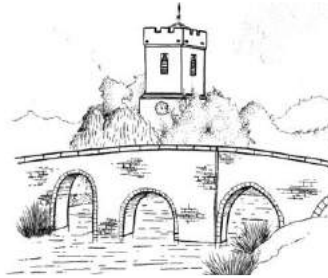


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 25th October 2021 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way.

PRESENT

Chairman Cllr. Fleming, Chairman of the Council

Cllrs. Cullum, Deacon, Hiscocks, Knight, Meredith, Taylor,
Thompson and Williams

Also present: District Cllr Fleming
Recreation Strategy Project Manager, A Maliphant
1 member of the public

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllr Moore

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
None declared
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 27TH SEPTEMBER 2021

Cllr Knight proposed the Minutes be accepted as being accurate

RESOLVED that the Minutes be accepted and signed by the Chairman

4. PUBLIC FORUM

No issue raised

5. COUNCILLOR FORUM

Questions from members of the Council in respect of items on the Agenda or Matters Arising (Councillors should be aware this is not a forum when administrative issues are to be raised – this can be done directly with the Clerk and, if deemed appropriate, can be added to the Agenda as a separate item)

- i. School** Can the Parish Council write to the school requesting that the equipment be removed from the Parish Council Meeting Room prior to a meeting as it feels like meeting in a store room
Clerk to write to the Head Master
- ii. Meetings** why are the Working Group Meeting still held virtually when the Parish Council Meeting is being physically?
The Clerk replied that legally, Parish Council Meetings, which are open to the public, must be physical, this is not the case with working groups.
The Clerk was asked if she did not feel safe meeting physically to which she replied that, at the present time, with the number so COVID cases rising, she did not and, as the sole employee of the Council, she felt it right to minimise any risk of contracting COVID which would cause disruption to Council
- iii. Facebook** - Why is the account in the name of Bidford on Avon and not Bidford on Avon Parish Council?
The Clerk replied that she was waiting for instructions as to how to add Parish Council to the name.
It was also pointed out that the Clerk sometimes referred to herself as “I” in the posts.
The Clerk apologise and advised she would refer herself as The Clerk in future
- iv. Power cuts** – the issue of constant power cuts within the parish was raised. It appears to have become a regular, monthly event.

6. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Pemberton had sent his apologies

7. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

Currently, the District Council is very involved with the proposed merger with Warwick District. However, **Climate Emergency** is also high on the agenda and, as the Vice Chairman of this committee, Cllr Fleming is very much involved.

Working on sites where chargers for electric cars can be installed. Some funding is available and SDC is working on this.

RESOLVED to thank Cllrs Fleming note the report

8. RECEIVE CLERK'S REPORT

Attached hereto

The Clerk verbally updated that Council had been sent a thank you card from Bidford Rainbow, signed by the children. It was proposed and agreed the Clerk should photograph the card and post on social media.

RESOLVED to note

9. TO CONSIDER REPORTS AND RECOMMENDATIONS FROM THE PARISH COUNCIL WORKING GROUPS

i. Communities WG -

- ✓ **Your Village, Your Voice** Andrew Maliphant, Recreation Strategy Project Manager made a presentation which is attached to these Minutes of which it forms an integral part
- ✓ Verbal report was made by the Chairman of the WG
 - i. **Platinum Jubilee** looking at creating a Platinum Jubilee Garden. Clerk has visited some sites with a WCC Landscape Officer who will be putting some ideas together to present to Council
 - ii. **Roundabout** WCC Road Safety officers appear reluctant to have a site visit. The Clerk has asked Cllr Pemberton for assistance in arranging a physical site visit as the only way to solve this issue
 - iii. **Welcome Back** it is proving difficult to find any commercial Christmas Decorations so late in the season but continue to search for a solution that will enhance the Christmas Switch On and bring more members of the public to the Village Centre

Resolved to note the report

ii. Facilities WG - - Report with Resolutions attached to these Minutes of which they form an integral part

10. TO CONSIDER THE FORMING OF THIRD WORKING GROUP

The decision had been postponed from the September meeting.

Following a detailed and lengthy discussion, it was

RESOLVED

- i. To maintain the current 2 Working Groups
- ii. If required, a separate, temporary working group to be set up, made up of seconded councillors from both working groups and co-opted members of the public, with the necessary expertise or interest
- iii. The Chairman of the Temporary Working Group should be a different Councillor to those chairing the current Working Groups

11. BARTON

- i. **Traffic** great disappointment that, despite surveys, virtual meetings and assurances received from WCC officers, no good, concrete proposals had come forward. The proposal made, and reviewed by Council, were totally inadequate and unsatisfactory.
Despite sending officers various proposals to consider and residents

inviting Cllr Pemberton to discuss their concerns, the local community is still waiting to hear back from WCC.

It is understood Cllr Pemberton has visited Barton with a Highways Officer and that solutions were being considered and were to be sent to Council – to date, nothing has been received.

RESOLVED to note

- ii. **Footpath to Bidford** – which is widely used and will become of paramount importance to Barton residents whilst the bridge remains closed, is dangerous. The steps are slippery and more than one walker has already fallen. The Clerk has contacted both WCC and the Environment Agency but, to date, nothing is being done.

It was proposed that a handrail would at least give some security whilst walking the steps and it was proposed that, in view of the danger to local residents, Council approve the purchase of materials to make it safe such as a handrail, platform and anti-slip for the steps and its installation.

Following a short discussion it was unanimously

RESOLVED to set a budget of £2000 for the purchase of materials and installation of measures to make the footpath safe.

12. TO REVIEW AND APPROVE THE FOLLOWING COUNCIL DOCUMENTS

- i. Grant Application Guidelines (circulated)
- ii. Risk Assessment (circulated)

RESOLVED to approve

13. TO RECEIVE THE COMPLETION OF THE LIMITED ASSURANCE REVIEW FOR THE YEAR ENDED 31ST MARCH 2021 FROM EXTERNAL AUDITORS

It should be noted that there were no questions raised and no matters arising

14. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. **21/03103/FUL William Fensom, 9 Avon Way, B50 4GP**

First floor side extension and two storey rear extension

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R06OWIPMMAP00>

After a short discussion it was **RESOLVED** 4 votes in favour, 3 against and 1 abstention, to object to the application on the grounds of overdevelopment of the site

- ii. **21/03104/FUL, Mr Liam Atkinson, 82 Marleigh Road, B50 4EE**

Proposed first floor extension to side and single storey extension to rear

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R06OWUPMMAQ00>

RESOLVED no objection

15. TO CONSIDER AND APPROVE

i. Completed accounts for the month of September 2021

These had been circulated

There was a 20p difference between the Clerks Expenditure amount and what had been paid: this was due to 1 20p overpayment in the last month which was hereby corrected.

RESOLVED they should be accepted and approved

ii. To approve payments to be made in October 2021

List of BACS payments had been circulated.

The Clerk advised that Playforce, the company delivering and installing the inclusive roundabout, was requesting a 50% payment before installing. The amount £7176.36 ex VAT

The total amount for the payment list is £35,206.83 as per the enclosed plus £8,611.63 for Playforce

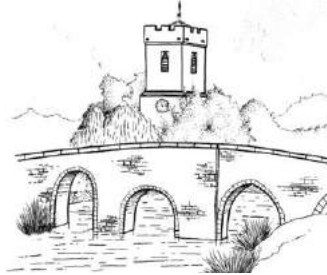
RESOLVED to approve the payment list and the 50% deposit to Playforce

The meeting closed at approx. 9.40 pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8 - CLERKS REPORT – October 2021

1. EXPENDITURE AUTHORISED BY THE CLERK AS PERMITTED UNDER ITEM 4.1 OF THE ADOPTED FINANCIAL REGULATIONS

- i. 3 x planters @ £200 each
- ii. Updated Parish Council Office sign with new times @ £48

2. UPDATES

- i. 9 x trees planted on Dugdale Sportsfield
- ii. The entrance gate to Dugdale Sportsfield (Dugdale Avenue) has been replaced with a wheelchair accessible gate
- iii. 9 x Memorial Benches have been received.
 - ✓ 4 installed on Big Meadow
 - ✓ 1 installed in Marlcliff replacing the damaged Silver Jubilee bench
 - ✓ 1 installed in Salford Road Cemetery in commemoration of Cllr Keeley who has recently retired after more than 30 years' service to the local community
- iv. Inclusive roundabout on the Big Meadow – site visit has been carried out and 2 locations have been approved for installation which will, hopefully, take place before end November to avoid the frosts

3. DISABLED WALK

- i. As instructed, I contacted WCC Highways Officer requesting he revisit the walk to look at the difficulties disabled residents have, together with 2 members of the Parish Council.

Although he has not refused, his reply has been circulated.

I have brought to his specific attention point vii

By traffic lights at end of High street access to crossing can be blocked

by cars Hatching required ? Again I do not think this is a formal crossing point, any hatching or other markings here would prevent vehicles from triggering the traffic light sensors.

I am waiting for him to be reverred on this as well as relooking at the possibility of having a crossing access from the Co op to the bus stop, though this may present some difficulties due to the bus stop requiring a high kerb for safety reasons

- ii. I have spoken to the Co op Manager about reducing the height of the bushes at the entrance so that people in wheelchairs are able to see if there is oncoming traffic.

4. VISIT TO BIDFORD-ON-AVON BY THE HIGH SHERIFF OF WARWICKSHIRE

The Lady Willoughby of Brock, High Sheriff of Warwickshire, visited Bidford on Avon on 1st October as she cycled through the county in support of local business following the pandemic.

She was met by Cllr Fleming, Chairman of the Council and, whilst having some refreshments at the Village Café, chatted with other residents.

5. VISIT BY ROYAL NAVY VETERAN

Some good news! A local resident was visited by a 102 year old Royal Navy Veteran earlier in the month.

He was met by Cllr Fleming, Chairman of the Parish Council, accompanied by Cllr Knight, as well as members of the British Legion and other residents. He laid a wreath at the War Memorial and was given a hamper of "local produce" by Midlands Co op as, despite his age, he still cooks from scratch – one of the reasons he has reached the century plus according to him.

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 9ii) FACILITIES WG - REPORT AND RESOLUTIONS

A virtual meeting was held on Tuesday 19th October 2021 @ 5.00pm
Link to the meeting

Attendants: Cllrs, Hiscocks (Chairman), Deacon and Knight assisted by the Clerk Mrs E Uggerloese
Apologies received from Cllr Moore

1. GRANT APPLICATIONS

i. **Bidford Tennis Club**

New project aimed at providing tennis facilities for the disadvantaged children of the parish

Amount £750

Accounts supplied

Members were pleased with the club's aim and unanimously agreed to

Recommend that Council award the full amount requested

RESOLVED unanimously by full Council to award the amount requested of £750

Broom Christmas Lights

Amount £500

Members acknowledged that it had not been easy to fund raise during the pandemic and unanimously agreed to

Item 9ii) Facilities Report & Resolutions Oct. 2021

Recommend that Council award the full amount requested
RESOLVED unanimously by full Council to award the amount requested of £500

2. ENVIRONMENT POLICY

During my recent meeting with the WCC Forestry Officer, we discussed environmental issues, specifically:

i. Ivy on Trees

It is important to note that ivy does **not** kill trees. When this occurs, it is the tree that is already failing and then the ivy takes its opportunity. The environmental recommendation is not to remove the ivy as it attracts insects, including bees.

If this Council is trying to be environmentally friendly, it does seem counterproductive, to remove the ivy from tree trunks.

There appears to be contradictory information regarding ivy and trees: some experts say that ivy does not damage the trees whereas other do.

On this basis the **Recommendation** is that the ivy be removed from every other tree around the roundabout area every year – a sort of rotation system,

RESOLVED by full Council to approve the recommendation

ii. Hedges by the Brook and River Arrow

Again, these are great for the environment attracting insects and other wildlife and should be maintained.

The recommendation is to divide the length into 4 or 5 parts, and then have an annual rotation, with a difference part flattened every Autumn to manage the area and not allow it to take over completely.

The areas in question are: North side of Dugdale Sportsfield by the brook and Millers Bank by the River Arrow

Recommendation that this policy be adopted by full Council

RESOLVED by full Council to adopt this policy

3. COMMEMORATIVE PLAQUES FOR EX COUNCILLORS

This was brought up at the last PC meeting and the Clerk requested clarification

The **Recommendation** is to purchase and install a single wooden board and have plaques with the name of all “Councillors who have served the Parish beyond 10 years in the 21st Century”. They include

- i. Cllr Atkins
- ii. Cllr Gerrard
- iii. Cllr Keeley –
- iv. Cllr Langstone
- v. Cllr Moore
- vi. Cllr Spiers

RESOLVED

- i. to obtain cost and design of the board and the plaques.
- ii. That only Councillors of the 21st century to be included.
- iii. Decision as to whether serving Councillors, who have served more than 10 years, should be included to be postponed until the November meeting once costs are known.

4. UPDATES

i. Tree Planting

- i. 10 trees planted in Dugdale Sportfield
Hedges will be planted once it is wetter as this is needed to ensure roots “take”
- ii. 31 trees will be planted through Millers Bank (one Oak is a donation from Broom WI). They should be arriving late this week or next week and will be planted shortly afterwards.

RESOLVED by full Council to note

Wheel chair accessible gate

Installed at Dugdale Sportsfield – 12/13th October

RESOLVED by full Council to note

ii. Rugby Posts

An envelope containing the fittings miraculously appeared at R Smith’s address (that was the original delivery address). No advice or warning – just suddenly there some 4 months after the original email was sent!

Being installed within the next 3 weeks. Please be advised that, following installation instructions received with the fittings, the posts have to be sunk very deep which will increase the installation costs to £2000. Members agreed that this installation was necessary and the

Recommendation is to approve the cost

After a short discussion it was **RESOLVED** 6 votes in favour and 3 against to approve the cost of £2000 for the installation

iii. SDC owned POS

Again this was raised at the last PC Meeting. As agreed, the Clerk again reminded SDC and the original reply received from SDC is that it preferred a long lease agreement not sale: the reason given was that it wished to ensure they remain POS. The Clerk replied that this could be dealt with by way of a condition and although the initially it did not appear SDC would be willing to change its stance and that a long lease term was the best option, an email was received the morning of the meeting advising that SDC was willing to transfer the POS to the Parish Council subject to it paying the legal costs.

Currently waiting for the following information

- i.** Amount of legal costs
- ii.** Amount of commuted sum to be transferred
- iii.** Confirmation of which POS will be transferred
 - ✓ Jubilee Close (existing)
 - ✓ Marleigh Park (existing)
 - ✓ St Laurence – this was the start of the negotiation some time ago

RESOLVED by full Council to note the updates

5. DUGDALE SPORTSFIELD

Request for seating. There is an extra picnic table he could install. Suggested site – by the table tennis tables

Cost of picnic table and installation **£300**

Recommendation to approve as they are popular and well used

Following a discussion it was

RESOLVED by 7 votes in favour and 2 against to approve purchase and installation and monitor the situation to see if further seating is required

6. MEMORIAL BENCHES

The 9 benches have now been delivered.

- i.** 4 to be installed on the Big Meadow
- ii.** 1 to be installed at Salford Road Cemetery commemorating Cllr Keeley
- iii.** 4 to be installed in each of the parish settlements.
 - i.** Marlcliff – to replace the damaged Silver Jubilee Bench
 - ii.** Barton – to be advised
 - iii.** Bidford- to be advised

Item 9ii) Facilities Report & Resolutions Oct. 2021

iv. Broom – to be advised

However, when replacing the damaged benches on the Big Meadow, a fifth damaged bench has been located and the **Recommendation** is for another memorial bench to be purchased to replace this last, damaged

RESOLVED by full Council to approve the purchase and installation of a further Memorial Bench

To Period: Month 6, September 2021

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
0100	Debtors Control	213.12	
0105	VAT Control A/c	4,702.07	
0112	Other Debtors	15.00	
0201	Current Bank A/c	60,214.95	
0204	CCLA PSDF	1,000,424.73	
0310	General Reserves		161,832.17
0315	EMR Rolling Projects Fund		267,679.69
0326	EMR Allotments		5,398.41
0329	EMR CPCPP -Cycle Paths		3,000.00
0330	EMR S106 fund		116,617.23
0331	EMR - Jacksons Meadow		23,500.00
0332	EMR Election		3,500.00
0333	EMR S106 Miller Homes		245,000.00
0501	Creditors Control		16,895.36
0502	VAT Liability	19,932.98	
0515	PAYE Control		2,516.88
0516	Net Pay Control		2,400.29
0517	Pension Contribution		798.74
1000	Carparking Fees		33,295.38
1001	Lease,Rent,Hire pitches/land		375.00
1002	Fishing Rights		1,036.00
1010	Allotment Rents		858.42
1012	Concessions		2,083.33
1120	Room hire and letting Fees		380.00
1121	Sundry Receipts		363.10
1130	Burials		3,495.00
1131	Memorials		1,393.34
1176	Precept		287,203.00
1195	CCLA PSDF Interest received		118.20
3200	Profit and Loss Account		53,258.34
4001	Salary & Wages	24,225.58	
4003	Pensions	2,442.52	
4004	WFH Allowance	130.00	
4006	Rent for Room	1,200.00	
4008	Training Costs	450.57	
4009	Travelling	82.56	
4010	Janitorial	2,264.93	
4011	Business Rates	1,555.70	
4012	Water Rates	123.85	
4013	Rent Paid Parks	6,250.00	
4014	Rent Paid Play Areas	100.00	
4015	Electricity	625.14	
4017	Waste Disposal	4,036.39	
4018	Electricity Streetlights	2,033.07	
4019	Gatekeepers Commission	13,730.00	
4020	Sundry Expenses	1,798.56	
4021	Telephone	326.72	
4022	Postage & Carriage	6.85	
4023	Office Stationery	180.59	
4024	Subscriptions	2,158.82	
4025	Insurance	7,084.33	
4026	Broadband and Internet	121.94	

Date: 20/10/2021
Time: 10:32:53

Bidford on Avon Parish Council
Period Trial Balance

Page: 2

To Period: Month 6, September 2021

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
4027	Equipment Rental	223.75	
4028	Accounts Support	1,320.00	
4029	IT & Computer Support	287.70	
4030	Website	413.20	
4032	Publicity & Special Events	276.00	
4035	Village Improvement	3,427.00	
4037	Newsletter	100.00	
4038	Vandalism Repairs	881.57	
4039	General Maintenance	7,539.72	
4042	Equipment Maintenance	687.01	
4043	Tree Maintenance	1,605.00	
4045	Lengthman	372.50	
4046	Grass Cutting	19,024.50	
4047	Play Area Maintenance	5,241.51	
4048	Footpath & Verge Mtce	11,870.88	
4050	Street Furniture & Signs	3,349.90	
4051	Flower Boxes	3,555.00	
4056	Legal and Professional	590.00	
4057	Audit Fees External & Internal		500.00
4061	Grants and Donations	4,576.67	
4062	Recreational Strategy & Leisure/Youth Act	1,575.00	
4063	New Furniture - Big Meadow	10,150.00	
4909	CP Open Spaces	23,920.82	
4992	Funding from Rolling Projects		23,920.82
	Totals:	<u>1,257,418.70</u>	<u>1,257,418.70</u>

Bidford on Avon Parish Council
List of Sales Receipt & Bank Receipt By Bank

Date From: 01/09/2021

Date To: 30/09/2021

Bank: Current Bank A/C

No	Date	Type	Ref	Details	Net	Tax	Gross
3871	01/09/2021	BR	BGC	CARD TXNS- CarPark fee	395.00	79.00	474.00
3872	02/09/2021	BR	BGC	CARD TXNS- CarPark fee	205.00	41.00	246.00
3873	02/09/2021	BR	BGC	CARD TXNS- CarPark fee	465.00	93.00	558.00
3874	02/09/2021	BR	BGC	CARD TXNS- CarPark fee	511.67	102.33	614.00
3875	02/09/2021	BR	BGC	CARD TXNS- CarPark fee	646.67	129.33	776.00
3876	03/09/2021	BR	BGC	CARD TXNS- CarPark fee	160.00	32.00	192.00
3877	06/09/2021	BR	BGC	CARD TXNS- CarPark fee	132.50	26.50	159.00
3878	07/09/2021	BR	BGC	CARD TXNS- CarPark fee	162.50	32.50	195.00
3879	08/09/2021	BR	BGC	CARD TXNS- CarPark fee	169.17	33.83	203.00
3880	08/09/2021	BR	BGC	CARD TXNS- CarPark fee	440.83	88.17	529.00
3881	08/09/2021	BR	BGC	CARD TXNS- CarPark fee	520.00	104.00	624.00
3882	09/09/2021	BR	BGC	CARD TXNS- CarPark fee	10.00	2.00	12.00
3883	10/09/2021	BR	BGC	CARD TXNS- CarPark fee	405.00	81.00	486.00
3884	13/09/2021	BR	BGC	CARD TXNS- CarPark fee	410.00	82.00	492.00
3885	14/09/2021	BR	BGC	CARD TXNS- CarPark fee	25.00	5.00	30.00
3886	15/09/2021	BR	BGC	CARD TXNS- CarPark fee	97.50	19.50	117.00
3887	15/09/2021	BR	BGC	CARD TXNS- CarPark fee	310.00	62.00	372.00
3888	15/09/2021	BR	BGC	CARD TXNS- CarPark fee	345.00	69.00	414.00
3889	16/09/2021	BR	BGC	CARD TXNS- CarPark fee	65.00	13.00	78.00
3890	08/09/2021	BR	FPI	CLIFFORD G&SN DANIELS	100.00	-	100.00
3891	15/09/2021	BR	DEP	Mobile Chq-Allotments	37.98	-	37.98
3920	17/09/2021	BR	BGC	Card Txns - Car Parking Income	22.50	4.50	27.00
3921	20/09/2021	BR	BGC	Card Txns - Car Parking Income	100.00	20.00	120.00
3922	20/09/2021	BR	BACS	2nd Half Precept Received	143,601.50	-	143,601.50
3923	21/09/2021	BR	BGC	Card Txns - Car Parking Income	147.50	29.50	177.00
3924	22/09/2021	BR	BGC	Card Txns - Car Parking Income	87.50	17.50	105.00
3925	22/09/2021	BR	BGC	Card Txns - Car Parking Income	380.00	76.00	456.00
3926	22/09/2021	BR	BGC	Card Txns - Car Parking Income	525.00	105.00	630.00
3927	22/09/2021	BR	BACS	Clifford G&SN-INV523	380.00	-	380.00
3928	23/09/2021	BR	BGC	Card Txns - Car Parking Income	165.00	33.00	198.00
3956	24/09/2021	BR	BGC	CARD TXNS- CarPark fee	154.17	30.83	185.00
3957	27/09/2021	BR	BGC	CARD TXNS- CarPark fee	134.17	26.83	161.00
3958	28/09/2021	BR	BGC	CARD TXNS- CarPark fee	115.00	23.00	138.00
3959	29/09/2021	BR	BGC	CARD TXNS- CarPark fee	135.00	27.00	162.00
3960	29/09/2021	BR	BGC	CARD TXNS- CarPark fee	324.17	64.83	389.00
3961	29/09/2021	BR	BGC	CARD TXNS- CarPark fee	364.17	72.83	437.00
3962	30/09/2021	BR	BGC	CARD TXNS- CarPark fee	42.50	8.50	51.00
3965	28/09/2021	BR	FPI	Melanie Turner 1130/203/896	280.00	-	280.00

152,572.00

1,634.48

154,206.48

Bidford on Avon Parish Council
Supplier Payment and Bank Payment by Bank

Date From: 01/09/2021

Date To: 30/09/2021

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
3865	02/09/2021	PP	O2	DD	Monthly phone charge	54.10	-	54.10
3866	14/09/2021	PA	STRATFORD	DD	Stratford on Avon DC - Rates	56.00	-	56.00
3867	14/09/2021	PA	STRATFORD	DD	Stratford on Avon DC - Rates	100.00	-	100.00
3868	15/09/2021	PP	HAVEN	DD	Electricity charge	514.45	-	514.45
3869	16/09/2021	PP	GPUKLLP	DD	Global payment LLP	312.14	-	312.14
3870	14/09/2021	BP	SCOTT	DD	Scottish Power 16061138656	33.00	-	33.00
3892	27/09/2021	PP	CANON	BACS01	Copier charge - June - Aug	18.24	-	18.24
3893	27/09/2021	PP	ERS	BACS02	Hand Sanitiser & Wet Wipes office stationery	105.48	-	105.48
3934	27/09/2021	PP	ERS	BACS02	Black stapler	3.00	-	3.00
3894	27/09/2021	PP	WALC	BACS03	Councillor Training- Planning, Finance	144.00	-	144.00
3895	27/09/2021	PP	LIMEBRID	BACS04	Hedge Cutting at Paddock	120.00	-	120.00
3896	27/09/2021	PP	PICKETT	BACS05	Play Area Maintenance	510.00	-	510.00
3897	27/09/2021	PP	PROPLANT	BACS06	Mini Excavator, Gas oil	109.79	-	109.79
3898	27/09/2021	PP	BASFORD	BACS07	Tractor repair- fitting belt & Strimmer cord	49.98	-	49.98
3899	27/09/2021	PP	GRU	BACS08	Monthly waste transfer	850.00	-	850.00
3900	27/09/2021	PP	HARTWELL	BACS09	Gate, softwood, TWS rail	756.07	-	756.07
3901	27/09/2021	PP	SPACE	BACS10	Banner	103.20	-	103.20
3902	27/09/2021	PP	WARWICK	BACS11	Rent march - sept	100.00	-	100.00
3932	27/09/2021	PP	DCK ACCOUNTING	BACS12	Year End Accounts 20/21 & o/s Balance	690.00	-	690.00
3933	27/09/2021	PP	BLOOMFIELD	BACS13	Recreation survey-Rec Strat Project	594.00	-	594.00
3935	27/09/2021	PP	MGS	BACS14	Grass cutting, bins, moss removal, gates, etc.	15,971.50	-	15,971.50
3936	27/09/2021	PP	PARISH ONLINE	BACS15	Parish online annual subs - Sept 21/22	268.80	-	268.80
3937	27/09/2021	PP	UGGER	BACS16	Clerk's mileage & expense claim - Sept 21	78.17	-	77.97
3938	27/09/2021	BP	YOUTH	BACS17	Bidford Youth Club	700.00	-	700.00
3964	21/09/2021	PA	E.ON	DD	Elec Charge	178.40	-	178.40
3966	27/09/2021	PP	Vodafone	DD	Phone & Broadband Bill	35.22	-	35.22
3967	30/09/2021	PP	LIMEBRID	SO	Monthly maintenance	3,252.00	-	3,252.00
3968	27/09/2021	PP	BCL	SO	Library License Agreement	200.00	-	200.00
3970	24/09/2021	BP	UGGER	SO	Staff salaries	2,400.49	-	2,400.49
3971	30/09/2021	PP	MICRO	SO	Monthly hosting fee	57.54	-	57.54
3972	30/09/2021	PP	DCK	SO	Accounting Services	264.00	-	264.00
3973	30/09/2021	BP	Pension	SO	Warks PS	798.74	-	798.74
3974	28/09/2021	BP	Grant	FPO	Bidford Youth club	700.00	-	700.00
						30,128.31	-	30,128.11

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Period From: Month 1, April Year: 2021/22
 Period To: Month 6, September

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Income				
Room Hire & Letting Fees	380.00	500.00	- 120.00	
Sundry Receipts	363.10	-	363.10	
Precept	287,203.00	287,203.00	-	
CCLA PSDF Interest Received	118.20	2,000.00	- 1,881.80	
	<u>288,064.30</u>	<u>289,703.00</u>	-	1,638.70

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Expenditure				
Salary & wages	26,668.10	61,600.00	34,931.90	
Rent for Room	1,200.00	2,450.00	1,250.00	
Training Costs	290.57	3,950.00	3,659.43	
Travelling	82.56	1,000.00	917.44	
Janitorial	37.08	100.00	62.92	
Business Rates	280.00	400.00	120.00	
Electricity	415.95	-	- 415.95	
Sundry Expenses	29.77	100.00	70.23	
Telephone	326.72	1,000.00	673.28	
Postage & Carriage	6.85	150.00	143.15	
Office Stationery	180.59	500.00	319.41	
Subscriptions	2,063.82	2,000.00	- 63.82	
Insurance	7,084.33	3,100.00	- 3,984.33	
Broadband and Internet	121.94	250.00	128.06	
Equipment Rental	223.75	500.00	276.25	
Accounts Support	1,320.00	3,600.00	2,280.00	
IT & Computer Support	287.70	2,850.00	2,562.30	
Website	413.20	2,000.00	1,586.80	
Publicity & Special Events	-	100.00	100.00	
New Office Equipment	-	250.00	250.00	
General Maintenance	-	250.00	250.00	
Legal and Professional	-	1,000.00	1,000.00	
Audit Fees - External & Internal	- 500.00	1,300.00	1,800.00	
WFH Allowance	130.00	-	- 130.00	
	<u>40,662.93</u>	<u>88,450.00</u>	-	47,787.07

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Expenditure				
Training Costs	160.00	1,000.00	840.00	
Newsletter	100.00	1,650.00	1,550.00	
Election Costs	-	1,000.00	1,000.00	
	<u>260.00</u>	<u>3,650.00</u>	-	3,390.00

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Expenditure				
Grants and Donations	2,689.59	25,000.00	22,310.41	
	<u>2,689.59</u>	<u>25,000.00</u>	-	22,310.41

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Expenditure	Actual	Department: 109		Capitals & Projects	
		Budget		Variance	
Play Area Maintenance	266.64	-	-	-	266.64
Street Furniture & Signs	930.00	-	-	-	930.00
Grants and Donations	1,887.08	-	-	-	1,887.08
Village Improvement	-	1,000.00	-	-	1,000.00
Rolling Projects Provision	-	50,000.00	-	-	50,000.00
Funding from Rolling Projects	- 23,920.82	- 73,900.00	-	-	- 49,979.18
Recreational Strategy & Leisure/Youth Ac	1,575.00	-	-	-	1,575.00
New Furniture - Big meadow	3,430.00	-	-	-	3,430.00
CP - Open Spaces	23,920.82	-	-	-	23,920.82
Streetlight Replacement	-	72,900.00	-	-	72,900.00
		8,088.72	50,000.00		41,911.28

Income	Actual	Department: 201		Parks & Outside Areas	
		Budget		Variance	
Carparking Fees	33,295.38	18,000.00	-	-	15,295.38
Lease,Rent,Hire Pitches/Land	375.00	1,600.00	-	-	1,225.00
Fishing Rights	1,036.00	1,200.00	-	-	164.00
Moorings Income	-	1,600.00	-	-	1,600.00
Concessions	2,083.33	-	-	-	2,083.33
		36,789.71	22,400.00		14,389.71

Expenditure		Department: 201		Parks & Outside Areas	
		Budget		Variance	
Janitorial	2,227.85	5,000.00	-	-	2,772.15
Water Rates	124.60	900.00	-	-	775.40
Rent Paid - Parks	6,250.00	12,500.00	-	-	6,250.00
Rent Paid - Play Areas	100.00	200.00	-	-	100.00
Electricity	209.19	750.00	-	-	540.81
Waste Disposal	4,036.39	8,000.00	-	-	3,963.61
Electricity - Streetlights	376.34	-	-	-	376.34
Gatekeepers Commission	8,380.00	8,000.00	-	-	380.00
Sundry Expenses	1,718.81	-	-	-	1,718.81
Building Maintenance	-	1,000.00	-	-	1,000.00
Village Improvement	450.00	-	-	-	450.00
Vandalism Repairs	866.45	1,800.00	-	-	933.55
General Maintenance	3,322.86	20,000.00	-	-	16,677.14
Equipment Maintenance	-	200.00	-	-	200.00
Tree Maintenance	580.00	4,000.00	-	-	3,420.00
Tools & Equipment Purchases	-	200.00	-	-	200.00
Grass Cutting	17,380.50	20,000.00	-	-	2,619.50
Play Area Maintenance	4,974.87	15,000.00	-	-	10,025.13
Footpath & Verge Maintenance	-	250.00	-	-	250.00
Street Furniture & Signs	2,350.40	500.00	-	-	1,850.40
New Furniture - Big meadow	6,720.00	-	-	-	6,720.00
		60,068.26	98,300.00		38,231.74

Income	Actual	Department: 202		Allotments	
		Budget		Variance	
Allotment Rents	858.42	2,600.00	-	-	1,741.58
		858.42	2,600.00		1,741.58

Expenditure		Department: 202		Allotments	
		Budget		Variance	
Water Rates	- 34.71	-	-	-	34.71
Street Furniture & Signs	69.50	-	-	-	69.50
General Maintenance	357.33	1,000.00	-	-	642.67
		392.12	1,000.00		607.88

Transfer Funds		Department: 202		Allotments	
		Budget		Variance	
Tfr to EMR Allotments	-	1,600.00	-	-	1,600.00
		-	1,600.00		1,600.00

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
		Department: 203		Cemetery
Income				
Burials	3,495.00	5,000.00	- 1,505.00	
Memorials	1,393.34	1,500.00	- 106.66	
Cemetery Maintenance Income	-	720.00	- 720.00	
	<u>4,888.34</u>	<u>7,220.00</u>	-	2,331.66
Expenditure				
Business Rates	1,275.70	970.00	- 305.70	
Water Rates	33.96	100.00	66.04	
Gatekeepers Commission	3,850.00	-	- 3,850.00	
Office Stationery	-	50.00	50.00	
Subscriptions	95.00	100.00	5.00	
General Maintenance	3,850.00	5,000.00	1,150.00	
Vandalism Repair	15.12	-	- 15.12	
Equipment Maintenance	558.12	750.00	191.88	
Tree Maintenance	-	1,000.00	1,000.00	
Grass Cutting	1,644.00	9,500.00	7,856.00	
	<u>11,321.90</u>	<u>17,470.00</u>	-	6,148.10
		Department: 204		Street Lighting
Expenditure	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Electricity - Streetlights	1,227.01	6,000.00	4,772.99	
General Maintenance	-	2,000.00	2,000.00	
Streetlights R & M	-	2,000.00	2,000.00	
	<u>1,227.01</u>	<u>10,000.00</u>	-	8,772.99
		Department: 205		Village Management
Income	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Lease,Rent,Hire Pitches/Land	-	50.00	- 50.00	
Agency Work Income	-	3,050.00	- 3,050.00	
	<u>-</u>	<u>3,100.00</u>	-	3,100.00
Expenditure				
Gatekeepers Commission	1,500.00	700.00	- 800.00	
Electricity - Streetlights	429.72	-	- 429.72	
Sundry Expenses	49.98	-	- 49.98	
Subscriptions	-	125.00	125.00	
Publicity & Special Events	276.00	450.00	174.00	
Village Improvement	2,977.00	9,100.00	6,123.00	
Vandalism Repairs	-	500.00	500.00	
General Maintenance	9.53	1,000.00	990.47	
Equipment Maintenance	128.89	800.00	671.11	
Tree Maintenance	1,025.00	1,000.00	- 25.00	
Lengthman	372.50	1,000.00	627.50	
Footpath & Verge Maintenance	11,806.00	13,000.00	1,194.00	
Legal and Professional	590.00	-	- 590.00	
War Memorial Maintenance	-	500.00	500.00	
Street Furniture & Signs	-	3,000.00	3,000.00	
Flower Boxes	3,555.00	5,100.00	1,545.00	
CCTV Maintenance	-	2,000.00	2,000.00	
	<u>22,719.62</u>	<u>38,275.00</u>	-	15,555.38
Total Income	330,600.77	325,023.00	5,577.77	
Total Expenditure	147,430.15	333,745.00	186,314.85	
Net Income/(Expenditure)	<u>183,170.62</u>	<u>- 8,722.00</u>		

Bidford on Avon Parish Council
Supplier Payment and Bank Payment by Bank

Date From: 01/10/2021

Date To: 25/10/2021

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
3998	01/10/2021	PP	O2	DD	Monthly phone charge	55.43	-	55.43
3999	18/10/2021	PA	GPUKLLP	DD	Global payment LLP	722.96	-	722.96
4000	19/10/2021	PA	HAVEN	DD	DRAX Electricity charge	497.97	-	497.97
4001	15/10/2021	PP	HMRC	BP	HMRC	1,887.61	-	1,887.61
4002	14/10/2021	PP	SCOTT	DD	Scottish Power 16061138656	33.00	-	33.00
4003	14/10/2021	BP	STRATFORD	DD	Stratford on Avon DC - Rates	56.00	-	56.00
4004	14/10/2021	PP	STRATFORD	DD	Stratford on Avon DC - Rates	100.00	-	100.00
4017	25/10/2021	PP	B50	BACS01	Website updates works July-Sept	433.20	-	433.20
4018	25/10/2021	PP	BARLOW	BACS02	Agricultural Rent 25/03/21-28/09/21	6,250.00	-	6,250.00
4019	25/10/2021	PP	BASFORD	BACS03	Loncin Water pump maintenance	88.67	-	88.67
4020	25/10/2021	PP	BUILD	BACS04	Supamix fast set & maintenance oil	100.97	-	100.97
4021	25/10/2021	PP	BUILD	BACS05	Cement Plastic & Sand	62.74	-	62.74
4022	25/10/2021	PP	CMH	BACS06	Hire of Hall Facilities for Sept 21	75.00	-	75.00
4023	25/10/2021	PP	CMH	BACS07	Hire of Hall Facilities for Oct 21	75.00	-	75.00
4024	25/10/2021	PP	GRU	BACS08	Waste Collection- sept 21	878.70	-	878.70
4025	25/10/2021	PP	PKF	BACS09	Ltd Assurance Review yr End 31/03/2021	1,560.00	-	1,560.00
4026	25/10/2021	PP	PRICKETT	BACS10	September Checks on all play areas	510.00	-	510.00
4027	25/10/2021	PP	UGGER	BACS11	Mileage	190.23	-	190.23
4028	25/10/2021	PP	WOOD	BACS12	Bericote Benches & fixing kit	8,727.96	-	8,727.96
4031	25/10/2021	PP	NAG	BACS13	Supply & Install Play Equipment	1,800.00	-	1,800.00
4032	25/10/2021	PP	SLCC	BACS14	Associate Fees- Project Manager	2,489.76	-	2,489.76

	26,595.20	-	26,595.20
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