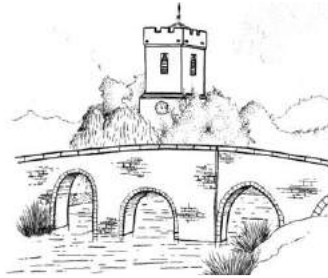


# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



Minutes of the Parish Council Meeting held on Monday 28<sup>th</sup> March 2022 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way, B50 4QG

### **PRESENT**

Chairman                      Cllr. Fleming

Cllrs.                              Broadhurst, Deacon, Hiscocks, Knight, Meredith and Taylor

In attendance:                Mrs E. Uggerløse, Clerk to the Parish Council c  
Also present                    County and District Cllr Pemberton  
6 members of the public

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

Apologies received and accepted from Cllrs Cullum and Williams  
Cllr Thompson was absent

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 18<sup>th</sup> December 2017, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate.  
*None required*

### 3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 28TH FEBRUARY 2022

Cllr Knight proposed the Minutes be accepted as being accurate

**RESOLVED** that the Minutes be accepted and signed by the Chairman

### 4. PUBLIC FORUM

- i. Resident raised issue of Ukrainian refugees. What is the Parish Council going to do? At a recent virtual meeting arranged by WCC on this subject, WALC's CEO detailed what local councils should do to assist.  
The Chairman replied that this had only recently happened and it was waiting to receive guidance from central government. Once all the information was available, the Parish Council would consider how it could support the local community.
- ii. Spring flower boxes were looking lovely
- iii. Footpath diversion – this was mentioned in the Clerk's Report: was it going to be discussed at the meeting? The Clerk clarified that it was in the report for information purposes only as it detailed how the consultation would progress.

### 5. COUNCILLOR FORUM

- i. **Market** – concerns regarding the future of the market were raised. The Chairman of the Communities WG replied that the first event had to take place before 31<sup>st</sup> March to fall within the requirements of the Welcome Back Fund. The Communities WG would be looking at all aspect of the future of the Local Village Market and making recommendation at the April meeting.
- ii. **Warm Hub** it was noted that this has been a huge success with now between 60 and 70 residents meeting there regularly, benefitting a large section of our local community
- iii. **Barton** although one of the minor roads is being traded with tarmac to improve the surface, the lane to the Flood Alleviation Area does not fall within the remit of WCC and, will therefore, not be repaired despite the potholes. Trying to establish who is responsible for the lane which is unadopted.

### 6. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Pemberton advised that some of the outstanding issues are now being addressed

- i. **Roundabout** –Cllr Pemberton was unable to attend the site visit but is aware of Council's concerns and will discuss this with WCC officers
- ii. **High Street** – improvement to the double yellow lines

### 7. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

- i. **Merger with Warwick District** – this is still taking a lot of Council time. Currently working towards having all in place so that when approval is given, the merger can be effected.  
Successful merger would mean the 2023 elections would be postponed until 2024

- ii. **Warm Hub** - the Health, Home & Welfare portfolio holder would be visiting the Warm Hub
- iii. **Market** contact at SDC was given to help with any issues regarding setting up and managing the market
- iv. **Self-Build/Custom Build** – as reported before, although government would like to encourage this, it is being abused by developers. In view of this SDC is in the process of drawing up policies to ensure developers can't use this as a loophole to avoid responsibilities and, until these policies are approved, no self-build or custom build will be considered.
- v. **Waste 1-2-3 collection** is still being an issue with residents not quite understanding that the purpose of this change is to increase recycling and reduce land fill.
- vi. **Garden Waste** – renewals starting to go out. There will be no reduction this year of the £42 annual fee
- vii. **Scam** – residents to be aware of a scam regarding the proposed rebate to council tax. People are being contacted by phone by parties promising the rebate against a cost. SDC is not phoning anyone, it will be done in writing, and there will be no cost attached.

#### 8. RECEIVE CLERK'S REPORT

Report had been circulated and forms and integral part of these Minutes.

**RESOLVED** to note

#### 9. TO CONSIDER REPORTS AND RECOMMENDATIONS FROM THE PARISH COUNCIL WORKING GROUPS

- i. **Communities WG** – Report and Resolutions attached to these Minutes of which they form an integral part  
There was also a verbal update regarding the following items which are all in progress at different stages:
  - Flags for streetlights
  - Local Village Market
  - Jubilee Garden
- ii. **Facilities WG** – Report and Resolutions attached to these Minutes of which it forms an integral part
- iii. **Your Village, Your Voice WG** - Report and Resolutions attached to these Minutes of which they form an integral part
- iv. **Grant Application** Report and Resolution attached to these Minutes of which it form an integral part

#### 10. TO CONSIDER THE LEVELLING UP WHITE PAPER -

Information already circulated. Councillors to consider

- i. Should Council reply as a body or Councillors as individuals
- ii. If Council is to reply as a body, who should be delegated to write the report
- iii. Once the report is written, does it have to be approved by full Council or is this delegated to the writer(s) of the report

After a short discussion it was proposed the Chairman and Clerk respond and to have delegated powers to do so.

**RESOLVED** Chairman and Clerk to have delegated powers to reply

**11. TO CONSIDER HOLDING THE ANNUAL PARISH ASSEMBLY, AT THE CRAWFORD MEMORIAL HALL, THE MORNING OF SATURDAY 21<sup>ST</sup> MAY 2022 UNDER THE HEADING YOUR VILLAGE YOUR VOICE**

There followed a discussion where concerns about holding the event under the banner of Your Village Your voice. Although it was agreed to be a good opportunity for the local community to participate more fully in this discussion, Council agreed that a balance had to be sought.

**RESOLVED** to hold the Annual Parish Assembly the morning of Saturday 21<sup>st</sup> May 2022 and Council to work on the presentation.

**12. TO RECEIVE**

thank you letter from Bidford Community Group for the Restart Grant that has allowed them to successfully relaunch The Jolly Teapot after COVID 19

**13. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS**

**i. 22/00373/FUL David Lodge 70 Victoria Road, B50 4AR**

Erection of first floor side extension above existing garage and loft conversion to the bedroom

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R6ZLJYPMH9900>

**RESOLVED** No objection

**ii. 22/00734/LBC Mrs Ingrid Rushton, 48 High Street, B50 4AA**

To erect fixed and hanging signs

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R8HGGUPMK7H00>

**RESOLVED** to support as it complies with ECON 1 and ECON 2 of the NDP

**14. TO CONSIDER AND APPROVE**

**i. Completed accounts for the month of February 2022**

These had been circulated

**RESOLVED** they should be accepted and approved

**ii. To approve payments to be made in March 2022**

List of BACS payments had been circulated.

The total amount for the payment list is £36,004,63 as per the enclosed  
It should be noted that the payment to Glasdon, headed "metal lid" is in respect of the metal dog bins.

**RESOLVED** to approve the payment list

**Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admission of Meetings Act) 1960 s1(2))**

Bids received opened by Cllr Hiscocks and the Clerk on Monday 21<sup>st</sup> March 2022 @ 1,45pm and considered by the Facilities WG at its meeting of Tuesday 22<sup>nd</sup> March 2022 @ 5.000 pm

**15. TO CONSIDER THE FOLLOWING BIDS RECEIVED (PUBLICISED BY THE PARISH COUNCIL)**

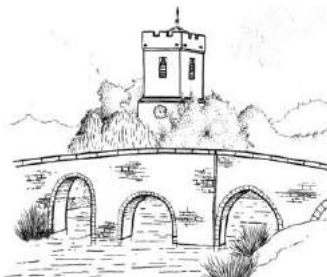
- i. Maintenance of the Big Meadow including summer duties**  
**One bid received**  
**RESOLVED** to accept the bid
- ii. Sole Ice Cream Rights**  
2 bids were received and the recommendation was to offer the contract to the party who has had the right for the past 3 to 4 years  
**RESOLVED** by 6 votes in favour and 1 against to accept the bid from previous holder
- iii. Sole Catering Rights**  
No bids received. Although parties are interested they find it hard to commit to being at the Big Meadow regularly every weekend as required.  
**RESOLVED** to continue to look for a bidder and consider less attendance as a possibility

The meeting closed at approx. 9.05 pm



# BIDFORD ON AVON PARISH COUNCIL

## In the County of Warwickshire



### Item 8 - CLERKS REPORT - March 2022

#### 1. AUTHORISED EXPENDITURE

Mole control on the grass verge to the surgery at a cost of £120.00 for Health and Safety reasons. The mole activity means largish stones are brought to the surface and can be ejected when mowing potentially injuring someone or damaging a vehicle.

#### 2. BIG MEADOW

The Parish Council was approached to permit parking on the Big Meadow for an event in the village end March.

As it was going to be difficult to monitor and was only a couple of days before the official opening due on 1<sup>st</sup> April, in consultation with the Chairman and the Chairman of the Facilities WG, it was agreed to pen the Big Meadow on **29<sup>th</sup> March** when the ANP system will become operational.

#### 3. FOOTPATH PLANNING APPLICATION

WCC Paths have now sent guidelines regarding the above which are:

*The process for diverting a public right of way has three stages.*

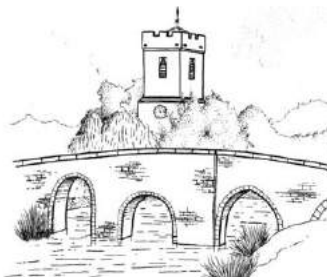
- i. Stage 1 is the informal consultation. This is sent for comments on the proposal to the relevant District Council, Parish Council, The Ramblers Association, The British Horse Society, The Open Spaces Society and Statutory undertakers.*
- ii. Stage 2 After assessing comments and suggestions received, a Draft Legal Order may be made. If an Order is made, the same bodies would be consulted and it comes into the wider public domain as the Legal Order and Notices would be displayed on site, in the local paper and on the Warwickshire web site. There is a period of 28 days to make representations.*

- iii. *Stage 3 if there are no objections the Legal Order is confirmed and published as at stage 2. If there are objections it would go to Committee for approval for case to be sent to the Planning Inspectorate for a final decision.*

4.

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **Item 9i) COMMUNITIES WG – REPORT AND RESOLUTION**

As agreed, a site visit at the roundabout took place on Wednesday 2<sup>nd</sup> March 2022 @ 3.30.

Attendees: Cllrs Cullum and Fleming ,Chairman of the Parish Council  
Paul Taylor - Warwickshire County Council (WCC) Officer  
Elisabeth Uggerløse, Clerk to the Parish Council  
Cllr Pemberton, County Councillor was unable to attend

The issue under consideration is making this roundabout, which is in the centre of the village and a very prominent site, a more attractive site by removing the large, cumbersome and unattractive chevrons, which are damaged, and replacing them with neater and smaller ones.

At the site visit, Mr Taylor made it clear that, if council wished to replace the current ones, it would have to finance it. WCC would consider replacing any damaged chevrons but it would be like for like.

There are, therefore, 2 x Options to consider:

- **Option 1**  
Request WCC to replace the damaged chevrons with new ones and, perhaps, even persuade them to replace all of them as, though not damaged, they are somewhat battered.

Item 9i) Communities WG Report and Resolution March 2022



- **Option 2**

Replace the existing chevrons with more attractive, smaller ones at a cost of approx £8,000.

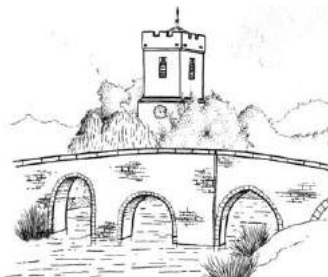
Council can approach Cllr Pemberton and request he use his delegated budget to finance this or assist the Parish Council to finance it

There followed a short discussion when Cllr Pemberton's comment that he would be looking at this was raised and it was

**RESOLVED** to give Cllr Pemberton time to try and resolve this matter in a way acceptable to both parties and postpone the final decision to the April 2022 meeting

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **Item 9ii) FACILITIES WG REPORT AND RECOMMENDATIONS**

A virtual meeting took place on Tuesday 22<sup>nd</sup> March 2022 @ 5.00 pm

Attendees: Cllrs Broadhurst, Deacon, Hiscocks (chairman), and Knight

#### **1. LITTER BINS**

To consider the purchase of 3 litter bins to be located at

- i.** The top of Victoria Road (on the grass verge by the bend)
- ii.** Anglo Saxon car park – next to the dig bin
- iii.** Spare

Cost : £2,413.29 delivered but not installed

**Recommendation** to approve the purchase

Council was advised that 3 bins had been found stored at the cemetery.

However, it was proposed that Council purchase these 3 bins as prices are rising.

**RESOLVED** by full council to approve the purchase

#### **2. BROOM FOOTPATH – SOLAR LIGHTS**

As per the last meeting, 3 columns to be considered.

Cost : £4,920,00 installed

These are the same type as already in place on the footpath

**Recommendation** to approve the purchase

**RESOLVED** by full council to approve the purchase and installation

Facilities WG Report & Resolutions March 2022

### 3. GRASS/VERGE MAINTENANCE CONTRACT

Due to the unprecedented high cost of fuel and high inflation, contractors are advising of a surcharge of 4% to cover the unexpected costs. They did start with an increase of 7% which I was able to whittle down to 4%. We use Limebridge Services as they are a recognised WCC contractor as they are working on Highways. The increase is £904.80 p.a. or £75.40 per month. It was acknowledged that inflation and fuel costs have increased and, on this basis, the **Recommendation** is to accept and note **RESOLVED** by full council to note and accept the increase

### 4. BIDFORD JUNIORS FC

To consider helping them obtain a grant from the FA. This requires confirmation that any lease of pitches has a duration of more than 10 years. Currently football is played on the Big Meadow on land that is leased to the Sports Association and on Dugdale. After some discussion and, bearing in mind the current Recreation Strategy consultation, Your Village Your Voice, it was proposed the Council reply on the basis that the current situation when the club can use the Big Meadow and Dugdale Sportsfield will continue for the foreseeable future. **Recommendation** to reply as per the proposal **RESOLVED** to reply confirming that Council will continue to allow football to be played at the Big Meadow and Dugdale Sportsfield

### 5. UPDATES

#### i. Summer Events on the Big Meadow

##### i. 17<sup>th</sup> April 2022 – 9.00 – 16.30

RSPB – Fundraising and Information stand

To engage with the public regarding experiencing and caring for Nature on their doorstep

**Site A (Free)**

##### ii. 29<sup>th</sup> – 31<sup>st</sup> August 2022

James Richards Circus (came last year)

A return visit for small family orientated all human circus.

**Site B (invoice)**

To be sited where the Vintage Gathering takes place

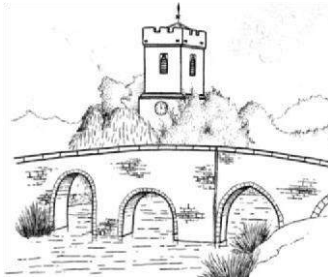
#### ii. Defibrillators

Delivered and installed

- iii. **Disabled access Big Meadow**  
Installed
- iv. **Annual Play Inspection**  
All very low or low risk.  
Couple of issues raised – but we were already aware of them:
  - i. **Jacksons Meadow**  
The wooden pieces surrounding the low wall are beginning to rot.  
This could be due to the fact that there is no membrane between the wood and the main structure. Have advised developer and suggested they go back to the play company as it must be within the guarantee period  
Also needed some bark added which has been done
  - ii. **Big Meadow**  
The Junior Multiway has had a piece with holes burnt into it.  
Currently made safe and awaiting the spare part
- v. **Queens Platinum Jubilee plaques**  
Received and being installed  
**Recommendation** to note the updates.  
**RESOLVED** to note the updates

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **ITEM 9iii) YOUR VILLAGE YOUR VOICE WG – REPORT AND RESOLUTIONS MARCH 2022**

A Walking & Cycling sub-group meeting was held in Bidford Library on Tuesday 22<sup>nd</sup> March 2022 @ 11 am, followed by the project's first site visit, a walk along existing routes from the library to Broom.

Attendants: John Cashmore, Darren Whitney, Project Manager A Maliphant and Parish Clerk Mrs E Uggerloese,  
Apologies received from sub-group member Penny Barry

The following issues were considered:

- i. Mapping**
  - Darren was thanked for his work in researching published footpath maps
  - Links to other maps and route networks should be explored, including the online app Komoot, and copyright issues checked
  - Geocache maps are a link to other path users, and the group should also consider Duke of Edinburgh and orienteering activities
- ii. Policies**
  - Guidance should be developed for leaders of official walks, taking advice from organisations such as the Ramblers Association
  - Standards for path conditions should also be developed, such as route waymarkers being visible from each other
  - A draft template for site inspections was tested during the walk
- iii. Sub-group headline tasks**
  - Mapping all the current routes in the parish, using the Parish Online system for recording, and including geocaches
  - Organising improvements to the routes where needed e.g. cutting back overgrowth

- Consulting with the village including the existing walking group around emerging findings
  - Extending the network where possible and required, based on information gathered so far
  - Publishing local walking and cycling routes for everyone to enjoy
- iv. Sub-group terms of reference**
- Draft terms of reference based on the main WG terms were agreed for approval by the parish council (see attached)
  - The draft could be considered as a template for other sub-groups
- v. Next meeting**
- The Walking and Cycling sub-group would next meet via Zoom on Tuesday 10<sup>th</sup> May from 4pm, followed by a further walk around another part of the path network
  - The meeting and walk would be made available to all interested residents (walking was the most popular outdoor activity from the parish recreation survey)
  - Site visits by cycle would be planned for the future

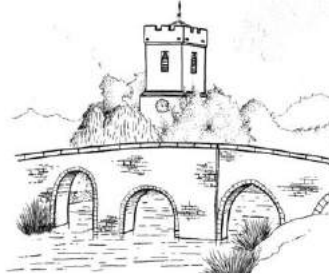
The WG will itself continue to meet regularly and, as required, Chairmen of the new Sub Groups will be invited to attend.

**Recommendation** to note

**RESOLVED** by full council to note the report

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **Item 9iv) GRANT APPLICATION – REPORT & RESOLUTION**

A virtual meeting took place on Monday 21<sup>st</sup> March 2022 @ 4.00 pm

Attendees: Cllrs Fleming, Chairman of the Parish Council; Taylor, Vice Chairman, Hiscocks, Chairman of the Facilities WG and Meredith, Chairman of the communities WG

**Grant Application** received from Broom Jubilee Events for an amount of £3,074 for a street party for Broom Village Residents on 5<sup>th</sup> June: 2022 9.00 am – 6.00 pm

It was noted that a similar application had already been considered by the Parish Council at its meeting of 28<sup>th</sup> February when it had been resolved not to award the grant.

Following a discussion, it was unanimously agreed to maintain Council's decision not to award the grant on the following basis to be applied throughout the parish:

The Parish Council has set aside an amount of £15,000 for a 4 day Queens Platinum Jubilee Celebration by the parish for the parish. This amount was granted against a detailed expenditure.

This does not preclude private events taking part during this extended Bank Holiday but the Parish Council cannot consider grant applications to cover these having already allocated funds for events which are open to all.

Item 9iv) Grant Application Report & Recommendation March 2022

**Recommendation** not to award the grant and to approve the policy that no further grant applications to cover events outside those already approved by the Parish Council.

Council wished to clarify that it has awarded £15000 to the Parish for the Queens Platinum Jubilee events.

**RESOLVED** by full council not to award the grant and to approve a policy that no further grant applications to cover events for the Queens Platinum Jubilee, outside the amount already awarded, will be considered.



**Bidford on Avon Parish Council**  
**List of Sales Receipt & Bank Receipt By Bank**

**Date From:** 01/02/2022

**Date To:** 28/02/2022

**Bank:** Current Bank A/C

<b>No</b>	<b>Date</b>	<b>Type</b>	<b>Ref</b>	<b>Details</b>	<b>Net</b>	<b>Tax</b>	<b>Gross</b>
4455	01/02/2022	BR	BACS	Funeral Partner	190.00	0.00	190.00
4456	02/02/2022	BR	BACS	C Lane Plot Purchase	280.00	0.00	280.00
4459	10/02/2022	BR	BACS	Stratford DC Agency Income	3311.66	0.00	3311.66
4460	10/02/2022	BR	BACS	Stratford DC Agency Income	748.84	0.00	748.84
					<u>4530.50</u>	<u>0.00</u>	<u>4530.50</u>

**Bidford on Avon Parish Council**  
**Supplier Payment and Bank Payment by Bank**

Date From: 01/02/2022

Date To: 28/02/2022

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
4448	02/02/2022	PP	O2	DD	Monthly phone charge	53.62		53.62
4449	04/02/2022	PP	HAVEN	DD	Electricity charge	619.52		619.52
4450	16/02/2022	PP	GPUK	DD	Global payment LLP	75.00		75.00
4451	21/02/2022	PA	WaterPlus	DD	Water charge	11.70		11.70
4452	21/02/2022	PP	Npower	DD	Big meadow - Elec Feb 2022	51.61		51.61
4453	22/02/2022	PP	EON	DD	Elec Charge	319.14		319.14
4454	24/02/2022	PA	WaterPlus	DD	Water charge	178.22		178.22
4457	02/02/2022	BP	GRANT	BACS	Bidford Primary school Grant	1,100.00		1,100.00
4458	14/02/2022	BP	SCOTT	DD	Scottish power 16061138656	33.00		33.00
4462	24/02/2022	BP	GRANT	BACS	Bidford Community - Grant 21/22 (Covid Restart)	1,024.00		1,024.00
4463	28/02/2022	PP	BASFORD	BACS01	Machine service	571.36		571.36
4464	28/02/2022	PP	BUILD	BACS02	Jumbo bag-Crusher run, screw washer	595.39		595.39
4465	28/02/2022	PP	CANON	BACS03	Copier charge Mar22-May22	116.88		116.88
4466	28/02/2022	PP	COMMUN	BACS04	Semi-Auto Defib	11,185.20		11,185.20
4467	28/02/2022	PP	CPRE	BACS05	Annual membership	36.00		36.00
4468	28/02/2022	PP	GLASDON	BACS06	Recycling bin c/w metal liners	3,759.67		3,759.67
4469	28/02/2022	PP	GRUNDON	BACS07	Waste collection - monthly	507.85		507.85
4470	28/02/2022	PP	HARTWELL	BACS08	Woodscrew, teak oil	254.11		254.11
4471	28/02/2022	PP	KREATIVE	BACS09	Bunting - Queen jubilee & Brighter Bidford	1,893.60		1,893.60
4472	28/02/2022	PP	LIMEBRIDGE	BACS10	Hedge and tree reduction - Marleigh Park	1,380.00		1,380.00
4473	28/02/2022	PP	MANJEN	BACS11	Bulk bag - arc chippings	360.18		360.18
4474	28/02/2022	PP	MGS001	BACS12	Rubbish collection and maintenance - Big meadow	4,030.00		4,030.00
4475	28/02/2022	PP	PI	BACS13	Annual Inspection	500.40		500.40
4476	28/02/2022	PP	PRICKETT	BACS14	Routine inspection	510.00		510.00
4477	28/02/2022	PP	PRIMARY	BACS15	Defib pads and battery	1,200.00		1,200.00
4478	28/02/2022	PP	UGGER	BACS16	Clerk's claim	31.64		31.64
4479	28/02/2022	PP	WALC	BACS17	Training course	168.00		168.00
4480	28/02/2022	PP	WARWICK	BACS18	Platinum Jubilee- Planting at Dugdale Field	16,020.00		16,020.00
4549	25/02/2022	PA	VODA	DD	Phone & Broadband Bill	35.22		35.22
4550	28/02/2022	PP	MICRO	SO	Monthly hosting fee	57.54		57.54
4551	28/02/2022	PA	DCK	SO	Accounting Services	264.00		264.00
4552	28/02/2022	PP	BCL	SO	Library License Agreement	200.00		200.00
4553	28/02/2022	PP	LIMEBRID	SO	Monthly maintenance	3252.00		3252.00
4554	25/02/2022	BP	EUGGER	BACS	Staff Salaries Jan 22	2400.29		2400.29
4555	28/02/2022	BP	Pension	SO	Warks PS	798.74		798.74

**53,593.88**

**-**

**53,593.88**

To Period: Month 11, February 2022

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
0100	Debtors Control	213.12	
0105	VAT Control A/c	9,668.91	
0110	Prepayments	64.93	
0112	Other Debtors	15.00	
0201	Current Bank A/c	25,128.61	
0204	CCLA PSDF	900,727.20	
0310	General Reserves		161,832.17
0315	EMR Rolling Projects Fund		267,679.69
0326	EMR Allotments		5,398.41
0329	EMR CPCPP -Cycle Paths		3,000.00
0330	EMR S106 fund		116,617.23
0331	EMR - Jacksons Meadow		23,500.00
0332	EMR Election		3,500.00
0333	EMR S106 Miller Homes		245,000.00
0501	Creditors Control		13,059.10
0502	VAT Liability	32,199.54	
0515	PAYE Control		1,258.34
0516	Net Pay Control		0.20
1000	Carparking Fees		33,487.78
1001	Lease,Rent,Hire pitches/land		1,375.00
1002	Fishing Rights		1,036.00
1010	Allotment Rents		1,617.40
1012	Concessions		2,083.33
1055	Agency Work Income		748.84
1120	Room hire and letting Fees		642.50
1121	Sundry Receipts		363.10
1130	Burials		5,465.00
1131	Memorials		1,578.34
1160	Agency Income		3,311.66
1176	Precept		287,203.00
1178	Grants Received		5,066.00
1195	CCLA PSDF Interest received		420.67
3200	Profit and Loss Account		53,258.34
4001	Salary & Wages	36,940.26	
4003	Pensions	4,885.04	
4004	WFH Allowance	286.00	
4006	Rent for Room	2,200.00	
4008	Training Costs	1,056.63	
4009	Travelling	179.67	
4010	Janitorial	2,404.62	
4011	Business Rates	1,555.70	
4012	Water Rates	963.76	
4013	Rent Paid Parks	6,250.00	
4014	Rent Paid Play Areas	100.00	
4015	Electricity	1,798.06	
4017	Waste Disposal	4,906.41	
4018	Electricity Streetlights	3,977.18	
4019	Gatekeepers Commission	11,880.00	
4020	Sundry Expenses	79.75	
4021	Telephone	582.12	
4022	Postage & Carriage	21.22	
4023	Office Stationery	254.57	

To Period: Month 11, February 2022

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
4024	Subscriptions	2,495.77	
4025	Insurance	3,772.22	
4026	Broadband and Internet	183.35	
4027	Equipment Rental	384.67	
4028	Accounts Support	2,836.30	
4029	IT & Computer Support	527.45	
4030	Website	1,288.40	
4032	Publicity & Special Events	276.00	
4035	Village Improvement	7,462.48	
4037	Newsletter	100.00	
4038	Vandalism Repairs	1,523.82	
4039	General Maintenance	14,315.34	
4042	Equipment Maintenance	2,251.14	
4043	Tree Maintenance	2,755.00	
4045	Lengthman	882.25	
4046	Grass Cutting	23,467.50	
4047	Play Area Maintenance	11,065.36	
4048	Footpath & Verge Mtce	21,861.00	
4050	Street Furniture & Signs	17,999.90	
4051	Flower Boxes	5,980.00	
4056	Legal and Professional	590.00	
4057	Audit Fees External & Internal		500.00
4061	Grants and Donations	8,450.67	
4062	Recreational Strategy & Leisure/Youth Act	3,649.80	
4063	New Furniture - Big Meadow	10,150.00	
4070	Card Processing	2,384.51	
4071	Queen's Platinum Jubilee	220.50	
4072	Brighter Bidford	5,257.50	
4113	Rent - Office	31.25	
4901	CP Play Equipment	14,853.08	
4909	CP Open Spaces	23,920.82	
4910	CP Warm Hub Project	677.54	
4911	CP Your Village, Your Voice (recreation)	300.00	
4912	CP Defib	9,321.00	
4913	Queens Platinum Jubilee	13,350.00	
4992	Funding from Rolling Projects		23,920.82
	Totals:	<u><u>1,262,922.92</u></u>	<u><u>1,262,922.92</u></u>

**Bidford on Avon Parish Council**  
**Income & Expenditure by Cost Centre (Advanced Budget and Variance)**

Period From: Month 1, April  
 Period To: Month 11, February

Year: 2021/22

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
<b>Income</b>				
Room Hire & Letting Fees	642.50	500.00	142.50	
Sundry Receipts	363.10	-	363.10	
Precept	287,203.00	287,203.00	-	
CCLA PSDF Interest Received	420.67	2,000.00	- 1,579.33	
	<u>288,629.27</u>	<u>289,703.00</u>	-	<b>1,073.73</b>

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
<b>Expenditure</b>				
Salary & wages	41,825.30	61,600.00	19,774.70	
Rent for Room	2,200.00	2,450.00	250.00	
Training Costs	771.63	3,950.00	3,178.37	
Travelling	166.62	1,000.00	833.38	
Janitorial	81.72	100.00	18.28	
Business Rates	280.00	400.00	120.00	
Sundry Expenses	29.77	100.00	70.23	
Telephone	582.12	1,000.00	417.88	
Postage & Carriage	21.22	150.00	128.78	
Office Stationery	254.57	500.00	245.43	
Subscriptions	2,225.77	2,000.00	- 225.77	
Insurance	3,772.22	3,100.00	- 672.22	
Broadband and Internet	183.35	250.00	66.65	
Equipment Rental	384.67	500.00	115.33	
Accounts Support	2,836.30	3,600.00	763.70	
IT & Computer Support	527.45	2,850.00	2,322.55	
Website	1,288.40	2,000.00	711.60	
Publicity & Special Events	-	100.00	100.00	
New Office Equipment	-	250.00	250.00	
General Maintenance	48.00	250.00	202.00	
Legal and Professional	-	1,000.00	1,000.00	
Audit Fees - External & Internal	- 500.00	1,300.00	1,800.00	
Rent - Office	31.25	-	- 31.25	
CP Warm Hub Project	125.89	-	- 125.89	
WFH Allowance	286.00	-	- 286.00	
	<u>57,422.25</u>	<u>88,450.00</u>	-	<b>31,027.75</b>

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
<b>Expenditure</b>				
Training Costs	285.00	1,000.00	715.00	
Travelling	13.05	-	- 13.05	
Newsletter	100.00	1,650.00	1,550.00	
Election Costs	-	1,000.00	1,000.00	
	<u>398.05</u>	<u>3,650.00</u>	-	<b>3,251.95</b>

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
<b>Expenditure</b>				
Grants and Donations	6,563.59	25,000.00	18,436.41	
	<u>6,563.59</u>	<u>25,000.00</u>	-	<b>18,436.41</b>

**Bidford on Avon Parish Council**  
**Income & Expenditure by Cost Centre (Advanced Budget and Variance)**

<b>Expenditure</b>	<b>Actual</b>	<b>Department: 109</b>		<b>Capitals &amp; Projects</b>	
		<b>Budget</b>		<b>Variance</b>	
Street Furniture & Signs	6,648.59	-	-	-	6,648.59
Grants and Donations	1,887.08	-	-	-	1,887.08
Village Improvement	1,050.00	1,000.00	-	-	50.00
Rolling Projects Provision	-	50,000.00	-	-	50,000.00
Funding from Rolling Projects	- 23,920.82	- 73,900.00	-	-	49,979.18
Recreational Strategy & Leisure/Youth Ac	3,649.80	-	-	-	3,649.80
New Furniture - Big meadow	10,150.00	-	-	-	10,150.00
CP - Play Equipment	14,853.08	-	-	-	14,853.08
CP - Open Spaces	23,920.82	-	-	-	23,920.82
CP - Warm Hub Project	551.65	-	-	-	551.65
CP - Your Village Your Voice	300.00	-	-	-	300.00
Streetlight Replacement	-	72,900.00	-	-	72,900.00
	<b>39,090.20</b>	<b>50,000.00</b>			<b>26,614.53</b>

<b>Income</b>	<b>Actual</b>	<b>Department: 201</b>		<b>Parks &amp; Outside Areas</b>	
		<b>Budget</b>		<b>Variance</b>	
Carparking Fees	33,487.78	18,000.00	-	-	15,487.78
Lease,Rent,Hire Pitches/Land	1,375.00	1,600.00	-	-	225.00
Fishing Rights	1,036.00	1,200.00	-	-	164.00
Moorings Income	-	1,600.00	-	-	1,600.00
Grants Received	5,066.00	-	-	-	5,066.00
Concessions	2,083.33	-	-	-	2,083.33
	<b>43,048.11</b>	<b>22,400.00</b>			<b>15,582.11</b>

<b>Expenditure</b>		<b>Department: 201</b>		<b>Parks &amp; Outside Areas</b>	
		<b>Budget</b>		<b>Variance</b>	
Janitorial	2,322.90	5,000.00	-	-	2,677.10
Water Rates	242.05	900.00	-	-	657.95
Rent Paid - Parks	6,250.00	12,500.00	-	-	6,250.00
Rent Paid - Play Areas	100.00	200.00	-	-	100.00
Electricity	1,798.06	750.00	-	-	1,048.06
Waste Disposal	4,906.41	8,000.00	-	-	3,093.59
Gatekeepers Commission	9,380.00	8,000.00	-	-	1,380.00
Village Improvement	2,015.00	-	-	-	2,015.00
Card Processing	2,384.51	-	-	-	2,384.51
Building Maintenance	-	1,000.00	-	-	1,000.00
Vandalism Repairs	1,362.19	1,800.00	-	-	437.81
General Maintenance	5,603.11	20,000.00	-	-	14,396.89
Equipment Maintenance	-	200.00	-	-	200.00
Tree Maintenance	1,730.00	4,000.00	-	-	2,270.00
Tools & Equipment Purchases	-	200.00	-	-	200.00
Grass Cutting	20,453.50	20,000.00	-	-	453.50
Play Area Maintenance	11,065.36	15,000.00	-	-	3,934.64
Footpath & Verge Maintenance	300.00	250.00	-	-	50.00
Street Furniture & Signs	2,430.05	500.00	-	-	1,930.05
	<b>72,343.14</b>	<b>98,300.00</b>			<b>25,956.86</b>

<b>Income</b>	<b>Actual</b>	<b>Department: 202</b>		<b>Allotments</b>	
		<b>Budget</b>		<b>Variance</b>	
Allotment Rents	1,617.40	2,600.00	-	-	982.60
	<b>1,617.40</b>	<b>2,600.00</b>			<b>982.60</b>
<b>Expenditure</b>					
Water Rates	668.13	-	-	-	668.13
Street Furniture & Signs	69.50	-	-	-	69.50
General Maintenance	532.33	1,000.00	-	-	467.67
	<b>1,269.96</b>	<b>1,000.00</b>			<b>269.96</b>
<b>Transfer Funds</b>					
Tfr to EMR Allotments	-	1,600.00	-	-	1,600.00
	-	<b>1,600.00</b>			<b>1,600.00</b>

**Bidford on Avon Parish Council**  
**Income & Expenditure by Cost Centre (Advanced Budget and Variance)**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
		<b>Department: 203</b>		<b>Cemetery</b>
<b>Income</b>				
Burials	5,465.00	5,000.00	465.00	
Memorials	1,578.34	1,500.00	78.34	
Cemetery Maintenance Income	<u>748.84</u>	<u>720.00</u>	<u>28.84</u>	
	<b>7,792.18</b>	<b>7,220.00</b>		<b>572.18</b>
<b>Expenditure</b>				
Business Rates	1,275.70	970.00	- 305.70	
Water Rates	53.58	100.00	46.42	
Office Stationery	-	50.00	50.00	
Subscriptions	95.00	100.00	5.00	
General Maintenance	7,700.00	5,000.00	- 2,700.00	
Vandalism Repair	15.12	-	- 15.12	
Equipment Maintenance	1,034.25	750.00	- 284.25	
Tree Maintenance	-	1,000.00	1,000.00	
Street Furniture & Signs	989.61	-	- 989.61	
Grass Cutting	<u>3,014.00</u>	<u>9,500.00</u>	<u>6,486.00</u>	
	<b>14,177.26</b>	<b>17,470.00</b>		<b>3,292.74</b>
		<b>Department: 204</b>		<b>Street Lighting</b>
<b>Expenditure</b>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Electricity - Streetlights	3,977.18	6,000.00	2,022.82	
General Maintenance	-	2,000.00	2,000.00	
Streetlights R & M	<u>-</u>	<u>2,000.00</u>	<u>2,000.00</u>	
	<b>3,977.18</b>	<b>10,000.00</b>		<b>6,022.82</b>
		<b>Department: 205</b>		<b>Village Management</b>
<b>Income</b>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	
Lease,Rent,Hire Pitches/Land	-	50.00	- 50.00	
Agency Work Income	<u>3,311.66</u>	<u>3,050.00</u>	<u>261.66</u>	
	<b>3,311.66</b>	<b>3,100.00</b>		<b>211.66</b>
<b>Expenditure</b>				
Gatekeepers Commission	2,500.00	700.00	- 1,800.00	
Sundry Expenses	49.98	-	- 49.98	
Subscriptions	175.00	125.00	- 50.00	
Publicity & Special Events	276.00	450.00	174.00	
Village Improvement	4,397.48	9,100.00	4,702.52	
Vandalism Repairs	146.51	500.00	353.49	
General Maintenance	431.90	1,000.00	568.10	
Equipment Maintenance	1,216.89	800.00	- 416.89	
Tree Maintenance	1,025.00	1,000.00	- 25.00	
Lengthman	882.25	1,000.00	117.75	
Footpath & Verge Maintenance	21,561.00	13,000.00	- 8,561.00	
Legal and Professional	590.00	-	- 590.00	
War Memorial Maintenance	-	500.00	500.00	
Street Furniture & Signs	7,862.15	3,000.00	- 4,862.15	
Flower Boxes	5,980.00	5,100.00	- 880.00	
Brighter Bidford	5,257.50	-	- 5,257.50	
Queen's Platinum Jubilee	220.50	-	- 220.50	
CCTV Maintenance	<u>-</u>	<u>2,000.00</u>	<u>2,000.00</u>	
	<b>52,572.16</b>	<b>38,275.00</b>	<b>- 14,297.16</b>	
<b>Total Income</b>	<b>344,398.62</b>	<b>325,023.00</b>	<b>14,309.62</b>	
<b>Total Expenditure</b>	<b>247,813.79</b>	<b>333,745.00</b>	<b>101,635.94</b>	
<b>Net Income/(Expenditure)</b>	<u><b>96,584.83</b></u>	<u><b>- 8,722.00</b></u>		

**Bidford on Avon Parish Council**  
**Supplier Payment and Bank Payment by Bank**

Date From: 01/03/2022

Date To: 28/03/2022

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
4607	01/03/2022	PP	STORAGE	SO	Hire of land for the use of the Sports Association	75.90		75.90
4578	03/03/2022	PP	O2	DD	Monthly phone charge	53.62		53.62
4586	14/03/2022	BP	SCOTT	DD	Scottish power 16061138656	33.00		33.00
4579	15/03/2022	PP	NALLOT	FPO	National Allotment membership	67.00		67.00
4580	15/03/2022	PP	CITYB	FPO	Blue canopy, set of White walls	5,910.00		5,910.00
4581	16/03/2022	PP	GPUK	DD	Global payment LLP	75.00		75.00
4585	21/03/2022	PA	WaterPlus	DD	Water charge	11.70		11.70
4587	28/03/2022	PP	BPS	BACS01	Multi-Fix bolt, hammer drill bits	8.70		8.70
4588	28/03/2022	PP	CANON	BACS02	Copier charge Dec to Feb 2022	18.53		18.53
4589	28/03/2022	PP	CSGLTD	BACS03	Public toilet waste cleaning	206.00		206.00
4590	28/03/2022	PP	EDGE	BACS04	HP Chormebook 14" - Laptop	2,698.80		2,698.80
4591	28/03/2022	PP	GLASDON	BACS05	Metal Lid	1,735.85		1,735.85
4592	28/03/2022	PP	GRUN	BACS06	Monthly waste transfer charge	23.54		23.54
4593	28/03/2022	PP	HART	BACS07	Poscrete concrete, shutting & hanging posts	953.58		953.58
4594	28/03/2022	PP	LIME	BACS08	Plant large tree, pitch maint-Bidford Junior FC	3,288.00		3,288.00
4595	28/03/2022	PP	MANJ	BACS09	Erc chippings, Melcourt play chips	190.37		190.37
4596	28/03/2022	PP	MSG	BACS10	1st Cut glass, fit second bench, clean up play areas	5,470.00		5,470.00
4597	28/03/2022	PP	NALC	BACS11	NALC Member training	103.42		103.42
4598	28/03/2022	PP	PLAYF	BACS12	New play equipment	8,611.62		8,611.62
4599	28/03/2022	PP	PRICK	BACS13	Chech all play areas - Feb 22	510.00		510.00
4600	28/03/2022	PP	SHAPP	BACS14	Stainless steel plaques	83.40		83.40
4601	28/03/2022	PP	STRAT	BACS15	Bidford election cost - feb 2022	4,358.87		4,358.87
4602	28/03/2022	PP	UGGER	BACS16	Clerks expense claims	205.58		205.58
4603	28/03/2022	PP	WCC	BACS17	Annual streetlight maint 21/22 & RentTower hill farm	700.10		700.10
4606	28/03/2022	PP	ASTLEY	BACS18	Cleaning materials	612.05		612.05
						<b>36,004.63</b>	<b>-</b>	<b>36,004.63</b>