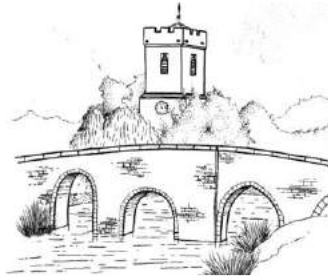


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 28th February 2022 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Fleming

Cllrs. Broadhurst, Cullum, Deacon, Hiscocks, Knight and Meredith

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council c
Also present County and District Cllr Pemberton
 1 member of the public

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllrs Taylor and Williams
Cllr Thompson was absent

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18th December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
Cllr Fleming advised that member of his family are allotment tenants in connection with this item on the Facilities WG Report ad Recommendations
- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
None required

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24TH JANUARY 2022

Cllr Knight proposed the Minutes be accepted as being accurate

RESOLVED that the Minutes be accepted and signed by the Chairman

4. PUBLIC FORUM

No issues raised

5. COUNCILLOR FORUM

- i. Bidford Community Group sent thanks for the recent grant to help them restart after Covid
- ii. It was noticed that Platinum Jubilee Memorial benches had been installed in Barton, Broom and Marlcliff: was there one for Bidford
Clerk replied there was and it was expected to be installed in the proposed Community Queens Platinum Jubilee Garden
- iii. Parish Councillor Attendance sheet – this had been requested.
Clerk apologised and advised this would be done before the next Parish Council meeting
- iv. Update on possible Clerk's Assistant
This was being reviewed later in the week

6. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Pemberton advised that some of the outstanding issues are now being addressed

- i. **Roundabout** – meeting on site arranged for Wednesday at 3.40 pm with County Council Officer
- ii. **Barton** – there had been a useful meeting with the Highways Officer with good ideas put forward. This will now be pursued further
- iii. **Pedestrian Crossing on Waterloo Road** – this would be followed up and, if necessary, an up to date survey requested in view of the increase in the number of dwellings.
- iv. **20 mph schemes** this issue was raised as it was being implemented in some areas of Stratford upon Avon. It is a current issue and discussions were taking place between Councillors and officers

Cllr Pemberton did mention that he may have to use some of his Delegated Budget to support the above mentioned schemes and it could also be necessary for the Parish Council to contribute

7. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

- i. **Merger with Warwick District** – still taking a lot of Council time
- ii. **Garden Waste** – renewals starting to go out. There will be no reduction this year of the £42 annual fee
- iii. **Waste** – The 1,2 3 system will come into force in August 2022.
 - Food caddies will be provided and will be collected weekly

- Blue and Green bins will continue to be collected fortnightly
 - Grey bins will only be collected every 3 weeks
- The intention is to encourage us to recycle to minimise the amount being sent to landfill
- iv. **Climate Change** – it is being noted that this issue together with Sustainability are beginning to carry more weight at Planning Committee level.
- v. **Welcome Back** This is coming to an end and the latest set of activities are happening in Henley, Southam and Bidford.
- vi. **Enforcement** its hard but there has been some recent local success in neighbouring parishes
- vii. **South Warwickshire Local Plan** firming up the terms and timetable: however, the latter could be impacted if, due to the merger, the local elections are postponed from 2023 to 2024. Earliest adoption would be 2025 and Climate Change will be a key policy
This delay would impact on any NDP review and the advice would be to have a “soft start” to ensure it would comply with the Local Plan.
- viii. **Self build** – this is being encouraged by government and there are some good examples but policies are too lax and SDC is looking to tighten them to prevent this being used by unscrupulous developers
- ix. **Tax** As has been intimated, SDC will be applying the highest it can which is £5. It was noted that the Parish Council had kept the increase to a Band D to 0%. The Band D local tax demand this year would be £2,123.19

8. RECEIVE CLERK'S REPORT

Report had been circulated and forms an integral part of these Minutes.
Clerk added that she had visited the Miller Homes site together with the Parish Council's contractor and Miller Homes representatives to discuss issues raised by a resident regarding drainage and the lack of dog and litter bin.
Drainage issues are being addressed and a request for bins has been forwarded for their consideration.

RESOLVED to note

9. TO CONSIDER REPORTS AND RECOMMENDATIONS FROM THE PARISH COUNCIL WORKING GROUPS

- i. **Communities WG** – Report and Resolutions attached to these Minutes of which they form an integral part
- ii. **Facilities WG** – Report and Resolutions attached to these Minutes of which it forms an integral part
- iii. **Your Village, Your Voice WG** - Report and Resolutions attached to these Minutes of which they form an integral part

10. TO CONSIDER THE PURCHASE OF 10 X CHROMEBOOKS FOR THE USE OF COUNCILLORS IN CONNECTION WITH PARISH COUNCIL WORK

The Chairman advised that this would help Councillors and the Clerk in the compliance of Freedom of Information and GDPR legislation

The cost would be £224 per tablet – totalling £2,44.00 + VAT

It was proposed Council approved the cost and it was

RESOLVED by 6 votes in favour and 1 against to approve the purchase

11. TO CONSIDER ADOPTING THE LOCAL GOVERNMENT ASSOCIATION (LGA) MODEL CODE OF CONDUCT, WITH EFFECT FROM 1ST May 2022, IN LINE WITH STRATFORD ON AVON DC

(LGA Model Code of Conduct available at

<https://www.local.gov.uk/sites/default/files/documents/Local%20Government%20Association%20Model%20Councillor%20Code%20of%20Conduct%202020%20WEB.pdf>)

Chairman proposed it was accepted as it was recommended local councils follow District Council.

RESOLVED to adopt the LGA Model Code of Conduct

12. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. **22/00165/FUL Mr Owen Wilcox, D S Blinds, 6 Waterloo Park, B50 4JG**
The change of use of an industrial unit to create an indoor swimming pool with associated facilities and plant
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R5YL5QP MOKL00>
It was noted that this fulfils the requirements a per the recent Your Village Your Voice survey and it was
RESOLVED to support on the above basis
- ii. **22/00224/FUL Mr A Ray, 1 Albion Terrace, Broom B50 4HG**
Proposed two storey side extension and change of use of land from amenity to residential
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R6B4WOP MKJV00>
RESOLVED No objection by 6 votes in favour and 1 abstention
- iii. **22/00238/LBC Mrs Penny Taylor, Vine Cottage, 31 Welford Road, Barton**
Re-roofing including retention and reuse of existing sound tiles and replacement of damaged/missing tiles to match and installation of roof insulation
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R6BR7IPM KV800>
RESOLVED to support as applicant is taking due care and attention to ensure the preservation of a listed building in the picturesque hamlet of Barton
- iv. **22/00303/ADV Mrs Ingrid Rushton, Bidford Café, 48 High Street B50 4AA**
Proposed
 - Hanging sign to front of building
 - Fixed rectangular letters to front of building
 - Fixed square sign to front of building above the door
 - Fixed square sign with opening hours on to front of building
 - Fixed blackboard to front of building

- Fixed sign to rear of building on wall

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R6OKAUPMN0F00>

RESOLVED to support as it complies with policies ECON 1 AND ECON 2 of the NDP

13. TO CONSIDER AND APPROVE

i. Completed accounts for the month of January 2022

These had been circulated

RESOLVED they should be accepted and approved

ii. To approve payments to be made in February 2022

List of BACS payments had been circulated.

The total amount for the payment list is ££46,661.09 as per the enclosed

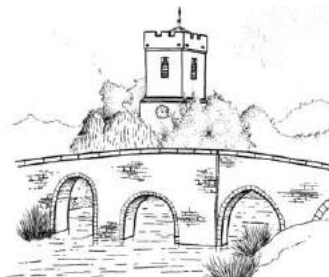
RESOLVED to approve the payment list

The meeting closed at approx. 9.29 pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8 - CLERKS REPORT – February 2022

1. National Allotment Association Membership

The Clerk attended a session on Allotments during the SLCC Practitioners Conference which was both interesting and instructive.

In view of this and in consultation with the Chairman, a Member Application Form has been submitted to the National Allotment Association, at an annual cost of £55. This will give Council access to information as well as legal advice if and when required.

2. Vandalism

The advertising gate on Honeybourne Road was damaged by a vehicle that drove through it, knocking it down and splitting it. It is being replaced.

3. E cargo bikes

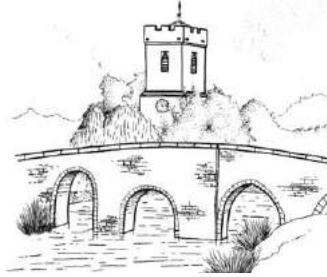
Council may recall that it supported a bid from Stratford on Avon DC for the purchase of E Cargo Bikes for the use, by businesses within the district. The first bid was unsuccessful but there was success the second time round and Bidford on Avon is one of the villages selected to pilot the scheme.

It is proposed there will be a launch by the War Memorial on 14th April (tbc) and the Clerk has been contacting local businesses in the High Street asking them to participate in the scheme. Any interested party will be loaned an e cargo bike for a trial period of 3 months to see if this more sustainable way of transport could be taken up on a permanent basis.

-

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9i) COMMUNITIES WG – REPORT AND RESOLUTIONS

A virtual meeting took place on Tuesday 22nd February 2022 @ 3,00 pm

Attendants: Cllrs Cullum, Meredith and Taylor
Cllr Fleming, Chairman of the Parish Council also attended, as did the Clerk, Mrs E Uggerloese

1. PLATINUM JUBILEE

- i. **Platinum Garden** – this is being designed by local resident Mrs J Machado with the idea that it will become a Community Project. The Parish Council is currently in negotiations with SDC regarding the transfer of this Public Open Space (POS) with the permission of converting it into a community garden space.
Costings of the Project to be confirmed
Recommendation that Council approve the installation of a Community Platinum Jubilee Garden on the POS by Lambourne Way, subject to the transfer of same from SDC.
RESOLVED by full council to note
- ii. **Platinum Jubilee update on events**
There will be a full 4 day event programme. Programme is in the process of being printed.
RESOLVED by full council to note

Item 9i) Communities WG Report and Resolutions Feb. 2022

iii. **Platinum Jubilee Beacon**

The information regarding this national event was received after the Parish Council had considered the grant application.

The proposal is to participate in this event by having a Beacon on the proposed Platinum Jubilee Garden and have torch bearers from all parts of the parish running with torches throughout the parish to ensure all residents, even those that are not able to participate on the other events, such as residents of Waterloo House, Icknield Court and Westholme Court, can feel part of this momentous weekend.

The proposal is to allocate £1000 for the beacon and torches.

Recommendation that Council approve the expenditure of up to £1000
Concern was raised that the Parish Council had already set aside £15,000 towards this event: why was extra funding being requested?

It was explained that the information regarding the beacon was sent after Council had considered the grant request and that the grant request had detailed costings amounting to £15,000.

Councillors considered the recommendation and it was

RESOLVED by 6 votes in favour and 1 against to approve the expenditure

2. **BUNTING**

Purchased and delivered

Recommendation to note

RESOLVED by full council to note

3. **GAZEBO**

Work in process

Recommendation to note update

RESOLVED by full council to note

4. **MONTHLY MARKET**

Good interest from local businesses including

- i. various foods
- ii. arts and crafts
- iii. preserves

Proposal is to hold a market the first Saturday of the month

Recommendation to approve and note

RESOLVED by full council to approve a monthly market and wish it success

Item 9i) Communities WG Report and Resolutions Feb. 2022

5. STORAGE

Contract signed and effective from 1st March 2022

Recommendation to note

RESOLVED by full council to note

6. BRIGHTER BIDFORD

i. Flags

Proposal is to use Brighter Bidford logo and the Queens Jubilee Official logo,

- 6 on Salford Road, entrance to the village, 3 on each side
- 4 on Tower Hill at the entrance –all on the same side

Cost ; have managed to negotiate the same price as quoted in March 2021 at £329 per banner/flag to include print, lease of brackets, installation and eventual removal

Recommendation to approve

RESOLVED by full council to approve the expenditure

ii. Daffodils

The bulbs planted as agreed by the Parish Council are now in bloom and Council hopes the local community is enjoying the early spring spectacle

Recommendation to note

RESOLVED by full council to note

iii. Roundabout

Meeting with County Council arranged

Recommendation to note

RESOLVED by full council to note

iv. Bidford in Bloom

It was agreed it would be a stretch this year as so much is being invested in the Queens Platinum Jubilee Event.

Proposed Council consider entering in 2023

Recommendation to approve the proposal

RESOLVED by full council to approve

v. Living wall

The proposed project (the blank wall by the British Legion) is not considered viable. Looking at alternative within the village

Recommendation to note

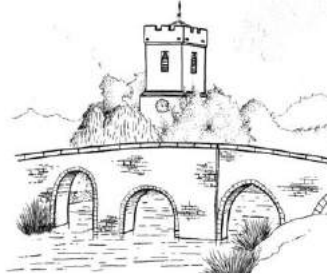
RESOLVED by full council to note

Item 9i) Communities WG Report and Resolutions Feb. 2022

-

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9ii) FACILITIES WG – REPORT AND RESOLUTIONS

A virtual meeting took place Friday 11th February 2022 @ 11.30am

Attendants: Cllrs Deacon, Hiscocks (Chairman) Knight and William
Cllr Fleming, Chairman of the Parish Council also attended, as did the Clerk, Mrs E
Uggerloese

1. Grant Applications

i. Broom Village Hall -

Application and accounts enclosed

Queens Platinum Street Party Event on 5th June 2022

Grant: £5,961.53

There was a lengthy discussion when the uniqueness of the occasion was raised as was the fact that the amount ring fenced for the 4 day event organised by the Queen Platinum Jubilee event was £15,000, following which it was agreed to **recommend** 2 options based on the number of households in Broom (223)

i. Option 1 - £5 per household £1,115

ii. Option 2 - £7.16 per household £1596.68 (this amount is based on the amount set aside for Bidford and the number of households in Bidford)

There was a lengthy and detailed discussion regarding this application. The Parish Council has funded events taking place, over 4 days, within the parish for the parish. It was aware that other arrangements were being carried out by individuals for specific street parties but it was raised that

Item 9ii) Facilities WG Report and Recommendations Feb. 2022

these should be privately funded. Furthermore, this event would be by invitation only, not open to everyone as the 4 days events are. It was also noted the accounts that had been presented were healthy.

In view of the above discussions, a counter proposal was put forward as to whether the grant should be considered: votes were 2 in favour and 3 against with 2 abstentions.

RESOLVED by full council not to award a grant

2. Dog bins

Replacement bins are required due to vandalism on the Big Meadow

Also, resident has requested bins for Damson Way (Miller Homes)

Quotation for the purchase of 6 x metal bins: **£1,446.54 (£241.09 each)**

Recommendation to approve the purchase

RESOLVED by full council to approve the purchase

3. Allotment Ass.

Memorandum of Understanding between Bidford Allotment Ass. and Bidford on Avon Parish Council enclosed for approval.

Following a discussion it was agreed to accept the Memorandum of Understanding.

Query was raised by a Councillor regarding some outstanding concerns raised by a tenant in respect of clarification of the Association's Rules & Regulations.

This WG understands the Allotment Association has contacted the tenant by email, requesting a visit on the plot site to discuss the concerns raised (as was agreed at the meeting between the Allotment Association and the Parish Council representatives). To date, no reply has been received.

Recommendation to approve the Memorandum of Understanding.

RESOLVED by full council to approve the Memorandum of Understanding

4. Big Meadow

Letter received regarding access issues for disabled - enclosed

I have checked the law with SDC and the reply is that it should be done if practicable: this is both in financial terms, which should not be a problem, but also if doing so will impact on another issue. The concern is that anything that will allow a wheelchair through may also permit a motorcycle to do so, especially as wheelchairs are getting larger by the day.

The proposal is to install a similar access as that installed at Dugdale Sportsfield and Marleigh Park, including hard core slab

Item 9ii) Facilities WG Report and Recommendations Feb. 2022

The cost would be approx. £1300 (to be sure, perhaps set a ceiling of £1500)

Recommendation to approve the installation of an accessible access and to monitor any misuse.

RESOLVED by full council to approve the installation of a disabled access

5. Westholme Road Streetlights

Because these are sited on an unadopted road, WCC will not take this back. There have been problems with the lanterns which keep on being pelleted and, therefore, not working. This can be helped by the installation of LED lanterns which will reduce the cost, last longer and are less intrusive.

The cost to replace the lanterns of 4 units with LED plus the disconnection and reconnection of 1 unit is £2,249.67

This is a much used road and the

Recommendation is to approve the installation of LED lanterns

RESOLVED to approve the installation of LED lanterns

6. Burial Fees

These have remained unchanged for the last 2 years due to pandemic.

Current costs available at <https://bidfordonavon-pc.gov.uk/how-to/#Burial>

After a short discussion, it was agreed to **recommend** 2 options:

- i. **Option 1** – remain unchanged
- ii. **Option 2** – increase the cost by £5

RESOLVED by full council to approve Option 2 and increase the fees by £5

7. Memorial Benches for Queens Platinum Jubilee

Require authorisation to purchase 2 more stainless steel plaques for the Barton and Broom benches

Cost : £66 each

The recommendation was to approve. However since the meeting, the Clerk has been advised that the company where the plaque was bought no longer offers this service and referred the Council to another company. This company, who was subcontracted, will offer 3 x stainless steel plaques for each of the remaining Memorial Benches with the inscription "Queen Elizabeth II, Platinum Jubilee, 1952-2022" at a cost of £22 each

Recommendation to approve the purchase of 3 plaques

RESOLVED by full council to approve the purchase of 3 plaques at a cost of £66

Item 9ii) Facilities WG Report and Recommendations Feb. 2022

8. Wards Lane Youth Area

This area has been closed since the start of the pandemic.

It is regularly mowed and cleared of rubbish on a fortnightly basis.

Equipment is dirty and covered with mould – if Council agree to reopen, this can be cleaned and made ready for use.

Recommendation that the area is cleaned and cleared and re opened to residents

RESOLVED by full council to clean up the area and reopen

9. Kings Lane POS Memorial Bench

To consider making an opening to directly access Memorial Bench at Broom Kings Lane POS.

Currently, the only opening is by the blue bench (photo enclosed) and request has been made for a similar one to be done by the new Memorial Bench which is closer to the play area – photo of bench enclosed.

Cost would be £250

Recommendation to approve

RESOLVED by full council to approve the recommendation

10. Updates

i. Big Meadow Nature Trail (I spy)

Update (to be honest this has fallen by the roadside and I am loath to pursue it at present in view of the Your Village, Your Voice Project which should include this type of initiative

ii. Electric Car Charge Points

SDC and WDC are in the process of setting up a policy which should result in this happening around May 2022

iii. SDC owned POS

Have received confirmation this is going ahead.

Officer waiting from legal and I have requested this be sorted out by this financial year as the PC has plans for the POS by Lambourne Close as a potential Queens Platinum Jubilee Garden which will involve planting of trees and shrubs: as this is in collaboration with WCC, ownership of the land has to be confirmed.

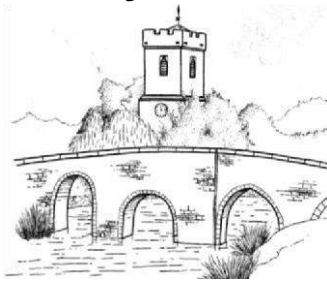
Recommendation to note the updates

RESOLVED by full council to note the updates

Item 9ii) Facilities WG Report and Recommendations Feb. 2022

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 9iii) YOUR VILLAGE YOUR VOICE WG – REPORT AND RESOLUTIONS

A virtual meeting was held on Thursday 17th February 2022 @ 4 pm

Attendants: Cllr Meredith, Cllr Fleming, Project Manager A Maliphant and Parish Clerk Mrs E Uggerloese,
Apologies received from Cllrs Hiscocks and Williams

The following issues were considered and this WG would ask Council to note the decisions made:

1. SUB GROUPS

i. Walking & Cycling

- The new Walking & Cycling sub-group is working well, It held its first virtual meeting on 3rd February @ 7.30 pm
- Preparing an up-to-date map of local paths and rights of way
- The group will have its first in person meeting on March 22nd from 11am in the community library followed by a walk, all welcome to attend

ii. Other Sub Groups and updates

- Other groups are being formed, including the research group for new clubs and activities, and the forum for existing community venues
- New activities will be matched to existing venues wherever possible before any specification for a brand new facility
- Visits to sites for potential future venues will be taking place shortly, particularly with outdoor sports in mind

iii. British Legion Building

The site is now on the market for £850,000, which would require a private sector partner for any potential community development

Item 9iii) YVVV Report & Recommendation

The WG will continue to meet regularly and, as required, Chairmen of the new Sub Groups will be invited to attend.

Recommendation to note

RESOLVED by full council to note the reports

Bidford on Avon Parish Council
List of Sales Receipt & Bank Receipt By Bank

Date From: 01/01/2022

Date To: 31/01/2022

Bank: Current Bank A/C

No	Date	Type	Ref	Details	Net	Tax	Gross
4444	25/01/2022	BR	BACS	Clifford G&SN Frayling	185.00	0.00	185.00

<u>185.00</u>	<u>0.00</u>	<u>185.00</u>
---------------	-------------	---------------

Bidford on Avon Parish Council
Supplier Payment and Bank Payment by Bank

Date From: 01/01/2022
Date To: 31/01/2022

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
4354	04/01/2022	PP	HAVEN	DD	Electricity charge	497.97		497.97
4355	05/01/2022	BP	SCOTT	DD	Scottish power 16061138656	33.00		33.00
4356	14/01/2022	PA	STRATFORD	DD	Stratford on Avon DC - Rates	100.00		100.00
4430	19/01/2022	PP	GPUK	DD	Global payment LLP	75.46		75.46
4431	20/01/2022	PA	WaterPlus	DD	Water charge	11.70		11.70
4434	21/01/2022	BP	EUGGER	BACS	Staff Salaries Jan 22	2,400.29		2,400.29
4357	24/01/2022	PP	B50	BACS01	Website Updates	442.00		442.00
4358	24/01/2022	PP	BUILD	BACS02	Timber Screw, Postfix & Cutter, Concrete	164.02		164.02
4359	24/01/2022	PP	COMMUN	BACS03	Adults Pads View	105.60		105.60
4360	24/01/2022	PP	DCKB	BACS04	Accounting Services Budget	90.00		90.00
4361	24/01/2022	PP	EVENTS	BACS05	Purple Guide Lite	12.00		12.00
4362	24/01/2022	PP	GRUDON	BACS06	Waste Management	18.10		18.10
4363	24/01/2022	PP	LIMERID	BACS07	Footway Clearance	5,094.00		5,094.00
4364	24/01/2022	PP	MANJEN	BACS08	Melcourt Amenity	183.60		183.60
4365	24/01/2022	PP	MGS001	BACS09	Picnic Bench, Replace Dog bin, New Bench	2,565.00		2,565.00
4366	24/01/2022	PP	PRICKETT	BACS10	Play Area Checks	635.00		635.00
4367	24/01/2022	PP	SLCC	BACS11	Conference	90.00		90.00
4368	24/01/2022	PP	SPACE	BACS12	Village Signs	48.00		48.00
4369	24/01/2022	PP	UGGER	BACS13	Clerks Expense	70.71		70.71
4370	24/01/2022	PP	WOOD	BACS14	Bericote Bench	949.32		949.32
4432	24/01/2022	PA	WaterPlus	DD	Water charge	178.22		178.22
4433	24/01/2022	PA	EON	DD	Elec Charge	299.41		299.41
4441	24/01/2022	PP	CMH	SO	Crawford Memorial Hall Hire	75.00		75.00
4435	26/01/2022	PA	VODA	DD	Phone & Broadband Bill	35.22		35.22
4436	27/01/2022	PP	BCL	SO	Library License Agreement	200.00		200.00
4437	31/01/2022	PP	MICRO	SO	Monthly hosting fee	57.54		57.54
4438	31/01/2022	PP	DCK	SO	Accounting Services	264.00		264.00
4439	31/01/2022	PP	LIMEBRID	SO	Monthly maintenance	3,252.00		3,252.00
4440	31/01/2022	BP	Pension	SO	Warks PS	798.74		798.74

18,745.90	-	18,745.90
------------------	----------	------------------

Date: 24/02/2022
Time: 17:01:05

Bidford on Avon Parish Council
Period Trial Balance

Page: 1

To Period: Month 10, January 2022

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
0100	Debtors Control	213.12	
0105	VAT Control A/c	3,954.09	
0110	Prepayments	64.93	
0112	Other Debtors	15.00	
0201	Current Bank A/c	24,266.99	
0204	CCLA PSDF	950,591.09	
0310	General Reserves		161,832.17
0315	EMR Rolling Projects Fund		267,679.69
0326	EMR Allotments		5,398.41
0329	EMR CPCPP -Cycle Paths		3,000.00
0330	EMR S106 fund		116,617.23
0331	EMR - Jacksons Meadow		23,500.00
0332	EMR Election		3,500.00
0333	EMR S106 Miller Homes		245,000.00
0501	Creditors Control		22,087.52
0502	VAT Liability	32,199.54	
0515	PAYE Control		629.27
1000	Carparking Fees		33,487.78
1001	Lease,Rent,Hire pitches/land		1,375.00
1002	Fishing Rights		1,036.00
1010	Allotment Rents		1,617.40
1012	Concessions		2,083.33
1120	Room hire and letting Fees		642.50
1121	Sundry Receipts		363.10
1130	Burials		4,995.00
1131	Memorials		1,578.34
1176	Precept		287,203.00
1178	Grants Received		5,066.00
1195	CCLA PSDF Interest received		284.56
3200	Profit and Loss Account		53,258.34
4001	Salary & Wages	33,748.59	
4003	Pensions	4,274.41	
4004	WFH Allowance	260.00	
4006	Rent for Room	2,000.00	
4008	Training Costs	916.63	
4009	Travelling	165.27	
4010	Janitorial	2,404.62	
4011	Business Rates	1,555.70	
4012	Water Rates	963.76	
4013	Rent Paid Parks	6,250.00	
4014	Rent Paid Play Areas	100.00	
4015	Electricity	1,482.96	
4017	Waste Disposal	4,886.79	
4018	Electricity Streetlights	3,944.18	
4019	Gatekeepers Commission	9,880.00	
4020	Sundry Expenses	79.75	
4021	Telephone	537.44	
4022	Postage & Carriage	15.97	
4023	Office Stationery	254.57	
4024	Subscriptions	2,391.78	
4025	Insurance	3,772.22	
4026	Broadband and Internet	183.35	

Date: 24/02/2022
Time: 17:01:05

Bidford on Avon Parish Council
Period Trial Balance

Page: 2

To Period: Month 10, January 2022

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
4027	Equipment Rental	369.23	
4028	Accounts Support	2,616.30	
4029	IT & Computer Support	479.50	
4030	Website	1,288.40	
4032	Publicity & Special Events	276.00	
4035	Village Improvement	7,462.48	
4037	Newsletter	100.00	
4038	Vandalism Repairs	1,377.31	
4039	General Maintenance	12,204.23	
4042	Equipment Maintenance	1,251.14	
4043	Tree Maintenance	2,755.00	
4045	Lengthman	882.25	
4046	Grass Cutting	23,193.50	
4047	Play Area Maintenance	10,047.72	
4048	Footpath & Verge Mtce	19,910.00	
4050	Street Furniture & Signs	16,796.33	
4051	Flower Boxes	5,495.00	
4056	Legal and Professional	590.00	
4057	Audit Fees External & Internal		500.00
4061	Grants and Donations	6,326.67	
4062	Recreational Strategy & Leisure/Youth Act	3,649.80	
4063	New Furniture - Big Meadow	10,150.00	
4070	Card Processing	2,309.51	
4072	Brighter Bidford	3,900.00	
4113	Rent - Office	31.25	
4901	CP Play Equipment	7,676.73	
4909	CP Open Spaces	23,920.82	
4910	CP Warm Hub Project	602.54	
4911	CP Your Village, Your Voice (recreation	300.00	
4912	CP Defib	9,321.00	
4992	Funding from Rolling Projects		23,920.82
	Totals:	<u><u>1,266,655.46</u></u>	<u><u>1,266,655.46</u></u>

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Period From: Month 1, April
Period To: Month 10, January

Year: 2021/22

	Department: 101		Administration	
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Income				
Room Hire & Letting Fees	642.50	500.00	142.50	
Sundry Receipts	363.10	-	363.10	
Precept	287,203.00	287,203.00	-	
CCLA PSDF Interest Received	284.56	2,000.00	- 1,715.44	
	288,493.16	289,703.00	-	1,209.84
Expenditure				
Salary & wages	38,023.00	61,600.00	23,577.00	
Rent for Room	2,000.00	2,450.00	450.00	
Training Costs	706.63	3,950.00	3,243.37	
Travelling	152.22	1,000.00	847.78	
Janitorial	81.72	100.00	18.28	
Business Rates	280.00	400.00	120.00	
Sundry Expenses	29.77	100.00	70.23	
Telephone	537.44	1,000.00	462.56	
Postage & Carriage	15.97	150.00	134.03	
Office Stationery	254.57	500.00	245.43	
Subscriptions	2,121.78	2,000.00	- 121.78	
Insurance	3,772.22	3,100.00	- 672.22	
Broadband and Internet	183.35	250.00	66.65	
Equipment Rental	369.23	500.00	130.77	
Accounts Support	2,616.30	3,600.00	983.70	
IT & Computer Support	479.50	2,850.00	2,370.50	
Website	1,288.40	2,000.00	711.60	
Publicity & Special Events	-	100.00	100.00	
New Office Equipment	-	250.00	250.00	
General Maintenance	48.00	250.00	202.00	
Legal and Professional	-	1,000.00	1,000.00	
Audit Fees - External & Internal	- 500.00	1,300.00	1,800.00	
Rent - Office	31.25	-	- 31.25	
CP Warm Hub Project	125.89	-	- 125.89	
WFH Allowance	260.00	-	- 260.00	
	52,877.24	88,450.00	35,572.76	

	Department: 102		Civic & Democratic	
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Expenditure				
Training Costs	210.00	1,000.00	790.00	
Travelling	13.05	-	- 13.05	
Newsletter	100.00	1,650.00	1,550.00	
Election Costs	-	1,000.00	1,000.00	
	323.05	3,650.00	3,326.95	

	Department: 107		Grants & Donations Power Gen C	
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Expenditure				
Grants and Donations	4,439.59	25,000.00	20,560.41	
	4,439.59	25,000.00	20,560.41	

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

		Department: 109		Capitals & Projects	
Expenditure	<u>Actual</u>	<u>Budget</u>		<u>Variance</u>	
Street Furniture & Signs	6,648.59	-	-	6,648.59	
Grants and Donations	1,887.08	-	-	1,887.08	
Village Improvement	1,050.00	1,000.00	-	50.00	
Rolling Projects Provision	-	50,000.00	-	50,000.00	
Funding from Rolling Projects	- 23,920.82	- 73,900.00	-	49,979.18	
Recreational Strategy & Leisure/Youth Act	3,649.80	-	-	3,649.80	
New Furniture - Big meadow	10,150.00	-	-	10,150.00	
CP - Play Equipment	7,676.73	-	-	-	
CP - Open Spaces	23,920.82	-	-	23,920.82	
CP - Warm Hub Project	476.65	-	-	-	
CP - Your Village Your Voice	300.00	-	-	-	
Streetlight Replacement	-	72,900.00	-	72,900.00	
	31,838.85	50,000.00		26,614.53	

		Department: 201		Parks & Outside Areas	
Income	<u>Actual</u>	<u>Budget</u>		<u>Variance</u>	
Carparking Fees	33,487.78	18,000.00	-	15,487.78	
Lease,Rent,Hire Pitches/Land	1,375.00	1,600.00	-	225.00	
Fishing Rights	1,036.00	1,200.00	-	164.00	
Moorings Income	-	1,600.00	-	1,600.00	
Grants Received	5,066.00	-	-	-	
Concessions	2,083.33	-	-	2,083.33	
	43,048.11	22,400.00		15,582.11	

Expenditure					
Janitorial	2,322.90	5,000.00	-	2,677.10	
Water Rates	242.05	900.00	-	657.95	
Rent Paid - Parks	6,250.00	12,500.00	-	6,250.00	
Rent Paid - Play Areas	100.00	200.00	-	100.00	
Electricity	1,482.96	750.00	-	732.96	
Waste Disposal	4,886.79	8,000.00	-	3,113.21	
Gatekeepers Commission	8,380.00	8,000.00	-	380.00	
Village Improvement	2,015.00	-	-	2,015.00	
Card Processing	2,309.51	-	-	2,309.51	
Building Maintenance	-	1,000.00	-	1,000.00	
Vandalism Repairs	1,362.19	1,800.00	-	437.81	
General Maintenance	3,842.00	20,000.00	-	16,158.00	
Equipment Maintenance	-	200.00	-	200.00	
Tree Maintenance	1,730.00	4,000.00	-	2,270.00	
Tools & Equipment Purchases	-	200.00	-	200.00	
Grass Cutting	20,453.50	20,000.00	-	453.50	
Play Area Maintenance	10,047.72	15,000.00	-	4,952.28	
Footpath & Verge Maintenance	300.00	250.00	-	50.00	
Street Furniture & Signs	1,226.48	500.00	-	726.48	
	66,951.10	98,300.00		31,348.90	

		Department: 202		Allotments	
Income	<u>Actual</u>	<u>Budget</u>		<u>Variance</u>	
Allotment Rents	1,617.40	2,600.00	-	982.60	
	1,617.40	2,600.00		- 982.60	
Expenditure					
Water Rates	668.13	-	-	668.13	
Street Furniture & Signs	69.50	-	-	69.50	
General Maintenance	532.33	1,000.00	-	467.67	

Bidford on Avon Parish Council

Income & Expenditure by Cost Centre (Advanced Budget and Variance)

		1,269.96	1,000.00	-	269.96
Transfer Funds					
Tfr to EMR Allotments	-		1,600.00	1,600.00	
		-	1,600.00		1,600.00

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

		Department: 203	Cemetery		
	<u>Actual</u>	<u>Budget</u>		<u>Variance</u>	
Income					
Burials	4,995.00	5,000.00	-	5.00	
Memorials	1,578.34	1,500.00		78.34	
Cemetery Maintenance Income	-	720.00	-	720.00	
	6,573.34	7,220.00	-	646.66	
Expenditure					
Business Rates	1,275.70	970.00	-	305.70	
Water Rates	53.58	100.00		46.42	
Office Stationery	-	50.00		50.00	
Subscriptions	95.00	100.00		5.00	
General Maintenance	7,700.00	5,000.00	-	2,700.00	
Vandalism Repair	15.12	-	-	15.12	
Equipment Maintenance	1,034.25	750.00	-	284.25	
Tree Maintenance	-	1,000.00		1,000.00	
Street Furniture & Signs	989.61	-	-	989.61	
Grass Cutting	2,740.00	9,500.00		6,760.00	
	13,903.26	17,470.00		3,566.74	
		Department: 204	Street Lighting		
Expenditure	<u>Actual</u>	<u>Budget</u>		<u>Variance</u>	
Electricity - Streetlights	3,944.18	6,000.00		2,055.82	
General Maintenance	-	2,000.00		2,000.00	
Streetlights R & M	-	2,000.00		2,000.00	
	3,944.18	10,000.00		6,055.82	
		Department: 205	Village Management		
Income	<u>Actual</u>	<u>Budget</u>		<u>Variance</u>	
Lease,Rent,Hire Pitches/Land	-	50.00	-	50.00	
Agency Work Income	-	3,050.00	-	3,050.00	
	-	3,100.00	-	3,100.00	
Expenditure					
Gatekeepers Commission	1,500.00	700.00	-	800.00	
Sundry Expenses	49.98	-	-	49.98	
Subscriptions	175.00	125.00	-	50.00	
Publicity & Special Events	276.00	450.00		174.00	
Village Improvement	4,397.48	9,100.00		4,702.52	
Vandalism Repairs	-	500.00		500.00	
General Maintenance	81.90	1,000.00		918.10	
Equipment Maintenance	216.89	800.00		583.11	
Tree Maintenance	1,025.00	1,000.00	-	25.00	
Lengthman	882.25	1,000.00		117.75	
Footpath & Verge Maintenance	19,610.00	13,000.00	-	6,610.00	
Legal and Professional	590.00	-	-	590.00	
War Memorial Maintenance	-	500.00		500.00	
Street Furniture & Signs	7,862.15	3,000.00	-	4,862.15	
Flower Boxes	5,495.00	5,100.00	-	395.00	
Brighter Bidford	3,900.00				
CCTV Maintenance	-	2,000.00		2,000.00	
	46,061.65	38,275.00	-	3,886.65	
Total Income	339,732.01	325,023.00		9,643.01	
Total Expenditure	221,608.88	333,745.00		124,489.50	

Bidford on Avon Parish Council

Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Net Income/(Expenditure)	<u>118,123.13</u>	<u>- 8,722.00</u>
--------------------------	-------------------	-------------------

Bidford on Avon Parish Council
Supplier Payment and Bank Payment by Bank

Date From: 01/02/2022
Date To: 28/02/2022

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
4448	02/02/2022	PP	O2	DD	Monthly phone charge	53.62		53.62
4449	04/02/2022	PP	HAVEN	DD	Electricity charge	619.52		619.52
4450	16/02/2022	PP	GPUK	DD	Global payment LLP	75.00		75.00
4451	21/02/2022	PA	WaterPlus	DD	Water charge	11.70		11.70
4452	21/02/2022	PP	Npower	DD	Big meadow - Elec Feb 2022	51.61		51.61
4453	22/02/2022	PP	EON	DD	Elec Charge	319.14		319.14
4454	24/02/2022	PA	WaterPlus	DD	Water charge	178.22		178.22
4457	02/02/2022	BP	GRANT	BACS	Bidford Primary school Grant	1,100.00		1,100.00
4458	14/02/2022	BP	SCOTT	DD	Scottish power 16061138656	33.00		33.00
4462	24/02/2022	BP	GRANT	BACS	Bidford Community - Grant 21/22 (Covid Restart)	1,024.00		1,024.00
4441	24/02/2022	PP	CMH	SO	Crawford Memorial Hall Hire	75.00		75.00
4463	28/02/2022	PP	BASFORD	BACS01	Machine service	571.36		571.36
4464	28/02/2022	PP	BUILD	BACS02	Jumbo bag-Crusher run, screw washer	595.39		595.39
4465	28/02/2022	PP	CANON	BACS03	Copier charge Mar22-May22	116.88		116.88
4466	28/02/2022	PP	COMMUN	BACS04	Semi-Auto Defib	11,185.20		11,185.20
4467	28/02/2022	PP	CPRE	BACS05	Annual membership	36.00		36.00
4468	28/02/2022	PP	GLASDON	BACS06	Recycling bin c/w metal liners	3,759.67		3,759.67
4469	28/02/2022	PP	GRUNDON	BACS07	Waste collection - monthly	507.85		507.85
4470	28/02/2022	PP	HARTWELL	BACS08	Woodscrew, teak oil	254.11		254.11
4471	28/02/2022	PP	KREATIVE	BACS09	Bunting - Queen jubilee & Brighter Bidford	1,893.60		1,893.60
4472	28/02/2022	PP	LIMEBRIDGE	BACS10	Hedge and tree reduction - Marleigh Park	1,380.00		1,380.00
4473	28/02/2022	PP	MANJEN	BACS11	Bulk bag - arc chippings	360.18		360.18
4474	28/02/2022	PP	MGS001	BACS12	Rubbish collection and maintenance - Big meadow	4,030.00		4,030.00
4475	28/02/2022	PP	PI	BACS13	Annual Inspection	500.40		500.40
4476	28/02/2022	PP	PRICKETT	BACS14	Routine inspection	510.00		510.00
4477	28/02/2022	PP	PRIMARY	BACS15	Defib pads and battery	1,200.00		1,200.00
4478	28/02/2022	PP	UGGER	BACS16	Clerk's claim	31.64		31.64
4479	28/02/2022	PP	WALC	BACS17	Training course	168.00		168.00
4480	28/02/2022	PP	WARWICK	BACS18	Platinum Jubilee- Planting at Dugdale Field	16,020.00		16,020.00

46,661.09

-

46,661.09