

NOTED

4. TO RECEIVE AND ACCEPT APOLOGIES

No apologies

5. TO RECEIVE ANY DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

None declared

6. TO ELECT THE PARISH COUNCIL VICE-CHAIRMAN

A motion was put forward proposing Cllr Williams.

A counter proposal was made proposing Cllr Fleming

Following a vote, it was

RESOLVED by 6 votes in favour and 4 against, that Cllr Fleming become Vice Chairman.

7. TO ELECT CHAIRMAN OF THE CONSULTATIVE PLANNING COMMITTEE

A motion was put forward proposing Cllr Broadhurst. However she declined.

A proposal was then put forward for Cllr Fleming and it was

RESOLVED Cllr. Fleming was duly elected Chairman by a unanimous vote

8. TO CONFIRM DELEGATED POWERS TO THE CONSULTATIVE PLANNING COMMITTEE

It was clarified that this was to ensure the Committee's decisions are final and do not need to be confirmed by full Council

RESOLVED by a unanimous vote to confirm delegated powers to these committees

9. TO CONFIRM DELEGATED POWERS TO 2 COUNCILLORS AND THE CLERK TO RESPOND TO PLANNING APPLICATIONS THAT REQUIRE DECISIONS BEFORE THE NEXT MEETING OF THE PARISH COUNCIL

It was clarified that any 2 x Councillors can be approached and that, if the application is either for a large development or is potentially controversial, a Council Meeting would be called

RESOLVED to confirm delegated powers

10. TO CONFIRM THE PARISH COUNCIL'S ELIGIBILITY TO USE THE GENERAL POWER OF COMPETENCE

The Clerk advised that the General Power of Competence allows the Council to do anything it wishes as long as it is legal.

It qualifies as

- i. 75% of its members are elected
- ii. It as a qualified Clerk

It was **RESOLVED** to confirm the use of the General Power of Competence.

11. TO CONSIDER THE MEMBERSHIP OF THE FOLLOWING WORKING GROUPS

Before passing the resolution, the Chairman asked each Councillor whether they would like to be part of the Communities WG, which deals with community issues, events etc., or the Facilities WG, which deals with play grounds, street furniture, Allotments and Burials.

Based on the replies received, the membership was

RESOLVED as follows

- i. **Communities WG**
 - Cllr Cullum
 - Cllr Fleming
 - Cllr Green
 - Cllr Ho
- ii. **Facilities WG**
 - Cllr Broadhurst
 - Cllr Hiscocks
 - Cllr Moore
 - Cllr Richardson
 - Cllr Williams
- iii. **Your Village, Your Voice**, after referring to the Terms of Reference
 - Cllr Green
 - Cllr Ho
 - Cllr Moore

12. TO CONFIRM THE MEMBERSHIP OF

- i. **Grants WG** - Chairman and Vice Chairman of the Parish Council and Chairmen of the Communities and Facilities WG
This had worked well. Membership of the Your Village Your Voice was considered but it was agreed that, as it represented sub groups who could require funds, there could be a conflict of interest.
RESOLVED to appoint the Chairman, Vice Chairman and Chairmen of the Communities WG and Facilities WG
- ii. **Performance Panel** – Chairman and Vice Chairman of the Parish Council
As this panel deals with complaints against Councillors, guidelines are that the Chairman and Vice Chairman lead on this
RESOLVED to approve the appointment of Chairman and Vice Chairman
- iii. **Staffing Panel** – Chairman and Vice Chairman of the Parish Council
Guidelines propose Chairman and Vice Chairman as they are the Councillors who work more closely with the Clerk. However, the Chairman asked if any Councillor would like to be involved. There being no other candidates it was **RESOLVED** to appoint the Chairman and Vice Chairman

13. TO ELECT MEMBERS TO REVIEW THE MONTHLY ACCOUNTS ON A QUARTERLY BASIS

Cllrs Green and Williams advised they were prepared to carry this out

Min. Annual PC May 2023

RESOLVED to appoint Cllr Green and Williams

14. TO ELECT PARISH COUNCIL MEMBERS TO OUTSIDE COMMITTEES

i. Crawford Memorial Hall Committee

One, non-voting member. It should be noted that the representative cannot be an existing member of the Crawford Memorial Hall Management Committee

Cllr Broadhurst was proposed and it was

RESOLVED to appoint Cllr Broadhurst

ii. Broom Village Hall Committee

RESOLVED to re-elect Cllr Cullum as she had been an excellent representative and was well respected.

iii. Parochial Church Charities

The Vicar had contacted the Clerk and clarified that the Constitution states 3 x Trustees, namely:

○ The Vicar

○ The Chairman of the Parish Council

○ A person nominated by the Parish council (does not need to be a Councillor) for a 4 year Term Period

Two nominations were put forward: Cllr Cullum and Cllr Fleming and following a vote it was

RESOLVED by the casting vote of the Chairman, to appoint Cllr Cullum

iv. Perkins Educational Trust - one member

Currently Cllr Cullum who has been elected for a 3 year period

RESOLVED to note

15. TO CONSIDER THE INFORMATION ON COUNCILLORS TO BE PUBLISHED ON THE WEBSITE (DUE TO GDPR THE PARISH COUNCIL IS ASKED TO CONSIDER AND RESOLVE THE LEVEL OF INFORMATION TO BE PUBLISHED)

i. Address

ii. Telephone number

iii. Email (Parish Council email address)

iv. Photo

v. Short biography

Following a short discussion, it was .

RESOLVED to publish name and photo (if desired); councillor email address; telephone number (which can be the Parish Council Office number) and a short biography

16. TO APPROVE CALENDAR FOR MEETING JUNE 2023 - MAY 2024

This had been circulated

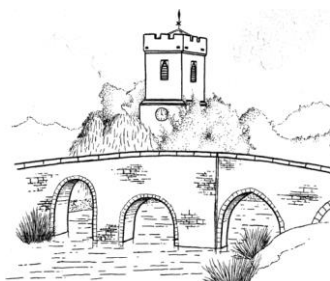
RESOLVED to approve the Calendar

The Annual Parish Council Meeting closed at approx. 8.45pm

Min. Annual PC May 2023

BIDFORD ON AVON PARISH COUNCIL

In the County of Warwickshire



To All Members of the Parish Council

You are hereby summoned to attend the **Annual Parish Council Meeting** of Bidford-on-Avon Parish Council to be held in the Parish Meeting Room on **Thursday 18th May 2023 at 8.00 pm** for the purpose of transacting the following business

11th May 2023

Elisabeth Uggerløse
Clerk to the Parish Council

AGENDA

1. **To elect** the Chairman of Parish Council
2. **To receive** Councillors Declaration of Acceptance of Office
3. **To receive** the Chairman's Declaration of Acceptance of Office
4. **To receive and accept** apologies for absence
5. **To receive** any declaration of interest of items on the agenda
6. **To elect** the Parish Council Vice Chairman
7. **To elect** the Chairman of the Consultative Planning Committee
8. **To confirm** delegated Powers for the Consultative Planning Committee
9. **To confirm** delegated Powers to 2 Councillors and the Clerk to respond to planning applications that require decisions before the next meeting of the Parish Council
10. **To confirm** the Parish Council's eligibility to use the General Power of Competence. The Parish Council fulfils the required criteria:
 - i. 75% of its members are elected
 - ii. It has a qualified Clerk
11. **To consider** the membership of the following Working Groups
 - i. **Communities WG**
 - ii. **Facilities WG**

iii. **Your Village Your Voice**

12. To confirm membership of

- i. **Grants WG** - Chairman and Vice Chairman of the Parish Council and Chairmen of the Communities and Facilities WG
- ii. **Performance Panel** – Chairman and Vice Chairman of the Parish Council
- iii. **Staffing Panel** – chairman and Vice Chairman of the Parish Council

13. To elect members to review monthly accounts on a quarterly basis

14. To elect Parish Council Members to Outside Committees:

- Crawford Memorial Hall – one member (non-voting)
Please note that the representative cannot be an existing member of the Crawford Memorial Hall Management Committee.
- Broom Village Hall Committee – one member (non-voting)
- Parochial Church Charities – the Constitution states 3 x Trustees namely:
 - i. The Vicar
 - ii. The Chairman of the Parish Council
 - iii. A person nominated by the Parish Council for a 4 year Term period
- Perkins Educational Trust - one member
Currently it is Cllr Cullum who will be the member on a 3 year cycle

15. To consider the information on councillors to be published on the website (due to GDPR, the Parish Council is asked to consider and resolve the level of information to be published)

- i. Address
- ii. Telephone number
- iii. Email (Parish Council email address)
- iv. Photo
- v. Short biography

16. To approve dates for council meetings from 1st June 2023 to 31st May 2024 (circulated)