESOLVED by full Council to note

iii. **Yarnbombing** Council had postponed this decision in the last couple of meetings. This WG has considered the request and based on the good quality of the work this group has done in Stratford upon Avon for some years, its

RECOMMENDATION is to allow them to yarn bomb some trees along the avenue on the Big Meadow to end of the year – the Big Meadow will be closed to vehicles and it will brighten the area during the darker months.

Following a lengthy discussion during which a majority of Councillors stated they were unhappy with this, it was finally

RESOLVED by full Council to refuse yarn bombing on trees but allow them on the bollards of the War Memorial

i. **WELCOME BACK EVENT**

Some funding has been made available from the European Regional Development Fund to support the return to the High Street.

In Stratford on Avon DC this funding is being made available to the Main Rural Centres and must be used by 31st March 2022 (this financial year),

In view of the time constraint and the fact that it would have to be used for events in the winter, this WG considered options and its

RECOMMENDATION is that the available funding be used to enhance the Christmas Lights Switch On: not only is this always a very popular event in the village, bringing many residents and visitors to the High Street/Village Centre, but it will be the first time in 2 years that such an event will be held.

Item 9i) Communities WG Report & Resolutions September 2021

If Council agree, the Communities WG will work with the Welcome Back Fund Manager and Bidford Christmas Lights Committee.
Due to the time limit and the type of event this covers it was **RESOLVED** by full Council to use the grant to enhance the Christmas Lights event.

Item 9i) Communities WG Report & Resolutions September 2021

PARISH RECREATION SURVEY

Draft update report 21.9.21

Bidford-on-Avon Parish Council are researching what the village requires to meet the recreation needs of our growing community - both sporting and leisure, indoors and outdoors - all of which help to promote local health and wellbeing.

Survey forms are being delivered to every household in the parish, but 233 households have already replied to the survey online by following the link <https://www.surveymonkey.co.uk/r/7CND6XZ> . Emerging results include:

- Considerable interest in better walking and cycling routes, which matches the current best-used locations
- Already 11 offers of help with new clubs including fitness and dance fitness for all ages, which matches 83 households already interested in exercise classes
- Nearly 60% of households responding to the survey so far consider the parish needs a new leisure / youth activity centre

Following the analysis of hard copy as well as online responses, a more detailed report will be presented to the parish council meeting on Monday 25th October. This will lead into further discussion about a recreation strategy for the parish, when a number of aspects will be reviewed including:

- The unmet demand for local recreation
- Interest in forming new sporting clubs
- Facilities to meet the demand – a combination of improvements to existing facilities and the potential for new facilities
- Access requirements – both in terms of individuals, and location within the parish including cycle and walking links to existing and potential sites
- The viability of any proposed new facilities in terms of usage and running costs, and options for long-term management
- Design implications in response to climate change

The parish council would like to record its thanks to all the local businesses that have kindly given prizes for the prize draw, which will be drawn on **xx October** and the winners informed personally.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9ii) FACILITIES WG REPORT AND RESOLUTIONS

A virtual meeting was arranged for Monday 20th September 2021 @ 5.00 pm
There were no apologies

1. Streetlight replacement programme

Phase 1, which should have taken place last financial year and was delayed due to COVID is now being rolled out.

Recommendation to note

Phase 2 is due to be rolled out later this year subject to Council approval.

Cost £72,700 – schedule attached

Recommendation that Phase 2 is approved

RESOLVED by full Council to approve Phase 2, this finalising the upgrade and return to County Council Lighting

2. Tree Planting (email with full details of type of trees/hedging whips, enclosed)

i. Dugdale Sportsfield

The Clerk and a Forestry Officer from WCC inspected the area to the south of the field where it borders with the new Bovis Estate.

It would require some 10 trees (10'/12' in height) as well as 200 metres of hedging whips.

Also, following the residents comments at the last meeting, 100 metre extra hedging to be planted along the riverside

Full details of type of tree and hedging proposed is enclosed.

The total cost which would include

9ii) Facilities WG Report & Recommendations Sept. 2021

- **Purchase** of 10 trees and 1500 hedging whips
- **Trees** : 2 stakes per tree all ties, mulch and feed
- **Hedging whips** all roots will be dipped in water retention polymer which helps during the drier periods
- **Planting** to include ground prep, planting and mulching

Cost : £7,650.00

Recommendation to approve the purchase and planting

RESOLVED by full Council to approve

ii. Millers Bank, Broom

Members were asked to reconsider this item as, at the time of the August meeting, no quotation had been received and the resolution to approve the purchase of only 10 trees made was based on an approx. figure of £250 per tree.

However the actual quote was received **after** the meeting, and this group was asked if it would like to reconsider the decision.

Cost of purchasing and planting 30 trees and 10 whips including stake, ties, mulch and feed **£5,700.**

The decision to reconsider this items and **recommend** the purchase and planting of 30 trees and 10 whips was unanimous.

RESOLVED by full Council to approve

3. Inclusive Play Equipment (companies contacted are based on recommendations from The Play Inspection Company which I contacted)
Ideas and quotations from

- Proludic
- Wicksteed
- HAGS – waiting for them as they have been very hard to get hold of
- Playforce

It was unanimously agreed that the piece of equipment from Playforce, which accommodates both abled and disabled, was the preferred option.

Recommendation to approve the piece of equipment from Playforce at a cost of £14.3K.

RESOLVED by full Council to approve

4. Memorial Benches : 9 (details enclosed)

- i. **Hartwell**
1500 – treated Softwood – flat packed
£230.05
- ii. **Hartwell**
1500 – Oak – flat packed
£477.14
- iii. **Woodberry of Leamington SPA**
1800 Teak
£847.70

There was quite a discussion regarding the quality of the Oak and Teak versions – the softwood was discarded as not being durable enough. Cllr Hiscocks did not take part in the voting that followed

Recommendation by 3 votes in favour and 1 against to purchase the Teak Memorial Benches

RESOLVED by Full Council to approve the purchase of 9 x Teak Memorial Benches from Woodberry of Leamington Spa

5. CCTV camera Sports Pavilion

Following a number of break ins and the Sports Pavilion, the WG was asked to consider the possibility of installing a CCTV camera

The CCTV officer at SDC was asked to comment regarding the regulations that apply to local councils as they are tougher than those applying to domestic households, volunteer groups or sports association. However, it is clear that something needs to be done to prevent the regular vandalism and ASB that takes place.

It was agreed that Council representatives, Sports Association representatives should meet with Warwickshire Police and SDC CCTV officer, to study what can be done to minimise the damage caused

Recommendation to note and The WG would report back following the meeting This WG to consider

RESOLVED Clerk to arrange the meeting and the WG to report back

6. Dugdale Access Gate

The current access area has been measured and it is possible to install a wheelchair friendly gate.

Cost of purchase and installation £1,080

Recommendation that Council approve this

RESOLVED by full Council to approve the replacing of the current kissing gate at Dugdale Avenue with a wheelchair friendly gate

To Period: Month 5, August 2021

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
0100	Debtors Control	213.12	
0105	VAT Control A/c	4,967.74	
0112	Other Debtors	15.00	
0201	Current Bank A/c	10,436.78	
0204	CCLA PSDF	925,424.73	
0310	General Reserves		161,832.17
0315	EMR Rolling Projects Fund		267,679.69
0326	EMR Allotments		5,398.41
0329	EMR CPCPP -Cycle Paths		3,000.00
0330	EMR S106 fund		116,617.23
0331	EMR - Jacksons Meadow		23,500.00
0332	EMR Election		3,500.00
0333	EMR S106 Miller Homes		245,000.00
0501	Creditors Control		10,263.61
0502	VAT Liability	19,932.98	
0515	PAYE Control		1,258.54
1000	Carparking Fees		25,122.86
1001	Lease,Rent,Hire pitches/land		375.00
1002	Fishing Rights		1,036.00
1010	Allotment Rents		820.44
1012	Concessions		2,083.33
1121	Sundry Receipts		363.10
1130	Burials		3,215.00
1131	Memorials		1,293.34
1176	Precept		143,601.50
1195	CCLA PSDF Interest received		118.20
3200	Profit and Loss Account		53,258.34
4001	Salary & Wages	17,842.24	
4003	Pensions	1,221.26	
4004	WFH Allowance	78.00	
4006	Rent for Room	1,000.00	
4008	Training Costs	440.57	
4009	Travelling	66.36	
4010	Janitorial	1,964.93	
4011	Business Rates	1,555.70	
4012	Water Rates	48.82	
4015	Electricity	625.14	
4017	Waste Disposal	3,304.14	
4018	Electricity Streetlights	1,570.35	
4019	Gatekeepers Commission	3,000.00	
4020	Sundry Expenses	1,025.62	
4021	Telephone	226.97	
4022	Postage & Carriage	6.85	
4023	Office Stationery	114.39	
4024	Subscriptions	1,922.83	
4025	Insurance	7,084.33	
4026	Broadband and Internet	101.47	
4027	Equipment Rental	223.75	
4028	Accounts Support	1,100.00	
4029	IT & Computer Support	191.80	
4030	Website	413.20	
4032	Publicity & Special Events	276.00	

Date: 24/09/2021
Time: 11:42:23

Bidford on Avon Parish Council
Period Trial Balance

Page: 2

To Period: Month 5, August 2021

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
4035	Village Improvement	3,427.00	
4037	Newsletter	100.00	
4038	Vandalism Repairs	881.57	
4039	General Maintenance	7,082.18	
4042	Equipment Maintenance	613.12	
4043	Tree Maintenance	1,605.00	
4045	Lengthman	122.50	
4046	Grass Cutting	15,339.00	
4047	Play Area Maintenance	4,464.87	
4048	Footpath & Verge Mtce	9,919.88	
4050	Street Furniture & Signs	2,419.90	
4051	Flower Boxes	3,070.00	
4056	Legal and Professional	590.00	
4057	Audit Fees External & Internal		1,800.00
4061	Grants and Donations	3,876.67	
4062	Recreational Strategy & Leisure/Youth Act	1,080.00	
4063	New Furniture - Big Meadow	10,150.00	
4909	CP Open Spaces	23,920.82	
4992	Funding from Rolling Projects		23,920.82
	Totals:	<u>1,095,057.58</u>	<u>1,095,057.58</u>

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Period From: Month 1, April
 Period To: Month 5, August

Year: 2021/22

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Income			
Room Hire & Letting Fees	-	500.00	- 500.00
Sundry Receipts	363.10	-	363.10
Precept	143,601.50	287,203.00	- 143,601.50
CCLA PSDF Interest Received	118.20	2,000.00	- 1,881.80
	<u>144,082.80</u>	<u>289,703.00</u>	<u>- 145,620.20</u>

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Expenditure			
Salary & wages	19,063.50	61,600.00	42,536.50
Rent for Room	1,000.00	2,450.00	1,450.00
Training Costs	280.57	3,950.00	3,669.43
Travelling	66.36	1,000.00	933.64
Janitorial	37.08	100.00	62.92
Business Rates	280.00	400.00	120.00
Electricity	415.95	-	- 415.95
Sundry Expenses	29.77	100.00	70.23
Telephone	226.97	1,000.00	773.03
Postage & Carriage	6.85	150.00	143.15
Office Stationery	114.39	500.00	385.61
Subscriptions	1,827.83	2,000.00	172.17
Insurance	7,084.33	3,100.00	- 3,984.33
Broadband and Internet	101.47	250.00	148.53
Equipment Rental	223.75	500.00	276.25
Accounts Support	1,100.00	3,600.00	2,500.00
IT & Computer Support	191.80	2,850.00	2,658.20
Website	413.20	2,000.00	1,586.80
Publicity & Special Events	-	100.00	100.00
New Office Equipment	-	250.00	250.00
General Maintenance	-	250.00	250.00
Legal and Professional	-	1,000.00	1,000.00
Audit Fees - External & Internal	- 1,800.00	1,300.00	3,100.00
WFH Allowance	78.00	-	- 78.00
	<u>30,741.82</u>	<u>88,450.00</u>	<u>57,708.18</u>

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Expenditure			
Training Costs	160.00	1,000.00	840.00
Newsletter	100.00	1,650.00	1,550.00
Election Costs	-	1,000.00	1,000.00
	<u>260.00</u>	<u>3,650.00</u>	<u>3,390.00</u>

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
Expenditure			
Grants and Donations	3,876.67	25,000.00	21,123.33
	<u>3,876.67</u>	<u>25,000.00</u>	<u>21,123.33</u>

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

		Department: 109	Capitals & Projects	
Expenditure	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Village Improvement	-	1,000.00	1,000.00	
Rolling Projects Provision	-	50,000.00	50,000.00	
Funding from Rolling Projects	- 23,920.82	- 73,900.00	- 49,979.18	
Recreational Strategy & Leisure/Youth Ac	1,080.00	-	- 1,080.00	
New Furniture - Big meadow	10,150.00	-	- 10,150.00	
CP - Open Spaces	23,920.82	-	- 23,920.82	
Streetlight Replacement	-	72,900.00	72,900.00	
	11,230.00	50,000.00	38,770.00	
Income	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Carparking Fees	25,122.86	18,000.00	7,122.86	
Lease,Rent,Hire Pitches/Land	375.00	1,600.00	- 1,225.00	
Fishing Rights	1,036.00	1,200.00	- 164.00	
Moorings Income	-	1,600.00	- 1,600.00	
Concessions	2,083.33	-	2,083.33	
	28,617.19	22,400.00	6,217.19	
Expenditure				
Janitorial	1,927.85	5,000.00	3,072.15	
Water Rates	49.57	900.00	850.43	
Rent Paid - Parks	-	12,500.00	12,500.00	
Rent Paid - Play Areas	-	200.00	200.00	
Electricity	209.19	750.00	540.81	
Waste Disposal	3,304.14	8,000.00	4,695.86	
Electricity - Streetlights	376.34	-	- 376.34	
Gatekeepers Commission	3,000.00	8,000.00	5,000.00	
Sundry Expenses	995.85	-	- 995.85	
Building Maintenance	-	1,000.00	1,000.00	
Village Improvement	450.00	-	- 450.00	
Vandalism Repairs	866.45	1,800.00	933.55	
General Maintenance	2,865.32	20,000.00	17,134.68	
Equipment Maintenance	-	200.00	200.00	
Tree Maintenance	580.00	4,000.00	3,420.00	
Tools & Equipment Purchases	-	200.00	200.00	
Grass Cutting	13,969.00	20,000.00	6,031.00	
Play Area Maintenance	4,464.87	15,000.00	10,535.13	
Footpath & Verge Maintenance	-	250.00	250.00	
Street Furniture & Signs	2,350.40	500.00	- 1,850.40	
New Furniture - Big meadow	-	-	-	
	35,408.98	98,300.00	62,891.02	
Income	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Allotment Rents	820.44	2,600.00	- 1,779.56	
	820.44	2,600.00	- 1,779.56	
Expenditure				
Water Rates	- 34.71	-	34.71	
Street Furniture & Signs	69.50	-	- 69.50	
General Maintenance	357.33	1,000.00	642.67	
	392.12	1,000.00	607.88	
Transfer Funds				
Tfr to EMR Allotments	-	1,600.00	1,600.00	
	-	1,600.00	1,600.00	

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
		Department: 203		Cemetery
Income				
Burials	3,215.00	5,000.00	- 1,785.00	
Memorials	1,293.34	1,500.00	- 206.66	
Cemetery Maintenance Income	-	720.00	- 720.00	
	<u>4,508.34</u>	<u>7,220.00</u>	-	2,711.66
Expenditure				
Business Rates	1,275.70	970.00	- 305.70	
Water Rates	33.96	100.00	66.04	
Office Stationery	-	50.00	50.00	
Subscriptions	95.00	100.00	5.00	
General Maintenance	3,850.00	5,000.00	1,150.00	
Vandalism Repair	15.12	-	- 15.12	
Equipment Maintenance	558.12	750.00	191.88	
Tree Maintenance	-	1,000.00	1,000.00	
Grass Cutting	1,370.00	9,500.00	8,130.00	
	<u>7,197.90</u>	<u>17,470.00</u>	-	10,272.10
		Department: 204		Street Lighting
Expenditure	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Electricity - Streetlights	764.29	6,000.00	5,235.71	
General Maintenance	-	2,000.00	2,000.00	
Streetlights R & M	-	2,000.00	2,000.00	
	<u>764.29</u>	<u>10,000.00</u>	-	9,235.71
		Department: 205		Village Management
Income	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Lease,Rent,Hire Pitches/Land	-	50.00	- 50.00	
Agency Work Income	-	3,050.00	- 3,050.00	
	<u>-</u>	<u>3,100.00</u>	-	3,100.00
Expenditure				
Gatekeepers Commission	-	700.00	700.00	
Electricity - Streetlights	429.72	-	- 429.72	
Subscriptions	-	125.00	125.00	
Publicity & Special Events	276.00	450.00	174.00	
Village Improvement	2,977.00	9,100.00	6,123.00	
Vandalism Repairs	-	500.00	500.00	
General Maintenance	9.53	1,000.00	990.47	
Equipment Maintenance	55.00	800.00	745.00	
Tree Maintenance	1,025.00	1,000.00	- 25.00	
Lengthman	122.50	1,000.00	877.50	
Footpath & Verge Maintenance	9,855.00	13,000.00	3,145.00	
Legal and Professional	590.00	-	- 590.00	
War Memorial Maintenance	-	500.00	500.00	
Street Furniture & Signs	-	3,000.00	3,000.00	
Flower Boxes	3,070.00	5,100.00	2,030.00	
CCTV Maintenance	-	2,000.00	2,000.00	
	<u>18,409.75</u>	<u>38,275.00</u>	-	19,865.25
Total Income	178,028.77	325,023.00	- 146,994.23	
Total Expenditure	108,281.53	333,745.00	225,463.47	
Net Income/(Expenditure)	<u>69,747.24</u>	<u>- 8,722.00</u>		

Bidford on Avon Parish Council
List of Sales Receipt & Bank Receipt By Bank

Date From: 01/07/2021

Date To: 31/07/2021

Bank: Current Bank A/C

No	Date	Type	Ref	Details	Net	Tax	Gross
3637	01/07/2021	BR	BGC	Card Txns - Car Parking Income	37.50	7.50	45.00
3650	02/07/2021	BR	BGC	Card Txns - Car Parking Income	81.00	0.00	81.00
3651	05/07/2021	BR	BGC	Card Txns - Car Parking Income	150.00	0.00	150.00
3652	06/07/2021	BR	BGC	Card Txns - Car Parking Income	237.00	0.00	237.00
3653	07/07/2021	BR	BGC	Card Txns - Car Parking Income	168.00	0.00	168.00
3654	07/07/2021	BR	BGC	Card Txns - Car Parking Income	234.00	0.00	234.00
3655	07/07/2021	BR	BGC	Card Txns - Car Parking Income	240.00	0.00	240.00
3656	08/07/2021	BR	BGC	Card Txns - Car Parking Income	135.00	0.00	135.00
3657	09/07/2021	BR	BGC	Card Txns - Car Parking Income	93.00	0.00	93.00
3658	12/07/2021	BR	BGC	Card Txns - Car Parking Income	152.00	0.00	152.00
3659	13/07/2021	BR	BGC	Card Txns - Car Parking Income	183.00	0.00	183.00
3660	14/07/2021	BR	BGC	Card Txns - Car Parking Income	189.00	0.00	189.00
3661	14/07/2021	BR	BGC	Card Txns - Car Parking Income	309.00	0.00	309.00
3662	14/07/2021	BR	BGC	Card Txns - Car Parking Income	471.00	0.00	471.00
3663	15/07/2021	BR	BGC	Card Txns - Car Parking Income	132.00	0.00	132.00
3664	16/07/2021	BR	BGC	Card Txns - Car Parking Income	198.00	0.00	198.00
3665	19/07/2021	BR	BGC	Card Txns - Car Parking Income	342.00	0.00	342.00
3666	20/07/2021	BR	BGC	Card Txns - Car Parking Income	239.00	0.00	239.00
3738	23/07/2021	BR	FPI	As Time Goes-Memorial Fee	185.00	0.00	185.00
3739	29/07/2021	BR	BGC	Co-Op Burial income	380.00	0.00	380.00
3740	26/07/2021	BR	BGC	Card Txns - Car Parking Income	277.50	55.50	333.00
3741	27/07/2021	BR	BGC	Card Txns - Car Parking Income	197.50	39.50	237.00
3742	28/07/2021	BR	BGC	Card Txns - Car Parking Income	206.67	41.33	248.00
3743	28/07/2021	BR	BGC	Card Txns - Car Parking Income	327.50	65.50	393.00
3744	28/07/2021	BR	BGC	Card Txns - Car Parking Income	340.00	68.00	408.00
3745	29/07/2021	BR	BGC	Card Txns - Car Parking Income	315.00	63.00	378.00
3746	30/07/2021	BR	BGC	Card Txns - Car Parking Income	220.83	44.17	265.00
3792	21/07/2021	BR	BGC	Card Txns - Car Parking Income	272.50	54.50	327.00
3793	21/07/2021	BR	BGC	Card Txns - Car Parking Income	701.67	140.33	842.00
3794	21/07/2021	BR	BGC	Card Txns - Car Parking Income	995.00	199.00	1194.00
3795	22/07/2021	BR	BGC	Card Txns - Car Parking Income	235.00	47.00	282.00
3796	23/07/2021	BR	BGC	Card Txns - Car Parking Income	320.00	64.00	384.00
					8564.67	889.33	9454.00

Bidford on Avon Parish Council
Supplier Payment and Bank Payment by Bank

Date From: 01/08/2021
DateTo: 31/08/2021

Bank	0201			Currency				
No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
3748	02/08/2021	PP	O2	DD	Monthly phone charge	57.76	-	57.76
3754	02/08/2021	BP	SURVEY	FPO	Survey Monkey-Annual Plan	320.00	-	320.00
3773	16/08/2021	PA	STRATFO	DD	Stratford on Avon DC - Rates	56.00	-	56.00
3774	16/08/2021	PA	STRATFO	DD	Stratford on Avon DC - Rates	56.00	-	56.00
3775	16/08/2021	PA	STRATFO	DD	Stratford on Avon DC - Rates	100.00	-	100.00
3776	16/08/2021	BP	SCOTT	DD	Scottish Power 16061138656	33.00	-	33.00
3771	17/08/2021	PP	GPUKLLP	DD	Global payment LLP	291.03	-	291.03
3772	17/08/2021	PP	HAVEN	DD	Electricity charge - July 2021	514.45	-	514.45
3777	23/08/2021	PP	BUILD	BACS01	Fast set postfix	83.40	-	83.40
3778	23/08/2021	PP	GLA001	BACS02	Degradable bags (pack of 100) x 2	661.12	-	661.12
3779	23/08/2021	PP	LIMEBRID	BACS03	Marleigh Park - Tree clearance	1,326.00	-	1,326.00
3780	23/08/2021	PP	NALC	BACS04	NALC Traning	258.55	-	258.55
3781	23/08/2021	PP	PRICKETT	BACS05	Monthly play area inspection	635.00	-	635.00
3782	23/08/2021	PP	SECURE	BACS06	Supply & installation of railing	28,704.99	-	28,704.99
3783	23/08/2021	PP	ASTLEYS	BACS07	Toilet tissue	126.97	-	126.97
3784	23/08/2021	PP	CANON	BACS08	Copier rental charge Sept-Nov	116.88	-	116.88
3785	23/08/2021	PP	GRU	BACS09	Waste collection - July 2021	466.54	-	466.54
3786	23/08/2021	PP	HARTWELL	BACS10	Drop bolt for metal gate	26.80	-	26.80
3787	23/08/2021	PP	MGS001	BACS11	Grass cutting, allotment gate fitting, etc	3,811.00	-	3,811.00
3788	23/08/2021	PP	UGGER	BACS12	Clerk's travel & expense claim	118.69	-	118.69
3797	23/08/2021	BP	GRANT	BACS13	AAGP Grant 2021/22	3,000.00	-	3,000.00
3798	23/08/2021	BP	GRANT	BACS14	1st Bidford Rainbow-Grant 21/22	750.00	-	750.00
3855	20/08/2021	BP	UGGER	SO	Staff Salaries - August 2021	2400.29	-	2400.29
3856	24/08/2021	PP	E.ON	DD	Elec Charge 23.06.21-31.07.21	195.95	-	195.95
3857	25/08/2021	PP	Vodafone	DD01	Phone & Broadband Bill	35.22	-	35.22
3858	31/08/2021	PP	MICRO	SO	Monthly hosting fee	57.54	-	57.54
3859	27/08/2021	PP	BCL	SO	Library License Agreement August	200.00	-	200.00
3860	31/08/2021	PP	DCK	SO	Accounting Services	252.00	-	252.00
3861	31/08/2021	PP	LIMEBRID	SO	Monthly maintenance	3252.00	-	3252.00
3862	31/08/2021	BP	PENSION	SO	Warks PS	798.74	-	798.74
3863	23/08/2021	PA	UGGER	BACS12-1	Clerk's travel & expense claim	0.20	-	0.20
						48,706.12	-	48,706.12

Bidford on Avon Parish Council
Supplier Payment and Bank Payment by Bank

Date From: 01/09/2021

Date To: 27/09/2021

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
3865	02/09/2021	PP	O2	DD	Monthly phone charge	54.10	-	54.10
3866	14/09/2021	PA	STRATFORD	DD	Stratford on Avon DC - Rates	56.00	-	56.00
3867	14/09/2021	PA	STRATFORD	DD	Stratford on Avon DC - Rates	100.00	-	100.00
3868	15/09/2021	PP	HAVEN	DD	Electricity charge	514.45	-	514.45
3869	16/09/2021	PP	GPUKLLP	DD	Global payment LLP	312.14	-	312.14
3870	14/09/2021	BP	SCOTT	DD	Scottish Power 16061138656	33.00	-	33.00
3892	27/09/2021	PP	CANON	BACS01	Copier charge - June - Aug	18.24	-	18.24
3893	27/09/2021	PP	ERS	BACS02	Hand Sanitiser & Wet Wipes office stationery	105.48	-	105.48
3934	27/09/2021	PP	ERS	BACS02	Black stapler	3.00	-	3.00
3894	27/09/2021	PP	WALC	BACS03	Councillor Training- Planning, Finance	144.00	-	144.00
3895	27/09/2021	PP	LIMEBRID	BACS04	Hedge Cutting at Paddock	120.00	-	120.00
3896	27/09/2021	PP	PICKETT	BACS05	Play Area Maintenance	510.00	-	510.00
3897	27/09/2021	PP	PROPLANT	BACS06	Mini Excavator, Gas oil	109.79	-	109.79
3898	27/09/2021	PP	BASFORD	BACS07	Tractor repair- fitting belt & Strimmer cord	49.98	-	49.98
3899	27/09/2021	PP	GRU	BACS08	Monthly waste transfer	850.00	-	850.00
3900	27/09/2021	PP	HARTWELL	BACS09	Gate, softwood, TWS rail	756.07	-	756.07
3901	27/09/2021	PP	SPACE	BACS10	Banner	103.20	-	103.20
3902	27/09/2021	PP	WARWICK	BACS11	Rent march - sept	100.00	-	100.00
3932	27/09/2021	PP	DCK ACCOUNTING	BACS12	Year End Accounts 20/21 & o/s Balance	690.00	-	690.00
3933	27/09/2021	PP	BLOOMFIELD	BACS13	Recreation survey-Rec Strat Project	594.00	-	594.00
3935	27/09/2021	PP	MGS	BACS14	Grass cutting, bins, moss removal, gates, etc.	15,971.50	-	15,971.50
3936	27/09/2021	PP	PARISH ONLINE	BACS15	Parish online annual subs - Sept 21/22	268.80	-	268.80
3937	27/09/2021	PP	UGGER	BACS16	Clerk's mileage & expense claim - Sept 21	77.97	-	77.97
3938	27/09/2021	BP	YOUTH	BACS17	Bidford Youth Club	700.00	-	700.00
						22,241.72	-	22,241.72