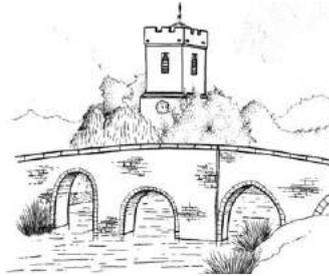


# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



Minutes of the Parish Council Meeting held on Monday 29<sup>th</sup> November 2021 @ 7.30 pm  
at Broom Village Hall, High Street, Broom

### **PRESENT**

Chairman                      Cllr. Taylor, Vice Chairman of the Council

Cllrs.                              Cullum, Deacon, Hiscocks, Knight, Meredith Thompson and  
Williams

Also present                      1 member of the public

In attendance:                      Mrs E. Uggerløse, Clerk to the Parish Council

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

Apologies received and accepted from Cllr Fleming

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18<sup>th</sup> December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

*None declared*

- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate.

*None required*

**3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25<sup>TH</sup> OCTOBER 2021**

Cllr Meredith proposed the Minutes be accepted as being accurate  
**RESOLVED** that the Minutes be accepted and signed by the Chairman

**4. TO RECEIVE THE RESIGNATION OF CLLR MOORE**

It was with regret that Council received the resignation of Cllr Moore  
**RESOLVED** to receive the resignation

**5. PUBLIC FORUM**

Resident raised the issue that an item on the Agenda had been approved by Council although no mention of the discussion leading to the resolution was mentioned. If Council wanted to be transparent, this should have been included.

The resident was advised that Parish Council Minutes reflect proposals and decisions and do not include discussion: this is one of the first things Clerks are instructed when taking office.

**6. COUNCILLOR FORUM**

Questions from members of the Council. Councillors are reminded to raise questions that are pertinent to Council. Administrative questions to the Clerk should be directed directly to her outside the meeting.

3 mins. per issue raised and 15 minutes in total.

- i. Question would have been addressed to Cllr Pemberton. Although the public toilets are very clean, the toilet seats in the Ladies are loose – could something be done about this?

Councillor was advised that this item should have been raised directly with the Clerk outside the Council Meeting or via the Love Clean Streets App. The Clerk confirmed she would advise SDC

- ii. Was it possible for Council to be paperless at meetings?  
Clerk advised she was looking into this. However, many Councillors still preferred paper copies.

**7. TO RECEIVE REPORT FROM COUNTY COUNCILLOR**

Cllr Pemberton was not present

**8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS**

No Ward member present. Cllr Fleming had sent his apologies

**9. RECEIVE CLERK'S REPORT**

Attached hereto forming an integral part of these Minutes

The Clerk verbally updated the Council that Western Power had carried out some essential tree work at Kings Lane and Millers Bank, Broom

**RESOLVED** to note

## 10. TO CONSIDER REPORTS AND RECOMMENDATIONS FROM THE PARISH COUNCIL WORKING GROUPS

### i. Communities WG -

- ✓ Verbal report was made by the Chairman of the WG
  - ✓ **Welcome Back** it had not been possible to find any enhancement to the Christmas Switch On in time.  
An alternative use of the funding could be to purchase some good quality gazebos for use at a street market and, thereafter, other events whether on the High Street, Big Meadow etc. The Clerk had checked this fulfilled the requirement of the funding.  
Before spending more time on this in order to make a recommendation to Council, Council was simply being asked of it approved of this alternative use of the funding  
**RESOLVED** to support the idea subject to satisfactory storage facilities
  - ✓ **Platinum Jubilee** via the Clerk, 105 whips had been secured from the Woodland Trust. These had been planted by pupils of Bidford on Avon Primary School and would then be stored at Blenheim Nurseries for a year or so until ready to be planted in appropriate sites within the parish.  
**RESOLVED** to note

### ii. Facilities WG - - Report with Resolutions attached to these Minutes of which they form an integral part

## 11. TO CONSIDER THE FORMATION OF A THIRD WORKING GROUP (WG) TO MANAGE THE YOUR VILLAGE, YOUR VOICE PROJECT (Ref PC Mins, Oct. 2021/Item 10)

### a. Name of WG

It was proposed and **RESOLVED** by 7 votes in favour and 1 against to call it Your Village, Your Voice as this has become the recognised branding of this project

### b. Membership

Councillors were asked if they would like to become members and the following volunteered:

- i. Hiscocks
- ii. Meredith
- iii. Thompson
- iv. Williams

Andrew Maliphant, the Project Manager and the Clerk would also be part of the WG.

The newly formed Your Village, Your Voice to meet to be able to report back at the meeting of 20<sup>th</sup> December on:

- ✓ Chairman
- ✓ Terms of Reference

**RESOLVED** to approve the new membership and await report and recommendations at the meeting of 20<sup>th</sup> December 2021

## **12. TO APPROVE THE SITE OF THE QUEENS PLATINUM JUBILEE MEMORIAL BENCH FOR BROOM AS VOTED BY THE BROOM RESIDENTS**

A survey had been carried out via Survey Monkey offering the 2 x Public Open Space sites: namely Kings Lane and Millers Bank, with an option for any other sites.

The preferred site, by a small margin, as voted by the local residents, was Kings Lane

**RESOLVED** to install the bench in King Lane POS

## **13. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

### **i. 21/03545/TREE Mr Richard Williams, 69 High Street, B50 4BG**

- T1 – Yew – 8m high 5m wide – Reduce, reshape crown up to 30%. Crown lift from 1.5 – 2m up to 2.5m
- T2 – Yew – 8m high 5m wide – Reshape reducing crown up to 20%. Crown lift from 1.5 – 2m to 2.5m
- T3 – Sycamore – 15m high 10m wide - Protrudes over public pavement. Repollard to previous points
- T4 – Sycamore – no change
- T5 – Ash – no change
- T6 – Yew – 10m high 8m wide – Reshape reducing crown 20%. Crown lift from 1.5m up to 2m
- T7 & T8 – Ligustrum Japonicum – no change
- T9 – Cherry – 8m high 8 m wide \_ Reshape reducing crown 30%. Crown lift from 1m up to 1.5m
- T10 – Cherry – No change
- T11 – Silver Birch – No change
- T12 – Ash – 20m high 15m wide – Reshape reduce crown 30%. Crown lift from 1.5m up to 2.5m
- T13 – cherry – 8m high 5m wide – Reduce crown 20%. Crown lift from 1.5m up to 2m
- T14 – Holly – 8m high 5m wide. Reduce crown 30% Crown lift from 2m up to 2.5m
- T15 – Weeping Willow – 20m high 15m wide – Reshape reduce by 30%. Remove some lower branches split from storm damage, Crown lift from 2m up to 2.5 – 3m
- T16 – Fruit Tree – 5m high 3m wide – Reshape, thin and reduce crown by 20%. Crown lift from 1.5m up to 2m
- T17 – Holly – 15m high 10m wide. Reshape, thin and reduce crown by 20%. Crown lift from 1.5m up to 2m
- T18 – Weeping Ash – 20m high 15m wide. Reshape, thin and reduce crown by 20%. Crown lift from 1.5m up to 2 – 2.5m

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R28UAYPMMJC00>

**RESOLVED** to support as Council considered the work good tree management

- ii. **21/03582/FUL Mr Ponnampalam Varathakumar, 10 Spiers Court, St Laurence Way, B50 4LF**  
Single storey side extension and porch canopy  
Link to application  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R2CT96PM0GL00>  
**RESOLVED** to support as the proposed plans improve the street scene
- iii. **21/03648/TREE Mrs Joan Gleadhill, 25B Grange Road, B50 4BY**
- T1 – Spruce: fell
  - T2 – Lawson Cypress : fell
- RESOLVED** no representation

**13. TO CONSIDER AND APPROVE**

- i. **Completed accounts for the month of October 2021**  
These had been circulated  
**RESOLVED** they should be accepted and approved
- ii. **To approve payments to be made in November 2021**  
List of BACS payments had been circulated.  
The total amount for the payment list is £16,827.53 as per the enclosed  
**RESOLVED** to approve the payment list

The meeting closed at approx. 8.55 pm



# BIDFORD ON AVON PARISH COUNCIL

## In the County of Warwickshire



### Item 8 - CLERKS REPORT - November 2021

#### 1. UPDATES

- i. **Dugdale Sportsfield** rugby posts fully installed
- ii. **Barton** – safety measures on the footpath at Barton fully installed
- iii. **Memorial benches** – installed.
  - ✓ Stainless steel plaque for the Marlcliff Queens Platinum Jubilee ordered
  - ✓ Bronze plaque in memory of one of the residents
- iv. **Barton** – waiting to hear back from County Cllr Pemberton
- v. **Roundabout** – waiting to hear back from County Cllr Pemberton

#### 2. ANTI SOCIAL BEHAVIOUR (ASB)

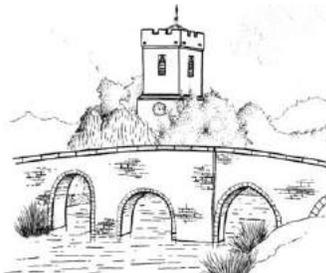
Some ASB has taken place on the Big Meadow resulting in 2 x dog bins being completed burned and the lids of 2 of the old litter bins also being removed  
In view of this, I should like Council's approval to purchase 5 litter bins:

- i. 2 as replacements for the damaged ones
- ii. 3 for stock

**Cost : £840.00 each** – should be getting a discounted price for 5

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **ITEM 10ii) FACILITIES WG – REPORT AND RESOLUTIONS**

A virtual meeting was held on Tuesday 16<sup>th</sup> November 2021 @ 5.00pm

Attendants: Cllrs, Hiscocks (Chairman), Deacon, Knight and Williams. Cllr Fleming (Chairman of the Parish Council) also attended

Assisted by the Clerk Mrs E Uggerloese

Apologies received from Cllr Moore

#### **1. GRANT APPLICATIONS**

i. **Barton Village Fund**

Purchase of Christmas Tree and update of lights and decorations

Grant request : £500

Accounts supplied

**Recommendation** to grant

**RESOLVED** by 7 votes in favour and 1 abstention to award the full amount

ii. **Bidford Juniors FC**

To purchase a defibrillator on Dugdale Sportsfield, for the use of the club as well as Bidford users.

They have been granted a grant of £500 by the Evesham Ambassador League

Cost: £2429.00

Grant request: £1929

**Recommendation** to grant

This was considered with Item 4 – Defibrillators, as it was deemed to

Item 10ii) Facilities Report & Resolutions Nov. 2021

be connected and a discount would be given for “bulk” purchase. One concern regarding the grant application, was that as a £500 donation had come from the Evesham Ambassador League towards the defibrillator, who would have ownership.

It was proposed the Parish Council purchased and installed the defibrillators and the donation from the league be used for training.

**RESOLVED**

- ✓ To purchase the defibrillator for Dugdale Sportsfield subject to Bidford Juniors being able to use the £500 donation on training
- ✓ To approve the purchase and installation of a defibrillator on the Big Meadow
- ✓ To approve the ZOLL AED with thermal carrycase as the model to purchase

**2. WATERLOO ROAD- Controlled Pedestrian Crossing**

Following postings on social media, residents contacted the Parish Council requesting a pedestrian crossing by the roundabout due to the increase in traffic and Bright Stars Nursery.

I contacted WCC and their reply is as follows:

*To carry out the full preliminary assessment will cost £900 i.e. to carry out a 12-hour survey traffic and pedestrians and evaluate the results in accordance with the County Council Policy.*

*If the results indicate that a controlled crossing is justified it will be added to the list to be funded from the Capital budget; controlled pedestrian crossings are funded from the Transport Capital Programme and funds for this budget are currently very limited and will remain so for the foreseeable future, so we cannot provide a timescale when this scheme will be delivered if justified accordance with the County Council Policy.*

I also enquired if the developments that have taken place in the area could have paid for this and was advised that it was “*unlikely that the size of the developments that have taken place near to this location in the past would have warranted this facility*”

In view of this information, this WG to consider whether it should recommend proceeding with the survey at a cost of £900 or report back to Council that, in view of the comments made by WCC, unless there is financial support from our County Councillor, nothing would come out of the survey unless it was paid by the Parish Council.

**Recommendation:** to obtain information from WCC what is the criteria and

Item 10ii) Facilities Report & Resolutions Nov. 2021

carryout an “informal” survey to establish whether the criteria would be met and, therefore, justify the expense of carrying out an official WCC survey. After a short discussion it was **RESOLVED** by Full Council to approve the recommendation. The Clerk to obtain the criteria that WCC would require be met.

### 3. ALLOTMENTS - Allotment Governance, Oversight and Conditions

Tenancy agreements:

- Conditions aimed at specific plot holders
- Vague conditions

Clarification sought following AGM and Allotment Committee meetings. It should be noted that Minutes of all meetings are now published on the PC website

It was agreed that a meeting would be set up between Cllr Deacon the Clerk and the Allotment Committee to clarify.

**Recommendation** to note.

Update – a meeting has been arranged for early December and there will be a report for Council.

**RESOLVED** to note

### 4. DEFIBRILLATORS

The Parish Council has approved the purchase of 2 x defibrillators: Crawford Memorial Hall and Jubilee Close play area.

As Bidford Juniors are applying for assistance to install a unit on Dugdale Sportsfield, it was proposed to install another on the Big Meadow.

**Recommendation** to approve the purchase of a Working without Power unit for the Big Meadow at a cost of £2,429.00

In the event both defibrillators are approved, this would bring the total number to 4 units.

**Note** This was discussed and a resolution made under Item 2ii)

### 5. UPDATES

#### i. Tree Planting

31 trees planted through Millers Bank (one Oak is a donation from Broom WI). They should be arriving late this week or next week and will be planted shortly afterwards.

#### ii. Graffiti (along the B439)

SDC supplied the solvent and Simon Barrier carried out the cleaning.

**iii. Rugby Posts**

Installed. Hope the family who requested them can now start putting a team together so they are used. Final posts require a crane to fit and will have to await dry weather for it to be able to be used. It is hoped the younger members can use the current “lower” version.

**iv. Broom Play Area** dangerous items removed so the fencing is removed as well and it is accessible.

**v. Barton Footpath** – measures to make it safe carried out

**vi. Mowing**

Due to the weather conditions, areas are being mowed for the first time in November.

**RESOLVED** by full Council to note the updates

**vi. Councillor Plaques** these will be supplied by Tower Trophies and members approved the layout

The board was considered to be quite small and it was agreed to see if a larger one could be found

After some discussion it was

**RESOLVED** by Full Council that only Councillors who had served into the 21<sup>st</sup> Century and were now retired would be commemorated with a plaque, which would state name and dates of commencement and termination

**Bidford on Avon Parish Council**  
**List of Sales Receipt & Bank Receipt By Bank**

**Date From:** 01/10/2021

**Date To:** 31/10/2021

**Bank:** Current Bank A/C

<b>No</b>	<b>Date</b>	<b>Type</b>	<b>Ref</b>	<b>Details</b>	<b>Net</b>	<b>Tax</b>	<b>Gross</b>
3989	01/10/2021	BR	BGC	Card Txns - Car Parking Income	25.00	5.00	30.00
3990	04/10/2021	BR	BGC	Card Txns - Car Parking Income	70.00	14.00	84.00
3991	05/10/2021	BR	BGC	Card Txns - Car Parking Income	22.50	4.50	27.00
3992	06/10/2021	BR	BGC	Card Txns - Car Parking Income	2.50	0.50	3.00
3993	06/10/2021	BR	BGC	Card Txns - Car Parking Income	7.50	1.50	9.00
3994	06/10/2021	BR	BGC	Card Txns - Car Parking Income	15.00	3.00	18.00
3995	13/10/2021	BR	DEP	Kareena J Hughes	380.00	0.00	380.00
3996	08/10/2021	BR	DEP	INV 525-Allotment	25.00	0.00	25.00
3997	18/10/2021	BR	DEP	Bidford WI	25.00	0.00	25.00
4054	20/10/2021	BR	BGC	Card Txns - Car Parking Income	2.40	0.60	3.00
4055	21/10/2021	BR	BGC	Card Txns - Car Parking Income	7.50	2.50	9.00
					<u><b>582.40</b></u>	<u><b>31.60</b></u>	<u><b>613.00</b></u>

**Bidford on Avon Parish Council**  
**Supplier Payment and Bank Payment by Bank**

Date From: 01/10/2021

Date To: 31/10/2021

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
3998	01/10/2021	PP	O2	DD	Monthly phone charge	55.43	-	55.43
3999	18/10/2021	PA	GPUKLLP	DD	Global payment LLP	722.96	-	722.96
4000	19/10/2021	PA	HAVEN	DD	DRAX Electricity charge	497.97	-	497.97
4001	15/10/2021	PP	HMRC	BP	HMRC	1,887.61	-	1,887.61
4002	14/10/2021	PP	SCOTT	DD	Scottish Power 16061138656	33.00	-	33.00
4003	14/10/2021	BP	STRATFORD	DD	Stratford on Avon DC - Rates	56.00	-	56.00
4004	14/10/2021	PP	STRATFORD	DD	Stratford on Avon DC - Rates	100.00	-	100.00
4017	25/10/2021	PP	B50	BACS01	Website updates works July-Sept	433.20	-	433.20
4018	25/10/2021	PP	BARLOW	BACS02	Agricultural Rent 25/03/21-28/09/21	6,250.00	-	6,250.00
4019	25/10/2021	PP	BASFORD	BACS03	Loncin Water pump maintenance	88.67	-	88.67
4020	25/10/2021	PP	BUILD	BACS04	Supamix fast set & maintenance oil	100.97	-	100.97
4021	25/10/2021	PP	BUILD	BACS05	Cement Plastic & Sand	62.74	-	62.74
4022	25/10/2021	PP	CMH	BACS06	Hire of Hall Facilities for Sept 21	75.00	-	75.00
4023	25/10/2021	PP	CMH	BACS07	Hire of Hall Facilities for Oct 21	75.00	-	75.00
4024	25/10/2021	PP	GRU	BACS08	Waste Collection- sept 21	878.70	-	878.70
4025	25/10/2021	PP	PKF	BACS09	Ltd Assurance Review yr End 31/03/2021	1,560.00	-	1,560.00
4026	25/10/2021	PP	PRICKETT	BACS10	September Checks on all play areas	510.00	-	510.00
4027	25/10/2021	PP	UGGER	BACS11	Mileage	190.23	-	190.23
4028	25/10/2021	PP	WOOD	BACS12	Bericote Benches & fixing kit	8,727.96	-	8,727.96
4031	25/10/2021	PP	NAG	BACS13	Supply & Install Play Equipment	1,800.00	-	1,800.00
4032	25/10/2021	PP	SLCC	BACS14	Associate Fees- Project Manager	2,489.76	-	2,489.76
4056	22/10/2021	BP	UGGER	SO	Staff salaries	2,400.49	-	2,400.49
4058	27/10/2021	PP	PLAYFLTD	FPO	New play equipment 50%	8,611.63	-	8,611.63
4059	22/10/2021	PP	E.ON	DD	Elec Charge	195.62	-	195.62
4060	27/10/2021	PP	BCL	SO	Library License Agreement	200.00	-	200.00
4079	27/10/2021	PA	E.ON	DD	Elec Charge - Big Meadow Aug	36.86	-	36.86

<b>38,039.80</b>	<b>-</b>	<b>38,039.80</b>
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Date: 25/11/2021  
Time: 13:27:32

Bidford on Avon Parish Council  
Period Trial Balance

Page: 1

To Period: Month 7, October 2021

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
0100	Debtors Control	213.12	
0105	VAT Control A/c	9,311.88	
0112	Other Debtors	15.00	
0201	Current Bank A/c	22,788.35	
0204	CCLA PSDF	1,000,424.73	
0310	General Reserves		161,832.17
0315	EMR Rolling Projects Fund		267,679.69
0326	EMR Allotments		5,398.41
0329	EMR CPCPP -Cycle Paths		3,000.00
0330	EMR S106 fund		116,617.23
0331	EMR - Jacksons Meadow		23,500.00
0332	EMR Election		3,500.00
0333	EMR S106 Miller Homes		245,000.00
0501	Creditors Control		13,836.93
0502	VAT Liability	19,932.98	
0515	PAYE Control		629.27
0517	Pension Contribution		798.74
1000	Carparking Fees		33,447.78
1001	Lease,Rent,Hire pitches/land		375.00
1002	Fishing Rights		1,036.00
1010	Allotment Rents		908.42
1012	Concessions		2,083.33
1120	Room hire and letting Fees		380.00
1121	Sundry Receipts		363.10
1130	Burials		3,875.00
1131	Memorials		1,393.34
1176	Precept		287,203.00
1195	CCLA PSDF Interest received		118.20
3200	Profit and Loss Account		53,258.34
4001	Salary & Wages	24,225.58	
4003	Pensions	2,442.52	
4004	WFH Allowance	130.00	
4006	Rent for Room	1,400.00	
4008	Training Costs	550.57	
4009	Travelling	109.11	
4010	Janitorial	2,295.41	
4011	Business Rates	1,555.70	
4012	Water Rates	636.12	
4013	Rent Paid Parks	6,250.00	
4014	Rent Paid Play Areas	100.00	
4015	Electricity	981.34	
4017	Waste Disposal	4,051.47	
4018	Electricity Streetlights	2,482.02	
4019	Gatekeepers Commission	13,730.00	
4020	Sundry Expenses	2,162.74	
4021	Telephone	374.45	
4022	Postage & Carriage	11.41	
4023	Office Stationery	180.59	
4024	Subscriptions	2,170.81	
4025	Insurance	7,084.33	
4026	Broadband and Internet	121.94	
4027	Equipment Rental	223.75	

To Period: Month 7, October 2021

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
4028	Accounts Support	1,540.00	
4029	IT & Computer Support	287.70	
4030	Website	846.40	
4032	Publicity & Special Events	276.00	
4035	Village Improvement	3,427.00	
4037	Newsletter	100.00	
4038	Vandalism Repairs	881.57	
4039	General Maintenance	7,587.72	
4042	Equipment Maintenance	687.01	
4043	Tree Maintenance	1,605.00	
4045	Lengthman	372.50	
4046	Grass Cutting	19,298.50	
4047	Play Area Maintenance	7,376.51	
4048	Footpath & Verge Mtce	13,821.88	
4050	Street Furniture & Signs	11,660.39	
4051	Flower Boxes	4,040.00	
4056	Legal and Professional	590.00	
4057	Audit Fees External & Internal		500.00
4061	Grants and Donations	4,576.67	
4062	Recreational Strategy & Leisure/Youth Act	3,649.80	
4063	New Furniture - Big Meadow	10,150.00	
4901	CP Play Equipment	7,676.73	
4909	CP Open Spaces	23,920.82	
4910	CP Warm Hub Project	326.65	
4992	Funding from Rolling Projects		23,920.82
	Totals:	<u>1,250,654.77</u>	<u>1,250,654.77</u>

**Bidford on Avon Parish Council**  
**Income & Expenditure by Cost Centre (Advanced Budget and Variance)**

Period From: Month 1, April  
 Period To: Month 7, October

Year: 2021/22

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
<b>Income</b>				
Room Hire & Letting Fees	380.00	500.00	- 120.00	
Sundry Receipts	363.10	-	363.10	
Precept	287,203.00	287,203.00	-	
CCLA PSDF Interest Received	118.20	2,000.00	- 1,881.80	
	<u>288,064.30</u>	<u>289,703.00</u>	<u>- 1,638.70</u>	
<b>Expenditure</b>				
Salary & wages	26,668.10	61,600.00	34,931.90	
Rent for Room	1,400.00	2,450.00	1,050.00	
Training Costs	390.57	3,950.00	3,559.43	
Travelling	109.11	1,000.00	890.89	
Janitorial	67.56	100.00	32.44	
Business Rates	280.00	400.00	120.00	
Sundry Expenses	29.77	100.00	70.23	
Telephone	374.45	1,000.00	625.55	
Postage & Carriage	11.41	150.00	138.59	
Office Stationery	180.59	500.00	319.41	
Subscriptions	2,075.81	2,000.00	- 75.81	
Insurance	7,084.33	3,100.00	- 3,984.33	
Broadband and Internet	121.94	250.00	128.06	
Equipment Rental	223.75	500.00	276.25	
Accounts Support	1,540.00	3,600.00	2,060.00	
IT & Computer Support	287.70	2,850.00	2,562.30	
Website	846.40	2,000.00	1,153.60	
Publicity & Special Events	-	100.00	100.00	
New Office Equipment	-	250.00	250.00	
General Maintenance	48.00	250.00	202.00	
Legal and Professional	-	1,000.00	1,000.00	
Audit Fees - External & Internal	- 500.00	1,300.00	1,800.00	
WFH Allowance	130.00	-	- 130.00	
	<u>41,369.49</u>	<u>88,450.00</u>	<u>47,080.51</u>	

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
<b>Expenditure</b>				
Training Costs	160.00	1,000.00	840.00	
Newsletter	100.00	1,650.00	1,550.00	
Election Costs	-	1,000.00	1,000.00	
	<u>260.00</u>	<u>3,650.00</u>	<u>3,390.00</u>	

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
<b>Expenditure</b>				
Grants and Donations	2,689.59	25,000.00	22,310.41	
	<u>2,689.59</u>	<u>25,000.00</u>	<u>22,310.41</u>	

**Bidford on Avon Parish Council**  
**Income & Expenditure by Cost Centre (Advanced Budget and Variance)**

		Department: 109	Capitals & Projects	
<b>Expenditure</b>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Street Furniture & Signs	930.00	-	- 930.00	
Grants and Donations	1,887.08	-	- 1,887.08	
Village Improvement	-	1,000.00	1,000.00	
Rolling Projects Provision	-	50,000.00	50,000.00	
Funding from Rolling Projects	- 23,920.82	- 73,900.00	- 49,979.18	
Recreational Strategy & Leisure/Youth Ac	3,649.80	-	- 3,649.80	
New Furniture - Big meadow	10,150.00	-	- 10,150.00	
CP - Play Equipment	7,676.73	-	-	
CP - Open Spaces	23,920.82	-	- 23,920.82	
CP - Warm Hub Project	326.65	-	-	
Streetlight Replacement	-	72,900.00	72,900.00	
	<b>24,620.26</b>	<b>50,000.00</b>		<b>33,383.12</b>
		Department: 201	Parks & Outside Areas	
<b>Income</b>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Carparking Fees	33,447.78	18,000.00	15,447.78	
Lease,Rent,Hire Pitches/Land	375.00	1,600.00	- 1,225.00	
Fishing Rights	1,036.00	1,200.00	- 164.00	
Moorings Income	-	1,600.00	- 1,600.00	
Concessions	2,083.33	-	2,083.33	
	<b>36,942.11</b>	<b>22,400.00</b>		<b>14,542.11</b>
<b>Expenditure</b>				
Janitorial	2,227.85	5,000.00	2,772.15	
Water Rates	124.60	900.00	775.40	
Rent Paid - Parks	6,250.00	12,500.00	6,250.00	
Rent Paid - Play Areas	100.00	200.00	100.00	
Electricity	981.34	750.00	- 231.34	
Waste Disposal	4,051.47	8,000.00	3,948.53	
Gatekeepers Commission	8,380.00	8,000.00	- 380.00	
Sundry Expenses	2,082.99	-	- 2,082.99	
Building Maintenance	-	1,000.00	1,000.00	
Vandalism Repairs	866.45	1,800.00	933.55	
General Maintenance	3,322.86	20,000.00	16,677.14	
Equipment Maintenance	-	200.00	200.00	
Tree Maintenance	580.00	4,000.00	3,420.00	
Tools & Equipment Purchases	-	200.00	200.00	
Grass Cutting	17,380.50	20,000.00	2,619.50	
Play Area Maintenance	7,376.51	15,000.00	7,623.49	
Footpath & Verge Maintenance	-	250.00	250.00	
Street Furniture & Signs	5,718.59	500.00	- 5,218.59	
	<b>59,443.16</b>	<b>98,300.00</b>		<b>38,856.84</b>
		Department: 202	Allotments	
<b>Income</b>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Allotment Rents	908.42	2,600.00	- 1,691.58	
	<b>908.42</b>	<b>2,600.00</b>		<b>1,691.58</b>
<b>Expenditure</b>				
Water Rates	477.56	-	- 477.56	
Street Furniture & Signs	69.50	-	- 69.50	
General Maintenance	357.33	1,000.00	642.67	
	<b>904.39</b>	<b>1,000.00</b>		<b>95.61</b>
<b>Transfer Funds</b>				
Tfr to EMR Allotments	-	1,600.00	1,600.00	

**Bidford on Avon Parish Council**  
**Income & Expenditure by Cost Centre (Advanced Budget and Variance)**

-	1,600.00	1,600.00
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**Bidford on Avon Parish Council**  
**Income & Expenditure by Cost Centre (Advanced Budget and Variance)**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
		<b>Department: 203</b>		<b>Cemetery</b>
<b>Income</b>				
Burials	3,875.00	5,000.00	- 1,125.00	
Memorials	1,393.34	1,500.00	- 106.66	
Cemetery Maintenance Income	-	720.00	- 720.00	
	<u>5,268.34</u>	<u>7,220.00</u>	<u>- 1,951.66</u>	
<b>Expenditure</b>				
Business Rates	1,275.70	970.00	- 305.70	
Water Rates	33.96	100.00	66.04	
Gatekeepers Commission	3,850.00	-	- 3,850.00	
Office Stationery	-	50.00	50.00	
Subscriptions	95.00	100.00	5.00	
General Maintenance	3,850.00	5,000.00	1,150.00	
Vandalism Repair	15.12	-	- 15.12	
Equipment Maintenance	558.12	750.00	191.88	
Tree Maintenance	-	1,000.00	1,000.00	
Street Furniture & Signs	989.61	-	- 989.61	
Grass Cutting	1,918.00	9,500.00	7,582.00	
	<u>12,585.51</u>	<u>17,470.00</u>	<u>4,884.49</u>	
		<b>Department: 204</b>		<b>Street Lighting</b>
<b>Expenditure</b>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Electricity - Streetlights	2,482.02	6,000.00	3,517.98	
General Maintenance	-	2,000.00	2,000.00	
Streetlights R & M	-	2,000.00	2,000.00	
	<u>2,482.02</u>	<u>10,000.00</u>	<u>7,517.98</u>	
		<b>Department: 205</b>		<b>Village Management</b>
<b>Income</b>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Lease,Rent,Hire Pitches/Land	-	50.00	- 50.00	
Agency Work Income	-	3,050.00	- 3,050.00	
	<u>-</u>	<u>3,100.00</u>	<u>- 3,100.00</u>	
<b>Expenditure</b>				
Gatekeepers Commission	1,500.00	700.00	- 800.00	
Sundry Expenses	49.98	-	- 49.98	
Subscriptions	-	125.00	125.00	
Publicity & Special Events	276.00	450.00	174.00	
Village Improvement	3,427.00	9,100.00	5,673.00	
Vandalism Repairs	-	500.00	500.00	
General Maintenance	9.53	1,000.00	990.47	
Equipment Maintenance	128.89	800.00	671.11	
Tree Maintenance	1,025.00	1,000.00	- 25.00	
Lengthman	372.50	1,000.00	627.50	
Footpath & Verge Maintenance	13,757.00	13,000.00	- 757.00	
Legal and Professional	590.00	-	- 590.00	
War Memorial Maintenance	-	500.00	500.00	
Street Furniture & Signs	3,952.69	3,000.00	- 952.69	
Flower Boxes	4,040.00	5,100.00	1,060.00	
CCTV Maintenance	-	2,000.00	2,000.00	
	<u>29,128.59</u>	<u>38,275.00</u>	<u>9,146.41</u>	
<b>Total Income</b>	<b>331,183.17</b>	<b>325,023.00</b>	<b>6,160.17</b>	
<b>Total Expenditure</b>	<b>173,483.01</b>	<b>333,745.00</b>	<b>168,265.37</b>	

**Bidford on Avon Parish Council**  
**Income & Expenditure by Cost Centre (Advanced Budget and Variance)**

Net Income/(Expenditure)	<u>157,700.16</u>	<u>- 8,722.00</u>
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**Bidford on Avon Parish Council**  
**Supplier Payment and Bank Payment by Bank**

Date From: 01/11/2021

Date To: 29/11/2021

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
4106	01/11/2021	BP	PENSION	SO	Wark PS	798.74	-	798.74
4107	01/11/2021	PP	MICRO	SO	Monthly hosting fee	57.54	-	57.54
4108	01/11/2021	PP	DCK	SO	Accounting Services	264.00	-	264.00
4109	01/11/2021	PP	LIMEB	SO	Monthly maintenance	3,252.00	-	3,252.00
4110	02/11/2021	PP	O2	DD	Monthly phone charge	57.28	-	57.28
4111	15/11/2021	BP	SCOTT	DD	Scottish power 16061138656	33.00	-	33.00
4112	15/11/2021	PA	STRATFORD	DD	Stratford on Avon DC - Rates	100.00	-	100.00
4113	16/11/2021	PP	GPUK	DD	Global payment LLP	364.18	-	364.18
4114	16/11/2021	PP	HAVEN	DD	Electricity charge	514.45	-	514.45
4115	24/11/2021	PA	EON	DD	Elec Charge	265.88	-	265.88
4116	25/11/2021	PP	VODA	DD	Phone & Broadband Bill	35.86	-	35.86
4146	29/11/2021	PP	BLOOM	BACS01	Sign for Parish Council Office	57.60	-	57.60
4147	29/11/2021	PP	BUILD	BACS02	Sand & cement, Bench fixings & concrete slabs	863.02	-	863.02
4148	29/11/2021	PP	CANON	BACS03	Copier rental charge Dec 21 - Feb 22	116.88	-	116.88
4149	29/11/2021	PP	CRAW	BACS04	Hire of Hall facilities	60.00	-	60.00
4150	29/11/2021	PP	DJPRICK	BACS05	Play area checks Oct 2021	635.00	-	635.00
4151	29/11/2021	PP	EUGGER	BACS06	Clerk's expense claim - Nov 2021	35.07	-	35.07
4152	29/11/2021	PP	GRUNDON	BACS07	Waste management monthly	18.10	-	18.10
4153	29/11/2021	PP	LIMEB	BACS08	Installation of New Planters	810.00	-	810.00
4154	29/11/2021	PP	MANJEN	BACS09	Seed turf - New play equipment	31.20	-	31.20
4155	29/11/2021	PP	MGS	BACS10	Grass cutting, fit new benches & materials	6,440.00	-	6,440.00
4156	29/11/2021	PP	NALC	BACS11	NALC Event	103.42	-	103.42
4157	29/11/2021	PP	PBOTT	BACS12	Allotment waste skip	210.00	-	210.00
4158	29/11/2021	PP	PROPLANT	BACS13	Mini excavator & gas oil	112.56	-	112.56
4159	29/11/2021	PP	SBARRIER	BACS14	Clearing graffiti	89.75	-	89.75
4160	29/11/2021	PP	SLCC	BACS15	National conference 2021	120.00	-	120.00
4161	29/11/2021	PP	WALC	BACS16	Breakthrough Course, employment responsibility	132.00	-	132.00
4162	29/11/2021	BP	GRANT	BACS17	Bidford Tennis Club	750.00	-	750.00
4163	29/11/2021	BP	GRANT	BACS18	Broom Christmas Lights	500.00	-	500.00

**16,827.53**

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**16,827.53**