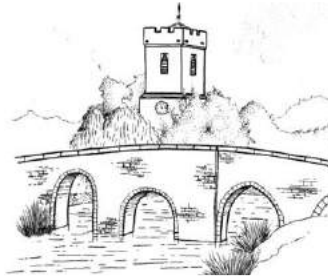


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 20th December 2021 @ 7.30 pm
at the Parish Council Meeting Room, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Fleming

Cllrs. Cullum, Deacon, Knight, Meredith and Williams

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllrs Hiscocks and Taylor.
Cllr Thompson was absent

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

Cllr Cullum declared and interest in Item 9i) 1iii) as she is a member of the Bidford Community Group

- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 29TH NOVEMBER 2021

Cllr Deacon proposed the Minutes be accepted as being accurate

RESOLVED that the Minutes be accepted and signed by the Chairman

4. PUBLIC FORUM

N members of the public present

5. COUNCILLOR FORUM

When would the advertisement for an Assistant to the Clerk be publicised.

The Clerk advised that she now had all the necessary details and would be completing the advertisement using a known template

6. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Pemberton was not present

7. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

Currently the main issue is the merger between Stratford on Avon DC and Warwick DC. The motion was recently approved by 26 in favour; 3 against and 2 or 3 abstentions. It will now be sent to the Secretary of State for final approval.

The main reason for the merger is to ensure services can be maintained as savings are made. However, Council Taxes will need to continue to rise on an annual basis.

8. RECEIVE CLERK'S REPORT

Attached hereto forming an integral part of these Minutes

RESOLVED to note

9. TO CONSIDER REPORTS AND RECOMMENDATIONS FROM THE PARISH COUNCIL WORKING GROUPS

- i. **Communities WG** – Report and Resolutions attached to these Minutes of which they form an integral part
- ii. **Facilities WG** – no report this month
- iii. **Allotment WG** – Report and Resolution attached to these Minutes of which it forms an integral part
- iv. **Your Village, Your Voice WG** - Report and Resolutions attached to these Minutes of which they form an integral part

10. TO CONSIDER REPLY RECEIVED FROM WCC REGARDING THE POSSIBLE INSTALLATION OF A PEDESTRIAN CROSSING ON WATERLOO ROAD

Report had been circulated which included the link to WCC's policy.

According to Policy W6 – Pedestrian Crossing (pages 393/394) the conditions required to consider the installation of a pedestrian crossing appears to be met and it was proposed the Clerk advise WCC accordingly.

RESOLVED the Clerk to advise WCC that, according to its own policy on the need for Pedestrian Crossing, Waterloo Road would appear to fulfil all the requirements and to request this be seriously considered.

11. TO CONSIDER THE SITE OF THE INSTALLATION OF THE MEMORIAL BENCH IN BARTON

The Barton Village Fund had carried out a survey and the preferred site is the front garden of the Cottage of Content. The landlady had given her consent.

RESOLVED to approve the preferred site as voted by the Barton residents

12. TO CONSIDER SUPPORTING A POTENTIAL LOCAL NEED SCHEME IN BROOM, FOLLOWING THE PRESENTATION MADE BY LINFOOT HOMES AT THE PLANNING COMMITTEE MEETING OF 13/12/2021.

It should be noted that, in order for such a scheme to proceed, it requires local council support

The presentation had been circulated and members commented on the excellence of the current development. It was also noted that the new scheme included much needed bungalows.

RESOLVED by a unanimous vote, to support the scheme

13. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. **21/03460/TEL CK Hutchinson Networks (UK) Ltd, On existing grass verge located off Waterloo Industrial Estate, B50 4JN**

Proposed "slim line" phase 8 monopole c/w wraparound cabinet at base, 3no. additional ancillary equipment cabinets and associated ancillary works.

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R1Q8VFPMJEZ00>

RESOLVED to support as it fulfils the requirements of Policy ECON 3 of the Neighbourhood Development Plan "Promoting High Speed Broadband"

- ii. **21/03682/FUL Mr and Mrs Matthew and Becky Harris, Cleeve Road, Marlcliff B50 4NR**

Erection of single and two storey extensions

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R2T7L6PMJEH00>

This had been postponed from the Planning Committee meeting of 13.12.2021 as there is a difference between the description and the plans submitted. The Planning Officer had been advised and requested to clarify this. However, nothing had been received at the time of the meeting.

RESOLVED to object as Council found it was not able to make a considered decision based on the information provided. Once this had been clarified, Council would reconsider the application and, if applicable, would withdraw the objection.

13. TO CONSIDER AND APPROVE

i. Completed accounts for the month of November 2021

These had been circulated

RESOLVED they should be accepted and approved

ii. To approve payments to be made in December 2021

List of BACS payments had been circulated.

The total amount for the payment list is £4,845.85 as per the enclosed

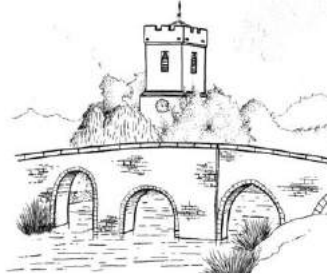
RESOLVED to approve the payment list

The meeting closed at approx. 8.25 pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8 - CLERKS REPORT - December 2021

1. Finance

i. Authorised Expenditure

Clearing of vegetation around Marleigh Road lamppost to allow the streetlight upgrade to proceed

ii. Transfer of Funds

£25,000 transferred to the current account to cover the November 2021 payments

2. Vehicle Activated Signs (VAS)

Clerk was advised that one of the VAS on Tower Hill was not working. This was reported to WCC and, on inspection of the sign, it was confirmed that it was not a problem with the power supply but the actual sign.

On requesting an update on when it would be repaired, the following information was sent

Warwickshire County Council have been developing a new VAS Policy, which has now been presented to Corporate Board. The County has approximately 400 VAS and these incur a large maintenance burden. In order to keep as many VAS working as possible, a bid for additional funding has been submitted and this will be considered at the next Annual Budget Setting process in February.

Any agreed Policy will focus primarily on the deliverable road safety benefits of VAS but will also need to take into account the forthcoming budget and its implications for VAS maintenance.

3. Footpath from Co op to Roundabout

This has been cleared by the Parish Council's contractors as it was encroaching on the footpath/pavement, making it difficult for disabled residents as well as parents with buggies.

4. Inclusive roundabout (play equipment) for the Big Meadow

Regrettably, due to installation team being hit by Covid, the installation has been delayed until the new year.

5. Memorial plaques

The stainless steel plaque for the Marlcliff Platinum Jubilee Bench has been received and being installed.

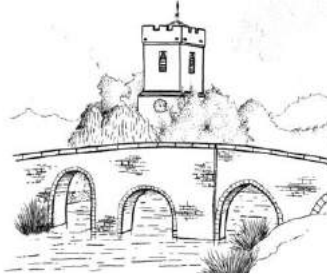
I have been asked to pass on the thanks from the residents of Marlcliff who are very pleased with the bench and plaque

The bronze plaque in memory of a resident requested by the family, has also been received and installed.

Again, family very pleased

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9i) COMMUNITIES WG - REPORT & RESOLUTIONS

Meetings took place virtually on 10th December 2021 @ 1.00pm

Attendants: Cllrs Meredith (Chairman), Cullum, Taylor and Thompson
Cllr Fleming also attended

In attendance Mrs E Uggerløse

1. To consider the following grant applications – these had been circulated

i. Bidford-on-Avon Platinum Jubilee Event

To organise a series of events to celebrate the Queens Platinum Jubilee 2 – 5 June 2022

Grant request : £15,000

Cllrs Cullum and Meredith declared an interest as they are members of this community group, which has been specifically formed to organise and manage events, to take place throughout the village to celebrate the Queens Platinum Jubilee.

The application form detailed what the events, to take place over a period of 4 days, and their costs would be. However, it was recognised that this is an estimate of the costs. With this in mind and, after a lengthy discussion as to the best way to manage this, the

Recommendation is to “ring fence” and amount of £15,000 to cover the costs of the Queens Platinum Jubilee Event, to be organised and managed by the Bidford on Avon Platinum Event Group.

Payments to be made against receipts and checked against items detailed

Item 9i) Communities WG Report & Resolutions December 2021

on the Application Form and to be approved by the Communities WG and/or Clerk

RESOLVED by full Council to approve the allocation of £15,000 to cover events to celebrate the Queens Platinum Jubilee.

ii. Bidford-on-Avon Primary School

In line with the initiative “Plant a Tree for the Jubilee” the school would like to plant some trees and whips in the public areas of the school

Cost £2,205

Grant request: £1,100

The school has raised funds for this and is applying for the balance

Recommendation to approve the full amount requested

RESOLVED by full council to approve the grant of £1,100

iii. Bidford Community Group

As many other groups, this has suffered from lockdown and, now that they have started to meet again, the numbers are down. However, they believe this community group, which has served the village for over 20 years, is an important local asset and would like assistance to help them cover the restart costs as well as all the safety measures needed due to COVID.

Costs - £1074

Grant request £1024

Following a short discussion during which the value of this well-established community group was raised, and the difficulties it has recently had due to lockdown and COVID conditions the

Recommendation is to approve the full amount requested.

RESOLVED by full Council, to approve the grant of £1,024

2. To consider the purchase of Gazebos using the Welcome Back Funding, which has to be used before 31st March 2022. Amount of grant is £5000 plus £100 for PR

As advised at the previous meeting, it has not been possible to allocate the funds to enhance the Christmas Lights due to shortage of time to source anything.

The proposal is to purchase Gazebos that can be used for market stalls.

- i. 4 x Blue/White PVC canopied gazebos, 3m x 2m Pro 58 frame
Cost £1,095 each

- ii. Weights: recommended 1 pair of weight per leg
Cost £59 per pair
Total cost £5,324 of which £5,000 is from the Welcome Back Grant
- iii. **Storage**
30 sq.m temperature regulated unit available on the Bidavon Ind. Est.
Cost per annum £759
This appeared to be an excellent price and is large enough to store other items such as the proposed bunting, banners and other purchases that may be made by Council in the future.
Recommendation
 - i. To approve the purchase of the 4 x Gazebos and weights
 - ii. To approve the rent of the storage unit**RESOLVED** by full Council to approve
 - i. The purchase of the 4 x gazebos and weights a the cost to Council of £324
 - ii. To approve the rent of the storage unit at £759 pa

3. British Legion update

There have been many comments regarding the graffiti on the building of the British Legion.

The Clerk has contacted the current leaseholders, The Co operative offering the clean it – as it has done on the walls of the B439 but was advised that they could not permit third parties to do anything to their properties but that they would paint over the current graffiti.

Recommendation to note the update

RESOLVED to note the update

4. Queen's Jubilee Garden

Clerk was asked for an update following her site visits with officer from County Council. She had not heard back, as yet, but would chase and hope to have a reply before or for the meeting

Reply received and circulated for consideration at the next meeting.

The Clerk has also to receive confirmation of the transfer of the SDC POS to the Parish council

RESOLVED to note

5. To consider the purchase of good quality bunting under the Brighter Bidford Fund.

10mtr lgths (can be sewn into 250 mtr lengths if required)

200x 300mm rectangles,

24 pennants per lgth

560gsm PVC

Plain stock Red white & Blue

Sewn to white or black webbing

Polybagged and boxed in bulk

The proposal was for 150 x 10 mtr length @ £7.35 per 10 mtr length plus £36 carriage

Total cost £1,138.50

Recommendation to approve the purchase

RESOLVED by full Council to approve the purchase the bunting sewn on the white webbing

6. Bulb planting - update

This has taken place

RESOLVED to note

7. Jubilee Planting – Update

The Parish Council has planted

i. 32 x trees in the Queens Platinum Jubilee Copse, Millers Bank, Broom
Whips to follow

ii. 9 x trees in Dugdale Sportsfield
Whips to follow

iii. Working in partnership with Warwickshire County Council to plant trees on the Queens Jubilee Garden, St Laurence Way

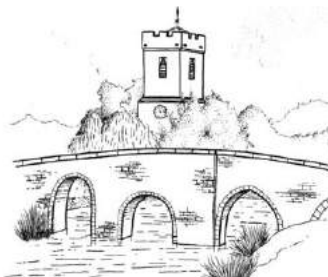
iv. Procured 105 whips that it has donated to the Bidford on Avon Platinum Jubilee Event and they will be planted in a years' time around the village

Recommendation to note

RESOLVED to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9iii) REPORT FROM THE ALLOTMENT WG

Meeting between the Allotment WG and Bidford Allotment Committee took place on Monday 6th December 2021 @ 5.30pm at the Parish Council Meeting Room

The meeting was arranged, as recommended by the Facilities WG at its November Meeting, to clarify issues raised by a tenant.

The documents sent by the tenant were all sent to the Bidford Allotment Committee prior to the meeting

1. Why is the Tenancy Agreement between the Parish Council and the Tenant and not between the Bidford Allotment Association and the Tenant?

It was agreed that this appears to be an anomaly and that the Clerk would draft a Memorandum of Understanding setting

- i. Rights and Responsibilities of the Bidford Allotment Association
- ii. Rights and Responsibilities of the Parish Council
- iii. Responsibilities of the Allotment WG members

Once this is agreed and adopted, the Tenancy Agreement will be amended accordingly and the Secretary will advise tenants of the changes made.

The Secretary will also reply to the tenant regarding issues raised

The Memorandum of Understanding and the new Tenancy Agreement will be posted on the website

Item 9iii) Allotment WG Report & Resolution Dec. 2021

2. Appendix – Supplementary Clause 13 – some points require clarification as per the enclosed
All points discussed and clarified
3. AGM – questions raised as per the enclosed
All points discussed and clarified
4. New Appendix to the Plot Holders Tenancy Agreement – points raised as per the enclosed
Points clarified
5. It was agreed to arrange a meeting with the tenant to reply to the concerns raised and discuss how these would be addressed

Recommendation to note the report

Council was advised that the tenant had not been contacted as yet. The Clerk replied that some work had to be done but the tenant should rest assured that contact would be made and a site visit arranged.

RESOLVED by full Council to note the report

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 9iv) YOUR VILLAGE YOUR VOICE WG – REPORT AND RESOLUTIONS

A virtual meeting was held on Friday 3rd December 2021 @ 10.30 am

Attendants: Cllrs Williams and Meredith, Project Manager A Maliphant

Assisted by : Parish Clerk Mrs E Uggerloese,

Apologies received from Cllrs Hiscocks and Thompson

1. ELECTION OF CHAIRMAN

It was proposed that A Maliphant be elected Chairman of the working group until May 2022 as, having managed the project to date, he was in the best position to move it forward in its initial stages. It was expected that a councillor would take over the chair at that point. It was similarly resolved that the Parish Clerk would be the Secretary to the group in its initial stages.
RESOLVED to note

2. REVIEW OF RECREATION STRATEGY

AM shared the Active Hawkhurst Strategy from Hawkhurst Parish Council in Kent (attached as part of this document) , which considering the Bidford recreation survey responses, covers very similar ground to that anticipated for the Bidford-on-Avon Recreation Strategy. It was agreed to recommend the Hawkhurst strategy as a template for the Bidford strategy, and the Parish Clerk subsequently gained approval to this proposal from the Hawkhurst parish clerk.

RECOMMENDATION to approve the Active Hawkhurst Strategy as a template.

This appeared to be a good document and should reduce the number of hours spent on producing a similar one from scratch

RESOLVED by full Council to approve and adopt the document as a template

3. TERMS OF REFERENCE

AM had prepared draft terms of reference for the working group, and after

discussion a revised version was agreed (attached)

RECOMMENDATION that the Parish Council adopt the Terms of Reference.

A lot of time had been spent at the meeting on this document

RESOLVED by full Council to approve and adopt the Terms of Reference

4. **VOLUNTEERS AND SUB GROUPS**

An important part of the terms of reference is looking ahead to practical action with the help of the 109 local people who volunteered their assistance during the recreation survey. It was agreed in discussion that having sub-groups was the best way in involve volunteers, in particular:

- Existing clubs and interest groups
- Research / feasibility studies into potential new clubs and interest groups
- Walking and cycling groups, with links to the current greenway project
- Existing facilities forum for involving current community and club venues

Each sub-group would elect a chairman who would then be a member of the main working group. Further sub-groups are expected to develop as the project proceeds, partly to ensure there is co-ordination between individual ventures within the overall project:

- New facility business planning
- Fundraising
- Publicity
- Events

For example, those people making funding applications for different recreation facilities need to be aware of which fund each fundraiser may be approaching.

RECOMMENDATION to note

RESOLVED to note

5. **COMMUNICATION**

Good communication is vital, particularly in the early stages as the project gets under way. There are many media to employ, and all 109 volunteers are

to be contacted as soon as the terms of reference are approved. It was agreed to recommend to the parish council that a budget of £25,000 be ring-fenced for the project, with requests for expenditure such as publicity to come to the parish council for approval.

RECOMMENDATION that Council approves the budget of £25,000 to be ring fenced for this project

It was clarified that this was to ensure the project could run smoothly and not have to come to a halt each time funds were required for communication or other, similar, purposes.

RESOLVED by full Council to approve the allocation of £25,000 for expenditure to be approved by Councillors in the Your Village, Your Voice WG and/or Clerk. No co-opted member or volunteer of the WG or any of its sub groups can authorised payment. A list of payments made to be presented to full Council each month.

Bidford on Avon Parish Council
List of Sales Receipt & Bank Receipt By Bank

Date From: 01/11/2021

Date To: 30/11/2021

Bank: Current Bank A/C

No	Date	Type	Ref	Details	Net	Tax	Gross
4117	09/11/2021	BR	BGC09	Card Txns - Car Parking Income	2.50	0.50	3.00
4118	24/11/2021	BR	BGC24-1	Card Txns - Car Parking Income	2.50	0.50	3.00
4119	24/11/2021	BR	BGC24-2	Card Txns - Car Parking Income	17.50	3.50	21.00
4120	08/11/2021	BR	FPI	Donation Griffin	66.00	0.00	66.00
4121	10/11/2021	BR	FPI	Baby Ballet Miss LA	262.50	0.00	262.50
4184	30/11/2021	BR	BGC30	Card Txns - Car Parking Income	2.50	0.50	3.00
					<u>353.50</u>	<u>5.00</u>	<u>358.50</u>

Bidford on Avon Parish Council
Supplier Payment and Bank Payment by Bank

Date From: 01/11/2021
Date To: 30/11/2021

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
4106	01/11/2021	BP	PENSION	SO	Wark PS	798.74	-	798.74
4107	01/11/2021	PP	MICRO	SO	Monthly hosting fee	57.54	-	57.54
4108	01/11/2021	PP	DCK	SO	Accounting Services	264.00	-	264.00
4109	01/11/2021	PP	LIMEB	SO	Monthly maintenance	3,252.00	-	3,252.00
4110	02/11/2021	PP	O2	DD	Monthly phone charge	57.28	-	57.28
4111	15/11/2021	BP	SCOTT	DD	Scottish power 16061138656	33.00	-	33.00
4112	15/11/2021	PA	STRATFORD	DD	Stratford on Avon DC - Rates	100.00	-	100.00
4113	16/11/2021	PP	GPUK	DD	Global payment LLP	364.18	-	364.18
4114	16/11/2021	PP	HAVEN	DD	Electricity charge	514.45	-	514.45
4115	24/11/2021	PA	EON	DD	Elec Charge	265.88	-	265.88
4116	25/11/2021	PP	VODA	DD	Phone & Broadband Bill	35.86	-	35.86
4146	29/11/2021	PP	BLOOM	BACS01	Sign for Parish Council Office	57.60	-	57.60
4147	29/11/2021	PP	BUILD	BACS02	Sand & cement, Bench fixings & concrete slabs	863.02	-	863.02
4148	29/11/2021	PP	CANON	BACS03	Copier rental charge Dec 21 - Feb 22	116.88	-	116.88
4149	29/11/2021	PP	CRAW	BACS04	Hire of Hall facilities	60.00	-	60.00
4150	29/11/2021	PP	DJPRICK	BACS05	Play area checks Oct 2021	635.00	-	635.00
4151	29/11/2021	PP	EUGGER	BACS06	Clerk's expense claim - Nov 2021	35.07	-	35.07
4152	29/11/2021	PP	GRUNDON	BACS07	Waste management monthly	18.10	-	18.10
4153	29/11/2021	PP	LIMEB	BACS08	Installation of New Planters	810.00	-	810.00
4154	29/11/2021	PP	MANJEN	BACS09	Seed turf - New play equipment	31.20	-	31.20
4155	29/11/2021	PP	MGS	BACS10	Grass cutting, fit new benches & materials	6,440.00	-	6,440.00
4156	29/11/2021	PP	NALC	BACS11	NALC Event	103.42	-	103.42
4157	29/11/2021	PP	PBOTT	BACS12	Allotment waste skip	210.00	-	210.00
4158	29/11/2021	PP	PROPLANT	BACS13	Mini excavator & gas oil	112.56	-	112.56
4159	29/11/2021	PP	SBARRIER	BACS14	Clearing graffiti	89.75	-	89.75
4160	29/11/2021	PP	SLCC	BACS15	National conference 2021	120.00	-	120.00
4161	29/11/2021	PP	WALC	BACS16	Breakthrough Course, employment responsibility	132.00	-	132.00
4162	29/11/2021	BP	GRANT	BACS17	Bidford Tennis Club	750.00	-	750.00
4163	29/11/2021	BP	GRANT	BACS18	Broom Christmas Lights	500.00	-	500.00
4182	26/11/2021	BP	EUGGER	SO	Staff salaries	2,400.49	-	2,400.49
4183	29/11/2021	PP	BCL	SO	Library License Agreement	200.00	-	200.00
4185	30/11/2021	PP	LIMEBRID	SO	Monthly maintenance	3,252.00	-	3,252.00
4186	30/11/2021	PP	DCK	SO	Accounting Services	264.00	-	264.00
4187	30/11/2021	BP	Pension	SO	Warks PS	798.74	-	798.74
4211	30/11/2021	PP	MICRO	SO	Monthly hosting fee	57.54	-	57.54
						23,800.30	-	23,800.30

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Period From: Month 1, April
 Period To: Month 8, November

Year: 2021/22

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Income				
Room Hire & Letting Fees	642.50	500.00	142.50	
Sundry Receipts	363.10	-	363.10	
Precept	287,203.00	287,203.00	-	
CCLA PSDF Interest Received	118.20	2,000.00	- 1,881.80	
	<u>288,326.80</u>	<u>289,703.00</u>	-	1,376.20

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Expenditure				
Salary & wages	30,418.40	61,600.00	31,181.60	
Rent for Room	1,600.00	2,450.00	850.00	
Training Costs	601.63	3,950.00	3,348.37	
Travelling	123.51	1,000.00	876.49	
Janitorial	81.72	100.00	18.28	
Business Rates	280.00	400.00	120.00	
Sundry Expenses	29.77	100.00	70.23	
Telephone	428.95	1,000.00	571.05	
Postage & Carriage	15.97	150.00	134.03	
Office Stationery	186.31	500.00	313.69	
Subscriptions	2,087.80	2,000.00	- 87.80	
Insurance	7,084.33	3,100.00	- 3,984.33	
Broadband and Internet	142.41	250.00	107.59	
Equipment Rental	336.76	500.00	163.24	
Accounts Support	1,760.00	3,600.00	1,840.00	
IT & Computer Support	383.60	2,850.00	2,466.40	
Website	846.40	2,000.00	1,153.60	
Publicity & Special Events	-	100.00	100.00	
New Office Equipment	-	250.00	250.00	
General Maintenance	48.00	250.00	202.00	
Legal and Professional	-	1,000.00	1,000.00	
Audit Fees - External & Internal	- 500.00	1,300.00	1,800.00	
Rent - Office	31.25	-	- 31.25	
WFH Allowance	208.00	-	- 208.00	
	<u>46,194.81</u>	<u>88,450.00</u>	-	42,255.19

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Expenditure				
Training Costs	210.00	1,000.00	790.00	
Travelling	13.05	-	- 13.05	
Newsletter	100.00	1,650.00	1,550.00	
Election Costs	-	1,000.00	1,000.00	
	<u>323.05</u>	<u>3,650.00</u>	-	3,326.95

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Expenditure				
Grants and Donations	2,689.59	25,000.00	22,310.41	
	<u>2,689.59</u>	<u>25,000.00</u>	-	22,310.41

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Expenditure	Actual	Department: 109		Capitals & Projects	
		Budget		Variance	
Street Furniture & Signs	6,648.59	-	-	-	6,648.59
Grants and Donations	1,887.08	-	-	-	1,887.08
Village Improvement	1,050.00	1,000.00	-	-	50.00
Rolling Projects Provision	-	50,000.00	-	-	50,000.00
Funding from Rolling Projects	- 23,920.82	- 73,900.00	-	-	- 49,979.18
Recreational Strategy & Leisure/Youth Ac	3,649.80	-	-	-	3,649.80
New Furniture - Big meadow	10,150.00	-	-	-	10,150.00
CP - Play Equipment	7,676.73	-	-	-	7,676.73
CP - Open Spaces	23,920.82	-	-	-	23,920.82
CP - Warm Hub Project	401.65	-	-	-	401.65
Streetlight Replacement	-	72,900.00	-	-	72,900.00
	31,463.85	50,000.00			26,614.53

Income	Actual	Department: 201		Parks & Outside Areas	
		Budget		Variance	
Carparking Fees	33,472.78	18,000.00	-	-	15,472.78
Lease,Rent,Hire Pitches/Land	375.00	1,600.00	-	-	1,225.00
Fishing Rights	1,036.00	1,200.00	-	-	164.00
Moorings Income	-	1,600.00	-	-	1,600.00
Grants Received	66.00	-	-	-	66.00
Concessions	2,083.33	-	-	-	2,083.33
	37,033.11	22,400.00			14,567.11

Expenditure		Department: 201		Parks & Outside Areas	
		Budget		Variance	
Janitorial	2,322.90	5,000.00	-	-	2,677.10
Water Rates	124.60	900.00	-	-	775.40
Rent Paid - Parks	6,250.00	12,500.00	-	-	6,250.00
Rent Paid - Play Areas	100.00	200.00	-	-	100.00
Electricity	981.34	750.00	-	-	231.34
Waste Disposal	4,448.50	8,000.00	-	-	3,551.50
Gatekeepers Commission	8,380.00	8,000.00	-	-	380.00
Village Improvement	1,275.00	-	-	-	1,275.00
Card Processing	2,082.99	-	-	-	2,082.99
Building Maintenance	-	1,000.00	-	-	1,000.00
Vandalism Repairs	978.45	1,800.00	-	-	821.55
General Maintenance	3,414.24	20,000.00	-	-	16,585.76
Equipment Maintenance	-	200.00	-	-	200.00
Tree Maintenance	580.00	4,000.00	-	-	3,420.00
Tools & Equipment Purchases	-	200.00	-	-	200.00
Grass Cutting	20,453.50	20,000.00	-	-	453.50
Play Area Maintenance	8,034.51	15,000.00	-	-	6,965.49
Footpath & Verge Maintenance	-	250.00	-	-	250.00
Street Furniture & Signs	-	500.00	-	-	500.00
	59,426.03	98,300.00			38,873.97

Income	Actual	Department: 202		Allotments	
		Budget		Variance	
Allotment Rents	908.42	2,600.00	-	-	1,691.58
	908.42	2,600.00			1,691.58
Expenditure					
Water Rates	477.56	-	-	-	477.56
Street Furniture & Signs	69.50	-	-	-	69.50
General Maintenance	532.33	1,000.00	-	-	467.67
	1,079.39	1,000.00			79.39
Transfer Funds					
Tfr to EMR Allotments	-	1,600.00	-	-	1,600.00
	-	1,600.00			1,600.00

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
		Department: 203		Cemetery
Income				
Burials	3,875.00	5,000.00	- 1,125.00	
Memorials	1,393.34	1,500.00	- 106.66	
Cemetery Maintenance Income	-	720.00	- 720.00	
	<u>5,268.34</u>	<u>7,220.00</u>	<u>- 1,951.66</u>	
Expenditure				
Business Rates	1,275.70	970.00	- 305.70	
Water Rates	53.58	100.00	46.42	
Office Stationery	-	50.00	50.00	
Subscriptions	95.00	100.00	5.00	
General Maintenance	7,700.00	5,000.00	- 2,700.00	
Vandalism Repair	15.12	-	- 15.12	
Equipment Maintenance	558.12	750.00	191.88	
Tree Maintenance	-	1,000.00	1,000.00	
Street Furniture & Signs	989.61	-	- 989.61	
Grass Cutting	2,192.00	9,500.00	7,308.00	
	<u>12,879.13</u>	<u>17,470.00</u>	<u>4,590.87</u>	
		Department: 204		Street Lighting
Expenditure	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Electricity - Streetlights	2,944.74	6,000.00	3,055.26	
General Maintenance	-	2,000.00	2,000.00	
Streetlights R & M	-	2,000.00	2,000.00	
	<u>2,944.74</u>	<u>10,000.00</u>	<u>7,055.26</u>	
		Department: 205		Village Management
Income	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Lease,Rent,Hire Pitches/Land	-	50.00	- 50.00	
Agency Work Income	-	3,050.00	- 3,050.00	
	<u>-</u>	<u>3,100.00</u>	<u>- 3,100.00</u>	
Expenditure				
Gatekeepers Commission	1,500.00	700.00	- 800.00	
Sundry Expenses	49.98	-	- 49.98	
Subscriptions	175.00	125.00	- 50.00	
Publicity & Special Events	276.00	450.00	174.00	
Village Improvement	4,397.48	9,100.00	4,702.52	
Vandalism Repairs	-	500.00	500.00	
General Maintenance	81.90	1,000.00	918.10	
Equipment Maintenance	128.89	800.00	671.11	
Tree Maintenance	1,025.00	1,000.00	- 25.00	
Lengthman	537.25	1,000.00	462.75	
Footpath & Verge Maintenance	15,708.00	13,000.00	- 2,708.00	
Legal and Professional	590.00	-	- 590.00	
War Memorial Maintenance	-	500.00	500.00	
Street Furniture & Signs	3,952.69	3,000.00	- 952.69	
Flower Boxes	4,525.00	5,100.00	575.00	
CCTV Maintenance	-	2,000.00	2,000.00	
	<u>32,947.19</u>	<u>38,275.00</u>	<u>5,327.81</u>	
Total Income	331,536.67	325,023.00	6,447.67	
Total Expenditure	189,947.78	333,745.00	151,875.60	
Net Income/(Expenditure)	<u>141,588.89</u>	<u>- 8,722.00</u>		

Date: 14/12/2021
Time: 15:34:41

Bidford on Avon Parish Council
Period Trial Balance

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To Period: Month 8, November 2021

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
0100	Debtors Control	213.12	
0105	VAT Control A/c	10,330.64	
0112	Other Debtors	15.00	
0201	Current Bank A/c	596.75	
0204	CCLA PSDF	1,000,424.73	
0310	General Reserves		161,832.17
0315	EMR Rolling Projects Fund		267,679.69
0326	EMR Allotments		5,398.41
0329	EMR CPCPP -Cycle Paths		3,000.00
0330	EMR S106 fund		116,617.23
0331	EMR - Jacksons Meadow		23,500.00
0332	EMR Election		3,500.00
0333	EMR S106 Miller Homes		245,000.00
0501	Creditors Control		8,879.95
0502	VAT Liability	19,932.98	
0515	PAYE Control		1,258.54
1000	Carparking Fees		33,472.78
1001	Lease,Rent,Hire pitches/land		375.00
1002	Fishing Rights		1,036.00
1010	Allotment Rents		908.42
1012	Concessions		2,083.33
1120	Room hire and letting Fees		642.50
1121	Sundry Receipts		363.10
1130	Burials		3,875.00
1131	Memorials		1,393.34
1176	Precept		287,203.00
1178	Grants Received		66.00
1195	CCLA PSDF Interest received		118.20
3200	Profit and Loss Account		53,258.34
4001	Salary & Wages	27,365.25	
4003	Pensions	3,053.15	
4004	WFH Allowance	208.00	
4006	Rent for Room	1,600.00	
4008	Training Costs	811.63	
4009	Travelling	136.56	
4010	Janitorial	2,404.62	
4011	Business Rates	1,555.70	
4012	Water Rates	655.74	
4013	Rent Paid Parks	6,250.00	
4014	Rent Paid Play Areas	100.00	
4015	Electricity	981.34	
4017	Waste Disposal	4,448.50	
4018	Electricity Streetlights	2,944.74	
4019	Gatekeepers Commission	9,880.00	
4020	Sundry Expenses	79.75	
4021	Telephone	428.95	
4022	Postage & Carriage	15.97	
4023	Office Stationery	186.31	
4024	Subscriptions	2,357.80	
4025	Insurance	7,084.33	
4026	Broadband and Internet	142.41	
4027	Equipment Rental	336.76	

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Bidford on Avon Parish Council
Period Trial Balance

Page: 2

To Period: Month 8, November 2021

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
4028	Accounts Support	1,760.00	
4029	IT & Computer Support	383.60	
4030	Website	846.40	
4032	Publicity & Special Events	276.00	
4035	Village Improvement	6,722.48	
4037	Newsletter	100.00	
4038	Vandalism Repairs	993.57	
4039	General Maintenance	11,776.47	
4042	Equipment Maintenance	687.01	
4043	Tree Maintenance	1,605.00	
4045	Lengthman	537.25	
4046	Grass Cutting	22,645.50	
4047	Play Area Maintenance	8,034.51	
4048	Footpath & Verge Mtce	15,708.00	
4050	Street Furniture & Signs	11,660.39	
4051	Flower Boxes	4,525.00	
4056	Legal and Professional	590.00	
4057	Audit Fees External & Internal		500.00
4061	Grants and Donations	4,576.67	
4062	Recreational Strategy & Leisure/Youth Act	3,649.80	
4063	New Furniture - Big Meadow	10,150.00	
4070	Card Processing	2,082.99	
4113	Rent - Office	31.25	
4901	CP Play Equipment	7,676.73	
4909	CP Open Spaces	23,920.82	
4910	CP Warm Hub Project	401.65	
4992	Funding from Rolling Projects		23,920.82
	Totals:	<u>1,245,881.82</u>	<u>1,245,881.82</u>

Bidford on Avon Parish Council
Supplier Payment and Bank Payment by Bank

Date From: 01/12/2021

Date To: 20/12/2021

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
4233	01/12/2021	PP	O2	DD	Monthly phone charge	54.10		54.10
4237	20/12/2021	PP	ASTLEYS	BACS01	Refuse Sacks	114.06		114.06
4238	20/12/2021	PP	BROOM	BACS02	Parish Council	31.25		31.25
4239	20/12/2021	PP	BUILD	BACS03	Supamix Post fix	63.12		63.12
4240	20/12/2021	PP	CANON	BACS04	Printer Ink	18.73		18.73
4241	20/12/2021	PP	CRAWFORD	BACS05	Hire of Hall	75.00		75.00
4242	20/12/2021	PP	DCK	BACS06	Accounts & Budget services	673.56		673.56
4243	20/12/2021	PP	DEACON	BACS07	Travel Expense	13.05		13.05
4244	20/12/2021	PP	ERS	BACS08	Tissue Blue rolls & Anti Bacterial Wipes	18.91		18.91
4245	20/12/2021	PP	GLASDON	BACS09	Eco Degradable	636.84		636.84
4246	20/12/2021	PP	GRUDON	BACS10	Waste Collection	476.44		476.44
4247	20/12/2021	PP	HARTWELL	BACS11	Soft wood	109.66		109.66
4248	20/12/2021	PP	LIMEBRID	BACS12	Scrub Clearance	90.00		90.00
4249	20/12/2021	PP	MANJEN	BACS13	Melcourt Playback	177.60		177.60
4250	20/12/2021	PP	PRICKETT	BACS14	Play Area Checks	510.00		510.00
4251	20/12/2021	PP	PROPLANT	BACS15	Tracked CherryPicker	210.00		210.00
4252	20/12/2021	PP	SHAKESPE	BACS16	Bronze Membership	210.00		210.00
4253	20/12/2021	PP	SLCC	BACS17	LCC Associate Fee	360.00		360.00
4254	20/12/2021	PP	UGGER	BACS18	Clerk's expense claim - Dec 2021	176.13		176.13
4255	20/12/2021	PP	WALC	BACS19	Public Rights of Way Course	36.00		36.00
4256	20/12/2021	PP	WOOD	BACS20	Brass & Stainless Steel Plaque	158.40		158.40
4258	20/12/2021	BP	SCOTT	DD	Scottish power 16061138656	33.00		33.00
4259	20/12/2021	PA	STRATFORD	DD	Stratford on Avon DC - Rates	100.00		100.00
4267	20/12/2021	PP	GRANT	BACS21	Barton Village Christmas Lights	500.00		500.00

4,845.85

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4,845.85