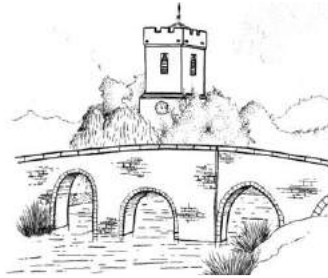


BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Minutes of the Parish Council Meeting held on Monday 31st October 2022 @ 7.30 pm at the Parish Council Meeting Room, Bramley Way, B50 4QG

PRESENT

Chairman Cllr. Fleming

Cllrs. Broadhurst, Cullum, Deacon, Hiscocks, Richardson and Williams

In attendance: Mrs E. Uggerløse, Clerk to the Parish Council

Also present 1 member of the public

1. TO RECEIVE AND ACCEPT APOLOGIES

Apologies received and accepted from Cllrs Knights, Meredith and Taylor

2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

- i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
None declared
- ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
None requested

3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 26TH SEPTEMBER 2022

Cllr Cullum proposed they be accepted and signed as being accurate
RESOLVED that the Minutes be accepted and signed by the Chairman

4. PUBLIC FORUM

Resident praised and thanked the Council for providing the Warm Hub each Wednesday at the Crawford Memorial Hall. All did a great job but resident specified the great work carried out by the Fleming family. Warm Hub going from strength to strength,

Resident also asked if and when the Bidford Rural Cinema would be restarted. Chairman advised that it was in hand: regrettably the main person involved had been away and then poorly.

5. COUNCILLOR FORUM

- i.** Are the concrete streetlights that have been replaced being removed?
Clerk advised these were now WCC but that she would enquire and report back
- ii.** In June mention had been made of Councillors getting together outside Council for a general discussion: when was this happening?
Chairman advised it would be happening within the next 14 days
- iii.** Community Fridge? Was this being considered?
Chairman advised it was being considered by the Community WG

6. TO RECEIVE REPORT FROM COUNTY COUNCILLOR

Cllr Pemberton was not present

7. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS

- i. Climate Change** – working with Warwick County Council re electric chargers and it is looking positive for Bidford's car parks. More discussions to be had regarding type of charger: charge time versus cost as well as cost/income distribution with a 70/30 share between SDC/Bidford on Avon PC looking the more attractive.
- ii. Bins** - reached 99.89% effectiveness
RESOLVED to note

8. RECEIVE CLERK'S REPORT

Report was read and is attached to these Minutes of which it forms an integral part.
RESOLVED to note

9. TO CONSIDER REPORTS AND RECOMMENDATIONS FROM THE PARISH COUNCIL WORKING GROUPS

- i. Communities WG** – Report and Resolutions attached to these Minutes of which they form an integral part
- ii. Facilities WG** – Report and Resolutions attached to these Minutes of which it forms an integral part
- iii. Grants WG** – Report and Resolutions attached to these Minutes of which it forms an integral part

- iv. **YVYV Report and Resolutions attached to these Minutes of which it forms an integral part**

10. TO CONSIDER ADOPTING THE DIGNITY AT WORK POLICY

This had been circulated and it was proposed it be adopted
RESOLVED unanimously to adopt the policy

11. TO CONSIDER PASSING A RESOLUTION TO SIGN UP TO THE CIVILITY AND RESPECT PLEDGE

This had been circulated. A councillor raised the question as to how many members had attended any of the training on offer and it was agreed the Clerk would see if any further sessions were available and email these.

The Chairman read each point of the Pledge to Council and having agreed that Council met the requirements, it was

RESOLVED by a unanimous vote to sign up to the Civility and Respect Pledge

12. TO RECEIVE THE COMPLETION OF THE LIMITED ASSURANCE REVIEW FOR THE YEAR ENDED 31ST MARCH 2022 FROM EXTERNAL AUDITORS

It should be noted that there were no questions raised and no matters arising
RESOLVED to note

13. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. **22/02674/FUL Mr Paul Tallent, 11-13 White Gates, Welford Road, Barton**

Demolition of existing shed. Erection of detached double garage with store and solar panels to roof

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RHUHULPMIO500>

RESOLVED no objection

- ii. **22/02708/FUL Kirstian Frost and Ian Burley, Avonside, 12 Grange Road, B50 4BY**

Single storey extension to form kitchen/dining area and an indoor swimming pool. Garage extension to form two additional garage spaces. Installation of solar panels on roof of garage and annexe building

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RI34X9PMKY500>

RESOLVED no objection

- iii. **22/03149/TREE Mrs Janice Harris, 17, 17A The Old Vicarage, High Street, B50 4BQ**

Proposed

- T1 – Willow – with divided stem across boundaries. Crown thin by 15-20% and height reduction of 2.4 -3 metres from current height of approx 13 metres to approx 10 metres

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RK9BFVP MOKL00>

RESOLVED support as it is good tree management

14. TO APPROVE

i. Completed accounts for the month of September 2022

These had been circulated.

The following query was raised:

Why can't Working Group meetings take place in the Parish Council Meeting Room instead of the Crawford Hall which incurs a cost?

Working Group meetings are during the day when the school is being used. If Council wishes to be able to use the school, perhaps the Governors could have a word with the Headmaster and Business Manager.

The Crawford Hall cost that appears on the accounts is for the use of the main hall for Warm Hub every Wednesday morning.

RESOLVED to note the reply and approve the accounts

ii. To approve payments to be made in October 2022

Clerk advised that a payment of £1,500 had been made earlier in the day to SDC for the legal costs of the Land Transfer (this expense had been approved by Council)

List of payments had been circulated.

The total amount for the payment list is £26,271.56 as per the enclosed

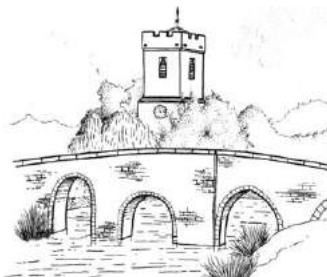
Total BACS payment approved: £21,250.53

RESOLVED to approve the payments

The meeting closed at approx. 8.45 pm

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 8 - CLERKS REPORT - Oct. 2022

1. DUGDALE TREES

The Parish Council carried out a Tree Survey in February 2022 the results of which are published on the website under Procedures.

Included in the report was the recommendation to fell 2 x Sorbus on the south border of Dugdale Sportsfield – a much used Public Open Space by both sports teams and dog walkers.

There has been a lot of comments made on social media (Bidford Forum) and a resident has contacted the Parish Council Office regarding this.

In view of this, a second opinion was sought which confirmed the recommendation.

The Clerk also sought clarification from insurers who confirmed that if Council went against professional advice, the insurance would not cover it and council would be liable for any damage caused

2. TREES

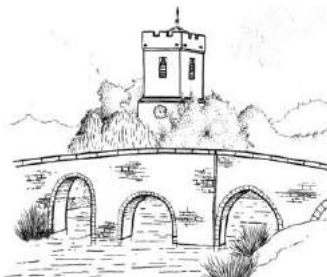
In this year, the Parish Council has planted/is planting a total of 56 and 1500 whips

- i.** 10 trees and 1500 whips on Dugdale Sportsfield
- ii.** 31 trees at Millers Bank, Broom
- iii.** 15 further trees to be planted in verges in the east of the village

-

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9i) COMMUNITIES WG – REPORT AND RESOLUTIONS OCTOBER 2022

Meetings took place on Thursday 20th October 2022 @ 1.30 pm

Attendants: Cllrs Cullum, Richardson and Taylor
Cllr Meredith, sent her apologies
Clerk, Mrs E Uggerloese

1. Monthly Market

- i. As resolved at the September meeting, the contract for setting up, patrolling and taking down has been granted to MGS at an annual cost of £700 – this includes the cost of storage

Recommendation to note

- ii. Bidford Storage contract terminates on 31st October 2022 and the SO has been cancelled

Recommendation to note

Keys returned

Recommendation to note

Confirmation of termination of contract received on 25th Oct. 2022

Recommendation to note

RESOLVED by full Council to note

2. Brighter Bidford

- i. **Road verges** – Limebridge advised that bulb planting has been approved

Recommendation to note

RESOLVED by full Council to note

Item 9i) Communities WG Report and Resolutions 2022

- ii. **Lamp post flags** – After some discussion whether the banners should all come down, considering the cost of removing and reinstalling at £199 each, it was agreed that only the Queens Jubilee Banners (5) should be removed. The Brighter Bidford (5) to remain.

Recommendation to note

RESOLVED by full Council to note

- Consideration was given to the replacement banners and the following images are suggested:

- Vintage Rally
- Market
- Collage of shops – Shopping
- Collage of eateries – Eat Out
- Collage of sports

Cost £1245 (£249 each)

Recommendation to approve the cost and approve suggestions

After a short discussion when it was mentioned that the type of banner a visitor would see would depend on the direction the village was entered it was

RESOLVED by full Council to approve the recommendation

3. Youth Programme – engaging with youth.

Local residents have come forward and offered to work with the Parish Council to engage with teenagers and volunteer evenings to set up activities.

Said activities to be put forward by the teenagers to ensure their engagement.

Potential “hubs”

- i. Fire Station (in positive conversation with them)
- ii. Sports Pavilion – this will require permission from the Sports Association who manage the pavilion, as well as lighting the MUGA area (it was agreed this item should be considered by the Facilities WG as a separate issue)
- iii. Crawford Memorial Hall for potential boxing sessions –

Recommendation Council approves supporting this project under the YVYV banner

There followed a lengthy discussion including the future of the Youth Club, the grant awarded to the Fire Station to improve the kitchen so that the facility could be offered to the local community after which it was proposed that the Council supports the project, in principle, subject to the couple liaising

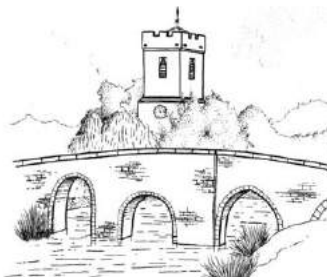
Item 9i) Communities WG Report and Resolutions 2022

with the Youth Club and making a 15-minute presentation of their ideas at the December Parish Council meeting
RESOLVED by full Council to approve the proposal

Item 9i) Communities WG Report and Resolutions 2022

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9ii) FACILITIES WG REPORT & RESOLUTIONS

A Hybrid meeting took place on Tuesday 18th October 2022 @ 1.30 pm

Attendants: Cllrs Hiscock (Chairman) Broadhurst, Deacon, Knight and Williams

1. JUBILEE PARK

Site visited and quotations sought from

- i. Kompan**
£13,125.55
- ii. Proludic**
£8,239.50

As resolved at the September Parish Council Meeting, this WG reconsidered its recommendation and, after carefully looking at both quotations its **Recommendation** is to opt for the Kompan Basket Hoop quotation for the following reasons:

- The model of the actual basket ball hoop post minimises the risk of youngster climbing up the post, as it is at an angle. The Proludic one is not only straight but has handles that could invite hanging from them
- The installation of the surface is better: deeper, larger area, better finished and all debris removed

RESOLVED by full Council to approve the recommendation

Item 9ii) Facilities WG Report & Resolutions Oct. 2022

2. MARLEIGH PARK

Site visited and quotations sought from

- i. **Kompan**
 - a. Basic Greenline Playhouse
£4,885.60
 - b. Villa Greenline Playhouse
£5,415.60
- ii. **Proludic**
Play hut -
£4,607.60

The purpose of this play hut is as an accompaniment of the recently installed picnic tables so children have a similar set up for them.

Recommendation the Kompan Basic Greenline Playhouse is considered the better option fulfilling this.

RESOLVED by full Council to approve the recommendation

3. DUGDALE SPORTSFIELD

- i. It would appear that, apart from archery, other potentially dangerous sports such as golf, are being practised on the field – the danger is that a golf ball can go astray and hit someone.
This WG to consider limiting the type of sports allowed on the Sportsfield to “Team sports being played under supervision”.
The sign on the gate to be updated to include this or any other wording agreed by this WG and confirmed by full council.
Members held a long discussion regarding the possible wording that would be both inclusive and exclusive, reaching no conclusion.
The Clerk was instructed to contact the insurance company for advice who, in turn, referred the Clerk to the Play Inspection Company. The Clerk has sent them an email and is waiting for a reply.
Recommendation to delegate to the WG approval of the wording once this is received from the Play Inspection Company and its found to be acceptable
- ii. The gap in the fencing to the north and northwest of the site was discussed at the last meeting. The Clerk and installer will be looking at this and hopes to report back at the meeting. If not it will be by email.
Site visited on Thursday 13th. Proposal is to install a panel at right angles

Item 9ii) Facilities WG Report & Rolutions Oct. 2022

to the existing fence, closing the gap, clearing the area et.

Cost £898.78 + VAT

After a short discussion it was agreed to consider the installation of 2 x panels

Cost £1,678.73 + VAT

Recommendation is to opt for 2 x panels

RESOLVED by full Council to approve the purchase and installation of 2 x panels

- iii. Consider request for a bench to be installed on the southwest corner.

Cost £785.62 + £100 carriage

Recommendation this be approved

RESOLVED by full Council to approve the purchase of a bench

4. ALLOTMENTS

- i. Following a request by the Bidford Allotment Ass. (BAA) to arbitrate an eviction, advice was sought from the National Allotment Ass. (NAS) Details of the case were sent to them and, after assessing the situation, its advice was that the eviction was invalid as the correct procedures had not been followed.

The BAA have been informed accordingly and advised to put some policies in place so that both the Committee and Tenants are clear of the procedures to be followed.

Recommendation to note

RESOLVED by full Council to note

- ii. **BAA and the Parish Council Representative thereon**

Following on from the above, the NAS also gave some legal advice on the role of the Parish Council within the BAA.

- The BAA is independent and the Parish Council representative should not be attending its meetings.
Minutes of the meeting to be sent to the Clerk for posting on the website
- The Parish Council representative should only attend the regular inspections as an observer to ensure the BAA are acting fairly.
- All correspondence to tenants to be sent by the BAA – the Parish Council Clerk to be advised when warning letters are being sent and if these are followed up by an eviction letter so that, in the event the Parish Council has to arbitrate, the Clerk is fully aware of the circumstances.

Item 9ii) Facilities WG Report & Resolutions Oct. 2022

- As per the Memorandum, the Clerk is the Parish Council representative in the event of arbitration/dispute. This was confirmed as the correct procedure both by the NAS and WALC. In the event of arbitration, the Clerk, after considering the case, which may include seeking advice from the NAS, will consult with the Facilities WG before delivering the final decision to the concerned parties.

Recommendation to approve

RESOLVED by full Council to approve

5. THE LEYS

Picnic table installed and residents happy about it. They have now requested a further bench, to the right of the entrance, where parents can sit and watch the children play football

Cost £785.62 + £100 carriage

Recommendation to approve

RESOLVED by full Council to approve

6. HIGH STREET BY THE TELEPHONE

The following is proposed to minimise the current ASB behaviour in the area (Pharmacy were consulted)

- Remove the current bench and replace with a flat (backless) bench in black like the ones by the War Memorial
Cost £629.84 + £100 carriage
- Place the 2 x salt/winter gear bins in the far corner where they are still accessible by the Snow Warden but are out of the way and screened
- Replace the current, old fashioned cycle racks with 2 x pedal rack planter (4 bikes per planter which will be placed against the wall). Includes 7 day self watering system. Details at <https://plantscapeuk.com/products/planters/pedal-park-planter/>
Cost £526.90 per rack + £40 carriage for 2
Recommendation to approve of 3 x proposals
RESOLVED by full Council to approve all 3 recommendations

Item 9ii) Facilities WG Report & Resolutions Oct. 2022

7. POS TRANSFER

Finally progressing. Transfer documents received ready for signing by the Chairman and Vice Chairman and returned to Solicitors: the signed documents were delivered to Solicitors on Friday 21st Oct. at the latest.

Recommendation to note

RESOLVED by full Council to note

8. BIG MEADOW PARKING FEES 2022

Total income for 2022, less costs but inc. VAT was **£48,424.79**

Total for the 2021, which was 5 months, was **£38,045.15**

Income would appear to be consistent since the installation of the ANPR machine at £7.6k per month in 2021 and £8k per month in 2022.

Recommendation to note

RESOLVED by full Council to note

9. ADVERTISING SLATS

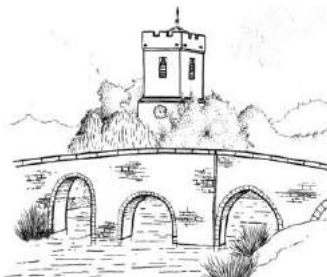
This is in hand with Spacegraphics who will be removing the obsolete slats and replacing with up to date businesses.

Recommendation to note

RESOLVED by full Council to note

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Item 9 iii) GRANT APPLICATION – REPORT & RESOLUTIONS

Members: Cllrs Fleming, Chairman of the Parish Council; Taylor, Vice Chairman, Hiscocks, Chairman of the Facilities WG and Meredith, Chairman of the communities WG

1. WALKING & CYCLING GROUP (YVYV)

Requesting finds for the printing of 5 x 100 Local Walks Leaflets to be made available in various sites(library, Village Café, The Eaterie etc) within the Parish to encourage the use of facilities within the village and improve health

Cost £245

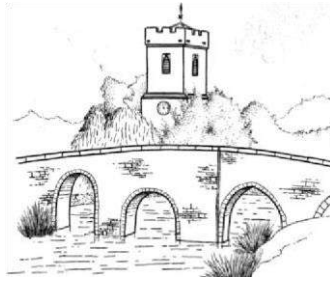
Grant request £245 (from the YVYV fund)

Recommendation to grant £245 from the YVYV fund

RESOLVED by full Council to approve the grant under the YVYV funding

Item 9iii) Grant Application Report & Resolution Oct. 2022

BIDFORD ON AVON PARISH COUNCIL In the County of Warwickshire



ITEM 9iv) YOUR VILLAGE YOUR VOICE WG – REPORT OCTOBER 2022

At the September Parish Council Meeting it was resolved to postpone the decision of YVYV WG Membership due to the large numbers of apologies received and accepted.

According to the Terms of Reference, approved by Council on 25th July 2022, Membership will include **3 Parish Councillors**.

Membership of the YVYV WG, when this was a “work in progress” included:

- Cllr Hiscocks
- Cllr Meredith
- Cllr Williams

Other members are:

- Amanda Billingsley- Chairman Climate Change Group
- John Cashmore – Chairman Walking & Cycling WG
- Elisabeth Uggerloese – Clerk

Councillors to elect 3 Councillors one of which will become the Chairman of the WG

It was proposed to postpone this election as 3 x apologies had been received
RESOLVED by full Council to postpone the election of members to the YVYV WG

Bidford on Avon Parish Council
Supplier Payment and Bank Payment by Bank

Date From: 01/09/2022

Date To: 30/09/2022

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
5573	01/09/2022	PP	STORAGE	SO	Storage for items owned by Parish Council	75.90	-	75.90
5574	01/09/2022	PP	O2	DD	Monthly phone charge	59.70	-	59.70
5594	08/09/2022	PP	HAVEN	DD	Streetlight electricity charge	8.54	-	8.54
5591	14/09/2022	PP	STRATFORD	DD	Stratford on Avon DC - Rates	53.00	-	53.00
5592	14/09/2022	PP	STRATFORD	DD	Stratford on Avon DC - Rates	56.00	-	56.00
5593	14/09/2022	PP	STRATFORD	DD	Stratford on Avon DC - Rates	115.00	-	115.00
5595	14/09/2022	BP	SCOTT	DD	Scottish power 16061138656	33.00	-	33.00
5597	16/09/2022	PP	GPUK	DD	Global payment LLP	948.73	-	948.73
5596	20/09/2022	PA	HAVEN	DD	Streetlight electricity charge	4,831.95	-	4,831.95
5707	21/09/2022	PA	WaterPlus	DD	Water charge	11.70	-	11.70
5708	21/09/2022	PP	EON	DD	Elec Charge	249.83	-	249.83
5706	23/09/2022	BP	UGGER	BACS	Staff Salaries - Sept 2022	2,631.08	-	2,631.08
5600	26/09/2022	PP	ASTLEY	BACS01	Refuse sacks, toilet duck & anti-bac soap	161.62	-	161.62
5601	26/09/2022	PP	B50	BACS02	Website updates and other works Jul/Sept	446.40	-	446.40
5602	26/09/2022	PP	BLOOM	BACS03	Vinyl date change stickers, Covid volunteers	108.00	-	108.00
5603	26/09/2022	PP	BREAK	BACS04	Civility & Respect training bookings	108.00	-	108.00
5604	26/09/2022	PP	BPS	BACS05	Cement plastic	8.24	-	8.24
5605	26/09/2022	PP	CANON	BACS06	Copier charge	120.88	-	120.88
5606	26/09/2022	PP	GLASDON	BACS07	Liner bags (Pack of 100)	1,270.42	-	1,270.42
5607	26/09/2022	PP	GRUNDON	BACS08	8 Yard front loading container	2,347.01	-	2,347.01
5608	26/09/2022	PP	HAPTC	BACS09	For Civility & Respect training - Cllr	45.00	-	45.00
5609	26/09/2022	PP	HART	BACS10	Heavy duty combination padlock	20.30	-	20.30
5610	26/09/2022	PP	LIME	BACS11	Litter disposal & fence line strimming	135.60	-	135.60
5611	26/09/2022	PP	MARSHALL	BACS12	Ollerton festival table	2,722.70	-	2,722.70
5612	26/09/2022	PP	MGS	BACS13	Maintain Bid Meadow, grass cutting, move furniture	10,210.00	-	10,210.00
5613	26/09/2022	PP	PARISH	BACS14	Parish online - Digital mapping (annual)	268.80	-	268.80
5614	26/09/2022	PP	PRICKETT	BACS15	Cleck all play areas	598.00	-	598.00
5615	26/09/2022	PP	PROELECTRIC	BACS16	Solar street light & installation	5,904.00	-	5,904.00
5616	26/09/2022	PP	SHAKES	BACS17	Bronze membership to 31st Aug 2022	220.50	-	220.50
5617	26/09/2022	PP	SLCC	BACS18	Civility & Respect-Event fee	144.00	-	144.00
5618	26/09/2022	PP	SPACE	BACS19	A4 Dibond signs - 'Toilets'	24.00	-	24.00
5619	26/09/2022	PP	UGGER	BACS20	Clerks expense & mileage claim	54.55	-	54.55
5620	26/09/2022	PP	WARWICK	BACS21	Rental Apr22-Sept 22 - Land at The Leys	100.00	-	100.00
5709	26/09/2022	PA	CMH	SO	Crawford Memorial Hall Hire	75.00	-	75.00
5710	26/09/2022	PA	WaterPlus	DD	Water charge	102.17	-	102.17
5711	27/09/2022	PA	BCL	SO	Library License Agreement	200.00	-	200.00
5712	27/09/2022	PP	VODA	DD	Phone & Broadband Bill	37.50	-	37.50
5705	29/09/2022	BP	GRANT	BACS	Freedom Forest School-Grant	776.00	-	776.00
5755	30/09/2022	BP	Pension	SO	Warks PS Pension Due	896.36	-	896.36
5756	30/09/2022	PA	MICRO	SO	Monthly hosting fee	55.14	-	55.14
5757	30/09/2022	PP	DCK	SO	Accounting Services	264.00	-	264.00
5758	30/09/2022	PP	LIMEBRID	SO	Monthly maintenance	3,415.20	-	3,415.20
						39,913.82	-	39,913.82

Bidford on Avon Parish Council
List of Sales Receipt & Bank Receipt By Bank

Date From: 01/09/2022

Date To: 30/09/2022

Bank: Current Bank A/C

No	Date	Type	Ref	Details	Net	Tax	Gross
5567	01/09/2022	BR	BGC	Card Txn - Carparking fee	324.17	64.83	389.00
5568	01/09/2022	BR	BGC	Card Txn - Carparking fee	497.50	99.50	597.00
5569	01/09/2022	BR	BGC	Card Txn - Carparking fee	655.00	131.00	786.00
5570	01/09/2022	BR	BGC	Card Txn - Carparking fee	937.50	187.50	1,125.00
5571	01/09/2022	BR	FPI	Miss Sweet Potato INV547	150.00	-	150.00
5572	02/09/2022	BR	BGC	Card Txn - Carparking fee	226.67	45.33	272.00
5575	05/09/2022	BR	BGC	Card Txn - Carparking fee	269.17	53.83	323.00
5576	06/09/2022	BR	BGC	Card Txn - Carparking fee	337.50	67.50	405.00
5577	07/09/2022	BR	BGC	Card Txn - Carparking fee	70.00	14.00	84.00
5578	07/09/2022	BR	BGC	Card Txn - Carparking fee	189.17	37.83	227.00
5579	07/09/2022	BR	BGC	Card Txn - Carparking fee	200.00	40.00	240.00
5580	08/09/2022	BR	BGC	Card Txn - Carparking fee	125.00	25.00	150.00
5581	08/09/2022	BR	FPI	Miss Sweet Potato INV547	150.00	-	150.00
5582	09/09/2022	BR	BGC	Card Txn - Carparking fee	72.50	14.50	87.00
5583	12/09/2022	BR	BGC	Card Txn - Carparking fee	47.50	9.50	57.00
5584	13/09/2022	BR	BGC	Card Txn - Carparking fee	30.00	6.00	36.00
5585	14/09/2022	BR	BGC	Card Txn - Carparking fee	72.50	14.50	87.00
5586	14/09/2022	BR	BGC	Card Txn - Carparking fee	226.67	45.33	272.00
5587	14/09/2022	BR	BGC	Card Txn - Carparking fee	325.00	65.00	390.00
5588	15/09/2022	BR	BGC	Card Txn - Carparking fee	100.00	20.00	120.00
5589	15/09/2022	BR	BGC	SDC-Precept 2nd Half Received	149,282.50	-	149,282.50
5590	15/09/2022	BR	FPI	Miss Sweet Potato INV547	150.00	-	150.00
5598	16/09/2022	BR	BGC	Card Txn - Carparking fee	80.00	16.00	96.00
5599	20/09/2022	BR	BGC	Card Txn - Carparking fee	112.50	22.50	135.00
5687	21/09/2022	BR	BGC	Card Txn - Carparking fee	95.00	19.00	114.00
5688	22/09/2022	BR	BGC	Card Txn - Carparking fee	101.67	20.33	122.00
5689	22/09/2022	BR	BGC	Card Txn - Carparking fee	235.00	47.00	282.00
5690	22/09/2022	BR	BGC	Card Txn - Carparking fee	262.50	52.50	315.00
5691	22/09/2022	BR	BGC	Card Txn - Carparking fee	275.00	55.00	330.00
5692	22/09/2022	BR	FPI	Miss Sweet Potato INV547	150.00	-	150.00
5693	23/09/2022	BR	BGC	Card Txn - Carparking fee	80.00	16.00	96.00
5694	26/09/2022	BR	BGC	Card Txn - Carparking fee	67.50	13.50	81.00
5695	27/09/2022	BR	BGC	Card Txn - Carparking fee	85.00	17.00	102.00
5696	27/09/2022	BR	DEPOSIT	Coop-Burial Income	325.00	-	325.00
5697	27/09/2022	BR	DEPOSIT	Coop-Memorial Income	105.00	-	105.00
5698	28/09/2022	BR	BGC	Card Txn - Carparking fee	75.00	15.00	90.00
5699	28/09/2022	BR	BGC	Card Txn - Carparking fee	305.00	61.00	366.00
5700	28/09/2022	BR	BGC	Card Txn - Carparking fee	606.67	121.33	728.00
5701	29/09/2022	BR	BGC	Card Txn - Carparking fee	35.00	7.00	42.00
5754	30/09/2022	BR	BGC	Card Txn - Carparking fee	42.50	8.50	51.00
					<u>157,476.69</u>	<u>1,432.81</u>	<u>158,909.50</u>

To Period: Month 6, September 2022

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
0100	Debtors Control	213.12	
0105	VAT Control A/c	2,851.72	
0110	Prepayments	64.93	
0201	Current Bank A/c	49,686.33	
0204	CCLA PSDF	930,065.58	
0310	General Reserves		170,907.17
0315	EMR Rolling Projects Fund		234,088.31
0326	EMR Allotments		5,675.85
0329	EMR CPCPP -Cycle Paths		3,000.00
0330	EMR S106 fund		116,617.23
0331	EMR - Jacksons Meadow		23,500.00
0332	EMR Election		731.62
0333	EMR S106 Miller Homes		230,735.00
0501	Creditors Control		10,763.84
0515	PAYE Control		2,098.92
1000	Carparking Fees		42,196.73
1001	Lease,Rent,Hire pitches/land		2,245.23
1002	Fishing Rights		1,036.00
1010	Allotment Rents		1,974.31
1012	Concessions		750.00
1120	Room hire and letting Fees		900.00
1121	Sundry Receipts		2,500.00
1130	Burials		2,930.00
1131	Memorials		695.00
1176	Precept		298,565.00
1195	CCLA PSDF Interest received		4,098.61
3200	Profit and Loss Account		44,536.34
4001	Salary & Wages	19,951.09	
4003	Pensions	3,616.73	
4004	WFH Allowance	156.00	
4006	Rent for Room	800.00	
4008	Training Costs	791.22	
4009	Travelling	202.47	
4010	Janitorial	2,352.65	
4011	Business Rates	1,861.27	
4012	Water Rates	306.10	
4013	Rent Paid Parks	6,250.00	
4014	Rent Paid Play Areas	100.00	
4015	Electricity	1,167.82	
4017	Waste Disposal	5,486.68	
4018	Electricity Streetlights	3,781.14	
4019	Gatekeepers Commission	14,480.00	
4021	Telephone	344.47	
4022	Postage & Carriage	8.34	
4023	Office Stationery	52.02	
4024	Subscriptions	2,014.69	
4025	Insurance	5,015.58	
4026	Broadband and Internet	111.90	
4027	Equipment Rental	201.60	
4028	Accounts Support	950.00	
4029	IT & Computer Support	183.80	
4030	Website	987.73	

Date: 25/10/2022
Time: 15:28:46

Bidford on Avon Parish Council
Period Trial Balance

Page: 2

To Period: Month 6, September 2022

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
4032	Publicity & Special Events	115.98	
4034	New Office Equipment	74.30	
4035	Village Improvement	2,977.00	
4036	Building Maintenance	782.64	
4038	Vandalism Repairs	1,744.15	
4039	General Maintenance	5,692.51	
4042	Equipment Maintenance	168.49	
4043	Tree Maintenance	250.00	
4044	Tools & Equipment Purchases	21.92	
4046	Grass Cutting	13,631.00	
4047	Play Area Maintenance	5,333.50	
4048	Footpath & Verge Mtce	13,639.00	
4050	Street Furniture & Signs	20,189.14	
4051	Flower Boxes	3,060.00	
4056	Legal and Professional	400.00	
4057	Audit Fees External & Internal	1,700.00	
4061	Grants and Donations	13,431.50	
4070	Card Processing	3,225.96	
4071	Queen's Platinum Jubilee	5,235.05	
4072	Brighter Bidford	3,290.00	
4073	Storage	379.50	
4910	CP Warm Hub Project	699.36	
4911	CP Your Village, Your Voice (recreation	4,834.80	
4913	Queens Platinum Jubilee	3,284.27	
4991	Rolling Projects Provision	50,000.00	
4992	Funding from Rolling Projects		2,479.89
5130	Tfr from S106 Fund		5,190.00
	Totals:	<u>1,208,215.05</u>	<u>1,208,215.05</u>

Bidford on Avon Parish Council

Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Period From: Month 1, April
Period To: Month 6, September

Year: 2022/23

<u>101 Administration</u>			
Income	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
1120 Room hire and letting Fees	900.00	800.00	100.00
1121 Sundry Receipts	-	-	-
1176 Precept	298,565.00	298,565.00	-
1195 CCLA PSDF Interest Received	<u>4,098.61</u>	<u>250.00</u>	<u>3,848.61</u>
	303,563.61	299,615.00	3,948.61
<u>Expenditure</u>			
4001 Salary & wages	23,567.82	73,300.00	49,732.18
4004 WFH Allowance	156.00	432.00	276.00
4006 Rent for Room	800.00	2,450.00	1,650.00
4008 Training Costs	536.22	3,950.00	3,413.78
4009 Travelling	202.47	500.00	297.53
4010 Janitorial	44.88	100.00	55.12
4011 Business Rates	394.21	400.00	5.79
4020 Sundry Expenses	-	100.00	100.00
4021 Telephone	344.47	1,000.00	655.53
4022 Postage & Carriage	8.34	100.00	91.66
4023 Office Stationery	52.02	500.00	447.98
4024 Subscriptions	1,735.94	2,500.00	764.06
4025 Insurance	5,015.58	-	- 5,015.58
4026 Broadband and Internet	111.90	250.00	138.10
4027 Equipment Rental	201.60	500.00	298.40
4028 Accounts Support	950.00	3,600.00	2,650.00
4029 IT & Computer Support	137.85	2,850.00	2,712.15
4030 Website	987.73	2,000.00	1,012.27
4032 Publicity & Special Events	-	100.00	100.00
4034 New Office Equipment	-	250.00	250.00
4036 Building Maintenance	32.64	-	- 32.64
4039 General Maintenance	27.92	250.00	222.08
4044 Tools & Equipment Purchases	13.22	-	- 13.22
4056 Legal and Professional	400.00	1,000.00	600.00
4057 Audit Fees External & Internal	<u>1,700.00</u>	<u>1,800.00</u>	<u>100.00</u>
	37,420.81	97,932.00	60,511.19
<u>102 Civic & Democratic</u>			
Expenditure	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
4008 Training Costs	255.00	1,000.00	745.00
4037 Newsletter	75.98	1,650.00	1,574.02
4053 Election Costs	<u>-</u>	<u>1,000.00</u>	<u>1,000.00</u>
	405.28	3,650.00	3,244.72
<u>107 Grants & Donations Power Gen C</u>			
Expenditure	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
4061 Grants and Donations	13,431.50	25,000.00	11,568.50
4071 Queen's Platinum Jubilee	<u>8,519.32</u>	<u>15,000.00</u>	<u>6,480.68</u>
	21,950.82	40,000.00	18,049.18
<u>109 Capitals & Projects</u>			
Expenditure	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
4072 Brighter Bidford	3,290.00	-	- 3,290.00
4910 CP Warm Hub Project	699.36	-	- 699.36
4911 CP Your Village, Your Voice (rec Strategy)	4,834.80	-	- 4,834.80
4991 Rolling Projects Provision	50,000.00	50,000.00	-
4992 Funding from Rolling Projects	<u>- 2,479.89</u>	<u>-</u>	<u>2,479.89</u>
	56,344.27	50,000.00	- 6,344.27
<u>201 Parks & Outside Areas</u>			
Income	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
1000 Carparking Fees	42,196.73	35,000.00	7,196.73
1001 Lease,Rent,Hire Pitches/Land	2,245.23	1,600.00	645.23
1002 Fishing Rights	1,036.00	1,200.00	- 164.00
1003 Moorings Income	-	1,600.00	- 1,600.00
1012 Concessions	750.00	2,000.00	- 1,250.00
	48,727.96	41,400.00	7,327.96

Bidford on Avon Parish Council

Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Period From: Month 1, April
Period To: Month 6, September

Year: 2022/23

Expenditure			
4010 Janitorial	2,307.77	5,000.00	2,692.23
4012 Water Rates	158.00	900.00	742.00
4013 Rent Paid Parks	6,250.00	12,500.00	6,250.00
4014 Rent Paid Play Areas	100.00	200.00	100.00
4015 Electricity	1,167.82	1,500.00	332.18
4017 Waste Disposal	5,486.68	8,000.00	2,513.32
4019 Gatekeepers Commission	14,480.00	4,000.00	- 10,480.00
4020 Sundry Expenses	45.95	2,100.00	2,054.05
4036 Building Maintenance	750.00	1,000.00	250.00
4038 Vandalism Repairs	1,744.15	1,800.00	55.85
4039 General Maintenance	2,393.70	20,000.00	17,606.30
4042 Equipment Maintenance	57.50	200.00	142.50
4043 Tree Maintenance	250.00	400.00	150.00
4044 Tools & Equipment Purchases	8.70	200.00	191.30
4046 Grass Cutting	12,191.00	25,000.00	12,809.00
4047 Play Area Maintenance	5,333.50	15,000.00	9,666.50
4050 Street Furniture & Signs	9,116.34	500.00	- 8,616.34
4070 Card Processing	3,225.96	-	- 3,225.96
	<u>65,067.07</u>	<u>-</u>	<u>98,300.00</u>
			33,232.93
<u>202 Allotments</u>			
Income			
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
1010 Allotment Rents	1,974.31	1,800.00	174.31
	<u>1,974.31</u>	<u>1,800.00</u>	<u>174.31</u>
			174.31
Expenditure			
4012 Water Rates	82.65	750.00	667.35
4039 General Maintenance	388.13	1,000.00	611.87
5026 Tfr to EMR Allotments	-	50.00	50.00
	<u>1,515.37</u>	<u>1,800.00</u>	<u>284.63</u>
			284.63
<u>203 Cemetery</u>			
Income			
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
1130 Burials	2,930.00	5,000.00	- 2,070.00
1131 Memorials	695.00	1,500.00	- 805.00
	<u>3,625.00</u>	<u>6,500.00</u>	<u>- 2,875.00</u>
			2,875.00
Expenditure			
4011 Business Rates	1,467.06	1,320.00	- 147.06
4012 Water Rates	65.45	100.00	34.55
4023 Office Stationery	-	50.00	50.00
4024 Subscriptions	95.00	100.00	5.00
4039 General Maintenance	56.08	8,000.00	7,943.92
4042 Equipment Maintenance	110.99	750.00	639.01
4043 Tree Maintenance	-	1,000.00	1,000.00
4046 Grass Cutting	1,440.00	3,000.00	1,560.00
4048 Footpath & Verge Mtce	65.00	-	- 65.00
4050 Street Furniture & Signs	26.00	-	- 26.00
	<u>3,325.58</u>	<u>14,320.00</u>	<u>10,994.42</u>
			10,994.42
<u>204 Street Lighting</u>			
Expenditure			
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
4018 Electricity Streetlights	3,781.14	1,000.00	- 2,781.14
4054 Streetlights R & M	-	750.00	750.00
	<u>3,781.14</u>	<u>1,750.00</u>	<u>- 2,031.14</u>
			2,031.14
<u>205 Village Management</u>			
Income			
	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
1001 Lease,Rent,Hire Pitches/Land	-	50.00	- 50.00
1055 Agency Work Income	-	3,050.00	- 3,050.00
	<u>-</u>	<u>3,100.00</u>	<u>- 3,100.00</u>
			3,100.00

Bidford on Avon Parish Council

Income & Expenditure by Cost Centre (Advanced Budget and Variance)

Period From: Month 1, April
Period To: Month 6, September

Year: 2022/23

Expenditure				
4032	Publicity & Special Events	40.00	450.00	410.00
4035	Village Improvement	2,977.00	9,100.00	6,123.00
4038	Vandalism Repairs	-	500.00	500.00
4039	General Maintenance	2,826.68	1,000.00	- 1,826.68
4042	Equipment Maintenance	-	800.00	800.00
4043	Tree Maintenance	-	1,000.00	1,000.00
4045	Lengthman	-	1,000.00	1,000.00
4048	Footpath & Verge Mtce	13,574.00	15,000.00	1,426.00
4049	War Memorial Maintenance	-	500.00	500.00
4050	Street Furniture & Signs	10,002.21	3,000.00	- 7,002.21
4051	Flower Boxes	3,060.00	6,000.00	2,940.00
4073	Storage	379.50	-	- 379.50
5130	Tfr from S106 Fund	- 5,190.00	-	5,190.00
		27,853.14	38,350.00	10,496.86
	Total Income	357,890.88	352,415.00	- 5,475.88
	Total Expenditure	217,663.48	346,102.00	128,438.52
	Net Income/(Expenditure)	140,227.40	6,313.00	133,914.40

Bidford on Avon Parish Council
Supplier Payment and Bank Payment by Bank

Date From: 01/10/2022

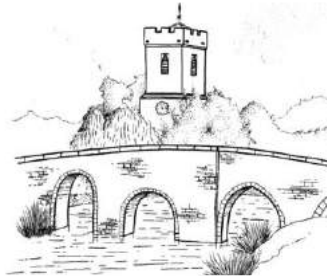
Date To: 31/10/2022

Bank 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
5714	03/10/2022	PP	PKF	BACS	External Audit Fee 21/22	1,200.00	-	1,200.00
5715	03/10/2022	PP	O2	DD	Monthly phone charge	58.26	-	58.26
5716	07/10/2022	PP	WaterPlus	DD	Water charge	87.07	-	87.07
5717	18/10/2022	PP	GPUK	DD	Global payment LLP	254.72	-	254.72
5718	19/10/2022	PA	DRAX	DD	Water charge	597.80	-	597.80
5719	20/10/2022	PA	WaterPlus	DD	Water charge	11.70	-	11.70
5720	21/10/2022	PP	EON	DD	Elec Charge	255.49	-	255.49
5721	24/10/2022	PA	CMH	SO	Crawford Memorial Hall Hire	75.00	-	75.00
5722	24/10/2022	PA	WaterPlus	DD	Water charge	102.17	-	102.17
5723	14/10/2022	BP	HMRC	BACS	HMRC PAYE/NI Due	2,098.92	-	2,098.92
5724	14/10/2022	PP	STRATFORD	DD	Stratford on Avon DC - Rates	56.00	-	56.00
5725	14/10/2022	PP	STRATFORD	DD	Stratford on Avon DC - Rates	115.00	-	115.00
5726	14/10/2022	BP	SCOTT	DD	Scottish power 16061138656	33.00	-	33.00
5727	03/10/2022	BP	STORAGE	SO	Storage for items owned by Parish Council	63.25	-	75.90
5778	31/10/2022	PP	ARTY	BACS01	Church hall Room hire - Sept	38.25	-	38.25
5779	31/10/2022	PP	B50	BACS02	Website hosting	122.26	-	122.26
5780	31/10/2022	PP	BARLOW	BACS03	Rent at Bigmeadow Oct22/23	6,250.00	-	6,250.00
5781	31/10/2022	PP	BASFORD	BACS04	Spares - 2 x Rolls of strimmer cord	49.90	-	49.90
5782	31/10/2022	PP	BPS	BACS05	Drill bits, building sand, titalium padlock	96.36	-	96.36
5783	31/10/2022	PP	EDGE	BACS06	Microsoft 365 - Annual fee	64.80	-	64.80
5784	31/10/2022	PP	GRUNDON	BACS07	8 Yard Frontloading container	493.72	-	493.72
5785	31/10/2022	PP	HAPTC	BACS08	Civility & Respect - Cllr training x 2	30.00	-	30.00
5786	31/10/2022	PP	HARTWELL	BACS09	Rapidset fence post concrete	231.12	-	231.12
5787	31/10/2022	PP	MGS	BACS10	Cemetery Gatekeeper, gate posts, move old bench	10,740.00	-	10,740.00
5788	31/10/2022	PP	PRICKETT	BACS11	Check all play area	747.50	-	747.50
5789	31/10/2022	PP	PROPLANT	BACS12	2.7 Tonne mini excavator	181.32	-	181.32
5790	31/10/2022	PP	SLCC	BACS13	Staff training	162.00	-	162.00
5791	31/10/2022	PP	STRATNEWS	BACS14	Job listing - Recruitment	407.52	-	407.52
5792	31/10/2022	PP	SAPPHIRE	BACS15	Brass 'Pete Burr' plus fisherman logo	36.60	-	36.60
5793	31/10/2022	PP	UGGER	BACS16	Clerk - Travel and expense claim	205.43	-	205.43
5794	31/10/2022	BP	ARTY	GRANT	Arty Avon - Grant	1,108.75	-	1,108.75
5795	31/10/2022	BP	BROOM	GRANT	Broom Christmas Light - Grant	285.00	-	285.00
						26,258.91	-	26,271.56

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



Following guidance, the Parish Council would encourage those attending the meeting to wear a face covering and respect each other's space. Council will continue to ventilate the room during the meeting.

To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Room, Bramley Way, B50 4QG on Monday 31st October 2022 @ 7.30 pm to transact the following business

26th October 2022

Elisabeth Uggerløse
Clerk to the Parish Council

AGENDA

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
 - i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28th February 2022, effective from 1st May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
 - ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.
Dispensations will be granted as appropriate.
- 3. To approve** the Minutes of the meeting held on 26th September 2022

4. **Public Forum** questions from members of the public. Please be aware that Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.
5. **Councillor Forum** Questions from members of the Council. Councillors are reminded to raise questions that are pertinent to Council. Administrative questions to the Clerk should be directed directly to her outside the meeting. 3 mins. per issue raised and 15 minutes in total.
6. **To receive** report from County Councillor
7. **To receive** report from District Councillor
8. **To receive** Clerk's report
9. **To consider** Update Reports from the Parish Council's Working Groups
 - i. **Communities WG** – Report & Recommendations circulated
 - ii. **Facilities WG** – Report & Recommendations circulated
 - iii. **Grants WG** – Report & Recommendations circulated
 - iv. **YVYV** – Report
10. **To consider** adopting the Dignity at Work Policy circulated
11. **To consider** passing a resolution to sign up to the Civility and Respect Pledge – circulated
12. **To receive** the completion of the limited Assurance Review for the year ended 31st March 2022 from External Auditors
It should be noted that there were no question raised and no matters arising
13. **To consider** the following planning applications:
 - i. **22/02674/FUL Mr Paul Tallent, 11-13 White Gates, Welford Road, Barton**
Demolition of existing shed. Erection of detached double garage with store and solar panels to roof
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RHUHULPMIO500>
 - ii. **22/02708/FUL Kirstian Frost and Ian Burley, Avonside, 12 Grange Road, B50 4BY**
Single storey extension to form kitchen/dining area and an indoor swimming pool. Garage extension to form two additional garage spaces. Installation of solar panels on roof of garage and annexe building
Link to application
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RI34X9PMKY500>

iii. 22/03149/TREE Mrs Janice Harris, 17, 17A The Old Vicarage, High Street, B50 4BQ

Proposed

- T1 – Willow – with divided stem across boundaries. Crown thin by 15-20% and height reduction of 2.4 -3 metres from current height of approx 13 metres to approx 10 metres

Link to application

<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RK9BFVPM0KL00>

14. To approve

- i.** September 2022 accounts - circulated
- ii.** October 2022 payments – circulated