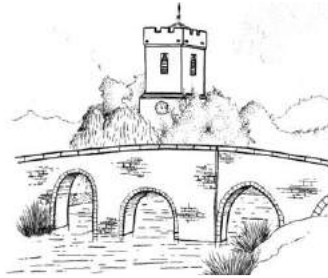


# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



Minutes of the Parish Council Meeting held on Monday 23<sup>rd</sup> January 2023 @ 7.30 pm at the Parish Council Meeting Room, Bramely Way, B50 4QG

### **PRESENT**

Chairman                      Cllr. Fleming

Cllrs.                              Broadhurst, Cullum, Deacon, Meredith, Richardson, Taylor and Williams

In attendance:                Mrs E. Uggerløse, Clerk to the Parish Council

Also present                    5 members of the public

Before the beginning of the meeting, the Chairman, on behalf of the Parish Council, welcomed its new member of staff (who was not present), Hilary Wren, who will be joining the Council on Monday 13<sup>th</sup> February 2023 as a part time Administrative Assistant to the Clerk. She has experience in both Parish Council and Voluntary work and will be the first port of call for residents.

### **1. TO RECEIVE AND ACCEPT APOLOGIES**

Apologies received and accepted from Cllrs Hiscocks and Knight

### **2. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA**

- i. All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28<sup>th</sup> February 2022, effective from 1<sup>st</sup> May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.

None declared

PC Mins. January 2023

- ii. Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
None requested

**3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 19<sup>TH</sup> DECEMBER 2022**

Cllr Taylor proposed they be accepted and signed as being accurate  
**RESOLVED** that the Minutes be accepted and signed by the Chairman

**4. TO RECEIVE REPORT FROM AMANDA BILLINGSLEY, CHAIRMAN OF THE YOUR VILLAGE YOUR VOICE BIDFORD CLIMATE ACTION GROUP**

Presentation and report made – this is attached to these Minutes of which it forms an integral part.

**RESOLVED** to note

**5. PUBLIC FORUM**

**South Warwickshire Local Plan** – resident asked why there was no consultation taking place in Bidford? And where could the information be found?

The Chairman advised that he would take the first issue up with the relevant officer at Stratford on Avon DC

The Clerk advised that she would ensure the information was posted on the Parish Council website and that a hard copy was available in the entrance

**6. COUNCILLOR FORUM**

- i. **E Cycles** – had any progress been made?

The Clerk advised that the take up had not been great last summer and that a second campaign is programmed for Spring 2023

- ii. **Defibrillator Training** St John's Ambulance were willing to arrange some training for the use of the village defibrillators. This was welcome by Council and it was agreed to arrange this for Half Term.

**7. TO RECEIVE REPORT FROM COUNTY COUNCILLOR**

County Councillor Pemberton was not present.

The Clerk advised that the details of the roundabout costing had been sent to Cllr Pemberton as instructed but had not been heard back to date.

**8. TO RECEIVE REPORT FROM DISTRICT COUNCILLORS**

- i. **Recycling** between 29<sup>th</sup> Dec. to 9<sup>th</sup> Jan. 400 Tons of food waste had been collected. This is recycled to produce methane which is then sold as fuel. The figures show households are recycling more and using the grey (normal waste) bins less.  
SDC is a partner in a new recycling unit (MRF) being built in Coventry which means more recycling and it will become self sufficient

- ii. **Act on Energy** – SDC has set £250k over 2 years towards this

- iii. **Citizens Advice** – funding has also been made available to fund this

**RESOLVED** to note

## 9. RECEIVE CLERK'S REPORT

- i. The Business Information Signage Boards at each side of the bridge, have been updated with signs for the new businesses and removal of those that are no longer trading
- ii. **Village Litter Bins** – it had been noted that residents are using the Parish Council litter bins to dispose of their home litter. This is considered fly tipping and is illegal.  
**RESOLVED** to note

## 10. TO CONSIDER REPORTS AND RECOMMENDATIONS FROM THE PARISH COUNCIL WORKING GROUPS

- i. **Communities WG** – Report and Resolutions attached to these Minutes of which they form an integral part
- ii. **Facilities WG** – Report and Resolutions attached to these Minutes of which it forms an integral part

## 11. TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS

- i. **22/03720/FUL Mr and Mrs B Sussens, Avonbank, 6 Grange Road, B50 4BY**  
Demolish existing house and contract replacement dwelling  
Link to application  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RN6S57P M0IH00>  
It is within the village boundary and there would be no adverse impact  
**RESOLVED** no objection
- ii. **23/00045/TPO Mr Simon Stead, 18 Waterloo Road, B50 4DL**  
T1 – Yew – Crown lift to approximately 4 metres above ground on left hand side of tree as viewed from the roadside  
Link to application  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=R02178P MK6N00>  
**RESOLVED** support as it is good tree management
- iii. **23/00082/FUL Mrs Singh, 1 Howard Close, B50 4EL**  
Proposed front porch  
Link to application  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=ROBLEPP MIGG00>  
**RESOLVED** no objection
- iv. **23/00127/TREE Mr Chris Size, Maple Tree Cottage, 11 Grange Road, B50 4BY**  
T1 – Rhobina Tree – fell  
Link to application  
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=ROMEPP MHFD00>

Some concern was raised that the felling could be as a result of poor tree management. It was noted that the felled tree would be replaced  
**RESOLVED** no representation and request made that the felled tree be replaced by 2 x trees as per Parish Council Policy

**12. TO APPROVE**

**i. Completed accounts for the month of December 2022**

These had been circulated.

**RESOLVED** to approve the accounts

**ii. To approve payments to be made in January 2023**

List of payments had been circulated.

The total amount for the payment list is £41,969.41 as per the enclosed

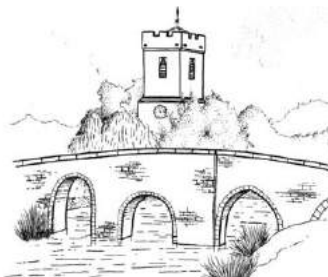
Total BACS payment approved : £38,324.50

**RESOLVED** to approve the payments

The meeting closed at approx. 8.35 pm

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **Item 10i) COMMUNITIES WG – REPORT AND RESOLUTIONS JANUARY 2023**

A virtual meeting took place on Tuesday 17<sup>th</sup> January 2023 @ 4.30 pm

Attendants: Cllrs Cullum, Meredith, Richardson and Taylor  
Clerk, Mrs E Uggerloese

#### **1. ANNUAL PARISH ASSEMBLY**

To consider the event being a Climate Action/cost of Living event this year – Amanda Billingsley, chairman of the Climate Action Group, is keen to have an opportunity to gauge the interest of the local community as well as offering practical information.

The idea is to invite different agencies/residents, who can have stands and offer advice. chat with residents etc. Advice on how to reduce or mitigate energy costs will also be available.

#### **RECOMMENDATION**

- Day of the Annual Parish Assembly be Saturday 22<sup>nd</sup> April – Earth Day. Times to be confirmed
- That the Annual Parish Assembly be a Climate Action/Cost of Living Event

Following a discussion when concerns were raised that the Annual Parish Assembly should be fully dedicated to Climate Action/Cost of Living without the presence of local organisations such as the sports associations, it was proposed the event be “themed” as Climate Action/Cost of Living but open to more local associations

Item 9i) Communities WG Report and Resolutions Jan. 2023

**RESOLVED** that the Annual Parish Meeting take place on Saturday 22<sup>nd</sup> April 2023, times to be confirmed, and that it be “themed” as Climate Action/Cost of Living but open to other local organisations.

## **2. UK SHARED PROSPERITY FUND (UKSPF)**

As advised, SDC is inviting bids for the first lot – window closes on 25<sup>th</sup> January and a second one open in May/June

- i. Consider which projects would be suitable? E.g. Men in Sheds
- ii. Does Council apply for the 2022/23 bid or wait for the 2023/24

Members of the WG discussed this funding at length and agreed it needed more investigation as to what projects would be suitable and successful.

**RECOMMENDATION** to make the bid for the 2023/24 funding and look at which projects would be suitable

**RESOLVED** to accept the recommendation and work towards identifying possible projects to bid for in 2023/24

## **3. KINGS CORONATION**

To consider holding an event and make recommendation to Council

### **RECOMMENDATION**

Ring fence £10,000 to cover the costs of

- Street Party all along High Street
- Catering
- Hiring of tables, chairs etc
- Entertainment

There was a lengthy discussion as to how this could be arranged with a suggestion it take place on the Big Meadow. This had been considered by the Communities WG and discarded due to the insecurity of the weather and health and safety issues crossing the Bridge, which would have to be closed. Due to this, the recommendation was for it to be on the High Street.

Proposal for having the coronation showed on a big screen was put forward so that the event could be watched as a community. In view of this it was proposed the amount to be ring fenced should be £15k to cover all eventualities.

**RESOLVED** to ring fence £15,000 for the event and the Communities WG to look into the possibility of hiring a Big Screen/TV and other entertainment as well as the date when the celebrations should take place.

## **4. BRIGHTER BIDFORD**

### **i. Lamp post flags**

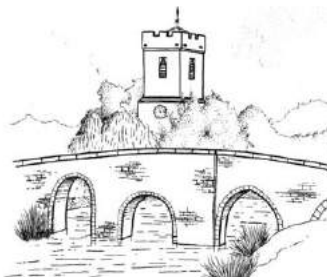
- ✓ Purchase Order raised and sent

Item 9i) Communities WG Report and Resolutions Jan. 2023

- ✓ Artwork – work in process  
**RESOLVED** to note
- ii. **Pride of My Drive** – proposal to encourage dwellers to take care and pride of the space outside their houses:
  - ✓ Keep clear of litter
  - ✓ Keep clear of weeds**RECOMMENDATION** not to proceed as too onerous on local community  
**RESOLVED** not to proceed with this proposal
- iii. **Water Fountain**  
Update for consideration – having investigated this with various sources, the **RECOMMENDATION** is not to proceed due to Health and Safety issues. Consider revisiting Bottle Refill  
**RESOLVED** not to proceed with the water fountain and revisit the bottle refill scheme
- iv. Overhanging hedges – this is a constant problem every spring/summer as hedges are not maintained and pedestrians are unable to use the pavements and are pushed on to the road.  
**RECOMMENDATION** have a social media campaign with digital image and the words “*Don’t let your hedge hog the pavement*”  
**RESOLVED** to approve the social media campaign.

# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



### **Item 10ii) FACILITIES WG REPORT & RESOLUTIONS**

A meeting took place on Thursday 12<sup>th</sup> January 2023 @ 10.15 am

Attendants: Cllrs Hiscock (Chairman) Broadhurst, Deacon and Williams.  
Apologies received from Cllr Knight

#### **1. DUGDALE SPORTSFIELD**

The Parish Council has received a request from National Grid (once known as Western Power) to consider repositioning a pole, currently on land pertaining to 16 Burnell Close. It is from these residents that the request has emanated – they have not contacted the Parish Council.

The Parish Council is asked to consider whether it will accept this. The area was visited by some members of the Facilities WG and the Clerk, the latter with the Officer of National Grid and concern was expressed as the proposed work is close to newly planted trees, the existing car park area and will require maintenance. Whilst it will be National Grid carrying out the maintenance it does mean access to and working on, Parish Council land.

Map enclosed

**RECOMMENDATION** to refuse the request

**RESOLVED** to refuse the request

Item 10ii) Facilities WG Report & Resolutions Jan. 2023



## **2. SOLAR LIGHTS FOOTPATH FROM THE MEADOWS TO BOVIS ESTATE**

This has been requested as it is a very dark area encouraging ASB.

The cost for purchase and installation of 2 x AE 6010 Split Solar Lights would be **£3,363.00 (ex VAT)** Lead time is approx 4 weeks.

**RECOMMENDATION** to approve the purchase and installation of 2 solar lights to be positioned, if possible, within the publicly owned section.

**RESOLVED** to approve the purchase and installation of the 2 x solar lights at a cost of £3,363.00

## **3. DUGDALE TREES**

Following recent inspection, detailed quotation for work to be carried out on trees in this POS has been received.

Total cost is £2,250.

Quotation from replacement trees has also been received and considered. Each tree will be 3 to 4 metres plus in height and will be supplied and planted with tree support and ties. Cost per tree £150.

There will be 4 trees, possibly 5, and Council policy is to replace each felled tree with 2 x new ones. Cost will be £1,200 for 8 new trees and £1,500 for 10,

**RECOMMENDATION** to approve the quotation and request the work be carried out as soon as possible and replacement trees planted this winter.

**RESOLVED** to approve the tree work, at a cost of £2,250, to be carried out as soon as possible and the purchase of 2 x trees for each felled, at a cost of £150 per tree.

**Bidford on Avon Parish Council**

**Income & Expenditure by Cost Centre (Advanced Budget and Variance)**

Period From: Month 1, April  
Period To: Month 9, December

Year: 2022/23

<b><u>101 Administration</u></b>				
	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	
<b>Income</b>				
1120 Room hire and letting Fees	700.00	800.00	-	100.00
1121 Sundry Receipts	1,976.06	-	-	1,976.06
1176 Precept	298,565.00	298,565.00	-	
1195 CCLA PSDF Interest Received	8,977.60	250.00	-	8,727.60
	<b>310,218.66</b>	<b>299,615.00</b>		<b>10,603.66</b>
<b>Expenditure</b>				
4001 Salary & wages	38,234.33	73,300.00	-	35,065.67
4004 WFH Allowance	234.00	432.00	-	198.00
4006 Rent for Room	1,800.00	2,450.00	-	650.00
4008 Training Costs	1,061.22	3,950.00	-	2,888.78
4009 Travelling	345.65	500.00	-	154.35
4010 Janitorial	54.88	100.00	-	45.12
4011 Business Rates	508.42	400.00	-	108.42
4020 Sundry Expenses	-	100.00	-	100.00
4021 Telephone	525.64	1,000.00	-	474.36
4022 Postage & Carriage	13.78	100.00	-	86.22
4023 Office Stationery	125.94	500.00	-	374.06
4024 Subscriptions	2,334.14	2,500.00	-	165.86
4025 Insurance	5,015.58	-	-	5,015.58
4026 Broadband and Internet	197.60	250.00	-	52.40
4027 Equipment Rental	383.46	500.00	-	116.54
4028 Accounts Support	2,657.60	3,600.00	-	942.40
4029 IT & Computer Support	323.65	2,850.00	-	2,526.35
4030 Website	1,541.24	2,000.00	-	458.76
4032 Publicity & Special Events	339.60	100.00	-	239.60
4034 New Office Equipment	-	250.00	-	250.00
4036 Building Maintenance	32.64	-	-	32.64
4039 General Maintenance	27.92	250.00	-	222.08
4044 Tools & Equipment Purchases	13.22	-	-	13.22
4056 Legal and Professional	400.00	1,000.00	-	600.00
4057 Audit Fees External & Internal	1,700.00	1,800.00	-	100.00
4113 Rent - Office	37.50	-	-	37.50
	<b>57,908.01</b>	<b>97,932.00</b>		<b>40,023.99</b>
<b><u>102 Civic &amp; Democratic</u></b>				
<b>Expenditure</b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	
4008 Training Costs	270.00	1,000.00	-	730.00
4034 New Office Equipment	74.30	-	-	74.30
4037 Newsletter	75.98	1,650.00	-	1,574.02
4053 Election Costs	-	1,000.00	-	1,000.00
	<b>420.28</b>	<b>3,650.00</b>		<b>3,229.72</b>
<b><u>107 Grants &amp; Donations Power Gen C</u></b>				
<b>Expenditure</b>	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	
4061 Grants and Donations	18,610.33	25,000.00	-	6,389.67
4071 Queen's Platinum Jubilee	8,894.16	15,000.00	-	6,105.84
	<b>27,504.49</b>	<b>40,000.00</b>		<b>12,495.51</b>
<b><u>109 Capitals &amp; Projects</u></b>				
<b>Income</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	
1178 Grants Received	55,976.02	-	-	55,976.02
	<b>55,976.02</b>	<b>-</b>		<b>55,976.02</b>
<b>Expenditure</b>				
4056 Legal and Professional	1,459.00	-	-	1,459.00
4072 Brighter Bidford	3,290.00	-	-	3,290.00
4901 CP Play Equipment	26,927.15	-	-	26,927.15
4909 CP Open Spaces	4,265.68	-	-	4,265.68
4910 CP Warm Hub Project	1,172.58	-	-	1,172.58
4911 CP Your Village, Your Voice (rec Strategy)	4,834.80	-	-	4,834.80
5019 Tfr to EMR Devolved Services	55,976.02	-	-	55,976.02
4991 Rolling Projects Provision	50,000.00	50,000.00	-	
4992 Funding from Rolling Projects	- 38,288.26	-	-	38,288.26
	<b>109,636.97</b>	<b>50,000.00</b>		<b>- 59,636.97</b>

**Bidford on Avon Parish Council**

**Income & Expenditure by Cost Centre (Advanced Budget and Variance)**

Period From: Month 1, April  
Period To: Month 9, December

Year: 2022/23

**201 Parks & Outside Areas**

	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	
<b>Income</b>				
1000 Carparking Fees	42,870.06	35,000.00	7,870.06	
1001 Lease,Rent,Hire Pitches/Land	2,245.23	1,600.00	645.23	
1002 Fishing Rights	1,036.00	1,200.00	- 164.00	
1003 Moorings Income	-	1,600.00	- 1,600.00	
1012 Concessions	750.00	2,000.00	- 1,250.00	
1121 Sundry Receipts	2,500.00	-	2,500.00	
	<b>49,401.29</b>	<b>41,400.00</b>		<b>8,001.29</b>

**Expenditure**

4010 Janitorial	2,307.77	5,000.00	2,692.23	
4012 Water Rates	315.83	900.00	584.17	
4013 Rent Paid Parks	6,250.00	12,500.00	6,250.00	
4014 Rent Paid Play Areas	100.00	200.00	100.00	
4015 Electricity	776.80	1,500.00	723.20	
4017 Waste Disposal	5,926.51	8,000.00	2,073.49	
4019 Gatekeepers Commission	14,480.00	4,000.00	- 10,480.00	
4020 Sundry Expenses	45.95	2,100.00	2,054.05	
4036 Building Maintenance	750.00	1,000.00	250.00	
4038 Vandalism Repairs	2,747.40	1,800.00	- 947.40	
4039 General Maintenance	2,561.93	20,000.00	17,438.07	
4042 Equipment Maintenance	57.50	200.00	142.50	
4043 Tree Maintenance	250.00	400.00	150.00	
4044 Tools & Equipment Purchases	15.95	200.00	184.05	
4046 Grass Cutting	14,221.00	25,000.00	10,779.00	
4047 Play Area Maintenance	6,624.50	15,000.00	8,375.50	
4050 Street Furniture & Signs	9,146.84	500.00	- 8,646.84	
4056 Legal and Professional	1,500.00	-	- 1,500.00	
4070 Card Processing	3,267.95	-	- 3,267.95	
	<b>71,345.93</b>	<b>98,300.00</b>		<b>26,954.07</b>

**202 Allotments**

	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	
<b>Income</b>				
1010 Allotment Rents	2,945.21	1,800.00	1,145.21	
	<b>2,945.21</b>	<b>1,800.00</b>		<b>1,145.21</b>

**Expenditure**

4012 Water Rates	785.74	750.00	- 35.74	
4039 General Maintenance	388.13	1,000.00	611.87	
4050 Street Furniture & Signs	1,044.59	-	- 1,044.59	
5026 Tfr to EMR Allotments	-	50.00	50.00	
	<b>2,218.46</b>	<b>1,800.00</b>	-	<b>418.46</b>

**203 Cemetery**

	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	
<b>Income</b>				
1130 Burials	4,870.00	5,000.00	- 130.00	
1131 Memorials	695.00	1,500.00	- 805.00	
	<b>5,565.00</b>	<b>6,500.00</b>	-	<b>935.00</b>

**Expenditure**

4011 Business Rates	1,467.06	1,320.00	- 147.06	
4012 Water Rates	80.75	100.00	19.25	
4019 Gatekeepers Commission	7,500.00	-	- 7,500.00	
4023 Office Stationery	-	50.00	50.00	
4024 Subscriptions	95.00	100.00	5.00	
4039 General Maintenance	56.08	8,000.00	7,943.92	
4042 Equipment Maintenance	152.57	750.00	597.43	
4043 Tree Maintenance	-	1,000.00	1,000.00	
4046 Grass Cutting	2,030.00	3,000.00	970.00	
4048 Footpath & Verge Mtce	65.00	-	- 65.00	
4050 Street Furniture & Signs	26.00	-	- 26.00	
	<b>11,472.46</b>	<b>14,320.00</b>		<b>2,847.54</b>

**204 Street Lighting**

	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	
<b>Expenditure</b>				
4018 Electricity Streetlights	5,822.57	1,000.00	- 4,822.57	
4054 Streetlights R & M	-	750.00	750.00	

**Bidford on Avon Parish Council**

**Income & Expenditure by Cost Centre (Advanced Budget and Variance)**

Period From: Month 1, April  
Period To: Month 9, December

Year: 2022/23

5,822.57

1,750.00

- 4,072.57

**Bidford on Avon Parish Council**

**Income & Expenditure by Cost Centre (Advanced Budget and Variance)**

Period From: Month 1, April  
Period To: Month 9, December

Year: 2022/23

**205 Village Management**

	<b><u>Actual</u></b>	<b><u>Budget</u></b>	<b><u>Variance</u></b>	
1001 Lease,Rent,Hire Pitches/Land	-	50.00	-	50.00
1055 Agency Work Income	-	3,050.00	-	3,050.00
	<u>-</u>	<u>-</u>	<u>3,100.00</u>	<u>-</u> 3,100.00
<b>Expenditure</b>				
4024 Subscriptions	183.75	-	-	183.75
4032 Publicity & Special Events	40.00	450.00	-	410.00
4035 Village Improvement	2,977.00	9,100.00	-	6,123.00
4038 Vandalism Repairs	280.00	500.00	-	220.00
4039 General Maintenance	2,826.68	1,000.00	-	1,826.68
4042 Equipment Maintenance	-	800.00	-	800.00
4043 Tree Maintenance	3,500.00	1,000.00	-	2,500.00
4045 Lengthman	-	1,000.00	-	1,000.00
4048 Footpath & Verge Mtce	18,617.00	15,000.00	-	3,617.00
4049 War Memorial Maintenance	-	500.00	-	500.00
4050 Street Furniture & Signs	15,368.25	3,000.00	-	12,368.25
4051 Flower Boxes	4,105.00	6,000.00	-	1,895.00
4072 Brighter Bidford	3,950.00	-	-	3,950.00
4073 Storage	442.75	-	-	442.75
5130 Tfr from S106 Fund	- 7,785.00	-	-	7,785.00
	<u>44,505.43</u>	<u>-</u>	<u>38,350.00</u>	<u>-</u> 6,155.43
<b>Total Income</b>	<b>424,106.18</b>	<b>352,415.00</b>	<b>-</b>	<b>15,715.16</b>
<b>Total Expenditure</b>	<b>330,834.60</b>	<b>346,102.00</b>	<b>-</b>	<b>15,267.40</b>
<b>Net Income/(Expenditure)</b>	<b>93,271.58</b>	<b>6,313.00</b>	<b>-</b>	<b>30,982.56</b>

**Bidford on Avon Parish Council**  
**Supplier Payment and Bank Payment by Bank**

**Date From:** 01/12/2022  
**Date To:** 31/12/2022

**Bank** 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
5927	01/12/2022	PP	O2	DD	Monthly phone charge	58.26	-	58.26
5928	01/12/2022	PP	ROBERT	BACS	Transfer of Land from SDC	1,587.00	-	1,587.00
5929	02/12/2022	PP	ROBERT	BACS	Transfer of Land from SDC - Land Registry	135.00	-	135.00
5930	08/12/2022	PP	WaterPlus	DD	Water charge	26.46	-	26.46
5931	14/12/2022	PP	STRATFORD	DD	Stratford on Avon DC - Rates	115.00	-	115.00
5985	14/12/2022	BP	SCOTT	DD	Scottishpower 16061138656	33.00	-	33.00
5986	16/12/2022	BP	GPUK	DD	Card processing charge	7.00	1.40	8.40
5934	19/12/2022	PP	ARTY	BACS01	Use of Church Hall Nov 2022	51.00	-	51.00
5935	19/12/2022	PP	B50	BACS02	Website update	431.25	-	431.25
5936	19/12/2022	PP	BACC	BACS03	Jubilee Concert Rehearsals - Grant 22/23	235.00	-	235.00
5937	19/12/2022	PP	BLOOM	BACS04	A4 Walk & Cycle Route leaflets	245.00	-	245.00
5938	19/12/2022	PP	BROOM	BACS05	Regualr Hall hire income	37.50	-	37.50
5939	19/12/2022	PP	CANON	BACS06	Copier charge	120.83	-	120.83
5940	19/12/2022	PP	GLASDON	BACS07	Recycling bin C/W metal iners	4,921.88	-	4,921.88
5941	19/12/2022	PP	GRUNDON	BACS08	Rental 8 yard front loading container	491.60	-	491.60
5942	19/12/2022	PP	LIME	BACS09	Carrying out bramble cutting	120.00	-	120.00
5943	19/12/2022	PP	MARSHALLS	BACS10	Festival Straight Seat x 3	3,001.30	-	3,001.30
5944	19/12/2022	PP	PRICK	BACS11	Check all play areas - Nov 2022	598.00	-	598.00
5945	19/12/2022	PP	SLCC	BACS12	Membershp fee and Event fee	924.00	-	924.00
5946	19/12/2022	PP	UGGER	BACS13	Clerk expense claim	113.25	-	113.25
5947	19/12/2022	BP	GRANT	BACS	Bidford Christmas Lights	1,500.00	-	1,500.00
6037	20/12/2022	PA	WaterPlus	DD	Water charge	11.70	-	11.70
6038	20/12/2022	PP	DRAX	DD	Water charge	597.80	-	597.80
6026	23/12/2022	BP	UGGER	BACS	Staff Salary - Dec 2022	2,750.79	-	2,750.79
6028	28/12/2022	BP	BCL	SO	Library License Agreement	200.00	-	200.00
6029	28/12/2022	BP	CRAW	SO	Crawford Memorial Hall Hire	75.00	-	75.00
6030	28/12/2022	PA	WaterPlus	DD	Water charge	102.17	-	102.17
6031	29/12/2022	PA	VODA	DD	Phone & Broadband Bill	37.50	-	37.50
6027	30/12/2022	BP	WARKS	BACS30	WARKS - Pension Due	941.12	-	941.12
6032	30/12/2022	PA	MICRO	SO	Monthly hosting fee	55.14	-	55.14
6033	30/12/2022	PA	DCK	SO	Accounting Services	264.00	-	264.00
6034	30/12/2022	PP	LIMEBRID	SO	Monthly maintenance	3,415.20	-	3,415.20
						<b>23,202.75</b>	<b>1.40</b>	<b>23,204.15</b>

**Bidford on Avon Parish Council**  
**List of Sales Receipt & Bank Receipt By Bank**

Date From: 01/12/2022

Date To: 31/12/2022

Bank: Current Bank A/C

No	Date	Type	Ref	Details	Net	Tax	Gross
5932	01/12/2022	BR	BGC	Funeral partners	390.00	-	390.00
5933	02/12/2022	BR	BGC	Allotments	835.90	-	835.90
6035	09/12/2022	BR	BGC	AVON NAV Tru SW Ant INV	1,958.68	-	1,958.68

3,184.58

-

3,184.58

To Period: Month 9, December 2022

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
0105	VAT Control A/c	11,506.78	
0201	Current Bank A/c	32,103.09	
0204	CCLA PSDF	934,944.57	
0310	General Reserves		170,907.17
0315	EMR Rolling Projects Fund		198,279.94
0319	EMR Devolved Services		55,976.02
0326	EMR Allotments		5,675.85
0329	EMR CPCPP -Cycle Paths		3,000.00
0330	EMR S106 fund		116,617.23
0331	EMR - Jacksons Meadow		23,500.00
0332	EMR Election		731.62
0333	EMR S106 Miller Homes		228,140.00
0501	Creditors Control		35,235.90
0515	PAYE Control		2,682.79
1000	Carparking Fees		42,870.06
1001	Lease,Rent,Hire pitches/land		2,245.23
1002	Fishing Rights		1,036.00
1010	Allotment Rents		2,945.21
1012	Concessions		750.00
1050	Donations		15.00
1120	Room hire and letting Fees		700.00
1121	Sundry Receipts		4,476.06
1130	Burials		4,870.00
1131	Memorials		695.00
1176	Precept		298,565.00
1178	Grants Received		55,976.02
1195	CCLA PSDF Interest received		8,977.60
3200	Profit and Loss Account		44,536.34
4001	Salary & Wages	33,939.71	
4003	Pensions	4,294.62	
4004	WFH Allowance	234.00	
4006	Rent for Room	1,800.00	
4008	Training Costs	1,331.22	
4009	Travelling	345.65	
4010	Janitorial	2,362.65	
4011	Business Rates	1,975.48	
4012	Water Rates	1,182.32	
4013	Rent Paid Parks	6,250.00	
4014	Rent Paid Play Areas	100.00	
4015	Electricity	776.80	
4017	Waste Disposal	5,926.51	
4018	Electricity Streetlights	5,822.57	
4019	Gatekeepers Commission	21,980.00	
4021	Telephone	525.64	
4022	Postage & Carriage	13.78	
4023	Office Stationery	125.94	
4024	Subscriptions	2,612.89	
4025	Insurance	5,015.58	
4026	Broadband and Internet	197.60	
4027	Equipment Rental	383.46	
4028	Accounts Support	2,657.60	
4029	IT & Computer Support	369.60	



To Period: Month 9, December 2022

<u>N/C</u>	<u>Name</u>	<u>Debit</u>	<u>Credit</u>
4030	Website	1,541.24	
4032	Publicity & Special Events	455.58	
4034	New Office Equipment	74.30	
4035	Village Improvement	2,977.00	
4036	Building Maintenance	782.64	
4038	Vandalism Repairs	3,027.40	
4039	General Maintenance	5,860.74	
4042	Equipment Maintenance	210.07	
4043	Tree Maintenance	3,750.00	
4044	Tools & Equipment Purchases	29.17	
4046	Grass Cutting	16,251.00	
4047	Play Area Maintenance	6,624.50	
4048	Footpath & Verge Mtce	18,682.00	
4049	War Memorial Maintenance	15.00	
4050	Street Furniture & Signs	25,585.68	
4051	Flower Boxes	4,105.00	
4056	Legal and Professional	3,359.00	
4057	Audit Fees External & Internal	1,700.00	
4061	Grants and Donations	18,610.33	
4070	Card Processing	3,267.95	
4071	Queen's Platinum Jubilee	5,609.89	
4072	Brighter Bidford	7,240.00	
4073	Storage	442.75	
4113	Rent - Office	37.50	
4901	CP Play Equipment	26,927.15	
4909	CP Open Spaces	4,265.68	
4910	CP Warm Hub Project	1,172.58	
4911	CP Your Village, Your Voice (recreation)	4,834.80	
4913	Queens Platinum Jubilee	3,284.27	
4991	Rolling Projects Provision	50,000.00	
4992	Funding from Rolling Projects		38,288.26
5019	Tfr to EMR Devolved Services	55,976.02	
5130	Tfr from S106 Fund		7,785.00
	Totals:	<u>1,355,477.30</u>	<u>1,355,477.30</u>

**Bidford on Avon Parish Council**  
**Supplier Payment and Bank Payment by Bank**

**Date From:** 01/01/2023  
**Date To:** 23/01/2023

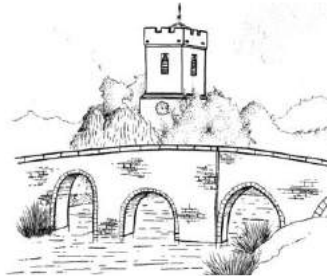
**Bank** 0201

No	Date	Type	Supplier	Ref	Details	Net	Tax	Gross
6060	03/01/2023	PP	O2	DD	Monthly phone charge	58.26	-	58.26
6061	09/01/2023	PP	WaterPlus	DD	Water charge	105.12	-	105.12
6062	16/01/2023	PP	STRATFORD	DD	Stratford on Avon DC - Rates	115.00	-	115.00
6063	18/01/2023	PP	GPUK	DD	Card processing charge	8.40	-	8.40
6064	19/01/2023	PP	DRAX	DD	Water charge	617.74	-	617.74
6065	04/01/2023	BP	OMI	SO	Omicapital	24.60	-	24.60
6066	12/01/2023	BP	HMRC	BACS	HMRC PAYE/NI Due	2,682.79	-	2,682.79
6067	16/01/2023	BP	SCOTT	DD	Scottishpower 16061138656	33.00	-	33.00
6071	23/01/2023	PP	AED	BACS01	Replacement Pad Pack	277.75	-	277.75
6072	23/01/2023	PP	BPS	BACS02	Red building sand & maintenance oil	35.14	-	35.14
6073	23/01/2023	PP	CANON	BACS03	Canon Rent Dec/Feb 2022	97.40	-	97.40
6074	23/01/2023	PP	DCK	BACS04	Budget setting 23/24	747.12	-	747.12
6075	23/01/2023	PP	GLASDON	BACS05	90 Ltr grit bin x 10	1,517.36	-	1,517.36
6076	23/01/2023	PP	GRUNDON	BACS06	Monthly waste collection	18.10	-	18.10
6077	23/01/2023	PP	KOMPAN	BACS07	Play equipment	21,613.38	-	21,613.38
6078	23/01/2023	PP	LIME	BACS08	Amenity bulb planting & vegetation disposal	5,640.00	-	5,640.00
6079	23/01/2023	PP	MARSHALL	BACS09	Festival straight bench	2,117.52	-	2,117.52
6080	23/01/2023	PP	SECURE	BACS10	Fencing work	2,013.60	-	2,013.60
6081	23/01/2023	PP	UGGER	BACS11	Clerks claim	47.13	-	47.13
6082	23/01/2023	PP	WARWICK	BACS12	Bidford east tree planting	4,200.00	-	4,200.00

<b>41,969.41</b>	<b>-</b>	<b>41,969.41</b>
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# **BIDFORD ON AVON PARISH COUNCIL**

## **In the County of Warwickshire**



**Following guidance, the Parish Council would encourage those attending the meeting to wear a face covering and respect each other's space. Council will continue to ventilate the room during the meeting.**

To all Members of the Parish Council

You are hereby summoned to attend a Meeting of the Parish Council to be held at the Parish Council Meeting Room, Bramley Way, B50 4QG, on Monday 27<sup>th</sup> February 2023 @ 7.30 pm to transact the following business

22<sup>nd</sup> February 2023

Elisabeth Uggerløse  
Clerk to the Parish Council

### **AGENDA**

- 1. To receive** and accept apologies
- 2. To receive** any Declaration of Interest on Items on the Agenda
  - i.** All members of the Council are respectfully reminded that in order to comply with the Code of Conduct adopted by the Parish Council on 28<sup>th</sup> February 2022, effective from 1<sup>st</sup> May 2022, if any matter arises during the meeting in which they have declared an Interest, which could be personal or prejudicial, they should declare so and leave the room.
  - ii.** Written requests for Dispensations for DPI should be received by the Clerk no more than 24 hours prior to the meeting.  
Dispensations will be granted as appropriate.
- 3. To approve** the Minutes of the meeting held on 23<sup>rd</sup> January 2023

4. **Public Forum** questions from members of the public. Please be aware that Council will only be able to respond to issues relating to the business to be transacted at the meeting. Approx. 15 minutes in total; 3 minutes per person. (Public Participation at Council Meeting Guidance Notes apply). Please note that this is the **only** opportunity members of the public have to raise issues as, once the meeting has started, all discussions are limited to the Council and Officers.
5. **Councillor Forum** Questions from members of the Council. Councillors are reminded to raise questions that are pertinent to Council. Administrative questions to the Clerk should be directed directly to her outside the meeting. 3 mins. per issue raised and 15 minutes in total.
6. **To receive** report from County Councillor
7. **To receive** report from District Councillor
8. **To receive** Clerk's report
9. **To consider** Reports & Recommendations from the Parish Council's Working Groups
  - i. **Communities WG** – Report & Recommendations circulated
  - ii. **Facilities WG** – Report & Recommendations circulated
  - iii. **Grants WG** – Report & Recommendations circulated
10. **To consider** grant application received from The Crawford Memorial Hall – report circulated
11. **To review** updated Risk Assessment to include
  - i. Added office devices access security
  - ii. New member of staff
12. **To consider** the following planning applications
13. **To approve**
  - i. January 2023 accounts – circulated
  - ii. February 2023 payments – circulated

**Due to the sensitive nature of this item, the Council may resolve to exclude the public (Public Bodies (Admissions of Meetings Act) 1960 s1(2))**

14. **To consider** contribution to pension of new part time member of staff