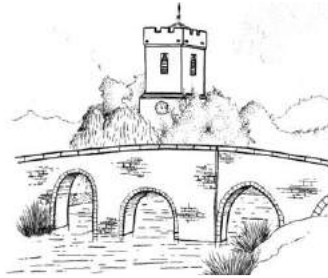


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 30th May 2022 @ 8.35 pm at the Parish Council Meeting Room, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Fleming

Cllrs. Cullum, Deacon, Hiscocks, Knight, Meredith, Taylor and Williams

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

Also present 5 members of the public

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllr Broadhurst

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
None
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
None requested

3. TO APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25TH APRIL 2022

Cllr Deacon proposed the Minutes be accepted as being accurate

RESOLVED that the Minutes be accepted and signed by the Chairman

4. PUBLIC FORUM

- i. Resident thanked the Council for what it does – not always easy.
- ii. Anandos is closing in the High Street: will the Parish Council fight to keep it as a business?
Chairman replied that Council always resists the conversion of commercial properties to dwellings but is impaired by changes in the planning legislation. It will, however, do its best to ensure it continues as a commercial site.

5. COUNCILLOR FORUM

- i. Would like to compliment and thank M. Smith on how clean the Big Meadow was left after the Vintage Gathering
- ii. Broom residents have expressed satisfaction at how great the mowing is looking
- iii. Cllr Brain had advised that £31k had been allocated to the line painting in Bidford – this does not appear to have happened.
- iv. Webinar for Over Fifty Drivers was excellent and, hopefully, others had joined and learnt a lot on the new Highway Code Rules.

6. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Pemberton had sent his apologies as he was in a meeting.

7. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

The main concern continues to be the demerger of SDC and WDC and working on which departments can continue to work together which are to be returned to each District Council.

The commercial contracts, such as the waste collection, will remain a joint venture

8. RECEIVE CLERK'S REPORT

No report

9. TO CONSIDER REPORTS AND RECOMMENDATIONS FROM THE PARISH COUNCIL WORKING GROUPS

- i. **Communities WG** – The Chairman advised that, due to the Queens Platinum Jubilee Bank Holiday events, there would be no Local Market this month
Report and Recommendation on an update on the Roundabout issue is attached to these Minutes of which it forms an integral part.
- ii. **Facilities WG** – Report and Resolutions attached to these Minutes of which it forms an integral part
- iii. **Your Village, Your Voice WG** - Report and Resolutions attached to these Minutes of which they form an integral part
- iv. **Grant Application** Report and Resolution attached to these Minutes of which it forms an integral part

10. TO CONSIDER ADDING AN ITEM TO THE GUIDELINES TO GRANT APPLICATIONS TO INCLUDE “DONATIONS TO NATIONAL CHARITIES”

- i. Conditions
- ii. Local community benefit measures
- iii. Amount

There followed a short discussion during which it was stressed that grants came from public money and should, therefore, be spent for the benefit of the local community not national charities unless these had local branches that delivered to local people.

RESOLVED by a unanimous vote, not to amend the guidelines

11. TO CONSIDER CURRENT CASUAL VACANCY FOR BIDFORD EAST WARD

The Parish Council has received confirmation that there was no request for an election it is, therefore, free to co-opt.

It is proposed that

- i. The Notice of a Casual Vacancy be posted on 1st June
- ii. Applications to be submitted no later than Friday 1st July
- iii. Interviews to take place at the Parish Council Meeting Room on Monday 18th July from 7.30 pm

RESOLVED by a unanimous vote to approve the proposal

12. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. **22/00984/FUL & 22/00985/LBC Mr Graham Anscombe, The Old Cottage, Mill Lane, Broom B50 4HR**

Removal of existing old wooden summer house, compost heap and piles of bricks/rubble, to be replaced by a larger log cabin style corner garden office with incorporated garden storage room

Link to planning applications

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R9LKT0PML1B00> and

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R9LKT1PML1C00>

RESOLVED No representation

- ii. **22/01122/FUL Mr Andrew Smith, 15 Burnell Close, B50 4AY**

Single storey rear extension

Link to planning application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RA5Y6SPMIL100>

RESOLVED No representation

- iii. **22/01457/TPO Mrs Jill Tyas, The Old School House, Victoria Road**
- **T1 Chestnut** reduce crown overhanging property boundary by approx. 1.5 metres to growth points
 - **T2 Chestnut** reduce lower crown overhanging road to kerb line by approx. 2 metres to growth points and reduce long limb over car park by approx. 2 metres to growth point
- RESOLVED** support on the grounds that it is good tree management

13. TO CONSIDER AND APPROVE

i. **Completed accounts for the month of April 2022**

These had been circulated

RESOLVED they should be accepted and approved

ii. **To approve payments to be made in May 2022**

List of BACS payments had been circulated.

To include the following payments not included in the payment list

- BPS - £ 10.44 (multi fix bolt for litter bin installation)
- Space Graphic - £ 30 (replacement of sign due to vandalism)
- Annual Parish Assembly - £ 25.98 (bacon)
- Arron Cook £200 (Stiltman)
- Time Capsules £375

The total amount for the payment list is £25,919.98 as per the enclosed

The total additional amount is £641.42

Total payment amount £26,561.40

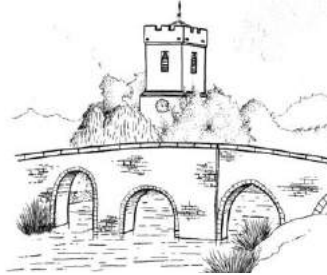
RESOLVED to approve the payments

The meeting closed at approx. 9.40 pm



BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9i) COMMUNITIES WG – REPORT ON ROUNDABOUT

At the Parish Council Meeting of 25th April 2022, the Parish Council considered three options in respect of this item:

- **Option 1**
Request WCC to replace the damaged chevrons with new ones and, perhaps, even persuade them to replace all of them as, though not damaged, they are somewhat battered.
- **Option 2**
Replace the existing chevrons with more attractive, smaller ones at a cost of approx £8,000.
Council can approach Cllr Pemberton and request he use his delegated budget to finance this or assist the Parish Council to finance it
- **Option 3**
Replace the existing with 2 chevrons and a Keep Left sign – image circulated.
No cost available but, as the type of chevrons is the same as the existing ones and fewer in number, Council would hope that this would incur no cost to the Parish Council.

It unanimously resolved pursue Option 3 and the Clerk was instructed to advise both Cllr Pemberton and WCC.

Item 9i bis) Communities WG Roundabout Resolution May 2022

Paul Taylor, WCC Officer, advises that this option can be considered but that it would incur a cost to the Parish Council of at least £1,500.

When required to explain why the removal of superfluous chevrons, some of which are damaged, should lead to a cost whilst replacing the damaged chevrons would not the reply received was :

The simple reason we would require funding to remove those signs seen as superfluous now, is that they are not changes we would propose to make at any time in the foreseeable future.

If you are willing to wait until such time that the signs are identified and funded for maintenance and repair, then we could perhaps undertake the changes at that time at no cost to the Parish.

In view of this, Council is being requested to consider its resolution bearing in mind WCC's stance.

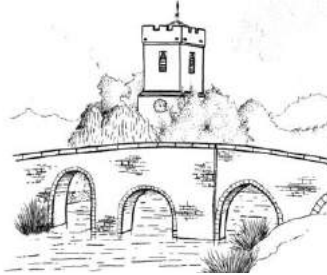
Recommendation that Council confirms its resolution of Option 3 and requests Cllr Pemberton to use his County Councillor Delegated Budget to support this.

After a short discussion it was unanimously **RESOLVED** by full Council to approve the recommendation

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BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 9ii) FACILITIES WG – REPORT & RESOLUTIONS MAY 2022

1. MARLEIGH PARK

As resolved at the April Parish Council Meeting, members met at Marleigh Park to consider

- i. Type of bench/picnic table
- ii. Number
- iii. Site

As part of the problem had been the idea of wooden picnic benches as these had been set on fire on previous occasions, the Clerk had investigated the possibility of metal ones and obtained quotations.

The quote for 2 metal picnic benches, in the same style and colour (blue) of the existing benches is **£3,566.30** plus carriage £ and installation **£350**

Recommendation to approve the purchase and installation of 2 x blue metal picnic tables to be situated at the south and north borders between the play area and the open space – this will allow parents/grandparent to sit on them and still be able to watch their children play.

RESOLVED to approve the purchase and installation of 2 x metal picnic table at a cost of £3,566.30 + transport and £350 for the installation

2. MILLERS BANK , BROOM

Council is regularly been asked to clear the millpond. However, this means hiring a digger each time and it is not always necessary.

Furthermore this is a great ecological site and should not be disturbed, unless absolutely necessary, especially in the spring/summer

The proposal is to monitor the flow from the millpond to the river, to ensure it is

Item 9ii) Facilities WG Report & Resolutions May 2022

clear and to remove any accumulated debris in the Autumn.

Recommendation to allocate a maximum of £1,500 p.a. to maintain the area and ensure free flow from millpond to river

Council agreed that the maintenance of an ecological site is important and that as long as the water was able to run from the millpond to the river, there was no need to interfere with nature.

RESOLVED to allocate an amount of £1,500 p.a. to ensure clear run of water from millpond to river. To be regularly monitored and, if required, to be cleared. The main annual maintenance to take place in the Autumn.

3. ALLOTMENTS

After the last inspection, the Allotment Association has requested Council approve the following expenditure (from the Allotment funds)

- i. 2 x skips – Cost £516
- ii. 3 x A3 noticeboards £939.03 + installation.
I have bought one from Amazon at £49.95 as a trial. Mark has some posts. Depending on the quality etc. this may be a better value option

Recommendation

- i. Council approves the expenditure of the skips
- ii. Council notes the cost of the noticeboard bought and, if the trial is successful, it authorises the purchase of 2 more
- iii. If the trial is not successful, Council will be asked to consider 2 or 3 quotes.

Cllrs @Fleming and Williams did not take part in the voting as their spouses are tenants.

RESOLVED to

- i. Approve the cost the skips
- ii. Note and approve the cost of a noticeboard at £49.95 and, if proven satisfactory, purchase 2 more.

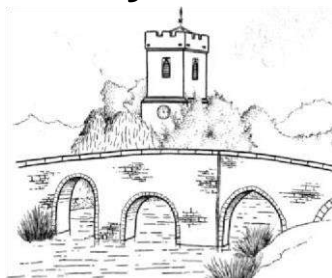
4. UPDATES

- i. Mrs J Keeley's plaque has been installed

RESOLVED to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



ITEM 9iii) YOUR VILLAGE YOUR VOICE WG – REPORT AND RESOLUTIONS

A virtual meeting was held on Thursday 19th May 2022 @ 5 pm

Attendants: Cllr Meredith, Cllr Williams, John Cashmore (Chair of the Walking & Cycling Sub-Group) Project Manager A Maliphant and Parish Clerk Mrs E Uggerloese

The following issues were considered and this WG would ask Council to note the decisions made:

i. Project Manager's report

- Following visits to parish venues on May 4th and some online research, the project manager presented a summary of existing recreational activities by venue, noting there were many vacant times available for new clubs, not least in the Methodist Hall
- The project manager had visited the British Legion site on the same day with the parish clerk and an interested housing firm, whose feedback on potential redevelopment was awaited
- A virtual canoeing meeting on April 26th had received a report on potential launching sites, and a future meeting would be held in person once a suitable site had been confirmed
- People interested in a new drama group had met briefly to agree a first meeting in the Crawford Hall on a date to be confirmed
- A hybrid Arts and Crafts meeting in the library and on Zoom on May 17th had found great interest in developing new activities, with a follow-up meeting on June 21st
- Several recreational activities had proved very popular from the survey but were lacking lead organisers. This would be the focus of a Your Village Your Voice stand at the annual parish meeting on May 21st, staffed by the project manager

- The previously circulated project timeline was confirmed, with the first draft of a recreation strategy to come to the June parish council meeting for review
- ii. **Walking & Cycling sub-group**
 - John Cashmore made his first report to the working group as the sub-group chairman duly elected on May 10th
 - Existing walking and cycling groups had been contacted, and the sub-group was expected to grow in membership over time, the next meeting being on June 7th
 - Following the May 10th virtual meeting a second inspection tour of local footpaths had taken place, and John confirmed the information gathered on all local paths would be published in the form of recommended walks in due course
 - iii. **Recreation Strategy actions**
 - The project manager reviewed the emerging draft strategy, which would come back to the working group in fuller form before being submitted for consideration by the full parish council.
 - It was agreed that the draft would include options for spending the £25,000 Your Village Your Voice fund agreed by the parish council in December 2021
 - iv. **Use of project manager's time**
 - Following the revised project proposal considered by the parish council in April, the project manager presented a breakdown of the time allocation showing no overall increase
 - v. **Next meeting**
 - Thursday 16th June from 4pm, potentially with new members agreed at the parish council meeting on May 30th

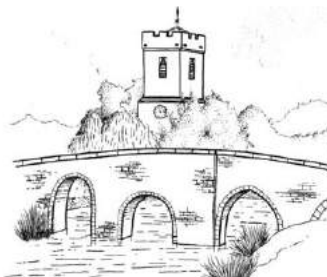
Recommendation to note

Clerk advised that the Project Manager had clarified, as requested, that the change in the Manager's Time was in respect of distribution of time with no increase in costs.

RESOLVED by full council to note the updates

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 iv) GRANT APPLICATION – REPORT & RESOLUTION

A virtual meeting took place on Monday 11th April 2022 @ 3.30 pm

Members: Cllrs Fleming, Chairman of the Parish Council; Taylor, Vice Chairman, Hiscocks, Chairman of the Facilities WG and Meredith, Chairman of the communities WG

1. Felicity and Simon Onens

Organising a “Fun Day” in memory of their daughter, Lily, who died of leukaemia, in aid of Cancer Research and is looking for a donation of £350.

Members considered this application in real depth and, after much discussion, it concluded that, despite the excellence of the cause, it does not fulfil the requirements of the current Guidelines (<https://bidfordonavon-pc.gov.uk/wp-content/uploads/2021/11/Bidford-on-Avon-Grant-Application-Guidelines-Oct.-2021-converted.pdf>) which aims to support local groups.

In view of this, the **Recommendation** is to refuse the application.

Councillors considered this request very carefully. However, although it was noted it was a very worthwhile cause, the issue that it did not directly benefit the local community was considered contrary to the aims of the current guidelines for grants.

RESOLVED by 6 votes in favour and 2 abstentions to refuse the request.

Item 9iv) Grant Application Report & Resolution May 2022

Bidford on Avon Parish Council
List of Sales Receipt & Bank Receipt By Bank

Date From: 01/04/2022

Date To: 30/04/2022

Bank: Current Bank A/C

No	Date	Type	Ref	Details	Net	Tax	Gross
4846	01/04/2022	BR	BACS	Card Txns-Car income	70.00	14.00	84.00
4847	04/04/2022	BR	BACS	Card Txns-Car income	25.00	5.00	30.00
4848	05/04/2022	BR	BACS	Card Txns-Car income	35.00	7.00	42.00
4849	06/04/2022	BR	BACS	Card Txns-Car income	47.50	9.50	57.00
4850	06/04/2022	BR	BACS	Card Txns-Car income	115.00	23.00	138.00
4851	06/04/2022	BR	BACS	Card Txns-Car income	200.83	40.17	241.00
4852	07/04/2022	BR	BACS	Card Txns-Car income	32.50	6.50	39.00
4853	08/04/2022	BR	BACS	Card Txns-Car income	75.00	15.00	90.00
4951	08/04/2022	BR	FPI	Replacement fobs	12.50	2.50	15.00
4952	08/04/2022	BR	FPI	Replacement fobs	8.33	1.67	10.00
4854	11/04/2022	BR	BACS	Card Txns-Car income	37.50	7.50	45.00
4968	11/04/2022	BR	FPI	Big Meadow- Avon Rent	2,201.51	-	2,201.51
4855	12/04/2022	BR	BACS	Card Txns-Car income	29.17	5.83	35.00
4856	13/04/2022	BR	BACS	Card Txns-Car income	87.50	17.50	105.00
4857	13/04/2022	BR	BACS	Card Txns-Car income	201.67	40.33	242.00
4858	13/04/2022	BR	BACS	Card Txns-Car income	277.50	55.50	333.00
4859	14/04/2022	BR	BACS	Card Txns-Car income	140.00	28.00	168.00
4860	19/04/2022	BR	BACS	Card Txns-Car income	42.50	8.50	51.00
4950	19/04/2022	BR	DEP	Mobile chq INV 540 BYC	43.72	-	43.72
4861	20/04/2022	BR	BACS	Card Txns-Car income	92.50	18.50	111.00
4944	21/04/2022	BR	BACS	Card Txns-Car income	150.00	30.00	180.00
4945	21/04/2022	BR	BACS	Card Txns-Car income	447.50	89.50	537.00
4946	21/04/2022	BR	BACS	Card Txns-Car income	524.17	104.83	629.00
4947	21/04/2022	BR	BACS	Card Txns-Car income	535.00	107.00	642.00
4948	21/04/2022	BR	BACS	Card Txns-Car income	605.00	121.00	726.00
4949	21/04/2022	BR	DEP	Allotment income	148.55	-	148.55
4953	22/04/2022	BR	BACS	Card Txns-Car income	140.00	28.00	168.00
4954	25/04/2022	BR	FPI	Replacement fobs	8.33	1.67	10.00
4955	25/04/2022	BR	BACS	Card Txns-Car income	184.17	36.83	221.00
5021	25/04/2022	BR	BACS	Allotment rent for Large California Plot	890.00	-	890.00
4956	26/04/2022	BR	BACS	Card Txns-Car income	270.00	54.00	324.00
4957	27/04/2022	BR	BACS	Card Txns-Car income	117.50	23.50	141.00
4958	27/04/2022	BR	BACS	Card Txns-Car income	180.00	36.00	216.00
4959	27/04/2022	BR	BACS	Card Txns-Car income	269.17	53.83	323.00
4960	28/04/2022	BR	BACS	Card Txns-Car income	69.17	13.83	83.00
4961	28/04/2022	BR	CREDIT	Precept Received 1st Half 22/23	149,282.50	-	149,282.50
4963	28/04/2022	BR	VAT	VAT Refund	39,887.60	-	39,887.60
4962	29/04/2022	BR	BACS	Card Txns-Car income	82.50	16.50	99.00
					197,566.39	1,022.49	198,588.88

Bidford on Avon Parish Council
Supplier Payment and Bank Payment by Bank

Date From: 01/04/2022

Date To: 30/04/2022

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
4862	01/04/2022	PP	STORAGE	SO	Storage for items owed by Parish Council	75.90	-	75.90
4863	06/04/2022	PA	WaterPlus	DD	Water charge	84.35	-	84.35
4864	06/04/2022	PA	BPS	FPO	Hammer drill bits & multi-fix bolt	8.70	-	8.70
4865	14/04/2022	BP	SCOTT	DD	Scottish power 16061138656	33.00	-	33.00
4866	14/04/2022	PA	WARWICK	FPO	Warwickshire County Council	167.81	-	167.81
4871	14/04/2022	PP	STRATFORD	DD	Stratford on Avon DC - Rates	54.36	-	54.36
4872	14/04/2022	PP	STRATFORD	DD	Stratford on Avon DC - Rates	58.21	-	58.21
4873	14/04/2022	PP	STRATFORD	DD	Stratford on Avon DC - Rates	112.70	-	112.70
5019	19/04/2022	BP	ROYALMAIL	FPO	Queen Jubilee-Door2door distribution	302.54	61.42	363.96
4867	20/04/2022	PP	GPUK	DD	Global payment LLP	82.57	-	82.57
4966	21/04/2022	PA	WaterPlus	DD	Water charge	11.70	-	11.70
4967	21/04/2022	PP	EON	DD	Elec Charge	406.52	-	406.52
4973	22/04/2022	BP	UGGER	BACS	Staff Salaries - April 22	2,438.27	-	2,438.27
5020	22/04/2022	BP	UGGER	FPO	Green refuse bin for cemetery	42.00	-	42.00
4875	25/04/2022	PP	B50	BACS01	Website updates	460.00	-	460.00
4876	25/04/2022	PP	BARLOW	BACS02	Big meadow rent Apr-Sept 2022	6,250.00	-	6250.00
4877	25/04/2022	PP	BASFORD	BACS03	Spares & lithium cord	63.89	-	63.89
4878	25/04/2022	PP	BUILD	BACS04	Survey white line marking	16.90	-	16.90
4879	25/04/2022	PP	BULL	BACS05	Platinum Jubilee Beacon	588.00	-	588.00
4880	25/04/2022	PP	GRUNDON	BACS06	Refuse collection	459.70	-	459.70
4881	25/04/2022	PP	HARTWELL	BACS07	Plywood, rapid set post crete, etc.	129.62	-	129.62
4882	25/04/2022	PP	ICCM	BACS08	ICCM Membership 2022/23	95.00	-	95.00
4883	25/04/2022	PP	LIME	BACS09	Parish wide tree safety survey	570.00	-	570.00
4884	25/04/2022	PP	MGS	BACS10	April works, maintain big meadow	5,445.00	-	5445.00
4885	25/04/2022	PP	NAMBA	BACS11	NAMBA Subs 2022/23	384.00	-	384.00
4886	25/04/2022	PP	SJACK	BACS12	QPJ Event grant	222.99	-	222.99
4887	25/04/2022	PP	SLCC	BACS13	Project management, LCC management	2,638.44	-	2638.44
4888	25/04/2022	PP	UGGER	BACS14	Clerks expense claim	97.45	-	97.45
4889	25/04/2022	PP	WALC	BACS15	WALC subscription renewal	1,087.80	-	1087.80
4890	25/04/2022	PP	WCC	BACS16	Streetlighting replacement	156,479.60	-	156479.60
4891	25/04/2022	PP	WILKES	BACS17	Hedge cutting, verge mowing	768.00	-	768.00
4971	25/04/2022	PP	CMH	SO	Crawford Memorial Hall Hire	75.00	-	75.00
4972	25/04/2022	PA	WaterPlus	DD	Water charge	178.22	-	178.22
4969	27/04/2022	PP	BCL	SO	Library License Agreement	200.00	-	200.00
4970	27/04/2022	PA	VODA	DD	Phone & Broadband Bill	37.50	-	37.50

180,125.74

61.42

180,187.16

To Period: Month 1, April 2022

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
0100	Debtors Control	213.12	
0105	VAT Control A/c	547.67	
0110	Prepayments	64.93	
0201	Current Bank A/c	236,854.09	
0204	CCLA PSDF	701,328.59	
0310	General Reserves		161,832.17
0315	EMR Rolling Projects Fund		234,088.31
0326	EMR Allotments		5,675.85
0329	EMR CPCPP -Cycle Paths		3,000.00
0330	EMR S106 fund		116,617.23
0331	EMR - Jacksons Meadow		23,500.00
0332	EMR Election		731.62
0333	EMR S106 Miller Homes		245,000.00
0501	Creditors Control		12,941.36
0515	PAYE Control		2,755.40
0517	Pension Contribution		980.54
1000	Carparking Fees		5,112.51
1001	Lease,Rent,Hire pitches/land		2,245.23
1010	Allotment Rents		1,038.55
1176	Precept		149,282.50
1195	CCLA PSDF Interest received		361.62
3200	Profit and Loss Account		44,536.34
4001	Salary & Wages	3,273.76	
4003	Pensions	621.33	
4004	WFH Allowance	26.00	
4006	Rent for Room	200.00	
4009	Travelling	64.80	
4010	Janitorial	21.90	
4011	Business Rates	1,861.27	
4012	Water Rates		70.00
4015	Electricity		8.13
4017	Waste Disposal	408.42	
4018	Electricity Streetlights		418.87
4019	Gatekeepers Commission	2,400.00	
4021	Telephone	48.95	
4022	Postage & Carriage	8.34	
4024	Subscriptions	1,469.98	
4025	Insurance	815.53	
4028	Accounts Support		305.00
4030	Website	108.00	
4038	Vandalism Repairs	170.72	
4039	General Maintenance	56.08	
4042	Equipment Maintenance	20.79	
4046	Grass Cutting	2,781.00	
4047	Play Area Maintenance	1,440.50	
4048	Footpath & Verge Mtce	2,048.00	
4050	Street Furniture & Signs	600.00	
4051	Flower Boxes	510.00	
4057	Audit Fees External & Internal		1,300.00
4070	Card Processing	264.95	
4071	Queen's Platinum Jubilee	712.99	
4073	Storage	63.25	

Date: 21/05/2022
Time: 12:18:50

Bidford on Avon Parish Council
Period Trial Balance

Page: 2

To Period: Month 1, April 2022

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
4910	CP Warm Hub Project	281.19	
4911	CP Your Village, Your Voice (recreation)	2,198.70	
4913	Queens Platinum Jubilee	2,796.27	
4991	Rolling Projects Provision	50,000.00	
4992	Funding from Rolling Projects		2,479.89
	Totals:	<u>1,014,281.12</u>	<u>1,014,281.12</u>

Bidford on Avon Parish Council
Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Period From: Month 1, April
 Period To: Month 1, April

Year: 2022/23

<u>101 Administration</u>			
Income	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
1120 Room hire and letting Fees	-	800.00	- 800.00
1176 Precept	149,282.50	298,565.00	- 149,282.50
1195 CCLA PSDF Interest Received	<u>361.62</u>	<u>250.00</u>	<u>111.62</u>
	149,644.12	299,615.00	- 149,970.88
<u>Expenditure</u>			
4001 Salary & wages	3,895.09	73,300.00	69,404.91
4004 WFH Allowance	26.00	432.00	406.00
4006 Rent for Room	200.00	2,450.00	2,250.00
4008 Training Costs	-	3,950.00	3,950.00
4009 Travelling	64.80	500.00	435.20
4010 Janitorial	21.90	100.00	78.10
4011 Business Rates	394.21	400.00	5.79
4020 Sundry Expenses	-	100.00	100.00
4021 Telephone	48.95	1,000.00	951.05
4022 Postage & Carriage	8.34	100.00	91.66
4023 Office Stationery	-	500.00	500.00
4024 Subscriptions	1,374.98	2,500.00	1,125.02
4025 Insurance	815.53	-	- 815.53
4026 Broadband and Internet	-	250.00	250.00
4027 Equipment Rental	-	500.00	500.00
4028 Accounts Support	- 305.00	3,600.00	3,905.00
4029 IT & Computer Support	-	2,850.00	2,850.00
4030 Website	108.00	2,000.00	1,892.00
4032 Publicity & Special Events	-	100.00	100.00
4034 New Office Equipment	-	250.00	250.00
4039 General Maintenance	-	250.00	250.00
4056 Legal and Professional	-	1,000.00	1,000.00
4057 Audit Fees External & Internal	<u>- 1,300.00</u>	<u>1,800.00</u>	<u>3,100.00</u>
	5,352.80	97,932.00	92,579.20
<u>102 Civic & Democratic</u>			
Expenditure	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
4008 Training Costs	-	1,000.00	1,000.00
4037 Newsletter	-	1,650.00	1,650.00
4053 Election Costs	<u>-</u>	<u>1,000.00</u>	<u>1,000.00</u>
	-	3,650.00	3,650.00
<u>107 Grants & Donations Power Gen C</u>			
Expenditure	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
4061 Grants and Donations	-	25,000.00	25,000.00
4071 Queen's Platinum Jubilee	<u>3,509.26</u>	<u>5,000.00</u>	<u>1,490.74</u>
	3,509.26	30,000.00	26,490.74
<u>109 Capitals & Projects</u>			
Expenditure	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
4910 CP Warm Hub Project	281.19	-	- 281.19
4911 CP Your Village, Your Voice (rec Strategy)	2,198.70	-	- 2,198.70
4991 Rolling Projects Provision	50,000.00	50,000.00	-
4992 Funding from Rolling Projects	<u>- 2,479.89</u>	<u>-</u>	<u>2,479.89</u>
	50,000.00	50,000.00	-
<u>201 Parks & Outside Areas</u>			
Income	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
1000 Carparking Fees	5,112.51	35,000.00	- 29,887.49
1001 Lease,Rent,Hire Pitches/Land	2,245.23	1,600.00	645.23
1002 Fishing Rights	-	1,200.00	- 1,200.00
1003 Moorings Income	-	1,600.00	- 1,600.00
1012 Concessions	<u>-</u>	<u>2,000.00</u>	<u>- 2,000.00</u>
	7,357.74	41,400.00	- 34,042.26

Bidford on Avon Parish Council

Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Period From: Month 1, April
Period To: Month 1, April

Year: 2022/23

Expenditure			
4010 Janitorial	-	5,000.00	5,000.00
4012 Water Rates	-	900.00	900.00
4013 Rent Paid Parks	-	12,500.00	12,500.00
4014 Rent Paid Play Areas	-	200.00	200.00
4015 Electricity	- 8.13	1,500.00	1,508.13
4017 Waste Disposal	408.42	8,000.00	7,591.58
4019 Gatekeepers Commission	2,400.00	4,000.00	1,600.00
4020 Sundry Expenses	-	2,100.00	2,100.00
4036 Building Maintenance	-	1,000.00	1,000.00
4038 Vandalism Repairs	170.72	1,800.00	1,629.28
4039 General Maintenance	-	20,000.00	20,000.00
4042 Equipment Maintenance	-	200.00	200.00
4043 Tree Maintenance	-	400.00	400.00
4044 Tools & Equipment Purchases	-	200.00	200.00
4046 Grass Cutting	2,493.00	25,000.00	22,507.00
4047 Play Area Maintenance	1,440.50	15,000.00	13,559.50
4050 Street Furniture & Signs	600.00	500.00	- 100.00
4070 Card Processing	264.95	-	- 264.95
		7,769.46	98,300.00
			90,530.54
<u>202 Allotments</u>			
Income			
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
1010 Allotment Rents	1,038.55	1,800.00	- 761.45
		1,038.55	1,800.00
			- 761.45
Expenditure			
4012 Water Rates	- 70.00	750.00	820.00
4039 General Maintenance	-	1,000.00	1,000.00
5026 Tfr to EMR Allotments	-	50.00	50.00
		70.00	1,800.00
			1,870.00
<u>203 Cemetery</u>			
Income			
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
1130 Burials	-	5,000.00	- 5,000.00
1131 Memorials	-	1,500.00	- 1,500.00
		-	6,500.00
			- 6,500.00
Expenditure			
4011 Business Rates	1,467.06	1,320.00	- 147.06
4012 Water Rates	-	100.00	100.00
4023 Office Stationery	-	50.00	50.00
4024 Subscriptions	95.00	100.00	5.00
4039 General Maintenance	56.08	8,000.00	7,943.92
4042 Equipment Maintenance	20.79	750.00	729.21
4043 Tree Maintenance	-	1,000.00	1,000.00
4046 Grass Cutting	288.00	3,000.00	2,712.00
		1,926.93	14,320.00
			12,393.07
<u>204 Street Lighting</u>			
Expenditure			
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
4018 Electricity Streetlights	- 418.87	1,000.00	1,418.87
4054 Streetlights R & M	-	750.00	750.00
		418.87	1,750.00
			2,168.87
<u>205 Village Management</u>			
Income			
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
1001 Lease,Rent,Hire Pitches/Land	-	50.00	- 50.00
1055 Agency Work Income	-	3,050.00	- 3,050.00
		-	3,100.00
			- 3,100.00

Bidford on Avon Parish Council

Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Period From: Month 1, April

Year: 2022/23

Period To: Month 1, April

Expenditure				
4032	Publicity & Special Events	-	450.00	450.00
4035	Village Improvement	-	9,100.00	9,100.00
4038	Vandalism Repairs	-	500.00	500.00
4039	General Maintenance	-	1,000.00	1,000.00
4042	Equipment Maintenance	-	800.00	800.00
4043	Tree Maintenance	-	1,000.00	1,000.00
4045	Lengthman	-	1,000.00	1,000.00
4048	Footpath & Verge Mtce	2,048.00	15,000.00	12,952.00
4049	War Memorial Maintenance	-	500.00	500.00
4050	Street Furniture & Signs	-	3,000.00	3,000.00
4051	Flower Boxes	510.00	6,000.00	5,490.00
4073	Storage	63.25	-	63.25
		<u>2,621.25</u>	<u>-</u>	<u>38,350.00</u>
				<u>35,728.75</u>
	Total Income	158,040.41	352,415.00	194,374.59
	Total Expenditure	70,690.83	336,102.00	265,411.17
	Net Income/(Expenditure)	87,349.58	16,313.00	71,036.58

Bidford on Avon Parish Council
Supplier Payment and Bank Payment by Bank

Date From: 01/05/2022

Date To: 30/05/2022

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
4998	03/05/2022	BP	PENSION	SO	Warks PS	812.73	-	812.73
5005	03/05/2022	PP	MICRO	SO	Monthly hosting fee	55.14	-	55.14
5006	03/05/2022	PA	DCK	SO	Accounting Services	264.00	-	264.00
5007	03/05/2022	PP	LIMEBRID	SO	Monthly maintenance	3,415.20	-	3415.20
5008	03/05/2022	PP	STORAGE	SO	Storage for items owed by Parish Council	75.90	-	75.90
5009	04/05/2022	PP	O2	DD	Monthly phone charge	58.74	-	58.74
5003	10/05/2022	BP	HMRC	BACS	HMRC PAYE/NI Due	2,085.31	-	2085.31
5016	13/05/2022	BP	ICO	DD	ICO Subscription	35.00	-	35.00
5010	16/05/2022	PP	STRATFORD	DD	Stratford on Avon DC - Rates	53.00	-	53.00
5011	16/05/2022	PP	STRATFORD	DD	Stratford on Avon DC - Rates	56.00	-	56.00
5012	16/05/2022	PP	STRATFORD	DD	Stratford on Avon DC - Rates	115.00	-	115.00
5015	16/05/2022	BP	SCOTT	DD	Scottish power 16061138656	33.00	-	33.00
5004	17/05/2022	BP	REFUND	REFUND	Allotment Rent - CNXL	740.88	-	740.88
5013	18/05/2022	PP	GPUK	DD	Global payment LLP	264.95	-	264.95
5014	20/05/2022	PA	WaterPlus	DD	Water charge	11.70	-	11.70
5027	30/05/2022	PP	B50	BACS01	Hosting for Parish Council Website	108.00	-	108.00
5028	30/05/2022	PP	BAYMEDIA	BACS02	Bidford Entrance Banners	3,948.00	-	3948.00
5029	30/05/2022	PP	BLOOM	BACS03	A5 Jubilee 36pp Programme	2,150.00	-	2150.00
5030	30/05/2022	PP	GRUN	BACS04	Container rental & disposal - April 22	490.10	-	490.10
5031	30/05/2022	PP	HARTWELL	BACS05	Woodscrew, TSW Rail	204.86	-	204.86
5032	30/05/2022	PP	LIMEBRID	BACS06	Fence line strimmig - Big Meadow	57.60	-	57.60
5033	30/05/2022	PP	MGS	BACS07	Maintain Big Meadow	4,310.00	-	4310.00
5034	30/05/2022	PP	PCC	BACS08	Hire fee of St Laurence's Church	200.00	-	200.00
5035	30/05/2022	PP	PRICKETT	BACS09	Check play area March & April	1,440.50	-	1440.50
5036	30/05/2022	PP	SPACE	BACS10	Scan, print & laminate bidford photo - Jubilee	84.00	-	84.00
5037	30/05/2022	PP	S&S	BACS11	5 x 2 Steel palque 'Joy Keeley'	31.20	-	31.20
5038	30/05/2022	PP	UGGER	BACS12	Expense claim May	426.49	-	426.49
5039	30/05/2022	PP	WALC	BACS13	Event - Responding to planning application	180.00	-	180.00
5040	30/05/2022	PP	XL	BACS14	XL Display board system	345.60	-	345.60
5041	30/05/2022	BP	CITIZEN	BACS	Citizens Advice South Warwick-GRANT 22/23	1,887.08	-	1887.08
5042	30/05/2022	BP	MARK	BACS	Mark Smith - GRANT 22/23	1,000.00	-	1000.00
5043	30/05/2022	BP	MARLCLIFF	BACS	Marlcliff Flood Group - GRANT 22/23	980.00	-	980.00

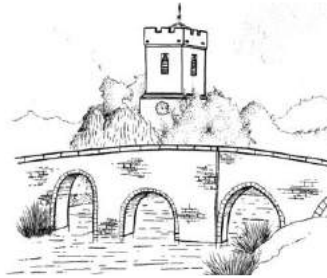
25,919.98

-

25,919.98

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Following guidance from Public Health Warwickshire, the Parish Council would encourage those attending the meeting to wear a face covering and respect each other's space. Council will continue to offer sanitiser on entrance and to ventilate the room during the meeting.

To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Room, Bramley Way, B50 4QG on Monday 30th May 2022 after the Annual Meeting of the Parish Council but not before @ 8.15 pm to transact the following business

25th May 2022

Elisabeth Uggerløse
Clerk to the Parish Council

AGENDA

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
 - i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.

3. **To approve** the Minutes of the Parish Council Meeting held on 25th April 2022
4. **Public Forum** questions from members of the public. Please be aware that Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.
5. **Councillor Forum** Questions from members of the Council. Councillors are reminded to raise questions that are pertinent to Council. Administrative questions to the Clerk should be directed directly to her outside the meeting. 3 mins. per issue raised and 15 minutes in total.
6. **To receive** report from County Councillor
7. **To receive** report from District Councillor
8. **To receive** Clerk's report
9. **To consider** Update Reports from the Parish Council's Working Groups
 - i. **Communities WG** - verbal update and Report & Recommendation on Roundabout (Ref. April Meeting)
 - ii. **Facilities WG** - Report & Recommendation of Marleigh Park (Ref. Item 9ii) Facilities WG Report & Resolutions April 2022)
 - iii. **Your Village, Your Voice WG**
 - Report & Recommendations circulated
 - iv. **Grant Application** Report & Recommendation circulated
10. **To consider** adding an item to the Guidelines to Grant Applications to include "Donations to National Charities"
 - i. Conditions
 - ii. Local community benefit measures
 - iii. Amount
11. **To consider** current Casual Vacancy for Bidford Est Ward.
The Parish Council has received confirmation that there was no request for an election it is, therefore, free to co-opt.
It is proposed that
 - i. The Notice of a Casual Vacancy be posted on 1st June
 - ii. Applications to be submitted no later than Friday 1st July
 - iii. Interviews to take place at the Parish Council Meeting Room on Monday 18th July from 7.30 pm
12. **To consider** the following planning applications:
 - i. **22/00984/FUL & 22/00985/LBC Mr Graham Anscombe, The Old Cottage, Mill Lane, Broom B50 4HR**
Removal of existing old wooden summer house, compost heap and piles of bricks/rubble, to be replaced by a larger log cabin style corner garden office with incorporated garden storage room
Link to planning applications
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R9LKT0PML1B00> and

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R9LKT1PML1C00>

ii. **22/01122/FUL Mr Andrew Smith, 15 Burnell Close, B50 4AY**

Single storey rear extension

Link to planning application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RA5Y6SPMIL100>

iii. **22/01457/TPO Mrs Jill Tyas, The Old School House, Victoria Road**

- **T1 Chestnut** reduce crown overhanging property boundary by approx. 1.5 metres to growth points

- **T2 Chestnut** reduce lower crown overhanging road to kerb line by approx. 2 metres to growth points and reduce long limb over car park by approx. 2 metres to growth point

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RB TG1UPMOIH00>

13. To approve

i. April 2022 accounts - circulated

ii. May 2022 payments – circulated

To include the following payments not included in the payment list

- BPS - £10.44 (multi fix bolt for litter bin installation)
- Space Graphic - £30 (replacement of sign due to vandalism)
- Annual Parish Assembly - £25.98 (bacon)